

Planning Commission
January 22, 2020

I. Call to Order

The January 22, 2020 Planning Commission meeting was called to order at 7:00 p.m. by Chairman Strander and a quorum declared.

II. Roll Call of the Commission

PRESENT: A Amos, D Atchison, M Lelle, T Pitt, G Strander and J Verbeke

ABSENT: S Kipp, S Ponds, L Reid

Staff Present: Haley Snyder, Interim Assistant City Manager/Deputy Clerk/Treasurer and John Tracy, Director of Planning, Building & Code Enforcement.

III. Approval of Prior Meeting Minutes

A. December 17, 2019

M Lelle moved, T Pitt supported, CARRIED, to approve the prior Planning Commission minutes as presented. (vv) (6-0)

IV. Correspondence – N/A

V. Order of Business

A. Election of Officers – Chair & Vice-Chair

T Pitt moved, M Lelle supported to nominate G Strander as Chairman.

(Motion carried, vv) (6-0)

M Lelle moved, A Amos supported to nominate T Pitt as Vice-Chairman.

(Motion carried, vv) (6-0)

B. Request Approval – Albion River Trail Expansion II Project Engineering Drawings

Mark Lelle provided the Commission with the following information on the Albion River Trail Expansion project:

- The trail expansion project has been underway for the past three (3) years.
- The City applied for a \$255,000 Michigan Natural Resources Trust Fund grant back in 2016. The grant was initially denied, but received approval in 2017.
- The funding is a reimbursement grant with an \$85,000 local match. The City has received additional grant funding to put towards the required local match - \$50,000 Michigan DNR Iron Belle Mini-grant, \$15,000 Albion Community

Foundation, \$10,000 Marshall Community Foundation, and \$10,000 City of Albion.

- A series of easements were required for the project – received four (4) easements from the Calhoun County Land Bank Authority, Albion Building Authority, and Albion Economic Development Corporation.
- Professional Engineering Associates (PEA) has completed the engineering drawings for the project.
- The project consists of new trail construction on North Albion Street and the south side of Michigan Avenue.
- The original grant application was submitted three (3) years ago. Since then, costs of construction have increased. The grant received will not cover the total costs of the entire project. If additional funding is not received, the bid documents are being drafted with language to allow for us to complete as much of the project as possible.

Questions/Comments received by Commissioners T Pitt, G Strander, and J Verbeke.

T Pitt moved, D Atchison supported, CARRIED, to approve the engineering drawings for the Albion River Trail Expansion II project.

(Motion carried, vv) (6-0)

C. Excuse Absent Board Members

T Pitt moved, M Lelle supported, CARRIED, to Excuse Commissioners S Kipp and S Ponds. (vv) (6-0)

Commissioner L Reid was not excused.

VI. Public Comments

No public comments were received.

VII. Adjournment

Chair G. Strander adjourned the meeting at 7:18 p.m.

Recorded By: Haley Snyder, Interim Assistant City Manager/Deputy Clerk/Treasurer