


CITY COUNCIL REGULAR MEETING AGENDA

*Meetings: First and Third Mondays - 7:00 p.m.
Monday, October 17, 2022*

City Council Chambers ♦ Second Floor ♦ 112 West Cass Street ♦ Albion, MI 49224

PLEASE TURN OFF CELL PHONES DURING MEETING

Page

- I. CALL TO ORDER
- II. MOMENT OF SILENCE TO BE OBSERVED
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL
- V. APPROVAL OF AGENDA
(Includes any proposed additions, deletions or changes to the agenda)
 - A. AGENDA
- VI. PRESENTATIONS AND RECOGNITIONS
 - A. RED RIBBON WEEK PROCLAMATION
[Untitled_20221010_224449](#)
 - B. ALBION COMMUNITY GARDENS-WILLIE TABB

- VII. PUBLIC HEARING- ORDINANCE # 2022-07, AN ORDINANCE TO AMEND CHAPTER 100, TO AMEND ARTICLE II, BY AMENDING SECTION 2.2 DEFINITIONS, AND TO AMEND ARTICLE VII, TO ADD/AMEND SECTION 7.24A, MEDICAL MARIHUANA FACILITIES OVERLAY DISTRICTS, AND TO ADD/AMEND SECTION 7.24B, ADULT USE MARIHUANA ESTABLISHMENTS OVERLAY DISTRICTS. THIS ORDINANCE ESTABLISHES OVERLAY DISTRICTS FOR THE OPERATION OF MEDICAL AND ADULT USE MARIHUANA FACILITIES
 - A. APPROVE 1ST READING ORDINANCE # 2022-07, AN ORDINANCE TO AMEND CHAPTER 100, TO AMEND ARTICLE II, BY AMENDING SECTION 2.2 DEFINITIONS, AND TO AMEND ARTICLE VII, TO ADD/AMEND SECTION 7.24A, MEDICAL MARIHUANA FACILITIES OVERLAY DISTRICTS, AND TO ADD/AMEND SECTION 7.24B, ADULT USE MARIHUANA ESTABLISHMENTS OVERLAY DISTRICTS. THIS ORDINANCE ESTABLISHES OVERLAY DISTRICTS FOR THE OPERATION OF MEDICAL AND ADULT USE MARIHUANA FACILITIES

4 - 12

[Output Document \(AIR-22-502\) - Pdf](#)

- VIII. PUBLIC COMMENTS
(Persons addressing the City Council shall limit their comments to **agenda items only** and to no more than three (3) minutes. Proper decorum is required.)
- IX. CLOSED SESSION
- X. CONSENT CALENDAR (VV) (ITEMS)
(Items on Consent Calendar are voted on as one unit)
- 13 - 21 A. • OCTOBER 3, 2022 STUDY SESSION MINUTES
 • OCTOBER 3, 2022 REGULAR SESSION MINUTES
[CITY COUNCIL STUDY SESSION - 03 Oct 2022 - Minutes - Pdf](#)
[CITY COUNCIL REGULAR MEETING - 03 Oct 2022 - Minutes - Pdf](#)
- XI. ITEMS FOR INDIVIDUAL DISCUSSION
- 22 - 25 A. APPROVE \$6,307.00 ANNUAL MML DUES
[Output Document \(AIR-22-517\) - Pdf](#)
- XII. FUTURE AGENDA ITEMS
- XIII. PUBLIC COMMENTS
(Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required.)
- XIV. CITY MANAGER REPORT
- 26 - 42 A. [CM Report 10-13-2022](#)
[Cash Summary by Fund 8.31.22](#)
[Revenue and Expenditure Report 8.31.22](#)
- XV. MAYOR AND COUNCIL MEMBER COMMENTS
- XVI. MOTION TO EXCUSE ABSENT COUNCIL MEMBER (S)
- XVII. ROLL CALL
- XVIII. ADJOURN

PROCLAMATION
Red Ribbon Week
October 23 – 31, 2022

WHEREAS: Red Ribbon Week, founded in 1985, is the oldest and largest drug prevention campaign in the country; and

WHEREAS: Red Ribbon Week began as a way to honor Special Agent Enrique Camarena, who lost his life in the fight against drugs, and the DEA's efforts to reduce demand for drugs through prevention and education programs; and

WHEREAS: Red Ribbon Week is nationally recognized and celebrated by wearing red ribbons and badges; and

WHEREAS: Red Ribbon Week serves as a vehicle for communities and individuals to take a stand for the hopes and dreams of our children through a personal commitment to live drug free lives with the ultimate goal being the creation of a drug free America.

NOW, THEREFORE, BE IT RESOLVED, I, Victoria Snyder, Mayor on behalf of the Albion City Council do proclaim October 23 – 31, 2022 as Red Ribbon Week and urge all of Albion's citizens to make a commitment to live a drug free life.

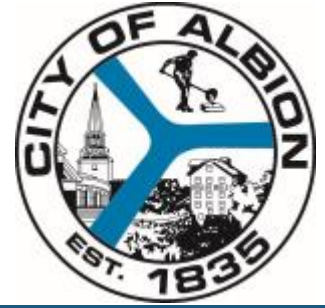
In witness whereof I have hereunto set my hand and caused the seal of this city to be affixed.



Victoria Snyder, Mayor

Date

CITY COUNCIL REGULAR MEETING AGENDA ITEM REPORT

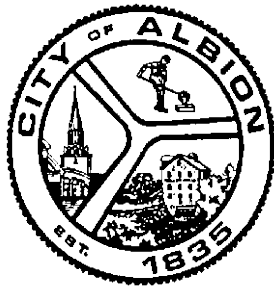


To: CITY COUNCIL
Subject: APPROVE 1ST READING ORDINANCE # 2022-07, AN ORDINANCE TO AMEND CHAPTER 100, TO AMEND ARTICLE II, BY AMENDING SECTION 2.2 DEFINITIONS, AND TO AMEND ARTICLE VII, TO ADD/AMEND SECTION 7.24A, MEDICAL MARIHUANA FACILITIES OVERLAY DISTRICTS, AND TO ADD/AMEND SECTION 7.24B, ADULT USE MARIHUANA ESTABLISHMENTS OVERLAY DISTRICTS. THIS ORDINANCE ESTABLISHES OVERLAY DISTRICTS FOR THE OPERATION OF MEDICAL AND ADULT USE MARIHUANA FACILITIES

Meeting:
Department: Planning & Building Department
Staff Contact: Ian Arnold, Director Building & Planning

ATTACHMENTS:

- [Public Notice Council - Overlay District Expansion - 7-28-22 - Changes Accepted](#)
- [Overlay District - Map #1](#)
- [Ordinance 2022-07](#)



City of Albion

Department of Planning and Building
112 West Cass Street
Albion, Michigan 49224

(517) 629-7189
iarnold@cityofalbionmi.gov

**NOTICE OF PUBLIC HEARING
ALBION CITY COUNCIL
Monday, October 17, 2022
Albion City Hall - City Council Chambers**

PLEASE TAKE NOTICE that a meeting of the Albion City Council will be held on Monday, October 17, 2022 at 7:00 P.M. in the City Council Chambers of Albion City Hall, 112 West Cass Street, Albion, MI 49224.

The Albion City Council will meet as noticed above to consider the following amendment to the Zoning Ordinance:

AN ORDINANCE TO AMEND CHAPTER 100, TO AMEND ARTICLE II, BY AMENDING SECTION 2.2 DEFINITIONS, AND TO AMEND ARTICLE VII, TO ADD/AMEND SECTION 7.24A, MEDICAL MARIHUANA FACILITIES OVERLAY DISTRICTS, AND TO ADD/AMEND SECTION 7.24B, ADULT USE MARIHUANA ESTABLISHMENTS OVERLAY DISTRICTS. This ordinance establishes overlay districts for the operation of medical and adult use marihuana facilities. A full copy of the proposed zoning ordinance amendment(s) may be viewed at the City Clerk's Office, 112 W. Cass St., Albion, MI 49224 during normal business hours.

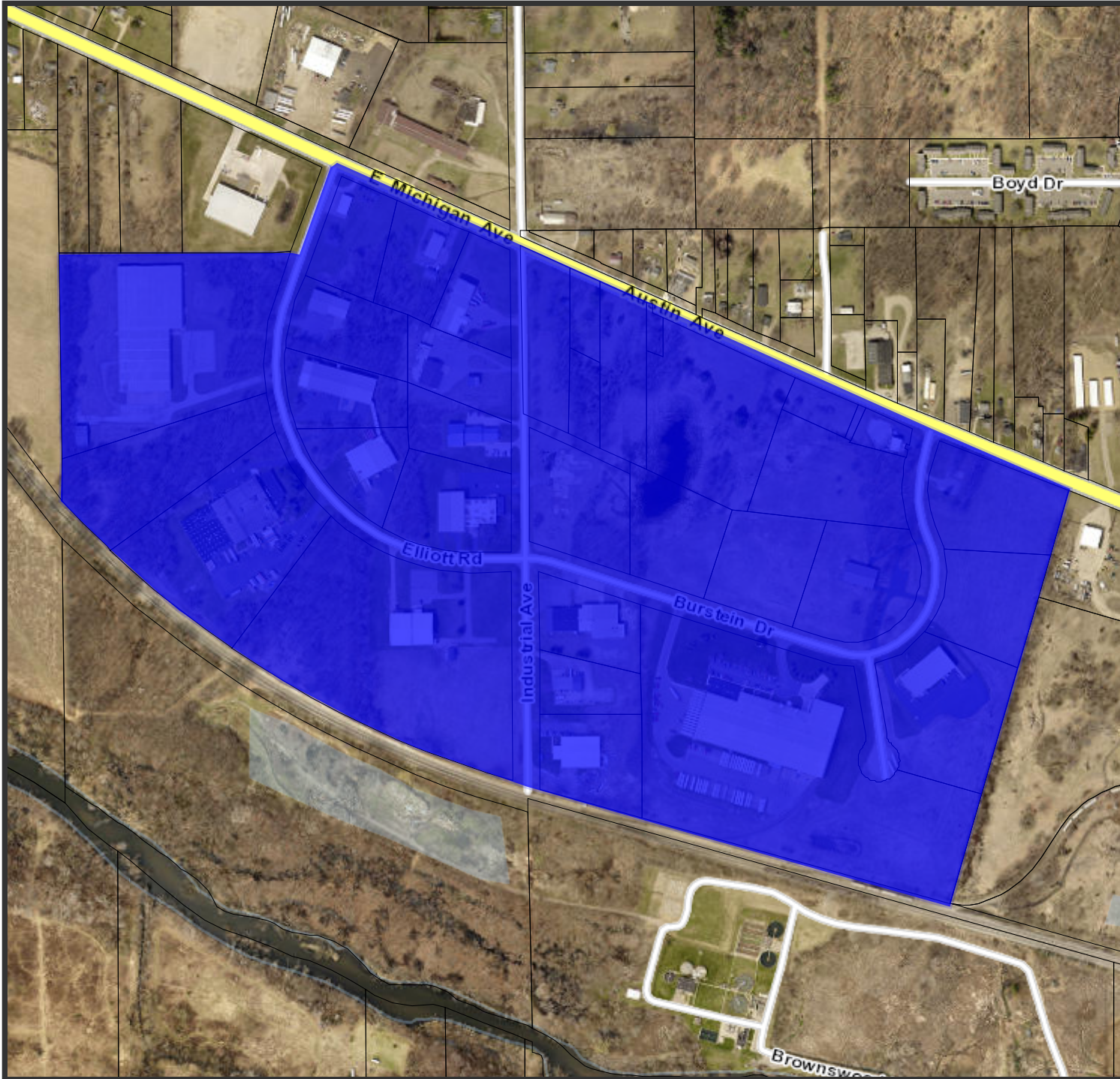
ALL CONCERNED CITIZENS are encouraged to be present at this meeting to express their opinions on these matters, as public input is an important element in the Council deliberations. Furthermore, a Council decision on these matters is likely at this meeting.

PLEASE NOTE THAT THE ABOVE REFERENCED PUBLIC HEARING IS IN REFERENCE TO ALL PROPERTIES LOCATED IN THE LIGHT INDUSTRIAL DISTRICT (M-1), HEAVY INDUSTRIAL DISTRICT (M-2), AND GENERAL COMMERCIAL DISTRICT (C).

To comply with the **AMERICANS DISABILITIES ACT (ADA)**: Any citizen requesting accommodation to attend this meeting/function, and/or obtain this notice in alternate formats, please contact the Planning Department at (517) 629-7189, at least five days prior to the meeting/function.

Written comments or suggestions regarding these matters are also welcome and should be delivered, by no later than 7:00pm, Monday, October 17, 2022 to the above address.

Ian Arnold
Director of Planning and Building
City of Albion



City of Albion Marihuana Overlay District

Map 1



Map Publication:
05/05/2022 3:38 PM



Disclaimer: This map does not represent a survey or legal document and is provided on an "as is" basis. Calhoun County expresses no warranty for the information displayed on this map document.

**CITY OF ALBION
ORDINANCE #2022-07**

AN ORDINANCE TO AMEND CHAPTER 100, TO AMEND ARTICLE II, BY AMENDING SECTION 2.2, DEFINITIONS, AND TO AMEND ARTICLE VII, TO AMEND SECTION 7.24a, MEDICAL MARIHUANA FACILITIES OVERLAY DISTRICTS, AND TO AMEND ARTICLE VII, TO AMEND SECTION 7.24b, ADULT USE MARIHUANA ESTABLISHMENTS OVERLAY DISTRICTS

Purpose and Finding:

This Ordinance modifies the existing overlay districts within the industrial park (M-1 and M-2 zoning districts). It essentially makes the entire industrial park a single overlay district. The ordinance still requires that all medical marihuana facilities and adult use marihuana establishments be located within a designated overlay district, effectively limiting those facilities solely to the industrial park. Each facility will need to obtain a special use permit prior to operations. Approval is recommended.

THE CITY OF ALBION ORDAINS:

Section 1. Chapter 100, of the Codified Ordinances of the City of Albion, is hereby amended, by amending Article II, by amending Section 2.2 to add and readopt the following definitions as follows:

Adult Use Marihuana. The following definitions A through U are related to adult use marihuana.

- A. *The Act* shall mean the Michigan Regulation and Taxation of Marihuana Act, MCL 333.27951, et seq.
- B. *Department* means the Michigan Department of Licensing and Regulatory Affairs.
- C. Designated consumption establishment means a commercial space that is licensed and where it is authorized for adults 21 years of age and older to consume marihuana products.
- D. *Industrial hemp* means a plant of the genus cannabis and any part of that plant, whether growing or not, with a delta-9 tetrahydrocannabinol concentration that does not exceed 0.3% on a dry-weight basis, or per volume or weight of marihuana-infused product, or the combined percent of delta-9-tetrahydrocannabinol and tetrahydrocannabinolic acid in any part of the plant of the genus cannabis regardless of moisture content.

- E. *Marihuana* means all parts of the plant of the genus *cannabis*, growing or not; the seeds of the plant; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant or its seeds or resin, including marihuana concentrate and marihuana-infused products. For purposes of this act, marihuana does not include:
- i. The mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks, except the resin extracted from those stalks, fiber, oil, or cake, or any sterilized seed of the plant that is incapable of germination;
 - ii. Industrial hemp;
 - iii. Any other ingredient combined with marihuana to prepare topical or oral administrations, food, drink, or other products.
- F. *Marihuana concentrate* means the resin extracted from any part of the plant of the genus *cannabis*.
- G. *Marihuana establishment* means a marihuana grower or excess grower, marihuana safety compliance facility, marihuana processor, marihuana microbusiness, marihuana retailer, marihuana secure transporter, designated consumption establishment or any other type of marihuana-related business licensed by the department.
- H. *Marihuana grower* means a person licensed to cultivate marihuana and sell or otherwise transfer marihuana to marihuana establishments. Marihuana grower license types are:
- i. Class A – not more than 100 marihuana plants;
 - ii. Class B – not more than 500 marihuana plants;
 - iii. Class C – not more than 2000 marihuana plants;
- I. *Marihuana microbusiness* means a person licensed to cultivate not more than 150 marihuana plants; process and package marihuana; and sell or otherwise transfer marihuana to individuals who are 21 years of age or older or to a marihuana safety compliance facility, but not to other marihuana establishments.
- J. *Marihuana processor* means a person licensed to obtain marihuana from marihuana establishments; process and package marihuana; and sell or otherwise transfer marihuana to marihuana establishments.

- K. *Marihuana retailer* means a person licensed to obtain marihuana from marihuana establishments and to sell or otherwise transfer marihuana to marihuana establishments and to individuals who are 21 years of age or older.
- L. *Marihuana secure transporter* means a person licensed to obtain marihuana from marihuana establishments in order to transport marihuana to marihuana establishments.
- M. *Marihuana safety compliance facility* means a person licensed to test marihuana, including certification for potency and the presence of contaminants.
- N. *Municipal license* means a license issued pursuant to section 6 of the Act (MCL 333.27956) that allows a person to operate a marihuana establishment in the City of Albion.
- O. *Municipality* means the City of Albion.
- P. *Person* means an individual, corporation, limited liability company, partnership of any type, trust, or other legal entity.
- Q. *Process or Processing* means to separate or otherwise prepare parts of the marihuana plant and to compound, blend, extract, infuse, or otherwise make or prepare marihuana concentrate or marihuana-infused products.
- R. *Provisional License* means a certification provided by the City of Albion to an applicant for a municipal license. This is issued prior to a municipal license, is accompanied by an attestation form, and allows the applicant to finalize the application for a state license.
- S. *State rules* means the Emergency Rules, or the Final Rules hereafter promulgated, by the Department.
- T. *State license* means a license issued by the Department that allows a person to operate a marihuana establishment.
- U. *Temporary marihuana event* means an event where the onsite sale or consumption of marihuana products, or both, are authorized at the location indicated on the municipal license during the dates indicated on the municipal license.

Section 2. Chapter 100, of the Codified Ordinances of the City of Albion, is hereby amended, by amending Article VII, by amending Section 7.24a as follows:

- a. *Applicability.* The Medical Marihuana Facilities overlay district shall apply to all lots within the areas Overlay #1 shown on Map 1 (the “Overlay Area”). All lots included in the overlay district shall be subject to the terms and conditions imposed in this section, in addition to the terms and conditions imposed by the

zoning district where such lots may be located, any other applicable ordinance and the requirements of Section 22-201, et seq., of the City of Albion Code of Ordinances.

- b. Uses permitted by right. All uses permitted by right in the underlying zoning districts.
- c. Uses permitted by special use permit. All uses permitted by special use permit in the underlying zoning district(s) and all types of Medical Marihuana Facilities.
- d. Uses not permitted. Any use not permitted in the underlying zoning district is not permitted in the Medical Marihuana Facilities overlay district(s).
- e. Permitted Location. Processors, Provisioning Centers, Safety Compliance Facilities, Grower Facilities, and Secure Transporters shall only be located within the Overlay Area.
- f. Application and departmental reviews:
 - i. Application. The application for a special use permit shall be submitted to the City of Albion in accordance with Section 6.2 of the City of Albion Zoning Ordinance.
 - ii. City review. The applicant's plan shall be reviewed by the City of Albion in accordance with Sections 6.2 and 6.3 of the City of Albion Zoning Ordinance. The City's Director of Planning and Building or other individual designated by the City shall review the application and make a recommendation to the City of Albion Planning Commission pursuant to Section 6.2 of the City of Albion Zoning Ordinance.
 - iii. The Planning Commission shall provide notice and hold a public hearing as required by Section 6.2 of the City of Albion Zoning Ordinance. The Planning Commission may deny, approve, or approve with conditions any application for special use. The Planning Commission shall incorporate their decision into a statement of conclusions relative to the special use under consideration. The decision shall specify the basis for the decision and any conditions imposed.

Section 3. Chapter 100, of the Codified Ordinances of the City of Albion, is hereby amended, by amending Article VII, by amending Section 7.24b as follows:

- a. Applicability. The Adult Use Marihuana Establishments overlay district shall apply to all lots within the areas labeled Overlay #1 shown on Map 1 (the "Overlay Area"). All lots included in the overlay district shall be subject to the terms and conditions imposed in this section, in addition to the terms and conditions

imposed by the zoning district where such lots may be located, any other applicable ordinance and the requirements of Section 22-220, et seq., of the City of Albion Code of Ordinances.

- b. Uses permitted by right. All uses permitted by right in the underlying zoning districts.
- c. Uses permitted by special use permit. All uses permitted by special use permit in the underlying zoning district(s) and all types of Adult Use Marihuana Establishments, except for Marihuana Retailers, Marihuana Microbusinesses, Designated Consumption Establishments, and Marihuana Events. Marihuana Retailers, Marihuana Microbusinesses, Designated Consumption Establishments, and Marihuana Events shall not be permitted within the City of Albion.
- d. Uses not permitted. Any use not permitted in the underlying zoning district is not permitted in the Adult Use Marihuana Establishment overlay district.
- e. Permitted Location. Marihuana Processors, Safety Compliance Facilities, Marihuana Growers, and Secure Transporters shall only be located within the Overlay Areas.
- f. Application and departmental reviews:
 - i. Application. The application for a special use permit shall be submitted to the City of Albion in accordance with Section 6.2 of the City of Albion Zoning Ordinance.
 - ii. City review. The applicant's plan shall be reviewed by the City of Albion in accordance with Sections 6.2 and 6.3 of the City of Albion Zoning Ordinance. The City's Director of Planning and Building or other individual designated by the City shall review the application and make a recommendation to the City of Albion Planning Commission pursuant to Section 6.2 of the City of Albion Zoning Ordinance.
 - iii. The Planning Commission shall provide notice and hold a public hearing as required by Section 6.2 of the City of Albion Zoning Ordinance. The Planning Commission may deny, approve, or approve with conditions any application for special use. The Planning Commission shall incorporate their decision into a statement of conclusions relative to the special use under consideration. The decision shall specify the basis for the decision and any conditions imposed.

Section 4. Severability. This ordinance and each article, section, subsection, paragraph, subparagraph, part, provision, sentence, word and portion thereof are

hereby declared to be severable, and if they or any of them are declared to be invalid or unenforceable for any reason by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.

Section 5. Repeal. Any ordinance(s) inconsistent with this ordinance are hereby repealed.

This Ordinance shall take effect on December 7, 2022 after publication.

First Reading:

Second Reading & Adoption:

October 17, 2022

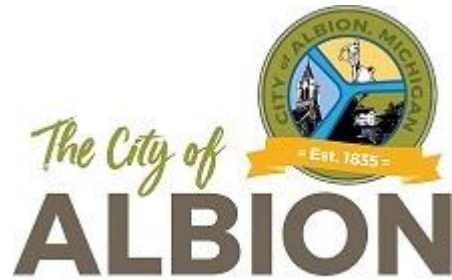
November 7, 2022

Ayes _____
Nays _____
Absent _____

Ayes _____
Nays _____
Absent _____

Jill Domingo,
Clerk

Victoria Snyder,
Mayor



MINUTES
CITY COUNCIL STUDY SESSION
Monday, October 3, 2022 @ 6:30 PM
City Council Chambers

I. CALL TO ORDER

Mayor Snyder called the Study Session to order at 6:31 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

PRESENT: Donovan Williams (1); Lenn Reid (2); Nora Jackson (3); Vivian Davis (5); Andrew French (6)(arrived at 6:36 p.m.) and Mayor Victoria Snyder

ABSENT: Marcola Lawler (4)

ADMINISTRATION: Scott Kipp, Acting City Manager/Chief Public Safety; Cullen Harkness, City Attorney; Ian Arnold, Director of Planning & Building; Kevin O'Brien, Director of Public Services and Jill Domingo, City Clerk

IV. ITEMS FOR INDIVIDUAL DISCUSSION

A. COUNCIL AGENDA ITEMS FOR OCTOBER 3, 2022 COUNCIL MEETING:

- APPROVE ADULT USE GROWER & PROCESSOR RENEWAL PERMIT FOR 1007 INDUSTRIAL
- APPROVE ADULT USE GROWER & PROCESSOR RENEWAL PERMIT FOR 929 ELLIOTT

- APPROVE THE CITY OF ALBION COMMUNITY COMPREHENSIVE PLAN
- APPROVE DILIGENT ORDER FORM AND ANNUAL FEE OF \$12,264.00
- APPROVE ENTERPRISE FLEET MANAGEMENT PROGRAM 2023 PURCHASE
- DEPARTMENT OF PUBLIC SERVICES UPDATE
 - CITY TREE MAINTENANCE
 - ASPHALT REPAIRS

Comments were received from Council Members Davis; Williams; Reid; Jackson and French; Mayor Snyder; Director of Planning & Building Arnold; City Attorney Harkness; City Clerk Domingo; Director of Public Services O'Brien and Acting City Manager/Chief Public Safety Kipp

V. PUBLIC COMMENTS

(Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required.)

No public comments were received

VI. CITY MANAGER REPORT- None

VII. MAYOR AND COUNCIL MEMBER COMMENTS

No Mayor and Council comments were received

VIII. ADJOURN

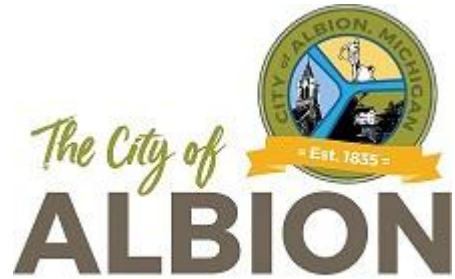
Moved by (6) French, seconded by (3) Jackson

Adjourn Study Session

Mayor Snyder adjourned the Study Session at 6:49 p.m.

Carried

Jill A. Domingo, City Clerk



MINUTES
CITY COUNCIL REGULAR MEETING
Monday, October 3, 2022 @ 7:00 PM
City Council Chambers

I CALL TO ORDER

Mayor Snyder called the regular session to order at 7:01 p.m.

II MOMENT OF SILENCE TO BE OBSERVED

III PLEDGE OF ALLEGIANCE

IV ROLL CALL

PRESENT: Donovan Williams (1) ; Lenn Reid (2); Nora Jackson (3);
Marcola Lawler (4); Vivian Davis (5); Andrew French (6) and Mayor
Victoria Snyder

ABSENT: All members were present

ADMINISTRATION: Scott Kipp, Acting City Manager/Chief Public
Safety; Cullen Harkness, City Attorney; Jill Domingo, City Clerk; Kevin
O'Brien, Superintendent Public Services and Ian Arnold, Director of
Planning & Building

V APPROVAL OF AGENDA

(Includes any proposed additions, deletions or changes to the agenda)

A. AGENDA

Moved by (3) Jackson, seconded by (2) Reid

To approve agenda as presented

Carried

VI PRESENTATIONS AND RECOGNITIONS- None

VII PUBLIC HEARING- None

VIII PUBLIC COMMENTS

(Persons addressing the City Council shall limit their comments to **agenda items only** and to no more than three (3) minutes. Proper decorum is required.)

No public comments were received

IX CLOSED SESSION

- A. THE CITY ATTORNEY REQUESTS A CLOSED SESSION UNDER THE OPEN MEETINGS ACT (SECTION 15.268 (H), P.A. 267 OF 1976, AS AMENDED) TO CONSIDER MATERIAL EXEMPT FROM DISCUSSION OR DISCLOSURE BY STATE OR FEDERAL STATUTE

Moved by (6) French, seconded by (1) Williams

Convene to Closed Session

Mayor Snyder convened to Closed Session at 7:03 p.m.

French moved, Jackson supported to re-convene to regular session (rcv)

Mayor Snyder re-convened to regular session at 7:23 p.m.

Carried

X CONSENT CALENDAR (VV) (items)

(Items on Consent Calendar are voted on as one unit)

- A.
 - SEPTEMBER 19, 2022 STUDY SESSION MINUTES
 - SEPTEMBER 19, 2022 REGULAR SESSION MINUTES

Moved by (3) Jackson, seconded by (2) Reid

Approve Consent Calendar as presented

Carried

XI ITEMS FOR INDIVIDUAL DISCUSSION

A. APPROVE ADULT USE GROWER & PROCESSOR RENEWAL PERMIT FOR 1007 INDUSTRIAL

AIR-22-512

Comments were received from Council Member Jackson; Mayor Snyder; Director of Planning & Building Arnold and City Attorney Harkness

Moved by (3) Jackson, seconded by (4) Lawler

AIR-22-512

Approve Adult Use Grower & Processor Renewal Permit for 1007 Industrial

	For	Against	Abstained	Absent
Snyder Mayor	x			
Williams (1)	x			
Reid (2)	x			
Jackson (3)	x			
Lawler (4)	x			
Davis (5)	x			
French (6)	x			
	7	0	0	0

Carried

B. APPROVE ADULT USE GROWER & PROCESSOR RENEWAL PERMIT FOR 929 ELLIOTT

AIR-22-511

Moved by (3) Jackson, seconded by (2) Reid

AIR-22-511

Approve Adult Use Grower & Processor Renewal Permit for 929 Elliott

	For	Against	Abstained	Absent
Snyder Mayor	x			
Williams (1)	x			
Reid (2)	x			
Jackson (3)	x			

CITY COUNCIL REGULAR MEETING
October 3, 2022

Lawler (4)	x			
Davis (5)	x			
French (6)	x			
	7	0	0	0

Carried

C. APPROVE THE CITY OF ALBION COMMUNITY COMPREHENSIVE PLAN

AIR-22-513

Comments were received from Director of Planning & Building Arnold

Moved by (3) Jackson, seconded by (2) Reid

AIR-22-513

Approve the City of Albion Community Comprehensive Plan

	For	Against	Abstained	Absent
Snyder Mayor	x			
Williams (1)	x			
Reid (2)	x			
Jackson (3)	x			
Lawler (4)	x			
Davis (5)	x			
French (6)	x			
	7	0	0	0

Carried

D. APPROVE DILIGENT ORDER FORM AND ANNUAL FEE OF \$12,264.00

AIR-22-514

Comments were received from City Attorney Harkness

Moved by (3) Jackson, seconded by (6) French

AIR-22-514

Approve Diligent Order Form and Annual Fee of \$12,264.00

	For	Against	Abstained	Absent

CITY COUNCIL REGULAR MEETING
October 3, 2022

Snyder Mayor	x			
Williams (1)	x			
Reid (2)	x			
Jackson (3)	x			
Lawler (4)	x			
Davis (5)	x			
French (6)	x			
	7	0	0	0

Carried

E. APPROVE ENTERPRISE FLEET MANAGEMENT PROGRAM 2023 PURCHASE

AIR-22-515

Comments were received from Council Members Jackson and Reid and Director of Public Services O'Brien

Moved by (3) Jackson, seconded by (2) Reid

AIR-22-515

Approve Enterprise Fleet Management Program 2023 Purchase

	For	Against	Abstained	Absent
Snyder Mayor	x			
Williams (1)	x			
Reid (2)	x			
Jackson (3)	x			
Lawler (4)	x			
Davis (5)	x			
French (6)	x			
	7	0	0	0

Carried

F. DEPARTMENT OF PUBLIC SERVICES UPDATE
-CITY TREE MAINTENANCE
-ASPHALT REPAIRS

AIR-22-516

Director of Public Services O'Brien provided Council with a list of all city trees that needed to be removed or trimmed. Each tree removal/trim was given a rating from 1-10 on severity of potential damage to the public. All trees that were rated a 9 or 10 have been taken care of. As of June of this year, we have gone over budget for tree removal/trimming. Part of this is due to two major storms this year that have caused a lot of tree damage and the City does not have a bucket truck so the removal needs to be contracted out. He stated since May 10th of this year, the street department has repaired 4,780 potholes

Questions from Council were as follows:

- Can 304 Irwin and 403 W. Porter be re-evaluated? **Director of Public Services O'Brien stated he will re-evaluate these addresses**
- What would be the cost of a bucket truck? **Director of Public Services O'Brien stated he will bring the cost of the bucket truck to the next meeting but if purchased, the City would need two additional full time employees to run it**
- Does the current contractor have a price range? **The price is based on inches of the tree and also stump grinding so it varies**
- When does the contract expire? **June 30, 2023**
- Is it possible to send the bid out earlier so we are able to get more than one bidder? **Director of Public Services O'Brien stated he would like to have the bid out 3 months in advance**
- Are the area's of Pine and Monroe and Pine & Ionia repaired? **Half of the repairs were done today and the remaining will be completed tomorrow**

Comments were received from Council Members Jackson, Lawler and French; Mayor Snyder and Acting City Manager/Chief Public Safety Kipp

XII FUTURE AGENDA ITEMS

No future agenda items were requested

XIII PUBLIC COMMENTS

(Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required.)

Comments were received from Scott Avery, 24177 F Drive, Homer and State Representative Jim Haadsma

XIV CITY MANAGER REPORT- None

XV MAYOR AND COUNCIL MEMBER COMMENTS

Comments were received from Council Members Williams; Lawler; Davis and French and Mayor Snyder

XVI MOTION TO EXCUSE ABSENT COUNCIL MEMBER (S)

No action was necessary as all members were present

XVII ROLL CALL

PRESENT: Donovan Williams (1) ; Lenn Reid (2); Nora Jackson (3); Marcola Lawler (4); Vivian Davis (5); Andrew French (6) and Mayor Victoria Snyder

ABSENT: All members were present

ADMINISTRATION: Scott Kipp, Acting City Manager/Chief Public Safety; Cullen Harkness, City Attorney; Jill Domingo, City Clerk; Kevin O'Brien, Superintendent Public Services and Ian Arnold, Director of Planning & Building

XVIII ADJOURN

Moved by (3) Jackson, seconded by (2) Reid

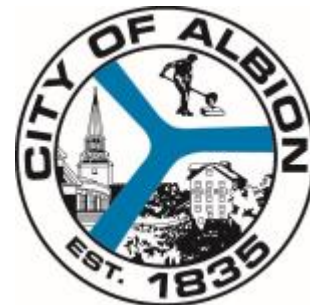
Adjourn regular session

Mayor Snyder adjourned the regular session at 7:59 p.m.

Carried

Jill A. Domingo, City Clerk

CITY COUNCIL REGULAR MEETING AGENDA ITEM REPORT



To: CITY COUNCIL
Subject: APPROVE \$6,307.00 ANNUAL MML DUES
Meeting: CITY COUNCIL REGULAR MEETING - 17 Oct 2022
Department: City Manager
Staff Contact: Scott Kipp, Chief Public Safety/Commissioner

ATTACHMENTS:

[Untitled 20221010 205805](#)



1675 Green Road
Ann Arbor, MI 48105-2530

T 734.662.3246
800.653.2483
F 734.662.8083
mml.org

Mrs. Jill A. Domingo
City Clerk
Albion

Dear Mrs. Jill A. Domingo,

The Michigan Municipal League exists for you. The true power of the League comes from you and the combined voices and actions of communities that make Michigan the place nearly 10 million people call home. Your municipality's League membership is one of the best investments your community can make.

The League has always been a member-driven organization, and when the pandemic hit, we sprang into action offering upwards of 100 webinars to assist our members on everything from navigating federal funding to starting up social districts. Our advocacy focused on legislation to help your municipality navigate the pandemic and its impact on your community.

And now that the pandemic is seemingly entering a stage of new normalcy and new opportunity, your League is there for you to help navigate the deluge of information, funding, and support now available and heading your way.

The League has launched multiple new programs to assist member communities, including:

- **ServeMICity:** This program provides hands-on help to our communities. Think of it as a personal concierge that will help you navigate federal programs like the American Rescue Plan and the Infrastructure Investment and Jobs Act. It is designed to give you the capacity and expertise needed to secure resources that help you meet your community's necessities and help you imagine the ways that this support can go further by amplifying the good in your community. Learn more at servemicity.org.
- **MI Water Navigator Helpdesk:** This is a one-stop shop toolkit to use in finding Michigan's drinking water infrastructure funding opportunities. The program is available to public municipal water systems and private water utilities. Get started at miwaternavigator.org.
- **The Coalition for a Strong and Prosperous Michigan:** Under the MML's leadership, this coalition of organizations, businesses, and individuals is providing direction to the state in allocating roughly \$6 billion. The coalition created The Michigan Prosperity Roadmap that lays out a bold vision for our state. Just recently, the state approved \$4.7 billion in investment that includes unprecedented resources for communities large and small. Much of what was included in this package was called for by this Prosperity Roadmap. View the plan at miroadmap.com.

Our communities are being heard because you have added your voice to our collective cause. That's why the League Board of Trustees, comprised of municipal leadership from across the state, has worked hard to ensure membership dues remain low. As a result, this year we are passing along a modest 3.3 percent increase to League dues.

We hope you will maximize your membership by contacting us with your questions, and by actively participating in League webinars and future events. Thank you for your support and for your leadership. Because of you, we are confident our journey to a brighter future can continue.

Sincerely,

Daniel P. Gilmartin
Executive Director & CEO

Barbara Zierko
President, 2021-2022

We love where you live





michigan municipal league

MICHIGAN MUNICIPAL LEAGUE
MEMBERSHIP RENEWAL INVOICE

2022 - 2023

Albion

ID: 6

Date: 10/01/2022

Membership Period: 12/01/2022 - 11/30/2023

	<u>Current Balance</u>
* MML Dues	5,734.00
** Legal Defense Fund	573.00
	\$6,307.00

**Total Due by December 01, 2022:
\$6,307.00**

Please sign, date and return one invoice copy with your payment.

Make checks payable to the Michigan Municipal League and mail to the address below. Thank you.

(Signature)

(Date)

* MML dues include annual subscriptions to *The Review* for your officials at \$12.00 per subscription, which is 50% of the regular subscription rate.

** The Legal Defense Fund is an optional charge. The purpose of the Fund is to provide specialized legal assistance to member municipalities in cases that have significant statewide impact.

See what the League can do for you by visiting www.mml.org

Membership Benefits at a Glance

Legislative Advocacy

Legislative Advocacy: Expert advocacy and dedicated representation at the state and federal levels on municipal issues, with a newsletter and blog to keep members informed.

New Coalition Formed: Under the MML's leadership, the Coalition for a Strong and Prosperous Michigan was formed to provide direction to the state in allocating roughly \$6 billion in COVID-related support. The coalition, which is now 60-members strong, created The Michigan Prosperity Roadmap that lays out a bold vision for our state. Learn more at miroadmap.com.

Legal Advocacy

Legal Advocacy: Legal assistance on community issues, and advocacy for the interests of municipalities in the courts.

Legal Defense Fund: Advocacy program for municipalities in the state and federal appellate courts (member rates apply).

Placemaking Research & Placemaking Technical Assistance

Redevelopment Ready Communities® Support: Assistance navigating the RCC program through support from Michigan Economic Development Corporation.

Crowdfunding: Information about crowdfunding and investment crowdfunding and how it may apply to your community, as well as expertise on programs available in Michigan.

Michigan Green Communities Network: A sustainability networking and benchmarking program that shares resources and knowledge around environmental sustainability, clean energy, and more.

Development Code Reform: Project resources for communities that want to make tactical, incremental changes to their code ordinances in support of better development.

Information, Resources, & Consulting

ServeMICity: The League's new flagship programs geared to provide hands-on help to our communities in their COVID-recovery efforts. Think of it as a personal concierge to help navigate new state and federal funding programs.

E-books: *Ethics Handbook for Michigan Municipalities; Restoring Michigan Communities; Handbook for Municipal Officials.*

One-Pager Plus Fact Sheets: Summaries of common municipal topics available online.

Sample Documents: Contracts, ordinances, policies, resolutions, and Request for Proposals (RFPs) available on our website.

Inquiry Service: Information and custom research on your municipal questions.

Directory of Michigan Municipal Officials: Annual listing of elected and key appointed city and village officials.

The Review: Bi-monthly magazine geared specifically to the municipal audience.

Wage and Salary Database: Searchable database of 143 titles, available to respondents of the annual online survey.

Executive Search Service: Recruit the League to facilitate your executive search process.

Consulting Services: Draw on the League's expertise for your management consulting.

Education & Events

Elected Officials Academy: Certification program designed to help elected officials lead in the 21st century.

Seminars and Workshops: Onsite and online training opportunities.

Convention and Capital Conference: Gain tools to improve your community and receive the latest Lansing updates.



We love where you live.



CITY OF ALBION

Office of the City Manager

112 West Cass Street ♦ Albion, MI 49224
517.629.7172 ♦ hsnyder@cityofalbionmi.gov

MEMO

TO: Honorable Mayor and City Council
FROM: Scott Kipp, Acting City Manager
DATE: October 13, 2022
RE: City Manager's Report – October 17, 2022

NAACP Meeting - I met with the NAACP regarding the incident at the festival. We reviewed video footage of the incident and discussed options for future issues and youth violence in the community. If possible, we are working on some type of community forum in the next couple of months. Overall there was little concern for the officers' actions during the incident other than possibly not taking enough action.

MEDC Monthly Check-in – We met with the MEDC and discussed the Match on Main grant. Currently, we have two businesses that are interested in the grant. The EDC is working with them on their applications.

Ford Institute Visit – I spent an hour with two different groups of Albion College Ford Institute students, teaching them about city government and the operations of the City of Albion.

INDIVIDUAL DEPARTMENT REPORTS

Clerk's Office

- Agenda's/Minutes
- QVF Maintenance
- Process Marihuana License Renewals
- FOIA Requests
- Preparation for 2022 November General Election

Public Safety

- Cadet Hayes is continuing to perform well at the Lansing Police Academy.
- Cadet Burkett and Coleman are completing their academy training and will take their licensing exam on 11/3/22
- All ADPS officers are attending an 8 hour Active Shooter Response training this month that has been mandated by MCOLES
- The final steps for the implementation of the new parking ticket program have taken place, and we are starting to use it for parking enforcement.

Code Enforcement

- In the last month, there have been 52 abatements filed, with all but 29 being abated by the owner. Currently, 14 have been contracted for cleanup.

Planning and Building

- The City of Albion Comprehensive Plan is available for view on the City's website
- Any residents financially struggling with home improvements or repair should contact the Department of Planning and Building for information on financial assistance. We have hired temporary staff to assist residents with various assistance programs.
- OPRA Exemption
- Erie Street Apartments LLC – working on resubmitting to state with changes
- Albion Reinvestment Corporation – submitted to state, awaiting feedback
- CDBG – Erie St Apartments LLC – Lots of paperwork, working with Joe and State office.
- Optimize Main St Grant – Galazio and Anna's House of Flowers to meet with State consultant to plan for utilizing grant funds. More slots opened for this funding, which Chelsea Beckmann at MEDC informed me of, however I am not putting much attention towards that right now so I can focus on these other pending projects.
- I will be attending the MAP conference this week, I can include anything I pick up from the conference in next month's report.

Public Services:

- Completed Sewer and Water surface patch backs
- splash Pad is winterized, will open after Memorial Day 2023
- Participated in USDA Sewer Bonds Acquisition meeting
- Completed Rail Crossing striping throughout the City
- Water Employees attended seminar and training
- Waste Water Employees attended Advanced Operations training
- Hired 2 positions at Street Department. Filling 2 Utility positions next week.

FUND: 101 202 203 208 214 226 250 265 367 450 452 590 591 661 711 732 735 737
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 08/01/2022	Total Debits	Total Credits	Ending Balance 08/31/2022
Fund 101	GENERAL FUND				
001.00	CASH	(315,577.37)	109,105.79	520,545.11	(727,016.69)
002.00	CASH - INCOME TAX ACCOUNT	1,019,204.08	90,296.12	157.00	1,109,343.20
003.00	CERTIFICATES OF DEPOSIT	55,327.25	0.00	205.15	55,122.10
004.00	PETTY CASH	100.00	0.00	0.00	100.00
004.01	PETTY CASH - DAILY DRAWERS	0.00	0.00	0.00	0.00
004.02	PETTY CASH - CHANGE DRAWER	400.00	0.00	0.00	400.00
005.00	HRA ACCOUNT FOR EMPLOYEES	0.00	0.00	0.00	0.00
006.00	RESTRICTED CASH - BOND RESERVE	0.00	0.00	0.00	0.00
007.00	CASH PARK FENCE	0.99	0.00	0.00	0.99
017.00	INVESTMENTS	616,465.00	1,171.34	0.00	617,636.34
	GENERAL FUND	1,375,919.95	200,573.25	520,907.26	1,055,585.94
Fund 202	MAJOR STREETS FUND				
001.00	CASH	186,292.44	69,398.18	28,368.10	227,322.52
003.00	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00
017.00	INVESTMENTS	614,064.46	1,166.78	0.00	615,231.24
	MAJOR STREETS FUND	800,356.90	70,564.96	28,368.10	842,553.76
Fund 203	LOCAL STREETS FUND				
001.00	CASH	18,301.18	22,866.70	27,812.83	13,355.05
003.00	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00
017.00	INVESTMENTS	250,896.19	476.74	0.00	251,372.93
	LOCAL STREETS FUND	269,197.37	23,343.44	27,812.83	264,727.98
Fund 208	RECREATION FUND				
001.00	CASH	(30,779.16)	20.00	1,213.83	(31,972.99)
017.00	INVESTMENTS	180,668.57	343.31	0.00	181,011.88
	RECREATION FUND	149,889.41	363.31	1,213.83	149,038.89
Fund 214	CALHOUN COUNTY PARKS MILLAGE				
001.00	CASH	33,173.14	4.56	0.00	33,177.70
Fund 226	SOLID WASTE FUND				
001.00	CASH	89,887.34	12.00	9,317.28	80,582.06
003.00	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00
017.00	INVESTMENTS	611,094.27	1,161.17	0.00	612,255.44
	SOLID WASTE FUND	700,981.61	1,173.17	9,317.28	692,837.50
Fund 250	CDBG FUND				
001.01	CDBG FUND CASH	3.20	0.00	0.00	3.20
003.00	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00
017.00	INVESTMENTS	59,883.88	113.77	0.00	59,997.65
	CDBG FUND	59,887.08	113.77	0.00	60,000.85
Fund 265	DRUG LAW ENFORCEMENT FUND				
001.00	CASH	111,881.31	8,293.97	4,709.38	115,465.90
001.01	CASH - NON-ALLOCATED	0.00	0.00	0.00	0.00
017.00	INVESTMENTS	301,098.04	572.13	0.00	301,670.17
	DRUG LAW ENFORCEMENT FUND	412,979.35	8,866.10	4,709.38	417,136.07
Fund 367	SIDEWALK PROGRAM FUND				
001.00	CASH	737.92	0.10	0.00	738.02
017.00	INVESTMENTS	38,292.23	72.76	0.00	38,364.99
	SIDEWALK PROGRAM FUND	39,030.15	72.86	0.00	39,103.01
Fund 450	STREET IMPROVEMENTS FUND				

FROM 08/01/2022 TO 08/31/2022

FUND: 101 202 203 208 214 226 250 265 367 450 452 590 591 661 711 732 735 737

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 08/01/2022	Total Debits	Total Credits	Ending Balance 08/31/2022
001.00	CASH	(147,645.18)	0.00	0.00	(147,645.18)
003.00	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00
017.00	INVESTMENTS	364,055.85	691.72	0.00	364,747.57
	STREET IMPROVEMENTS FUND	216,410.67	691.72	0.00	217,102.39
Fund 452	MDOT RECONSTRUCTION FUND				
001.00	CASH	151,922.98	0.00	0.00	151,922.98
003.00	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00
	MDOT RECONSTRUCTION FUND	151,922.98	0.00	0.00	151,922.98
Fund 590	SEWER FUND				
001.00	CASH	136,558.02	112,027.64	191,679.36	56,906.30
003.00	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00
017.00	INVESTMENTS	72,121.18	137.06	0.00	72,258.24
	SEWER FUND	208,679.20	112,164.70	191,679.36	129,164.54
Fund 591	WATER FUND				
001.00	CASH	33,416.35	72,305.14	89,120.61	16,600.88
003.00	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00
006.00	RESTRICTED CASH - BOND RESERVE	0.00	0.00	0.00	0.00
008.00	CASH-SECURITY DEPOSIT	0.00	0.00	0.00	0.00
017.00	INVESTMENTS	539,210.78	1,024.54	0.00	540,235.32
	WATER FUND	572,627.13	73,329.68	89,120.61	556,836.20
Fund 661	EQUIPMENT POOL FUND				
001.00	CASH	175,444.20	79,405.64	15,990.87	238,858.97
003.00	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00
017.00	INVESTMENTS	0.00	0.00	0.00	0.00
	EQUIPMENT POOL FUND	175,444.20	79,405.64	15,990.87	238,858.97
Fund 711	CEMETERY TRUST FUND				
001.00	CASH	6,458.79	166.45	0.00	6,625.24
002.04	MONROE MAUSOLEUM TRUST	0.00	0.00	0.00	0.00
003.00	CERTIFICATES OF DEPOSIT	137,022.38	232.64	0.00	137,255.02
017.00	INVESTMENTS	105,581.65	200.63	0.00	105,782.28
017.06	MONROE MAUSOLEUM	8,948.63	17.02	0.00	8,965.65
	CEMETERY TRUST FUND	258,011.45	616.74	0.00	258,628.19
Fund 732	PUBLIC SAFETY PENSION TRUST				
001.00	CASH	(11,388.00)	0.00	3,475.00	(14,863.00)
001.01	CASH - NON-ALLOCATED	0.46	0.00	0.00	0.46
017.00	INVESTMENTS	8,324.13	15.83	0.00	8,339.96
017.04	INVESTMENTS - PS PENSION FUND	23,160,676.11	50,894.16	756,224.10	22,455,346.17
017.10	CASH & EQUIV INVESTMENTS	978,783.69	0.00	0.00	978,783.69
	PUBLIC SAFETY PENSION TRUST	24,136,396.39	50,909.99	759,699.10	23,427,607.28
Fund 735	ALBION TRUST				
001.00	CASH	0.00	0.00	0.00	0.00
003.00	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00
017.00	INVESTMENTS	0.00	0.00	0.00	0.00
017.01	INVESTMENTS - FIRE BARN BONDS	235,175.35	0.00	99.60	235,075.75
017.02	INVESTMENTS - MAPLE GRV BONDS	0.00	0.00	0.00	0.00
017.03	INVESTMENTS - CORP/GOV BONDS	0.00	0.00	0.00	0.00
017.10	CASH & EQUIV INVESTMENTS	942,064.39	520.17	0.00	942,584.56
	ALBION TRUST	1,177,239.74	520.17	99.60	1,177,660.31
Fund 737	RETIREE HEALTH CARE FUND				

CASH SUMMARY BY ACCOUNT FOR CITY OF ALBION
 FROM 08/01/2022 TO 08/31/2022

FUND: 101 202 203 208 214 226 250 265 367 450 452 590 591 661 711 732 735 737
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 08/01/2022	Total Debits	Total Credits	Ending Balance 08/31/2022
001.00	CASH	8,866.69	1.19	200.00	8,667.88
003.00	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00
017.00	INVESTMENTS	27,703.31	52.61	0.00	27,755.92
	RETIREE HEALTH CARE FUND	36,570.00	53.80	200.00	36,423.80
	TOTAL - ALL FUNDS	30,774,716.72	622,767.86	1,649,118.22	29,748,366.36

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALBION
 PERIOD ENDING 08/31/2022
 % Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2021		2022		% BGDG USED
		AMENDED BUDGET	END BALANCE 12/31/2021 NORMAL (ABNORMAL)	YTD BALANCE 08/31/2022 NORMAL (ABNORMAL)	ORIGINAL BUDGET	
Fund 101 - GENERAL FUND						
000 - GENERAL		4,279,219.00	4,538,386.43	2,497,412.54	4,350,650.00	57.40
209 - ASSESSING		0.00	220.00	330.00	0.00	100.00
215 - CLERK		250.00	548.50	405.00	500.00	81.00
260 - FINANCE DEPT AND/OR ABA GENERAL		886.00	971.21	1,884.08	1,100.00	171.28
276 - CEMETERY		67,000.00	75,299.38	46,777.58	70,000.00	66.83
304 - CODE ENFORCEMENT		0.00	0.00	1,700.00	32,500.00	5.23
345 - PUBLIC SAFETY		74,997.00	82,764.93	38,227.82	84,300.00	45.35
422 - PLANNING & ZONING		137,659.00	180,073.86	93,344.00	82,000.00	113.83
758 - ALBION RIVER/BIKE TRAIL		280,000.00	0.00	0.00	0.00	0.00
775 - PARKS		4,100.00	3,970.00	4,117.50	5,500.00	74.86
778 - HOLLAND PARK TRANSFORMATION PROJECT		21,080.00	21,082.00	5,000.00	0.00	100.00
930 - TRANSFER IN		22,500.00	22,500.00	0.00	20,000.00	0.00
TOTAL REVENUES		4,887,691.00	4,925,816.31	2,689,198.52	4,646,550.00	57.88
101 - CITY COUNCIL		37,095.00	31,491.62	29,126.22	33,690.00	86.45
172 - CITY MANAGER		187,317.00	164,661.73	133,500.93	227,175.00	58.77
209 - ASSESSING		52,150.00	49,283.91	39,442.89	52,730.00	74.80
210 - ATTORNEY		123,800.00	109,230.36	72,721.93	110,750.00	65.66
215 - CLERK		128,944.00	119,210.60	87,231.07	163,630.00	53.31
226 - HUMAN RESOURCES		44,673.00	43,883.68	28,827.50	43,700.00	65.97
260 - FINANCE DEPT AND/OR ABA GENERAL		522,966.00	499,261.13	331,225.49	560,285.00	59.12
265 - MUNICIPAL BLDG AND/OR 201 N CLINTON ST		107,691.00	97,141.37	69,500.45	94,430.00	73.60
276 - CEMETERY		220,297.00	203,076.26	144,708.26	226,035.00	64.02
304 - CODE ENFORCEMENT		52,826.00	51,766.16	40,487.08	80,460.00	50.32
345 - PUBLIC SAFETY		2,131,487.00	2,054,787.46	1,429,899.01	2,157,061.00	66.29
422 - PLANNING & ZONING		212,241.00	238,862.72	146,744.04	151,035.00	97.16
442 - CITY MAINTENANCE		58,535.00	63,893.45	66,769.44	54,405.00	122.73
444 - TREE TRIMMING		82,671.00	71,361.55	53,634.83	66,125.00	81.11
447 - ENGINEERING		25,000.00	18,410.61	101,447.59	7,500.00	1,352.63
448 - STREET LIGHTING		150,000.00	146,942.72	72,029.21	142,500.00	50.55
526 - EPA LANDFILL		12,500.00	7,381.02	2,000.62	10,500.00	19.05
758 - ALBION RIVER/BIKE TRAIL		300,000.00	105,753.05	2,469.50	0.00	100.00
775 - PARKS		280,188.00	267,901.57	284,638.66	274,285.00	103.77
778 - HOLLAND PARK TRANSFORMATION PROJECT		38,500.00	20,747.90	15,976.00	0.00	100.00
895 - GENERAL APPROPRIATION		329,500.00	265,363.18	211,617.13	298,595.00	70.87
TOTAL EXPENDITURES		5,098,381.00	4,630,412.05	3,363,997.85	4,754,891.00	70.75
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		4,887,691.00	4,925,816.31	2,689,198.52	4,646,550.00	57.88
TOTAL EXPENDITURES		5,098,381.00	4,630,412.05	3,363,997.85	4,754,891.00	70.75
NET OF REVENUES & EXPENDITURES		(210,690.00)	295,404.26	(674,799.33)	(108,341.00)	622.85

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALBION
 PERIOD ENDING 08/31/2022
 % Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2021		END BALANCE	YTD BALANCE	2022	% BDGT USED
		AMENDED BUDGET	NORMAL	12/31/2021 (ABNORMAL)	08/31/2022 (ABNORMAL)	ORIGINAL BUDGET	
Fund 202 - MAJOR STREETS FUND							
000 - GENERAL		889,537.00		882,989.41	445,516.43	916,150.00	48.63
486 - I-94 TRUNKLINE		15,664.00		17,349.52	0.00	17,500.00	0.00
487 - M-99 TRUNKLINE		28,077.00		33,950.64	0.00	30,000.00	0.00
488 - M-199 TRUNKLINE		14,891.00		17,195.97	0.00	15,000.00	0.00
TOTAL REVENUES		948,169.00		951,485.54	445,516.43	978,650.00	45.52
454 - ACT 51 NON-MOTORIZED		47,000.00		47,000.00	13,082.50	0.00	100.00
461 - MAINTENANCE		405,161.00		329,644.87	227,465.52	401,165.00	56.70
465 - TRAFFIC SERVICES		2,530.00		189.98	742.34	2,325.00	31.93
467 - WINTER MAINTENANCE		34,785.00		13,665.93	37,266.30	32,010.00	116.42
486 - I-94 TRUNKLINE		26,325.00		9,530.04	13,311.65	26,005.00	51.19
487 - M-99 TRUNKLINE		35,325.00		13,384.22	17,736.81	29,815.00	59.49
488 - M-199 TRUNKLINE		15,305.00		10,611.40	9,315.19	12,130.00	76.79
965 - TRANSFER OUT		653,000.00		653,000.00	0.00	278,000.00	0.00
TOTAL EXPENDITURES		1,219,431.00		1,077,026.44	318,920.31	781,450.00	40.81
Fund 202 - MAJOR STREETS FUND:							
TOTAL REVENUES		948,169.00		951,485.54	445,516.43	978,650.00	45.52
TOTAL EXPENDITURES		1,219,431.00		1,077,026.44	318,920.31	781,450.00	40.81
NET OF REVENUES & EXPENDITURES		(271,262.00)		(125,540.90)	126,596.12	197,200.00	64.20

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALBION
 PERIOD ENDING 08/31/2022
 % Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2021		2022		% BGD USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	YTD BALANCE 08/31/2022	ORIGINAL BUDGET	
Fund 203 - LOCAL STREETS FUND						
000 - GENERAL		294,395.00	295,990.95	141,762.66	306,350.00	46.27
930 - TRANSFER IN		150,000.00	150,000.00	0.00	275,000.00	0.00
TOTAL REVENUES		<u>444,395.00</u>	<u>445,990.95</u>	<u>141,762.66</u>	<u>581,350.00</u>	<u>24.39</u>
461 - MAINTENANCE		466,833.00	418,925.90	222,230.07	525,260.00	42.31
465 - TRAFFIC SERVICES		10,830.00	6,642.79	1,384.50	8,650.00	16.01
467 - WINTER MAINTENANCE		48,685.00	28,204.06	37,416.80	40,895.00	91.49
965 - TRANSFER OUT		103,000.00	103,000.00	0.00	3,000.00	0.00
TOTAL EXPENDITURES		<u>629,348.00</u>	<u>556,772.75</u>	<u>261,031.37</u>	<u>577,805.00</u>	<u>45.18</u>
Fund 203 - LOCAL STREETS FUND:						
TOTAL REVENUES		<u>444,395.00</u>	<u>445,990.95</u>	<u>141,762.66</u>	<u>581,350.00</u>	<u>24.39</u>
TOTAL EXPENDITURES		<u>629,348.00</u>	<u>556,772.75</u>	<u>261,031.37</u>	<u>577,805.00</u>	<u>45.18</u>
NET OF REVENUES & EXPENDITURES		<u>(184,953.00)</u>	<u>(110,781.80)</u>	<u>(119,268.71)</u>	<u>3,545.00</u>	<u>3,364.42</u>

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALBION
 PERIOD ENDING 08/31/2022
 % Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2021		YTD BALANCE		2022	
		AMENDED BUDGET	NORMAL (ABNORMAL)	12/31/2021	08/31/2022	ORIGINAL BUDGET	% BDGT USED
Fund 208 - RECREATION FUND							
780 - RECREATION		204,956.00	205,054.00		60,486.81	207,900.00	29.09
TOTAL REVENUES		<u>204,956.00</u>	<u>205,054.00</u>		<u>60,486.81</u>	<u>207,900.00</u>	<u>29.09</u>
780 - RECREATION		138,624.00	148,620.52		167,122.08	157,645.00	106.01
TOTAL EXPENDITURES		<u>138,624.00</u>	<u>148,620.52</u>		<u>167,122.08</u>	<u>157,645.00</u>	<u>106.01</u>
Fund 208 - RECREATION FUND:							
TOTAL REVENUES		204,956.00	205,054.00		60,486.81	207,900.00	29.09
TOTAL EXPENDITURES		<u>138,624.00</u>	<u>148,620.52</u>		<u>167,122.08</u>	<u>157,645.00</u>	<u>106.01</u>
NET OF REVENUES & EXPENDITURES		66,332.00	56,433.48		(106,635.27)	50,255.00	212.19

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALBION
 PERIOD ENDING 08/31/2022
 % Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2021	END BALANCE	YTD BALANCE	2022	% BDGT USED
		AMENDED BUDGET	12/31/2021 NORMAL (ABNORMAL)	08/31/2022 NORMAL (ABNORMAL)	ORIGINAL BUDGET	
Fund 226 - SOLID WASTE FUND						
000 - GENERAL		309,746.00	307,804.43	91,112.12	313,325.00	29.08
TOTAL REVENUES		<u>309,746.00</u>	<u>307,804.43</u>	<u>91,112.12</u>	<u>313,325.00</u>	<u>29.08</u>
523 - LEAF PICKUP		19,395.00	2,913.61	521.90	19,610.00	2.66
524 - TREE DUMP		15,960.00	11,365.90	9,764.31	15,805.00	61.78
528 - SOLID WASTE		182,827.00	159,744.71	77,452.77	186,715.00	41.48
965 - TRANSFER OUT		49,000.00	49,000.00	0.00	46,500.00	0.00
TOTAL EXPENDITURES		<u>267,182.00</u>	<u>223,024.22</u>	<u>87,738.98</u>	<u>268,630.00</u>	<u>32.66</u>
Fund 226 - SOLID WASTE FUND:						
TOTAL REVENUES		309,746.00	307,804.43	91,112.12	313,325.00	29.08
TOTAL EXPENDITURES		<u>267,182.00</u>	<u>223,024.22</u>	<u>87,738.98</u>	<u>268,630.00</u>	<u>32.66</u>
NET OF REVENUES & EXPENDITURES		42,564.00	84,780.21	3,373.14	44,695.00	7.55

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALBION
 PERIOD ENDING 08/31/2022
 % Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2021		END BALANCE	YTD BALANCE	2022	% BDTG USED
		AMENDED BUDGET	NORMAL	12/31/2021 (ABNORMAL)	08/31/2022 (ABNORMAL)	ORIGINAL BUDGET	
Fund 265 - DRUG LAW ENFORCEMENT FUND							
000 - GENERAL		438,302.00		438,353.78	1,758.82	1,500.00	117.25
400 - FED DRUG LAW ENFOR - REIMBUR		40,000.00		29,128.39	38,857.72	30,000.00	129.53
TOTAL REVENUES		478,302.00		467,482.17	40,616.54	31,500.00	128.94
333 - DRUG LAW ENFORCEMENT		96,580.00		9,412.97	50,879.07	51,300.00	99.18
400 - FED DRUG LAW ENFOR - REIMBUR		47,185.00		44,428.64	31,225.63	58,000.00	53.84
TOTAL EXPENDITURES		143,765.00		53,841.61	82,104.70	109,300.00	75.12
Fund 265 - DRUG LAW ENFORCEMENT FUND:							
TOTAL REVENUES		478,302.00		467,482.17	40,616.54	31,500.00	128.94
TOTAL EXPENDITURES		143,765.00		53,841.61	82,104.70	109,300.00	75.12
NET OF REVENUES & EXPENDITURES		334,537.00		413,640.56	(41,488.16)	(77,800.00)	53.33

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALBION
 PERIOD ENDING 08/31/2022
 % Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2021		YTD BALANCE		2022	
		AMENDED BUDGET	NORMAL (ABNORMAL)	12/31/2021	08/31/2022	ORIGINAL BUDGET	% BDGT USED
Fund 275 - ALBION BUILDING AUTHORITY FUND							
000 - GENERAL		3,336.00	3,069.13	4,641.50	3,050.00	152.18	
265 - MUNICIPAL BLDG AND/OR 201 N CLINTON ST		1,512.00	1,512.00	1,008.00	2,000.00	50.40	
271 - FIRE/AMBULANCE BUILDING		35,511.00	38,010.94	9,600.00	31,000.00	30.97	
273 - 112 E ERIE ST		163,418.00	163,417.54	0.00	0.00	0.00	
TOTAL REVENUES		203,777.00	206,009.61	15,249.50	36,050.00	42.30	
260 - FINANCE DEPT AND/OR ABA GENERAL		6,950.00	6,075.96	3,187.50	7,075.00	45.05	
265 - MUNICIPAL BLDG AND/OR 201 N CLINTON ST		3,150.00	2,145.26	10,831.84	2,265.00	478.23	
271 - FIRE/AMBULANCE BUILDING		25,750.00	18,410.26	19,146.03	24,420.00	78.40	
273 - 112 E ERIE ST		1,015.00	463.52	0.00	0.00	0.00	
TOTAL EXPENDITURES		36,865.00	27,095.00	33,165.37	33,760.00	98.24	
Fund 275 - ALBION BUILDING AUTHORITY FUND:							
TOTAL REVENUES		203,777.00	206,009.61	15,249.50	36,050.00	42.30	
TOTAL EXPENDITURES		36,865.00	27,095.00	33,165.37	33,760.00	98.24	
NET OF REVENUES & EXPENDITURES		166,912.00	178,914.61	(17,915.87)	2,290.00	782.35	

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALBION
 PERIOD ENDING 08/31/2022
 % Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	END BALANCE 12/31/2021 NORMAL (ABNORMAL)	YTD BALANCE 08/31/2022 NORMAL (ABNORMAL)	2022 ORIGINAL BUDGET	% BDGT USED
Fund 277 - ABA SEC 8 MAPLE GROVE						
000 - GENERAL		491,958.00	508,395.36	342,779.62	502,000.00	68.28
TOTAL REVENUES		491,958.00	508,395.36	342,779.62	502,000.00	68.28
701 - ABA SEC 8 MAPLE GROVE		454,400.00	399,678.86	224,021.47	453,395.00	49.41
TOTAL EXPENDITURES		454,400.00	399,678.86	224,021.47	453,395.00	49.41
Fund 277 - ABA SEC 8 MAPLE GROVE:						
TOTAL REVENUES		491,958.00	508,395.36	342,779.62	502,000.00	68.28
TOTAL EXPENDITURES		454,400.00	399,678.86	224,021.47	453,395.00	49.41
NET OF REVENUES & EXPENDITURES		37,558.00	108,716.50	118,758.15	48,605.00	244.33

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALBION
 PERIOD ENDING 08/31/2022
 % Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2021	END BALANCE	YTD BALANCE	2022	% BDTG USED
		AMENDED BUDGET	12/31/2021 NORMAL (ABNORMAL)	08/31/2022 NORMAL (ABNORMAL)	ORIGINAL BUDGET	
Fund 367 - SIDEWALK PROGRAM FUND						
000 - GENERAL		(335.00)	169.01	216.48	(450.00)	(48.11)
TOTAL REVENUES		(335.00)	169.01	216.48	(450.00)	(48.11)
443 - SIDEWALK PROGRAM		450,000.00	417,920.45	3,960.10	9,500.00	41.69
TOTAL EXPENDITURES		450,000.00	417,920.45	3,960.10	9,500.00	41.69
Fund 367 - SIDEWALK PROGRAM FUND:						
TOTAL REVENUES		(335.00)	169.01	216.48	(450.00)	48.11
TOTAL EXPENDITURES		450,000.00	417,920.45	3,960.10	9,500.00	41.69
NET OF REVENUES & EXPENDITURES		(450,335.00)	(417,751.44)	(3,743.62)	(9,950.00)	37.62

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALBION
 PERIOD ENDING 08/31/2022
 % Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2021	END BALANCE	YTD BALANCE	2022	% BDGT USED
		AMENDED BUDGET	12/31/2021 NORMAL (ABNORMAL)	08/31/2022 NORMAL (ABNORMAL)	ORIGINAL BUDGET	
Fund 590 - SEWER FUND						
000 - GENERAL		1,490,687.00	1,644,576.21	1,010,846.52	1,510,350.00	66.93
TOTAL REVENUES		<u>1,490,687.00</u>	<u>1,644,576.21</u>	<u>1,010,846.52</u>	<u>1,510,350.00</u>	<u>66.93</u>
536 - SEWER UTILITY OPERATIONS		1,608,829.00	1,523,258.19	908,413.81	1,558,525.00	58.29
542 - WWTP ENERGY IMPROVEMENTS		8,600.00	10,074.69	5,847.04	8,250.00	70.87
906 - DEBT SERVICE - LOANS		1,700.00	1,309.37	0.00	1,700.00	0.00
965 - TRANSFER OUT		143,500.00	143,500.00	0.00	143,500.00	0.00
TOTAL EXPENDITURES		<u>1,762,629.00</u>	<u>1,678,142.25</u>	<u>914,260.85</u>	<u>1,711,975.00</u>	<u>53.40</u>
Fund 590 - SEWER FUND:						
TOTAL REVENUES		1,490,687.00	1,644,576.21	1,010,846.52	1,510,350.00	66.93
TOTAL EXPENDITURES		<u>1,762,629.00</u>	<u>1,678,142.25</u>	<u>914,260.85</u>	<u>1,711,975.00</u>	<u>53.40</u>
NET OF REVENUES & EXPENDITURES		(271,942.00)	(33,566.04)	96,585.67	(201,625.00)	47.90

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALBION
 PERIOD ENDING 08/31/2022
 % Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2021		2022		% BGD USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	YTD BALANCE 08/31/2022	ORIGINAL BUDGET	
Fund 591 - WATER FUND						
000 - GENERAL		952,793.00	1,081,706.33	660,128.48	956,200.00	69.04
TOTAL REVENUES		952,793.00	1,081,706.33	660,128.48	956,200.00	69.04
536 - WATER UTILITY OPERATIONS		1,264,259.00	1,220,171.25	704,884.26	1,276,300.00	55.23
906 - DEBT SERVICE - LOANS		4,000.00	3,277.48	0.00	3,000.00	0.00
965 - TRANSFER OUT		11,150.00	11,150.00	0.00	10,500.00	0.00
TOTAL EXPENDITURES		1,279,409.00	1,234,598.73	704,884.26	1,289,800.00	54.65
Fund 591 - WATER FUND:						
TOTAL REVENUES		952,793.00	1,081,706.33	660,128.48	956,200.00	69.04
TOTAL EXPENDITURES		1,279,409.00	1,234,598.73	704,884.26	1,289,800.00	54.65
NET OF REVENUES & EXPENDITURES		(326,616.00)	(152,892.40)	(44,755.78)	(333,600.00)	13.42

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALBION
 PERIOD ENDING 08/31/2022
 % Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2021		YTD BALANCE		2022	
		AMENDED BUDGET	NORMAL (ABNORMAL)	END BALANCE 12/31/2021	08/31/2022	ORIGINAL BUDGET	% BDGT USED
Fund 661 - EQUIPMENT POOL FUND							
000 - GENERAL		328,239.00		343,635.50		309,973.26	346,545.00 89.45
TOTAL REVENUES		<u>328,239.00</u>		<u>343,635.50</u>		<u>309,973.26</u>	<u>346,545.00 89.45</u>
770 - EQUIPMENT POOL		318,730.00		335,160.89		92,256.82	317,395.00 29.07
965 - TRANSFER OUT		17,400.00		17,400.00		0.00	17,400.00 0.00
TOTAL EXPENDITURES		<u>336,130.00</u>		<u>352,560.89</u>		<u>92,256.82</u>	<u>334,795.00 27.56</u>
<hr/>							
Fund 661 - EQUIPMENT POOL FUND:							
TOTAL REVENUES		328,239.00		343,635.50		309,973.26	346,545.00 89.45
TOTAL EXPENDITURES		<u>336,130.00</u>		<u>352,560.89</u>		<u>92,256.82</u>	<u>334,795.00 27.56</u>
NET OF REVENUES & EXPENDITURES		(7,891.00)		(8,925.39)		217,716.44	11,750.00 1,852.91
<hr/>							
TOTAL REVENUES - ALL FUNDS		10,740,378.00		11,088,125.42		5,807,886.94	10,109,970.00 57.45
TOTAL EXPENDITURES - ALL FUNDS		<u>11,816,164.00</u>		<u>10,799,693.77</u>		<u>6,253,464.16</u>	<u>10,482,946.00 59.65</u>
NET OF REVENUES & EXPENDITURES		(1,075,786.00)		288,431.65		(445,577.22)	(372,976.00) 119.47