



# CITY OF ALBION CITY COUNCIL MEETING AGENDA

Meetings: First and Third Mondays – 7:00 p.m.

City Council Chambers ♦ Second Floor ♦ 112 West Cass Street ♦ Albion, MI 49224

## COUNCIL-MANAGER GOVERNMENT

Council members and  
other officials normally in  
attendance.

## AGENDA

### COUNCIL MEETING Monday, June 4, 2018

7:00 P.M.

**Garrett Brown**  
Mayor

**Maurice Barnes, Jr.**  
Council Member  
1<sup>st</sup> Precinct

**Lenn Reid**  
Council Member  
2<sup>nd</sup> Precinct

**Sonya Brown**  
Mayor Pro-Tem  
Council Member  
3<sup>rd</sup> Precinct

**Marcola Lawler**  
Council Member  
4<sup>th</sup> Precinct

**Jeanette Spicer**  
Council Member  
5<sup>th</sup> Precinct

**Andrew French**  
Council Member  
6<sup>th</sup> Precinct

**Scott Kipp**  
Interim City Manager

**The Harkness Law Firm**  
Atty Cullen Harkness

**Jill Domingo**  
City Clerk

NOTICE FOR PERSONS WITH  
HEARING IMPAIRMENTS  
WHO REQUIRE THE USE OF A  
PORTABLE LISTENING DEVICE

Please contact the City  
Clerk's office at  
517.629.5535 and a listening  
device will be provided  
upon notification. If you  
require a signer, please  
notify City Hall at least five  
(5) days prior to the posted  
meeting time.

### PLEASE TURN OFF CELL PHONES DURING MEETING

- I. CALL TO ORDER
- II. MOMENT OF SILENCE TO BE OBSERVED
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL
- V. MAYOR AND COUNCIL MEMBER'S COMMENTS
- VI. CITY MANAGER REPORT
- VII. PRESENTATIONS
  - A. Albion-Marshall Resilient Communities Project-Linda LaNoue
- VIII. PUBLIC HEARINGS
- IX. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to **agenda items only** and to no more than three (3) minutes. Proper decorum is required.)
- X. CONSENT CALENDAR (VV) (Items on Consent Calendar are voted on as one unit)
  - A. Approval Regular Session Minutes, May 21, 2018
- XI. ITEMS FOR INDIVIDUAL DISCUSSION
  - A. Request Approval to Place Delinquent Water Bills & Abatements on Tax Bills (RCV)
  - B. Discussion-Income Tax Collection
  - C. Discussion/Approval 608 Austin Avenue



# **CITY OF ALBION**

## **CITY COUNCIL MEETING AGENDA**

*Meetings: First and Third Mondays – 7:00 p.m.*

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- D. Set Date for Rising Tide Meeting
- E. Set Date for Annual Clean-Up Day
- F. Discussion-EDC & Albion Redevelopment Community
- G. Discussion-Citizens Advisory Committee Community Development
- H. Discussion of Cultural Diversity in Downtown Business Ownership
- I. Request Approval Resolution # 2018-18, A Resolution Opposing House Bill 4158 (RCV)
- J. Discussion/Approval 2019 Street Projects (RCV)
- XII. Future Agenda Items
- XIII. Motion to Excuse Absent Council Member(s)
- XIV. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required.)
- XV. ADJOURN

City of Albion  
Council Session Minutes  
May 21, 2018

I. CALL TO ORDER

Mayor Brown called the regular meeting to order at 7:00 p.m.

II. MOMENT OF SILENCE TO BE OBSERVED

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

PRESENT: Maurice Barnes (1), Lenn Reid (2), Sonya Brown (3), Marcola Lawler (4), Jeanette Spicer (5), Andrew French (6) and Mayor Brown.

ABSENT: All members were present.

STAFF PRESENT:

Scott Kipp, Interim City Manager; Cullen Harkness, City Attorney; Jill Domingo, City Clerk; John Tracy, Director of Planning, Building & Code Enforcement

V. MAYOR AND COUNCIL MEMBER'S COMMENTS

Comments were received from Council Members Barnes, Reid, Lawler, Spicer and French and Mayor Brown.

VI. CITY MANAGER REPORT

Interim City Manager Kipp gave the following City Manager report:

- The Memorial Day parade will be Monday, May 28, 2018 beginning at 10:00 a.m.
- The 2<sup>nd</sup> Community Bike Ride will be on Monday, May 28, 2018 at 5:30 p.m.
- The Annual French Market will be held on Saturday, June 9, 2018 from 9 a.m. to 2 p.m. at Stoffer Plaza.

Comments were received from Council Member French.

VII. PRESENTATIONS

A. Juneteenth Celebration-Council Member Reid

Council Member Reid stated as part of the Juneteenth celebration, on Thursday, August 14<sup>th</sup> there will be a Pastor's Salute. This will be a red carpet, black tie event. This is an opportunity to salute your pastor and will be fun and entertaining.

The Juneteenth celebration will be held on Saturday, August 16, 2018 beginning at 11:00 a.m. on the steps of City Hall and proceed to walk via Cass Street to Holland Park.

The celebration will include some of the following activities:

- Games for adults and children
- Story tent
- Music
- Line Dancing
- Arts & Crafts
- Food Court
- Basketball
- Firetrucks and firehouse.

There will be a gospel fest at 5:00 p.m. and activities for everyone and she encourages everyone to come out and enjoy the fun.

Comments were received from Council Members Brown, French and Spicer.

#### VIII. PUBLIC HEARINGS

##### 1. Michigan Community Development Block Grant (CDBG) Funding for the Irwin Avenue Improvements Project

Mayor Brown opened the Public Hearing at 7:15 p.m.

Comments were received from Nidia Wolf, 409 Irwin Avenue who stated Irwin Avenue had not been resurfaced for 44 years and asked what type of materials will be used. She wants to insure a good solid surface that will last; Frank Passic, 900 S. Eaton St asked if the City would consider doing a study on increasing the speed limit on Irwin Avenue. He stated the speed limit was changed to 25mph because of St. Johns School which is no longer a school; LaVada Weeks, 917 Luther Dr, stated she would like to see a warranty on the street resurfacing.

Mayor Brown closed the Public Hearing at 7:17 p.m.

Interim City Manager Kipp gave a brief overview of the grant stating the ICE grant was applied for last year and we were turned down. MEDC contacted the City and asked us to re-apply for the grant this year. The infrastructure under the road will be re-done and then a complete reconstruction of the street.

Council Comments continued with Council Member French who stated Irwin Avenue will be a total rebuild which will make it longer lasting.

Mayor Brown stated the City's involvement in the Rising Tide project has been helpful in securing grants.

A. Request Approval Resolution # 2018-15, Authorizing Community Development Block Grant (CDBG) Infrastructure Capacity Enhancement (ICE) Grant Application for Irwin Avenue Improvements Project (RCV)

French moved, Barnes supported, CARRIED, to Approve Resolution # 2018-15, Authorizing Community Development Block Grant (CDBG) Infrastructure Capacity Enhancement (ICE) Grant Application for Irwin Avenue Improvements Project as presented. (7-0, rcv)

2. Sale of City Owned Property Located at 702,704,706 & 708 W. W. Erie Street

Mayor Brown opened the public hearing at 7:21 p.m.

No public comments were received.

Mayor Brown closed the public hearing at 7:22 p.m.

Comments were received from Council Members Barnes, Brown, Spicer and French; Interim City Manager Kipp and City Attorney Harkness.

Council Member Barnes asked to abstain from the vote as he is a cousin to the potential purchaser.

French moved, Brown supported, CARRIED, To Not Allow Council Member Barnes to Abstain from Voting on the Sale of City Owned Property. (6-0, vv)

Council Member Barnes asked for Point of Order stating Council Rules of Procedure state a Council Member who makes a motion may vote no on the agenda item.

Mayor Brown ruled a Council Member who makes a motion may not vote no on the agenda item.

Brown moved, Lawler supported, FAILED, to Approve Sale of City Owned Property Located at 702,704,706 & 708 W. Erie Street to Ronnie Sims for \$4.00 and a shared cost of closing costs and recording fees. (1-6, rcv) (Barnes, Reid, Lawler, Spicer, French and Mayor Brown dissenting).

Comments were received from Mayor Brown.

French moved Spicer supported CARRIED, To Make a Final Offer on the Sale of City Owned Property located at 702,704,706 & 708 W. Erie St for \$4.00 plus closing costs and recording fees. (7-0, rcv)

- IX. PUBLIC Comments (Persons addressing the City Council shall limit their comments to agenda items and to no more than three (3) minutes. Proper decorum is required.)

Comments were received from Marcia Magary, 1000 W. Erie Street.

- X. CONSENT CALENDAR (vv) (Items on Consent Calendar are vote4d on as one unit)

A. Approval Regular Session Minutes, May 7, 2018

B. Approve Fireworks Committee to Use Barnes Park and Riverside Cemetery for the Albion Fireworks Viewing on July 3, 2018 with a Rain Date of July 5, 2018

C. Approve Assembly Permit for Community Picnic on July 14, 2018 from 10 a.m. to 4 p.m. in Victory Park

French moved, Reid supported, CARRIED, To Approve Consent Calendar as presented. (7-0, vv)

- XI. ITEMS FOR INDIVIDUAL DISCUSSION

A. Request Approval 2<sup>nd</sup> Reading and Adoption of Ordinance # 2018-04, An Ordinance to Amend Chapter 30 of the 1984 Zoning Code of the City of Albion, by Amending the Section 30-04 Definitions, Division 8 B-3 Highway Service District, Division 9 Section 30-269 M-1-P Light Industrial Parks, Division 10 Section M-2 Heavy Industrial District and Section 30-285 Heavy Industrial Parks M-2 (P) (RCV)

Comments were received from Mayor Brown and City Attorney Harkness.

Brown moved, Barnes supported, CARRIED, to Approve 2<sup>nd</sup> Reading and Adoption of Ordinance # 2018-04, An Ordinance to Amend Chapter 30 of the 1984 Zoning Code of the City of Albion, by Amending the Section 30-04 Definitions, Division 8 B-3 Highway Service District, Division 9 Section 30-269 M-1-P Light Industrial Parks, Division 10 Section M-2 Heavy Industrial District and Section 30-285 Heavy Industrial Parks M-2 (P) as presented. (6-1, rcv) (French dissenting).

B. Discussion/Approval 608 Austin Avenue

John Tracy, Director Planning, Building and Code Enforcement stated he is working on partnering with the County for the demolition of 608 Austin Avenue. This would save the City money for future demolitions. The County already has contractors they are working with so we may get a better price. He will be meeting with them later this week or early next week and should have an answer within the next week on whether the County will partner with us on this project. He did not put the demolition out for bid.

Council Members Barnes and Brown were disappointed that the demolition did not go out for bid as they were anticipating the cost to be discussed. They were glad to partner with County to help save money. They would like to know by the next meeting whether the County will partner with us on the project and a cost or an RFP for demolition of the property needs to be sent out.

Additional comments were received from Council Members French and Spicer; Mayor Brown; City Attorney Harkness and Interim Manager Kipp.

#### C. Discussion/Approval Procedure for Sale of City Owned Property

Council comments were as follows:

- Would like time to think about it
- Must determine the difference between residential or commercial/industrial for procedure
- Laying the ground work
- Would like to tread with caution and not lock ourselves into pricing so we don't miss an opportunity
- What needs to be changed with our current procedures?
- Build a percentage into policy with a caveat to go below the stated percentage
- Ok with a percentage being built into the baseline
- Need a direction on how to proceed
- Would like an inventory of city owned property
- What do other cities do?
- Ask how land will be used

Council asked Interim City Manager Kipp, City Attorney Harkness and Director of Planning, Building & Code Enforcement Tracy to see what other cities are doing and have examples by the next meeting.

#### D. Discussion-Rental Certification

Director of Planning, Building & Code Enforcement Tracy provided a draft of the rental certification ordinance which are the minimal requirements of the States property codes. He stated you would not want to go less than the State requirements as you would open the City up to liability. This will attract more and better properties and protects the residents from harm. He suggested a study session to provide rental owners and the rental association an opportunity to speak on the issue. This needs to be done as renters are a large part of the population.

Mayor Brown will set up a Study Session with the Council.

Comments were received from Council Member French and Mayor Brown.

E. Set Date for Final Council Goal Setting Session

The consensus of the Council is to hold a Study Session for both the Council Goals and Rental Certification on Thursday, May 24, 2018 at 6:30 p.m.

F. Request Approval of Waiver of First Right of Refusal on Calhoun County Foreclosed Properties (RCV)

Comments were received from Council Member French and Interim City Manager Kipp.

French moved, Spicer supported, **CARRIED**, to Approve Waiver of First Right of Refusal on Calhoun County Foreclosed Properties as presented. (7-0, rcv)

G. Discussion/Approval of Firm for City Manager Search (RCV)

Comments were received from Council Members French, Barnes and Reid; Mayor Brown and City Attorney Harkness.

*Council Member French called Point of Order for Mayor initiating conversation.*

*Mayor Brown ruled discussion is a time for both the Mayor and the Council.*

French moved, Barnes supported, **FAILED**, to Approve the Michigan Municipal League for the City Manager Search. (3-4, rcv) (Brown, Lawler, Spicer and Mayor Brown dissenting).

Spicer moved, Lawler supported, **CARRIED**, to Remove the Mercer Group from consideration for the City Manager Search. (7-0, rcv)

French moved, Brown supported to Remove Rehman and SGR from Consideration for the City Manager Search.

Attorney Harkness stated the Charter states the bid process must be the lowest qualified bidder. If the lowest bidder is not qualified, they must then go to the next lowest bid and follow that process until a firm is selected.

*Council Member French withdrew his motion.*

Lawler moved, Spicer supported, **CARRIED**, to Approve Gov HR USA as the City Manager Search Firm. (6-1, rcv) (Barnes dissenting).

H. Request Approval Resolution # 2018-17, A Resolution to Support the "Transforming Albion" Project, under a HUD Choice Neighborhood Grant Application; Authorizing to Enter into a Memorandum of Understanding with



Michigan State University's School of Planning, Design and Construction for the Grant Activities; and Authorizing a Commitment of Local Contribution (RCV)

Comments were received from Council Member Brown, Interim City Manager Kipp, Mayor Brown and City Attorney Harkness.

City Attorney Harkness asked to include a term in Memorandum of Understanding for no more than ten (10) years and may be renewed with mutual agreement of both parties.

French moved, Barnes supported, CARRIED, to **AMEND** Resolution # 2018-17, A Resolution to Support the "Transforming Albion" Project, under a HUD Choice Neighborhood Grant Application; Authorizing to Enter into a Memorandum of Understanding with Michigan State University's School of Planning, Design and Construction for the Grant Activities; and Authorizing a Commitment of Local Contribution to include a term of not more than ten (10) years and may be renewed with mutual agreement of both parties. (7-0, vv)

French moved, Barnes supported, CARRIED, to **Approve** Resolution # 2018-17, A Resolution to Support the "Transforming Albion" Project, under a HUD Choice Neighborhood Grant Application; Authorizing to Enter into a Memorandum of Understanding with Michigan State University's School of Planning, Design and Construction for the Grant Activities; and Authorizing a Commitment of Local Contribution to include a term of not more than ten (10) years and may be renewed with mutual agreement of both parties. (7-0, rcv)

## XII. Future Agenda Items

The following items were requested for the next agenda:

- Discussion/Approval 608 Austin Avenue
- Set date on for meeting on Rising Tide Project
- Set date for City wide clean-up
- Opposition to HB 4158
- Discussion of relationship with EDC and ARC (would like financials of TIFA money received for the past three (3) years
- Closing cost information for W. Erie Street property
- Discussion-Citizens Advisory Committee on community development
- Ways to have minority businesses downtown

Comments or future agenda items were received from Council Members Barnes, Lawler, Brown and Spicer, Mayor Brown and City Attorney Harkness.

## XIII. Motion to Excuse Absent Council Member (s)

No action was necessary as all members were present.

XIV. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required).

Comments were received from Marcia Magary, 1000 W. Erie St and Eric Worley, President & CEO of the Greater Albion Chamber of Commerce and Visitors Bureau.

XV. ADJOURNMENT

Brown moved, Spicer supported, CARRIED, to ADJOURN Regular Council Session. (7-0, vv).

Mayor Brown adjourned the Regular Session at 9:08 p.m.

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Date

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Jill Domingo  
City Clerk

DELINQUENT WATER BILLS  
TO BE ADDED TO THE 2018 SUMMER TAX BILLS

#	Acct	Parcel	Service Address	Utility Customer	Tax Cert Amount	Property Owner	Comments
1	11-020-04	51-000-684-00	316 PERRY	STALKER, JOLEIN	\$36.32	RICHARD VANICEK	
2	11-071-01	51-013-623-00	1215 PERRY	HALL, TESSIA	\$52.80	GARY HAWVER	
3	11-102-14	51-000-523-00	314 E MICHIGAN	WENGER, KAY	\$98.69	KAY WENGER	
4	11-115-00	51-002-055-00	118 N SUPERIOR	BROWN, DAVID	\$59.82	DAVID BROWN	
5	12-023-03	51-000-180-00	512 N SUPERIOR	ELKINS, KENNETH	\$211.20	GARCIA ORLANDO	
6	12-025-00	51-000-183-00	106 E CHESTNUT	JOINTER PROPERTIES	\$510.47	JOINTER PROPERTIES	
7	12-026-08	51-000-184-00	114 E CHESTNUT	FISHER, CRYSTAL	\$15.46	SHAWN MYERS	
8	12-026-09	51-000-184-00	114 E CHESTNUT	TINCHER, MONICA	\$63.28	SHAWN MYERS	
9	12-029-20	51-000-200-00	202 E CHESTNUT	WISNIEWSKI, TIM	\$229.45	MITCHELL EAGAN	
10	12-047-01	51-000-101-00	610 N SUPERIOR	KIPKER, JANNICE	\$132.94	JANNICE KIPKER	
11	12-103-01	51-009-609-00	925 N MONROE	MILLER, MICHAEL	\$83.80	MICHAEL MILLER	
12	12-114-04	51-002-006-00	209 E NORTH	HUBBARD, JULIE	\$103.48	WILLIAM WALSH	
13	12-116-03	51-012-501-00	201 E NORTH	MCHUGH, DIANA	\$85.12	TRINE BROS INC	
14	12-166-05	51-012-124-00	111 NORWOOD	CRUM, MONA	\$139.49	MONA CRUM	
15	12-184-01	51-012-106-00	705 N IONIA	COUSINS, HARRY	\$211.20	ROBERT & CHRISTINA ROBBINS	
16	13-030-02	51-005-029-00	505 BIDWELL	SOLIS, LEAH	\$139.78	FRANK REYNOLDS	
17	13-034-05	51-005-046-00	607 BIDWELL	GREENMAN, WESLEY	\$211.20	GREENMAN, WESLEY	
18	13-098-06	51-008-229-00	600 FITCH	MIHELICH, MICHAEL	\$120.47	MIHELICH, MICHAEL	
19	13-187-09	51-001-996-00	517 LOMBARD	PACE, AMANDA	\$198.33	BRIAN & CHERYL MULL	
20	13-212-12	51-003-301-00	507 N CLARK	TURK, CHRIS	\$96.52	PLASSMAN PROPERTIES	
21	14-001-07	51-002-526-00	805 BURR OAK	CRACRAFT, JESSICA	\$195.74	JOHNNIE & BETTY PRICE	
22	14-003-04	51-002-530-00	809 BURR OAK	SIZEMORE, KYLE	\$219.59	JUDITH TRINE TRUST	
23	14-050-09	51-011-064-00	1014 BURR OAK	ROYER, BRITTNEY	\$52.68	SPECTRUM INVESTMENTS	
24	14-055-04	51-011-075-00	1002 BURR OAK	JOHNSON JR, ELLIS	\$27.74	FRANKLIN UPTHEGROVE	
25	14-112-03	51-011-234-00	901 E BROADWELL	LONS, ROBERT	\$109.90	BARBARA TOPA	
26	14-160-04	51-002-015-00	608 DIVISION	VERDEBER LLC	\$64.18	EZZARD PAULEY	
27	14-172-10	51-006-258-00	822 HALL	FLEMISTER, ASHLEY	\$38.09	DONALD YOUNG	
28	14-179-09	51-006-266-00	914 HALL	SIMPSON, RAYMOND	\$109.40	BRIAN & CHERYL MULL	
29	14-187-00	51-011-093-00	1012 HALL	KULIKOWSKI, ESTHER	\$77.28	KULIKOWSKI, ESTHER	
30	14-234-04	51-006-229-00	829 HALL	SALDANA, MARIO	\$168.34	TEAM ONE CREDIT UNION	
31	14-234-05	51-006-229-00	829 HALL	KIDDER-MCQUOWN, DANIE	\$61.69	TEAM ONE CREDIT UNION	
32	14-263-02	51-008-008-00	511 MAPLE RIDGE	STUART, BRIANA	\$244.88	ROBERT SIEFERT	
33	14-271-12	51-006-243-00	920 MAPLE	SPEARS, CHRISTOPHER	\$176.94	LOUIS SIMMONS REV TRUST	
34	14-282-04	51-011-117-01	1018 MAPLE	GEORGE JR., MICHAEL	\$149.30	MILFORD NEWSOME	
35	14-309-09	51-009-773-00	817 MAPLE	SUTHERLAND, SHERI	\$151.84	KATHY FYFEE	
36	14-315-06	51-009-765-00	801 MAPLE	JACKSON, JAMES	\$19.74	CARA OORBECK	
37	14-315-08	51-009-765-00	801 MAPLE	GIZDAVICH, KATIE	\$61.40	CARA OORBECK	
38	15-058-07	51-009-684-00	801 N BERRIEN	WIXSON, DAVID	\$46.20	WIXSON, DAVID	
39	15-078-10	51-012-509-01	1006 N IONIA	BRENT, KEN	\$214.92	IKE MATERIALS	
40	15-083-00	51-014-184-00	301 BOOTH DR	CLARK, ODIE	\$46.44	CLARK, ODIE	



DELINQUENT WATER BILLS  
TO BE ADDED TO THE 2018 SUMMER TAX BILLS

#	Acct	Parcel	Service Address	Utility Customer	Tax Cert Amount	Property Owner	Comments
41	15-093-04	51-014-038-00	201 BOOTH DR	SPURBECK, DEANNA	\$89.76	JUDITH WILLIAMS TRUST	
42	15-093-06	51-014-038-00	201 BOOTH DR	SWATHWOOD, CHRISTINA	\$92.00	JUDITH WILLIAMS TRUST	
43	15-093-07	51-014-038-00	201 BOOTH DR	WILLIAMS TRUST, JUDITH	\$26.86	JUDITH WILLIAMS TRUST	
44	15-095-05	51-014-036-00	101 BOOTH DR	ENGLAND, JAMES	\$87.58	JAMES ENGLAND	
45	15-161-11	51-014-163-00	408 E BROADWELL	THOMPSON, TERESA	\$333.14	Rick and Susan Ferris	
46	15-211-04	51-014-136-00	205 FORD RD	CRISP, ANITA	\$269.51	ARON CRISP	
47	15-238-01	51-014-015-00	1019 WIENER DR	OCCUPANT OR BANK OWNE	\$55.94	SHIRLEY SHULTZ	
48	15-267-07	51-016-049-00	705 HUNTINGTON BLVD	SUNKLE, JASON	\$219.12	GERALD CONLEY	
49	21-052-02	51-006-506-00	118 RIVER	CASTLE, RANDALL	\$352.57	NO WORRIES LLC	
50	21-074-01	51-001-370-00	405 S IONIA	MCCORMICK, NAKIA	\$144.61	RANDY POSEY	
51	21-089-05	51-001-337-00	310 S IONIA	CARTER, IVAN	\$105.60	CARTER, IVAN	
52	21-089-06	51-001-337-00	310 S IONIA	OCCUPANT	\$100.38	CARTER, IVAN	
53	21-150-05	51-006-598-00	501 IRWIN AVE	BENNETT, TOCCARA	\$404.15	JONATHON & KARI BYRD	
54	21-232-02	51-008-615-00	608 ORCHARD DR	CONLEY, REGINA	\$211.20	MARC PALOS	
55	21-247-05	51-012-212-00	712 SYCAMORE	SHUFORD, PATRICIA	\$26.66	WALLACE REECE	FINAL
56	21-257-04	51-012-223-00	604 SYCAMORE	PEREZ, WANDA	\$211.20	LAWANDA PEREZ	
57	22-007-00	51-003-609-00	220 CRANDALL	PEACE, SHERMAN	\$63.44	THOMAS COMPTON	
58	22-026-06	51-006-689-00	515 CRANDALL	BRENT, KEN	\$126.02	KENNETH HALL	
59	22-133-02	51-003-610-00	1013 S EATON	LYKINS, DANNY	\$1,319.22	BRIAN & CHERYL MULL	
60	22-165-02	51-012-922-00	514 S EATON	SMITH, AARON	\$211.20	SMITH, AARON	
61	22-166-02	51-012-936-00	608 S EATON	CHEATHAM, WILLIE	\$69.08	DENZIL GRANDIZON	
62	23-011-01	51-006-550-00	215 W OAK	ENDSLEY, KYLE	\$138.62	JOVITA GALLEGOS	
63	23-039-07	51-001-323-00	111 W ELM	NEWMUM, JESSICA	\$211.20	DOUG & CAROL VOGEL	
64	23-049-05	51-001-280-00	212 W ELM	LOPEZ, DONNA	\$113.30	ALICIA BOTELLO	
65	23-062-01	51-001-290-00	219 W ELM	PETERS, JEFF	\$96.52	PETERS, JEFF	
66	23-079-00	51-001-063-00	209 W ERIE	MOYE, CALVIN	\$3,343.63	MOYE, CALVIN	
67	23-134-17	51-000-932-00	401 E PORTER	WENGER, KAY	\$168.10	KAY WENGER	
68	23-134-18	51-000-932-00	401 E PORTER	TROTTER, TANVA	\$74.82	KAY WENGER	
69	24-206-07	51-002-065-00	410 LINDEN AVE	CR PROPERTIES 2015 LLC	\$211.20	PILGRIM HOMES LLC	
70	25-006-01	51-001-636-00	834 IRWIN AVE	LEIGH NORTON	\$211.20	MICHAEL LOHRE	
71	31-005-01	51-000-361-00	219 W MULBERRY	STOKES, LESLIE	\$40.68	BETTY MCMICKENS	
72	31-014-02	51-000-150-00	219 W CHESTNUT	MOYE, CALVIN, SR	\$206.40	MOYE, CALVIN	
73	31-021-04	51-012-007-00	713 N CLINTON	CAMPBELL, KELLY	\$148.80	CAMPBELL, KELLY	
74	31-031-08	51-012-037-00	907 N CLINTON	HODGES, SHANE	\$30.94	HODGES, SHANE	
75	31-031-09	51-012-037-00	907 N CLINTON	MICHAEL, BRANDY	\$123.28	HODGES, SHANE	
76	31-058-00	51-000-150-00	512 N EATON	MOYE, CALVIN	\$206.40	MOYE, CALVIN	
77	31-062-03	51-001-885-00	315 W MULBERRY TERR	DOWDY, DANIELLE	\$86.70	CORNISH, VON	
78	31-067-02	51-001-855-00	407 N EATON	ENGLAND, JAMES	\$33.06	EAGAN, JUSTIN	
79	31-073-06	51-005-712-00	813 N EATON	HARRIS, SHANE	\$197.95	TOM STOWELL	
80	31-078-07	51-005-720-00	316 ARTHUR	SWINTON, ROLLIN	\$79.69	RN PROPERTY LLC	



DELINQUENT WATER BILLS  
TO BE ADDED TO THE 2018 SUMMER TAX BILLS

#	Acct	Parcel	Service Address	Utility Customer	Tax Cert Amount	Property Owner	Comments
81	31-079-09	51-005-719-00	314 ARTHUR	CORNISH, TROY OR SARA	\$30.40	TROY OR SARA CORNISH	
82	31-084-00	51-005-724-00	919 N EATON	SWINTON, EMMA	\$268.13	SWINTON, EMMA	
83	31-091-07	51-005-731-00	319 HARTWELL	INFINITY ONE PROPERTIES L	\$38.78	INFINITY ONE PROPERTIES LLC	
84	31-100-00	51-005-740-00	320 HARTWELL	GRAHAM, DEBRA	\$184.98	DEBRA ANDERSON	
85	31-106-03	51-012-157-00	1202 N EATON	TYSON, RONNIE	\$247.98	TYSON, RONNIE	
86	31-116-04	51-014-023-00	1202 N EATON	WINSTON, CHRISTOPHER	\$75.68	HALL, BRADFORD	
87	31-118-01	51-014-022-00	1204 N EATON	CLUTE, BELINDA	\$201.60	MARY CLUTE	
88	31-135-04	51-005-915-00	1355 N EATON	GRAND RAPIDS GAS INC.	\$440.62	CONV STORES LEASING	
89	31-161-00	51-005-763-00	1208 FIRST	MIDFIRST BANK	\$41.60	GREEN HILL HARVEST INC	
90	31-189-00	51-011-612-00	1010 CHAUNCEY	MACE DONIA BAPTIST CHUR	\$53.12	MACE DONIA BAPTIST CHURCH	
91	32-007-12	51-000-830-00	105 S EATON	CAMPBELL, CHARLES	\$209.40	CAMPBELL, CHARLES	
92	32-040-08	51-012-392-00	804 W ERIE	SPENCE, KARL	\$131.16	PAUL MEZA	
93	32-048-00	51-001-593-00	922 W ERIE	GRAHAM II, JAMES	\$94.26	ALICIA PEDERSEN	
94	32-074-11	51-012-975-00	408 W CENTER	SMITH, MARY & RUBIN	\$206.40	SMITH, MARY & RUBIN	
95	32-087-01	51-015-053-00	508 W CASS	AVANT, TIM	\$182.73	GEORGE LACKEY	
96	32-125-00	51-001-867-00	609 N EATON	MITCHELL, MARY LOU	\$102.22	MITCHELL, MARY LOU	
97	32-140-04	51-001-706-00	407 AUSTIN AVE	WALKER, TINA	\$206.40	WALKER, TINA	
98	32-154-07	51-010-558-00	912 JEFFERSON	CURTIS, ESSIE	\$34.18	CURTIS, ESSIE	
99	32-154-08	51-010-558-00	912 JEFFERSON	WALL, BOWEN	\$31.42	CURTIS, ESSIE	
100	32-154-09	51-010-558-00	912 JEFFERSON	CURTIS, ESSIE	\$54.94	CURTIS, ESSIE	
101	32-156-05	51-009-003-01	726 AUSTIN AVE	ENGLAND, JAMES	\$38.64	JAMES ENGLAND	
102	32-157-00	51-009-005-01	1200 MALLORY	HAYNES, GEORGE	\$259.92	HAYNES, GEORGE	
103	32-167-08	51-009-032-00	802 AUSTIN AVE	BAYER, AMANDA	\$199.34	GERTRUDE BARTING	
104	32-179-01	51-001-739-01	934 AUSTIN AVE	CORNELL, DONALD	\$206.40	CORNELL, DONALD	
105	32-194-04	51-009-323-00	1102 AUSTIN AVE	LEFFEY, EVANGELINA	\$323.66	FABIANA LEFFEY	
106	32-215-16	51-001-787-00	706 N ALBION	GIBSON, PAULETTE	\$165.18	ALI ALIHAM	
107	32-216-10	51-011-645-00	712 N ALBION	JONES, MICHELLE	\$119.14	LASHAWN CALDWELL	
108	32-234-07	51-010-568-00	1012 JEFFERSON	CURTIS, ESSIE	\$206.40	CURTIS, ESSIE	
109	32-254-02	51-010-530-00	1019 N ALBION	CURTIS, ESSIE	\$26.14	CURTIS, ESSIE	
110	33-042-00	51-013-054-00	410 W ERIE	BARR, DENNIS	\$206.40	BARR, DENNIS	
111	33-058-03	51-015-094-00	609 W CENTER	HUD	\$53.20	DAVID MARSH	
112	33-063-01	51-015-098-00	218 S DALRYMPLE	ANGLIN, EDWARD	\$57.00	WILLIAM ANGLIN	
113	33-068-02	51-015-117-00	219 S DALRYMPLE	EDMISTON, VERA A.	\$96.00	EDMISTON, VERA A.	
114	33-070-02	51-015-115-00	209 S DALRYMPLE	HARTSELL, TERESA	\$169.46	HAROLD EDMISTON	
115	33-074-01	51-015-111-00	515 W CENTER	MURPHY, HELEN	\$206.40	MURPHY, HELEN	
116	33-082-10	51-013-047-00	212 S PEARL	BURSLEY, ROXANNA	\$233.62	DARLENE MEAD	
117	33-097-10	51-013-014-00	311 W CENTER	BRADSHAW, VALERIE	\$206.40	BRADSHAW, VALERIE	
118	33-098-06	51-013-013-00	309 W CENTER	GLASPER, BETTY	\$206.40	GLASPER, BETTY	
119	33-118-00	51-000-869-00	210 W PORTER	MOYE, CALVIN	\$575.82	MOYE, CALVIN	
120	33-167-00	51-012-052-00	118 AUSTIN AVE	GRIFFIN, GEORGE	\$206.40	GRIFFIN, GEORGE	

**DELINQUENT WATER BILLS  
TO BE ADDED TO THE 2018 SUMMER TAX BILLS**

#	Acct	Parcel	Service Address	Utility Customer	Tax Cert Amount	Property Owner	Comments
121	33-180-05	51-012-078-00	905 N SUPERIOR	MITCHELL, DESHAWAUN	\$151.56	MICHAEL WADSWORTH	
122	33-199-03	51-012-071-00	111 W NORTH	STEFFEN, ALANA	\$88.16	JAMES JACOBUS	
123	34-010-00	51-012-061-00	818 N CLINTON	WASHINGTON, PATRICIA	\$171.60	WASHINGTON, PATRICIA	
124	34-021-04	51-012-009-00	207 AUSTIN AVE	VINES, JEREMIAH	\$112.88	MAE F SANDERS TRUST	
125	34-021-05	51-012-009-00	207 AUSTIN AVE	SANDERS, MAE F	\$779.31	MAE F SANDERS TRUST	
126	34-030-04	51-000-349-00	110 W VINE	LEWIS, NANCY & WILLIE	\$70.68	DARIUS MILLER	
127	34-041-00	51-001-828-00	314 W CHESTNUT	BURNEY, MARY	\$206.40	BURNEY, MARY	
128	34-044-06	51-001-837-00	408 W CHESTNUT	GRAY, HOWARD	\$138.72	CURTIS, ESSIE	
129	34-052-11	51-001-757-00	626 N ANN	SCOTT, RAYMOND	\$41.74	CLIFTON SHAY SR	
130	34-071-01	51-004-001-00	612 WILLIAMS	COLEMAN JR, CHARLES	\$96.00	COLEMAN JR, CHARLES	
131	34-075-01	51-004-005-01	617 WILLIAMS	MOYE, CALVIN	\$206.40	MOYE, CALVIN	
132	34-087-05	51-001-817-00	511 W CHESTNUT	ALHALMI, ALI A	\$45.48	ALI ALHAMMI	
133	34-126-02	51-002-048-03	1512 N EATON	ALBION OIL AND GAS INC	\$370.65	GS OIL INC	
134	34-153-08	51-007-744-00	808 W BROADWELL	DRUCE, ANDREA	\$191.36	BRIAN & CHERYL MULL	
135	34-157-07	51-007-716-00	1307 COOPER	STOKES, DOROTHY	\$103.14	ERMA J MILES LIVING TRUST	
136	34-164-10	51-007-723-00	1409 COOPER	STACEY, VANVLEET	\$182.66	STEPHEN YATES	
137	34-164-11	51-007-723-00	1409 COOPER	YATES, STEPHEN	\$39.04	STEPHEN YATES	
138	34-210-04	51-007-735-00	1410 DEAN DR	LOPEZ, BRITTNEY	\$182.68	ELMER LOWE	
					<b>\$25,054.22</b>		



**DELINQUENT ABATEMENT CHARGES  
TO BE ADDED TO THE 2018 SUMMER TAX BILLS**

	<b>Cust No.</b>	<b>Parcel Number</b>	<b>Customer</b>	<b>St. #</b>	<b>St. Dir</b>	<b>St. Name</b>	<b>Balance</b>	<b>Type</b>	<b>Comments</b>
1	369	51-001-828-00	Mary Burney	314 W		Chestnut	\$477.85	Abatements	9/2017
2	12499	51-000-990-00	Goodrich Club Inc	402 E		Porter	\$199.00	Abatements	7/2017
3	12665	51-012-922-00	Heather & Aaron Smith	514 S		Eaton	\$199.00	Abatements	7/2017
4	12682-1	51-000-180-00	KAJA HOLDINGS	512 N		Superior	\$416.81	Abatements	1/2017, 6/2017
5	12703	51-001-785-00	Charlotte Hill	702 N		Albion	\$199.00	Abatements	7/2017
6	12718	51-001-337-00	Ivan Carter JR	310 S		Ionia	\$415.57	Abatements	6/2017
7	12743	51-001-706-00	Marie Tina Walker	407		Austin	\$583.73	Abatements	6/2017
8	12758	51-001-920-00	Consolidated Rail	99 S		Monroe	\$477.85	Abatements	6/2017
9	12771	51-001-323-00	DOUGLAS & CAROL VOGEL	111 W		ELM	\$199.00	Abatements	6/2017
10	12778	51-001-798-00	Bayview Loan Servicing	307 W		Chestnut	\$436.33	Abatements	9/2017
11	12783	51-006-735-00	Julie Slayer	1218 S		Eaton	\$227.60	Abatements	7/2017
12	12786	51-001-582-00	Land Equity	702 S		Eaton	\$199.00	Abatements	6/2017
13	12787	51-012-147-00	Otha Campbell	110 W		North	\$194.60	Abatements	2/2017
14	12792	51-001-752-00	Darrell Mann	614 N		Ann	\$436.33	Abatements	6/2017
15	12797	51-001-319-00	RVFM 4 Series LLC	103 W		ELM	\$519.38	Abatements	7/2017
			<b>Total</b>				<b>\$5,181.05</b>		

# **Local Income Tax Collections**

## **And the State of Michigan**

In 2014 the State Treasury Department presented a proposal to the Governor whereby the State would launch a new service to assist with the administration of local city income taxes. The idea was to provide an alternative to the State's past practice of contracting with Innovative Software Services, who's services were used to administer local city income taxes for cities operating under emergency managers. The Governor bought into the idea and budgeted a couple of million in appropriations to start this new "department."

It was announced that the City of Detroit would be the first city to utilize this new service. The State would begin collecting Detroit's 2015 tax returns beginning on 1-01-2016. (Only the individual returns would be processed for 2015, as the State would not begin processing the corporate returns until 2017).

To date, Detroit is still the only city utilizing this service provided by the State. All other cities have opted to continue using Innovative Software Services for a number of reasons. The attached sheet shows some of the shortfalls of the State provided service.

On a final note, the council may recall that the State launched a similar service in the mid 1990's. At that time, the City of Albion was the only city who elected to take advantage of this service. After providing this service to the city for 6 years, the State decided abruptly that it wasn't feasible to continue providing this service. As a result, the city was required to quickly acquire software, storage and office space, and staffing to take over the administration of the local city income taxes. It was Innovative Software Services who came to the aid of the city at that time, as they helped immensely with the conversion.



## LOCAL INCOME TAX COLLECTION

### STATE OF MICHIGAN vs INNOVATIVE SOFTWARE SERVICES

	<b><u>Innovative Software Services</u></b>	<b><u>State of Michigan</u></b>
Cost to Enter Returns	\$1.50	n/a
Cost to Audit Individual Returns	\$1.10	n/a
Cost to Audit Corporate Returns	\$3.00	n/a
Cost to Issue Refunds	\$0.50	n/a
Cost to Process 1099's	\$0.50	n/a
Cost to Process Letters and Bills as Needed	\$0.50	n/a
Cost to Process Payments	\$0.35	n/a
Cost to Post W-2's	\$0.35	n/a
Cost to Reconcile W-3's	<u>\$12.00</u>	<u>n/a</u>
Total Cost to Process Returns	\$19.80	\$29.00
 Estimated Cost to Process City's Estimated 2,800 Returns	 \$55,440.00	 \$81,200.00
 Allows for "A La Carte Menu" Pricing	 Yes	 No
Processes Past Year Returns	Yes	No
Collection of Delinquent Returns	Yes	No
Uses Standardized Software and Returns used by all other Cities In Michigan	Yes	No
 City Has Access to Files / Returns	 Yes	 No
Lead Time Required	None	Min 18 mos.
Commitment / Contract	N/A	10 Yr Commit.
Clients Served - Income Tax Processing	9	1
Clients Served - Income Tax Software and Assistance	65	1
Proven Track Record (Favorable Past Experience)	Yes	No
Offers Training for New City Staff	Yes	No
Involved In and Hosts User group Meetings	Yes	No
Provides Free Income Tax Assistance to non-clients	Yes	No
 Eliminates The Need For A Local Income Tax Employee	 No	 No

Calculations as of 12/31/2017

GL NUMBER	DESCRIPTION	2014 ACTIVITY	2015 ACTIVITY	2016 ACTIVITY	2017 ACTIVITY THRU 12/31/17	2018 COUNCIL APPR'D BUDGET
Dept 000 - GENERAL						
ESTIMATED REVENUES						
247-000-402.00	CURRENT PROPERTY TAXES	255,448	244,216	184,244	116,373	97,299
247-000-402.01	PROPERTY TAX CHARGEBACKS	(12,086)	(19,246)	0	0	0
247-000-441.00	LOCAL COMMUNITY STABILIZATION SHAF	0	0	0	41,503	0
247-000-573.00	LOCAL COMMUNITY STABILIZATION STA	0	0	80,029	0	41,503
247-000-665.00	INTEREST	234	316	814	1,008	200
247-000-676.00	REIMBURSEMENTS & RESTITUTIONS	832	1,670	349	0	0
TOTAL ESTIMATED REVENUES		244,428	226,956	265,436	158,884	139,002
NET OF REVENUES/APPROPRIATIONS - 000 - GENERAL		244,428	226,956	265,436	158,884	139,002
Dept 730 - TIFA						
APPROPRIATIONS						
247-730-702.00	SALARIES AND WAGES	52,001	75,353	91,701	105,519	91,248
247-730-702.01	LEAVE BANK PAYOUTS AND/OR BONUSES	0	0	0	0	192
247-730-703.00	PART TIME WAGES	6,381	0	0	0	0
247-730-714.00	MEDICARE	960	1,091	1,376	1,580	1,393
247-730-715.00	FICA	4,103	4,665	5,886	6,757	5,956
247-730-716.00	HOSPITALIZATION INSURANCE	2,937	8,380	12,414	18,245	15,744
247-730-717.00	LIFE INSURANCE	173	263	247	315	238
247-730-718.00	DISABILITY INSURANCE	15	352	389	388	49
247-730-719.00	PENSION CONTRIBUTION	775	2,025	2,543	7,315	6,385
247-730-720.00	WORKERS COMPENSATION	494	398	0	354	470
247-730-721.00	UNEMPLOYMENT INSURANCE	402	179	10	7	80
247-730-723.00	RETIREE HEALTH SAVINGS CONTRIB	857	1,084	1,347	1,194	1,055
247-730-724.00	VEHICLE ALLOWANCE	3,480	3,480	4,375	5,446	4,620
247-730-727.00	OFFICE EQUIPMENT	0	1,476	2,014	0	0
247-730-785.00	BUILDING & GROUNDS REPAIR & MA	9,608	4,831	6,634	6,308	7,000
247-730-801.00	PROFESSIONAL SERVICES	570	2,275	473	1,013	2,500
247-730-802.00	CONTRACTUAL SERVICES	291	2,100	327	333	400
247-730-840.00	ADMINISTRATION FEES	3,796	3,796	5,996	5,996	6,236
247-730-851.00	TELEPHONE	0	763	623	0	0
247-730-922.00	ELECTRICITY	357	302	308	308	360
247-730-941.00	BUILDING RENTAL	7,880	9,380	9,380	9,380	10,200
247-730-967.00	ECONOMIC DEVELOPMENT	216	189	0	0	0
247-730-991.00	PRINCIPAL	2,782	2,844	2,908	2,974	0
REVITALIZATION LOAN FROM DEQ - 971 AUSTIN AVE. - MATURES IN 2017.						
247-730-995.00	INTEREST	259	196	132	67	0
247-730-999.00	TRANSFER OUT	94,637	39,965	58,800	35,000	0
2015:						
TRANSFER TO EDC - \$39,965						
2016:						
TRANSFER TO EDC - \$43,135						
TRANSFER TO INCUBATOR - \$15,665						
2016:						
TRANSFER TO INCUBATOR FUND - \$6,000						
2017:						
TRANSFER TO INCUBATOR FUND - \$35,000						
(\$19,000 OF WHICH MAY BE IN THE FORM OF A LOAN)						
TOTAL APPROPRIATIONS		192,974	165,387	207,883	208,499	154,126
NET OF REVENUES/APPROPRIATIONS - 730 - TIFA		(192,974)	(165,387)	(207,883)	(208,499)	(154,126)
ESTIMATED REVENUES - FUND 247		244,428	226,956	265,436	158,884	139,002
APPROPRIATIONS - FUND 247		192,974	165,387	207,883	208,499	154,126
NET OF REVENUES/APPROPRIATIONS - FUND 247		51,454	61,569	57,553	(49,615)	(15,124)
BEGINNING FUND BALANCE		39,242	90,697	152,265	209,818	160,203
ENDING FUND BALANCE		90,696	152,266	209,818	160,203	145,079

## Resolution #2018-18

### A RESOLUTION OPPOSING MICHIGAN HOUSE BILL 4158

**Purpose and Finding:** The Michigan Controlled Substances Act contains the various provisions for civil asset forfeiture. The Albion Department of Public Safety has routinely engaged in civil asset forfeiture both at the local and federal levels in its mission to combat crime and the illegal distribution of controlled substances. House Bill 4158 primarily would amend the statute to allow for civil asset forfeiture only upon a criminal conviction for a violation of the Michigan Controlled Substances Act. This legislation would impede the Albion Department of Public Safety's ability to engage in forfeiture, which is likely to not only result in increases in the presence of illegal controlled substances as well as illegally obtained currency and property, but it will also likely have a detrimental financial effect on the department's ability to continue effective enforcement against illegal narcotics. The money obtained through asset forfeiture is used to fund illegal narcotics enforcement and the result will likely be less money for the public safety department to combat illegal drug use within the City of Albion. As such, it is recommended that the City of Albion oppose this legislation.

Council Member \_\_\_\_\_ moved, supported by Council Member \_\_\_\_\_, to approve the following resolution.

**RESOLVED**, that the Albion City Council views civil asset forfeiture as a vital and essential tool for Michigan's law enforcement agencies to combat crime;

**BE IT FURTHER RESOLVED**, that the amendments proposed by House Bill 4158 would serve to significantly impede the Albion Department of Public Safety's ability to complete civil forfeitures;

**BE IT FURTHER RESOLVED**, that the City of Albion opposes House Bill 4158 and hereby requests that the Michigan Senate Judiciary Committee not recommend the bill for passage;

Date: June 4, 2018

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

I certify that this resolution was adopted by the City Council of the City of Albion on June 4, 2018.

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Jill Domingo  
City Clerk

**CITY OF ALBION**  
**E. NORTH STREET IMPROVEMENTS PROJECT**  
**N. EATON STREET TO BURR OAK STREET**  
**PRELIMINARY ENGINEER'S ESTIMATE**  
**May 17, 2018**

The following estimate is for improvements to E. North Street from N. Eaton Street to Burr Oak Street (approximately 3,500 feet). This includes removing the existing bituminous pavement, regrading the roadway, and replacing storm sewer as necessary for proper drainage. The majority of the existing concrete curb and gutter would remain and any damaged or upheaved sections would be replaced. All storm and sanitary castings would be replaced as part of this project. The existing roadway section, approximately 29' wide (33' back to back of curb) would be maintained. The proposed roadway section would consist of 12" of sand subbase, 8" of aggregate base and 4" of HMA pavement. Minimal sidewalk would be replaced and ADA ramps will be constructed to meet federal requirements. Driveway approaches will be replaced as necessary. The water main crossings at N. Berrien Street, N. Maple Street, and Burr Oak Street would be replaced with 8" main. All construction and engineering would be in accordance with MDOT requirements.

1	LS	Mobilization, Max. \$70,000	@	\$40,000.00	\$40,000.00
1	LS	Traffic Maintenance & Control	@	20,000.00	20,000.00
4,000	Cyd	Subgrade Undercutting, Type II	@	15.00	60,000.00
7,000	Ft	Subgrade Underdrain, 6 inch	@	5.00	35,000.00
1	LS	Soil Erosion & Sedimentation Control	@	2,000.00	2,000.00
10	Cyd	Masonry and Concrete Structures, Rem	@	200.00	2,000.00
20	Ea	Drainage Structure, Remove	@	400.00	8,000.00
12,100	Syd	HMA Surface, Remove	@	1.50	18,150.00
570	Syd	Pavt, Rem	@	10.00	5,700.00
1,250	Syd	Sidewalk, Remove	@	10.00	12,500.00
1,400	Ft	Curb and Gutter, Remove	@	10.00	14,000.00
8	Ea	Drainage Structure, 2' Diameter	@	750.00	6,000.00
2	Ea	Drainage Structure, 4' Diameter	@	1,100.00	2,200.00
100	Ft	Sewer, CL E, 12 inch	@	30.00	3,000.00
14	Ea	Dr Structure Cover, Type B	@	650.00	9,100.00
13	Ea	Dr Structure Cover, Type K	@	750.00	9,750.00
16	Ea	Dr Structure Cover, Type Q	@	650.00	10,400.00
35	Sta	Machine Grading, Modified	@	2,000.00	70,000.00
12,100	Syd	Aggregate Base, 8"	@	7.00	84,700.00
1,400	Ft	Curb and Gutter, Conc	@	20.00	28,000.00
570	Syd	Driveway, Nonreinf Conc, 6"	@	30.00	17,100.00
2,930	Ton	HMA, LVSP	@	70.00	205,100.00
23	Ea	Water Valve Box	@	500.00	11,500.00
43	Ea	Dr Structure Cover, Adj, Case 1	@	350.00	15,050.00
8,250	Sft	Sidewalk, Conc, 4 inch	@	4.00	33,000.00
3,000	Sft	Sidewalk Ramp, Conc, 6 inch	@	6.00	18,000.00
300	Ft	Detectable Warning Surface	@	18.00	5,400.00
12	Ea	Connect to Existing Main	@	2,000.00	24,000.00
240	Ft	DIP Water Main, 8 inch	@	60.00	14,400.00
3,000	Lb	Compact Ductile Iron Fittings	@	8.00	24,000.00
1	LS	Permanent Signage	@	1,000.00	1,000.00
1	LS	Pavement Markings	@	7,500.00	7,500.00
1	LS	Restoration	@	3,500.00	3,500.00

**SUBTOTAL ESTIMATED CONSTRUCTION COST**  
**Contingencies / Engineering (25% ±)**

**\$820,050.00**  
**209,950.00**

**TOTAL ESTIMATED PROJECT COST**

**\$1,030,000.00**



**CITY OF ALBION**  
**HAVEN ROAD IMPROVEMENTS PROJECT**  
**S. MONROE STREET TO CITY LIMITS**  
**PRELIMINARY ENGINEER'S ESTIMATE**  
**May 3, 2018**

The following estimate is for improvements to Haven Road from S. Monroe Street to the Albion City Limits (approximately 4,350 feet). The existing pavement would be pulverized and the roadway would be widened to meet current minimum AASHTO design standards. The finished surface would consist of two 11' lanes and 5' shoulders (3' paved, 2' gravel). The entire pavement section will be surfaced with 4" of HMA pavement. HMA curb, ditching and cross culverts would be constructed where necessary to accommodate drainage. All pavement markings would be provided with waterborne paint. All construction and engineering would be in accordance with MDOT requirements.

1	LS	Mobilization, Max. \$55,000	@	\$30,000.00	\$30,000.00
1	LS	Traffic Maintenance & Control	@	15,000.00	15,000.00
10	Cyd	Masonry and Conc Structure, Rem	@	200.00	2,000.00
1	LS	Clearing	@	5,000.00	5,000.00
100	Ft	Curb and Gutter, Rem	@	10.00	1,000.00
150	Syd	Pavt, Rem	@	10.00	1,500.00
25	Syd	Sidewalk, Rem	@	10.00	250.00
10	Ea	Culvert, Rem	@	250.00	2,500.00
1,000	Cyd	Subgrade Undercutting, Type II	@	15.00	15,000.00
11,340	Syd	HMA Base Crushing & Shaping	@	4.00	45,360.00
1,780	Cyd	Subbase, CIP	@	12.00	21,360.00
5,320	Syd	Aggregate Base, 8 inch	@	9.00	47,880.00
2,130	Syd	Shoulder, CL II, 4 inch	@	5.00	10,650.00
96	Sta	Trenching	@	250.00	23,925.00
88	Sta	Machine Grading	@	500.00	44,000.00
3	Ea	Dr Structure Cover, Type Q	@	650.00	1,950.00
3	Ea	Dr Structure Cover, Type G	@	500.00	1,500.00
3	Ea	Dr Structure Cover, Adj, Case 1	@	350.00	1,050.00
3	Ea	Dr Structure, 48 inch Dia, Leaching Basin	@	3,000.00	9,000.00
150	Ft	Sewer, CL E, 12 inch	@	25.00	3,750.00
1,100	Ft	Culv, CI F, 12 inch	@	30.00	33,000.00
2	Ea	Culv End Sect, Conc, 18 inch	@	600.00	1,200.00
48	Ft	Culv, CI E, 18 inch	@	40.00	1,920.00
150	Syd	Driveway, Nonreinf Conc, 6 inch	@	35.00	5,250.00
75	Ton	Approach, CI II	@	24.00	1,800.00
30	Ton	HMA Approach	@	100.00	3,000.00
3,450	Ton	HMA, LVSP	@	65.00	224,250.00
2	Ea	Spillway, HMA	@	750.00	1,500.00
40	Syd	Riprap, Plain	@	60.00	2,400.00
2,000	Ft	Sloped Curb, HMA	@	1.50	3,000.00
200	Sft	Sidewalk Ramp, Conc, 6 inch	@	7.50	1,500.00
20	Ft	Detectable Warning Surface	@	70.00	1,400.00
100	Ft	Curb and Gutter, Conc	@	20.00	2,000.00
10	Ea	Fire Hydrant, Relocate	@	2,000.00	20,000.00
10	Ea	Water Valve Box	@	500.00	5,000.00
1	LS	Permanent Signs	@	1,000.00	1,000.00
1	LS	Pavement Markings	@	4,000.00	4,000.00
1	LS	Restoration	@	20,000.00	20,000.00

**SUBTOTAL ESTIMATED CONSTRUCTION COST**  
**Contingencies / Engineering (25% ±)**

**\$614,895.00**  
**155,105.00**

**TOTAL ESTIMATED PROJECT COST**

**\$770,000.00**

**CITY OF ALBION**  
**N. CLARK STREET IMPROVEMENTS PROJECT**  
**E. NORTH STREET TO 200' SOUTH OF B DRIVE NORTH**  
**PRELIMINARY ENGINEER'S ESTIMATE**  
**May 3, 2018**

The following estimate is for improvements to N. Clark Street from North Street to 200' south of B Drive North (approximately 3,300 feet). The existing pavement would be pulverized and the roadway would be widened to meet current minimum AASHTO design standards. The finished surface would consist of two 11' lanes and 5' shoulders (3' paved, 2' gravel). The entire pavement section will be surfaced with 4" of HMA pavement. Ditching and cross culverts would be constructed where necessary to accommodate drainage. All pavement markings would be provided with waterborne paint. All construction and engineering would be in accordance with MDOT requirements.

1	LS	Mobilization, Max. \$45,000	@	\$25,000.00	\$25,000.00
1	LS	Traffic Maintenance & Control	@	15,000.00	15,000.00
10	Cyd	Masonry and Conc Structure, Rem	@	200.00	2,000.00
1	LS	Clearing	@	1,500.00	1,500.00
100	Ft	Curb and Gutter, Rem	@	10.00	1,000.00
2	Ea	Dr Structure, Rem	@	400.00	800.00
90	Syd	Pavt, Rem	@	10.00	900.00
25	Syd	Sidewalk, Rem	@	10.00	250.00
20	Ea	Culvert, Rem	@	250.00	5,000.00
1,000	Cyd	Subgrade Undercutting, Type II	@	15.00	15,000.00
8,500	Syd	HMA Base Crushing & Shaping	@	4.00	34,000.00
1,350	Cyd	Subbase, CIP	@	12.00	16,200.00
4,040	Syd	Aggregate Base, 8 inch	@	9.00	36,360.00
1,620	Syd	Shoulder, CL II, 4 inch	@	5.00	8,100.00
69	Sta	Trenching	@	250.00	17,325.00
66	Sta	Machine Grading	@	500.00	33,000.00
1	Ea	Dr Structure Cover, Type B	@	650.00	650.00
2	Ea	Dr Structure Cover, Type K	@	550.00	1,100.00
3	Ea	Dr Structure Cover, Adj, Case 1	@	350.00	1,050.00
1,340	Ft	Culv, CI F, 12 inch	@	30.00	40,200.00
48	Ft	Culv, CI E, 18 inch	@	40.00	1,920.00
2	Ea	Culv End Sect, Conc, 18 inch	@	600.00	1,200.00
90	Syd	Driveway, Nonreinf Conc, 6 inch	@	35.00	3,150.00
120	Ton	Approach, CI II	@	24.00	2,880.00
50	Ton	HMA Approach	@	100.00	5,000.00
2,590	Ton	HMA, LVSP	@	70.00	181,300.00
100	Sft	Sidewalk, Conc, 4 inch	@	5.00	500.00
100	Sft	Sidewalk Ramp, Conc, 6 inch	@	7.50	750.00
20	Ft	Detectable Warning Surface	@	75.00	1,500.00
100	Ft	Curb and Gutter, Conc	@	20.00	2,000.00
2	Ea	Fire Hydrant, Relocate	@	2,000.00	4,000.00
7	Ea	Water Valve Box	@	500.00	3,500.00
1	LS	Permanent Signs	@	1,000.00	1,000.00
1	LS	Pavement Markings	@	3,000.00	3,000.00
1	LS	Restoration	@	10,000.00	10,000.00

**SUBTOTAL ESTIMATED CONSTRUCTION COST**  
**Contingencies / Engineering (25% ±)**

**\$476,135.00**  
**118,865.00**

**TOTAL ESTIMATED PROJECT COST**

**\$595,000.00**