

**CITY OF CONWAY**  
**COMMUNITY APPEARANCE BOARD MEETING**  
**WEDNESDAY, JANUARY 11, 2023**  
**Planning & Building Dept. Conference Room – 196 Laurel Street**

Present: Jacqueline Kurlowski, Troy Roehm, McKenzie Jordan, Autry Benton  
Absent: Jamie McLain, Duc Watts, Gerry Wallace  
Staff: Jessica Hucks, Planner; Katie Dennis, Planning Concierge; Jeff Leveille, IT  
Other: Hillary Howard, Kathy Ropp, Keith Powel

**I. CALL TO ORDER**

Chairperson Jacqueline Kurlowski called the meeting to order at approximately 4:01 p.m.

**II. ELECTION OF OFFICERS**

Benton made a motion, seconded by Jordan to elect Jacqueline Kurlowski as Chairperson. The vote in favor was unanimous and the motion carried. Jordan made a motion, seconded by Benton to elect Troy Roehm as Vice Chairperson. The vote in favor was unanimous and the motion carried.

**III. APPROVAL OF MINUTES**

Roehm made a motion to accept the minutes as written and it was seconded by Jordan to approve the December 19, 2022 minutes. The vote in favor was unanimous. The motion carried.

**IV. CERTIFICATES OF APPROPRIATENESS**

A. **Previously Tabled 1125 Third Ave (Crafty Rooster)**: The applicant, Sean Kobos, requests final review and approval of proposed exterior renovations to the building located at 1125 Third Ave (PIN 368-04-02-0054).

Hucks stated that the applicant was not present to answer any questions and it was to the boards discretion if they wanted to move forward with the request or if they wanted to table the request to a later meeting of the applicants choosing.

Jordan made a motion to table the request to a later meeting of the applicants request. Benton seconded the motion. The motion carried unanimously.

B. **Previously Tabled 975 Second Ave (Cowboy's)**: The applicant, Tripp Nealy, requests review and approval of revisions to a previously approved restaurant, to be constructed at 975 Second Ave (PIN 367-01-01-0054).

Hucks stated that the applicant was not present to answer any questions due to illness and requested the board table his item and be brought again before the board at the January 25, 2023 meeting.

Roehm made a motion to table the item until the January 25, 2023 meeting. Jordan seconded the motion. The motion carried unanimously.

- C. **329 Laurel Street:** The applicant, Green Design & Consultants, requests final review and approval of proposed reconstruction of the building (*rear elevation only*) located at 329/331 Laurel Street (PIN: 368-04-02-0097).

Hucks stated that the applicant was not present to answer any questions and it was to the boards discretion if they wanted to move forward with the request or if they wanted to table the request to a later meeting of the applicants choosing.

Benton made a motion to table the request to a later meeting of the applicants choosing. Roehm seconded the motion. The motion carried unanimously.

- D. **1101 4<sup>th</sup> Ave (Stella's Ice Cream):** The applicant, Keith Powell, requests approval of exterior improvements, including garage doors, entry door and storefront, for property located at 1101 4<sup>th</sup> Ave (PIN 368-04-02-0096).

Hucks stated that the applicant is seeking approval to install new garage doors on the right side and middle of building. The applicant also wishes to replace the left entryway with black store front windows and 2- 6' entry doors within the frame. The applicant intends to make the entry door/ store front section resemble to new garage doors on the opposite sides of the building as close as possible. Pictures of the request were included in the packet.

Should the board choose to approve the applicant's request, staff recommends the following conditions:

- The applicant or their designee(s) obtain all applicable permits and licenses.
- Any changes proposed requires a re-review and subsequent approval from this board.

Keith Powell, applicant was present to answer any questions.

The board and applicant discussed the request in length.

Benton made a motion to approve the request as presented. Jordan seconded the motion. The motion carried unanimously.

## V. PUBLIC INPUT

CAB  
1/11/2023

None

**VI. BOARD INPUT**

None

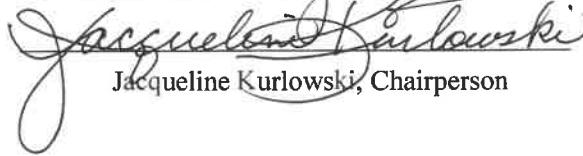
**VII. STAFF INPUT**

None

**VIII. ADJOURN**

There being no further business to come before the board, a motion was made by Jordan and seconded by Rohem to adjourn the meeting at 4:15 pm. The vote in favor was unanimous and the motion carried.

Approved and signed this 25<sup>th</sup> day of January, 2023.

  
Jacqueline Kurlowski, Chairperson