

**CITY OF CONWAY  
TREE BOARD MEETING  
WEDNESDAY, SEPTEMBER 14, 2022  
City of Conway Planning & Building Dept. – 196 Laurel Street**

Present: Jacqueline Kurlowski, Duc Watts, McKenzie Jordan, Autry Benton, Gerry Wallace  
Absent: Troy Roehm, Jamie McLain  
Staff: Jessica Hucks, Planner; Wanda Lilly, City Arborist; Katie Dennis, Planning Concierge  
Other: Hillary Howard, Thomas Jordan

**I. CALL TO ORDER**

Chairman Jordan called the meeting to order at approximately 4:22 p.m.

**II. APPROVAL OF MINUTES**

Benton made a motion to accept the minutes as written and seconded by Wallace to approve the August 10, 2022 minutes. The vote in favor was unanimous. The motion carried.

**III. TREE MITIGATION REQUESTS**

- A. **1009 Snowhill Drive:** The applicant, Thomas Jordan, is appealing the decision of the arborist to deny a tree permit to remove a 15-inch Southern Magnolia Tree from the property located at 1009 Snowhill Drive (PIN 339-09-01-0036).

Hucks stated that the applicant would like to install a fence along his property line, shared with the adjacent property owner. In order to install the fence in the desired location, the applicant requested to remove a 15-inch Southern Magnolia Tree from the property. The arborist denied the tree removal permit because the tree is healthy and because there is a dispute as to whose property the tree is located on.

*Section 3-4-8* of the General Codes lists protected trees, which includes Southern Magnolia (*Magnolia grandiflora*) with a diameter at breast height (D.B.H.) of 8" or greater.

*Section 3-4-15 - Appeals*, of the Tree Preservation Ordinance, (a), provides the opportunity for the owner/applicant to appeal to the Conway Tree Board if denied a tree removal permit.

There is a dispute as to where Mr. Jordan's property line ends and where the adjacent property owners begins. Staff supports the recommendation of the arborist; however, should the board consider approving the applicant's request, staff recommends that a survey of the property be submitted showing the exact location of the tree in question in relation to property lines.

Thomas Jordan, applicant was present and further explained the request.

The board, Arborist, and the applicant discussed the request in length.

Kurlowski made a motion to defer the request. Wallace seconded the motion and the motion carried

unanimously.

**IV. PUBLIC INPUT**

None

**V. BOARD INPUT**

None


**VI. STAFF INPUT**

None

**VII. ADJOURN**

There being no further business to come before the Board, a motion was made and seconded to adjourn the meeting at 4:35p.m. The vote in favor was unanimous and the motion carried.

Approved and signed this 12<sup>th</sup> day of October, 2022.

  
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McKenzie Jordan, Chairperson