



CITY COUNCIL MEETING
CITY HALL COUNCIL CHAMBERS
229 MAIN STREET, CONWAY, SC 29526
TUESDAY, SEPTEMBER 5, 2023 - 4:00 PM

PLEASE SILENCE ALL ELECTRONIC DEVICES

I. CALL TO ORDER

II. INVOCATION/PLEDGE OF ALLEGIANCE - Brandon Wilson, Ekklesia Christian Church

III. APPROVAL OF AGENDA

IV. CONSENT AGENDA

- A. Final Reading of Ordinance #ZA2023-09-05 (A) to annex approximately 4.48 acres of property located at 1136 Highway 501 Business (PIN 367-11-03-0003), and request to rezone from the Horry County Highway Commercial (HC) district to the City of Conway Highway Commercial (HC) district.
- B. Final reading of Ordinance #ZA2023-09-05 (D) to annex approximately 0.29 acres of property located at 21 Clemson Rd (PIN 383-10-03-0003), and rezone from the Horry County Residential, no mobile homes allowed (SF10) district to the City of Conway Low/Medium-Density Residential (R-1) district.
- C. Final reading of Ordinance #ZA2023-09-05 (E) to annex approximately 0.39 acres of property located at 29 Clemson Rd (PIN 383-10-03-0001), and rezone from the Horry County Residential, no mobile homes allowed (SF10) district to the City of Conway Low/Medium-Density Residential (R-1) district.
- D. Final reading of Ordinance #ZA2023-09-05 (F) to annex approximately .14 acres of property located at 113 Quail Run (PIN 383-09-04-0070), and rezone from the Horry County Residential, no mobile homes allowed (SF10) district to the City of Conway Low/Medium-Density Residential (R-1) district.
- E. Final reading of Ordinance #ZA2023-09-05 (G) to annex approximately 0.27 acres of property located at 131 Quail Run (PIN 382-12-03-0005), and rezone from the Horry County Residential, no mobile homes allowed (SF10) district to the City of Conway Low/Medium-Density Residential (R-1) district.
- F. Final reading of Ordinance #ZA2023-09-05 (H) to annex approximately 0.16 acres of property located at 184 Quail Run (PIN 383-09-04-0039), and rezone from the Horry

"I pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of my city."

County Residential, no mobile homes allowed (SF10) district to the City of Conway
Low/Medium-Density Residential (R-1) district.

G. Special Event – Conway Ghost Walk – October 18-21, 2023

H. Special Event – Smoke on the Waccamaw BBQ Festival – October 13-14, 2023

I. Approval of Bid for Fencing at Sherwood Park (Budgeted)

J. Approval of Bid for Sports Field Lighting at the Billy Gardner Sports Complex (Budgeted)

K. Approval of Bid for Fencing at the Billy Gardner Sports Complex (Budgeted)

L. Approval of a Resolution to Accept a Letter of Credit for Wild Wing Phase 5A

M. Special Event – Halloween Golf Cart Parade – October 28, 2023

N. Approval of Bid for Selection of Contractor to Build Scarborough Alley Public Restrooms
(Budgeted)

O. Approval of August 21, 2023 Council Meeting Minutes

V. PUBLIC INPUT

VI. SPECIAL PRESENTATIONS

A. Presentation of Longevity Awards – August 2023 – 5 Years: Alicia Shelley, Administration; 5 Years: Sabrina Tiitto, Police; 5 Years: Nicholas Pruett, Beautification; 5 Years: Vicki Stone, Planning; 5 Years: Jordy Collins, Construction Services; 5 Years: Jamison Stewart, Recreation; 10 Years: Steve Warren, Fire.

B. Update from HTC regarding Fiber Upgrades

VII. CONSIDERATION

A. Consideration of Special Event Request – An Evening Under the Oaks – November 11, 2023 (Rogers)

B. Consideration of a Resolution to Apply for an Opioid Settlement Planning Grant (Rogers)

C. Consideration of Creation of Whittemore Task Force (Emrick)

D. Consideration of Bid for the Public Works Annual Sidewalks/Driveway Repair and Maintenance Contract. (Harrelson)

VIII. CITY ADMINISTRATOR'S REPORT

IX. COUNCIL INPUT

"I pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of my city."

X. EXECUTIVE SESSION

Discussion of Contractual Negotiations Incident to the Potential Acquisition of Downtown Properties. [pursuant to SC Code §30-4-70 (A) (2)].

XI. RECONVENE FROM EXECUTIVE SESSION

XII. POSSIBLE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION

XIII. ADJOURNMENT

Any citizen of the municipality may make an appearance before City Council concerning any municipal matter with the exception of personnel matters. Persons desiring to speak must notify the City Clerk prior to the beginning of the meeting. However, if you are speaking regarding a public hearing item, then you would do so during that time on the agenda. Please address Council from the podium stating your name, address, and the subject you would like to discuss.

The public may also access the meeting at www.cityofconway.com under the “Latest Events” tab on the home page. If you are unable to attend and would like to voice your concerns or comments regarding a request, please call the City Hall at 843-248-1760 or email ashelley@cityofconway.com to be received prior to 12:00 noon on September 5, 2023. To assure proper recording of public comments left on the City’s voicemail, callers are urged to clearly pronounce their names and addresses, preferably providing spelling for both.

“I pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of my city.”

DATE: SEPTEMBER 5, 2023
ITEM: IV.A.

ISSUE:

Final Reading of Ordinance #ZA2023-09-05 (A), to annex approximately 4.48 acres of property located at 1136 HWY 501 Business (PIN 367-11-03-0003), and rezone from the Horry County Highway Commercial (HC) district to the City of Conway Highway Commercial (HC) district.

BACKGROUND:

On July 6, the applicant submitted an annexation and rezoning application for the subject property, located on HWY 501 Business. The property is currently in Horry County's jurisdiction, zoned Highway Commercial (HC). The proposed use of the property has not yet been disclosed.

Per *Section 3.2.10* of the UDO, the intent of the Highway Commercial (HC) district is to *provide compatible locations to serve the automobile-oriented commercial activities in harmony with major highway developments, reduce traffic congestions and to enhance the aesthetic atmosphere of the City.*

Surrounding Uses / Zoning Districts:

The property abuts parcels (behind the subject property) zoned City of Conway Forest Agriculture (FA). Other adjacent uses include a gas station (zoned County HC), a vacant parcel (zoned County CFA), and a dental office (zoned County HC), all of which are currently in the county's jurisdiction.

CITY OF CONWAY COMPREHENSIVE PLAN:

The future land use map of the *Comprehensive Plan* also identifies the subject property as Highway Commercial (HC).

PLANNING COMMISSION:

Planning Commission held the required public hearing on the request at their August 3rd meeting, and recommended approval.

CITY COUNCIL (AUG. 21st MTG.)

City Council approved first reading of the request at their August 21, 2023 meeting.

STAFF RECOMMENDATION:

Approve **Final Reading of Ordinance #ZA2023-09-05 (A)**.

ATTACHMENTS:

Application;

GIS Maps;

Wetland Determination & Maps

ORDINANCE #ZA2023-09-05 (A)

AN ORDINANCE TO ANNEX APPROXIMATELY 4.48 ACRES OF PROPERTY LOCATED AT 1136 HIGHWAY 501 BUSINESS (PIN 367-11-03-0003), AND REQUEST TO REZONE FROM THE HORRY COUNTY HIGHWAY COMMERCIAL (HC) DISTRICT TO THE CITY OF CONWAY HIGHWAY COMMERCIAL (HC) DISTRICT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY:

SECTION 1. FINDINGS:

A petition has been submitted to the City Council of the City of Conway to annex approximately 4.48 acres of property described herein and represented on a map. The City Council of the City of Conway has determined that the annexation of this area into the City of Conway will be to the advantage of the municipality.

The area proposed for annexation is adjacent to the present City limits. The petition for annexation of land and declared zoning is hereby accepted by the governing body of the municipality of Conway, and made a part of the City of Conway, South Carolina, to wit:

ALL AND SINGULAR, those certain parcels, lots, or tracts of land in Conway Township, County and State aforesaid, containing approximately 4.48 acres of property located at 1136 Highway 501 Business (PIN 367-11-03-0003), and request to rezone from the Horry County Highway Commercial (HC) district to the City of Conway Highway Commercial (HC) district.

This annexation includes all waterways, roads, and rights-of-way adjacent to the property.

For a more specific description of said property, see attached map.

SECTION 2. APPLICATION OF ZONING ORDINANCE:

The property is admitted as City of Conway Highway Commercial (HC) District area under the zoning laws of the municipality.

SECTION 3. EFFECTIVE DATE:

The annexation is effective as of the date of the final reading of this Ordinance.

AND BE IT FURTHER ORDAINED that such changes shall be made on the Official Zoning Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

RATIFIED BY CITY COUNCIL, duly assembled, this 5 day of September, 2023.

Barbara Jo Blain-Bellamy, Mayor

Justin D. Jordan, Mayor Pro Tem

K. Autry Benton, Jr., Council Member

Amanda Butler, Council Member

William M. Goldfinch IV, Council Member

Beth Helms, Council Member

Larry A. White, Council Member

ATTEST: Alicia Shelley, City Clerk

First Reading: August 21, 2023

Final Reading: September 5, 2023



















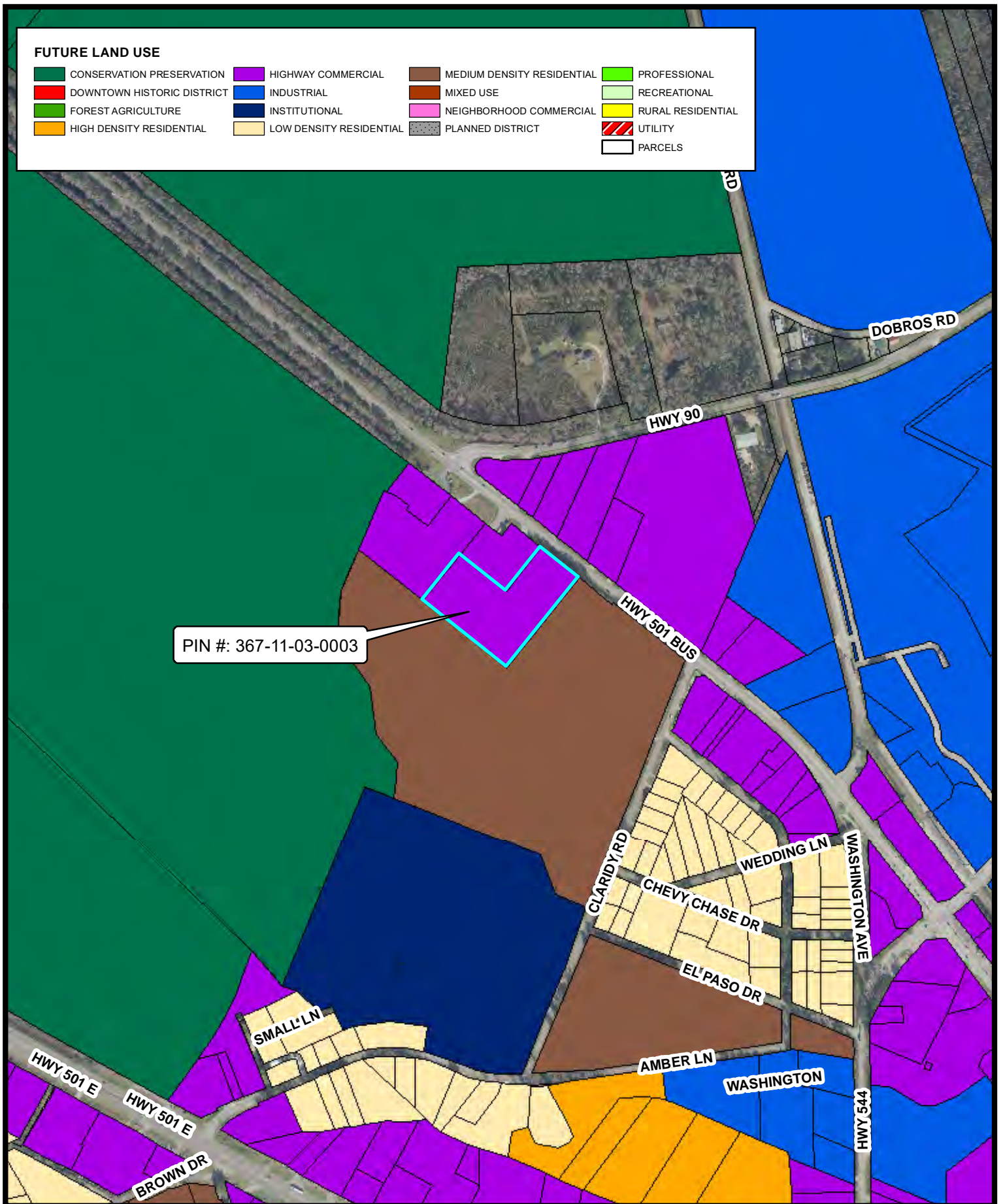
Legend

PARCELS








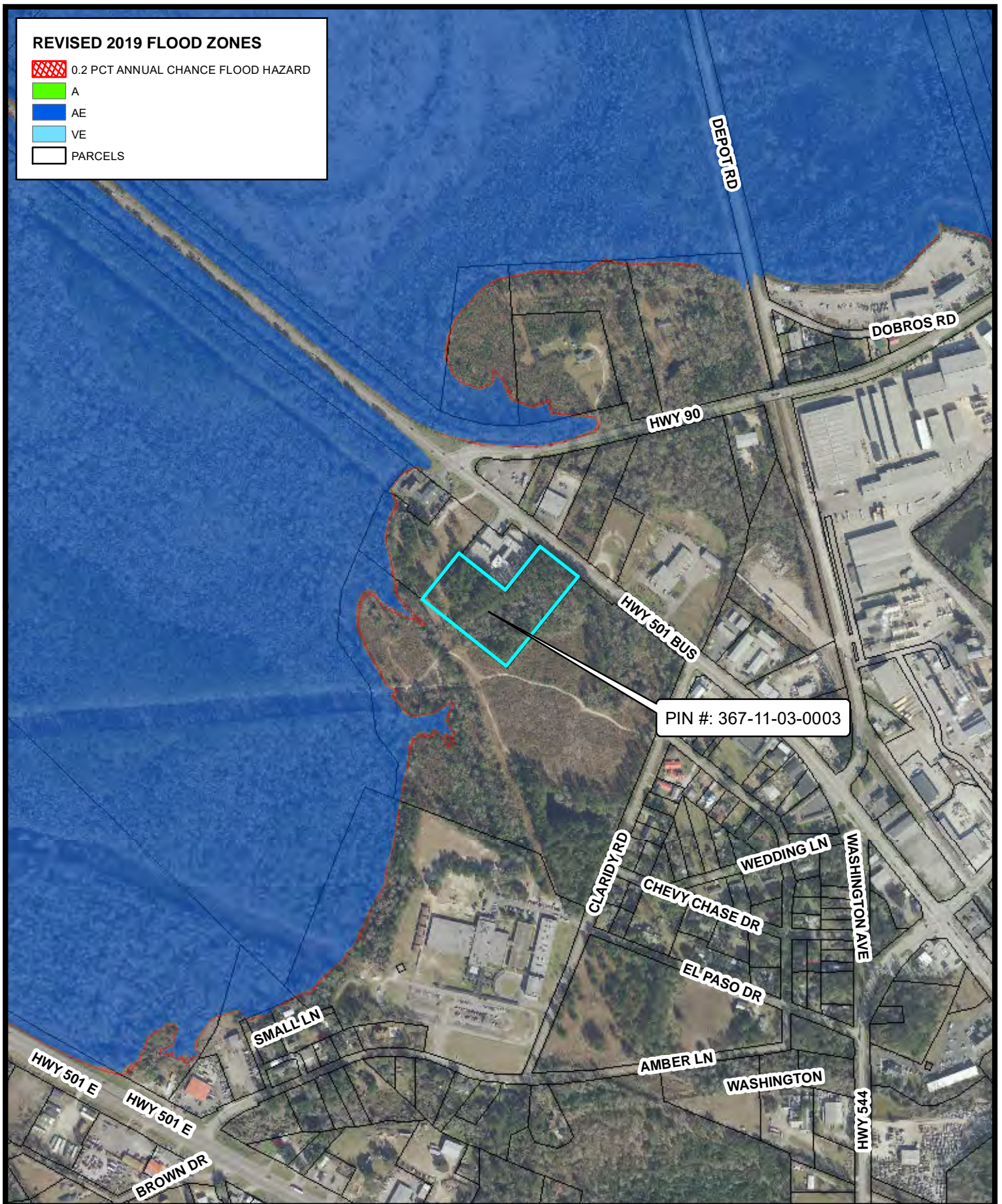
FUTURE LAND USE

 CONSERVATION PRESERVATION	 HIGHWAY COMMERCIAL	 MEDIUM DENSITY RESIDENTIAL	 PROFESSIONAL
 DOWNTOWN HISTORIC DISTRICT	 INDUSTRIAL	 MIXED USE	 RECREATIONAL
 FOREST AGRICULTURE	 INSTITUTIONAL	 NEIGHBORHOOD COMMERCIAL	 RURAL RESIDENTIAL
 HIGH DENSITY RESIDENTIAL	 LOW DENSITY RESIDENTIAL	 PLANNED DISTRICT	 UTILITY
			 PARCELS



REVISED 2019 FLOOD ZONES

-  0.2 PCT ANNUAL CHANCE FLOOD HAZARD
-  A
-  AE
-  VE
-  PARCELS





PETITION FOR ANNEXATION

Staff Use Only
Received: _____
BS&A #: _____

City of Conway Planning
Department 196 Laurel Street, 29526

Phone: (843) 488-9888
Conway, South Carolina

www.cityofconway.com

Instructions:

- Fill out all 3 pages
- Submit signed forms to City of Conway Planning Department

STATE OF SOUTH CAROLINA)
COUNTY OF HORRY)

PETITION FOR ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF CONWAY

WHEREAS, § 5-3-150 (3) of the Code of Laws of South Carolina provides for the annexation of an area or property which is contiguous to a City by filing with the municipal governing body a petition signed by all persons owning real estate in the area requesting annexation; and

WHEREAS, the undersigned are all persons owning real estate in the area requesting annexation; and

WHEREAS, the area requesting annexation is described as follows, to wit:

NOW, THEREFORE, the undersigned petition the City Council of Conway to annex the below described area into the municipal limits of the City of Conway.

PROPERTY LOCATION/SUBDIVISION: Approximately 0.13 miles SE of Hwy 90 & Hwy 501 (on Hwy 501)
PIN: 36711030003 ACREAGE: 4.48
PROPERTY ADDRESS: U.S. Hwy 501 Business
PROPERTY OWNER MAILING ADDRESS: GHG Investments LLC, P.O. Box 1549, Conway, SC 29528
PROPERTY OWNER TELEPHONE NUMBER: 843-241-2356
PROPERTY OWNER EMAIL: ngasphalt@yahoo.com
APPLICANT: GHG Investments, LLC (Nick Godwin)
APPLICANT'S EMAIL: permit@g3engineering.org & ngasphalt@yahoo.com

IS THE APPLICANT THE PROPERTY OWNER? CIRCLE: YES ☒ NO ☐

IF NOT: PLEASE INCLUDE A LETTER OF AGENCY OR POWER OF ATTORNEY FROM THE OWNER ADDING RESPONSIBILITY TO THE APPLICANT.

PROPERTY OWNERS (Attach additional sheets if necessary)

Nick Godwin

(Print)

(Signature)

DATE: 7/6/23

(Print)

(Signature)

DATE: _____



PETITION FOR ANNEXATION

Staff Use Only

Received: _____
BS&A #: _____

Is there a structure on the lot: No Structure Type: _____

Current Use: Vacant land

Are there any wetlands on the property?

CIRCLE: YES ☒ NO ☐

If yes, please include valid wetland delineation letter from army corps of engineers.

Is the property restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the permitted or proposed use of the land?

CIRCLE: YES ☐ NO ☒

If yes, please explain and provide a copy of covenant and/or restriction.

Is the city a party to any deed restrictions or easements existing on the property?

CIRCLE: YES ☐ NO ☒

If yes, please describe.

Are there any building permits in progress or pending for this property?

CIRCLE: YES ☐ NO ☒

If yes, please provide permit number and jurisdiction.

FEES ARE DUE AT SUBMITTAL.

RI ZONING DISTRICT – NO FEE ALL OTHER ZONING DISTRICTS - \$ 250

PLEASE SUBMIT TO THE PLANNING & DEVELOPMENT DEPARTMENT

planning@cityofconway.com



Zoning Map Amendment Application

Incomplete applications will not be accepted.

Staff Use Only

Received: _____
BS&A #: _____

City of Conway Planning Department
196 Laurel Street, 29526

Phone: (843) 488-9888
Conway, South Carolina

www.cityofconway.com

Notice

All zoning map amendments shall follow the procedures set forth in Section 13.1.7 of the City of Conway Unified Development Ordinance. Amendments to the Official Zoning Map shall be initiated by members of City Council, the Planning Commission, the Planning Director, or owner(s) of the subject property. In order to partially defray the administrative cost of zoning map amendments, the applicant shall pay a filing fee to the City of Conway in the amount of \$250.00 at the time this application is submitted. Planned Development rezonings are \$2,500.00 and Planned Development Amendments are \$500.00, and due at the time of submission. A plat of the property to be rezoned may be required with this application.

PHYSICAL ADDRESS OF PROPERTY: Approximately 0.13 miles SE of Hwy 90 & Hwy 501 (on Hwy 501) FEE PAID () YES () NO

AREA OF SUBJECT PROPERTY (ACREAGE): 4.48 PIN: 36711030003

CURRENT ZONING CLASSIFICATION: HC

COMPREHENSIVE PLAN 2035 FUTURE LAND USE: _____

REQUESTED ZONING CLASSIFICATION: HC

NAME OF PROPERTY OWNER(S):

GHG Investments LLC, Nick Godwin PHONE # 843-241-2356

PHONE # _____

MAILING ADDRESS OF PROPERTY OWNER(S):

P.O Box 1549, Conway, SC. 29528

I (we) the owner(s) do hereby certify that all information presented in this Zoning Map Amendment Application is correct.

[Signature]
PROPERTY OWNER'S SIGNATURE(S)

7/6/23
DATE

PROPERTY OWNER'S SIGNATURE(S)

DATE

THE APPLICANT OR A REPRESENTATIVE MUST BE PRESENT AT THE MEETING.

DATE: SEPTEMBER 5, 2023

ITEM: IV.B.

ISSUE:

Final Reading of Ordinance #ZA2023-09-05 (D), to annex approximately 0.29 acres located at 21 Clemson Road (PIN 383-10-03-0003), and rezone from the Horry County Residential, no mobile homes allowed (SF10) district to the City of Conway Low/Medium-Density Residential (R-1) district.

BACKGROUND:

The annexation application was submitted by Mark Thomas, of SIG Construction, as a requirement to connect to city utility services. According to Horry County Register of Deed's website, the deed was transferred into the applicant's names on May 10, 2023. The property is within the Coastal Heights subdivision near Hwy 544. There are no existing structures on the property. Restrictive covenants were recorded for this property August 7, 2023.

The adjacent property (across Clemson Rd) was annexed into the City in 2018. Several other properties within the Coastal Heights subdivision have been annexed over the years, with most of them located on Clemson Road, but also on University and Lander Drive.

CITY OF CONWAY COMPREHENSIVE PLAN:

The Future Land Use Map of the *Comprehensive Plan* identifies this property as Low/Medium Density Residential (R-1).

The intent of the R-1 District is to provide for the preservation and expansion of areas for low to medium density, detached single-family residential development in the City of Conway. The district shall present a relatively spacious character, promote quiet, livable neighborhoods, and prohibit uses that are incompatible with the residential nature of the surrounding area.

CITY COUNCIL (AUG. 21st MTG.)

City Council approved first reading at their August 21, 2023 meeting.

STAFF RECOMMENDATION:

Approve **Final reading of Ordinance #ZA2023-09-05 (D)**.

ORDINANCE #ZA2023-09-05 (D)

AN ORDINANCE TO ANNEX APPROXIMATELY 0.29 ACRES OF PROPERTY LOCATED AT 21 CLEMSON ROAD (PIN 383-10-03-0003), AND REQUEST TO REZONE FROM THE HORRY COUNTY RESIDENTIAL, NO MOBILE HOMES ALLOWED (SF10) DISTRICT TO THE CITY OF CONWAY LOW/MEDIUM DENSITY RESIDENTIAL DISTRICT (R-1) DISTRICT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY:

SECTION 1. FINDINGS:

A petition has been submitted to the City Council of the City of Conway to annex approximately 0.29 acres of property described herein and represented on a map. The City Council of the City of Conway has determined that the annexation of this area into the City of Conway will be to the advantage of the municipality.

The area proposed for annexation is adjacent to the present City limits. The petition for annexation of land and declared zoning is hereby accepted by the governing body of the municipality of Conway, and made a part of the City of Conway, South Carolina, to wit:

ALL AND SINGULAR, those certain parcels, lots, or tracts of land in Conway Township, County and State aforesaid, containing approximately 0.29 acres of property located at 21 Clemson Road (PIN 383-10-03-0003), and request to rezone from the Horry County Residential, no mobile homes allowed (SF10) district, to the City of Conway Low/Medium-Density Residential (R-1) district.

This annexation includes all waterways, roads, and rights-of-way adjacent to the property.
For a more specific description of said property, see attached map.

SECTION 2. APPLICATION OF ZONING ORDINANCE:

The property is admitted as City of Conway Low/Medium Density Residential District (R-1) area under the zoning laws of the municipality.

SECTION 3. EFFECTIVE DATE:

The annexation is effective as of the date of the final reading of this Ordinance.

AND BE IT FURTHER ORDAINED that such changes shall be made on the Official Zoning Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

RATIFIED BY CITY COUNCIL, duly assembled, this 5 day of September, 2023.

Barbara Jo Blain-Bellamy, Mayor

Justin D. Jordan, Mayor Pro Tem

K. Autry Benton Jr., Council Member

Amanda Butler, Council Member

William M. Goldfinch IV, Council Member

Beth Helms, Council Member

Larry A. White, Council Member

ATTEST: Alicia Shelley, City Clerk

First Reading: August 21, 2023

Final Reading: September 5, 2023

Legend

 PARCELS

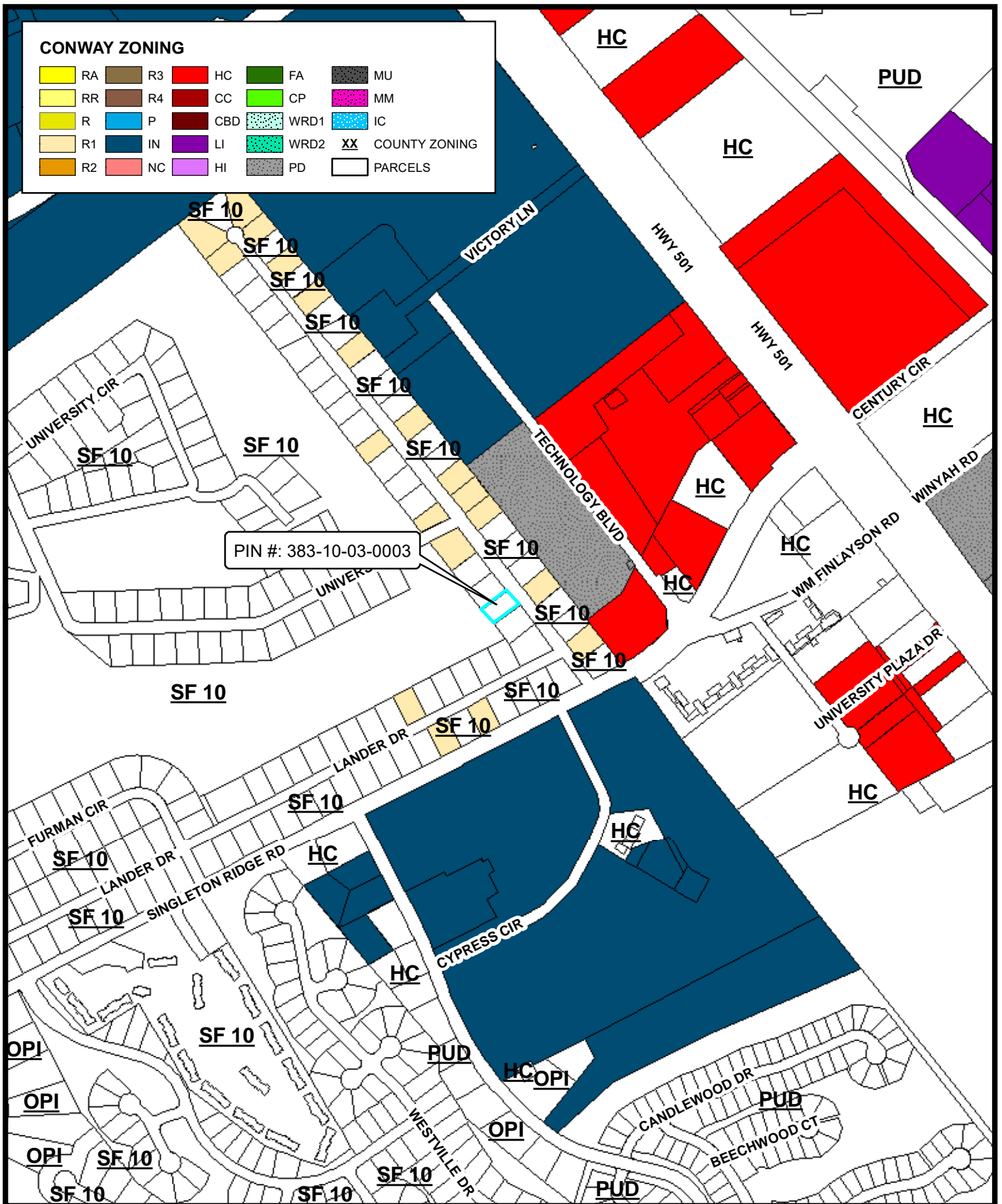
PIN #: 383-10-03-0003

CLEMSON RD


















LANDER DR

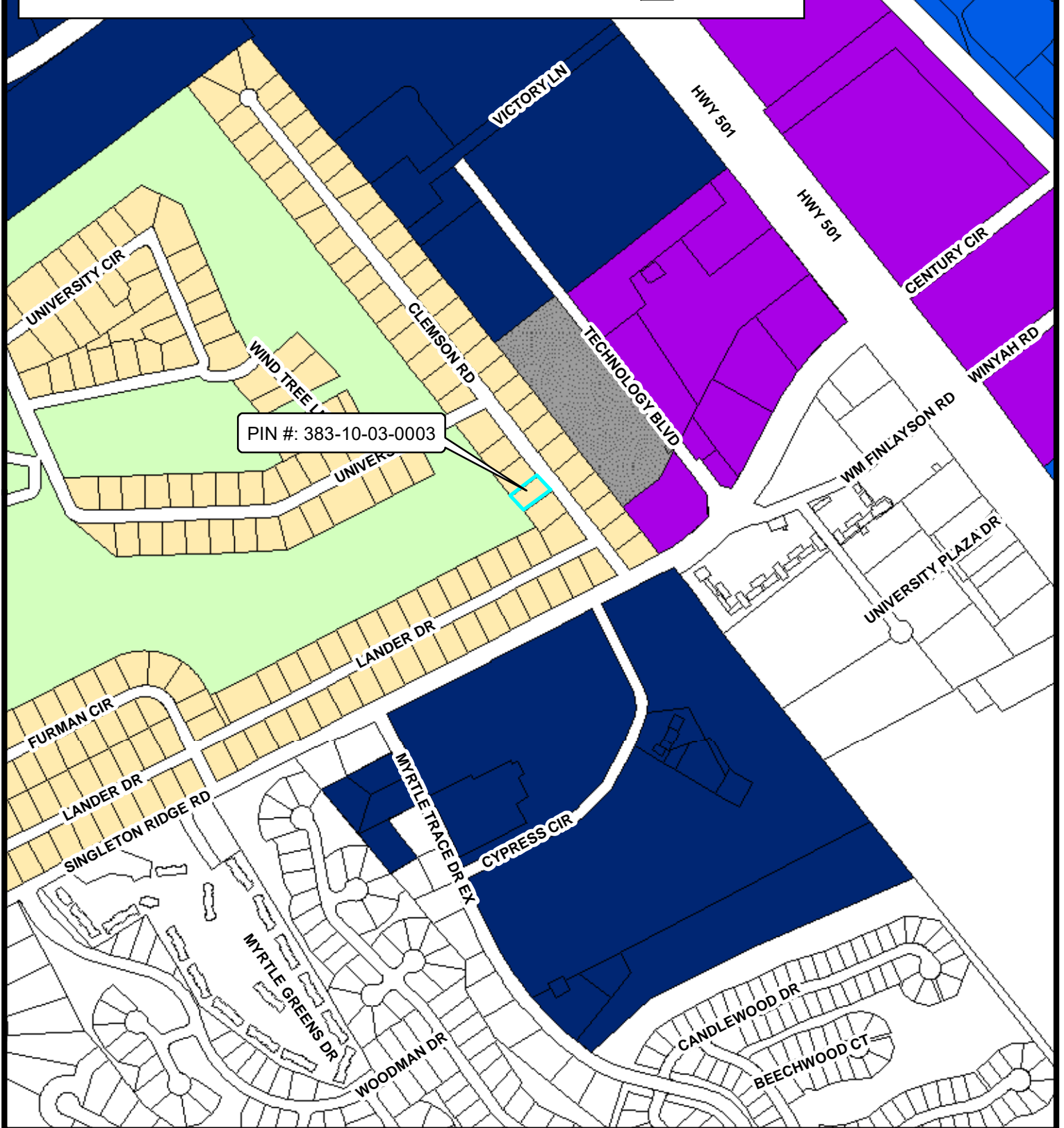






FUTURE LAND USE

	CONSERVATION PRESERVATION		HIGHWAY COMMERCIAL		MEDIUM DENSITY RESIDENTIAL		PROFESSIONAL
	DOWNTOWN HISTORIC DISTRICT		INDUSTRIAL		MIXED USE		RECREATIONAL
	FOREST AGRICULTURE		INSTITUTIONAL		NEIGHBORHOOD COMMERCIAL		RURAL RESIDENTIAL
	HIGH DENSITY RESIDENTIAL		LOW DENSITY RESIDENTIAL		PLANNED DISTRICT		UTILITY
							PARCELS





STATE OF SOUTH CAROLINA)

) RESTRICTIVE COVENANT

COUNTY OF HORRY)

SIG

KNOW ALL ME BY THESE PRESENTS, that, (I, we) SIG CONSTRUCTION / MARC THOMAS
(Grantor) seek permission to connect to the Water and/or Sewer System of the City Of Conway.
The property/parcel is situated outside the corporate limits of the City Of Conway. The
property/parcel is identified in the records of the Assessor of Horry County as Parcel Identification
Number (PIN) 38310 03 0003 and is physically located at

21 Clemson Rd Conway SC 29526
The above referenced property was conveyed by deed to the Grantor and recorded in the Office of
the Register of Mesne Conveyance for Horry County, South Carolina in Deed Book 4678 at
Page 290.

We understand and agree that as a condition of service and connection of the Water and/or
Sewer System to the above referenced property, we will petition, when requested by the City Of
Conway (by Group or Individual method) for annexation to the City Of Conway under Section 5-
3-150 of the Code of Laws for the State of South Carolina. We further understand that it may be
necessary to execute a petition for annexation on more than one occasion; however, the final
acceptance of the said petition rests upon an affirmation vote of a majority of the governing body
of the City of Conway.

It is understood and agreed upon that this covenant shall be legally binding upon
(myself/us) as the Grantor(s), and our heirs and successors. Any violation of, or refusal to sign,
said petition shall result in either legal recourse for nonperformance by the City, and/or termination
of water and/or sewer services provided to the premises.

It is further understood and agreeable that the City may inspect and approve the owner's
water and/or sewer system prior to connection to insure compliance with the City and State
regulations. An inspection fee, if applicable, may be imposed for such inspection in accordance
with the guidelines and policies set forth by the City of Conway.

All rights, powers, and privileges hereby granted to the City of Conway as grantee shall
convey to its heirs, successors and assigns, and shall be binding upon the heirs, successors,
administrators, executors and assigns of the Grantor. Grantor acknowledges that the conditions of
this agreement and this agreement itself is a restriction and covenant of the title of the above
reference property and binding upon the grantors, heirs, successors, and assigns. Furthermore, it is
mutually agreeable that upon any dividing, separation, or split of the above referenced property,
this agreement shall remain binding upon the successors and heirs of such division, and that this
covenant shall remain binding upon the successors and heirs of such division, and that this covenant
shall remain a restriction and covenant on the title of the parcel resultant of such division.

Deed BK: 4709 PG: 2993 Doctype: 082
08/07/2023 at 04:37:06 PM, 1 OF 2

Marion D. Foxworth III
HORRY COUNTY, SC REGISTRAR OF DEEDS



IN WITNESS THEREOF, the undersigned Grantor has hereto set his hand and Seal this

7th day of August, 2023

SIGNED, SEALED AND DELIVERED by:

Grantor in the presence of:

Elizabeth Harry

Witness

ABessant

Witness or Notary

[Signature]
Grantor Name

STATE OF SOUTH CAROLINA)

)

PROBATE

COUNTY OF HORRY)

PERSONALLY appeared before me the undersigned witness, and made oath that he/she saw the within named Grantor(s) sign, seal and as his/her act and deed, deliver the within written Agreement and Covenant; and that he/she with the other witness named above witnessed the execution thereof.

Elizabeth Harry

Witness

SWORN TO BEFORE ME THIS August
DAY OF 7th, 2023

ABessant

NOTARY PUBLIC FOR SOUTH CAROLINA (signature)

Anne Bessant

NOTARY PUBLIC FOR SOUTH CAROLINA (printed)

My commission expires: 4/8/2032

Section 26-1-120 (E) (4): A witness is not a party to or a beneficiary of the transaction, signed the record as a subscribing witness.



PETITION FOR ANNEXATION

Staff Use Only

Received: _____
BS&A #: _____

City of Conway Planning
Department 196 Laurel Street, 29526

Phone: (843) 488-9888
Conway, South Carolina

www.cityofconway.com

Instructions:

- Fill out all 3 pages
- Submit signed forms to City of Conway Planning Department

STATE OF SOUTH CAROLINA)
COUNTY OF HORRY)

PETITION FOR ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF CONWAY

WHEREAS, § 5-3-150 (3) of the Code of Laws of South Carolina provides for the annexation of an area or property which is contiguous to a City by filing with the municipal governing body a petition signed by all persons owning real estate in the area requesting annexation; and

WHEREAS, the undersigned are all persons owning real estate in the area requesting annexation; and

WHEREAS, the area requesting annexation is described as follows, to wit:

NOW, THEREFORE, the undersigned petition the City Council of Conway to annex the below described area into the municipal limits of the City of Conway.

PROPERTY LOCATION/SUBDIVISION: Coastal Heights

PIN: 38310030003 ACREAGE: _____

PROPERTY ADDRESS: 21 Clemson Rd

PROPERTY OWNER MAILING ADDRESS: PO Box 194 Conway SC 29528

PROPERTY OWNER TELEPHONE NUMBER: 843-385-3877

PROPERTY OWNER EMAIL: SigConstruction16@yahoo.com

APPLICANT: Sig Construction / Marc Thomas

APPLICANT'S EMAIL: SigConstruction16@yahoo.com

IS THE APPLICANT THE PROPERTY OWNER? CIRCLE: YES ☒ NO ☐

IF NOT: PLEASE INCLUDE A LETTER OF AGENCY OR POWER OF ATTORNEY FROM THE OWNER ADDING RESPONSIBILITY TO THE APPLICANT.
PROPERTY OWNERS (Attach additional sheets if necessary)

MARCA THOMAS
(Print)

[Signature]
(Signature)

DATE: 8/7/23

(Print)

(Signature)

DATE: _____



PETITION FOR ANNEXATION

Staff Use Only

Received: _____
BS&A #: _____

Is there a structure on the lot: N Structure Type: _____

Current Use: SFR

Are there any wetlands on the property?

CIRCLE: YES ☐ NO ☒

If yes, please include valid wetland delineation letter from army corps of engineers.

Is the property restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the permitted or proposed use of the land?

CIRCLE: YES ☐ NO ☒

If yes, please explain and provide a copy of covenant and/or restriction.

Is the city a party to any deed restrictions or easements existing on the property?

CIRCLE: YES ☐ NO ☒

If yes, please describe.

Are there any building permits in progress or pending for this property?

CIRCLE: YES ☐ NO ☒

If yes, please provide permit number and jurisdiction.

FEES ARE DUE AT SUBMITTAL.

RI ZONING DISTRICT – NO FEE ALL OTHER ZONING DISTRICTS - \$ 250

PLEASE SUBMIT TO THE PLANNING & DEVELOPMENT DEPARTMENT

planning@cityofconway.com



Zoning Map Amendment Application

Incomplete applications will not be accepted.

Staff Use Only

Received: _____
BS&A #: _____

City of Conway Planning Department
196 Laurel Street, 29526

Phone: (843) 488-9888
Conway, South Carolina

www.cityofconway.com

Notice

All zoning map amendments shall follow the procedures set forth in Section 13.1.7 of the City of Conway Unified Development Ordinance. Amendments to the Official Zoning Map shall be initiated by members of City Council, the Planning Commission, the Planning Director, or owner(s) of the subject property. In order to partially defray the administrative cost of zoning map amendments, the applicant shall pay a filing fee to the City of Conway in the amount of \$250.00 at the time this application is submitted. Planned Development rezonings are \$2,500.00 and Planned Development Amendments are \$500.00, and due at the time of submission. A plat of the property to be rezoned may be required with this application.

PHYSICAL ADDRESS OF PROPERTY: 21 Clemson Rd FEE PAID () YES () NO

AREA OF SUBJECT PROPERTY (ACREAGE): _____ PIN: 383 10 03 0003

CURRENT ZONING CLASSIFICATION: SF 10

COMPREHENSIVE PLAN 2035 FUTURE LAND USE: Low Density Residential

REQUESTED ZONING CLASSIFICATION: R1

NAME OF PROPERTY OWNER(S):

Sig Construction PHONE # 843-385-3877
PHONE # _____

MAILING ADDRESS OF PROPERTY OWNER(S):

PO Box 194
Conway SC 29528

I (we) the owner(s) do hereby certify that all information presented in this Zoning Map Amendment Application is correct.

[Signature] 8/7/23
PROPERTY OWNER'S SIGNATURE(S) DATE

PROPERTY OWNER'S SIGNATURE(S) DATE

THE APPLICANT OR A REPRESENTATIVE MUST BE PRESENT AT THE MEETING.

DATE: SEPTEMBER 5, 2023
ITEM: IV.C.

ISSUE:

Final Reading of Ordinance #ZA2023-09-05 (E), to annex approximately 0.39 acres located at 29 Clemson Road (PIN 383-10-03-0001), and rezone from the Horry County Residential, no mobile homes allowed (SF10) district to the City of Conway Low/Medium-Density Residential (R-1) district.

BACKGROUND:

The annexation application was submitted by Peter Forman, as a requirement to connect to city utility services. According to Horry County Register of Deed's website, the deed was transferred into the applicant's names on February 13, 2020. The property is within the Coastal Heights subdivision near Hwy 544. There is an existing single-family structure on the property. Restrictive covenants were recorded for this property June 14, 2005.

The adjacent property was annexed into the City earlier this year. Several other properties within the Coastal Heights subdivision have been annexed over the years, with most of them being on Clemson Road, but including some lots on University and Lander Drive.

CITY OF CONWAY COMPREHENSIVE PLAN:

The Future Land Use Map of the *Comprehensive Plan* identifies this property as Low/Medium Density Residential (R-1).

The intent of the R-1 District is to provide for the preservation and expansion of areas for low to medium density, detached single-family residential development in the City of Conway. The district shall present a relatively spacious character, promote quiet, livable neighborhoods, and prohibit uses that are incompatible with the residential nature of the surrounding area.

CITY COUNCIL (AUG. 21st MTG.)

City Council approved first reading at their August 21, 2023 meeting.

STAFF RECOMMENDATION:

Approve **Final reading of Ordinance #ZA2023-09-05 (E)**

ORDINANCE #ZA2023-09-05 (E)

AN ORDINANCE TO ANNEX APPROXIMATELY 0.39 ACRES OF PROPERTY LOCATED AT 29 CLEMSON ROAD (PIN 383-10-03-0001), AND REQUEST TO REZONE FROM THE HORRY COUNTY RESIDENTIAL, NO MOBILE HOMES ALLOWED (SF10) DISTRICT TO THE CITY OF CONWAY LOW/MEDIUM DENSITY RESIDENTIAL DISTRICT (R-1) DISTRICT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY:

SECTION 1. FINDINGS:

A petition has been submitted to the City Council of the City of Conway to annex approximately 0.39 acres of property described herein and represented on a map. The City Council of the City of Conway has determined that the annexation of this area into the City of Conway will be to the advantage of the municipality.

The area proposed for annexation is adjacent to the present City limits. The petition for annexation of land and declared zoning is hereby accepted by the governing body of the municipality of Conway, and made a part of the City of Conway, South Carolina, to wit:

ALL AND SINGULAR, those certain parcels, lots, or tracts of land in Conway Township, County and State aforesaid, containing approximately 0.39 acres of property located at 29 Clemson Road (PIN 383-10-03-0001), and request to rezone from the Horry County Residential, no mobile homes allowed (SF10) district, to the City of Conway Low/Medium-Density Residential (R-1) district.

This annexation includes all waterways, roads, and rights-of-way adjacent to the property.
For a more specific description of said property, see attached map.

SECTION 2. APPLICATION OF ZONING ORDINANCE:

The property is admitted as City of Conway Low/Medium Density Residential District (R-1) area under the zoning laws of the municipality.

SECTION 3. EFFECTIVE DATE:

The annexation is effective as of the date of the final reading of this Ordinance.

AND BE IT FURTHER ORDAINED that such changes shall be made on the Official Zoning Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

RATIFIED BY CITY COUNCIL, duly assembled, this 5 day of September, 2023.

Barbara Jo Blain-Bellamy, Mayor

Justin D. Jordan, Mayor Pro Tem

K. Autry Benton Jr., Council Member

Amanda Butler, Council Member

William M. Goldfinch IV, Council Member

Beth Helms, Council Member

Larry A. White, Council Member


ATTEST: Alicia Shelley, City Clerk

First Reading: August 21, 2023

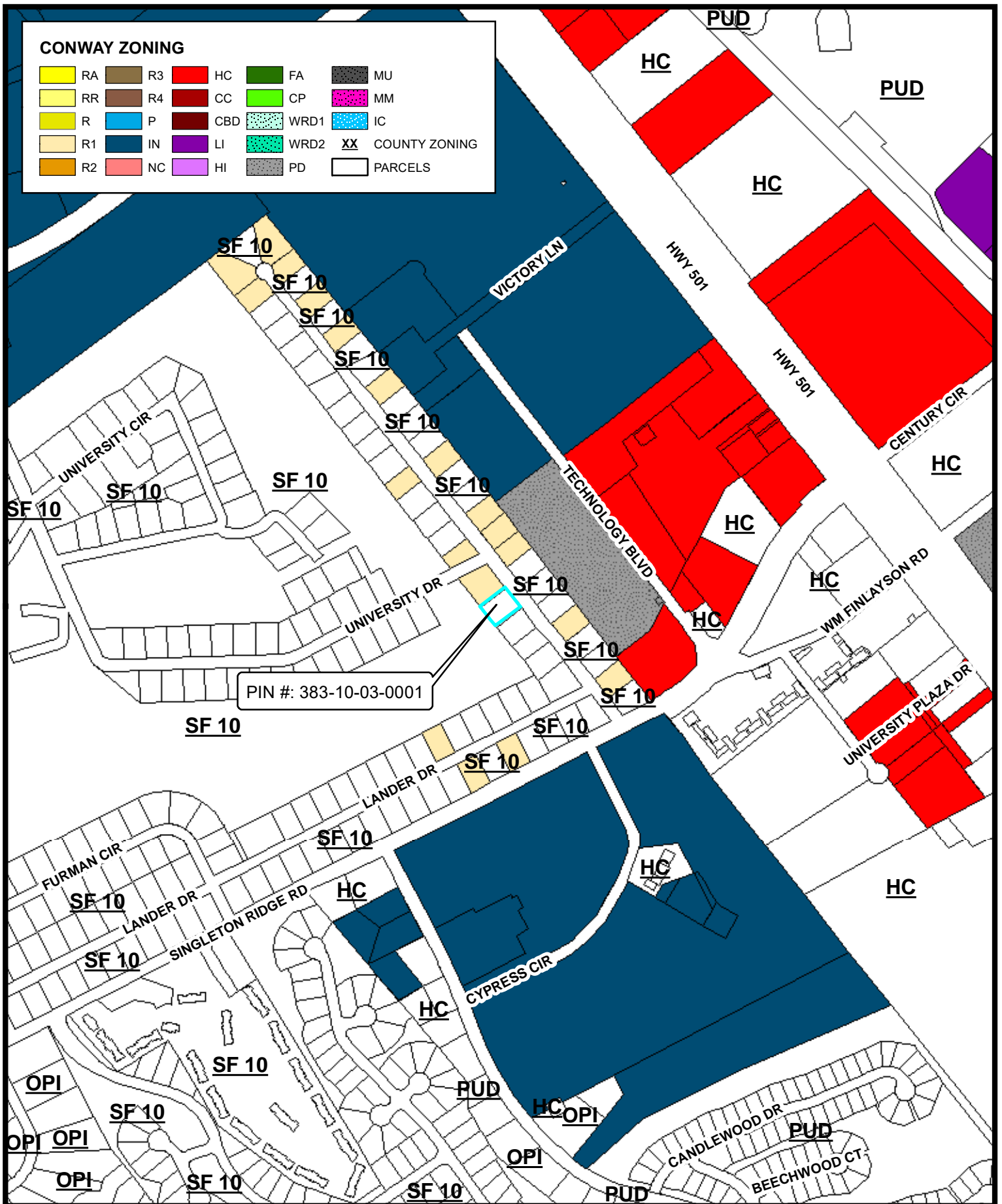
Final Reading: September 5, 2023



Legend

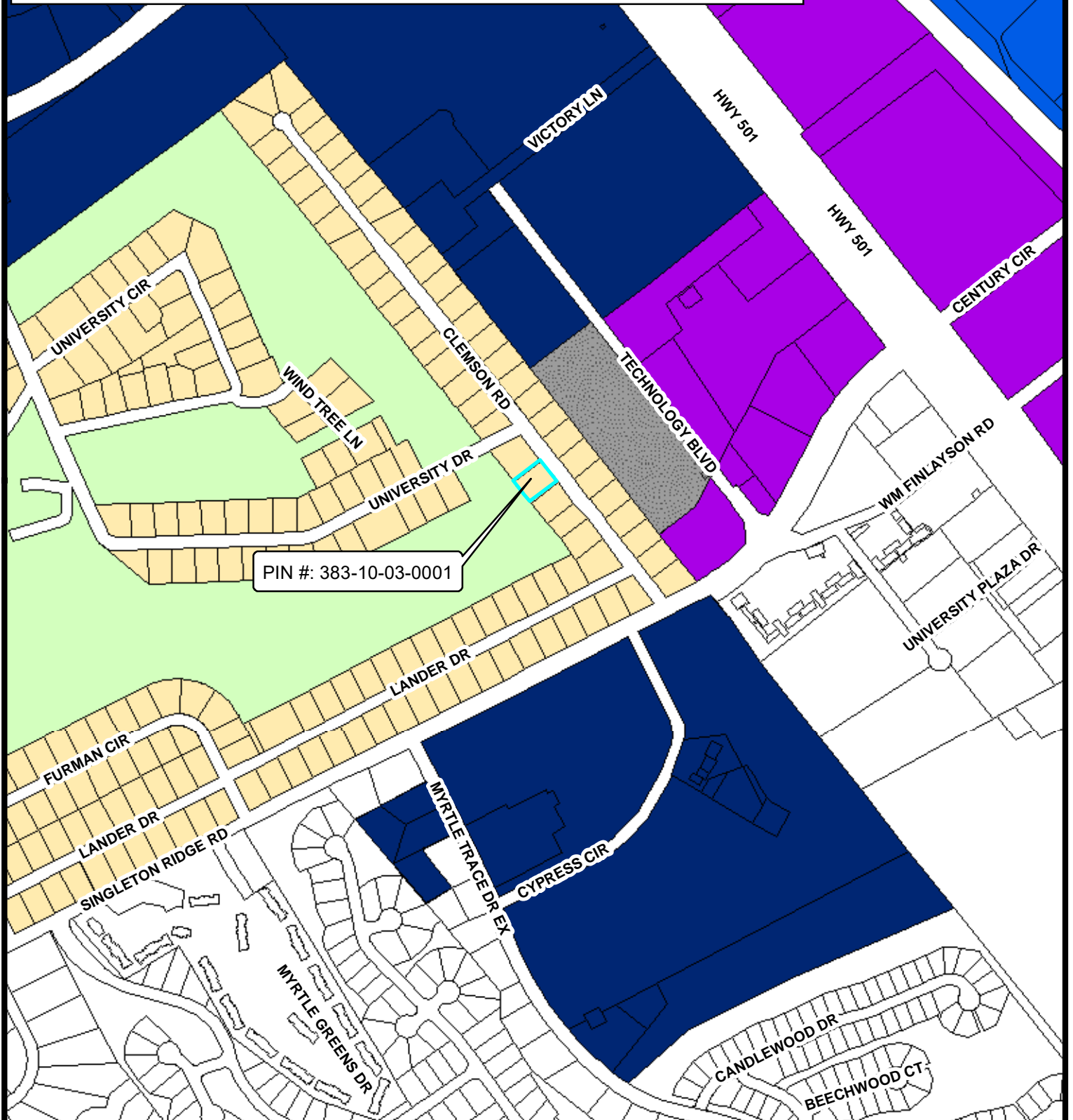
 PARCELS





FUTURE LAND USE

CONSERVATION PRESERVATION	HIGHWAY COMMERCIAL	MEDIUM DENSITY RESIDENTIAL	PROFESSIONAL
DOWNTOWN HISTORIC DISTRICT	INDUSTRIAL	MIXED USE	RECREATIONAL
FOREST AGRICULTURE	INSTITUTIONAL	NEIGHBORHOOD COMMERCIAL	RURAL RESIDENTIAL
HIGH DENSITY RESIDENTIAL	LOW DENSITY RESIDENTIAL	PLANNED DISTRICT	UTILITY
			PARCELS



FILED
HORRY COUNTY, S.C.

2005 JUN 14 PM 2:54

STATE OF SOUTH CAROLINA)

COUNTY OF HORRY

BALLERY V. SKIPPER
REGISTRAR OF DEEDS

RESTRICTIVE COVENANT

Grantee address

1001 3rd Ave. Conway SC 29526

KNOW ALL MEN BY THESE PRESENTS that, (I, we) Jerry POKNATKA

(Grantor) seek permission to connect to the Water and/or Sewer System of the City of Conway (Grantee). The subject property parcel is situate outside the corporate limits of the City of Conway. The property/parcel is identified in the records of the Assessor for Horry County as Tax Map: 151-19-04-017 and is physically located at 29 CLIMSON RD, CONWAY SC. The above referenced property was conveyed by deed to the Grantor and recorded in the Office of the Register of Mesne Conveyance for Horry County, South Carolina in Deed Book 2906 at Page 984.

We understand and agree that as a condition of service and connection of the Water and/or Sewer System to the above referenced property, we will petition, when requested by the City of Conway (by Group or Individual method) for annexation to the City of Conway under Section 5-3-150 of the Code of Laws for the State of South Carolina. We further understand that it may be necessary to execute a petition for annexation on more than one occasion; however, the final acceptance of the said petition rests upon an affirmation vote of a majority of the governing body of the City of Conway.

It is understood and agreed upon that this covenant shall be legally binding upon (myself/us) as the Grantor(s), and our heirs and successors. Any violation of, or refusal to sign, said petition shall result in either legal recourse for nonperformance by the City, and/or termination of water and/or sewer services provided to the premises.

It is further understood and agreeable that the City may inspect and approve the owner's water and/or sewer system prior to connection to insure compliance with the City and State regulations. An inspection fee, if applicable, may be imposed for such inspection in accordance with the guidelines and policies set forth by the City of Conway.

All rights, powers, and privileges hereby granted to the City of Conway as grantee shall convey to its heirs, successors and assigns, and shall be binding upon the heirs, successors, administrators, executors and assigns of the Grantor. Grantor acknowledges that the conditions of this agreement and this agreement itself is a restriction and covenant on the title of the above referenced property and binding upon the grantors, heirs, successors and assigns. Furthermore, it is mutually agreeable that upon any dividing, separation, or split of the above referenced property, this agreement shall also remain binding upon the successors and heirs of such division, and that this covenant shall remain binding upon the successors and heirs of such division, and that this covenant shall remain a restriction and covenant on the title of the parcel resultant of such division.

IN WITNESS THEREOF, the undersigned Grantor has hereto set his hand and Seal this
6th day of June, 2005.

SIGNED, SEALED AND DELIVERED by
Grantor in the presence of:

[Signature]
Witness

[Signature]
Witness

[Signature]
Grantor Name

Grantor Name

STATE OF SOUTH CAROLINA)
COUNTY OF HORRY)

PROBATE

PERSONALLY appeared before me the undersigned witness, and made oath that he/she saw the within named Grantor(s) sign, seal, and as his/her act and deed, deliver the within written Agreement and Covenant; and that he/she/ with the other witness named above witnessed the execution thereof.

[Signature]
Witness

SWORN TO BEFORE ME THIS 6th
DAY OF June, 2005.

[Signature]
NOTARY PUBLIC FOR SOUTH CAROLINA

My Commission Expires: My Commission Expires 9-26-2011



PETITION FOR ANNEXATION

Staff Use Only

Received: _____
BS&A #: _____

City of Conway Planning
Department 196 Laurel Street, 29526

Phone: (843) 488-9888
Conway, South Carolina

www.cityofconway.com

Instructions:

- Fill out all 3 pages
- Submit signed forms to City of Conway Planning Department

STATE OF SOUTH CAROLINA)
COUNTY OF HORRY)

PETITION FOR ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF CONWAY

WHEREAS, § 5-3-150 (3) of the Code of Laws of South Carolina provides for the annexation of an area or property which is contiguous to a City by filing with the municipal governing body a petition signed by all persons owning real estate in the area requesting annexation; and

WHEREAS, the undersigned are all persons owning real estate in the area requesting annexation; and

WHEREAS, the area requesting annexation is described as follows, to wit:

NOW, THEREFORE, the undersigned petition the City Council of Conway to annex the below described area into the municipal limits of the City of Conway.

PROPERTY LOCATION/SUBDIVISION: 29 Clemson Road

PIN: 3831003001 ACREAGE: .39

PROPERTY ADDRESS: 29 Clemson Road, Conway, SC 29526

PROPERTY OWNER MAILING ADDRESS: 155 Citadel Drive, Conway, SC 29526

PROPERTY OWNER TELEPHONE NUMBER: 985-773-2807

PROPERTY OWNER EMAIL: aforman03@gmail.com

APPLICANT: Peter Forman

APPLICANT'S EMAIL: aforman03@gmail.com

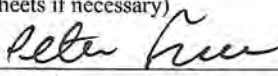
IS THE APPLICANT THE PROPERTY OWNER? CIRCLE: YES ☒ NO ☐

IF NOT: PLEASE INCLUDE A LETTER OF AGENCY OR POWER OF ATTORNEY FROM THE OWNER ADDING RESPONSIBILITY TO THE APPLICANT.

PROPERTY OWNERS (Attach additional sheets if necessary)

Peter Forman

(Print)


(Signature)

DATE: 7/27/2023

(Print)

(Signature)

DATE: _____



PETITION FOR ANNEXATION

Staff Use Only

Received: _____
BS&A #: _____

Is there a structure on the lot: yes Structure Type: single family home

Current Use: tenant occupied property

Are there any wetlands on the property?

CIRCLE: YES ☐ NO ☒

If yes, please include valid wetland delineation letter from army corps of engineers.

Is the property restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the permitted or proposed use of the land?

CIRCLE: YES ☐ NO ☒

If yes, please explain and provide a copy of covenant and/or restriction.

Is the city a party to any deed restrictions or easements existing on the property?

CIRCLE: YES ☐ NO ☒

If yes, please describe.

Are there any building permits in progress or pending for this property?

CIRCLE: YES ☐ NO ☒

If yes, please provide permit number and jurisdiction.

FEES ARE DUE AT SUBMITTAL.

RI ZONING DISTRICT – NO FEE ALL OTHER ZONING DISTRICTS - \$ 250

PLEASE SUBMIT TO THE PLANNING & DEVELOPMENT DEPARTMENT

planning@cityofconway.com



Zoning Map Amendment Application

Incomplete applications will not be accepted.

Staff Use Only

Received: _____
BS&A #: _____

City of Conway Planning Department
196 Laurel Street, 29526

Phone: (843) 488-9888
Conway, South Carolina

www.cityofconway.com

Notice

All zoning map amendments shall follow the procedures set forth in Section 13.1.7 of the City of Conway Unified Development Ordinance. Amendments to the Official Zoning Map shall be initiated by members of City Council, the Planning Commission, the Planning Director, or owner(s) of the subject property. In order to partially defray the administrative cost of zoning map amendments, the applicant shall pay a filing fee to the City of Conway in the amount of \$250.00 at the time this application is submitted. Planned Development rezonings are \$2,500.00 and Planned Development Amendments are \$500.00, and due at the time of submission. A plat of the property to be rezoned may be required with this application.

PHYSICAL ADDRESS OF PROPERTY: 29 Clemson Road FEE PAID () YES () NO

AREA OF SUBJECT PROPERTY (ACREAGE): .39 PIN: 3831003001

CURRENT ZONING CLASSIFICATION: SF 10

COMPREHENSIVE PLAN 2035 FUTURE LAND USE: Low density residential

REQUESTED ZONING CLASSIFICATION: R1

NAME OF PROPERTY OWNER(S):

Peter Forman

PHONE # 985-773-2807

PHONE # _____

MAILING ADDRESS OF PROPERTY OWNER(S):

155 Citadel Drive, Conway, SC 29526

155 Citadel Drive, Conway, SC 29526

I (we) the owner(s) do hereby certify that all information presented in this Zoning Map Amendment Application is correct.

Peter Forman

7/27/2023

PROPERTY OWNER'S SIGNATURE(S)

DATE

PROPERTY OWNER'S SIGNATURE(S)

DATE

THE APPLICANT OR A REPRESENTATIVE MUST BE PRESENT AT THE MEETING.

DATE: SEPTEMBER 5, 2023
ITEM: IV.D.

ISSUE:

Final Reading of Ordinance #ZA2023-09-05 (F), to annex approximately 0.14 acres located at 113 Quail Run (PIN 383-09-04-0070), and rezone from the Horry County Residential, no mobile homes allowed (SF10) district to the City of Conway Low/Medium-Density Residential (R-1) district.

BACKGROUND:

The annexation application was submitted by Jozsef Forman (applicant), as a requirement to connect to city utility services. According to Horry County Register of Deed's website, the deed was transferred into the applicant's names on March 3, 2023. The property is within the Quail Creek Village subdivision near University Blvd and Coastal Carolina University. There is an existing single-family structure on the property. Restrictive covenants were recorded for this property March 1, 2007.

Four (4) other properties within the Quail Creek Village subdivision have been annexed over the years, with the first one annexed in 2006 and the most recent one in 2021, according to Horry County Land Records. Those properties were zoned R-1 (Low/Medium-Density Residential) upon being annexed into the City.

CITY OF CONWAY COMPREHENSIVE PLAN:

The Future Land Use Map of the *Comprehensive Plan* identifies this property as Medium Density Residential (R-2).

The intent of the R-2 District is to provide for the preservation and expansion of areas for medium density attached, detached, semi-attached, and multifamily residential development in the City of Conway, and to prohibit uses that would substantially interfere with the development or continuation of residential structures in the District.

CITY COUNCIL (AUG. 21st MTG.)

City Council approved first reading at their August 21, 2023 meeting.

STAFF RECOMMENDATION:

Approve **Final reading of Ordinance #ZA2023-09-05 (F)**.

ORDINANCE #ZA2023-09-05 (F)

**AN ORDINANCE TO ANNEX APPROXIMATELY 0.14 ACRES OF PROPERTY
LOCATED AT 113 QUAIL ROAD (PIN 383-09-04-0070), AND REQUEST TO REZONE
FROM THE HORRY COUNTY RESIDENTIAL, NO MOBILE HOMES ALLOWED
(SF10) DISTRICT TO THE CITY OF CONWAY LOW/MEDIUM-DENSITY
RESIDENTIAL DISTRICT (R-1) DISTRICT.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY:

SECTION 1. FINDINGS:

A petition has been submitted to the City Council of the City of Conway to annex approximately 0.14 acres of property described herein and represented on a map. The City Council of the City of Conway has determined that the annexation of this area into the City of Conway will be to the advantage of the municipality.

The area proposed for annexation is adjacent to the present City limits. The petition for annexation of land and declared zoning is hereby accepted by the governing body of the municipality of Conway, and made a part of the City of Conway, South Carolina, to wit:

ALL AND SINGULAR, those certain parcels, lots, or tracts of land in Conway Township, County and State aforesaid, containing approximately 0.14 acres of property located at 113 Quail Run (PIN 383-09-04-0070), and request to rezone from the Horry County Residential, no mobile homes allowed (SF10) district, to the City of Conway Low/Medium-Density Residential (R-1) district.

This annexation includes all waterways, roads, and rights-of-way adjacent to the property.
For a more specific description of said property, see attached map.

SECTION 2. APPLICATION OF ZONING ORDINANCE:

The property is admitted as City of Conway Low/Medium Density Residential District (R-1) area under the zoning laws of the municipality.

SECTION 3. EFFECTIVE DATE:

The annexation is effective as of the date of the final reading of this Ordinance.

AND BE IT FURTHER ORDAINED that such changes shall be made on the Official Zoning Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

RATIFIED BY CITY COUNCIL, duly assembled, this 5 day of September, 2023.

Barbara Jo Blain-Bellamy, Mayor

Justin D. Jordan, Mayor Pro Tem

K. Autry Benton Jr., Council Member

Amanda Butler, Council Member

William M. Goldfinch IV, Council Member

Beth Helms, Council Member

Larry A. White, Council Member

ATTEST: Alicia Shelley, City Clerk

First Reading: August 21, 2023

Final Reading: September 5, 2023

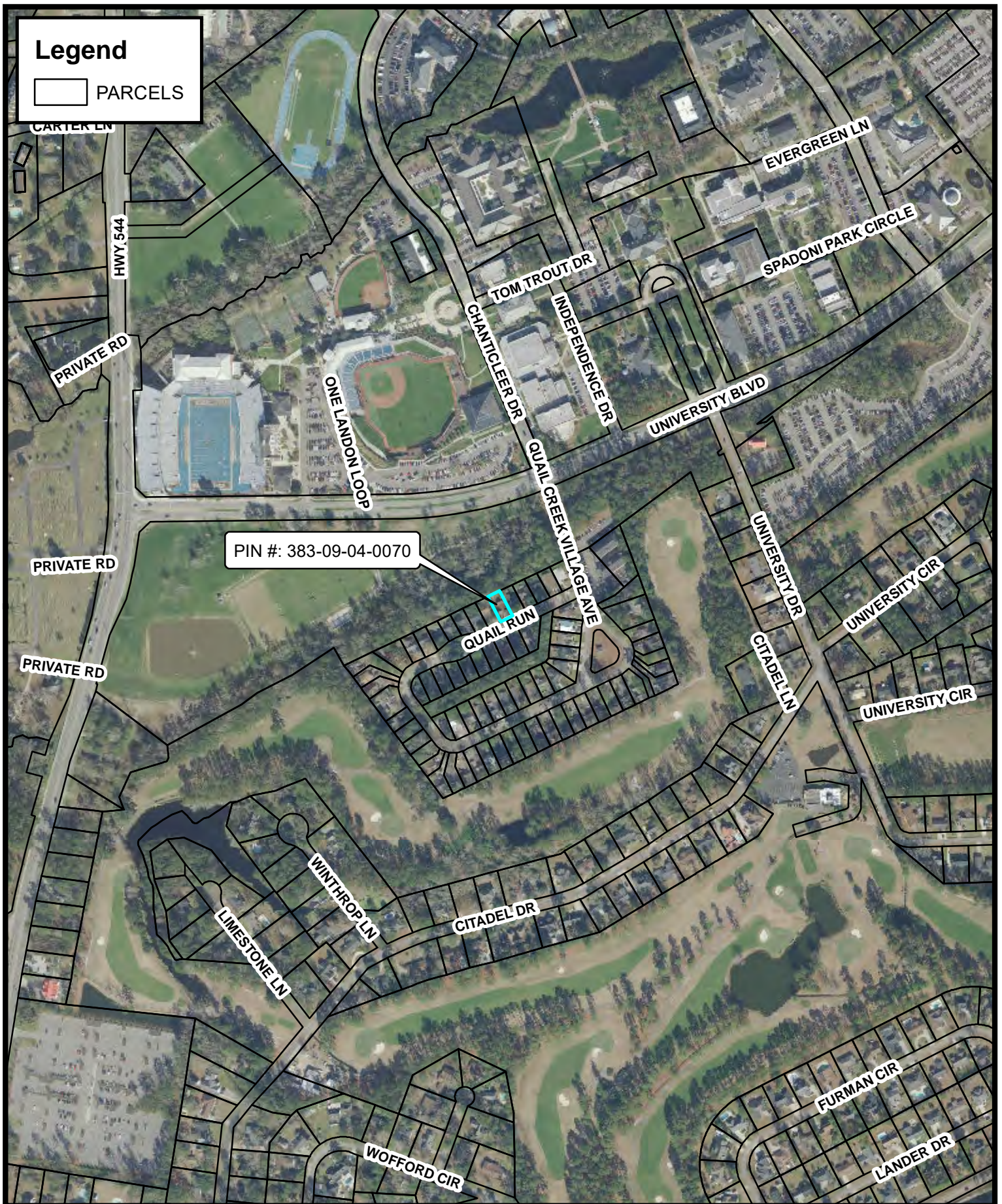
Legend

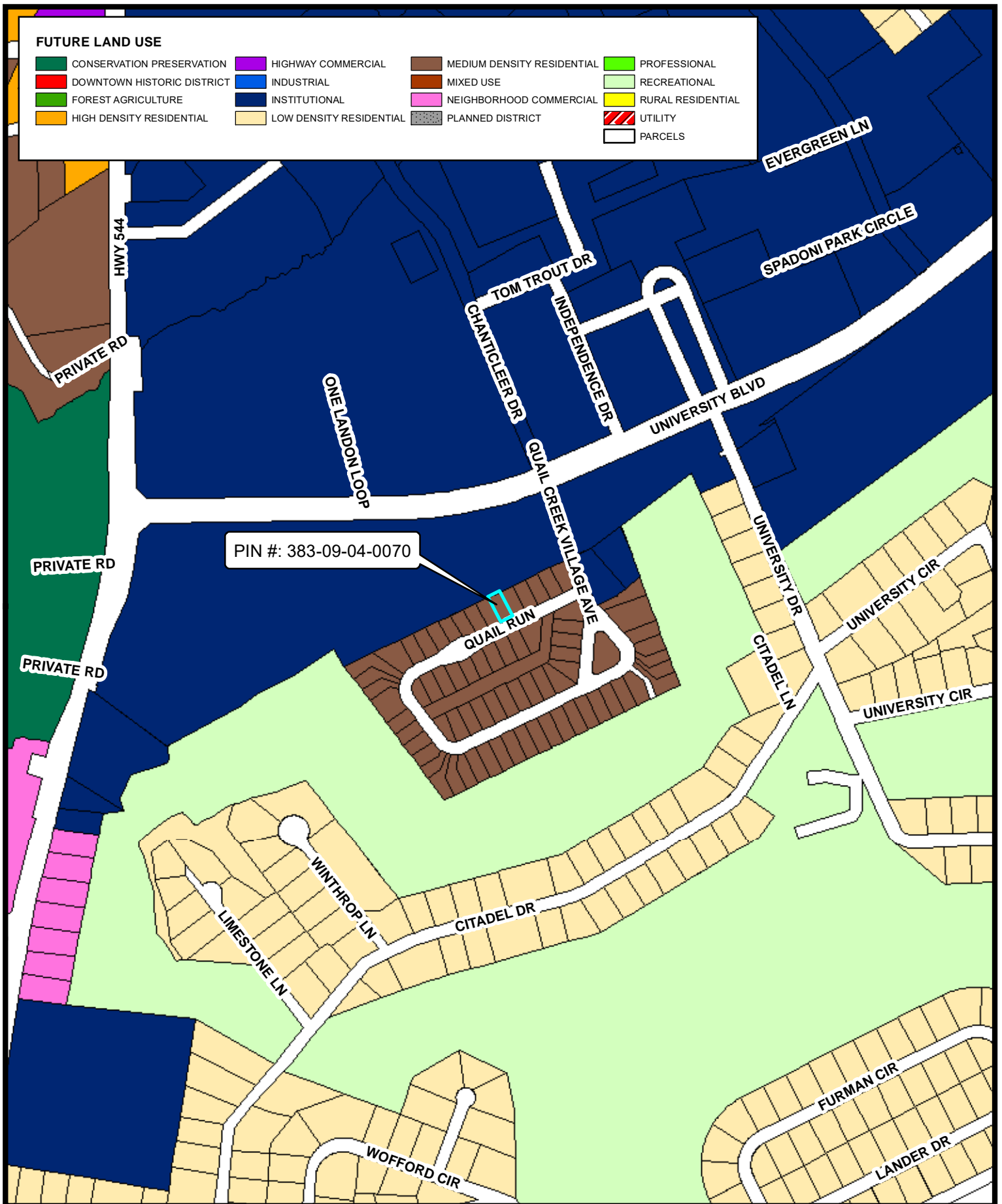
 PARCELS

PIN #: 383-09-04-0070

QUAIL RUN

QUAIL CREEK VILLAGE AVE









Print Date:
3/1/2007 10:51:55
AM

Horry County, SC Transaction #: 41921

Receipt #: 39653

Cashier Date: 3/1/2007 10:51:55 AM
(SWILLIAMS)

Ballery V. Skipper
Registrar of Deeds
1301 Second Ave. - 29526
Post Office Box 470
Conway, SC. 29528
(843) 915-5430

Customer Information	Transaction Information	Payment Summary
() HELEN KINTZ 113 QUAIL RUN Conway, SC 29526	DateReceived: 03/01/2007 Source Code: Walk-In Return Code: Walk-In Trans Type: Recording Agent Ref Num: JAMIE	Total Fees \$10.00 Total Payments \$10.00

1 Payments

CASH	\$10.00
------	---------

1 Recorded Items

(082) RESTRICTIONS	<i>BK/PG: 3225/1591 Instrument#: 2007000031547</i> <i>Date: 3/1/2007 10:51:54 AM</i> <i>From: KINTZ HELEN To: CITY OF CONWAY</i>
Recording @ \$10 for the first 4 pages and \$1 for every page after	2 \$10.00

0 Search Items

0 Miscellaneous Items



STATE OF SOUTH CAROLINA

COUNTY OF HORRY

RESTRICTIVE COVENANT

KNOW ALL ME BY THESE PRESENTS, that, (I, we) Heben Kintz (Grantor) seek permission to connect to the Water and/or Sewer System of the City Of Conway. The property/parcel is situated outside the corporate limits of the City Of Conway. The property/parcel is identified in the records of the Assessor of Horry County as Tax Map # 151-25-01-006 and is physically located at 113 Quail Run Conway, SC 29526. The above referenced property was conveyed by deed to the Grantor and recorded in the Office of the Register of Mesne Conveyance for Horry County, South Carolina in Deed Book 2173 at Page 496.

We understand and agree that as a condition of service and connection of the Water and/or Sewer System to the above referenced property, we will petition, when requested by the City Of Conway (by Group or Individual method) for annexation to the City Of Conway under Section 5-3-150 of the Code of Laws for the State of South Carolina. We further understand that it may be necessary to execute a petition for annexation on more than one occasion; however, the final acceptance of the said petition rests upon an affirmation vote of a majority of the governing body of the City Of Conway.

It is understood and agreed upon that this covenant shall be legally binding upon (myself/us) as the Grantor(s), and our heirs and successors. Any violation of, or refusal to sign, said petition shall result in either legal recourse for nonperformance by the City, and/or termination of water and/or sewer services provided to the premises.

It is further understood and agreeable that the City may inspect and approve the owner's water and/or sewer system prior to connection to insure compliance with the City and State regulations. An inspection fee, if applicable, may be imposed for such inspection in accordance with the guidelines and policies set forth by the City of Conway.

All rights, powers, and privileges hereby granted to the City of Conway as grantee shall convey to its heirs, successors and assigns, and shall be binding upon the heirs, successors, administrators, executors and assigns of the Grantor. Grantor acknowledges that the conditions of this agreement and this agreement itself is a restriction and covenant of the title of the above reference property and binding upon the grantors, heirs, successors, and assigns. Furthermore, it is mutually agreeable that upon any dividing, separation, or split of the above referenced property, this agreement shall remain binding upon the successors and heirs of such division, and that this covenant shall remain binding upon the successors and heirs of such division, and that this covenant shall remain a restriction and covenant on the title of the parcel resultant of such division.

Instrument#: 2007000031547, DEED BK:
3225 PG: 1591 DOCTYPE: 082 03/01/2007
at 10:51:54 AM, 1 OF 2 BALLERY V.
SKIPPER, HORRY COUNTY, SC
REGISTRAR OF DEEDS

IN WITNESS THEREOF, the undersigned Grantor has hereto set his hand and Seal this

27th day of February

SIGNED, SEALED AND DELIVERED by:
Grantor in the presents of:



Witness



Witness



Grantor Name

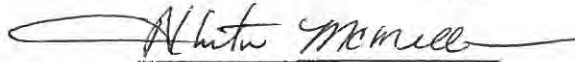
Grantor Name

STATE OF SOUTH CAROLINA

COUNTY OF HORRY

PROBATE

PERSONALLY appeared before me the undersigned witness, and made oath that he/she saw the within named Grantor(s) sign, seal and as his/her act and deed, deliver the within written Agreement and Covenant, and that he/she with the other witness named above witnessed the execution thereof.



Witness

SWORN TO BEFORE ME THIS 27th
DAY OF February, 2007



NOTARY PUBLIC FOR SOUTH CAROLINA

My commission expires: NOV. 3, 2015



PETITION FOR ANNEXATION

Staff Use Only

Received: _____
BS&A #: _____

City of Conway Planning
Department 196 Laurel Street, 29526

Phone: (843) 488-9888
Conway, South Carolina

www.cityofconway.com

Instructions:

- Fill out all 3 pages
- Submit signed forms to City of Conway Planning Department

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF HORRY)

TO THE HONORABLE MAYOR AND CITY COUNCIL OF CONWAY

WHEREAS, § 5-3-150 (3) of the Code of Laws of South Carolina provides for the annexation of an area or property which is contiguous to a City by filing with the municipal governing body a petition signed by all persons owning real estate in the area requesting annexation; and

WHEREAS, the undersigned are all persons owning real estate in the area requesting annexation; and

WHEREAS, the area requesting annexation is described as follows, to wit:

NOW, THEREFORE, the undersigned petition the City Council of Conway to annex the below described area into the municipal limits of the City of Conway.

PROPERTY LOCATION/SUBDIVISION: Quail Creek Village

PIN: 38309040070 ACREAGE: .14

PROPERTY ADDRESS: 113 Quail Run, Conway, SC 29526

PROPERTY OWNER MAILING ADDRESS: 205 Chatham Drive, Myrtle Beach, SC 29579

PROPERTY OWNER TELEPHONE NUMBER: 843-421-9655

PROPERTY OWNER EMAIL: forman610@gmail.com

APPLICANT: Jozsef Forman

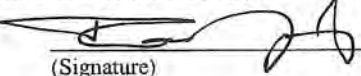
APPLICANT'S EMAIL: forman610@gmail.com

IS THE APPLICANT THE PROPERTY OWNER? CIRCLE: YES ☒ NO ☐

IF NOT: PLEASE INCLUDE A LETTER OF AGENCY OR POWER OF ATTORNEY FROM THE OWNER ADDING RESPONSIBILITY TO THE APPLICANT.

PROPERTY OWNERS (Attach additional sheets if necessary)

Jozsef Forman
(Print)


(Signature)

DATE: 7/28/2023

(Print)

(Signature)

DATE: _____



PETITION FOR ANNEXATION

Staff Use Only

Received: _____
BS&A #: _____

Is there a structure on the lot: yes Structure Type: single family home

Current Use: tenant occupied property

Are there any wetlands on the property?

CIRCLE: YES ☐ NO ☒

If yes, please include valid wetland delineation letter from army corps of engineers.

Is the property restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the permitted or proposed use of the land?

CIRCLE: YES ☐ NO ☒

If yes, please explain and provide a copy of covenant and/or restriction.

Is the city a party to any deed restrictions or easements existing on the property?

CIRCLE: YES ☐ NO ☒

If yes, please describe.

Are there any building permits in progress or pending for this property?

CIRCLE: YES ☐ NO ☒

If yes, please provide permit number and jurisdiction.

FEES ARE DUE AT SUBMITTAL.

RI ZONING DISTRICT – NO FEE ALL OTHER ZONING DISTRICTS - \$ 250

PLEASE SUBMIT TO THE PLANNING & DEVELOPMENT DEPARTMENT

planning@cityofconway.com



Zoning Map Amendment Application

Incomplete applications will not be accepted.

Staff Use Only

Received: _____
BS&A #: _____

City of Conway Planning Department
196 Laurel Street, 29526

Phone: (843) 488-9888
Conway, South Carolina

www.cityofconway.com

Notice

All zoning map amendments shall follow the procedures set forth in Section 13.1.7 of the City of Conway Unified Development Ordinance. Amendments to the Official Zoning Map shall be initiated by members of City Council, the Planning Commission, the Planning Director, or owner(s) of the subject property. In order to partially defray the administrative cost of zoning map amendments, the applicant shall pay a filing fee to the City of Conway in the amount of \$250.00 at the time this application is submitted. Planned Development rezonings are \$2,500.00 and Planned Development Amendments are \$500.00, and due at the time of submission. A plat of the property to be rezoned may be required with this application.

PHYSICAL ADDRESS OF PROPERTY: 113 Quail Run, Conway, SC 29526 FEE PAID () YES () NO

AREA OF SUBJECT PROPERTY (ACREAGE): .14 PIN: 38309040070

CURRENT ZONING CLASSIFICATION: SF 10

COMPREHENSIVE PLAN 2035 FUTURE LAND USE: medium density residential

REQUESTED ZONING CLASSIFICATION: SF 10

NAME OF PROPERTY OWNER(S):

Jozsef Forman

PHONE # 843-421-9655

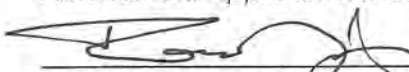
PHONE # _____

MAILING ADDRESS OF PROPERTY OWNER(S):

205 Chatham Drive, Myrtle Beach, SC 29579

205 Chatham Drive, Myrtle Beach, SC 29579

I (we) the owner(s) do hereby certify that all information presented in this Zoning Map Amendment Application is correct.


PROPERTY OWNER'S SIGNATURE(S)

7/27/2023

DATE

PROPERTY OWNER'S SIGNATURE(S)

DATE

THE APPLICANT OR A REPRESENTATIVE MUST BE PRESENT AT THE MEETING.

DATE: SEPTEMBER 5, 2023
ITEM: IV.E.

ISSUE:

Final Reading of Ordinance #ZA2023-09-05 (G), to annex approximately 0.27 acres located at 131 Quail Run (PIN 382-12-03-0005), and rezone from the Horry County Residential, no mobile homes allowed (SF10) district to the City of Conway Low/Medium-Density Residential (R-1) district.

BACKGROUND:

The annexation application was submitted by Agnes Formanne Hargitai, of Quail Run Investments, LLC, as a requirement to connect to city utility services. According to Horry County Register of Deed's website, the deed was transferred into the applicant's names on December 22, 2014. The property is within the Quail Creek Village subdivision near University Blvd and Coastal Carolina University. There is an existing single-family structure on the property. Restrictive covenants were recorded for this property July 31, 2023.

Four (4) other properties within the Quail Creek Village subdivision have been annexed over the years, with the first one in 2006 and the most recent one in 2021, according to Horry County Land Records. Those properties were zoned R-1 (Low/Medium-Density Residential) upon being annexed into the City.

CITY OF CONWAY COMPREHENSIVE PLAN:

The Future Land Use Map of the *Comprehensive Plan* identifies this property as Medium-Density Residential (R-2).

The intent of the R-2 District is to provide for the preservation and expansion of areas for medium density attached, detached, semi-attached, and multifamily residential development in the City of Conway, and to prohibit uses that would substantially interfere with the development or continuation of residential structures in the District.

CITY COUNCIL (AUG. 21st MTG.)

City Council approved first reading at their August 21, 2023 meeting.

STAFF RECOMMENDATION:

Approve **Final reading of Ordinance #ZA2023-09-05 (G)**.

ORDINANCE #ZA2023-09-05 (G)

**AN ORDINANCE TO ANNEX APPROXIMATELY 0.27 ACRES OF PROPERTY
LOCATED AT 131 QUAIL RUN (PIN 382-12-03-0005), AND REQUEST TO REZONE
FROM THE HORRY COUNTY RESIDENTIAL, NO MOBILE HOMES ALLOWED
(SF10) DISTRICT TO THE CITY OF CONWAY LOW/MEDIUM DENSITY
RESIDENTIAL DISTRICT (R-1) DISTRICT.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY:

SECTION 1. FINDINGS:

A petition has been submitted to the City Council of the City of Conway to annex approximately 0.27 acres of property described herein and represented on a map. The City Council of the City of Conway has determined that the annexation of this area into the City of Conway will be to the advantage of the municipality.

The area proposed for annexation is adjacent to the present City limits. The petition for annexation of land and declared zoning is hereby accepted by the governing body of the municipality of Conway, and made a part of the City of Conway, South Carolina, to wit:

ALL AND SINGULAR, those certain parcels, lots, or tracts of land in Conway Township, County and State aforesaid, containing approximately 0.27 acres of property located at 131 Quail Run (PIN 382-12-03-0005), and request to rezone from the Horry County Residential, no mobile homes allowed (SF10) district, to the City of Conway Low/Medium-Density Residential (R-1) district.

This annexation includes all waterways, roads, and rights-of-way adjacent to the property.
For a more specific description of said property, see attached map.

SECTION 2. APPLICATION OF ZONING ORDINANCE:

The property is admitted as City of Conway Low/Medium Density Residential District (R-1) area under the zoning laws of the municipality.

SECTION 3. EFFECTIVE DATE:

The annexation is effective as of the date of the final reading of this Ordinance.

AND BE IT FURTHER ORDAINED that such changes shall be made on the Official Zoning Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

RATIFIED BY CITY COUNCIL, duly assembled, this 5 day of September, 2023.

Barbara Jo Blain-Bellamy, Mayor

Justin D. Jordan, Mayor Pro Tem

K. Autry Benton Jr., Council Member

Amanda Butler, Council Member

William M. Goldfinch IV, Council Member

Beth Helms, Council Member

Larry A. White, Council Member

ATTEST: Alicia Shelley, City Clerk

First Reading: August 21, 2023

Final Reading: September 5, 2023

Legend

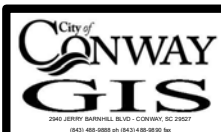


PARCELS

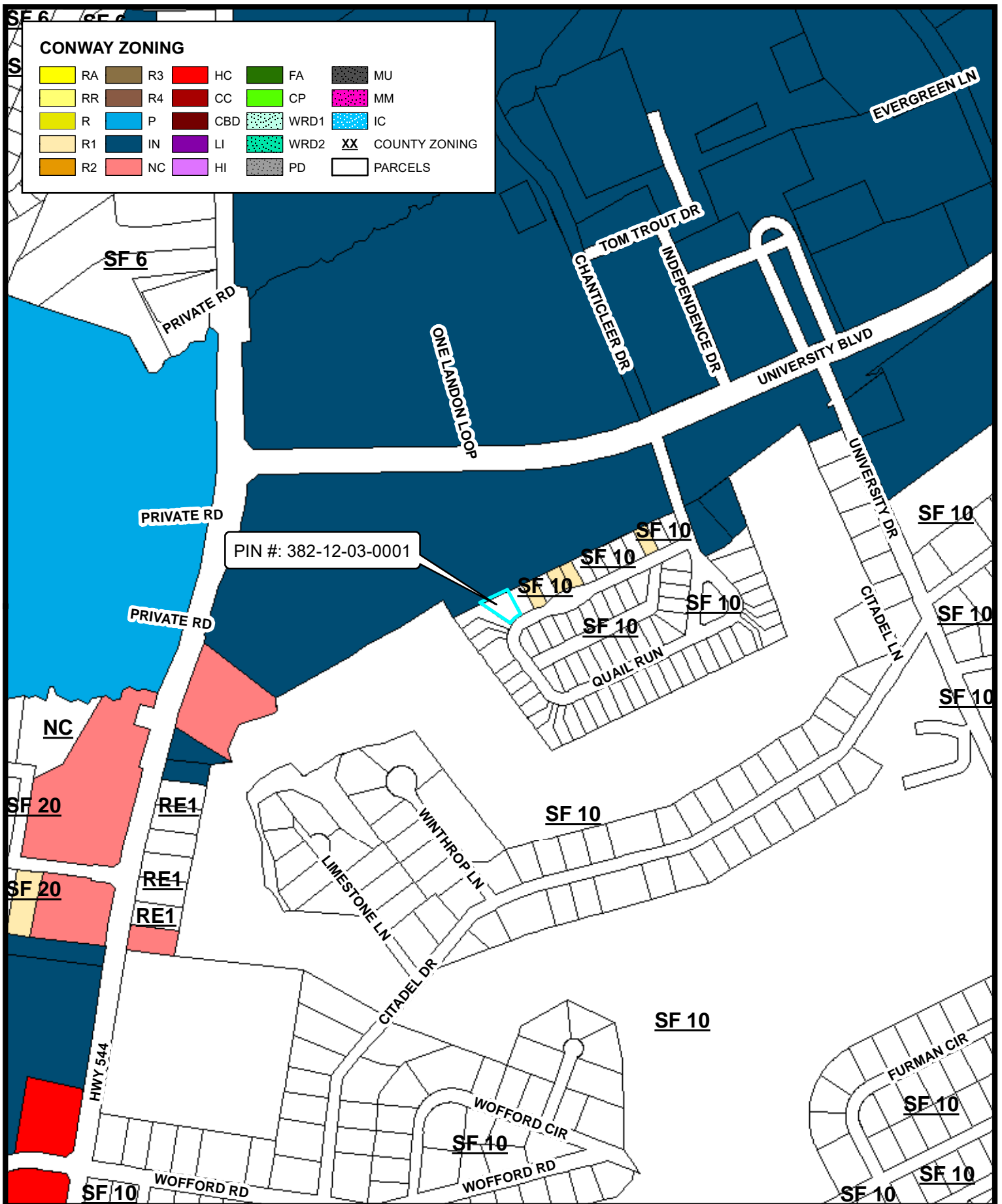
PIN #: 382-12-03-0001

QUAIL RUN



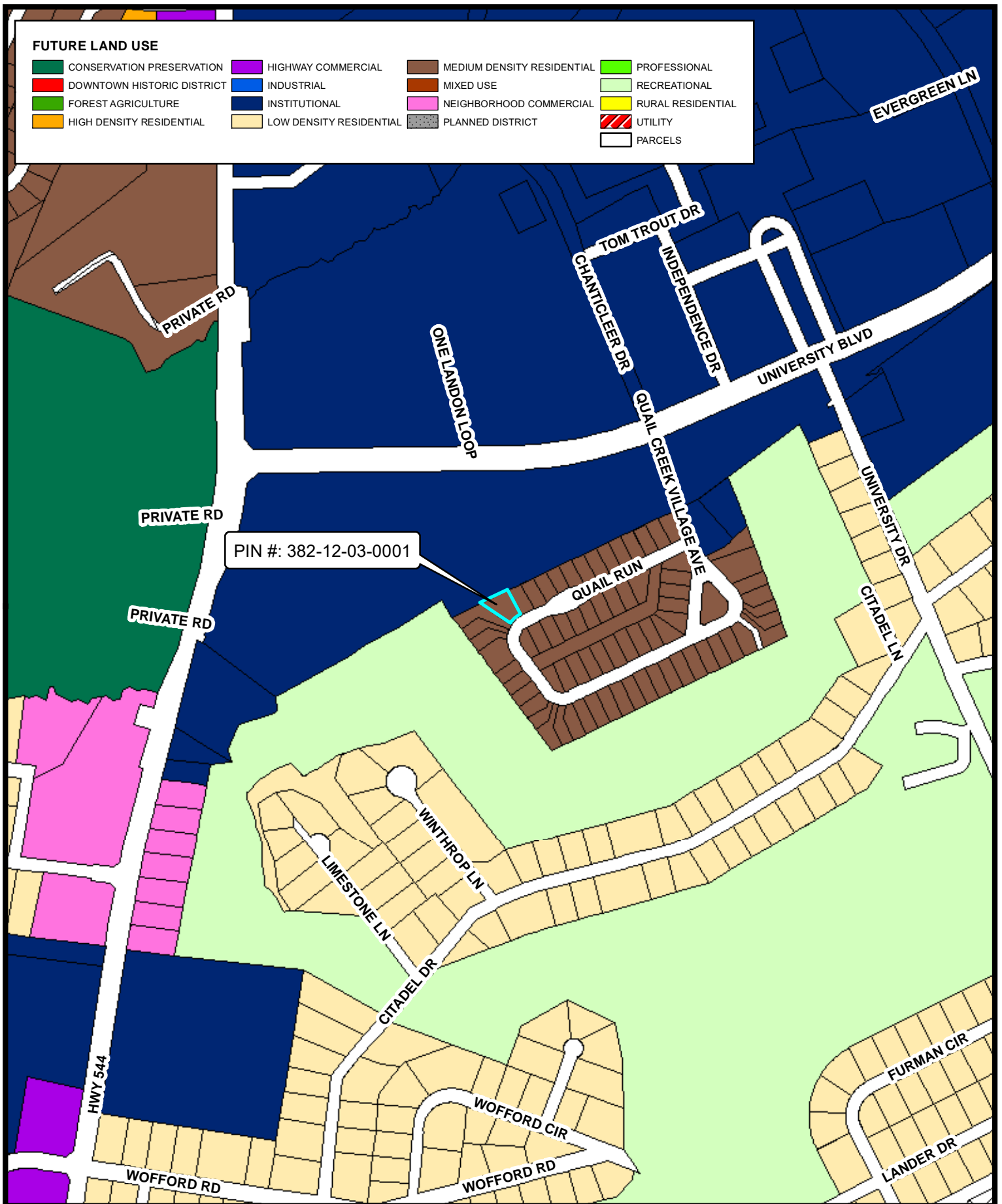


City of
CONWAY
SOUTH CAROLINA



FUTURE LAND USE

CONSERVATION PRESERVATION	HIGHWAY COMMERCIAL	MEDIUM DENSITY RESIDENTIAL	PROFESSIONAL
DOWNTOWN HISTORIC DISTRICT	INDUSTRIAL	MIXED USE	RECREATIONAL
FOREST AGRICULTURE	INSTITUTIONAL	NEIGHBORHOOD COMMERCIAL	RURAL RESIDENTIAL
HIGH DENSITY RESIDENTIAL	LOW DENSITY RESIDENTIAL	PLANNED DISTRICT	UTILITY
			PARCELS







STATE OF SOUTH CAROLINA)

) RESTRICTIVE COVENANT

COUNTY OF HORRY)

KNOW ALL ME BY THESE PRESENTS, that, (I, we) Agnes Formanne Hargitai (Grantor) seek permission to connect to the Water and/or Sewer System of the City Of Conway. The property/parcel is situated outside the corporate limits of the City Of Conway. The property/parcel is identified in the records of the Assessor of Horry County as Parcel Identification Number (PIN) 38212030001 and is physically located at

Sunny Rentals LLC

131 Quail Run, Conway, SC 29526
The above referenced property was conveyed by deed to the Grantor and recorded in the Office of the Register of Mesne Conveyance for Horry County, South Carolina in Deed Book 4681 at Page 2774.

We understand and agree that as a condition of service and connection of the Water and/or Sewer System to the above referenced property, we will petition, when requested by the City Of Conway (by Group or Individual method) for annexation to the City Of Conway under Section 5-3-150 of the Code of Laws for the State of South Carolina. We further understand that it may be necessary to execute a petition for annexation on more than one occasion; however, the final acceptance of the said petition rests upon an affirmation vote of a majority of the governing body of the City of Conway.

It is understood and agreed upon that this covenant shall be legally binding upon (myself/us) as the Grantor(s), and our heirs and successors. Any violation of, or refusal to sign, said petition shall result in either legal recourse for nonperformance by the City, and/or termination of water and/or sewer services provided to the premises.

It is further understood and agreeable that the City may inspect and approve the owner's water and/or sewer system prior to connection to insure compliance with the City and State regulations. An inspection fee, if applicable, may be imposed for such inspection in accordance with the guidelines and policies set forth by the City of Conway.

All rights, powers, and privileges hereby granted to the City of Conway as grantee shall convey to its heirs, successors and assigns, and shall be binding upon the heirs, successors, administrators, executors and assigns of the Grantor. Grantor acknowledges that the conditions of this agreement and this agreement itself is a restriction and covenant of the title of the above reference property and binding upon the grantors, heirs, successors, and assigns. Furthermore, it is mutually agreeable that upon any dividing, separation, or split of the above referenced property, this agreement shall remain binding upon the successors and heirs of such division, and that this covenant shall remain binding upon the successors and heirs of such division, and that this covenant shall remain a restriction and covenant on the title of the parcel resultant of such division.

Deed BK: 4707 PG: 395 Doctype: 082
07/31/2023 at 08:47:39 AM, 1 OF 2

Marion D. Foxworth III
HORRY COUNTY, SC REGISTRAR OF DEEDS



IN WITNESS THEREOF, the undersigned Grantor has hereto set his hand and Seal this

31 day of July 2023

SIGNED, SEALED AND DELIVERED by:
Grantor in the presence of:

Alex Hauke
Witness

Agnes Formanue Hargitan
Grantor Name

Kimberly B Staples
Witness or Notary

Sunny Rentals LLC

STATE OF SOUTH CAROLINA)

PROBATE

COUNTY OF HORRY)

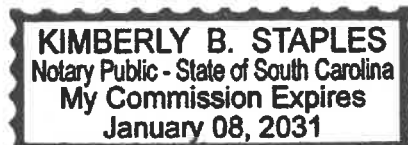
PERSONALLY appeared before me the undersigned witness, and made oath that he/she saw the within named Grantor(s) sign, seal and as his/her act and deed, deliver the within written Agreement and Covenant; and that he/she with the other witness named above witnessed the execution thereof.

Kimberly B Staples

Witness

SWORN TO BEFORE ME THIS 31
DAY OF July, 2023

Kimberly B Staples



NOTARY PUBLIC FOR SOUTH CAROLINA (signature)

Kimberly B Staples

NOTARY PUBLIC FOR SOUTH CAROLINA (printed)

My commission expires: 01/08/2031

Section 26-1-120 (E) (4): A witness is not a party to or a beneficiary of the transaction, signed the record as a subscribing witness.



PETITION FOR ANNEXATION

Staff Use Only

Received: _____
BS&A #: _____

City of Conway Planning
Department 196 Laurel Street, 29526

Phone: (843) 488-9888
Conway, South Carolina

www.cityofconway.com

Instructions:

- Fill out all 3 pages
- Submit signed forms to City of Conway Planning Department

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF HORRY)

TO THE HONORABLE MAYOR AND CITY COUNCIL OF CONWAY

WHEREAS, § 5-3-150 (3) of the Code of Laws of South Carolina provides for the annexation of an area or property which is contiguous to a City by filing with the municipal governing body a petition signed by all persons owning real estate in the area requesting annexation; and

WHEREAS, the undersigned are all persons owning real estate in the area requesting annexation; and

WHEREAS, the area requesting annexation is described as follows, to wit:

NOW, THEREFORE, the undersigned petition the City Council of Conway to annex the below described area into the municipal limits of the City of Conway.

PROPERTY LOCATION/SUBDIVISION: Quail Creek Village

PIN: 38212030001 ACREAGE: .28

PROPERTY ADDRESS: 131 Quail Run, Conway, SC 29526

PROPERTY OWNER MAILING ADDRESS: 205 Chatham Drive, Myrtle Beach, SC 29579

PROPERTY OWNER TELEPHONE NUMBER: 985-773-2809

PROPERTY OWNER EMAIL: aforman03@gmail.com

APPLICANT: Agnes Formanne Hargitai

APPLICANT'S EMAIL: aforman03@gmail.com

IS THE APPLICANT THE PROPERTY OWNER? CIRCLE: YES ☒ NO ☐

IF NOT: PLEASE INCLUDE A LETTER OF AGENCY OR POWER OF ATTORNEY FROM THE OWNER ADDING RESPONSIBILITY TO THE APPLICANT.

PROPERTY OWNERS (Attach additional sheets if necessary)

Agnes Formanne Hargitai
(Print)

Agnes Formanne Hargitai
(Signature)

DATE: 7/27/2023

(Print)

(Signature)

DATE: _____



PETITION FOR ANNEXATION

Staff Use Only

Received: _____
BS&A #: _____

Is there a structure on the lot: yes Structure Type: single family home

Current Use: tenant occupied property

Are there any wetlands on the property?

CIRCLE: YES ☐ NO ☒

If yes, please include valid wetland delineation letter from army corps of engineers.

Is the property restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the permitted or proposed use of the land?

CIRCLE: YES ☐ NO ☒

If yes, please explain and provide a copy of covenant and/or restriction.

Is the city a party to any deed restrictions or easements existing on the property?

CIRCLE: YES ☐ NO ☒

If yes, please describe.

Are there any building permits in progress or pending for this property?

CIRCLE: YES ☐ NO ☒

If yes, please provide permit number and jurisdiction.

FEES ARE DUE AT SUBMITTAL.

RI ZONING DISTRICT – NO FEE ALL OTHER ZONING DISTRICTS - \$ 250

PLEASE SUBMIT TO THE PLANNING & DEVELOPMENT DEPARTMENT

planning@cityofconway.com



Zoning Map Amendment Application

Incomplete applications will not be accepted.

Staff Use Only

Received: _____
BS&A #: _____

City of Conway Planning Department
196 Laurel Street, 29526

Phone: (843) 488-9888
Conway, South Carolina

www.cityofconway.com

Notice

All zoning map amendments shall follow the procedures set forth in Section 13.1.7 of the City of Conway Unified Development Ordinance. Amendments to the Official Zoning Map shall be initiated by members of City Council, the Planning Commission, the Planning Director, or owner(s) of the subject property. In order to partially defray the administrative cost of zoning map amendments, the applicant shall pay a filing fee to the City of Conway in the amount of \$250.00 at the time this application is submitted. Planned Development rezonings are \$2,500.00 and Planned Development Amendments are \$500.00, and due at the time of submission. A plat of the property to be rezoned may be required with this application.

PHYSICAL ADDRESS OF PROPERTY: 131 Quail Run, Conway, SC 29526 FEE PAID () YES () NO

AREA OF SUBJECT PROPERTY (ACREAGE): .28 PIN: 38212030001

CURRENT ZONING CLASSIFICATION: SF 10

COMPREHENSIVE PLAN 2035 FUTURE LAND USE: medium density residential

REQUESTED ZONING CLASSIFICATION: R1

NAME OF PROPERTY OWNER(S):

Agnes Formanne Hargitai PHONE # 985-773-2809

PHONE # _____

MAILING ADDRESS OF PROPERTY OWNER(S):

205 Chatham Drive, Myrtle Beach, SC 29579

205 Chatham Drive, Myrtle Beach, SC 29579

I (we) the owner(s) do hereby certify that all information presented in this Zoning Map Amendment Application is correct.

Agnes Formanne Hargitai 7/27/2023
PROPERTY OWNER'S SIGNATURE(S) DATE

PROPERTY OWNER'S SIGNATURE(S) DATE

THE APPLICANT OR A REPRESENTATIVE MUST BE PRESENT AT THE MEETING.

DATE: SEPTEMBER 5, 2023
ITEM: IV.F.

ISSUE:

Final Reading of Ordinance #ZA2023-09-05 (H), to annex approximately 0.16 acres located at 184 Quail Run (PIN 383-09-04-0039), and rezone from the Horry County Residential, no mobile homes allowed (SF10) district to the City of Conway Low/Medium-Density Residential (R-1) district.

BACKGROUND:

The annexation application was submitted by Peter Forman (applicant), as a requirement to connect to city utility services. According to Horry County Register of Deed's website, the deed was transferred into the applicant's names on March 31, 2021. The property is within the Quail Creek Village subdivision near University Blvd and Coastal Carolina University. There is an existing single-family structure on the property. Restrictive covenants were recorded for this property July 31, 2023.

Four (4) other properties within the Quail Creek Village subdivision have been annexed over the years, with the first one in 2006 and the most recent one in 2021, according to Horry County Land Records. Those properties were zoned R-1 (Low/Medium-Density Residential) upon being annexed into the City.

CITY OF CONWAY COMPREHENSIVE PLAN:

The Future Land Use Map of the *Comprehensive Plan* identifies this property as Medium-Density Residential (R-2).

The intent of the R-2 District is to provide for the preservation and expansion of areas for medium density attached, detached, semi-attached, and multifamily residential development in the City of Conway, and to prohibit uses that would substantially interfere with the development or continuation of residential structures in the District.

CITY COUNCIL (AUG. 21st MTG.)

City Council approved first reading at their August 21, 2023 meeting.

STAFF RECOMMENDATION:

Approve **Final reading of Ordinance #ZA2023-09-05 (H)**

ORDINANCE #ZA2023-09-05 (H)

**AN ORDINANCE TO ANNEX APPROXIMATELY 0.16 ACRES OF PROPERTY
LOCATED AT 184 QUAIL RUN (PIN 383-09-04-0039), AND REQUEST TO REZONE
FROM THE HORRY COUNTY RESIDENTIAL, NO MOBILE HOMES ALLOWED
(SF10) DISTRICT TO THE CITY OF CONWAY LOW/MEDIUM DENSITY
RESIDENTIAL DISTRICT (R-1) DISTRICT.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY:

SECTION 1. FINDINGS:

A petition has been submitted to the City Council of the City of Conway to annex approximately 0.16 acres of property described herein and represented on a map. The City Council of the City of Conway has determined that the annexation of this area into the City of Conway will be to the advantage of the municipality.

The area proposed for annexation is adjacent to the present City limits. The petition for annexation of land and declared zoning is hereby accepted by the governing body of the municipality of Conway, and made a part of the City of Conway, South Carolina, to wit:

ALL AND SINGULAR, those certain parcels, lots, or tracts of land in Conway Township, County and State aforesaid, containing approximately 0.16 acres of property located at 184 Quail Run (PIN 383-09-04-0039), and request to rezone from the Horry County Residential, no mobile homes allowed (SF10) district, to the City of Conway Low/Medium-Density Residential (R-1) district.

This annexation includes all waterways, roads, and rights-of-way adjacent to the property.
For a more specific description of said property, see attached map.

SECTION 2. APPLICATION OF ZONING ORDINANCE:

The property is admitted as City of Conway Low/Medium Density Residential District (R-1) area under the zoning laws of the municipality.

SECTION 3. EFFECTIVE DATE:

The annexation is effective as of the date of the final reading of this Ordinance.

AND BE IT FURTHER ORDAINED that such changes shall be made on the Official Zoning Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

RATIFIED BY CITY COUNCIL, duly assembled, this 5 day of September, 2023.

Barbara Jo Blain-Bellamy, Mayor

Justin D. Jordan, Mayor Pro Tem

K. Autry Benton Jr., Council Member

Amanda Butler, Council Member

William M. Goldfinch IV, Council Member

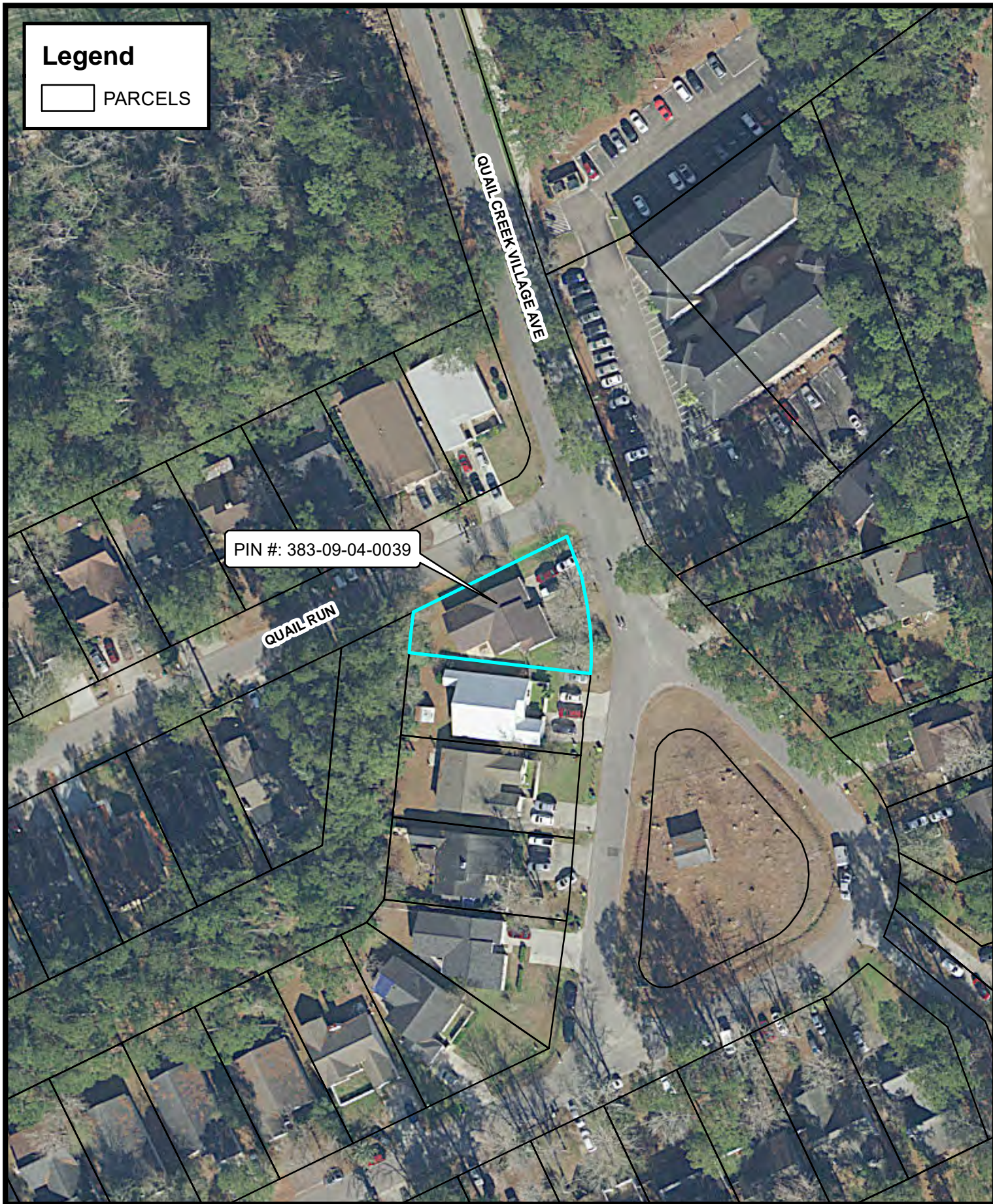
Beth Helms, Council Member

Larry A. White, Council Member

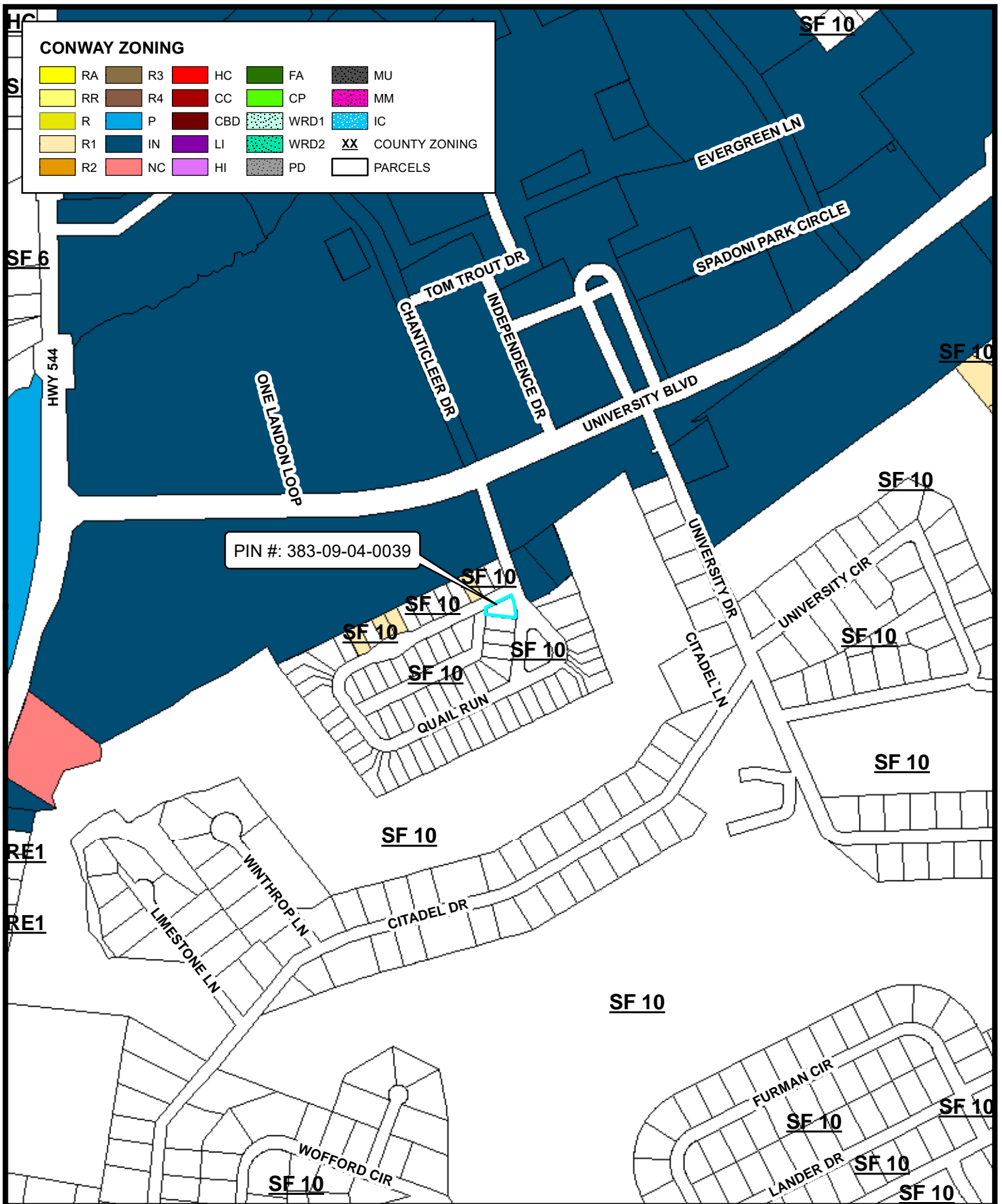
ATTEST: Alicia Shelley, City Clerk

First Reading: August 21, 2023

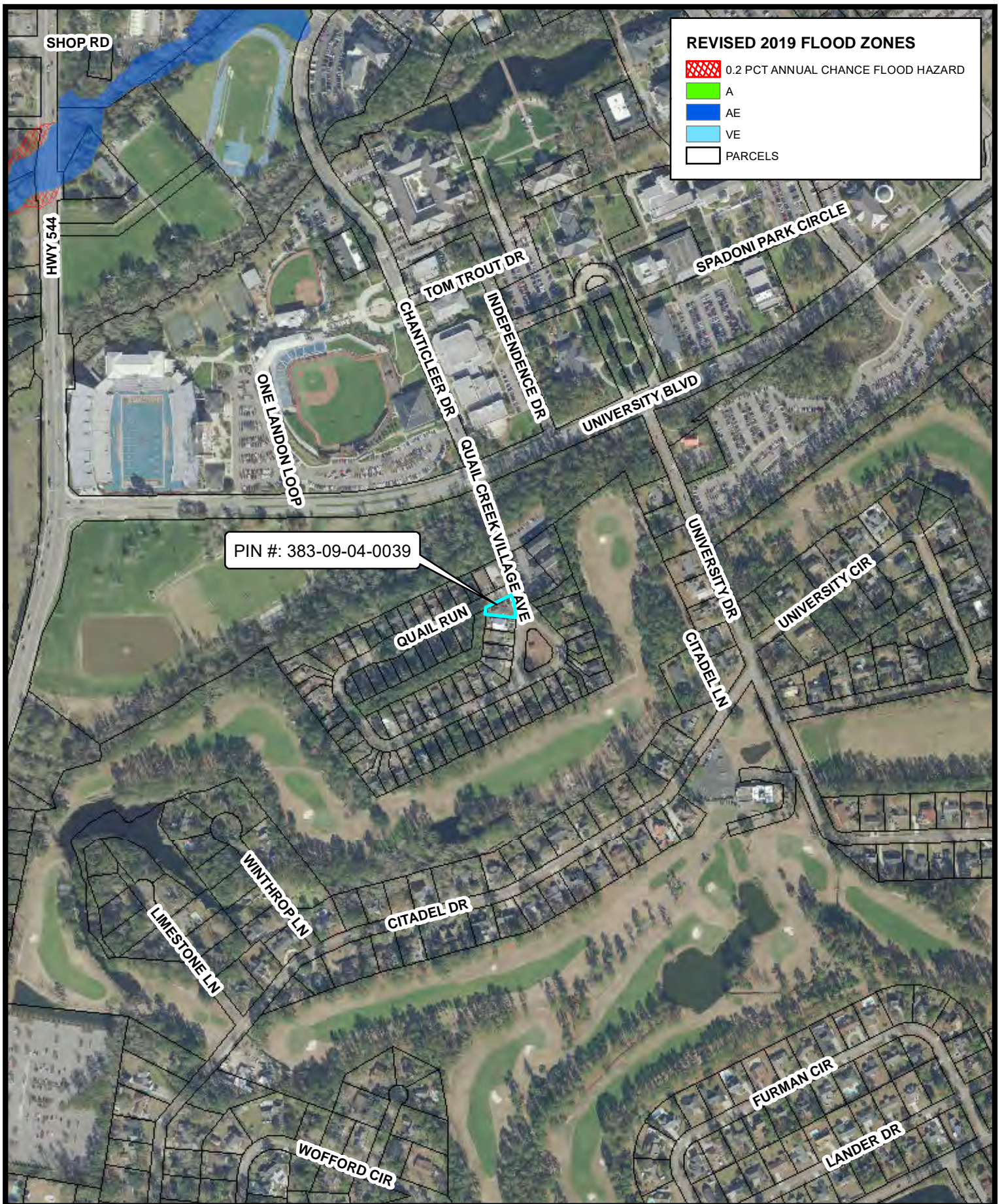
Final Reading: September 5, 2023













STATE OF SOUTH CAROLINA)

)

RESTRICTIVE COVENANT

COUNTY OF HORRY)

KNOW ALL ME BY THESE PRESENTS, that, (I, we) Peter Forman
(Grantor) seek permission to connect to the Water and/or Sewer System of the City Of Conway. The property/parcel is situated outside the corporate limits of the City Of Conway. The property/parcel is identified in the records of the Assessor of Horry County as Parcel Identification Number (PIN) 38309040039 and is physically located at 184 Quail Run, Conway, SC 29526

The above referenced property was conveyed by deed to the Grantor and recorded in the Office of the Register of Mesne Conveyance for Horry County, South Carolina in Deed Book 4232 at Page 2252.

We understand and agree that as a condition of service and connection of the Water and/or Sewer System to the above referenced property, we will petition, when requested by the City Of Conway (by Group or Individual method) for annexation to the City Of Conway under Section 5-3-150 of the Code of Laws for the State of South Carolina. We further understand that it may be necessary to execute a petition for annexation on more than one occasion; however, the final acceptance of the said petition rests upon an affirmation vote of a majority of the governing body of the City of Conway.

It is understood and agreed upon that this covenant shall be legally binding upon (myself/us) as the Grantor(s), and our heirs and successors. Any violation of, or refusal to sign, said petition shall result in either legal recourse for nonperformance by the City, and/or termination of water and/or sewer services provided to the premises.

It is further understood and agreeable that the City may inspect and approve the owner's . water and/or sewer system prior to connection to insure compliance with the City and State regulations. An inspection fee, if applicable, may be imposed for such inspection in accordance with the guidelines and policies set forth by the City of Conway.

All rights, powers, and privileges hereby granted to the City of Conway as grantee shall convey to its heirs, successors and assigns, and shall be binding upon the heirs, successors, administrators, executors and assigns of the Grantor. Grantor acknowledges that the conditions of this agreement and this agreement itself is a restriction and covenant of the title of the above reference property and binding upon the grantors, heirs, successors, and assigns. Furthermore, it is mutually agreeable that upon any dividing, separation, or split of the above referenced property, this agreement shall remain binding upon the successors and heirs of such division, and that this covenant shall remain binding upon the successors and heirs of such division, and that this covenant shall remain a restriction and covenant on the title of the parcel resultant of such division.

Deed BK: 4707 PG: 387 Doctype: 082
07/31/2023 at 08:46:27 AM, 1 OF 2

Marion D. Foxworth III
HORRY COUNTY, SC REGISTRAR OF DEEDS



IN WITNESS THEREOF, the undersigned Grantor has hereto set his hand and Seal this

28th day of July 2023

SIGNED, SEALED AND DELIVERED by:
Grantor in the presence of:

Agnes Fouanne Hargitai
Witness

[Signature]
Grantor Name

Destanie Haring
Witness or Notary

STATE OF SOUTH CAROLINA)

)

PROBATE

COUNTY OF HORRY)

PERSONALLY appeared before me the undersigned witness, and made oath that he/she saw the within named Grantor(s) sign, seal and as his/her act and deed, deliver the within written Agreement and Covenant; and that he/she with the other witness named above witnessed the execution thereof.

Agnes Fouanne Hargitai
Witness

SWORN TO BEFORE ME THIS 28th
DAY OF July, 2023

Destanie Haring

Destanie Haring
Notary Public, State of South Carolina
My Commission Expires July 26, 2031

NOTARY PUBLIC FOR SOUTH CAROLINA (signature)

Destanie Haring

NOTARY PUBLIC FOR SOUTH CAROLINA (printed)

My commission expires: July 26, 2031

Section 26-1-120 (E) (4): A witness is not a party to or a beneficiary of the transaction, signed the record as a subscribing witness.



PETITION FOR ANNEXATION

Staff Use Only

Received: _____
BS&A #: _____

City of Conway Planning
Department 196 Laurel Street, 29526

Phone: (843) 488-9888
Conway, South Carolina

www.cityofconway.com

Instructions:

- Fill out all 3 pages
- Submit signed forms to City of Conway Planning Department

STATE OF SOUTH CAROLINA)

)

PETITION FOR ANNEXATION

COUNTY OF HORRY)

TO THE HONORABLE MAYOR AND CITY COUNCIL OF CONWAY

WHEREAS, § 5-3-150 (3) of the Code of Laws of South Carolina provides for the annexation of an area or property which is contiguous to a City by filing with the municipal governing body a petition signed by all persons owning real estate in the area requesting annexation; and

WHEREAS, the undersigned are all persons owning real estate in the area requesting annexation; and

WHEREAS, the area requesting annexation is described as follows, to wit:

NOW, THEREFORE, the undersigned petition the City Council of Conway to annex the below described area into the municipal limits of the City of Conway.

PROPERTY LOCATION/SUBDIVISION: 184 Quail Run

PIN: 38309040039 ACREAGE: .15

PROPERTY ADDRESS: 184 Quail Run, Conway, SC 29526

PROPERTY OWNER MAILING ADDRESS: 155 Citadel Drive, Conway, SC 29526

PROPERTY OWNER TELEPHONE NUMBER: 985-773-2807

PROPERTY OWNER EMAIL: aforman03@gmail.com

APPLICANT: Peter Forman

APPLICANT'S EMAIL: aforman03@gmail.com

IS THE APPLICANT THE PROPERTY OWNER? CIRCLE: YES ☒

NO ☐

IF NOT: PLEASE INCLUDE A LETTER OF AGENCY OR POWER OF ATTORNEY FROM THE OWNER ADDING RESPONSIBILITY TO THE APPLICANT.

PROPERTY OWNERS (Attach additional sheets if necessary)

Peter Forman
(Print)

Peter Forman
(Signature)

DATE: 7/27/2023

(Print)

(Signature)

DATE: _____



PETITION FOR ANNEXATION

Staff Use Only

Received: _____
BS&A #: _____

Is there a structure on the lot: yes Structure Type: single family home

Current Use: tenant occupied property

Are there any wetlands on the property?

CIRCLE: YES ☐ NO ☒

If yes, please include valid wetland delineation letter from army corps of engineers.

Is the property restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the permitted or proposed use of the land?

CIRCLE: YES ☐ NO ☒

If yes, please explain and provide a copy of covenant and/or restriction.

Is the city a party to any deed restrictions or easements existing on the property?

CIRCLE: YES ☐ NO ☒

If yes, please describe.

Are there any building permits in progress or pending for this property?

CIRCLE: YES ☐ NO ☒

If yes, please provide permit number and jurisdiction.

FEES ARE DUE AT SUBMITTAL.

RI ZONING DISTRICT – NO FEE ALL OTHER ZONING DISTRICTS - \$ 250

PLEASE SUBMIT TO THE PLANNING & DEVELOPMENT DEPARTMENT

planning@cityofconway.com



Zoning Map Amendment Application

Incomplete applications will not be accepted.

Staff Use Only

Received: _____
BS&A #: _____

City of Conway Planning Department
196 Laurel Street, 29526

Phone: (843) 488-9888
Conway, South Carolina

www.cityofconway.com

Notice

All zoning map amendments shall follow the procedures set forth in Section 13.1.7 of the City of Conway Unified Development Ordinance. Amendments to the Official Zoning Map shall be initiated by members of City Council, the Planning Commission, the Planning Director, or owner(s) of the subject property. In order to partially defray the administrative cost of zoning map amendments, the applicant shall pay a filing fee to the City of Conway in the amount of \$250.00 at the time this application is submitted. Planned Development rezonings are \$2,500.00 and Planned Development Amendments are \$500.00, and due at the time of submission. A plat of the property to be rezoned may be required with this application.

PHYSICAL ADDRESS OF PROPERTY: 184 Quail Run FEE PAID () YES () NO

AREA OF SUBJECT PROPERTY (ACREAGE): .15 PIN: 38309040039

CURRENT ZONING CLASSIFICATION: SF 10

COMPREHENSIVE PLAN 2035 FUTURE LAND USE: Medium density residential

REQUESTED ZONING CLASSIFICATION: R1

NAME OF PROPERTY OWNER(S):

Peter Forman PHONE # 985-773-2807

PHONE # _____

MAILING ADDRESS OF PROPERTY OWNER(S):

155 Citadel Drive, Conway, SC 29526

155 Citadel Drive, Conway, SC 29526

I (we) the owner(s) do hereby certify that all information presented in this Zoning Map Amendment Application is correct.

Peter Forman
PROPERTY OWNER'S SIGNATURE(S)

7/27/2023

DATE

PROPERTY OWNER'S SIGNATURE(S)

DATE

THE APPLICANT OR A REPRESENTATIVE MUST BE PRESENT AT THE MEETING.

DATE: SEPTEMBER 5, 2023
ITEM: IV.G.

ISSUE

Request from Conway Downtown Alive for the 2023 Conway Ghost Walk – October 18-21 from 6 p.m. to 8 p.m.

BACKGROUND

The Conway Ghost Walk has been an annual Conway Downtown Alive event in the downtown area for over a decade.

Storytellers will each wear a personal microphone similar to the ones used for walking tours.

CDA requests use of public restrooms at Public Safety Building in addition to the facilities at Fifth and Main.

CDA requests an officer and car at Elm and Seventh and Laurel and Fifth during the tour. CDA anticipates approximately 400 participants each night.

RECOMMENDATION

Approve the special event for the 2023 Conway Ghost Walk as presented.

**For Office Use Only****Permit Application**

- ☐ Approved
☐ Disapproved
☐ Charges required
in the amount of _____

Signature_____
Date**SPECIAL EVENT PERMIT APPLICATION**

According to the Code of Ordinances of the City of Conway, it is unlawful for any person to hold, manage, conduct, aid, participate in, form, start or carry on any parade or public meeting or assembly or picketing, in or upon any public street, park or other public grounds in the city unless and until a permit to conduct such meeting, assembly, parade or picketing has been obtained. A special event application is also required for events held on private property within the city that may expect a large crowd, impact on the neighborhood and/or city services, or require other permits such as zoning, signage, etc. Charges may apply to each application. The City of Conway, at its discretion, may choose to waive any fees and charges for special events held by bonafide, non-profit organizations.

**APPLICATION FOR PERMIT MUST BE FILED NOT LESS THAN
30 DAYS IN ADVANCE OF THE PROPOSED ACTIVITY.**

Name of the event: Conway Ghost WalkName of permit holder: Conway Downtown AliveAddress of permit holder: 428 Main StreetCity: Conway State: SC Zip: 29526Telephone number of permit holder: 843 248 6260 Cell 843 450 6241Are you conducting the activity on behalf of an organization? ☒ Yes ☐ NoIs your organization a non-profit 501(c)(3) organization? ☒ Yes ☐ NoName of organization: Conway Downtown AliveAddress of organization: 428 Main Street Conway, SCTelephone number of organization: 843 248 6260What is the purpose of the activity? Ghost walk tour in the Downtown DistrictWhat is the proposed date(s) of the activity? October 18-21, 2023What are the proposed times of the activity? 6:00PM-8:00PMWhat are the plans for the event? Ghost walk tour in the Downtown DistrictWhat is the location or route of the activity? (Please attach any necessary route maps.) See attached

If you are conducting a parade, please attach a map showing the route with the portion of the street(s) and/or sidewalk(s) to be utilized clearly marked.

List any streets which may need to be closed, including specific dates and times of closing and re-opening:

no

What is the approximate number of participants? 400 each night

What is the approximate number of vendors? none

BUSINESS LICENSE REQUIREMENTS: *Any vendors at this event who do not have 501(c)(3) nonprofit status are required to purchase a business license.*

Will there be any vehicles, water craft, equipment or animals used for the event? ☒ Yes ☐ No
If yes, please explain:

Are you requesting any road blockades? (charges may apply) ☐ Yes ☒ No
If yes, please attach a map showing the locations of any road blockades.

Are you requesting any police assistance? (charges may apply) ☒ Yes ☐ No
We request an officer and car at Elm & 7th and Laurel and 5th.

Are you requesting to set up tents or temporary structures? (charges may apply) ☐ Yes ☒ No
If yes, please attach a drawing showing the locations and sizes of all auxiliary structures.

Are you requesting any fire/medical standby assistance? (charges may apply) ☐ Yes ☒ No

Will supplementary utility services such as power and water be used in addition to what is available in the area? If yes, describe in detail the specific utilities and location. Any additional utilities must be provided by the applicant. ☐ Yes ☒ No

Have you requested or obtained a permit from any other jurisdiction (city or county) within which the activity shall commence, terminate or occur in part? ☐ Yes ☒ No

How do you plan to remove garbage? CDA Offices

Will existing restroom facilities be adequate? ☒ Yes ☐ No

If not, describe plans to augment available sanitary facilities:

Please include any additional information that may be useful:

Does any of the following apply to the proposed activity: _____ Fireworks Display _____ Other (live band, band, loudspeakers, sound amplifiers, etc.). Please specify:

Storytellers will each wear a personal microphone similar to the ones used for walking tours

ALCOHOL SALES AT SPECIAL EVENT: *Procedures and logistics for serving alcoholic beverages must be submitted with the special event permit application. These should include but are not limited to location, hours of operation, locations with site diagram and security procedures. Consideration will also be given as to whether alcohol sales would create potentially dangerous situations due to the nature of the event. Permission to serve or consume alcohol may be granted by the city as part of the special event permit; however, such service must comply with all South Carolina Alcohol Beverage Control Commission regulations and the City of Conway Special Events Alcohol Control Policy. The City reserves the right to revoke the permit or require the applicant to discontinue alcohol sales whenever the consumption of alcohol by participants becomes excessive or when, over a period of time, participants regularly demonstrate obnoxious, loud, or other inappropriate behavior following events.*

Will alcoholic beverages be served?

☐ Yes ☒ No

Will alcoholic beverages be sold? *If yes, SC ABC permit required.*

☐ Yes ☒ No

Hard alcohol (liquor) may not be present, possessed, consumed and/or served at any permitted special event. Section 7-2-2 (b) (1) states "The sale of alcohol within the designated area of a special event is limited to beer and wine." Beer and/or wine must be served in opaque paper, plastic or Styrofoam cups.

VENDORS: Please list any vendors, including applicant, for whom you are requesting permission to sell alcohol and the proposed locations for sales.

RESTAURANTS: Please list any restaurants for which you are requesting permission to sell alcohol for public consumption during the special event.

Times for alcohol to be served: From _____ To _____

Event map must show requested designated special event area for alcohol sales/public consumption.

The following does not apply to restaurants:

Have you applied for a South Carolina temporary ABC Permit? ☐ Yes ☐ No

Name of insurance company providing general liability with liquor liability insurance for the event naming the City of Conway as additional insured (a copy of the Certificate of Insurance must be provided): _____

ACKNOWLEDGMENT: *I acknowledge that I have read and do fully understand the Special Event Alcohol Control Policy attached to this application and agree to comply with the guidelines.*

Applicant's Signature: Helen Howard Date: 8/15/2023



SPECIAL EVENTS

ALCOHOL CONTROL POLICY

All event organizers and restaurants are required to be familiar with and follow the guidelines when participating in special events where alcoholic beverages will be permitted. It is understood that responsibility for fully meeting these requirements during an event rests with the event organization and/or restaurant serving alcohol within a designated special event area.

1. Hard alcohol (liquor) may not be present, possessed, consumed and/or served at any permitted special event. *Section 7-2-2 (b) (1) states "The sale of alcohol within the designated area of a special event is limited to beer and wine."*
2. Public consumption of alcohol as authorized by the special event permit shall not begin before the designated event start time. There shall be no open containers of alcohol allowed in the event area before this designated time. The event organizers and all participating restaurants must discontinue alcohol distribution for public consumption within the event area at a minimum of 30 minutes prior to the end of the event. All alcohol must be cleared from the event site at the end of the event.
3. At no other time may alcohol be present, possessed, served, and consumed in the public area. The event organizer is responsible for informing participating restaurants of the event hours for compliance and to make certain that no one leaves restaurant premises with alcohol except during the time of the special event.
4. It is a violation to permit or knowingly allow a person under 21 years of age to purchase or possess or consume liquor, beer or wine. The seller of beer or wine must clearly display signs stating that the purchase or possession of beer or wine by a person under the age of 21 is unlawful.
5. Signs informing participants that alcohol beverages are prohibited on City streets and sidewalks beyond the boundaries of the designated special event area will be posted by the City.
6. No alcohol may be served in glass containers, cans or bottles; only opaque plastic, paper, or Styrofoam containers will be allowed.
7. It is a violation to sell liquor, beer or wine to an intoxicated person. Any person in an intoxicated condition, even if of legal age, must be denied alcohol.
8. The event organizer shall supply identification wristbands to the vendors and/or participating restaurants at any special event that includes the sale/public consumption of alcoholic beverages. Anyone 21 years of age or older wishing to consume alcohol on public property must be wearing the colored wristband assigned to the special event in order to be served alcohol.

If your event is to be held on property not owned by the sponsoring organization, the property owner must complete the following:

PROPERTY OWNER PERMISSION LETTER

I (we), being the property owner of _____ (address),
give permission for _____ to hold a special event on
my/our property.

Date

Signature

Witness

Address

Printed Witness Name

Telephone Number

.....

INSURANCE REQUIREMENTS FOR SPECIAL EVENTS HELD ON CITY PROPERTY

The event must maintain general liability insurance and, if beer and wine is to be served, liquor liability insurance for the event for which the permit has been obtained. The City of Conway shall be named as an additional insured on the policy with respect to claims arising from the use of property owned or operated by the city and the issuing of the permit by the city. The applicant shall submit a Certificate of Insurance verifying the following minimum coverage and specifically identifying the City of Conway as an additional insured. **Your permit will not be issued if the Certificate of Insurance has not been received prior to event.** The City of Conway must be listed as the "Certificate Holder" on the Certificate of Insurance.

Each Occurrence	1,000,000
Personal Injury	1,000,000
General Aggregate	2,000,000

.....

Application completed by:

Contact No.:

Date:

Hillary Howard

843 248 6260

8/15/2023

Special events permits are granted in accordance with the City of Conway Code of Ordinances and in no way imply assumption of liability by the City of Conway. Your organization is fully responsible for complying with all applicable laws and safety procedures. A permit does not authorize you to enter upon private property or to, in any way, hinder or obstruct pedestrian or vehicular traffic. The City of Conway reserves the right to modify the conditions of this permit or to cancel it entirely if it is deemed appropriate.

Please return completed permit application to:

City of Conway Planning Department
Attn: Special Event Permits
P.O. Drawer 1075
Conway, SC 29528-1075

[FOR OFFICE USE ONLY]

Special Event: Conway Ghostwalk Date(s) Oct 18-21 2023

Sponsoring Organization: Conway Downtown Alive

Application completed by:

Contact No.:

Date:

Hillary Howard

843 248 6260

Aug 15 2023

☒ Recommend approval ☐ Recommend disapproval

8/17/2023

Police Department

Date

Fees or charges associated with this event:

Special Conditions/Comments:

see attached

Police Officers

\$40.00/hour per officer

☒ Recommend approval ☐ Recommend disapproval

8/17/2023

Fire Department

Date

Fees or charges associated with this event:

Special Conditions/Comments:

see attached

Fire Inspector/Fire-Rescue Officers

\$40.00/hour per officer

☒ Recommend approval ☐ Recommend disapproval

8/17/2023

Public Works Department

Date

Fees or charges associated with this event:

Special Conditions/Comments:

see attached

Residential & Non Residential Street Closure

Barricades

\$20.00 each

Public Works Employee

\$25.00/hour per employee

pproval Recommend a ☐ Recommend disapproval

Parks & Rec. Department _____ Date _____

Fees or charges associated with this event: _____

Special Conditions/Comments: _____

Parks & Rec. Employee \$25.00/hour per employee

☒ Recommend approval ☐ Recommend disapproval

_____ Date 8/17/2023

Planning Department

Special Conditions/Comments: see attached

☐ License(s) obtained for _____ vendor(s) ☐ License(s) not required

Has general liability and liquor liability insurance (if applicable) listing the City of Conway as additional insured been secured? ☐ Yes ☐ No

_____ Date 8/17/2023

Business License Department

Special Conditions/Comments: see attached

RELEASE AND INDEMNIFICATION AGREEMENT
City of Conway

THIS IS A RELEASE OF LIABILITY AND INDEMNIFICATION AGREEMENT. THE SPECIAL EVENTS HOLDER MUST READ CAREFULLY BEFORE SIGNING.

In consideration for being permitted to engage in the following special event on City of Conway property:

Conway Downtown Alive Ghost Walk

Special Event Holder hereby acknowledges, represents, and agrees as follows:

- A. We understand that activities associated with the above-described special event are or may be dangerous and do or may involve risks of injury, loss, or damage to us and/or to third parties. We further acknowledge that such risks may include but are not limited to bodily injury, personal injury, sickness, disease, death, and property loss or damage, arising from the following circumstances, among others:
-
-

HH (Special Event Holder initial here)

- B. If required by this paragraph, we agree to require each participant in our special event to execute a release and indemnification agreement for ourselves and for City of Conway on a form approved by the City of Conway.

HH (Special Event Holder initial here)

- C. We agree to procure, keep in force, and pay for special event insurance coverage, from an insurer acceptable to the City of Conway, for the duration of the above referenced event.

HH (Special Event Holder initial here)

- D. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby expressly assume all such risks of injury, loss, or damage to us or to any related third party, arising out of or in any way related to the above-described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Conway, its officers, its employees, or by any other cause.

HH (Special Event Holder initial here)

- E. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we further hereby exempt, release, and discharge the City of Conway, its officers, and its employees, from any and all claims, demands, and actions for such injury, loss, or damage to us or to any third party, arising out of or in any way related to the above-described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Conway, its officers, its employees, or by any other cause.

HH (Special Event Holder initial here)

F. We further agree to defend, indemnify and hold harmless the City of Conway, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, court costs, and attorneys' fees, including those arising from any third party claim asserted against the City of Conway, its officers, employees, insurers, or self-insurance pool, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any way related to the above-described activities, whether or not caused by our act, omission, negligence, or other fault, or by the act, omission, negligence, or other fault of the City of Conway, its officers, its employees, or by any other cause.

HH (Special Event Holder initial here)

G. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby acknowledge and agree that said agreement extends to all acts, omissions, negligence, or other fault of the City of Conway, its officers, and/or its employees, and that said agreement is intended to be as broad and inclusive as is permitted by the laws of the State of South Carolina. If any portion hereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect.

HH (Special Event Holder initial here)

H. We understand and agree that this **RELEASE AND INDEMNIFICATION AGREEMENT** shall be governed by the laws of the State of South Carolina, and that jurisdiction and venue for any suit or cause of action under this agreement shall lie in the courts.

HH (Special Event Holder initial here)

I. This **RELEASE AND INDEMNIFICATION AGREEMENT** shall be effective as of the date or dates of the applicable Special Event, shall continue in full force until our responsibilities hereunder are fully discharged, and shall be binding upon us, our successors, representatives, heirs, executors, assigns, and transferees.

HH (Special Event Holder initial here)

IN WITNESS THEREOF, this **RELEASE AND INDEMNIFICATION AGREEMENT** is executed by the Special Event Holder, acting by and through the undersigned, who represents that he or she is properly authorized to bind the Special Event Holder hereto.

PRINTED NAME OF SPECIAL EVENT PERMIT HOLDER:

Conway Downtown Alive

PRINTED NAME AND TITLE OF PERSON SIGNING ON BEHALF OF SPECIAL EVENTS HOLDER:

NAME: Hillary Howard **TITLE:** Executive Director

SIGNATURE: Hillary Howard **DATE:** 8/15/2023

FACILITY USE AGREEMENT AND RELEASE/INDEMNIFICATION
City of Conway

- A. In consideration for being permitted to use the facilities of the City of Conway, _____
Conway Downtown Alive _____
(hereinafter "Applicant") agrees to indemnify and hold harmless, City of Conway its officers, employees, insurers, and SCMIT/SCMIRF Insurance Programs, from and against all liability, claims, and demands, which are incurred, made, or brought by any person or entity, on account of damage, loss, or injury, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with the use of the facilities, whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the part of the City of Conway, its officers, or its employees, or from any other cause whatsoever.
- B. By signing below, Applicant agrees that, in the event of any damage, loss, or injury to the facilities or to any property or equipment therein, the City of Conway may require reimbursement for the full amount of such damage, loss, or injury and all costs associated therewith upon billing by City of Conway.
- C. In addition, in consideration for being permitting to use the facilities, Applicant, on behalf of itself, and its officers, employees, members, and invitees, hereby expressly exempts and releases the City of Conway, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, or death, that Applicant may incur as a result of such use, whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the part of the City of Conway, its officers, or its employees, or from any other cause whatsoever.

Conway Downtown Alive

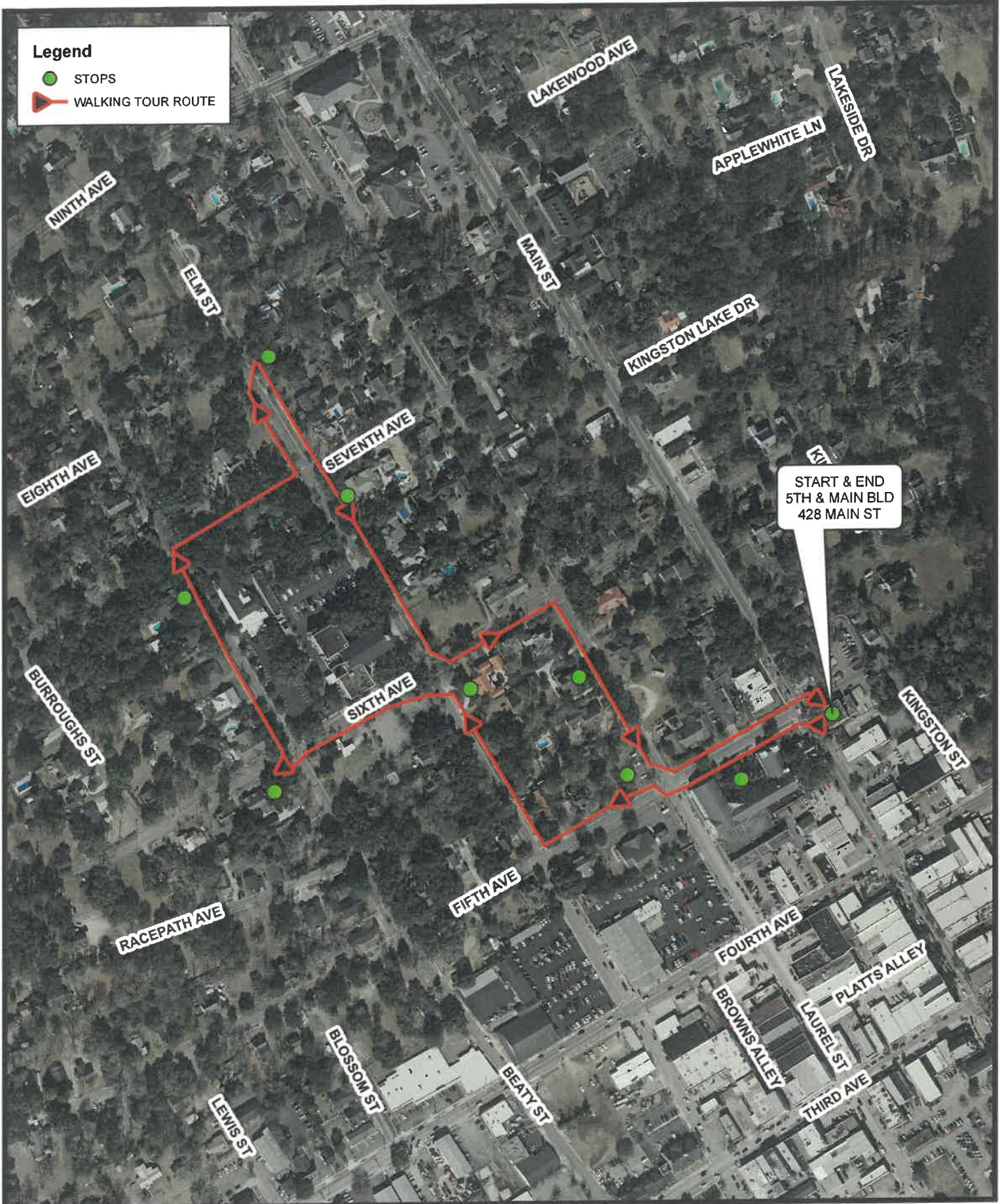
NAME OF PERSON/ORGANIZATION

Hilly Howard



SIGNATURE OF PERSON/ORGANIZATION REPRESENTATIVE

8/15/2023

DATE



Legend

-  STOPS
-  WALKING TOUR ROUTE

START & END
5TH & MAIN BLD
428 MAIN ST





CONWDOW-01

JBENNETT

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/11/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Maury, Donnelly & Parr, Inc. 24 Commerce St. Baltimore, MD 21202	CONTACT NAME:	PHONE (A/C, No, Ext): (410) 685-4625	FAX (A/C, No): (410) 685-3071
	E-MAIL ADDRESS:		
INSURED Conway Downtown Alive 428 Main Street Conway, SC 29526	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Continental Casualty Company		20443
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		4030649844	5/1/2023	5/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate holder is listed as an additional insured

Ref: Conway Ghost Walk - October 18-21, 2023

CERTIFICATE HOLDER City of Conway SC 229 Main Street Conway, SC 29526	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

Natasha Sherman

From: Phillip L. Hendrick, Jr.
Sent: Thursday, August 17, 2023 8:56 AM
To: Natasha Sherman
Subject: RE: Conway Ghost Walk

Fire is good.

From: Natasha Sherman <nsherman@cityofconway.com>
Sent: Thursday, August 17, 2023 8:53 AM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bffleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip L. Hendrick, Jr. <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Conway Ghost Walk

Please review for approval and email me back.

Natasha Sherman
Executive Assistant
City of Conway

From: cityhallprinter@cityofconway.com <cityhallprinter@cityofconway.com>
Sent: Tuesday, July 18, 2023 6:25 PM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

Natasha Sherman

From: Brandon Harrelson
Sent: Thursday, August 17, 2023 8:57 AM
To: Natasha Sherman
Subject: RE: Conway Ghost Walk

We are good.

Brandon Harrelson
Public Works Director
City of Conway | 2940 Jerry Barnhill Blvd, Conway, SC 29527
Phone: 843.397.2494 | Fax: 843.488.9890



From: Natasha Sherman
Sent: Thursday, August 17, 2023 8:53 AM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bfleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip L. Hendrick, Jr. <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Conway Ghost Walk

Please review for approval and email me back.

Natasha Sherman
Executive Assistant
City of Conway

From: cityhallprinter@cityofconway.com <cityhallprinter@cityofconway.com>
Sent: Tuesday, July 18, 2023 6:25 PM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

Natasha Sherman

From: Katie Dennis
Sent: Thursday, August 17, 2023 9:26 AM
To: Natasha Sherman
Subject: RE: Conway Ghost Walk

OK with planning.

Katie Dennis, MSCM, CFM
Planning Concierge
City of Conway Planning & Development
196 Laurel Street Conway, SC 29526
Office: (843) 488-7852 Cell: (843) 421-2337



From: Natasha Sherman <nsherman@cityofconway.com>
Sent: Thursday, August 17, 2023 8:53 AM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bfleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip L. Hendrick, Jr. <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Conway Ghost Walk

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Executive Assistant
City of Conway

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Sent: Tuesday, July 18, 2023 6:25 PM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

Natasha Sherman

From: Dale Long
Sent: Thursday, August 17, 2023 9:56 AM
To: Natasha Sherman
Subject: RE: Conway Ghost Walk

OK for PD.

From: Natasha Sherman <nsherman@cityofconway.com>
Sent: Thursday, August 17, 2023 8:53 AM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bffleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip L. Hendrick, Jr. <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Conway Ghost Walk

Please review for approval and email me back.

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Executive Assistant
City of Conway

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Sent: Tuesday, July 18, 2023 6:25 PM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

Natasha Sherman

From: Business License
Sent: Thursday, August 17, 2023 10:16 AM
To: Natasha Sherman
Subject: RE: Conway Ghost Walk

Good with business license

From: Natasha Sherman
Sent: Thursday, August 17, 2023 8:53 AM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bffleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip L. Hendrick, Jr. <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Conway Ghost Walk

Please review for approval and email me back.

Natasha Sherman
Executive Assistant
City of Conway

From: cityhallprinter@cityofconway.com <cityhallprinter@cityofconway.com>
Sent: Tuesday, July 18, 2023 6:25 PM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

DATE: SEPTEMBER 5, 2023
ITEM: IV.H.

ISSUE:

Special event request: Smoke on the Waccamaw BBQ Festival (formerly known as Conway Fall Festival) ~ Friday, October 13, 2023 from 5:00 p.m. – 10:00 p.m. and Saturday, October 14, 2023 from 10 a.m. – 4 p.m.

BACKGROUND:

Conway Parks & Recreation request approval for the 2nd Annual Smoke on the Waccamaw BBQ Festival that will be held on the old tennis center lot and at the Shriners Club, Friday, October 13, 2023 from 5:00 p.m. – 10:00 p.m. and Saturday, October 14, 2023 from 10 a.m. – 4 p.m. The following amenities will be offered at the festival: food, arts & crafts vendors; kids play zone; BBQ competition; and live musical entertainment.

The request includes road closure on Elm Street from the railroad tracks to the marina.

There will be approximately 10,000 participants and 50 vendors.

CPR requests use of 25 pelicans and 15 blue recycling cans. Comfort stations will be provided.

The stage and BBQ competition will be located at the Shriners Club. The Kids Play Zone and vendors will be located at the old tennis center lot.

RECOMMENDATION

Approve the special event request for the Smoke on the Waccamaw BBQ Festival as presented.

RECEIVED
City of Conway
August 21, 2023



For Office Use Only
Permit Application

- ☐ Approved
☐ Disapproved
☐ Charges required
in the amount of _____

Signature

Date

SPECIAL EVENT PERMIT APPLICATION

According to the Code of Ordinances of the City of Conway, it is unlawful for any person to hold, manage, conduct, aid, participate in, form, start or carry on any parade or public meeting or assembly or picketing, in or upon any public street, park or other public grounds in the city unless and until a permit to conduct such meeting, assembly, parade or picketing has been obtained. A special event application is also required for events held on private property within the city that may expect a large crowd, impact on the neighborhood and/or city services, or require other permits such as zoning, signage, etc. Charges may apply to each application. The City of Conway, at its discretion, may choose to waive any fees and charges for special events held by bonafide, non-profit organizations.

**APPLICATION FOR PERMIT MUST BE FILED NOT LESS THAN
30 DAYS IN ADVANCE OF THE PROPOSED ACTIVITY.**

Name of the event: SMOKE ON THE WACCAMAW BBQ FESTIVAL

Name of permit holder: Conway Parks & Recreation

Address of permit holder: PO Box 1075

City: Conway State: SC Zip: 29528

Telephone number of permit holder: (843) 248-1740 Cell (843) 251-5202

Are you conducting the activity on behalf of an organization? ☒ Yes ☐ No

Is your organization a non-profit 501(c)(3) organization? ☐ Yes ☒ No

Name of organization: Conway Parks & Recreation

Address of organization: PO Box 1075

Telephone number of organization: (843) 248-1740

What is the purpose of the activity? Street Festival, which is open to the public.

What is the proposed date(s) of the activity? October 13-14, 2023

What are the proposed times of the activity? Oct 13: 5:00 pm- 10:00 pm Oct 14: 10am - 4:00 pm

What are the plans for the event? Arts & Craft Vendors, Commercial Vendors, Non-Profit Vendors

Food Vendors, Kids Play Zone, Live Musical Entertainment, BBQ competition

What is the location or route of the activity? (Please attach any necessary route maps.) Conway on 3rd Ave and Laurel Street.

Old Tennis Center lot and Shiners Club

If you are conducting a parade, please attach a map showing the route with the portion of the street(s) and/or sidewalk(s) to be utilized clearly marked.

List any streets which may need to be closed, including specific dates and times of closing and re-opening:

Elm Street from railroad tracks to the marina. Saturday October 15, 6am - 4pm

What is the approximate number of participants? 10,000+

What is the approximate number of vendors? 50 Vendors

BUSINESS LICENSE REQUIREMENTS: *Any vendors at this event who do not have 501(c)(3) nonprofit status are required to purchase a business license.*

Will there be any vehicles, water craft, equipment or animals used for the event? ☒ Yes ☐ No
If yes, please explain: City staff will use golf carts.

Are you requesting any road blockades? (charges may apply) ☐ Yes ☐ No
If yes, please attach a map showing the locations of any road blockades.

Are you requesting any police assistance? (charges may apply) ☐ Yes ☐ No

Are you requesting to set up tents or temporary structures? (charges may apply) ☐ Yes ☐ No
If yes, please attach a drawing showing the locations and sizes of all auxiliary structures.

Are you requesting any fire/medical standby assistance? (charges may apply) ☐ Yes ☐ No

Will supplementary utility services such as power and water be used in addition to what is available in the area? If yes, describe in detail the specific utilities and location. Any additional utilities must be provided by the applicant. ☒ Yes ☐ No
Generators will be set up from some food vendors and for the main stage entertainment.

Have you requested or obtained a permit from any other jurisdiction (city or county) within which the activity shall commence, terminate or occur in part? ☐ Yes ☒ No

How do you plan to remove garbage? City Staff

25 trash 15 recycle

Will existing restroom facilities be adequate? ☐ Yes ☒ No

If not, describe plans to augment available sanitary facilities: Port-a-jons will be rented and placed throughout the festival site.

Please include any additional information that may be useful:

Does any of the following apply to the proposed activity: Fireworks Display Other
(live band, band, loudspeakers, sound amplifiers, etc.). Please specify: The vendors and play area will be on the old tennis center lot
The stage and BBQ competition will be located at the Shiners Club

ALCOHOL SALES AT SPECIAL EVENT: *Procedures and logistics for serving alcoholic beverages must be submitted with the special event permit application. These should include but are not limited to location, hours of operation, locations with site diagram and security procedures. Consideration will also be given as to whether alcohol sales would create potentially dangerous situations due to the nature of the event. Permission to serve or consume alcohol may be granted by the city as part of the special event permit; however, such service must comply with all South Carolina Alcohol Beverage Control Commission regulations and the City of Conway Special Events Alcohol Control Policy. The City reserves the right to revoke the permit or require the applicant to discontinue alcohol sales whenever the consumption of alcohol by participants becomes excessive or when, over a period of time, participants regularly demonstrate obnoxious, loud, or other inappropriate behavior following events.*

Will alcoholic beverages be served?

☒ Yes ☐

Will alcoholic beverages be sold? *If yes, SC ABC permit required.*

Yes

Hard alcohol (liquor) may not be present, possessed, consumed and/or served at any permitted special event. Section 7-2-2 (b) (1) states "The sale of alcohol within the designated area of a special event is limited to beer and wine." Beer and/or wine must be served in opaque paper, plastic or Styrofoam cups.

VENDORS: Please list any vendors, including applicant, for whom you are requesting permission to sell alcohol and the proposed locations for sales.

Jimmy Day

RESTAURANTS: Please list any restaurants for which you are requesting permission to sell alcohol for public consumption during the special event.

NONE

Times for alcohol to be served: From 5:00 pm - 10:00 pm Friday To 10am - 4pm Saturday

Event map must show requested designated special event area for alcohol sales/public consumption.

The following does not apply to restaurants:

Have you applied for a South Carolina temporary ABC Permit? ☒ Yes ☐ No

Name of insurance company providing general liability with liquor liability insurance for the event naming the City of Conway as additional insured (a copy of the Certificate of Insurance must be provided): _____

ACKNOWLEDGMENT: *I acknowledge that I have read and do fully understand the Special Event Alcohol Control Policy attached to this application and agree to comply with the guidelines.*

Applicant's Signature: _____ Date: _____



SPECIAL EVENTS

ALCOHOL CONTROL POLICY

All event organizers and restaurants are required to be familiar with and follow the guidelines when participating in special events where alcoholic beverages will be permitted. It is understood that responsibility for fully meeting these requirements during an event rests with the event organization and/or restaurant serving alcohol within a designated special event area.

1. Hard alcohol (liquor) may not be present, possessed, consumed and/or served at any permitted special event. *Section 7-2-2 (b) (1) states "The sale of alcohol within the designated area of a special event is limited to beer and wine."*
2. Public consumption of alcohol as authorized by the special event permit shall not begin before the designated event start time. There shall be no open containers of alcohol allowed in the event area before this designated time. The event organizers and all participating restaurants must discontinue alcohol distribution for public consumption within the event area at a minimum of 30 minutes prior to the end of the event. All alcohol must be cleared from the event site at the end of the event.
3. At no other time may alcohol be present, possessed, served, and consumed in the public area. The event organizer is responsible for informing participating restaurants of the event hours for compliance and to make certain that no one leaves restaurant premises with alcohol except during the time of the special event.
4. It is a violation to permit or knowingly allow a person under 21 years of age to purchase or possess or consume liquor, beer or wine. The seller of beer or wine must clearly display signs stating that the purchase or possession of beer or wine by a person under the age of 21 is unlawful.
5. Signs informing participants that alcohol beverages are prohibited on City streets and sidewalks beyond the boundaries of the designated special event area will be posted by the City.
6. No alcohol may be in served in glass containers, cans or bottles; only opaque plastic, paper, or Styrofoam containers will be allowed.
7. It is a violation to sell liquor, beer or wine to an intoxicated person. Any person in an intoxicated condition, even if of legal age, must be denied alcohol.
8. The event organizer shall supply identification wristbands to the vendors and/or participating restaurants at any special event that includes the sale/public consumption of alcoholic beverages. Anyone 21 years of age or older wishing to consume alcohol on public property must be wearing the colored wristband assigned to the special event in order to be served alcohol.

If your event is to be held on property not owned by the sponsoring organization, the property owner must complete the following:

PROPERTY OWNER PERMISSION LETTER

I (we), being the property owner of TEENX CENTER - MARINA (address),
give permission for 2ND ANNUAL SMOKE ON LACCA to hold a special event on
my/our property.

Date

7/9/18

Witness

Kenneth Earl Hemingway Jr.

Printed Witness Name

Signature

PO Box 1075, Conway, SC 29528

Address

(843) 248-1740

Telephone Number

INSURANCE REQUIREMENTS FOR SPECIAL EVENTS HELD ON CITY PROPERTY

The event must maintain general liability insurance and, if beer and wine is to be served, liquor liability insurance for the event for which the permit has been obtained. The City of Conway shall be named as an additional insured on the policy with respect to claims arising from the use of property owned or operated by the city and the issuing of the permit by the city. The applicant shall submit a Certificate of Insurance verifying the following minimum coverage and specifically identifying the City of Conway as an additional insured. **Your permit will not be issued if the Certificate of Insurance has not been received prior to event.** The City of Conway must be listed as the "Certificate Holder" on the Certificate of Insurance.

Each Occurrence	1,000,000
Personal Injury	1,000,000
General Aggregate	2,000,000

Application completed by:

Ashley Smith

Contact No.:

(843) 248-1740

Date:

7/9/18

Special events permits are granted in accordance with the City of Conway Code of Ordinances and in no way imply assumption of liability by the City of Conway. Your organization is fully responsible for complying with all applicable laws and safety procedures. A permit does not authorize you to enter upon private property or to, in any way, hinder or obstruct pedestrian or vehicular traffic. The City of Conway reserves the right to modify the conditions of this permit or to cancel it entirely if it is deemed appropriate.

Please return completed permit application to:

City of Conway Planning Department
Attn: Special Event Permits
P.O. Drawer 1075
Conway, SC 29528-1075

[FOR OFFICE USE ONLY]

Special Event: _____ Date(s) _____

Sponsoring Organization: _____

Application completed by: _____

Contact No.: _____

Date: _____

☐ Recommend approval ☐ Recommend disapproval

Police Department

_____ Date

Fees or charges associated with this event: _____

Special Conditions/Comments: _____

Police Officers

\$40.00/hour per officer

☐ Recommend approval ☐ Recommend disapproval

Fire Department

_____ Date

Fees or charges associated with this event: _____

Special Conditions/Comments: _____

Fire Inspector/Fire-Rescue Officers

\$40.00/hour per officer

☐ Recommend approval ☐ Recommend disapproval

Public Works Department

_____ Date

Fees or charges associated with this event: _____

Special Conditions/Comments: _____

Residential & Non Residential Street Closure

Barricades

\$20.00 each

Public Works Employee

\$25.00/hour per employee

<input type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend disapproval	
Parks & Rec. Department	Date
Fees or charges associated with this event: _____	
Special Conditions/Comments: _____	

Parks & Rec. Employee	\$25.00/hour per employee

<input checked="" type="checkbox"/> Recommend approval <input type="checkbox"/> Recommend disapproval	
Planning Department	Date
8/23/2023	
Special Conditions/Comments: _____	
see attached	

<input type="checkbox"/> License(s) obtained for _____ vendor(s) <input type="checkbox"/> License(s) not required	
Has general liability and liquor liability insurance (if applicable) listing the City of Conway as additional insured been secured? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Business License Department	Date
Special Conditions/Comments: _____	

RELEASE AND INDEMNIFICATION AGREEMENT
City of Conway

THIS IS A RELEASE OF LIABILITY AND INDEMNIFICATION AGREEMENT. THE SPECIAL EVENTS HOLDER MUST READ CAREFULLY BEFORE SIGNING.

In consideration for being permitted to engage in the following special event on City of Conway property:

SMOKE ON WACCAMAN

Special Event Holder hereby acknowledges, represents, and agrees as follows:

- A. We understand that activities associated with the above-described special event are or may be dangerous and do or may involve risks of injury, loss, or damage to us and/or to third parties. We further acknowledge that such risks may include but are not limited to bodily injury, personal injury, sickness, disease, death, and property loss or damage, arising from the following circumstances, among others:

AL

(Special Event Holder initial here)

- B. If required by this paragraph, we agree to require each participant in our special event to execute a release and indemnification agreement for ourselves and for City of Conway on a form approved by the City of Conway.

AL

(Special Event Holder initial here)

- C. We agree to procure, keep in force, and pay for special event insurance coverage, from an insurer acceptable to the City of Conway, for the duration of the above referenced event.

(Special Event Holder initial here)

- D. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby expressly assume all such risks of injury, loss, or damage to us or to any related third party, arising out of or in any way related to the above-described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Conway, its officers, its employees, or by any other cause.

AL

(Special Event Holder initial here)

- E. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we further hereby exempt, release, and discharge the City of Conway, its officers, and its employees, from any and all claims, demands, and actions for such injury, loss, or damage to us or to any third party, arising out of or in any way related to the above-described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Conway, its officers, its employees, or by any other cause.

AL

(Special Event Holder initial here)

F. We further agree to defend, indemnify and hold harmless the City of Conway, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, court costs, and attorneys' fees, including those arising from any third party claim asserted against the City of Conway, its officers, employees, insurers, or self-insurance pool, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any way related to the above-described activities, whether or not caused by our act, omission, negligence, or other fault, or by the act, omission, negligence, or other fault of the City of Conway, its officers, its employees, or by any other cause.

AL (Special Event Holder initial here)

G. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby acknowledge and agree that said agreement extends to all acts, omissions, negligence, or other fault of the City of Conway, its officers, and/or its employees, and that said agreement is intended to be as broad and inclusive as is permitted by the laws of the State of South Carolina. If any portion hereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect.

AL (Special Event Holder initial here)

H. We understand and agree that this **RELEASE AND INDEMNIFICATION AGREEMENT** shall be governed by the laws of the State of South Carolina, and that jurisdiction and venue for any suit or cause of action under this agreement shall lie in the courts.

AL (Special Event Holder initial here)

I. This **RELEASE AND INDEMNIFICATION AGREEMENT** shall be effective as of the date or dates of the applicable Special Event, shall continue in full force until our responsibilities hereunder are fully discharged, and shall be binding upon us, our successors, representatives, heirs, executors, assigns, and transferees.

AL (Special Event Holder initial here)

IN WITNESS THEREOF, this **RELEASE AND INDEMNIFICATION AGREEMENT** is executed by the Special Event Holder, acting by and through the undersigned, who represents that he or she is properly authorized to bind the Special Event Holder hereto.

PRINTED NAME OF SPECIAL EVENT PERMIT HOLDER:

ASHLEY SMITH (CITY OF CONWAY)

PRINTED NAME AND TITLE OF PERSON SIGNING ON BEHALF OF SPECIAL EVENTS HOLDER:

NAME:

ASHLEY SMITH

TITLE:

REL DIRECTOR

SIGNATURE:

AL

DATE:

8/23/21

FACILITY USE AGREEMENT AND RELEASE/INDEMNIFICATION
City of Conway

A. In consideration for being permitted to use the facilities of the City of Conway, _____

(hereinafter "Applicant") agrees to indemnify and hold harmless, City of Conway its officers, employees, insurers, and SCMIT/SCMIRF Insurance Programs, from and against all liability, claims, and demands, which are incurred, made, or brought by any person or entity, on account of damage, loss, or injury, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with the use of the facilities, whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the part of the City of Conway, its officers, or its employees, or from any other cause whatsoever.

B. By signing below, Applicant agrees that, in the event of any damage, loss, or injury to the facilities or to any property or equipment therein, the City of Conway may require reimbursement for the full amount of such damage, loss, or injury and all costs associated therewith upon billing by City of Conway.

C. In addition, in consideration for being permitting to use the facilities, Applicant, on behalf of itself, and its officers, employees, members, and invitees, hereby expressly exempts and releases the City of Conway, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, or death, that Applicant may incur as a result of such use, whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the part of the City of Conway, its officers, or its employees, or from any other cause whatsoever.

City of Conway

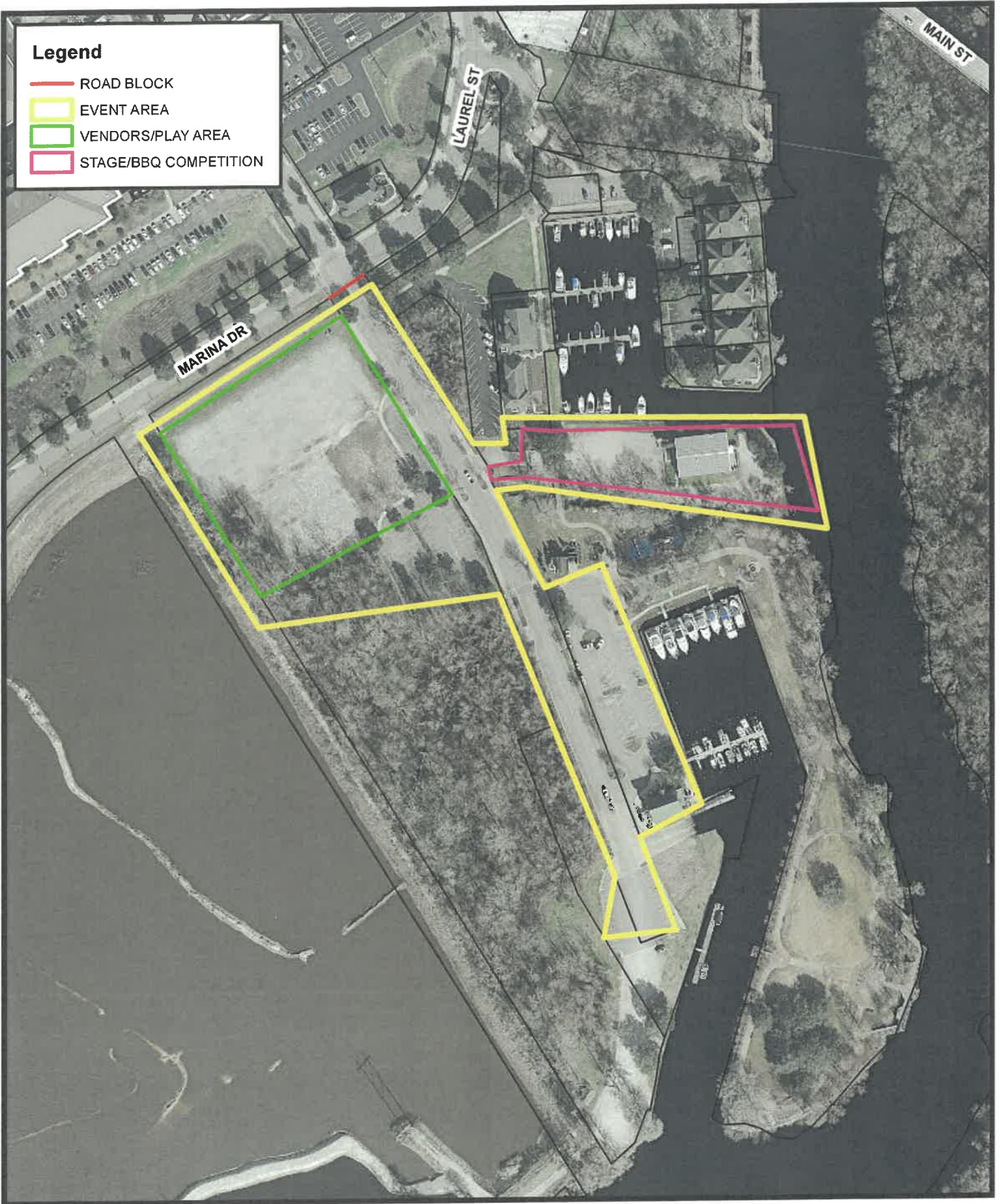
NAME OF PERSON/ORGANIZATION



SIGNATURE OF PERSON/ORGANIZATION REPRESENTATIVE

August 22, 2023

DATE



Natasha Sherman

From: Phillip L. Hendrick, Jr.
Sent: Tuesday, August 22, 2023 10:39 AM
To: Natasha Sherman
Subject: RE: Smoke on the Waccamaw BBQ Festival

Fire is good. We will be involved with the inspection process.

From: Natasha Sherman <nsherman@cityofconway.com>
Sent: Tuesday, August 22, 2023 8:28 AM
To: Ashley Smith <asmith@cityofconway.com>; Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bfleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip L. Hendrick, Jr. <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Smoke on the Waccamaw BBQ Festival

Please review for approval and email me back.

Natasha Sherman
Executive Assistant
City of Conway

From: cityhallprinter@cityofconway.com <cityhallprinter@cityofconway.com>
Sent: Sunday, July 23, 2023 6:31 PM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

Natasha Sherman

From: Business License
Sent: Tuesday, August 22, 2023 8:29 AM
To: Natasha Sherman
Subject: RE: Smoke on the Waccamaw BBQ Festival

Good with business license.

From: Natasha Sherman
Sent: Tuesday, August 22, 2023 8:28 AM
To: Ashley Smith <asmith@cityofconway.com>; Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bffleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip L. Hendrick, Jr. <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Smoke on the Waccamaw BBQ Festival

Please review for approval and email me back.

Natasha Sherman
Executive Assistant
City of Conway

From: cityhallprinter@cityofconway.com <cityhallprinter@cityofconway.com>
Sent: Sunday, July 23, 2023 6:31 PM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

Natasha Sherman

From: Brandon Harrelson
Sent: Tuesday, August 22, 2023 12:12 PM
To: Natasha Sherman
Subject: RE: Smoke on the Waccamaw BBQ Festival

We are good.

Brandon Harrelson
Public Works Director
City of Conway | 2940 Jerry Barnhill Blvd, Conway, SC 29527
Phone: 843.397.2494 | Fax: 843.488.9890



From: Natasha Sherman
Sent: Tuesday, August 22, 2023 8:28 AM
To: Ashley Smith <asmith@cityofconway.com>; Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bffleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip L. Hendrick, Jr. <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Smoke on the Waccamaw BBQ Festival

Please review for approval and email me back.

Natasha Sherman
Executive Assistant
City of Conway

From: cityhallprinter@cityofconway.com <cityhallprinter@cityofconway.com>
Sent: Sunday, July 23, 2023 6:31 PM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

Natasha Sherman

From: Katie Dennis
Sent: Wednesday, August 23, 2023 9:56 AM
To: Natasha Sherman
Subject: RE: Smoke on the Waccamaw BBQ Festival

Ok with planning

Katie Dennis, MSCM, CFM
Planning Concierge
City of Conway Planning & Development
196 Laurel Street Conway, SC 29526
Office: (843) 488-7852 Cell: (843) 421-2337



From: Natasha Sherman <nsherman@cityofconway.com>
Sent: Tuesday, August 22, 2023 8:28 AM
To: Ashley Smith <asmith@cityofconway.com>; Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bflaming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip L. Hendrick, Jr. <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Smoke on the Waccamaw BBQ Festival

Please review for approval and email me back.

Natasha Sherman
Executive Assistant
City of Conway

From: cityhallprinter@cityofconway.com <cityhallprinter@cityofconway.com>
Sent: Sunday, July 23, 2023 6:31 PM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

DATE: SEPTEMBER 5, 2023
ITEM: IV.I.

ISSUE:

Fencing at Sherwood Park

BACKGROUND:

City staff solicited bids for commercial fencing at Sherwood Park located at 16th Avenue and Sherwood Drive. The only bid received was from Conway Fence in the amount of \$52,000.

The contractor will be responsible for following all applicable City ordinances, federal, state and county laws and regulations. The City of Conway Parks and Recreation Department will be available as needed during this project.

Funds to pay for this project will come from the State PRT Fund.

RECOMMENDATION:

Accept the bid of \$52,000 from Conway Fence.

DATE: SEPTEMBER 5, 2023
ITEM: IV.J.

ISSUE:

Consideration of bids for Sports Field Lighting for Field 3 – Football and Soccer.

BACKGROUND:

As part of the ongoing safety upgrades of ball fields at the Billy Gardner Sports Complex, a Request for Proposals was issued for interested firms to design and provide sports field lighting equipment for the soccer and football field. This was approved by City Council in the FY 2023-2024 budget

The bid summary is listed below.

- | | |
|---|------------------|
| • Kingston Electric – Conway, SC | \$240,000 |
| • American Sports Lighting. – Wilmington, NC | \$270,000 |
| • Jim Rogers Electric – Mullins, SC | \$253,000 |

RECOMMENDATION:

It is the recommendation of Staff that City Council accept the bid of **\$240,000**, submitted by **Kingston Electric of Conway, South Carolina**. Funds to pay for this project will come from the capital improvement fund included in FY 23-24 budget.

DATE: SEPTMBER 5, 2023
ITEM: IV.K.

ISSUE:

Consideration of bids for fencing for Field 3 – Football and Soccer.

BACKGROUND:

As part of the ongoing safety upgrades of ball fields at the Billy Gardner Sports Complex, a Request for Proposals was issued for interested firms to design and provide fencing for the soccer and football field. This was approved by City Council in the FY 2023-2024 budget

The bid summary is listed below.

- | | |
|------------------------------------|--------------------|
| • Conway Fence – Conway, SC | \$28,911,24 |
| • Action Fence | No Bid |
| • Mr.Fence | No Bid |

RECOMMENDATION:

It is the recommendation of Staff that City Council accept the bid of **\$26,000**, submitted by **Conway Fence of Conway, South Carolina**. Funds to pay for this project will come from the capital improvement fund included in FY 23-24 budget.

DATE: SEPTEMBER 5, 2023

ITEM: IV.L.

ISSUE:

Resolution authorizing D.R. Horton Inc. to secure a Letter of Credit (LOC) guaranteeing the installation of the remaining infrastructure in the Wild Wing Plantation, Phase 5A, subdivision.

BACKGROUND:

In May of this year, the Technical Review Committee approved the preliminary plans for Phase 5A & B of Wild Wing Plantation, located within the Wild Wing Planned Development. Phase 5A will contain 65 single-family lots. The remaining infrastructure requirements (not yet installed) for this phase of Wild Wing Plantation includes: water & sewer improvements, roadway improvements, sidewalks, ADA ramps/matts, and landscaping.

Per *Section 10.6.1* of the UDO, in lieu of requiring the completion, installation, and inspection of all or any part of the required improvements described in the regulations prior to final plat approval, the City of Conway shall accept a financial guarantee whereby the applicant shall agree to complete all required improvements. A financial surety in the form of cash, cashier's check, or irrevocable letter of credit will be required by Conway City Council if these requirements cannot be provided prior to the recording of the final plat. This cost estimate has been provided by the engineer and has been approved by the Technical Review Committee. The Letter of Credit is required to equal 125% of the cost of construction. *The Developer will receive final plat approval and obtain the Letter of Credit in the approved amount only upon passing inspection that all non-secured improvements have been installed.*

<u>Wild Wing Plantation, Phase 5A – Remaining Infrastructure – Cost Estimates</u>	
Water & Sewer improvements	\$532,410.00
Roadway improvements	\$1,145,337.00
Sidewalks & ADA ramps/matts	\$203,494.90
Erosion Control	\$159,072.00
Street Trees	\$110,250.00
Other (engineering / survey costs, grassing)	\$85,850.00
Subtotal	\$2,236,413.90
+ 25%	\$559,103.48
Total Costs	\$2,795,517.38

RECOMMENDATION:

Staff recommends approving the resolution in order to accept the letter of credit in the amount of **\$2,795,517.38** by D.R. Horton Inc. to financially guarantee the installation of the remaining infrastructure requirements in Phase 5A of Wild Wing Plantation.

STATE OF SOUTH CAROLINA)
COUNTY OF HORRY)
CITY OF CONWAY)

RESOLUTION

**ACCEPTING THE LETTER OF CREDIT FROM D.R. HORTON INC. TO ALLOW FOR
THE SURETY OF INFRASTRUCTURE IN THE WILD WING PLANTATION SUBDIVISION
(PHASE 5A).**

WHEREAS, D.R. Horton Inc. is required to install infrastructure within the City Limits of Conway by the City of Conway's Unified Development Ordinance (UDO); and

WHEREAS, D.R. Horton Inc. will request approval to convey his / her / their right, title, and all interest related to the new roads and infrastructure once installed and approved by the City of Conway; and

WHEREAS, Conway City Council has determined it would be in the best interest of Conway and its citizens to accept the Letter of Credit for the new infrastructure;

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Conway, South Carolina to accept the Letter of Credit from D.R. Horton Inc.

IN WITNESS WHEREOF, this Resolution is hereby adopted and made a part of the City Records this 5 day of September, 2023.

Barbara Jo Blain-Bellamy, Mayor

Justin D. Jordan, Mayor Pro Tem

K. Autry Benton Jr., Council Member

Amanda Butler, Council Member

William M. Goldfinch IV, Council Member

Beth Helms, Council Member

Larry A. White, Council Member

ATTEST: Alicia Shelley, City Clerk

DDC Engineers**Bolton & Menk, Inc.**

1298 Professional Drive
Myrtle Beach, SC 29577
(843) 692-3200

OPINION OF PROBABLE COST

Sheet 1 of 2

DATE PREPARED 14-Aug-23

BASIS FOR ESTIMATE

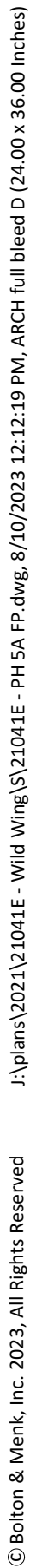
☐ CODE A (No design completed)
☐ CODE A (No design completed)
☐ CODE C (Final Design)
☒ OTHER: Contract Costs

PROJECT: Wild Wing Phase 5A
 LOCATION: Wood Stork Drive
 OWNER: DR Horton
 ESTIMATOR: T. Mastin
 DDC PROJECT NO: 21041E

DESCRIPTION	QUANTITY		COST (\$)	
	NUMBER OF UNITS	UNIT MEASURE	PER UNIT	TOTAL COST
Erosion Control (100%)	1.00	LS	\$ 159,072.00	\$ 159,072.00
8" SDR-35 (0-6) (100%)	1,577.00	LF	\$ 38.00	\$ 59,926.00
8" SDR-35 (6-8) (100%)	1,393.00	LF	\$ 48.00	\$ 66,864.00
8" SDR-35 (8-10) (100%)	575.00	LF	\$ 58.00	\$ 33,350.00
8" DR-18 (10-12) (100%)	164.00	LF	\$ 68.00	\$ 11,152.00
MANHOLE (0-6) (100%)	8.00	EA	\$ 2,450.00	\$ 19,600.00
MANHOLE (6-8) (100%)	4.00	EA	\$ 2,850.00	\$ 11,400.00
MANHOLE (8-10) (100%)	4.00	EA	\$ 3,250.00	\$ 13,000.00
MANHOLE (10-12) (100%)	1.00	EA	\$ 3,750.00	\$ 3,750.00
Single Sewer Service (100%)	38.00	EA	\$ 850.00	\$ 32,300.00
Double Sewer Service (100%)	14.00	EA	\$ 950.00	\$ 13,300.00
8" WATERLINE (100%)	1,105.00	LF	\$ 34.00	\$ 37,570.00
6" WATERLINE (100%)	2,818.00	LF	\$ 21.00	\$ 59,178.00
8" Gate Valve (100%)	3.00	EA	\$ 3,800.00	\$ 11,400.00
6" Gate Valve (100%)	3.00	EA	\$ 2,450.00	\$ 7,350.00
8" x 6" Tee (100%)	2.00	EA	\$ 650.00	\$ 1,300.00
8" x 6" Reducer (100%)	1.00	EA	\$ 650.00	\$ 650.00
Waterline Bends (100%)	3.00	EA	\$ 190.00	\$ 570.00
Waterline Restraints (100%)	34.00	EA	\$ 225.00	\$ 7,650.00
Waterline By-Pass (100%)	4.00	EA	\$ 4,250.00	\$ 17,000.00
Single Water Service (100%)	20.00	EA	\$ 950.00	\$ 19,000.00
Double Water Service (100%)	23.00	EA	\$ 1,150.00	\$ 26,450.00
Fire Hydrant Assembly (100%)	9.00	EA	\$ 8,850.00	\$ 79,650.00
15" RCP (100%)	936.00	LF	\$ 34.00	\$ 31,824.00
18" RCP (100%)	584.00	LF	\$ 44.00	\$ 25,696.00
24" RCP (100%)	544.00	LF	\$ 62.00	\$ 33,728.00
30" RCP (100%)	120.00	LF	\$ 135.00	\$ 16,200.00
Curb Inlet (100%)	16.00	EA	\$ 3,250.00	\$ 52,000.00
Oversized Curb Inlet (100%)	6.00	EA	\$ 3,850.00	\$ 23,100.00
Oversized Grate Inlet (100%)	2.00	EA	\$ 3,850.00	\$ 7,700.00

				Sheet 2 of 2
Oversized Junction Box (100%)	1.00	EA	\$ 3,850.00	\$ 3,850.00
Water Quality Control Snout (100%)	7.00	EA	\$ 2,125.00	\$ 14,875.00
Flared End Section (100%)	4.00	EA	\$ 950.00	\$ 3,800.00
Oversized Flared End Sections (100%)	4.00	EA	\$ 1,650.00	\$ 6,600.00
6" Under-Drain (100%)	7,850.00	LF	\$ 15.00	\$ 117,750.00
Sub Grade (100%)	8,160.00	CY	\$ 16.25	\$ 132,600.00
8" GABC (100%)	13,380.00	SY	\$ 19.50	\$ 260,910.00
Curb and Gutter (100%)	7,910.00	LF	\$ 15.15	\$ 119,836.50
1.5" Asphalt Binder (100%)	11,630.00	SY	\$ 10.75	\$ 125,022.50
1.5" Asphalt Surface (100%)	11,630.00	SY	\$ 11.50	\$ 133,745.00
Signage and Pavement Markings (100%)	1.00	LS	\$ 36,100.00	\$ 36,100.00
5' Sidewalk (100%)	7,730.00	LF	\$ 25.13	\$ 194,254.90
Handicap Ramps (100%)	14.00	EA	\$ 660.00	\$ 9,240.00
Engineering Cost (As Built, Final Certs) (100%)	1.00	LS	\$ 5,000.00	\$ 5,000.00
Grassing (100%)	21.00	AC	\$ 3,850.00	\$ 80,850.00
Street Trees (100%)	147.00	EA	\$ 750.00	\$ 110,250.00
Subtotal				\$ 2,236,413.90
Additional 25%				\$ 559,103.48
				\$ -
TOTAL OPINION OF PROBABLE COST:				\$2,795,517.38





Line Table		
Line	Bearing	Distance
L1	S 84°44'37" E	50.00'
L2	S 84°44'37" E	2.94'
L3	N 73°38'29" E	13.84'
L4	S 20°08'56" W	46.68'
L5	S 80°02'56" W	2.05'
L6	S 80°02'56" W	42.86'
L7	N 52°52'45" W	34.26'
L8	S 80°05'01" E	9.04'
L9	S 80°05'01" E	39.57'
L10	N 80°05'01" W	48.60'
L11	N 81°43'58" E	7.13'
L12	N 81°43'58" E	41.74'
L13	N 70°52'53" E	44.29'
L14	N 70°52'53" E	32.34'
L15	N 64°23'21" E	28.49'
L16	N 82°19'13" E	33.66'
L17	N 82°19'13" E	11.70'
L18	N 78°43'28" E	43.64'
L19	N 75°15'32" E	20.74'
L20	N 75°15'32" E	24.09'
L21	S 63°12'29" E	12.76'
L22	S 22°14'39" E	33.76'
L23	N 68°56'54" E	8.19'
L24	N 68°56'54" E	11.99'
L25	N 22°42'12" E	16.78'
L26	N 77°20'40" E	22.45'
L27	N 42°07'23" E	21.48'
L28	S 14°39'24" W	11.16'
L29	S 77°12'16" W	28.77'
L30	N 57°09'35" W	21.72'
L31	N 57°09'35" W	25.97'
L32	N 64°22'58" W	34.44'
L33	N 64°22'58" W	33.88'
L34	S 72°50'17" W	23.46'
L35	S 72°50'17" W	17.10'
L36	S 34°24'46" W	51.38'
L37	S 67°43'35" W	8.51'
L38	S 67°43'35" W	27.22'
L39	S 67°43'35" W	18.55'
L40	S 89°49'55" W	36.14'
L41	S 89°49'55" W	24.07'
L42	N 80°57'38" W	33.51'
L43	N 80°57'38" W	33.84'
L44	S 87°33'14" W	23.49'
L45	S 87°33'14" W	54.86'
L46	S 87°33'14" W	5.70'
L47	S 66°24'15" W	47.77'
L48	S 78°30'06" W	21.70'
L49	S 87°33'48" W	33.47'
L50	S 87°33'48" W	14.08'
L51	S 68°00'06" W	42.40'
L52	S 68°00'06" W	30.46'
L53	S 89°40'58" W	25.75'
L54	S 89°40'58" W	38.94'
L55	S 74°23'40" W	16.51'
L56	S 74°23'40" W	51.38'
L57	S 56°12'40" E	48.44'
L58	S 28°00'06" E	22.83'
L59	S 53°48'42" E	37.67'
L60	S 53°48'42" E	11.29'
L61	N 84°37'11" E	15.38'
L62	S 77°15'37" E	51.30'
L63	S 77°15'37" E	22.26'
L64	N 42°31'55" E	34.15'
L65	N 71°23'54" E	7.36'
L66	S 75°27'11" E	17.33'
L67	S 75°27'11" E	18.18'
L68	S 72°42'01" E	45.10'
L69	N 84°34'03" E	2.45'
L70	N 84°34'03" E	11.97'
L71	S 80°42'51" E	7.56'
L72	S 84°25'37" E	31.58'
L73	N 84°44'25" E	15.15'
L74	N 86°24'21" E	26.65'
L75	S 70°39'41" E	29.53'
L76	S 70°39'41" E	19.65'
L77	N 80°53'01" E	46.36'
L78	S 69°42'13" E	42.40'
L79	S 18°33'35" E	3.82'
L80	S 18°33'35" E	54.30'
L81	S 41°57'08" E	18.84'
L82	S 01°20'12" E	24.21'
L83	N 71°29'14" W	50.70'
L84	N 89°37'55" W	8.04'
L85	N 89°37'55" W	46.54'
L86	N 25°14'49" E	37.02'
L87	N 68°33'10" E	47.27'
L88	S 57°34'25" E	46.49'
L89	S 78°41'54" E	38.78'
L90	S 26°25'53" W	38.58'
L91	S 12°25'31" W	51.36'
L92	S 12°25'31" W	10.50'
L93	S 08°46'02" W	39.17'
L94	S 33°29'13" W	23.51'
L95	S 33°29'13" W	9.36'
L96	S 66°03'07" W	42.62'
L97	N 68°30'33" E	43.92'
L98	S 78°13'17" E	22.55'
L99	N 68°30'33" E	42.43'
L100	S 78°13'17" E	21.75'
L101	N 54°00'00" E	19.58'
L102	N 51°19'11" W	7.91'

Curve Table					
Curve	Radius	Length	Bearing	Chord	Delta
C1	20.00'	33.85'	N 51°26'07" E	29.95'	96°57'45"
C2	328.00'	207.58'	N 83°05'42" E	204.13'	36°15'39"
C3	412.00'	62.39'	N 69°18'11" E	62.33'	8°40'37"
C4	465.00'	102.28'	N 59°10'50" W	102.08'	12°36'11"
C5	465.00'	85.20'	N 47°37'48" W	85.08'	10°29'54"
C6	415.00'	64.75'	N 46°51'01" W	64.68'	8°56'20"
C7	275.00'	271.55'	N 23°01'54" W	260.65'	56°34'34"
C8	55.00'	8.87'	S 70°06'14" E	8.86'	9°14'38"
C9	55.00'	45.66'	N 81°29'33" E	44.36'	47°33'48"
C10	55.00'	34.40'	N 39°47'35" E	33.84'	35°50'08"
C11	55.00'	33.08'	N 04°38'46" E	32.58'	34°27'29"
C12	55.00'	34.02'	N 30°18'14" W	33.48'	35°26'30"
C13	55.00'	52.49'	N 75°21'54" W	50.52'	54°40'51"
C14	55.00'	36.76'	S 58°08'42" W	36.08'	38°17'57"
C15	325.00'	32.95'	S 76°45'24" W	30.62'	75°31'21"
C16	20.00'	35.93'	N 14°01'12" W	31.29'	102°55'27"
C17	225.00'	89.17'	N 48°47'44" E	88.59'	22°42'26"
C18	225.00'	78.15'	N 70°05'56" E	77.75'	19°53'58"
C19	350.00'	29.29'	N 82°26'45" E	29.28'	4°47'39"
C20	350.00'	66.02'	S 89°45'11" E	65.92'	10°48'28"
C21	25.00'	32.95'	S 46°35'17" E	30.62'	75°51'21"
C22	55.00'	105.08'	S 63°33'26" E	89.81'	109°27'40"
C23	55.00'	46.11'	N 37°41'40" E	44.77'	48°02'08"
C24	55.00'	37.41'	N 05°48'40" W	36.70'	38°58'33"
C25	55.00'	34.59'	N 43°18'49" W	34.02'	36°01'44"
C26	55.00'	22.10'	N 72°50'19" W	21.95'	23°01'16"
C27	400.00'	55.57'	N 88°19'44" W	55.52'	7°57'34"
C28	400.00'	53.35'	S 83°52'12" W	53.32'	7°38'33"
C29	275.00'	15.50'	S 78°26'01" W	15.50'	3°13'48"
C30	275.00'	50.16'	S 71°35'36" W	50.09'	10°27'03"
C31	275.00'	59.97'	S 60°07'13" W	59.86'	12°29'44"
C32	275.00'	54.12'	S 48°14'04" W	54.03'	11°16'33"
C33	275.00'	40.97'	S 38°19'43" W	40.93'	8°32'10"
C34	20.00'	30.57'	S 77°51'17" W	27.68'	87°35'17"
C35	415.00'	39.64'	N 55°36'55" W	39.62'	5°28'20"
C36	415.00'	41.71'	N 50°00'00" W	41.69'	5°45'29"
C37	415.00'	34.33'	N 44°45'03" W	34.32'	4°44'25"
C38	465.00'	36.99'	N 44°39'35" W	36.98'	4°33'28"
C39	465.00'	35.56'	N 49°07'45" W	35.55'	4°22'52"
C40	20.00'	31.42'	N 06°19'06" W	28.28'	90°00'10"
C41	275.00'	44.22'	S 24°41'00" E	44.17'	9°12'45"
C42	275.00'	118.25'	N 60°12'51" E	117.34'	24°38'12"
C43	275.00'	50.13'	N 77°45'18" E	50.06'	10°26'43"
C44	275.00'	33.85'	N 86°30'14" E	33.83'	7°03'10"
C45	275.00'	47.45'	S 85°01'36" E	47.39'	9°53'09"
C46	325.00'	105.86'	S 89°24'54" E	105.39'	18°39'47"
C47	325.00'	49.03'	N 76°55'53" E	48.98'	8°38'38"
C48	275.00'	42.81'	N 77°04'08" E	42.76'	8°55'08"
C49	275.00'	41.89'	N 85°53'33" E	41.85'	8°43'41"
C50	27.04'	34.17'	S 53°31'00" E	31.94'	72°24'00"
C51	55.00'	19.83'	S 24°41'00" E	19.72'	20°39'15"
C52	55.00'	69.11'	S 71°00'33" E	64.65'	71°59'52"
C53	55.00'	43.71'	N 50°13'21" E	42.57'	45°32'21"
C54	55.00'	37.31'	N 08°01'02" E	36.60'	38°52'17"
C55	55.00'	62.52'	N 43°58'56" W	59.21'	65°07'40"
C56	55.00'	12.77'	N 83°12'00" W	12.75'	13°18'29"
C57	325.00'	100.10'	S 81°25'59" W	99.70'	17°38'40"
C58	275.00'	131.06'	S 86°15'47" W	129.83'	27°18'25"
C59	325.00'	96.08'	N 88°33'11" W	95.73'	16°56'19"
C60	325.00'	27.67'	S 80°32'19" W	27.66'	4°52'42"
C61	325.00'	64.85'	S 72°22'57" W	64.75'	11°26'01"
C62	325.00'	59.52'	S 61°25'10" W	59.43'	10°29'33"
C63	325.00'	55.05'	S 51°19'15" W	54.98'	9°42'11"
C64	325.00'	44.16'	S 42°34'33" W	44.13'	7°47'08"
C65	20.00'	31.41'	S 83°40'54" W	28.28'	89°59'50"
C66	225.00'	222.17'	N 23°01'54" W	213.26'	56°34'34"

n/f
Founders Wild Wing, LLC
PIN: 384-00-00-0413
D.B. 3812, Pg. 2963
P.B. 265, Pg. 310
(Parcel "C")

n/f
Wild Wing POA, Inc.
PIN: 384-00-00-0002
D.B. 3870, Pg. 764
P.B. 217, Pg. 55

Approval of Recordation
For City of Conway Use Only:



DDC Engineers
BOLTON & MENK, INC.
www.ddcinc.com
1298 PROFESSIONAL DRIVE
MYRTLE BEACH, SOUTH CAROLINA 29577
Phone: (843) 692-3200
Email: MyrtleBeach@bolton-menk.com
www.bolton-menk.com

Wild Wing Plantation - Phase 5A
City of Conway, Horry County, South Carolina

Final Plat

Prepared For: D. R. Horton, Inc.
4049 Belle Terre Boulevard
Myrtle Beach, SC 29579

File No.: 21041E-PH 5B
Sheet No.: 3 of 3

No.	Date	Revision	Description	By
1	21041E	TSK	Design	JFH
2	6/19/2023	Clardy	Draft	JFH
3	6/19/2023	Clardy	Check	JFH
4	6/19/2023	Clardy	Field Book	JFH

DATE: SEPTEMBER 5, 2023
ITEM: IV.M.

ISSUE:

Request from Conway Downtown Alive for the Halloween Golf Cart Parade in conjunction with the Coastal Carolina Homecoming Parade - October 28 from 7 a.m. to 10 a.m.

BACKGROUND:

CDA is pairing up with CCU to host the Halloween Golf Cart Parade and CCU's Homecoming Parade on October 28 with line-up starting at 7 a.m. and parade starting at 9 a.m.

Halloween golf carts will line up on Bell Street and CCU Homecoming Parade will line up on Buck Street. The parade route will begin at the Public Safety parking lot, go down Ninth Avenue turn left on Laurel Street and end at the intersection of Elm Street and Laurel Street.

CDA requests use of public restrooms at Public Safety Building and will hire comfort stations for Public Safety parking lot and end of parade route.

CDA request street sweeper to clean route after parade, use of 10 pelican cans at beginning and end of parade, and police assistance at front and end of parade.

Santee Cooper will help lead parade and have speakers mounted to trucks and there will be a PA onsite at line up.

There will be approximately 300 participants.

RECOMMENDATION:

Approve the special event permit as presented.

RECEIVED
Aug 27 2023



For Office Use Only

Permit Application

- ☐ Approved
☐ Disapproved
☐ Charges required
in the amount of _____

Signature

Date

SPECIAL EVENT PERMIT APPLICATION

According to the Code of Ordinances of the City of Conway, it is unlawful for any person to hold, manage, conduct, aid, participate in, form, start or carry on any parade or public meeting or assembly or picketing, in or upon any public street, park or other public grounds in the city unless and until a permit to conduct such meeting, assembly, parade or picketing has been obtained. A special event application is also required for events held on private property within the city that may expect a large crowd, impact on the neighborhood and/or city services, or require other permits such as zoning, signage, etc. Charges may apply to each application. The City of Conway, at its discretion, may choose to waive any fees and charges for special events held by bonafide, non-profit organizations.

**APPLICATION FOR PERMIT MUST BE FILED NOT LESS THAN
30 DAYS IN ADVANCE OF THE PROPOSED ACTIVITY.**

Name of the event: Halloween Golf Cart Parade (CCU Homecoming Parade will run in conjunction)

Name of permit holder: Conway Downtown Alive

Address of permit holder: 428 Main Street

City: Conway State: SC Zip: 29526

Telephone number of permit holder: 248 6260 Cell 450 6241

Are you conducting the activity on behalf of an organization? ☒ Yes ☐ No

Is your organization a non-profit 501(c)(3) organization? ☒ Yes ☐ No

Name of organization: Conway Downtown Alive

Address of organization: 428 Main Street Conway SC 29526

Telephone number of organization: 248 6260

What is the purpose of the activity? Halloween Golf Cart Parade in Downtown Conway

What is the proposed date(s) of the activity? October 28, 2023

What are the proposed times of the activity? 7:00-9:00 AM Line-Up & Parade begins at 9 AM

What are the plans for the event? Golf Cart Parade from Public Safety, Down Laurel Street

This parade will run in conjunction with the CCU Homecoming Parade

Conway Alive is assisting CCU with planning.

What is the location or route of the activity? (Please attach any necessary route maps.) _____

See attached

If you are conducting a parade, please attach a map showing the route with the portion of the street(s) and/or sidewalk(s) to be utilized clearly marked.

List any streets which may need to be closed, including specific dates and times of closing and re-opening:

October 28, 2021 from 6:30 AM – Approx 9:30 AM ----See Attached

What is the approximate number of participants? 300

What is the approximate number of vendors? None

BUSINESS LICENSE REQUIREMENTS: *Any vendors at this event who do not have 501(c)(3) nonprofit status are required to purchase a business license.*

Will there be any vehicles, water craft, equipment or animals used for the event? ☒ Yes ☐ No

If yes, please explain: Golf carts and jeeps

Are you requesting any road blockades? (charges may apply) ☒ Yes ☐ No
If yes, please attach a map showing the locations of any road blockades.

Are you requesting any police assistance? (charges may apply) ☒ Yes ☐ No

Are you requesting to set up tents or temporary structures? (charges may apply) ☐ Yes ☒ No
If yes, please attach a drawing showing the locations and sizes of all auxiliary structures.

Are you requesting any fire/medical standby assistance? (charges may apply) ☐ Yes ☒ No

Will supplementary utility services such as power and water be used in addition to what is available in the area? If yes, describe in detail the specific utilities and location. Any additional utilities must be provided by the applicant. ☐ Yes ☒ No

Have you requested or obtained a permit from any other jurisdiction (city or county) within which the activity shall commence, terminate or occur in part? ☐ Yes ☒ No

How do you plan to remove garbage? Requesting 10 rolling cans at beginning and end

Will existing restroom facilities be adequate? ☒ Yes ☐ No

If not, describe plans to augment available sanitary facilities: Request use of public restrooms at the public safety building and CDA will hire toilets for public safety parking lot and end

Please include any additional information that may be useful: Request street sweeper clean route following, police assistance and front and end of parade

Does any of the following apply to the proposed activity: Fireworks Display Other (live band, band, loudspeakers, sound amplifiers, etc.). Please specify: Santee Cooper will be invited to help lead parade with speakers mounted to trucks as in Christmas Parade, PA onsite at line-up

ALCOHOL SALES AT SPECIAL EVENT: *Procedures and logistics for serving alcoholic beverages must be submitted with the special event permit application. These should include but are not limited to location, hours of operation, locations with site diagram and security procedures. Consideration will also be given as to whether alcohol sales would create potentially dangerous situations due to the nature of the event. Permission to serve or consume alcohol may be granted by the city as part of the special event permit; however, such service must comply with all South Carolina Alcohol Beverage Control Commission regulations and the City of Conway Special Events Alcohol Control Policy. The City reserves the right to revoke the permit or require the applicant to discontinue alcohol sales whenever the consumption of alcohol by participants becomes excessive or when, over a period of time, participants regularly demonstrate obnoxious, loud, or other inappropriate behavior following events.*

Will alcoholic beverages be served?

☐ Yes ☒ No

Will alcoholic beverages be sold? *If yes, SC ABC permit required.*

☐ Yes ☒ No

Hard alcohol (liquor) may not be present, possessed, consumed and/or served at any permitted special event. Section 7-2-2 (b) (1) states "The sale of alcohol within the designated area of a special event is limited to beer and wine." Beer and/or wine must be served in opaque paper, plastic or Styrofoam cups.

VENDORS: Please list any vendors, including applicant, for whom you are requesting permission to sell alcohol and the proposed locations for sales.

RESTAURANTS: Please list any restaurants for which you are requesting permission to sell alcohol for public consumption during the special event.

Times for alcohol to be served: From _____ To _____

Event map must show requested designated special event area for alcohol sales/public consumption.

The following does not apply to restaurants:

Have you applied for a South Carolina temporary ABC Permit? ☐ Yes ☒ No

Name of insurance company providing general liability with liquor liability insurance for the event naming the City of Conway as additional insured (a copy of the Certificate of Insurance must be provided): _____

ACKNOWLEDGMENT: *I acknowledge that I have read and do fully understand the Special Event Alcohol Control Policy attached to this application and agree to comply with the guidelines.*

Applicant's Signature: Hilly Howard Date: 8/24/2023



SPECIAL EVENTS

ALCOHOL CONTROL POLICY

All event organizers and restaurants are required to be familiar with and follow the guidelines when participating in special events where alcoholic beverages will be permitted. It is understood that responsibility for fully meeting these requirements during an event rests with the event organization and/or restaurant serving alcohol within a designated special event area.

1. Hard alcohol (liquor) may not be present, possessed, consumed and/or served at any permitted special event. *Section 7-2-2 (b) (1) states "The sale of alcohol within the designated area of a special event is limited to beer and wine."*
2. Public consumption of alcohol as authorized by the special event permit shall not begin before the designated event start time. There shall be no open containers of alcohol allowed in the event area before this designated time. The event organizers and all participating restaurants must discontinue alcohol distribution for public consumption within the event area at a minimum of 30 minutes prior to the end of the event. All alcohol must be cleared from the event site at the end of the event.
3. At no other time may alcohol be present, possessed, served, and consumed in the public area. The event organizer is responsible for informing participating restaurants of the event hours for compliance and to make certain that no one leaves restaurant premises with alcohol except during the time of the special event.
4. It is a violation to permit or knowingly allow a person under 21 years of age to purchase or possess or consume liquor, beer or wine. The seller of beer or wine must clearly display signs stating that the purchase or possession of beer or wine by a person under the age of 21 is unlawful.
5. Signs informing participants that alcohol beverages are prohibited on City streets and sidewalks beyond the boundaries of the designated special event area will be posted by the City.
6. No alcohol may be served in glass containers, cans or bottles; only opaque plastic, paper, or Styrofoam containers will be allowed.
7. It is a violation to sell liquor, beer or wine to an intoxicated person. Any person in an intoxicated condition, even if of legal age, must be denied alcohol.
8. The event organizer shall supply identification wristbands to the vendors and/or participating restaurants at any special event that includes the sale/public consumption of alcoholic beverages. Anyone 21 years of age or older wishing to consume alcohol on public property must be wearing the colored wristband assigned to the special event in order to be served alcohol.

If your event is to be held on property not owned by the sponsoring organization, the property owner must complete the following:

PROPERTY OWNER PERMISSION LETTER

I (we), being the property owner of _____ (address),
give permission for _____ to hold a special event on
my/our property.

Date

Signature

Witness

Address

Printed Witness Name

Telephone Number

INSURANCE REQUIREMENTS FOR SPECIAL EVENTS HELD ON CITY PROPERTY

The event must maintain general liability insurance and, if beer and wine is to be served, liquor liability insurance for the event for which the permit has been obtained. The City of Conway shall be named as an additional insured on the policy with respect to claims arising from the use of property owned or operated by the city and the issuing of the permit by the city. The applicant shall submit a Certificate of Insurance verifying the following minimum coverage and specifically identifying the City of Conway as an additional insured. **Your permit will not be issued if the Certificate of Insurance has not been received prior to event. The City of Conway must be listed as the "Certificate Holder" on the Certificate of Insurance.**

Each Occurrence	1,000,000
Personal Injury	1,000,000
General Aggregate	2,000,000

Application completed by:

Contact No.:

Date:

Hilleg Howard

248 6260

8/24/2023

Special events permits are granted in accordance with the City of Conway Code of Ordinances and in no way imply assumption of liability by the City of Conway. Your organization is fully responsible for complying with all applicable laws and safety procedures. A permit does not authorize you to enter upon private property or to, in any way, hinder or obstruct pedestrian or vehicular traffic. The City of Conway reserves the right to modify the conditions of this permit or to cancel it entirely if it is deemed appropriate.

Please return completed permit application to:

City of Conway Planning Department
Attn: Special Event Permits
P.O. Drawer 1075
Conway, SC 29528-1075

[FOR OFFICE USE ONLY]

Special Event: Halloween Golf Cart & CCI Homecoming ^{Parade} Date(s) Oct 28 2023

Sponsoring Organization: Conway Downtown Alive

Application completed by: Willany Howard Contact No.: 843 248-6260 Date: Aug 24 2023

<input checked="" type="checkbox"/> Recommend approval	<input type="checkbox"/> Recommend disapproval
<u>8/24/2023</u> Date	
Police Department	
Fees or charges associated with this event:	
Special Conditions/Comments: <u>see attached</u>	
Police Officers	\$40.00/hour per officer

<input checked="" type="checkbox"/> Recommend approval	<input type="checkbox"/> Recommend disapproval
<u>8/26/2023</u> Date	
Fire Department	
Fees or charges associated with this event:	
Special Conditions/Comments: <u>see attached</u>	
Fire Inspector/Fire-Rescue Officers	\$40.00/hour per officer

<input type="checkbox"/> Recommend approval	<input type="checkbox"/> Recommend disapproval
Public Works Department	
Fees or charges associated with this event:	
Special Conditions/Comments:	
<u>Residential & Non Residential Street Closure</u>	
Barricades	\$20.00 each
Public Works Employee	\$25.00/hour per employee

approval Recommend a ☐ ☐ Recommend disapproval

Parks & Rec. Department

Date

Fees or charges associated with this event:

Special Conditions/Comments:

Parks & Rec. Employee

\$25.00/hour per employee

☒ Recommend approval

☐ Recommend disapproval

Planning Department

Date

Special Conditions/Comments:

see attached

8/24/2023

☐ License(s) obtained for _____ vendor(s)

☒ License(s) not required

Has general liability and liquor liability insurance (if applicable) listing the City of Conway as additional insured been secured? ☐ Yes ☐ No

Business License Department

Date

Special Conditions/Comments:

see attached

8/24/2023

RELEASE AND INDEMNIFICATION AGREEMENT
City of Conway

THIS IS A RELEASE OF LIABILITY AND INDEMNIFICATION AGREEMENT. THE SPECIAL EVENTS HOLDER MUST READ CAREFULLY BEFORE SIGNING.

In consideration for being permitted to engage in the following special event on City of Conway property:

Conway Downtown Alive Halloween Golf Cart Parade

Special Event Holder hereby acknowledges, represents, and agrees as follows:

- A. We understand that activities associated with the above-described special event are or may be dangerous and do or may involve risks of injury, loss, or damage to us and/or to third parties. We further acknowledge that such risks may include but are not limited to bodily injury, personal injury, sickness, disease, death, and property loss or damage, arising from the following circumstances, among others:

Conway Downtown Alive Halloween Golf Cart Parade

HH (Special Event Holder initial here)

- B. If required by this paragraph, we agree to require each participant in our special event to execute a release and indemnification agreement for ourselves and for City of Conway on a form approved by the City of Conway.

HH (Special Event Holder initial here)

- C. We agree to procure, keep in force, and pay for special event insurance coverage, from an insurer acceptable to the City of Conway, for the duration of the above referenced event.

HH (Special Event Holder initial here)

- D. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby expressly assume all such risks of injury, loss, or damage to us or to any related third party, arising out of or in any way related to the above-described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Conway, its officers, its employees, or by any other cause.

HH (Special Event Holder initial here)

- E. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we further hereby exempt, release, and discharge the City of Conway, its officers, and its employees, from any and all claims, demands, and actions for such injury, loss, or damage to us or to any third party, arising out of or in any way related to the above-described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Conway, its officers, its employees, or by any other cause.

HH (Special Event Holder initial here)

F. We further agree to defend, indemnify and hold harmless the City of Conway, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, court costs, and attorneys' fees, including those arising from any third party claim asserted against the City of Conway, its officers, employees, insurers, or self-insurance pool, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any way related to the above-described activities, whether or not caused by our act, omission, negligence, or other fault, or by the act, omission, negligence, or other fault of the City of Conway, its officers, its employees, or by any other cause.

HH (Special Event Holder initial here)

G. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby acknowledge and agree that said agreement extends to all acts, omissions, negligence, or other fault of the City of Conway, its officers, and/or its employees, and that said agreement is intended to be as broad and inclusive as is permitted by the laws of the State of South Carolina. If any portion hereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect.

HH (Special Event Holder initial here)

H. We understand and agree that this **RELEASE AND INDEMNIFICATION AGREEMENT** shall be governed by the laws of the State of South Carolina, and that jurisdiction and venue for any suit or cause of action under this agreement shall lie in the courts.

HH (Special Event Holder initial here)

I. This **RELEASE AND INDEMNIFICATION AGREEMENT** shall be effective as of the date or dates of the applicable Special Event, shall continue in full force until our responsibilities hereunder are fully discharged, and shall be binding upon us, our successors, representatives, heirs, executors, assigns, and transferees.

HH (Special Event Holder initial here)

IN WITNESS THEREOF, this **RELEASE AND INDEMNIFICATION AGREEMENT** is executed by the Special Event Holder, acting by and through the undersigned, who represents that he or she is properly authorized to bind the Special Event Holder hereto.

PRINTED NAME OF SPECIAL EVENT PERMIT HOLDER:

Conway Downtown Alive

PRINTED NAME AND TITLE OF PERSON SIGNING ON BEHALF OF SPECIAL EVENTS HOLDER:

NAME: Hillary Howard TITLE: Executive Director

SIGNATURE: Hillary Howard DATE: 8/24/2023

FACILITY USE AGREEMENT AND RELEASE/INDEMNIFICATION
City of Conway

- A. In consideration for being permitted to use the facilities of the City of Conway, _____
Conway Downtown Alive _____
(hereinafter "Applicant") agrees to indemnify and hold harmless, City of Conway its officers, employees, insurers, and SCMIT/SCMIRF Insurance Programs, from and against all liability, claims, and demands, which are incurred, made, or brought by any person or entity, on account of damage, loss, or injury, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with the use of the facilities, whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the part of the City of Conway, its officers, or its employees, or from any other cause whatsoever.
- B. By signing below, Applicant agrees that, in the event of any damage, loss, or injury to the facilities or to any property or equipment therein, the City of Conway may require reimbursement for the full amount of such damage, loss, or injury and all costs associated therewith upon billing by City of Conway.
- C. In addition, in consideration for being permitting to use the facilities, Applicant, on behalf of itself, and its officers, employees, members, and invitees, hereby expressly exempts and releases the City of Conway, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, or death, that Applicant may incur as a result of such use, whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the part of the City of Conway, its officers, or its employees, or from any other cause whatsoever.

Conway Downtown Alive

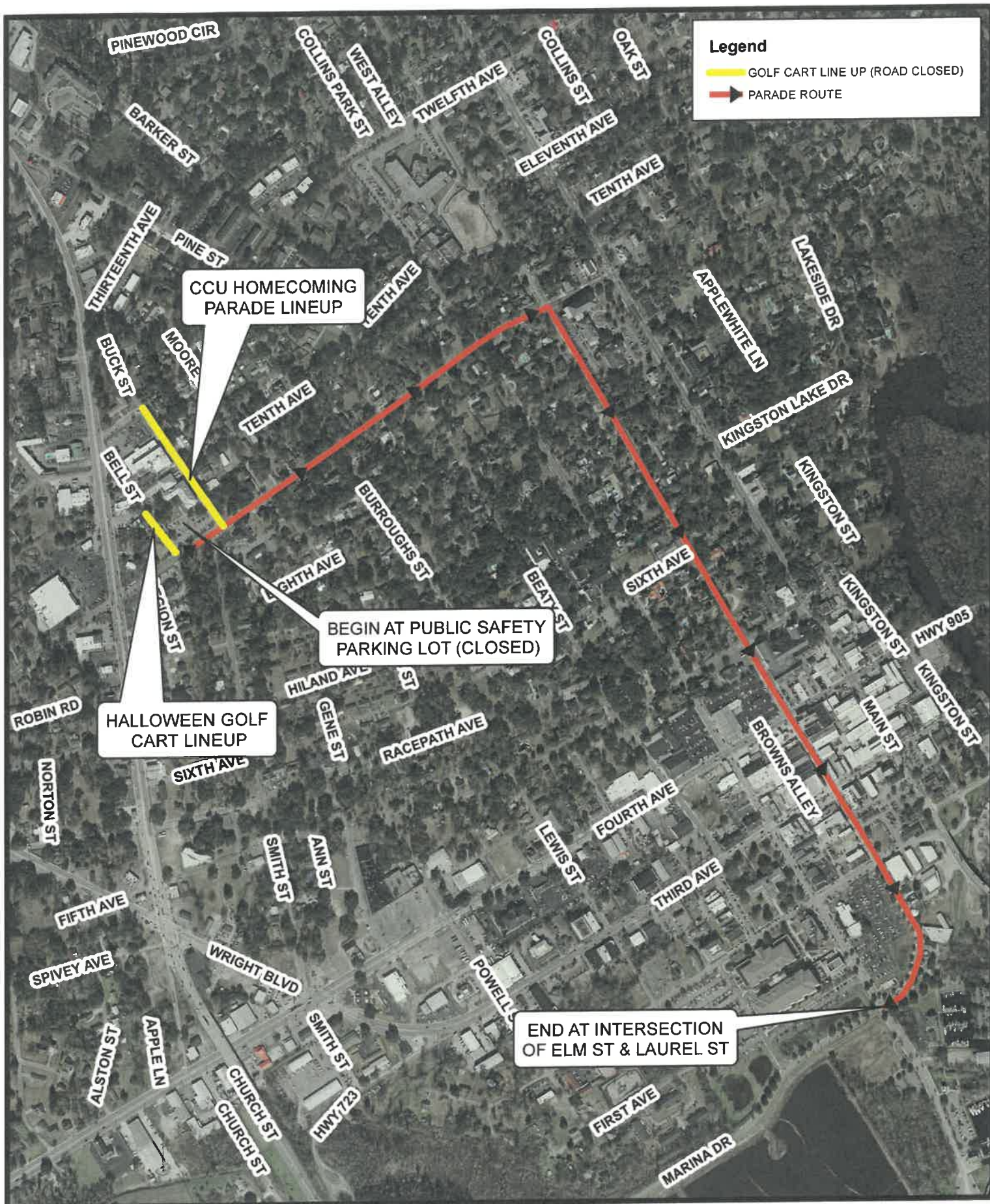
NAME OF PERSON/ORGANIZATION

Hillary Howard

SIGNATURE OF PERSON/ORGANIZATION REPRESENTATIVE

8/24/2023

DATE



Natasha Sherman

From: Katie Dennis
Sent: Thursday, August 24, 2023 4:14 PM
To: Natasha Sherman
Subject: RE: Halloween Golf Cart & CCU Homecoming Parade

Ok with planning

Katie Dennis, MSCM, CFM
Planning Concierge
City of Conway Planning & Development
196 Laurel Street Conway, SC 29526
Office: (843) 488-7852 Cell: (843) 421-2337



From: Natasha Sherman <nsherman@cityofconway.com>
Sent: Thursday, August 24, 2023 4:03 PM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bffleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip L. Hendrick, Jr. <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Halloween Golf Cart & CCU Homecoming Parade

Please review for approval and email me back.

Natasha Sherman
Executive Assistant
City of Conway

From: cityhallprinter@cityofconway.com <cityhallprinter@cityofconway.com>
Sent: Wednesday, July 26, 2023 2:05 AM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

Natasha Sherman

From: Dale Long
Sent: Thursday, August 24, 2023 4:11 PM
To: Natasha Sherman; Brandon Harrelson; Steven Pearce; Reggie Hill; Tammy Carter
Subject: RE: Halloween Golf Cart & CCU Homecoming Parade

OK for PD.

We will need barricades at a few streets if they can be dropped that morning. Sgt. Pearce will be in touch with exact locations.

From: Natasha Sherman <nsherman@cityofconway.com>
Sent: Thursday, August 24, 2023 4:03 PM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bffleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip L. Hendrick, Jr. <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Halloween Golf Cart & CCU Homecoming Parade

Please review for approval and email me back.

Natasha Sherman
Executive Assistant
City of Conway

From: cityhallprinter@cityofconway.com <cityhallprinter@cityofconway.com>
Sent: Wednesday, July 26, 2023 2:05 AM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

Natasha Sherman

From: Business License
Sent: Thursday, August 24, 2023 4:42 PM
To: Natasha Sherman
Subject: RE: Halloween Golf Cart & CCU Homecoming Parade

Good with business license

From: Natasha Sherman
Sent: Thursday, August 24, 2023 4:03 PM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bffleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip L. Hendrick, Jr. <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Halloween Golf Cart & CCU Homecoming Parade

Please review for approval and email me back.

Natasha Sherman
Executive Assistant
City of Conway

From: cityhallprinter@cityofconway.com <cityhallprinter@cityofconway.com>
Sent: Wednesday, July 26, 2023 2:05 AM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

Natasha Sherman

From: Phillip L. Hendrick, Jr.
Sent: Saturday, August 26, 2023 12:46 PM
To: Natasha Sherman
Subject: RE: Halloween Golf Cart & CCU Homecoming Parade

Fire is good. We have worked out a lot of logistics with CDA.

From: Natasha Sherman <nsherman@cityofconway.com>
Sent: Thursday, August 24, 2023 4:03 PM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bffleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip L. Hendrick, Jr. <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Halloween Golf Cart & CCU Homecoming Parade

Please review for approval and email me back.

Natasha Sherman
Executive Assistant
City of Conway

From: cityhallprinter@cityofconway.com <cityhallprinter@cityofconway.com>
Sent: Wednesday, July 26, 2023 2:05 AM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

DATE: SEPTEMBER 5, 2023
ITEM: IV.N.

ISSUE:

Recommendation on selection of contractor to build Scarborough Alley Public Restrooms.

BACKGROUND:

The recently completed 2022 Riverfront and Downtown Master Plan made several recommendations for downtown improvements, including re-design of the Town Green and adjacent parking lot, making Scarborough pedestrian-friendly while servicing surrounding businesses, and the addition of new ERF and public restrooms to serve the community. At City Council budget retreat earlier this year, City Council directed staff to move forward with a design for these areas. Staff worked with Hanna Engineering on the design, and received CAB approval. Currently, the alley is under construction to upgrade stormwater and sewer.

On August 17th, the City of Conway advertised publicly to select a contractor to build the Scarborough Alley Public Restrooms. Bids were required to be submitted to the City no later than August 31, 2023. Contractors submitting proposals and costs are listed below:

1. Creekside Homes: \$296,952.00
2. Sellers General Construction LLC: \$244,633.00

Staff reviewed the submittals, and recommends Sellers General Construction LLC. Should City Council approve the hiring of Sellers General Construction LLC, the City would enter into negotiations for a contract for services immediately. Presently, the City has allocated State PRT funding, Hospitality funding, and grant funding to complete the project.

RECOMMENDATION:

Staff recommends selection of Sellers General Construction LLC to build Scarborough Alley Public Restrooms.

CITY OF CONWAY
CITY COUNCIL MEETING
CONWAY CITY HALL
229 MAIN STREET, CONWAY
MONDAY, AUGUST 21, 2023 - 4:00 P.M.

PRESENT: Mayor Barbara Jo Blain-Bellamy, Mayor Pro Tem Justin Jordan, Autry Benton, Amanda Butler, William Goldfinch, Beth Helms, Larry White.

STAFF: Adam Emrick, City Administrator; Mary Catherine Hyman, Deputy City Administrator; John Rogers, Deputy City Administrator; June Wood, Public Information Officer; Dale Long, Chief of Police; Charlie Crosby, Technology Services Deputy Director; Allison Williams, Finance Director; Timmy Williams, Hospitality & Beautification Director; Kayla Fleming, Associate Judge; Brandon Harrelson, Public Works Director; Reggie Jenerette, Solid Waste Director; Lynn Smith, Human Resource Director; Rock Rabon, Fleet Maintenance Director; Jasmine Waites Parker, City Attorney; James Friday, Public Utilities Director; Jessica Hucks, Planning and Development Director; Le Hendrick, Fire Chief; Ashley Smith, Recreation Director; Robert Cooper, Construction Services Director; Ted Dudley, Public Utilities Deputy Director; and Alicia Shelley, City Clerk.

OTHERS: Hillary Howard, Christopher Pearce, Jamie Thompkins, Sha-Ron Jones, Kathy Russell and approximately 15 others were in attendance.

CALL TO ORDER: Mayor Blain-Bellamy called the meeting to order. Blain-Bellamy gave the invocation and led the Pledge of Allegiance.

The requirements for posting notice of this meeting under South Carolina's Freedom of Information Act (FOIA) were met.

APPROVAL OF AGENDA: **Motion:** White made a motion, seconded by Butler, to approve the August 21, 2023 meeting agenda. **Vote:** Unanimous. Motion carried.

CONSENT AGENDA:

- A. Final Reading of Ordinance #ZA2023-08-21 (A) to annex approximately 7.18 acres of property located on Highway 501 (Church Street) (PIN's 338-09-02-0008, 338-09-02-0009, 338-09-02-0011, 338-09-02-0014) and .09 acres of property located on Highway 501 (Church Street) (PIN 338-09-02-0007), and rezone from the Horry County Highway Commercial (HC) district to the City of Conway Highway Commercial (HC) and Conservation Preservation (CP) districts.**
- B. Final Reading of Ordinance #ZA2023-08-21 (C) to rezone approximately 15.61 acres of property located at 300 Bellamy Ave (PIN 383-00-00-0381) from City of Conway Institutional (IN) district to City of Conway High-Density Residential (R-3) district.**
- C. Approval to Authorize Memorandum of Agreement with SC Department of Juvenile Justice**

D. Approval to Apply for Entitlement Grant Funding from the FY2023 Edward Byrne Memorial Justice Assistance Grant (JAG) Program

E. Approval of the Backup Software Maintenance Agreement Renewal (Budgeted)

F. Resolution accepting dedication of roadways & drainage system in the White Oak Estates subdivision (Tiger Tail Road, Wild Oak Lane, Tiger Run Lane).

G. Special Event Request – Conway High School Annual Homecoming Parade – September 15, 2023

H. Approval of August 7, 2023 Council Meeting Minutes

APPROVAL OF CONSENT AGENDA: **Motion:** Goldfinch made a motion, seconded by Benton to approve the August 21, 2023 consent agenda. **Vote:** Unanimous. Motion carried.

PUBLIC INPUT:

- Kathy Russell and Tricia Stauch spoke to Council regarding roads for a new subdivision along Hemingway Chapel Road.
- Hillary Howard updated Council on the Town Gown activities.

Motion: Goldfinch made a motion, seconded by Helms, to close public input. **Vote:** Unanimous. Motion carried.

Blain-Bellamy stated that the Public Hearing of the Warden Station Tracts Development Agreement would be held at the City Council meeting on September 18, and before Planning Commission on September 7.

SPECIAL PRESENTATION:

A. Public Works Employee of the Month – Rabon presented Bobby Wallace with the Employee of the Month award.

B. Discussion of a request to annex approximately 15 acres located at 154 Winyah Road (PIN 383-00-00-0339), and rezone from the Horry County Limited Industrial (LI) district to the City of Conway Heavy Industrial (HI) district. Hucks informed Council that this annexation request was submitted as a result of the property being transferred to the current owner when the utility accounts were requested to be changed. The use of the property is an existing asphalt plant. The property is within a primarily industrial area, with Horry County Limited Industrial (LI) zoning across the road (Yeager Ave) (Capital Materials Coastal – building materials store) and directly behind the subject property is also Horry County LI (Blue Max Trucking). At the end of Yeager Ave is a (approx.) 15-acre tract, zoned City of Conway Heavy Industrial (HI), and is the site of “Vulcan Materials Company.” Across Winyah Rd is property zoned PD, which is the

industrial portion of the Wild Wing Planned Development. Planning Commission will hold the required public hearing on September 7.

- C. Discussion of a request to rezone approximately 4.15 acres of property at 1520 Grainger Road (PIN 368-01-02-0027) from the Low/Medium-Density Residential (R-1) district to a Planned Development (PD) district.** Hucks informed Council that on August 3, the applicants submitted a rezoning application for property located at 1520 Grainger Road, the site of the New Faith Temple Church. The applicants are requesting that the property be rezoned to a Planned Development (PD) district, in order to allow the installation of an Electronic Message Center (EMC) sign, as the current zoning does not allow these types of signs, with the exception of educational institutions. The property is currently zoned Low/Medium-Density Residential (R-1). Because the property is three (3) acres or more in size, the Unified Development Ordinance, *Section 5.1.22 – Religious Institutions*, requires that they be a Planned Development (PD). Therefore, rather than ask to rezone to another zoning district that may permit the use of an EMC sign (*i.e.* Institutional district), they have requested to rezone to a Planned Development (PD). Hucks said that staff is currently working with the applicant on details of their PD narrative and Master Plan. The property is within a residential area, with different housing densities surrounding the subject parcel, including single-family and multifamily uses and zoning districts, including R-1 and R-2. The church is across from the Rose Hill Memorial Gardens Cemetery. The property is also approx. 360 feet from the intersection of Grainger Road and Wright Blvd (Hwy 378). Properties at the Grainger Rd and Wright Blvd (Hwy 378) intersection are zoned Highway Commercial (HC). Planning Commission will hold the required public hearing on September 7.

There was some discussion regarding rezoning to another zoning district that allows EMC signs vs. a PD, and regulations in the PD.

FIRST READING

- A. First Reading of Ordinance #ZA2023-09-05 (A) to annex approximately 4.48 acres of property located at 1136 Highway 501 Business (PIN 367-11-03-0003), and request to rezone from the Horry County Highway Commercial (HC) district to the City of Conway Highway Commercial (HC) district.** Hucks stated that this annexation request was submitted in July and is currently in Horry County's jurisdiction, zoned HC. The proposed use of the property has not yet been disclosed. The property abuts parcels zoned City of Conway Forest Agriculture. Other adjacent uses include a gas station, a vacant parcel and a dental office, all of which are currently in the County's jurisdiction. The future land use map of the Comprehensive Plan identifies the property as Highway Commercial. Planning Commission held the required public hearing and recommended approval. Hucks said that staff also recommended approval.

Motion: Goldfinch made a motion, seconded by Jordan, to approve first reading of this ordinance. **Vote:** Unanimous. Motion carried.

- B. First reading of Ordinance #ZA2023-09-05 (B) to annex approximately 7.02 acres (total) of property located at 778, 830, and 878 Hwy 544, and 793, 795, and 799 Carter Lane (PIN's 382-05-04-0001, -0002, 382-05-04-0127 and 382-12-01-0014), and**

request to rezone from the Horry County Residential, no mobile homes allowed (SF6) district to the City of Conway Low-Density Residential (R) district.

- C. First reading of Ordinance #ZA2023-09-05 (C) to annex approximately 4.71 acres (total) of property located at 876 & 878 Hwy 544 (PIN's 382-12-01-0011, -0012, and -0013), and request to rezone from the Horry County Residential, no mobile homes allowed (SF6) district to the City of Conway Low-Density Residential (R) district.**

Agenda items B and C were combined.

Hucks stated that the applicants submitted annexation and rezoning applications for the properties located on Highway 544 at 778 and 830, and at 793, 795 and 799 Carter Lane, Item C. is located at 876 and 878 Highway 544. The requests were made as a requirement to connect to and/or extend city utility services. The applicants are daughters of the late Milton Clardy, whom recently passed away leaving the properties to them. When the applicants went to have the utility account taken out of Mr. Clardy's name and put into theirs, there were informed of the requirement to complete restrictive covenants and request annexation of all surrounding properties that are owned by them that are contiguous. 878 Highway 544 is the location of the Clardy's Mobile Home Park, which has been in existence for decades, and is a legal nonconforming MHP in the county, zoned SF6, which does not permit mobile homes. All of the mobile homes are addressed 878 Highway 544, even though the parcel has been subdivided and are only accessible via a private road. The properties about Hillcrest Cemetery and across the Highway is CCU, which are both in the City limits. The future land use map of the Comprehensive identifies the properties as R2 and R3. Hucks said that due to issues with sanitation being able to have appropriate turnaround area and access within the mobile home park, and with the level of nonconformity that would exist if annexed, staff recommends against annexation at this time. Additionally, the applicants have expressed that they do not wish to be annexed into the City limits.

There was some discussion regarding location, no sanitation, applicants possibly expanding the private road, and being a transfer of death situation.

Motion: Goldfinch made a motion, seconded by Blain-Bellamy, to deny the requests for Items B and C. **Vote:** Unanimous. Motion carried.

- D. First reading of Ordinance #ZA2023-09-05 (D) to annex approximately 0.29 acres of property located at 21 Clemson Rd (PIN 383-10-03-0003), and rezone from the Horry County Residential, no mobile homes allowed (SF10) district to the City of Conway Low/Medium-Density Residential (R-1) district.**
- E. First reading of Ordinance #ZA2023-09-05 (E) to annex approximately 0.39 acres of property located at 29 Clemson Rd (PIN 383-10-03-0001), and rezone from the Horry County Residential, no mobile homes allowed (SF10) district to the City of Conway Low/Medium-Density Residential (R-1) district.**

Agenda items D and E were combined.

Hucks stated that Items D and E are located at 21 and 29 Clemson Road. The annexation requests were submitted as a requirement to connect to city utility services. The properties are within the Coastal Heights subdivision. There is not an existing structure on 21 Clemson Road and an existing single-family structure on 29 Clemson Road. Several other properties within the Coastal Heights subdivision have been annexed into the city over the years with most being on Clemson Road, but also some lots on University and Lander Drive. The future land use map of the Comprehensive Plan identifies the properties as being R1. Hucks stated that staff recommends approval.

Motion: Benton made a motion, seconded by Butler, to approve first reading of Items D and E. **Vote:** Unanimous. Motion carried.

- F. First reading of Ordinance #ZA2023-09-05 (F) to annex approximately .14 acres of property located at 113 Quail Run (PIN 383-09-04-0070), and rezone from the Horry County Residential, no mobile homes allowed (SF10) district to the City of Conway Low/Medium-Density Residential (R-1) district.**
- G. First reading of Ordinance #ZA2023-09-05 (G) to annex approximately 0.27 acres of property located at 131 Quail Run (PIN 382-12-03-0005), and rezone from the Horry County Residential, no mobile homes allowed (SF10) district to the City of Conway Low/Medium-Density Residential (R-1) district.**
- H. First reading of Ordinance #ZA2023-09-05 (H) to annex approximately 0.16 acres of property located at 184 Quail Run (PIN 383-09-04-0039), and rezone from the Horry County Residential, no mobile homes allowed (SF10) district to the City of Conway Low/Medium-Density Residential (R-1) district.**

Agenda items F, G, and H were combined.

Hucks stated that items F, G and H are located at 113, 131, and 184 Quail Run. The annexation requests were submitted as a requirement to connect to city utility services. The properties are within the Quail Creek Village subdivision, with existing single-family structures on each of the properties. Four other properties within the Quail Creek subdivision have been annexed over the years and were zoned R1 upon being annexed into the City. Hucks stated that staff recommends approval.

Motion: Jordan made a motion, seconded by Blain-Bellamy, to approve first reading of Items F, G and H. **Vote:** Unanimous. Motion carried.

- I. First reading of Ordinance #ZA2023-09-05 (I) to annex approximately 0.39 acres of property located at 1759 Juniper Drive (PIN 383-01-04-0037), and rezone from the Horry County Residential, no mobile homes allowed (SF6) district to the City of Conway Low/Medium-Density Residential (R-1) district.**
- J. First reading of Ordinance #ZA2023-09-05 (J) to annex approximately 0.24 acres of property located at 1775 Juniper Drive (PIN 383-01-04-0035), and rezone from the Horry County Residential, no mobile homes allowed (SF6) district to the City of Conway Low/Medium-Density Residential (R-1) district.**

- K. First reading of Ordinance #ZA2023-09-05 (K) to annex approximately 0.24 acres of property located at 1815 Juniper Drive (PIN 382-04-03-0156), and rezone from the Horry County Residential, no mobile homes allowed (SF6) district to the City of Conway Low/Medium-Density Residential (R-1) district.**

Agenda items I, J, and K were combined.

Hucks stated that items I, J and K are located at 1759, 1775, and 1815 Juniper Drive. The annexation requests were submitted as a requirement to connect to city utility services. The properties are within the College Place subdivision, with existing single-family structures on each of the properties. Hucks said that to date, there have been no other properties within the College Place subdivision that have been annexed into the City of Conway, and currently, sanitation does not service this neighborhood; therefore, staff recommended against annexation at this time.

Motion: Blain-Bellamy made a motion, seconded by Butler, to deny the requests for Items I, J and K. **Vote:** Unanimous. Motion carried.

CONSIDERATION:

- A. Consideration of a request for waiver of sidewalk requirements for the Fresh Seafood Market, to be located at 1620 Fourth Ave (formerly Coastal Ice Company).**

Jordan recused himself from this request.

Hucks stated that the owner has requested a waiver of sidewalk requirements for the proposed Fresh Seafood Market to be located at 1620 Fourth Avenue. The UDO requires sidewalks to be constructed along the frontage of all properties abutting arterial or local non-residential streets. These sidewalks are required to be a minimum of five feet in width, and a minimum of four inches in thickness. Under these regulations, a 365.57 linear foot sidewalk would be required along Church Street. Using the \$25.59 per linear foot for labor and construction, the estimate for a payment in lieu of sidewalk construction including the sidewalk, grading and clearing is \$9,354.94. Hucks said that the Technical Review Committee reviewed the waiver request and recommends approval as there is not enough room for the sidewalk along Church Street.

Benton asked if the sidewalk will not fit, how can the City still charge the owner the fee in lieu of sidewalk construction. Hucks explained the UDO requirements.

Goldfinch agreed and stated that there was an error in the Ordinance.

There was more discussion regarding amending the ordinance and if that process would hold up the applicant. The owner stated that it would not as he had more construction to complete.

Motion: Blain-Bellamy made a motion, seconded by Benton, to defer this request and allow staff time to amend the ordinance. **Vote:** Unanimous. Motion carried.

- B. Consideration of a Hotel and Short-Term Rental Incentive Application for Trident Hospitality Group, LLC, (d.b.a. Holiday Inn at The University) Located at PIN 382-12-04-0006.** Dennis stated that the applicant has applied for a Hotel and Short-Term Rental Incentive for their hotel proposed at the corner of Highway 544 and Buccaneer Cove. The applicant is proposing to build a Holiday Inn Express with approximately 94 rooms. The date of the application was received prior to the August 15 deadline so the applicant is eligible for the 7-year reimbursement. Dennis stated that staff recommends approval.

Motion: Blain-Bellamy made a motion, seconded by White, to approve the application to be qualified as an eligible property for the 7-year reimbursement Hotel and Short-Term Rental Incentive program. **Vote:** Unanimous. Motion carried.

- C. Consideration of a Request to Place a Historical Marker at Collins Park.** Hyman stated that the Horry County Historical Society and the Horry County Archive have recently begun to erect historical markers throughout Horry County to preserve local history. Most recently, the Historical Society and the Horry County Archive have joined with the United Bank Center for Military & Veteran Studies at CCU with the goal to establish a historical marker at Conway's Collins Park.

Jamie Thompkins of the Horry County Historical Society further explained the request stating that this new marker will preserve two topics of local history – the contributions of the citizens of Horry County to the American victory in World War II, and the sacrifices of two young members of the US Armed Forces from Conway – Edward and Arthur Norton. Thompkins then gave the background of the Norton Twins. Thompkins said that the erection of this history marker at the rear of Collins Park will also encourage enhancement of the rear section of the park, and tie in nicely with the new pickleball courts and improvements. The Horry County Historical Society has also had an offer of a private donation to enhance and beautify the area where the historic marker will be erected.

Motion: Jordan made a motion, seconded by Benton, to approve the erection of this historical marker at Collins Park. **Vote:** Unanimous. Motion carried.

- D. Consideration of a Special Event Request – Chicora Car Club Car Show – September 30, 2023.** Rogers stated that the Chicora Car Club has requested approval of a Special Event for a Car Show to be held at Palmetto Chevrolet on September 30, with a rain date of October 7 from 8:00 a.m. to 3:00 p.m. The applicant requests road closure of Laurel Street between Fourth Avenue to Fifth Avenue.

Motion: Blain-Bellamy made a motion, seconded by Goldfinch, to approve the Chicora Car Club Car Show as presented. **Vote:** Unanimous. Motion carried.

- E. Consideration of a Special Event Request – 1st Annual Youth Performing Arts Festival – September 23, 2023.** Rogers stated that the Theatre of the Republic requests approval of a Special Event for the 1st Annual Youth Performing Arts Festival to be held September 23, 2023 from 10:00 a.m. to 6:00 p.m. The request includes road closures of Laurel Street between Scarborough Alley and the water tower.

Motion: Benton made a motion, seconded by Jordan, to approve the 1st Annual Performing Arts Festival as presented. **Vote:** Unanimous. Motion carried.

F. Consideration of a Special Event Request - CCU vs. UCLA Broadcast and Tailgate – September 2, 2023. Emrick stated that the City of Conway requests approval of a Special Event for the CCU vs. UCLA Broadcast and Tailgate to be held on September 2 from 5:00 p.m. to 2:00 a.m. on the Town Green. The game starts at 10:30 p.m. The request includes road closure of Laurel Street between Second Avenue and Third Avenue.

Motion: Blain-Bellamy made a motion, seconded by Goldfinch, to approve the CCU vs. UCLA Broadcast and Tailgate as presented. **Vote:** Unanimous. Motion carried.

CITY ADMINISTRATOR'S REPORT:

Emrick informed Council of the following:

- Scarborough Alley has come a long way in two weeks. All new stormwater piping has been installed and is functioning fantastically. The City's contractors did hit a water line this morning, so there are some new water lines in place as well. New sewer pipe is being installed and will take a few days to tie into the new line. One thing that was important about this project was that some of the stormwater lines were installed under buildings. As you know, if stormwater pipes fail, they can collapse causing sink holes. It was imperative to reroute our stormwater from under these buildings and fill the old pipes with concrete to assure that they are safe for years into the future.
- At the last meeting, the Mayor asked that staff push out additional information regarding recycling and what is appropriate for putting in the recycling bins each week. On each new recycling bin, there is a sticker listing what is appropriate and in addition to that, we are going to push out a social media post about recycling each week, to help educate the public.
- These two events are a little far away, but Emrick wanted to make sure they were on Council's calendar anyway, Conway High School Homecoming Parade is September 15 and Coastal's Homecoming Parade is October 28. The City will have a firetruck and/or train for both parades for the Mayor and Council to ride on.
- Don't forget, tomorrow morning at 9 a.m. is the celebration of the opening of the City's new fire training facility, located at the City Shop.
- On September 12 at 11 a.m., MASC will hold its regional advocacy meeting at 5th and Main. If you plan to attend, RSVPs are required.
- On September 14, Emrick will participate in the annual Community Update hosted by the Coastal Carolina Association of Realtors (CCAR) and Myrtle Beach Regional Economic Development Corporation. This is a great way for us to show off what we are doing in Conway.
- On September 15, CCAR will help us by volunteering at Collins Park to plant new landscaping and other accoutrements associated with the new Pickleball Courts there.
- On September 2 for the CCU vs UCLA game, the tailgate starts at 6 p.m. and the game starts at 10:30 p.m. We will have fun and games with prizes before the game.
- Conway High School's first home game is this Friday at 7:30 against Myrtle Beach, where we will defend the Victory Bell.

- Staff has been getting some questions on Smith Jones Pool schedule now that school is back in session. The pool will be open normal hours on weekends through Labor Day and then closed for the season.
- Reminder that the next Council meeting will be on Tuesday, September 5, as the 4th is Labor Day.
- Department Head Reports from Ashley Smith our Parks and Recreation Director and Timmy Williams our Hospitality and Beautification Director are next.

Parks and Recreation Department – Smith informed Council of the following:

- Church Softball is ending the season tonight, with 13 teams participating.
- Youth Sports registration is taking place now.
- Worked with FCA to hold a developmental football camp for local area residents, approximately 60 participants that last the month of August. Teams are then selected so that the teams are apples to apples.
- Sports and Fitness Center has over 3,000 members and the month of July 57 new memberships were signed, and 89 new insurance members.
- The Youth drop in for the month of July was over 1200 kids and the youth membership has risen to 154.
- Smith Jones has been a success and has had 17 pool parties in the month of July.
- Smith Jones and the Sports and Fitness Center had 149 swim lessons.
- Tennis Courts are open and work is being done on other courts, pickleball and basketball.
- Smith Jones Pool will be closing on Labor Day with a big celebration.

Benton commended staff on the football program and the amazing look of the Recreation complex.

Hospitality and Beautification Department – Williams informed Council of the following:

- Several applications have been received regarding the weekend crew and Williams is working with Human Resources on setting up the interviews.
- The Department has completed 75% of the testing on the safety training through Risk Management.
- The new landscape project will be at the Finance Building.

COUNCIL INPUT:

Benton gave a shout out to the City's Chief of Police who is always present on the first day of school and Benton said that as a parent it feels good to know that safety is at the forefront of the Chief's mind and his staff. Benton said that the SRO's are always good at the schools and one of the most important jobs is to keep our city safe. Benton said that Conway High School is opening the field Friday night and to have the turf is a good accomplishment. Benton then encouraged the community to come out and celebrate. Benton said that Council was able to sit down with our Congressman and talk about the needs of Conway. Benton thinks that as a council person just

being an advocate for our citizens with County, State and Federal is needed. Benton said that one good thing, on Goldfinch's recommendation was to get with our state delegation and meet soon about what we can do with our bridges and roads. Benton said he is super excited to meet with the Administrator to look at the parking lot on Fourth Avenue to see what we can do to spruce it up and use it. Benton encouraged the public to use that parking lot.

Helms said that this is the first year that all the schools in the city limits of Conway will have SRO's and that is pretty impressive. Helms said that the parks look really good with all of the arches up. Helms said that the City parks are inviting and look great.

Goldfinch stated that he can't remember a time when our sitting Congressman has come to sit down and talk to us but Council did have that pleasure last Wednesday, and he thinks that some fruitful discussion and some good things are going to come out of it. Goldfinch said that he reached out to Justin Powell, Chief of Staff for SCDOT and he will help set things up with our delegation. Goldfinch said that Council has to be louder about our needs as we are competing against other municipalities around this County for resources, as Conway needs more infrastructure and another way across the Waccamaw River. Goldfinch talked about the bridge having to come down in the next 10 years, being disassembled, then building a new one, which Goldfinch says, means years of no access. Goldfinch says that Ride IV is starting up and there is a lot of conflicting interest. Goldfinch reiterated that we need to be loud in gaining support and help in getting another way over the Waccamaw River

Jordan said that he echo's everything that has already been said at this point. Jordan said that the City is in a bad spot and are being neglected and do have to push the bridge issue. Jordan said that as a parent of two girls in the school system, it is comforting to see the officers and he thanked them for all that they do.

Blain-Bellamy stated that it is time to revive the Whittemore Elementary School property and she proposes to develop a task force consisting of Rev. Cheryl Moore-Adamson, a representative from the Whittemore Alumni Association, some staff and some Council. She suggested that we start from scratch, where we are today, devise a plan and move forward. Blain-Bellamy said that today is the 6-year Anniversary of the Crescom murder and robbery and she asked that everyone continue to pray for those families who had the ultimate loss of that bad act. Blain-Bellamy asked Rogers to check on the status of the Horry County Schools regarding Whittemore Park Middle School. Blain-Bellamy said that the Horry County League of Cities, which consists of all the Municipalities, gets together quarterly to get to know our neighbors. She then encouraged all to show up to the meetings when they can. Blain-Bellamy said that she thinks the beginning of building a positive relationship with police officers begins when you are a child and that happens when that person is at your school and is on your side to help you and be your friend. She thanked Chief Long for using his resources and making an SRO available in all Conway schools. Blain-Bellamy then had everyone to sing Happy Birthday to John Rogers and William Goldfinch.

WORKSHOP:

Recreation – Gazebo at Collins Park - Smith informed Council that staff would like to remove the gazebo at Collins Park. Smith said that it was not historical and was put there by the previous Collins Park Committee.

There was also much discussion regarding homelessness.

Due to unsafe conditions, Council approved staff to remove the gazebo.

Public Works – Stormwater Design Manual – Harrelson told Council that the City of Conway currently utilizes the Horry County Stormwater Management Design Manual through adoption by City Council. The City Public Works staff has reviewed the Stormwater Management Design Manual and has proposed a new document for consideration of adoption by City Council. Staff believes Conway is unique and requires its own manual to meet the City's needs to reduce future flooding. This new document is intended to result in the design and construction of a more resilient drainage system while concurrently lessening the import of fill material. The new document has been provided to the City's contracted engineering firm and have received their approval. Harrelson then touched on the biggest changes:

- The rim of all Storm drain inlets shall be above the 100-year water surface elevation of the pond the inlet drains to.
- The maximum flow length in a swale: Revise design storm criteria from 25 year to 50 year; Reduce existing peak discharge rates for the 25 year and 50-year storm by 20%; and Peak discharge rates must be equal to or less than predevelopment rates for the 2 year and 10 year in addition to the 100-year storms.
- Permanent Stormwater ponds shall have 1 ft of freeboard from top of bank for the 100-year storm event.
- Wet detention ponds with drainage areas greater than 30 acres (including areas from interconnected ponds) should have the capability to be drained down a minimum of 12 inches from normal pool elevation without the need for mechanical pumping.
- Wet detention ponds with drainage areas from 15-30 acres, should have the capability to be drained down a minimum of 12 inches from normal pool elevation without the need for mechanical pumping or may provide 20% reduction in peak discharge for the 100-year storm event the boundary location the pond drains to.

Harrelson said that the Water Quality and Storm Drainage Commission has reviewed and recommended the changes.

After some discussion, Council advised staff to move forward on the manual for Council's review.

ADJOURNMENT: **Motion:** Goldfinch made a motion, seconded by Benton to adjourn the meeting. **Vote:** Unanimous. Motion carried.

APPROVAL OF MINUTES: Minutes approved by City Council this 5 day of September, 2023.

Alicia Shelley, City Clerk

DATE: SEPTEMBER 5, 2023

ITEM: VI.A.

Presentation of Longevity Awards – August 2023 – 5 Years: Alicia Shelley, Administration; 5 Years: Sabrina Tiitto, Police; 5 Years: Nicholas Pruett, Beautification; 5 Years: Vicki Stone, Planning; 5 Years: Jordy Collins, Construction Services; 5 Years: Jamison Stewart, Recreation; 10 Years: Steve Warren, Fire.

DATE: SEPTEMBER 5, 2023
ITEM: VI.B.

Update from HTC regarding Fiber Upgrades

DATE: SEPTEMBER 5, 2023
ITEM: VII.A.

ISSUE:

A request from Community Counts Charities to host An Evening Under the Oaks November 11, 2023 from 5:00 p.m. to 9:00 p.m. at Riverfront Park – stage area.

BACKGROUND:

Community Counts Charities requests approval of a Special Event Permit for An Evening Under the Oaks to be held on November 11, 2023 from 5:00 p.m. to 9:00 p.m. at the Riverfront Park – stage area; a fundraiser for Fold of Honors. The event will be a ticketed private event that will include dinner, alcoholic drinks, live music, and a silent auction/raffle.

Community Counts Charities will be putting up tents and port-a-potties will be provided from a local company.

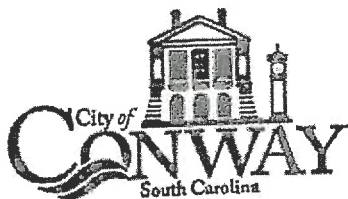
There will be a DJ with speakers and a live band.

There will be approximately 200 participants and 5 vendors.

RECOMMENDATION:

Approve the special event permit for An Evening Under the Oaks.

RECEIVED
7/12/2023



For Office Use Only
Permit Application

- ☐ Approved
- ☐ Disapproved
- ☐ Charges required
in the amount of _____

Signature _____

Date _____

SPECIAL EVENT PERMIT APPLICATION

According to the Code of Ordinances of the City of Conway, it is unlawful for any person to hold, manage, conduct, aid, participate in, form, start or carry on any parade or public meeting or assembly or picketing, in or upon any public street, park or other public grounds in the city unless and until a permit to conduct such meeting, assembly, parade or picketing has been obtained. A special event application is also required for events held on private property within the city that may expect a large crowd, impact on the neighborhood and/or city services, or require other permits such as zoning, signage, etc. Charges may apply to each application. The City of Conway, at its discretion, may choose to waive any fees and charges for special events held by bonafide, non-profit organizations.

**APPLICATION FOR PERMIT MUST BE FILED NOT LESS THAN
30 DAYS IN ADVANCE OF THE PROPOSED ACTIVITY.**

Name of the event: An Evening Under the Oaks
Name of permit holder: Kristi Garrett
Address of permit holder: 506 McQueen St
City: Conway State: SC Zip: 29527
Telephone number of permit holder: 843-855-3981 Cell _____
Are you conducting the activity on behalf of an organization? ☒ Yes ☐ No
Is your organization a non-profit 501(c)(3) organization? ☒ Yes ☐ No
Name of organization: Community Counts Charities
Address of organization: 506 McQueen St, Conway SC 29527
Telephone number of organization: 843-855-3981
What is the purpose of the activity? Fundraiser for Fold of Honors
What is the proposed date(s) of the activity? Saturday Oct 7, 2023 November 11, 2023
What are the proposed times of the activity? 5-9 pm
What are the plans for the event? Private ticketed event which includes dinner, drinks, live music, silent auction/raffle
What is the location or route of the activity? (Please attach any necessary route maps.)
Conway River walk

If you are conducting a parade, please attach a map showing the route with the portion of the street(s) and/or sidewalk(s) to be utilized clearly marked.

List any streets which may need to be closed, including specific dates and times of closing and re-opening:

~~Beaty Street - 9am - 10pm (Will be used for vendor, staff and volunteer parking)~~ location changed
Riverfront Park

What is the approximate number of participants? 200

What is the approximate number of vendors? 2-5

BUSINESS LICENSE REQUIREMENTS: *Any vendors at this event who do not have 501(c)(3) nonprofit status are required to purchase a business license.*

Will there be any vehicles, water craft, equipment or animals used for the event? ☐ Yes ☒ No
If yes, please explain: _____

Are you requesting any road blockades? (charges may apply) ☒ Yes ☐ No
If yes, please attach a map showing the locations of any road blockades.

Are you requesting any police assistance? (charges may apply) ☐ Yes ☒ No

Are you requesting to set up tents or temporary structures? (charges may apply) ☒ Yes ☐ No
If yes, please attach a drawing showing the locations and sizes of all auxiliary structures.

Are you requesting any fire/medical standby assistance? (charges may apply) ☐ Yes ☒ No

Will supplementary utility services such as power and water be used in addition to what is available in the area? If yes, describe in detail the specific utilities and location. Any additional utilities must be provided by the applicant. ☐ Yes ☒ No

Have you requested or obtained a permit from any other jurisdiction (city or county) within which the activity shall commence, terminate or occur in part? ☐ Yes ☒ No

How do you plan to remove garbage? _____

Will existing restroom facilities be adequate? ☐ Yes ☒ No

If not, describe plans to augment available sanitary facilities: Inquiring with local company for temporary restroom trailers.

Please include any additional information that may be useful: _____

Does any of the following apply to the proposed activity: _____ Fireworks Display _____ Other (live band, band, loudspeakers, sound amplifiers, etc.). Please specify: Live Band or DJ with speakers

ALCOHOL SALES AT SPECIAL EVENT: *Procedures and logistics for serving alcoholic beverages must be submitted with the special event permit application. These should include but are not limited to location, hours of operation, locations with site diagram and security procedures. Consideration will also be given as to whether alcohol sales would create potentially dangerous situations due to the nature of the event. Permission to serve or consume alcohol may be granted by the city as part of the special event permit; however, such service must comply with all South Carolina Alcohol Beverage Control Commission regulations and the City of Conway Special Events Alcohol Control Policy. The City reserves the right to revoke the permit or require the applicant to discontinue alcohol sales whenever the consumption of alcohol by participants becomes excessive or when, over a period of time, participants regularly demonstrate obnoxious, loud, or other inappropriate behavior following events.*

Will alcoholic beverages be served?

☒ Yes ☐ No

Will alcoholic beverages be sold? *If yes, SC ABC permit required.*

☐ Yes ☒ No

Hard alcohol (liquor) may not be present, possessed, consumed and/or served at any permitted special event. Section 7-2-2 (b) (1) states "The sale of alcohol within the designated area of a special event is limited to beer and wine." Beer and/or wine must be served in opaque paper, plastic or Styrofoam cups.

VENDORS: Please list any vendors, including applicant, for whom you are requesting permission to sell alcohol and the proposed locations for sales.

Currently alcohol will be included in the price of the ticket, however if we do decide to sell on-site, it will either be through

Community Counts Charities which will get an ABC permit, or a restaurant/catering partner that will secure the permit if needed.

RESTAURANTS: Please list any restaurants for which you are requesting permission to sell alcohol for public consumption during the special event.

No specific vendors are committed at time of application submission

Times for alcohol to be served: From 5 p.m. To 9 p.m.

Event map must show requested designated special event area for alcohol sales/public consumption.

The following does not apply to restaurants:

Have you applied for a South Carolina temporary ABC Permit? ☐ Yes ☒ No

Name of insurance company providing general liability with liquor liability insurance for the event naming the City of Conway as additional insured (a copy of the Certificate of Insurance must be provided): Will update and provide as needed once venfor is secured.

ACKNOWLEDGMENT: *I acknowledge that I have read and do fully understand the Special Event Alcohol Control Policy attached to this application and agree to comply with the guidelines.*

Applicant's Signature: Christi A. Gaudin Date: 6.19.23



SPECIAL EVENTS ALCOHOL CONTROL POLICY

All event organizers and restaurants are required to be familiar with and follow the guidelines when participating in special events where alcoholic beverages will be permitted. It is understood that responsibility for fully meeting these requirements during an event rests with the event organization and/or restaurant serving alcohol within a designated special event area.

1. Hard alcohol (liquor) may not be present, possessed, consumed and/or served at any permitted special event. *Section 7-2-2 (b) (1) states "The sale of alcohol within the designated area of a special event is limited to beer and wine."*
2. Public consumption of alcohol as authorized by the special event permit shall not begin before the designated event start time. There shall be no open containers of alcohol allowed in the event area before this designated time. The event organizers and all participating restaurants must discontinue alcohol distribution for public consumption within the event area at a minimum of 30 minutes prior to the end of the event. All alcohol must be cleared from the event site at the end of the event.
3. At no other time may alcohol be present, possessed, served, and consumed in the public area. The event organizer is responsible for informing participating restaurants of the event hours for compliance and to make certain that no one leaves restaurant premises with alcohol except during the time of the special event.
4. It is a violation to permit or knowingly allow a person under 21 years of age to purchase or possess or consume liquor, beer or wine. The seller of beer or wine must clearly display signs stating that the purchase or possession of beer or wine by a person under the age of 21 is unlawful.
5. Signs informing participants that alcohol beverages are prohibited on City streets and sidewalks beyond the boundaries of the designated special event area will be posted by the City.
6. No alcohol may be served in glass containers, cans or bottles; only opaque plastic, paper, or Styrofoam containers will be allowed.
7. It is a violation to sell liquor, beer or wine to an intoxicated person. Any person in an intoxicated condition, even if of legal age, must be denied alcohol.
8. The event organizer shall supply identification wristbands to the vendors and/or participating restaurants at any special event that includes the sale/public consumption of alcoholic beverages. Anyone 21 years of age or older wishing to consume alcohol on public property must be wearing the colored wristband assigned to the special event in order to be served alcohol.

If your event is to be held on property not owned by the sponsoring organization, the property owner must complete the following:

PROPERTY OWNER PERMISSION LETTER

I (we), being the property owner of RIVERFRONT PARK (address),
give permission for AN EVENING UNDER THE OAKS to hold a special event on
my/our property.

Date 7/12/23

Witness [Signature]

Printed Witness Name Karen Johnson

[Signature]
Signature
1515 MILL POND RD
Address
843-458-185
Telephone Number

INSURANCE REQUIREMENTS FOR SPECIAL EVENTS HELD ON CITY PROPERTY

The event must maintain general liability insurance and, if beer and wine is to be served, liquor liability insurance for the event for which the permit has been obtained. The City of Conway shall be named as an additional insured on the policy with respect to claims arising from the use of property owned or operated by the city and the issuing of the permit by the city. The applicant shall submit a Certificate of Insurance verifying the following minimum coverage and specifically identifying the City of Conway as an additional insured. Your permit will not be issued if the Certificate of Insurance has not been received prior to event. The City of Conway must be listed as the "Certificate Holder" on the Certificate of Insurance.

Each Occurrence	1,000,000
Personal Injury	1,000,000
General Aggregate	2,000,000

Application completed by:

Contact No.:

Date:

Keisti Garrett

3055474-M3008329 7-10-2023

Special events permits are granted in accordance with the City of Conway Code of Ordinances and in no way imply assumption of liability by the City of Conway. Your organization is fully responsible for complying with all applicable laws and safety procedures. A permit does not authorize you to enter upon private property or to, in any way, hinder or obstruct pedestrian or vehicular traffic. The City of Conway reserves the right to modify the conditions of this permit or to cancel it entirely if it is deemed appropriate.

Please return completed permit application to:

City of Conway Planning Department
Attn: Special Event Permits
P.O. Drawer 1075
Conway, SC 29528-1075

[FOR OFFICE USE ONLY]

Special Event: An Evening Under the Oaks Date(s) Oct 1 2023

Sponsoring Organization: Community Counts Charities

Application completed by: Kristi Garrett Contact No.: 843 855-3981 Date: July 10 2023

<input checked="" type="checkbox"/> Recommend approval	<input type="checkbox"/> Recommend disapproval
<u>7/24/2023</u> Date	
Police Department	
Fees or charges associated with this event: <u>see attached</u>	
Special Conditions/Comments: <u>see attached</u>	
Police Officers	\$40.00/hour per officer

<input checked="" type="checkbox"/> Recommend approval	<input type="checkbox"/> Recommend disapproval
<u>July 24 2023</u> Date	
Fire Department	
Fees or charges associated with this event: <u>see attached</u>	
Special Conditions/Comments: <u>see attached</u>	
Fire Inspector/Fire-Rescue Officers	\$40.00/hour per officer

<input type="checkbox"/> Recommend approval	<input type="checkbox"/> Recommend disapproval
Public Works Department	
Fees or charges associated with this event: <u> </u>	
Special Conditions/Comments: <u> </u>	
<u>Residential & Non Residential Street Closure</u>	
Barricades	\$20.00 each
Public Works Employee	\$25.00/hour per employee

<input type="checkbox"/> Recommend approval	<input type="checkbox"/> Recommend disapproval
Date _____	
Parks & Rec. Department	
Fees or charges associated with this event: _____	
Special Conditions/Comments: _____	

Parks & Rec. Employee	\$25.00/hour per employee

<input checked="" type="checkbox"/> Recommend approval	<input type="checkbox"/> Recommend disapproval
Date <u>7/24/2023</u>	
Planning Department	
Special Conditions/Comments: <u>see attached</u>	

<input type="checkbox"/> License(s) obtained for _____ vendor(s)	<input type="checkbox"/> License(s) not required
Has general liability and liquor liability insurance (if applicable) listing the City of Conway as additional insured been secured? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Date _____	
Business License Department	
Special Conditions/Comments: _____	

RELEASE AND INDEMNIFICATION AGREEMENT
City of Conway

THIS IS A RELEASE OF LIABILITY AND INDEMNIFICATION AGREEMENT. THE SPECIAL EVENTS HOLDER MUST READ CAREFULLY BEFORE SIGNING.

In consideration for being permitted to engage in the following special event on City of Conway property:

An Evening Under the Oaks

Special Event Holder hereby acknowledges, represents, and agrees as follows:

- A. We understand that activities associated with the above-described special event are or may be dangerous and do or may involve risks of injury, loss, or damage to us and/or to third parties. We further acknowledge that such risks may include but are not limited to bodily injury, personal injury, sickness, disease, death, and property loss or damage, arising from the following circumstances, among others:

KAG (Special Event Holder initial here)

- B. If required by this paragraph, we agree to require each participant in our special event to execute a release and indemnification agreement for ourselves and for City of Conway on a form approved by the City of Conway.

KAG (Special Event Holder initial here)

- C. We agree to procure, keep in force, and pay for special event insurance coverage, from an insurer acceptable to the City of Conway, for the duration of the above referenced event.

KAG (Special Event Holder initial here)

- D. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby expressly assume all such risks of injury, loss, or damage to us or to any related third party, arising out of or in any way related to the above-described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Conway, its officers, its employees, or by any other cause.

KAG (Special Event Holder initial here)

- E. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we further hereby exempt, release, and discharge the City of Conway, its officers, and its employees, from any and all claims, demands, and actions for such injury, loss, or damage to us or to any third party, arising out of or in any way related to the above-described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Conway, its officers, its employees, or by any other cause.

KAG (Special Event Holder initial here)

F. We further agree to defend, indemnify and hold harmless the City of Conway, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, court costs, and attorneys' fees, including those arising from any third party claim asserted against the City of Conway, its officers, employees, insurers, or self-insurance pool, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any way related to the above-described activities, whether or not caused by our act, omission, negligence, or other fault, or by the act, omission, negligence, or other fault of the City of Conway, its officers, its employees, or by any other cause.

KAG (Special Event Holder initial here)

G. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby acknowledge and agree that said agreement extends to all acts, omissions, negligence, or other fault of the City of Conway, its officers, and/or its employees, and that said agreement is intended to be as broad and inclusive as is permitted by the laws of the State of South Carolina. If any portion hereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect.

KAG (Special Event Holder initial here)

H. We understand and agree that this **RELEASE AND INDEMNIFICATION AGREEMENT** shall be governed by the laws of the State of South Carolina, and that jurisdiction and venue for any suit or cause of action under this agreement shall lie in the courts.

KAG (Special Event Holder initial here)

I. This **RELEASE AND INDEMNIFICATION AGREEMENT** shall be effective as of the date or dates of the applicable Special Event, shall continue in full force until our responsibilities hereunder are fully discharged, and shall be binding upon us, our successors, representatives, heirs, executors, assigns, and transferees.

KAG (Special Event Holder initial here)

IN WITNESS THEREOF, this **RELEASE AND INDEMNIFICATION AGREEMENT** is executed by the Special Event Holder, acting by and through the undersigned, who represents that he or she is properly authorized to bind the Special Event Holder hereto.

PRINTED NAME OF SPECIAL EVENT PERMIT HOLDER:

Community Counts Charities Inc.

PRINTED NAME AND TITLE OF PERSON SIGNING ON BEHALF OF SPECIAL EVENTS HOLDER:

NAME: Kristi Garrett TITLE: President

SIGNATURE: Kristi A. Garrett DATE: 6.19.23

FACILITY USE AGREEMENT AND RELEASE/INDEMNIFICATION
City of Conway

- A. In consideration for being permitted to use the facilities of the City of Conway, Community Counts Charities Inc.
(hereinafter "Applicant") agrees to indemnify and hold harmless, City of Conway its officers, employees, insurers, and SCMIT/SCMIRF Insurance Programs, from and against all liability, claims, and demands, which are incurred, made, or brought by any person or entity, on account of damage, loss, or injury, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with the use of the facilities, whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the part of the City of Conway, its officers, or its employees, or from any other cause whatsoever.
- B. By signing below, Applicant agrees that, in the event of any damage, loss, or injury to the facilities or to any property or equipment therein, the City of Conway may require reimbursement for the full amount of such damage, loss, or injury and all costs associated therewith upon billing by City of Conway.
- C. In addition, in consideration for being permitting to use the facilities, Applicant, on behalf of itself, and its officers, employees, members, and invitees, hereby expressly exempts and releases the City of Conway, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, or death, that Applicant may incur as a result of such use, whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the part of the City of Conway, its officers, or its employees, or from any other cause whatsoever.

Community Counts Charities, Inc

NAME OF PERSON/ORGANIZATION

Kristi A. Gault

SIGNATURE OF PERSON/ORGANIZATION REPRESENTATIVE

6-19-23

DATE

Legend



RESTROOMS



WRISTBAND TABLE



TEMP BARRIER



SEATING



FOOD & DRINKS



STAGE

NOTE-
TENTS MAY BE SET UP
DEPENDING ON WEATHER



AN EVENING UNDER THE OAKS

OCTOBER 7, 2023

5-9PM

November 11 2023

This license must be publicly displayed as provided by law.

L-514-A
(Rev. 05/25/23)
4044

**State of South Carolina Department of Revenue
Admissions License**

Legal Name

COMMUNITY COUNTS CHARITIES INC.

DBA Name

Valid for Location Below

506 MCQUEEN ST
CONWAY SC 29527-5839

Admission Type



File Number

114391765

SID

3644286

Date Issued

15-Aug-2023

Effective Date

08/25/23

This Admissions License is issued pursuant to SC tax laws. This license is valid so long as the person to whom it is issued continues in the same location as shown on the license, unless revoked by the Department of Revenue for cause. If the business is closed, moved, or sold, the licensee must properly notify the Department of Revenue.

JP:25E:00019S:020IN:0A#:A1187027882J:0000022893





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/12/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley CA 95945	CONTACT NAME: Will Maddux PHONE (A/C, No, Ext): (530) 477-6521 E-MAIL ADDRESS: info@theeventhelper.com FAX (A/C, No): INSURER(S) AFFORDING COVERAGE INSURER A: Evanston Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 35378
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INSURED
Community Counts Charities, Inc.
c/o Kristi Garrett
506 McQueen Street
Conway SC 29527

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability <input type="checkbox"/> Retail Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	3DS5474-M3008328	11/11/2023 12:01 AM	11/12/2023 12:01 AM	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Deductible \$ 1,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A			N/A			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19. Attendance: 250, Event Type: Charity Benefit. Waiver of Subrogation applies per attached CG 24 04 12 19. Primary/Non-Contributory wording applies per attached CG 20 01 04 13.

CERTIFICATE HOLDER The City of Conway 229 Main St Conway SC 29526	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Natasha Sherman

From: Community Counts Charities <communitycountscharities@gmail.com>
Sent: Tuesday, August 15, 2023 7:03 AM
To: Natasha Sherman; Diana Zipko; Adam Emrick
Subject: [Junk released by Policy action] Fwd: [Junk released by Policy action] Re: Evening Under the Oaks

Tasha,

I just wanted to let you know we are switching the date to Nov. 11.

Thank you
Kristi Garrett

----- Forwarded message -----

From: Adam Emrick <aemrick@cityofconway.com>
Date: Fri, Aug 11, 2023 at 8:53 AM
Subject: RE: [Junk released by Policy action] Re: Evening Under the Oaks
To: Community Counts Charities <communitycountscharities@gmail.com>
Cc: Natasha Sherman <nsherman@cityofconway.com>

No ma'am. Just confirm with Tasha in writing and she can add it to your application.

Adam Emrick, AICP

City Administrator

City of Conway

Post Office Drawer 1075

229 Main Street

Conway, SC 29528

(843) 248-1760

aemrick@cityofconway.com

DATE: SEPTEMBER 5, 2023
ITEM: VII.B.

ISSUE:

Authorization to apply for joint planning grant with neighboring political subdivisions

BACKGROUND:

The City of Conway is the beneficiary of a portion of the national opioid settlement, which resulted from a lawsuit against makers and sellers of opioid medicines in the United States. Other local beneficiaries include Horry County, Myrtle Beach, and North Myrtle Beach.

The four local recipients have held planning meetings to discuss joining forces to spend the money, which has limited allowed uses. The first step in consideration of spending this money is a master plan. A master plan will study possible uses, the feasibility of those plans, and will allow the City to consider how it wants to move forward.

There are planning grants available in addition to the opioid settlement funds. Each beneficiary is eligible for \$25,000 in funding. The County and Cities may combine these funds for a total of up to \$100,000 to develop a master plan. Myrtle Beach has offered to handle these funds, the bidding process, and oversee the selected contractor.

RECOMMENDATION

Direct staff to apply for an opioid settlement planning grant and enter a memorandum of agreement with the City of Myrtle Beach to administer the grant.

STATE OF SOUTH CAROLINA)
COUNTY OF HORRY) **RESOLUTION**
CITY OF CONWAY)

**TO SUBMIT A LETTER OF INTENT IN PARTNERSHIP WITH HORRY COUNTY, THE
CITY OF MYRTLE BEACH, AND THE CITY OF NORTH MYRTLE BEACH FOR A
MASTER PLAN TO ADDRESS THE OPIOID EPIDEMIC**

WHEREAS, WHEREAS, the South Carolina Opioid Recovery Fund Board was established by the South Carolina Opioid Recovery Act, SC Code §11-58-10 et seq., to be used for the administration and disbursement from the South Carolina Opioid Funds in accordance with the terms of *In re South Carolina Opioid Litigation* settlement agreements; and

WHEREAS, the money from the South Carolina Opioid Recovery Fund is distributed by the South Carolina Opioid Recovery Fund Board to help communities address the impacts of the opioid epidemic; and

WHEREAS, the Opioid Remediation Planning Program is a funding opportunity for guaranteed political subdivisions of the South Carolina Opioid Recovery Funds to bring together stakeholders and develop a community-wide action plan; and

WHEREAS, the City of Conway, Horry County, the City of Myrtle Beach, and the City of North Myrtle Beach agree to jointly submit a letter of intent to participate in the Opioid Remediation Planning Program and create a master plan aimed at addressing the root causes of addiction and overdose; and

WHEREAS, this joint letter of intent will provide \$25,000 to each municipality, totaling \$100,000 in partnership, for the procurement of professional consultation services to lead the creation of a community-wide approach in addressing the opioid epidemic throughout the region, and assist local governments in service delivery across jurisdictions

NOW, THEREFORE BE IT RESOLVED, the City of Conway desires to participate in the submission of the letter of intent to develop a community action plan in partnership with Horry County, the City of Myrtle Beach, and the City of North Myrtle Beach to help address the impacts of the opioid epidemic within the region.

RATIFIED BY CITY COUNCIL, duly assembled, this _____day of _____, 2023.

Barbara Jo Blain-Bellamy, Mayor

Justin D. Jordan, Mayor Pro Tem

K. Autry Benton, Jr.

Amanda Butler, Council Member

William M. Goldfinch IV, Council Member

Beth Helms, Council Member

Larry A. White, Council Member

ATTEST: Alicia Shelley, City Clerk

DATE: SEPTEMBER 5, 2023
ITEM: VII.C.

ISSUE:

Consideration of creation of Whittemore Task Force

BACKGROUND:

The buildings that once housed Whittemore Elementary School stand at the southeast corner of the intersection of Horry Street and Maple Avenue in Conway, South Carolina. The school was built circa 1953 as an equalization school. It was one of many built across the Southern United States in an attempt to meet the “separate but equal” standard of racial segregation. The purpose of the “equalization” effort was to avoid striking down that standard in the then-pending *Brown v. Board of Education* lawsuit. Additional classroom space was added circa 1961. The building operated as a school until 1977 and as offices for Horry County Schools until it received catastrophic roof damage from Hurricane Matthew on October 8, 2016. The building was decommissioned by the district and given to the City of Conway soon after.

In 2017, the Conway City Council appropriated Community Development Block Grant funds for the repair and rehab of the buildings. From the beginning of the project, there was interest from members of the community to house some type of youth enrichment center at the site. In 2018 and 2019, the City faced multiple roadblocks to initiating work on the project. In 2020, the City defederalized the project and began exploring different opportunities for clearing the blight that currently exists, developing the property, and assuring that the wishes of the community are fulfilled at the site.

After community outcry in 2020 over the City’s planned demolition of the Whittemore Elementary School Buildings, City Council approved the offering of an RFP to obtain a viable solution to preserving the school. In response, the City received one application from the Whittemore Racepath Historical Society, who partnered with a low-income housing developer from Atlanta. Their proposed plan was to develop low income housing on the 10-acre site, utilizing tax credits and other grant funding. They would then use the income on the housing to renovate the school building. The City reviewed the proposal but made no offering to WRHS.

In March of 2023, the Whittemore Elementary School caught fire. No official cause of the fire has been determined at this time, but it is actively being investigate by SLED. Due to the damage sustained in the fire, City Council demanded the building be immediately demolished. The building was subsequently demolished.

At the May 1, 2023 City Council meeting, City Council voted to end the RFP process without issuing an award of the RFP. This was done in part to regroup following the fire and demolition and in part due to the potential availability of Whittemore Middle School and how that may factor into future planning for the entirety of the facility, rather than piece meal.

At the August 21, 2023 City Council meeting, and after making a formal request to Horry County Schools for the Middle School property, Mayor Blain-Bellamy requested that a Task

Force be formed to begin preparation for not just the acceptance of the Middle School, but also what should be done with the Elementary School property and remaining building. She recommended Cheryl Moore Adamson as the leader of the Whittemore Racepath Historical Society be seated on the task force, as well as, a member of the Whittemore Alumni Association. She also recommended including several Council members and staff on the Task Force.

RECOMMENDATION:

Staff recommends that City Council create a Whittemore Task Force with the following conditions:

1. Clearly set forth the goal of this task force.
2. Determine the appropriate number of members of the task force.
3. Appoint the members of the task force.
4. Set the first meeting of the task force with instructions that the group establish a Chairperson from the task force to lead the endeavor from meeting to meeting.
5. Establish a sunset date of the task force by which a product meeting the end goal is produced and presented to Council as a final report.

Staff recommends an expediated process to avoid the Middle School building sitting empty between school use and City occupation.

DATE: SEPTEMBER 5, 2023
ITEM: VII.D.

ISSUE:

Public Works Sidewalks/Driveway Repairs and Maintenance Contract

BACKGROUND:

The Public Works Department sent out a RFP for sidewalks/driveway repair and maintenance annual contract. One bid was received on September 8, 2023 by GeoWorks LLC. The annual contract will begin September 6, 2023 thru September 6, 2024 at midnight.

RECOMMENDATION:

Approve the GeoWorks LLC bid for the Public Works annual sidewalks/driveway repair and maintenance contract.

**CITY OF CONWAY
BID FORM**

We GeoWorks LLC submit herewith our Bid Form in response to contract for sidewalk repairs and improvements from 9/2023 through 9/2024, and in compliance with the specifications and drawings attached hereto, for Repairs to Sidewalk, Driveways, Curb & Gutter.

Description	Unit	Unit Price
Demo, removal and replacement 4" sidewalk	SF	\$ 10.00
Demo, removal and replacement 6" sidewalk	SF	\$ 12.00
Demo, removal and replacement 12" curb & gutter	LF	\$ 22.00
Demo, removal and replacement 18" curb & gutter	LF	\$ 25.00
Demo, removal and replacement 24" curb & gutter	LF	\$ 31.00
Demo, removal and replacement 36" curb & gutter	LF	\$ 37.00
Fine grading and replacing 4" sidewalk	SF	\$ 5.95
Fine grading and replacing 6" sidewalk/driveway	SF	\$ 7.95
Fine grading and replacing 12" curb & gutter	LF	\$ 14.95
Fine grading and replacing 18" curb & gutter	LF	\$ 17.95
Fine grading and replacing 24" curb & gutter	LF	\$ 23.95
Fine grading and replacing 36" curb & gutter	LF	\$ 29.95
Grading and installation of new 4" sidewalk	SF	\$ 6.00
Grading and installation of new 6" sidewalk/driveway	SF	\$ 8.00
Grading and installation of new 12" curb & gutter	LF	\$ 15.00
Grading and installation of new 18" curb & gutter	LF	\$ 18.00
Grading and installation of new 24" curb & gutter	LF	\$ 24.00
Grading and installation of new 36" curb & gutter	LF	\$ 30.00
Handicap ramp in sidewalk	SF	\$ 26.00
Handicap ramp in intersection	SF	\$ 26.00
Detectable warning Type DW1	SF	\$ 40.00
New paver bed installation	SF	\$ 3.50
New paver installation (Pavers purchased by the City)	Each	\$ 1.50
Repair existing pavers in crosswalks	SF	\$ 6.00
CMU installation	Each	\$ 2.50
Brick veneer installation	Each	\$ 2.00

COMPANY: GeoWorks LLC

SIGNATURE: [Signature]

PRINT NAME: John Ingram

TITLE: Owner

DATE: 8/28/23