



POSITION OPEN

CONSTRUCTION SERVICES TECHNICIAN CONSTRUCTION SERVICES DEPARTMENT

Job Posting Date – July 12, 2023

The City of Conway is seeking a qualified candidate for the position of Construction Services Technician. This position performs electrical, plumbing, carpentry, pest control, painting, HVAC maintenance and general repairs to City buildings and facilities. Duties include, but not limited to, replacing light bulbs and ballasts, outlets, and other minor electrical work. Plumbing work, such as, replacing flash valves, unclogging drains, replacing toilets and sinks, and other minor replacements. Carpentry work such as general repairs to buildings, walls, ceilings, windows, doors, etc.; painting; maintaining HVAC systems, changing filters and making minor HVAC repairs. Must have the ability to read and interpret blueprints and sketches; operate a variety of tools and equipment; interact and communicate with various groups and individuals such as the Facilities Manager, co-workers, department directors, other employees and general-public. Performs other related duties as required. Reports to the Construction Services Supervisor and Construction Services Director.

Minimum Experience and Training: Requires a vocational/technical diploma supplemented by a minimum of five years of related facility maintenance and electrical experience; or an equivalent combination of education, training and experience that provides the required knowledge, skills and abilities. Must have a valid driver's license.

Entry level pay for this position is \$37,579 (\$18.07 per hour)

Interested persons should submit an application with a certified ten-year driver's record to Lynn S. Smith, Human Resources at Director at PO Box 1075, Conway, SC 29528. Applications may be downloaded from the City's website www.cityofconway.com or obtained from Human Resources 223 Main Street, Conway, SC or SC Department of Employment & Workforce Center at 200-A Victory Lane, Conway, SC. This position will remain open until filled.

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