



CITY COUNCIL MEETING
CITY HALL COUNCIL CHAMBERS
229 MAIN STREET, CONWAY, SC 29526
MONDAY, MARCH 18, 2024 - 4:00 PM

PLEASE SILENCE ALL ELECTRONIC DEVICES

I. CALL TO ORDER

II. INVOCATION/PLEDGE OF ALLEGIANCE – Rev. Robert Bannan, Kingston Presbyterian

III. CONSENT AGENDA

- A. Final Reading of Ordinance #ZA2024-03-18 (A) to amend the Future Land Use Map (2019-2029) (FLUM) of the City of Conway Comprehensive Plan, relative to property located near the corner of Highway 501 (Church St) and Mill Pond Road (PIN 338-10-01-0015), consisting of a total of 8.96 acres, from the Conservation Preservation (CP) district to the Highway Commercial (HC) and Conservation Preservation (CP) districts.
- B. Final Reading of Ordinance #ZA2024-03-18 (D) to annex approximately 11.53 acres of property located at/near the intersection of Gardner Lacy Road and Highway 501 (PIN 399-00-00-0403), and rezone from the Horry County Highway Commercial (HC) district to the City of Conway Highway Commercial (HC) district.
- C. Approval of Mutual Aid and Law Enforcement Support Agreement with the City of North Myrtle Beach
- D. Approval of Special Event – Family Fun Day – June 15, 2024
- E. Approval of Memorandum of Understanding with the South Carolina Fire Academy
- F. Approval of February 19, 2024 Council Meeting Minutes
- G. Approval of FY 2024-2025 Budget Retreat Minutes

IV. PUBLIC INPUT

V. SPECIAL PRESENTATION

- A. Presentation of Longevity Awards – February 2024 – 5 Years: Corina Goodson, Hospitality and Beautification; 10 Years: Christopher Price, Fire
- B. Presentation of Employee of the Month for March 2024 – Public Safety
“I pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of my city.”

VI. FIRST READING AND PUBLIC HEARING

First Reading and Public Hearing of Ordinance #ZA2024-04-15 (A) to amend the City's Future Land Use Map (FLUM) of the City of Conway Comprehensive Plan, relative to property located on Sixth Ave (PIN 338-13-03-0006), consisting of approximately 0.31 acres, from the Low/Medium-Density (R-1) district to the Professional (P) district. (Hucks)

VII. FIRST READING

First Reading of Ordinance #ZA2024-04-15 (B) to rezone approximately 0.31 acres of property (PIN 338-13-03-0006) located on Sixth Ave from the Low/Medium-Density Residential (R-1) district to the Professional (P) district. (Hucks)

VIII. CONSIDERATION

- A. Consideration of approval of a name for a new residential development, located on Collins Jollie Rd – “*Maple Grove*” (Hucks)
- B. Consideration of a Special Event – Halloween Hustle - October 19, 2024 (A. Smith)
- C. Consideration of a Special Event - Easter Egg Drop – March 30, 2024 (Rogers)
- D. Consideration of a Special Event – Stations of the Cross – March 29, 2024 (Rogers)
- E. Consideration of a Resolution Encouraging the South Carolina General Assembly and Governor to Enact a Statewide Hate Crime Law (Rogers)

IX. CITY ADMINISTRATOR'S REPORT

X. COUNCIL INPUT

XI. WORKSHOP

XII. ADJOURNMENT

Any citizen of the municipality may make an appearance before City Council concerning any municipal matter with the exception of personnel matters. Persons desiring to speak must notify the City Clerk prior to the beginning of the meeting. However, if you are speaking regarding a public hearing item, then you would do so during that time on the agenda. Please address Council from the podium stating your name, address, and the subject you would like to discuss. The public may also access the meeting at <https://www.conwaysc.gov/> under the “Latest Events” tab on the home page. If you are unable to attend and would like to voice your concerns or comments regarding a request, please call the City Hall at 843-248-1760 or email ashelley@conwaysc.gov to be received prior to 12:00 noon on March 18, 2024. To ensure proper recording of public comments left on the City's voicemail, callers are urged to clearly pronounce their names and addresses, preferably providing spelling for both.

“I pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of my city.”

DATE: MARCH 18, 2024

ITEM: III.A.

ISSUE:

Final Reading of Ordinance #ZA2024-03-18 (A) to amend the City's Future Land Use Map (2019-2029) (FLUM) of the *City of Conway Comprehensive Plan (2035)*, relative to property located near the corner of Hwy 501 (Church St) and Mill Pond Rd (PIN 338-10-01-0015), consisting of approximately 8.96 acres (total), from the Conservation Preservation (CP) zoning district to the Highway Commercial (HC) (+/-7.48 acres) and Conservation Preservation (CP) (+/-1.48 acres) zoning districts.

BACKGROUND:

The South Carolina Planning Enabling Act of 1994 defines the Comprehensive Plan adoption process for all jurisdictions in South Carolina. This is to ensure consistency with the public hearing and revision process for Comprehensive Plans. *Section 6-29-510* of the SC Code of Laws addresses re-evaluation of the Comprehensive Plan, stating that the "*local planning commission shall develop and maintain a planning process which will result in the systematic preparation and continual re-evaluation and updating of those elements considered critical, necessary, and desirable to guide the development and redevelopment of its area of jurisdiction.*"

Since updating the Future Land Use Map of the Comprehensive Plan for the City in 2019, staff will occasionally review annexation and/or rezoning requests for zones that don't match the zone envisioned in the current Future Land Use Map (2019-2029). When a request is approved that is out of alignment with the Future Land Use Map of the *Comprehensive Plan*, the map must be updated to reflect this change.

In July 2021, Council passed an ordinance providing for a method by which the *Comprehensive Plan*, in particular the Future Land Use map, may be amended. *Section 13.1.17 (E)* of the UDO states that a proposed amendment to the Comprehensive Plan (the entire document or singular elements) may be initiated by the City of Conway City Council, Planning Commission, Board of Zoning Appeals, Zoning Administrator, or Planning Director.

In the case of PIN 338-10-01-0015, currently zoned Horry County Highway Commercial, the city's Future Land Use Map (2019-2029) shows the entire property as Conservation Preservation (CP). The county's FLUM identifies the property as being split between Commercial Corridors and Suburban; neither of which are conservation related. The property is currently vacant, and is directly adjacent to a gas station/convenience store. The applicants propose to combine the subject property with PIN 338-07-04-0012, which is already in the city limits, zoned Highway Commercial (HC), and identified as HC on the city's FLUM.

Per *Section 6.1.4* of the UDO, "*No tract(s) of land shall hereafter be rezoned for a zoning classification different from that of the surrounding properties unless such tract(s) is a minimum of three (3) acres in area. Tracts less than three (3) acres in area annexed into the City limits, may be zoned for a classification different from that of the surrounding in-city properties provided such zoning classification is consistent*

with the Future Land Use Map of the Conway Comprehensive Plan.”

Per Sec. 3.2.15 – Conservation Preservation (CP), of the UDO, “*the intent of the CP district is to provide needed open space for general outdoor and indoor recreational uses, and to protect environmentally sensitive areas and flood prone areas from the encroachment of any residential, commercial, industrial, or other uses capable of adversely affecting the relatively undeveloped character of the district.*”

Per Sec. 3.2.10 – Highway Commercial (HC), of the UDO, “*the intent of the HC District is to provide compatible locations to serve the automobile oriented commercial activities in harmony with major highway developments, reduce traffic congestions and to enhance the aesthetic atmosphere of the City.*”

SPLIT ZONING OF PARCELS AMENDMENT

In addition to amending the FLUM, a recent amendment to the UDO adopted in 2023 regarding the split-zoning of parcels that carved out an exception to prohibiting split-zoning, giving Planning Commission the ability to recommend portions of property be zoned as CP upon annexation/rezoning if such areas of property included in the request contains environmentally-sensitive areas (*i.e.* flood zones, floodways, wetlands, *etc.*) (Section 6.1.14 – Split Zoning of Parcels).

SURROUNDING USES / ZONING DISTRICTS:

All surrounding properties are currently zones HC, and uses include a gas/convenience store, vacant land, and a church/coffee shop across Hwy 501.

This property was successfully annexed and rezoned to the City of Conway Highway Commercial (HC) and Conservation Preservation (CP) districts, via Ordinance #ZA2024-02-05 (C), adopted February 5, 2024.

CITY OF CONWAY COMPREHENSIVE PLAN:

The *CURRENT* future land use map of the *Comprehensive Plan* also identifies the entire parcel as being Conservation Preservation (CP), likely due to the existence of a flood zone and floodway on a portion of the property. The proposed amendment would split the future land use between Highway Commercial and Conservation Preservation (CP), as provided on the attached maps.

PLANNING COMMISSION:

Planning Commission recommended approval of the request to amend the future land use map for the subject property at their January 4, 2024 meeting.

CITY COUNCIL:

City Council approved first reading of the request to amend the future land use maps pertaining to the property at their February 19, 2024 meeting.

STAFF RECOMMENDATION:

Approve **Final Reading of Ordinance #ZA2024-03-18 (A).**

ATTACHMENTS: Current / Future Land Use Maps (GIS maps)

ORDINANCE #ZA2024-03-18 (A)

AN ORDINANCE TO AMEND THE FUTURE LAND USE MAP OF THE CITY OF CONWAY COMPREHENSIVE PLAN (2035) FOR PIN 338-10-01-0015 FROM THE CONSERVATION PRESERVATION (CP) DISTRICT TO THE HIGHWAY COMMERCIAL (HC) (+/-7.48 ACRES) AND CONSERVATION PRESERVATION (CP) (+/- 1.48 ACRES) DISTRICTS.

- WHEREAS,** Pursuant to *Title 6, Chapter 29* of the Code of Laws of South Carolina 1976, as Amended known as the “South Carolina Local Government Comprehensive Planning Enabling Act of 1994” enabled the City of Conway to adopt the *Unified Development Ordinance (UDO)* of the City of Conway, South Carolina; and
- WHEREAS,** *Article 13, Section 13.1.7* of the *UDO* provides that the regulations, restrictions, and boundaries set forth in said Ordinance may from time be amended, supplemented, changed, or repealed in accordance with S.C. State Code § 6-29-760; and
- WHEREAS,** the City of Conway has adopted land use and comprehensive plans for nearly 40 years, and the City’s Future Land Use Map of the Land Use Element of the Comprehensive Plan was adopted in 2019; and
- WHEREAS,** procedures for adoption and amendments to the comprehensive plan were defined within the City of Conway Code of Ordinances in 2021; and
- WHEREAS,** the property owner has requested that the Future Land Use Map of the Comprehensive Plan be amended relative to PIN 338-10-01-0015; and
- WHEREAS,** prior to adoption or amendment of the Comprehensive Plan, a public hearing shall be held after no less than 30 days public notice has been placed in a newspaper of general circulation; and
- WHEREAS,** the City of Conway Planning Commission reviewed the amendment to the Future Land Use Map at its January 4, 2024 meeting and recommended approval to City Council; and
- WHEREAS,** notice of consideration of the amendment to the Future Land Use Map was placed in the Horry Independent Newspaper on January 11, 2024 for consideration (and public hearing) at the February 19, 2024 meeting of City Council; and
- WHEREAS,** it has been determined that the Future Land Use map of the *City of Conway Comprehensive Plan*, relative to PIN 338-10-01-0015, should be amended to ensure that the Comprehensive Plan is consistent with the conditions in the City. Therefore, be it
- ORDAINED** by the City Council of the City of Conway, in Council duly assembled, that the *City of Conway Comprehensive Plan’s* Future Land Use map be amended *as attached hereto*; and be it further
- ORDAINED,** that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

EFFECTIVE DATE: This ordinance shall become effective upon final reading.

RATIFIED BY CITY COUNCIL, duly assembled, this 18 day of March, 2024.

Barbara Jo Blain, Mayor

Larry A. White, Mayor Pro Tem

Amanda Butler, Council Member

William M. Goldfinch IV, Council Member

Julie Ann Hardwick, Council Member

Beth Helms, Council Member

Justin D. Jordan, Council Member

ATTEST: Alicia Shelley, City Clerk

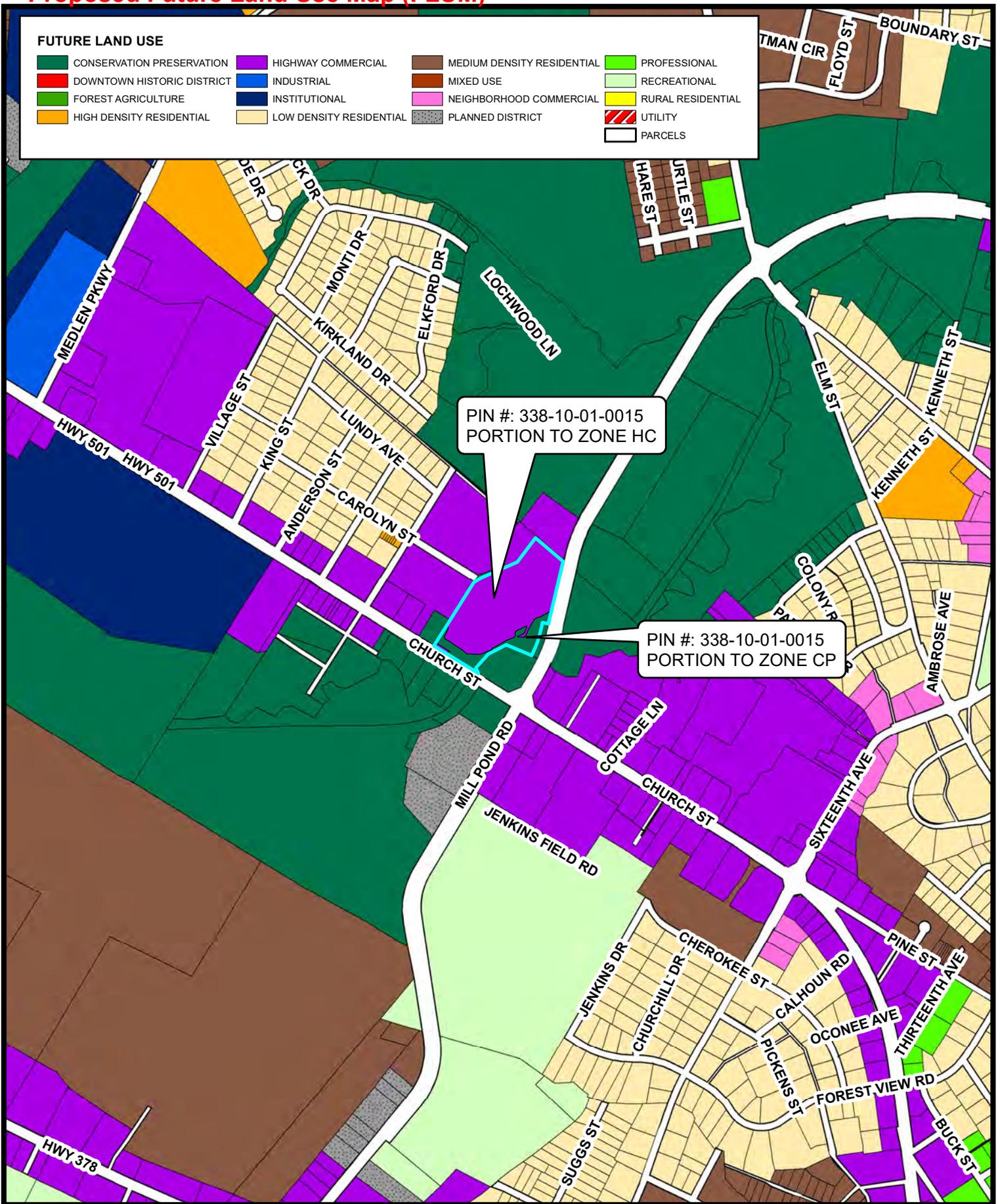
First Reading: February 19, 2024

Final Reading: March 18, 2024

Proposed Future Land Use Map (FLUM)

FUTURE LAND USE

 CONSERVATION PRESERVATION	 HIGHWAY COMMERCIAL	 MEDIUM DENSITY RESIDENTIAL	 PROFESSIONAL
 DOWNTOWN HISTORIC DISTRICT	 INDUSTRIAL	 MIXED USE	 RECREATIONAL
 FOREST AGRICULTURE	 INSTITUTIONAL	 NEIGHBORHOOD COMMERCIAL	 RURAL RESIDENTIAL
 HIGH DENSITY RESIDENTIAL	 LOW DENSITY RESIDENTIAL	 PLANNED DISTRICT	 UTILITY
			 PARCELS



Disclaimer: This map is a graphic representation only. It is NOT a survey. All efforts have been made to ensure its accuracy. However, the City of Conway disclaims all responsibility & liability for the use of this map.



PIN #: 338-10-01-0015
MILL POND & HWY 501
(P23-0347)

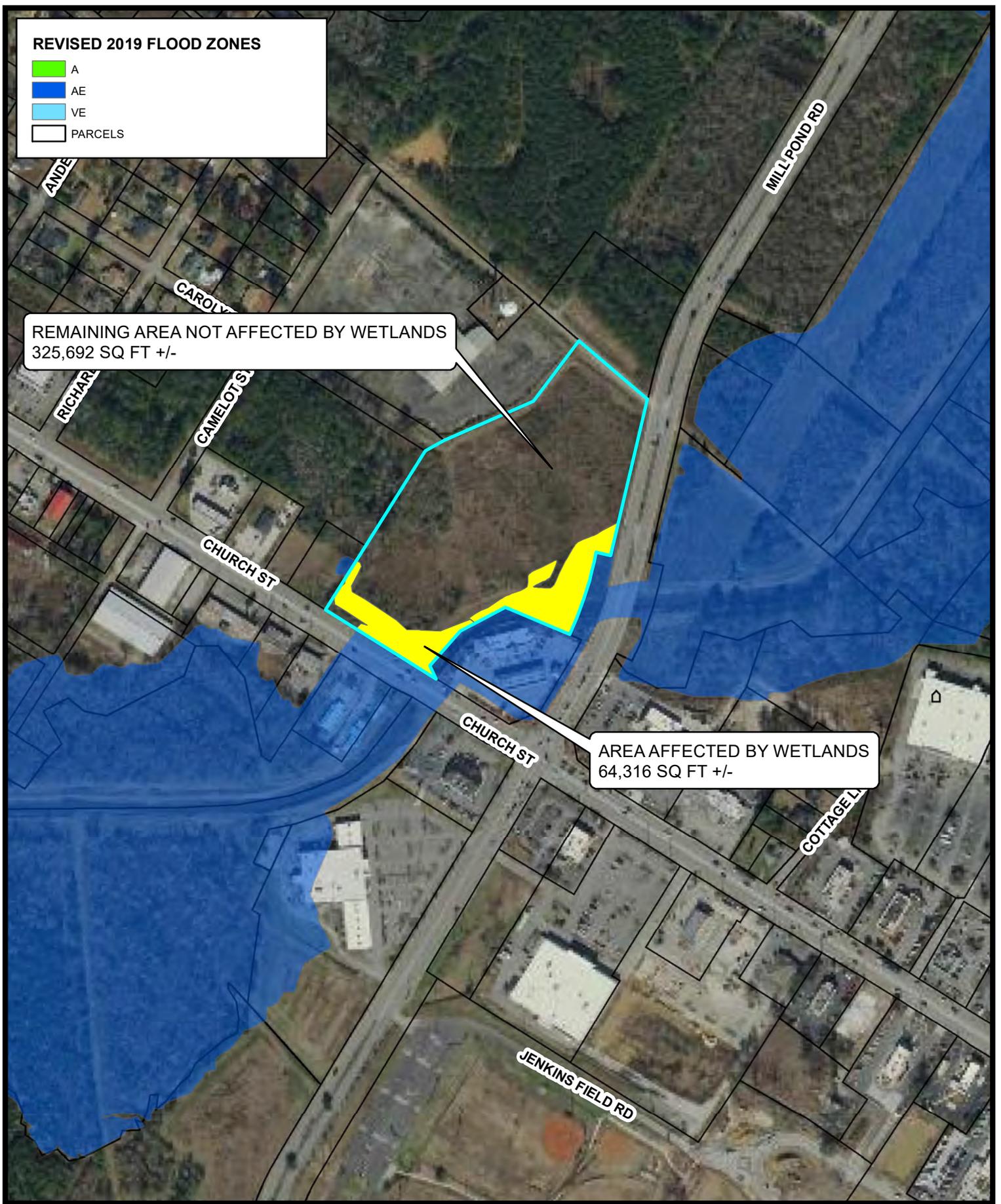


REVISED 2019 FLOOD ZONES

- A
- AE
- VE
- PARCELS

REMAINING AREA NOT AFFECTED BY WETLANDS
325,692 SQ FT +/-

AREA AFFECTED BY WETLANDS
64,316 SQ FT +/-



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PIN #: 338-10-01-0015
MILL POND & HWY 501
(P23-0347)



DATE: MARCH 18, 2024
ITEM: III.B.

ISSUE:

Final Reading of Ordinance #ZA2024-03-18 (D) to annex approximately 11.53 acres of property located at/near the intersection of Gardner Lacy Rd and Hwy 501 (PIN 399-00-00-0403), and rezone from the Horry County Highway Commercial (HC) to the City of Conway Highway Commercial (HC) zoning district.

BACKGROUND:

On January 8th, the applicant submitted a rezoning application for the subject property, located at the intersection of Gardner Lacy Rd and Hwy 501. The property is currently zoned Horry County Highway Commercial (HC), and is currently vacant, with the exception of signage. The application to rezone does not specify the proposed use of the property, and it is not required that the use be provided. Any use in the requested zoning district would be permitted should the request be approved.

Per *Section 3.2.10* of the UDO, the intent of the Highway Commercial (HC) district is to *provide compatible locations to serve the automobile-oriented commercial activities in harmony with major highway developments, reduce traffic congestions and to enhance the aesthetic atmosphere of the City.*

Surrounding uses/Zoning Districts:

The property abuts parcels zoned City of Conway Light Industrial (LI). Other adjacent zoning classifications are Horry County Light Industrial (LI) and Horry County Highway Commercial (HC). Uses include a both vacant property and a gas station (zoned HC), the property also abuts properties with manufacturing facilities (zoned County LI), and distribution centers (zoned LI).

CITY OF CONWAY COMPREHENSIVE PLAN:

The future land use map of the *Comprehensive Plan* also identifies the entire parcel as *Highway Commercial (HC)*.

PLANNING COMMISSION:

Planning Commission held the required public hearing on the request at their February 1, 2024 meeting, and recommended approval of the request to annex and rezone to HC.

CITY COUNCIL:

City Council approved First Reading of the ordinance at their February 19, 2024 meeting.

STAFF RECOMMENDATION:

Approve **Final Reading of Ordinance #ZA2024-03-18 (D)**.

ORDINANCE #ZA2024-03-18 (D)

AN ORDINANCE TO ANNEX APPROXIMATELY 11.53 ACRES OF PROPERTY LOCATED AT/NEAR THE INTERSECTION OF GARDNER LACY ROAD AND HIGHWAY 501 (PIN 339-00-00-0403), AND REQUEST TO REZONE FROM THE HORRY COUNTY HIGHWAY COMMERCIAL (HC) DISTRICT TO THE CITY OF CONWAY HIGHWAY COMMERCIAL (HC) DISTRICT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY:

SECTION 1. FINDINGS:

A petition has been submitted to the City Council of the City of Conway to annex approximately 11.53 acres of property described herein and represented on a map. The City Council of the City of Conway has determined that the annexation of this area into the City of Conway will be to the advantage of the municipality.

The area proposed for annexation is adjacent to the present City limits. The petition for annexation of land and declared zoning is hereby accepted by the governing body of the municipality of Conway, and made a part of the City of Conway, South Carolina, to wit:

ALL AND SINGULAR, those certain parcels, lots, or tracts of land in Conway Township, County and State aforesaid, containing approximately 11.53 acres of property located at/near the intersection of Gardner Lacy Rd and Hwy 501 (PIN 399-00-00-0403), and request to rezone from the Horry County Highway Commercial (HC) district, to the City of Conway Highway Commercial (HC) district.

This annexation includes all waterways, roads, and rights-of-way adjacent to the property.
For a more specific description of said property, see attached map.

SECTION 2. APPLICATION OF ZONING ORDINANCE:

The property is admitted as City of Conway Highway Commercial (HC) area under the zoning laws of the municipality.

SECTION 3. EFFECTIVE DATE:

The annexation is effective as of the date of the final reading of this Ordinance.

AND BE IT FURTHER ORDAINED that such changes shall be made on the Official Zoning Map. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

RATIFIED BY CITY COUNCIL, duly assembled, this 18 day of March, 2024.

Barbara Jo Blain, Mayor

Larry A. White, Mayor Pro Tem

Amanda Butler, Council Member

William M. Goldfinch IV, Council Member

Julie Ann Hardwick, Council Member

Beth Helms, Council Member

Justin D. Jordan, Council Member

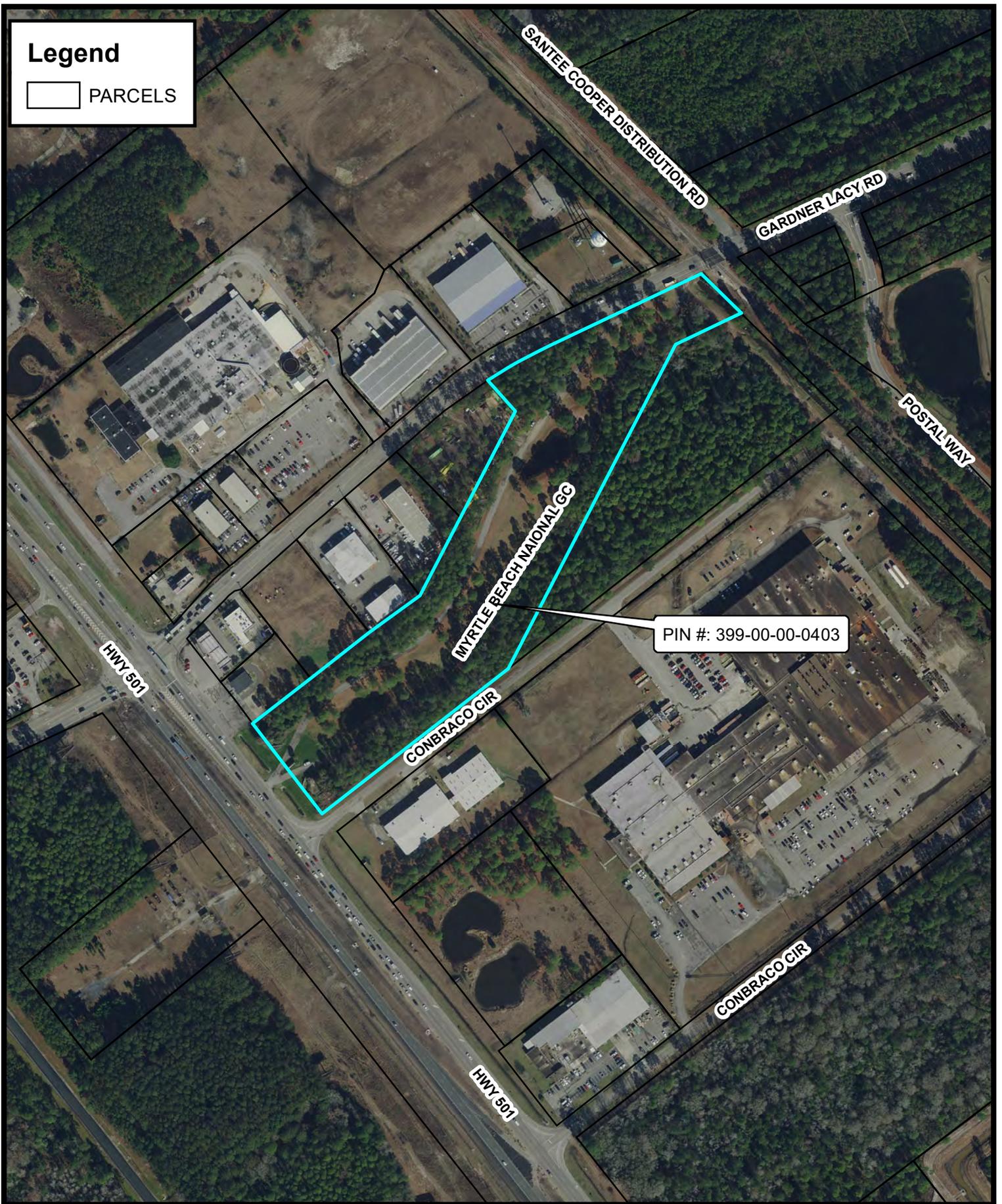
ATTEST: Alicia Shelley, City Clerk

First Reading: February 19, 2024

Final Reading: March 18, 2024

Legend

▭ PARCELS



PIN #: 399-00-00-0403



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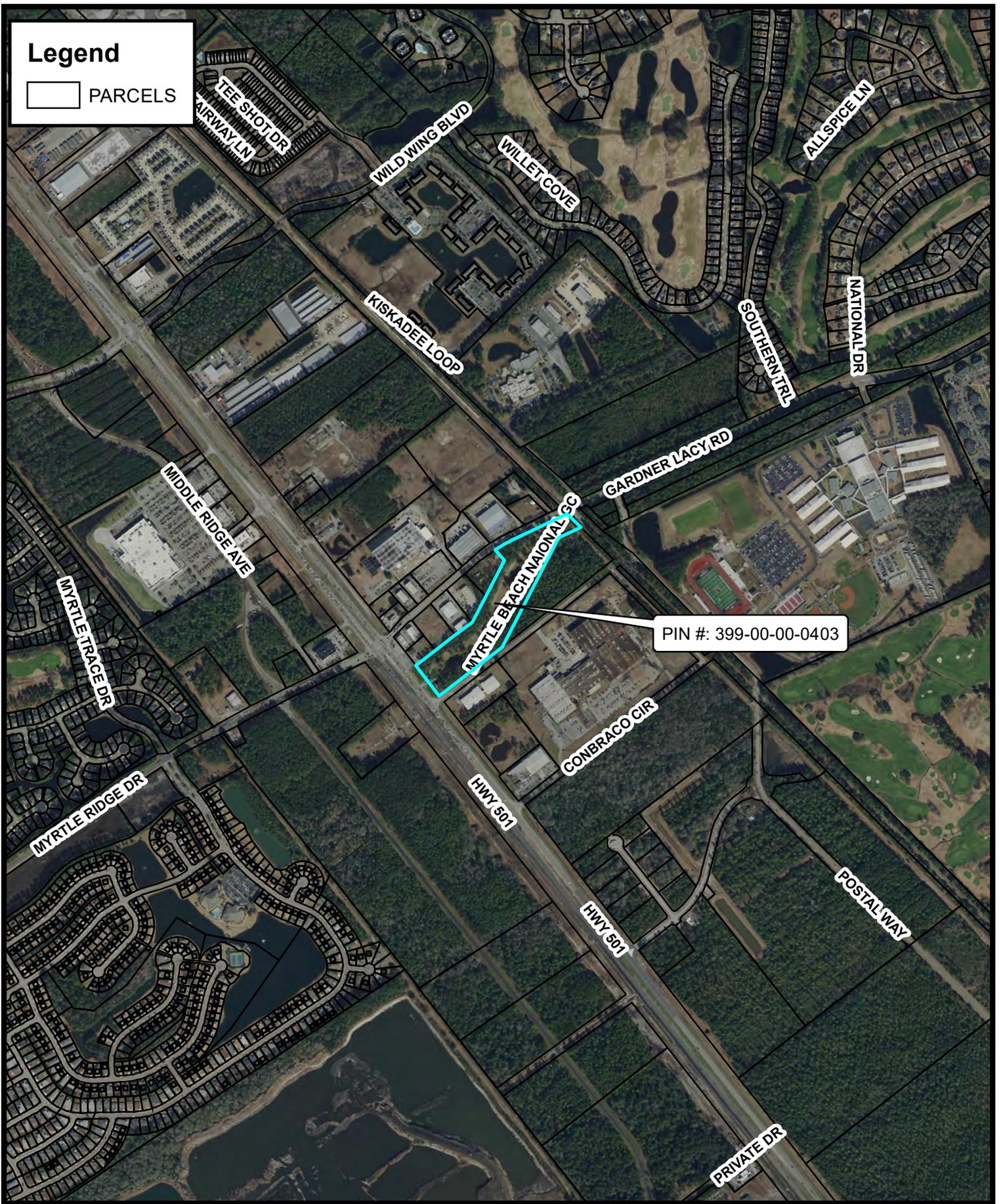


PIN #: 399-00-00-0403
TMS #: 151-00-03-043
FOUNDERS NATIONAL GOLF LLC
(P24-0007)



Legend

▭ PARCELS



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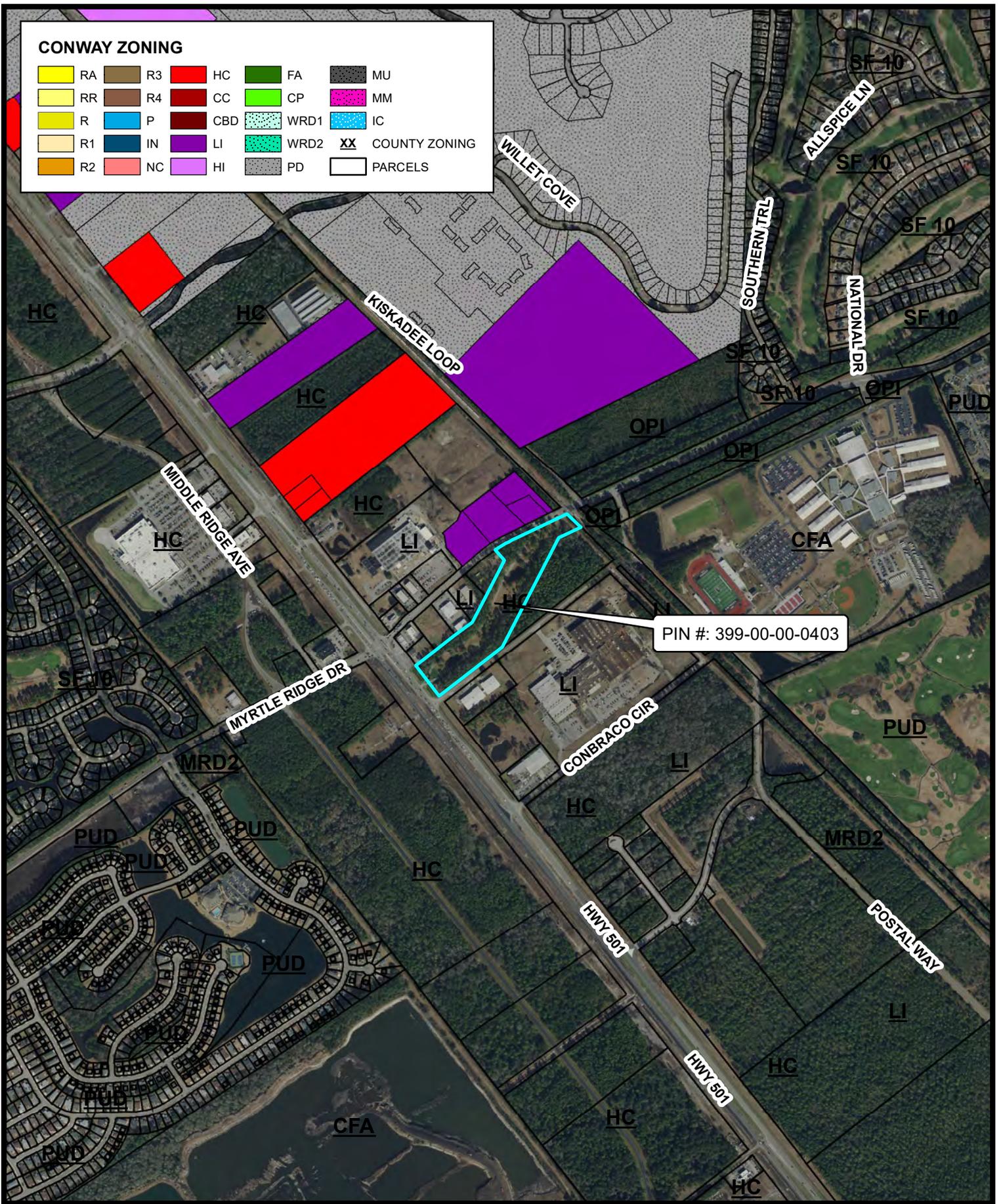


PIN #: 399-00-00-0403
TMS #: 151-00-03-043
FOUNDERS NATIONAL GOLF LLC
(P24-0007)



CONWAY ZONING

RA	R3	HC	FA	MU
RR	R4	CC	CP	MM
R	P	CBD	WRD1	IC
R1	IN	LI	WRD2	XX COUNTY ZONING
R2	NC	HI	PD	PARCELS



PIN #: 399-00-00-0403



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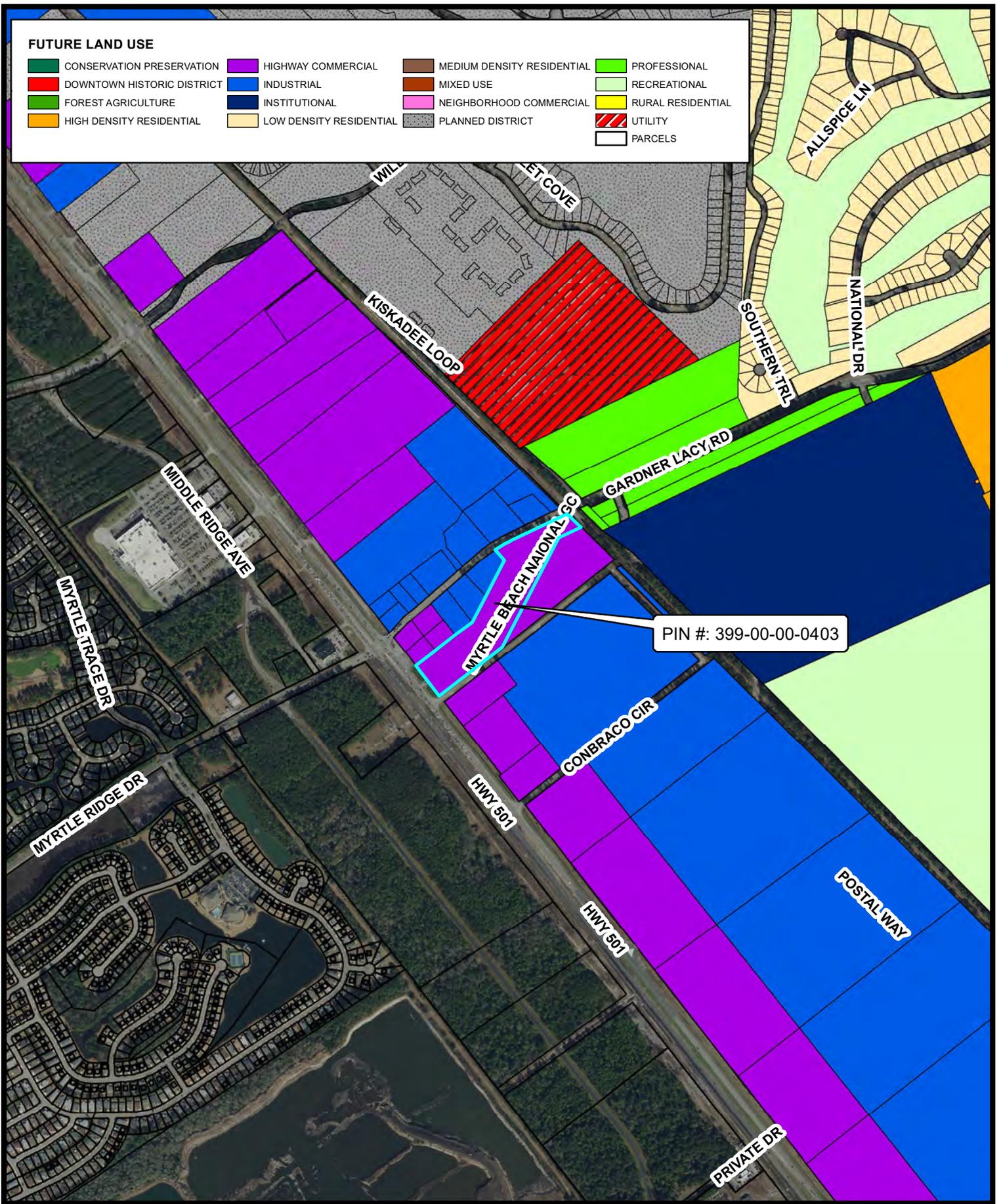


PIN #: 399-00-00-0403
 TMS #: 151-00-03-043
 FOUNDERS NATIONAL GOLF LLC
 (P24-0007)



FUTURE LAND USE

- | | | | |
|----------------------------|-------------------------|----------------------------|-------------------|
| CONSERVATION PRESERVATION | HIGHWAY COMMERCIAL | MEDIUM DENSITY RESIDENTIAL | PROFESSIONAL |
| DOWNTOWN HISTORIC DISTRICT | INDUSTRIAL | MIXED USE | RECREATIONAL |
| FOREST AGRICULTURE | INSTITUTIONAL | NEIGHBORHOOD COMMERCIAL | RURAL RESIDENTIAL |
| HIGH DENSITY RESIDENTIAL | LOW DENSITY RESIDENTIAL | PLANNED DISTRICT | UTILITY |
| | | | PARCELS |



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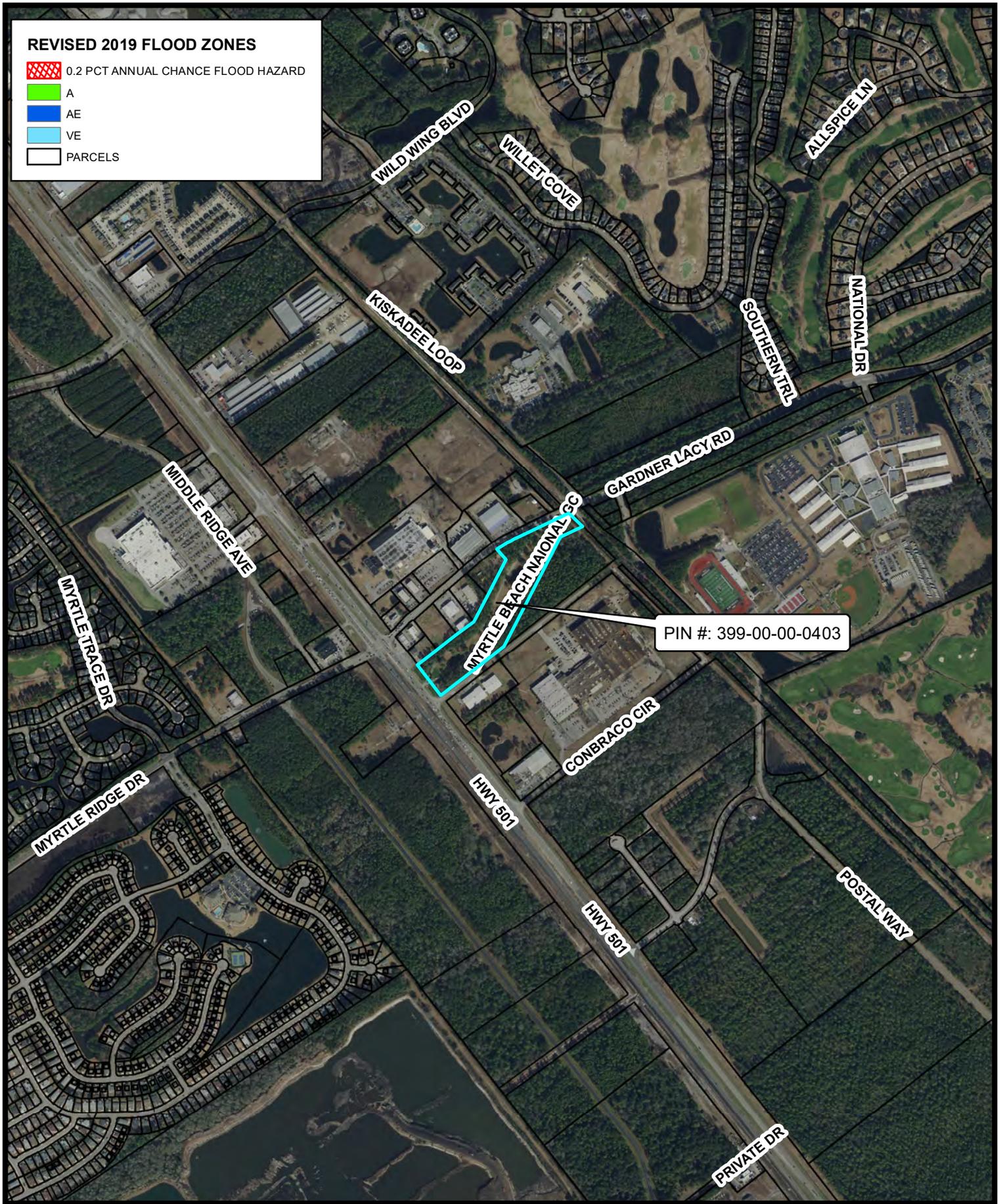


PIN #: 399-00-00-0403
 TMS #: 151-00-03-043
 FOUNDERS NATIONAL GOLF LLC
 (P24-0007)



REVISED 2019 FLOOD ZONES

-  0.2 PCT ANNUAL CHANCE FLOOD HAZARD
-  A
-  AE
-  VE
-  PARCELS



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PIN #: 399-00-00-0403
 TMS #: 151-00-03-043
 FOUNDERS NATIONAL GOLF LLC
 (P24-0007)



LETTER OF AGENCY

To: City of Conway

Re: Horry County PIN No.: 399-00-00-0403

Property Location: U.S. Highway 501 and Gardner Lacy Road (Myrtle Beach National Entrance)

Fee Owner: Founders National Golf, LLC

In connection with the above referenced property, I hereby appoint the person shown below as my agent for purposes of filing such applications for zoning and zoning amendments, zoning variances, design modifications, future land use plan amendments, site plans, and subdivision plats for the above referenced properties as may be required.

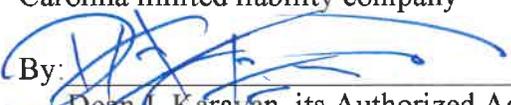
Authorized Agent: Robert S. Guyton of Robert S. Guyton, P.C.

Agent's Address: Guyton: 4605 B Oleander Drive, Suite 202
Myrtle Beach, SC 29577

Agent's Telephone: Guyton: (843) 839-2100

FEE OWNER:

FOUNDERS NATIONAL GOLF, LLC, a South Carolina limited liability company

By: 

Dean J. Karavan, its Authorized Agent

Address: 2000 World Tour Blvd.
Myrtle Beach, SC 29579
Phone: (843) 222-1118



PETITION FOR ANNEXATION

Staff Use Only
Received: _____
BS&A #: _____

Is there a structure on the lot: No _____ Structure Type: _____

Current Use: Undeveloped

Are there any wetlands on the property?

CIRCLE: YES NO

If yes, please include valid wetland delineation letter from army corps of engineers.

Is the property restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the permitted or proposed use of the land?

CIRCLE: YES NO

If yes, please explain and provide a copy of covenant and/or restriction.

Is the city a party to any deed restrictions or easements existing on the property?

CIRCLE: YES NO

If yes, please describe.

Are there any building permits in progress or pending for this property?

CIRCLE: YES NO

If yes, please provide permit number and jurisdiction.

FEES ARE DUE AT SUBMITTAL.

RI ZONING DISTRICT – NO FEE ALL OTHER ZONING DISTRICTS - \$ 250

PLEASE SUBMIT TO THE PLANNING & DEVELOPMENT DEPARTMENT

planning@cityofconway.com



Zoning Map Amendment Application

Incomplete applications will not be accepted.

Staff Use Only

Received: _____
BS&A #: _____

City of Conway Planning Department
196 Laurel Street, 29526

Phone: (843) 488-9888
Conway, South Carolina

www.cityofconway.com

Notice

All zoning map amendments shall follow the procedures set forth in Section 13.1.7 of the City of Conway Unified Development Ordinance. Amendments to the Official Zoning Map shall be initiated by members of City Council, the Planning Commission, the Planning Director, or owner(s) of the subject property. In order to partially defray the administrative cost of zoning map amendments, the applicant shall pay a filing fee to the City of Conway in the amount of \$250.00 at the time this application is submitted. Planned Development rezonings are \$2,500.00 and Planned Development Amendments are \$500.00, and due at the time of submission. A plat of the property to be rezoned may be required with this application.

PHYSICAL ADDRESS OF PROPERTY: U.S. Hwy 501/Gardner Lacy FEE PAID () YES () NO

AREA OF SUBJECT PROPERTY (ACREAGE): 11.47 AC PIN: 399-00-00-0403

CURRENT ZONING CLASSIFICATION: Horry County HC

COMPREHENSIVE PLAN 2035 FUTURE LAND USE: HC

REQUESTED ZONING CLASSIFICATION: HC

NAME OF PROPERTY OWNER(S):

Founders National Golf, LLC applicant Robert S. Guyton PHONE # 843-839-2111

PHONE # _____

MAILING ADDRESS OF PROPERTY OWNER(S):

4605 B Oleander Dr., Ste. 202, Myrtle Beach, SC 29577

4605 B Oleander Dr., Ste. 202, Myrtle Beach, SC 29577

I (we) the owner(s) do hereby certify that all information presented in this Zoning Map Amendment Application is correct.

Applicant: [Signature] DATE 1/5/24

PROPERTY OWNER'S SIGNATURE(S) DATE

PROPERTY OWNER'S SIGNATURE(S) DATE

THE APPLICANT OR A REPRESENTATIVE MUST BE PRESENT AT THE MEETING.



PETITION FOR ANNEXATION

Staff Use Only
Received: _____
BS&A #: _____

Is there a structure on the lot: No Structure Type: _____

Current Use: Undeveloped

Are there any wetlands on the property?

CIRCLE: YES NO

If yes, please include valid wetland delineation letter from army corps of engineers.

Is the property restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the permitted or proposed use of the land?

CIRCLE: YES NO

If yes, please explain and provide a copy of covenant and/or restriction.

Is the city a party to any deed restrictions or easements existing on the property?

CIRCLE: YES NO

If yes, please describe.

Are there any building permits in progress or pending for this property?

CIRCLE: YES NO

If yes, please provide permit number and jurisdiction.

FEES ARE DUE AT SUBMITTAL.

RI ZONING DISTRICT – NO FEE ALL OTHER ZONING DISTRICTS - \$ 250

PLEASE SUBMIT TO THE PLANNING & DEVELOPMENT DEPARTMENT

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Zoning Map Amendment Application

Incomplete applications will not be accepted.

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BS&A #: _____

City of Conway Planning Department
196 Laurel Street, 29526

Phone: (843) 488-9888
Conway, South Carolina

www.cityofconway.com

Notice

All zoning map amendments shall follow the procedures set forth in Section 13.1.7 of the City of Conway Unified Development Ordinance. Amendments to the Official Zoning Map shall be initiated by members of City Council, the Planning Commission, the Planning Director, or owner(s) of the subject property. In order to partially defray the administrative cost of zoning map amendments, the applicant shall pay a filing fee to the City of Conway in the amount of \$250.00 at the time this application is submitted. Planned Development rezonings are \$2,500.00 and Planned Development Amendments are \$500.00, and due at the time of submission. A plat of the property to be rezoned may be required with this application.

PHYSICAL ADDRESS OF PROPERTY: U.S. Hwy 501/Gardner Lacy FEE PAID () YES () NO

AREA OF SUBJECT PROPERTY (ACREAGE): 11.47 AC PIN: 399-00-00-0403

CURRENT ZONING CLASSIFICATION: Horry County HC

COMPREHENSIVE PLAN 2035 FUTURE LAND USE: HC

REQUESTED ZONING CLASSIFICATION: HC

NAME OF PROPERTY OWNER(S):

Founders National Golf, LLC applicant Robert S. Guyton PHONE # 843-839-2111

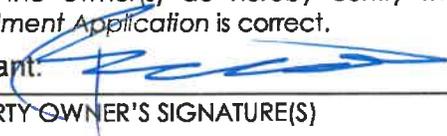
PHONE # _____

MAILING ADDRESS OF PROPERTY OWNER(S):

4605 B Oleander Dr., Ste. 202, Myrtle Beach, SC 29577

4605 B Oleander Dr., Ste. 202, Myrtle Beach, SC 29577

I (we) the owner(s) do hereby certify that all information presented in this Zoning Map Amendment Application is correct.

Applicant: 

PROPERTY OWNER'S SIGNATURE(S)

DATE

1/5/24

PROPERTY OWNER'S SIGNATURE(S)

DATE

THE APPLICANT OR A REPRESENTATIVE MUST BE PRESENT AT THE MEETING.

DATE: MARCH 18, 2024
ITEM: III.C.

ISSUE:

Approve Memorandum of Understanding/ Mutual Aid Agreement

Our working agreements with other local agencies are presented as Memorandum of Understanding or Mutual Aid Agreements.

DATA

See attached handouts.

RECOMMENDATION

Authorize approval of Memorandum of Understanding with North Myrtle Beach Police Department.

State of South Carolina)
County of Horry)
MUTUAL AID AND LAW ENFORCEMENT
SUPPORT AGREEMENT BETWEEN THE
CITY OF NORTH MYRTLE BEACH AND
THE CONWAY POLICE DEPARTMENT

Whereas, the Law Enforcement and Support Act (the Act), beginning at § 23-20-10 et seq. of the South Carolina Code of Laws, § 23-20-30 provides “ Any county, incorporated municipality, or other political subdivision of this State may enter into mutual aid agreements for the proper and prudent exercise of public safety functions. All agreements must adhere to the requirements contained in § 23-20-40”; and

Whereas, § 23-20-20(4) of the Act defines a Mutual Aid Agreement as “any agreement entered into on behalf of a law enforcement agency in this State for the purpose of providing the proper and prudent exercise of public safety functions across jurisdictional lines, including, but not limited to, multijurisdictional task forces, criminal investigations, patrol services, crowd control, traffic control and safety, and other emergency service situations. Such agreements must not be permitted for the sole purpose of speed enforcement”; and

Whereas, § 23-20-20 also defines the following as:

- (1) "Law enforcement agency" means any state, county, municipal, or local law enforcement authority that enters into an agreement for the procurement of law enforcement support services.
- (2) "Law enforcement provider" means any in-state or out-of-state law enforcement authority that provides law enforcement services to a law enforcement agency pursuant to this chapter.
- (3) "Law enforcement services" means any law enforcement assistance or service performed by a certified law enforcement officer; and
- (4) "Mutual aid agreement" means any agreement entered into on behalf of a law enforcement agency in this State for the purpose of providing the proper and prudent exercise of public safety functions across jurisdictional lines, including, but not limited to, multijurisdictional task forces, criminal investigations, patrol services, crowd control, traffic control and safety, and other emergency service situations. Such agreements must not be permitted for the sole purpose of speed enforcement.

Whereas, § 23-20-40 provides

- (A) All mutual aid agreements for law enforcement services must be in writing and include, but may not be limited to, the following:
 - (1) a statement of specific services to be provided;
 - (2) specific language dealing with financial agreements between the parties;
 - (3) specification of the records to be maintained concerning the performance of services to be provided to the agency;
 - (4) language dealing with the duration, modification, and termination of the agreement;
 - (5) specific language dealing with the legal contingencies for any lawsuits or the payment of damages that arise from the provided services;
 - (6) a stipulation as to which law enforcement authority maintains control over the law enforcement provider's personnel;
 - (7) specific arrangements for the use of equipment and facilities; and
 - (8) specific language dealing with the processing of requests for information pursuant to the Freedom of Information Act for public safety functions performed or arising under these agreements.
- (B) Except as provided in subsection (C), a mutual aid agreement entered into on behalf of a law enforcement authority must be approved by the appropriate governing bodies of each concerned county, incorporated municipality, or other political subdivision of this State. Agreements entered into are executed between governing bodies, and, therefore, may last until the agreement is terminated by a participating party of the agreement.
- (C) An elected official whose office was created by the Constitution or by general law of this State is not required to seek approval from the elected official's governing body in order to participate in mutual aid agreements.

NOW THEREFORE, PURSUANT TO THE CODE OF LAWS OF SOUTH CAROLINA, SECTION 23-20-10 ET SEQ, THE NORTH MYRTLE BEACH POLICE DEPARTMENT (NMBPD) AND CONWAY POLICE DEPARTMENT THE PARTIES AGREE AS FOLLOWS:

1. TEMPORARY TRANSFER OF OFFICERS, SPECIFIC SERVICES TO BE PROVIDED, MODIFICATION AND TERMINATION OF AGREEMENT:

- (a) CPD shall provide Officers on a temporary basis to provide law enforcement services in the City of North Myrtle Beach, South Carolina during the Memorial Day Bike Event beginning on May 21, 2024 through May 27, 2024. The Agreement shall be effective for the period beginning at 12:00 a.m. on May 23,

2024, and ending at 11:59 p.m. on May 27, 2024. However, the CPD shall not be required to begin providing assistance until May 24, 2024 continuing through May 27, 2024 unless otherwise requested by the City of North Myrtle Beach to commence providing services prior to May 24, 2024 during the above referenced effective period.

(b) The specific law enforcement services that the CPD shall provide include, but are not limited to, patrol services, crowd control, and traffic control.

(c) This agreement shall terminate, as indicated in paragraph 1(a) on Monday, May 27, 2024 at 11:59 pm. This agreement shall not be modified unless both parties consent, in writing, to a modification. The terms of the modification shall be in writing and shall become a part of the original Agreement.

2. AUTHORITY

(a) The North Myrtle Beach City Council has approved this Agreement and has authorized the CPD to request the temporary transfer of law enforcement officers from the CPD to the extent of available personnel and equipment not required for the adequate protection of the remainder of The City of Conway. The Police Chief or commanding officer of the CPD shall determine the amount of personnel and equipment available for law enforcement aid in North Myrtle Beach. The decision of the Police Chief or the commanding officer of the CPD shall be final.

(b) The City of Conway authorizes the Chief of the CPD or his designee to render temporary law enforcement aid to the NMBPD to the extent of available personnel and equipment not required for adequate protection of the remainder of the City of Conway.

(c) Law enforcement officers from the CPD acting under this Agreement shall be commanded by superior authority from within the CPD to maintain the peace or perform duties in the municipality of North Myrtle Beach, South Carolina. While in North Myrtle Beach, officers from the CPD shall be under the direction and authority of a designated person from the CPD. The designated person from the CPD with authority over the officers from the CPD shall in turn be under the direction and authority of Chief of Police for the NMBPD or the Chief's designee. Officers from the CPD transferred to perform law enforcement duties within the City of North Myrtle Beach shall have all powers and authority of a law enforcement officer employed by the City of North Myrtle Beach. The bond for any officer transferred from the CPD shall include coverage for his/her activity in the municipality of North Myrtle Beach in the same manner and to the same extent provided by bonds of officers employed by the NMBPD.

3 COMPENSATION

The NMBPD shall provide a thirty-five dollar (\$35) per diem to each officer from the CPD transferred to the municipality of North Myrtle Beach pursuant to this Agreement. In addition, the NMBPD shall provide lodging for each officer from the CPD transferred

to the municipality of North Myrtle Beach pursuant to this Agreement. The NMBPD shall also reimburse the CPD the rate of salary or the hourly rate of wages for each officer transferred from the CPD. Such reimbursement for each officer shall include any overtime and any applicable state and federal taxes and SCPORS contributions. CPD shall submit an invoice to the NMBPD within thirty (30) days from May 27, 2024 regarding reimbursement for officers transferred pursuant to this Agreement. Reimbursement shall not include travel expenses.

Other than the compensation to be paid to the CPD as indicated above, the NMBPD shall not be obligated to pay additional remuneration to the CPD however, in the event any extraordinary cost is incurred by the CPD in the rendering of law enforcement services pursuant to this Agreement, the CPD may submit a request for compensation to off-set any extraordinary cost. The NMBPD shall not unreasonably withhold payment to the CPD for any extraordinary costs incurred by the CPD while rendering law enforcement services pursuant to this Agreement.

The temporary transfer of officers from the CPD to the NMBPD pursuant to this Agreement shall in no manner affect or reduce the compensation, pension, or retirement rights of transferred or assigned officers and such officers shall continue to be paid by the City of Conway where such officers are permanently employed.

4. LIABILITY

(a) To the extent permitted by law, and without waiving sovereign immunity, each agency shall be responsible for any and all claims, demands, suits, actions, damages and causes of action related to or arising out of or in any way connected with its own actions and the actions of its personnel in providing law enforcement services under this agreement.

(b) The NMBPD and the City of North Myrtle Beach shall not be responsible for reimbursing any amounts paid or due as benefits to employees of the CPD or the City of Conway under the terms of the South Carolina Workers' Compensation Act due to personal injury or death occurring while such employees are engaged in rendering aid under this Agreement. The NMBPD and the City of Conway shall be responsible for payment of compensation and benefits only to their respective employees.

(c) All individuals retain all compensation, pension, retirement and disability rights while performing duties in accordance with this agreement, and all officers shall continue to be paid by the entity where they are permanently employed as of the dates services are rendered.

(d) This Agreement shall not be construed as, or deemed to be, an agreement for the benefit of any third party or parties. No third party or parties shall have any right of action under this agreement for any cause of action whatsoever.

5. EQUIPMENT AND FACILITIES

The CPD may utilize equipment from its own agency, if approved of by the Chief of Police for the NMBPD or his designee, in carrying out law enforcement services pursuant to this Agreement.

6. RECORDS

In the event that it is necessary for any officer with the CPD to issue a uniform traffic ticket, prepare an incident report, traffic accident report, and/or prepare any document(s) necessary for the issuance of an arrest warrant, the originals of the above stated documents shall remain with and be maintained by the NMBPD. In the event it is necessary for an officer with the CPD to return to the City of North Myrtle Beach to aid in the prosecution of any traffic citation issued or arrest warrant obtained by, or with the assistance of, any officer from the CPD while he/she was performing law enforcement services pursuant to this Agreement, such officer shall reasonably cooperate with the NMBPD to return to North Myrtle Beach for the purpose of providing testimony if the matter is to be disposed of via bench trial or jury trial. The NMBPD shall pay for the officer's mileage at the prevailing IRS mileage rate.

7. PROCESSING REQUESTS FOR INFORMATION PURSUANT TO THE SOUTH CAROLINA FREEDOM OF INFORMATION ACT

Any requests for information submitted to the City of North Myrtle Beach and/or the North Myrtle Beach Police Department pursuant to the South Carolina Freedom of Information Act (FOIA) regarding public safety functions performed or arising under these agreements shall be processed by the City of North Myrtle Beach. Any requests for information submitted to CONWAY POLICE DEPARTMENT pursuant to the South Carolina Freedom of Information Act (FOIA) regarding public safety functions performed or arising under these agreements shall be processed by CONWAY POLICE DEPARTMENT.

Michael G. Mahaney, City Manager
City of North Myrtle Beach

Adam Emrick, City Administrator
City of Conway

Date: _____

Date: _____

DATE: MARCH 18, 2024
ITEM: III.D.

ISSUE:

City of Conway Parks and Recreation will host Family Fun Day – June 15 from 10:00 a.m. to 2:00 p.m.

BACKGROUND:

CPR will host a family fun day for a second year at Smith-Jones Park.

Request for road closures of Smith-Jones Street from 7:00 a.m. to 5:00 p.m.

There will be inflatables, food and fun.

There will be 20 vendors. CPR anticipates approximately 500 participants.

RECOMMENDATION:

Approve the special event permit as presented.

RECEIVED
11/21/2024



For Office Use Only
Permit Application

- Approved
- Disapproved
- Charges required in the amount of _____

Signature Date

SPECIAL EVENT PERMIT APPLICATION

According to the Code of Ordinances of the City of Conway, it is unlawful for any person to hold, manage, conduct, aid, participate in, form, start or carry on any parade or public meeting or assembly or picketing, in or upon any public street, park or other public grounds in the city unless and until a permit to conduct such meeting, assembly, parade or picketing has been obtained. A special event application is also required for events held on private property within the city that may expect a large crowd, impact on the neighborhood and/or city services, or require other permits such as zoning, signage, etc. Charges may apply to each application. The City of Conway, at its discretion, may choose to waive any fees and charges for special events held by bonafide, non-profit organizations.

APPLICATION FOR PERMIT MUST BE FILED NOT LESS THAN 30 DAYS IN ADVANCE OF THE PROPOSED ACTIVITY.

Name of the event: City of Conway Family Fun Day

Name of permit holder: Ashley Smith

Address of permit holder: 1710 Smith Jones Street

City: Conway State: SC Zip: 29526

Telephone number of permit holder: 843-488-1950 Cell _____

Are you conducting the activity on behalf of an organization? Yes No

Is your organization a non-profit 501(c)(3) organization? Yes No

Name of organization: City of Conway Parks and Recreation

Address of organization: 1515 Mill Pond Road

Telephone number of organization: 843-488-1950

What is the purpose of the activity? Bring citizens together to show off the beauty of Smith Jones Park

What is the proposed date(s) of the activity? June 15, 2024

What are the proposed times of the activity? 10am-2pm

What are the plans for the event? Inflatables, vendors, food, and family fun

What is the location or route of the activity? (Please attach any necessary route maps.) _____

If you are conducting a parade, please attach a map showing the route with the portion of the street(s) and/or sidewalk(s) to be utilized clearly marked.

List any streets which may need to be closed, including specific dates and times of closing and re-opening:

Smith Jones Street 7:00am-5:00pm

What is the approximate number of participants? 500

What is the approximate number of vendors? 20

BUSINESS LICENSE REQUIREMENTS: Any vendors at this event who do not have 501(c)(3) nonprofit status are required to purchase a business license.

Will there be any vehicles, water craft, equipment or animals used for the event? Yes No
If yes, please explain:

Are you requesting any road blockades? (charges may apply) Yes No
If yes, please attach a map showing the locations of any road blockades.

Are you requesting any police assistance? (charges may apply) Yes No

Are you requesting to set up tents or temporary structures? (charges may apply) Yes No
If yes, please attach a drawing showing the locations and sizes of all auxiliary structures.

Are you requesting any fire/medical standby assistance? (charges may apply) Yes No

Will supplementary utility services such as power and water be used in addition to what is available in the area? If yes, describe in detail the specific utilities and location. Any additional utilities must be provided by the applicant. Yes No

Have you requested or obtained a permit from any other jurisdiction (city or county) within which the activity shall commence, terminate or occur in part? Yes No

How do you plan to remove garbage? The Parks and Recreation Department will take care of that.

Will existing restroom facilities be adequate? Yes No

If not, describe plans to augment available sanitary facilities:

Please include any additional information that may be useful:

Does any of the following apply to the proposed activity: _____ Fireworks Display _____ Other (live band, band, loudspeakers, sound amplifiers, etc.). Please specify: _____

ALCOHOL SALES AT SPECIAL EVENT: *Procedures and logistics for serving alcoholic beverages must be submitted with the special event permit application. These should include but are not limited to location, hours of operation, locations with site diagram and security procedures. Consideration will also be given as to whether alcohol sales would create potentially dangerous situations due to the nature of the event. Permission to serve or consume alcohol may be granted by the city as part of the special event permit; however, such service must comply with all South Carolina Alcohol Beverage Control Commission regulations and the City of Conway Special Events Alcohol Control Policy. The City reserves the right to revoke the permit or require the applicant to discontinue alcohol sales whenever the consumption of alcohol by participants becomes excessive or when, over a period of time, participants regularly demonstrate obnoxious, loud, or other inappropriate behavior following events.*

Will alcoholic beverages be served?

Yes No

Will alcoholic beverages be sold? *If yes, SC ABC permit required.*

Yes No

Hard alcohol (liquor) may not be present, possessed, consumed and/or served at any permitted special event. Section 7-2-2 (b) (1) states "The sale of alcohol within the designated area of a special event is limited to beer and wine." Beer and/or wine must be served in opaque paper, plastic or Styrofoam cups.

VENDORS: Please list any vendors, including applicant, for whom you are requesting permission to sell alcohol and the proposed locations for sales.

RESTAURANTS: Please list any restaurants for which you are requesting permission to sell alcohol for public consumption during the special event.

Times for alcohol to be served: From _____ To _____

Event map must show requested designated special event area for alcohol sales/public consumption.

The following does not apply to restaurants:

Have you applied for a South Carolina temporary ABC Permit? Yes No

Name of insurance company providing general liability with liquor liability insurance for the event naming the City of Conway as additional insured (a copy of the Certificate of Insurance must be provided): _____

ACKNOWLEDGMENT: *I acknowledge that I have read and do fully understand the Special Event Alcohol Control Policy attached to this application and agree to comply with the guidelines.*

Applicant's Signature: _____ Date: _____



SPECIAL EVENTS ALCOHOL CONTROL POLICY

All event organizers and restaurants are required to be familiar with and follow the guidelines when participating in special events where alcoholic beverages will be permitted. It is understood that responsibility for fully meeting these requirements during an event rests with the event organization and/or restaurant serving alcohol within a designated special event area.

1. Hard alcohol (liquor) may not be present, possessed, consumed and/or served at any permitted special event. *Section 7-2-2 (b) (1) states "The sale of alcohol within the designated area of a special event is limited to beer and wine."*
2. Public consumption of alcohol as authorized by the special event permit shall not begin before the designated event start time. There shall be no open containers of alcohol allowed in the event area before this designated time. The event organizers and all participating restaurants must discontinue alcohol distribution for public consumption within the event area at a minimum of 30 minutes prior to the end of the event. All alcohol must be cleared from the event site at the end of the event.
3. At no other time may alcohol be present, possessed, served, and consumed in the public area. The event organizer is responsible for informing participating restaurants of the event hours for compliance and to make certain that no one leaves restaurant premises with alcohol except during the time of the special event.
4. It is a violation to permit or knowingly allow a person under 21 years of age to purchase or possess or consume liquor, beer or wine. The seller of beer or wine must clearly display signs stating that the purchase or possession of beer or wine by a person under the age of 21 is unlawful.
5. Signs informing participants that alcohol beverages are prohibited on City streets and sidewalks beyond the boundaries of the designated special event area will be posted by the City.
6. No alcohol may be in served in glass containers, cans or bottles; only opaque plastic, paper, or Styrofoam containers will be allowed.
7. It is a violation to sell liquor, beer or wine to an intoxicated person. Any person in an intoxicated condition, even if of legal age, must be denied alcohol.
8. The event organizer shall supply identification wristbands to the vendors and/or participating restaurants at any special event that includes the sale/public consumption of alcoholic beverages. Anyone 21 years of age or older wishing to consume alcohol on public property must be wearing the colored wristband assigned to the special event in order to be served alcohol.

If your event is to be held on property not owned by the sponsoring organization, the property owner must complete the following:

PROPERTY OWNER PERMISSION LETTER

I (we), being the property owner of Smith Jones Park (address),
give permission for Conway Parks and Recreation to hold a special event on
my/our property.

Date

Witness

Printed Witness Name

Signature

Address

Telephone Number

INSURANCE REQUIREMENTS FOR SPECIAL EVENTS HELD ON CITY PROPERTY

The event must maintain general liability insurance and, if beer and wine is to be served, liquor liability insurance for the event for which the permit has been obtained. The City of Conway shall be named as an additional insured on the policy with respect to claims arising from the use of property owned or operated by the city and the issuing of the permit by the city. The applicant shall submit a Certificate of Insurance verifying the following minimum coverage and specifically identifying the City of Conway as an additional insured. **Your permit will not be issued if the Certificate of Insurance has not been received prior to event. The City of Conway must be listed as the "Certificate Holder" on the Certificate of Insurance.**

Each Occurrence	1,000,000
Personal Injury	1,000,000
General Aggregate	2,000,000

.....
Application completed by: Contact No.: Date:

Special events permits are granted in accordance with the City of Conway Code of Ordinances and in no way imply assumption of liability by the City of Conway. Your organization is fully responsible for complying with all applicable laws and safety procedures. A permit does not authorize you to enter upon private property or to, in any way, hinder or obstruct pedestrian or vehicular traffic. The City of Conway reserves the right to modify the conditions of this permit or to cancel it entirely if it is deemed appropriate.

Please return completed permit application to:

City of Conway Planning Department
Attn: Special Event Permits
P.O. Drawer 1075
Conway, SC 29528-1075

[FOR OFFICE USE ONLY]

Special Event: Family Fun Day Date(s) June 15 2024

Sponsoring Organization: City of Conway Parks & Recreation

Application completed by: Ashley Smith Contact No.: 843-488-1950 Date: February 23 2024

<input checked="" type="checkbox"/> Recommend approval	<input type="checkbox"/> Recommend disapproval
<u>2/27/2024</u> Date	
Police Department	
Fees or charges associated with this event: <u>see attached</u>	
Special Conditions/Comments: _____	

Police Officers	\$40.00/hour per officer

<input checked="" type="checkbox"/> Recommend approval	<input type="checkbox"/> Recommend disapproval
<u>2/27/2024</u> Date	
Fire Department	
Fees or charges associated with this event: <u>see attached</u>	
Special Conditions/Comments: _____	

Fire Inspector/Fire-Rescue Officers	\$40.00/hour per officer

<input checked="" type="checkbox"/> Recommend approval	<input type="checkbox"/> Recommend disapproval
<u>2/28/2024</u> Date	
Public Works Department	
Fees or charges associated with this event: <u>see attached</u>	
Special Conditions/Comments: _____	

<u>Residential & Non Residential Street Closure</u>	
Barricades	\$20.00 each
Public Works Employee	\$25.00/hour per employee

Recommend approval Recommend disapproval

_____ Date
 Parks & Rec. Department
 Fees or charges associated with this event: _____
 Special Conditions/Comments: _____

Parks & Rec. Employee \$25.00/hour per employee

Recommend approval Recommend disapproval

_____ Date
 Planning Department
 Special Conditions/Comments: *see attached*

2/27/2024

License(s) obtained for _____ vendor(s) License(s) not required

Has general liability and liquor liability insurance (if applicable) listing the City of Conway as additional insured been secured? Yes No

_____ Date
 Business License Department
 Special Conditions/Comments: _____

RELEASE AND INDEMNIFICATION AGREEMENT
City of Conway

THIS IS A RELEASE OF LIABILITY AND INDEMNIFICATION AGREEMENT. THE SPECIAL EVENTS HOLDER MUST READ CAREFULLY BEFORE SIGNING.

In consideration for being permitted to engage in the following special event on City of Conway property:

Special Event Holder hereby acknowledges, represents, and agrees as follows:

- A. We understand that activities associated with the above-described special event are or may be dangerous and do or may involve risks of injury, loss, or damage to us and/or to third parties. We further acknowledge that such risks may include but are not limited to bodily injury, personal injury, sickness, disease, death, and property loss or damage, arising from the following circumstances, among others:

_____ (Special Event Holder initial here)

- B. If required by this paragraph, we agree to require each participant in our special event to execute a release and indemnification agreement for ourselves and for City of Conway on a form approved by the City of Conway.

_____ (Special Event Holder initial here)

- C. We agree to procure, keep in force, and pay for special event insurance coverage, from an insurer acceptable to the City of Conway, for the duration of the above referenced event.

_____ (Special Event Holder initial here)

- D. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby expressly assume all such risks of injury, loss, or damage to us or to any related third party, arising out of or in any way related to the above-described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Conway, its officers, its employees, or by any other cause.

_____ (Special Event Holder initial here)

- E. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we further hereby exempt, release, and discharge the City of Conway, its officers, and its employees, from any and all claims, demands, and actions for such injury, loss, or damage to us or to any third party, arising out of or in any way related to the above-described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Conway, its officers, its employees, or by any other cause.

_____ (Special Event Holder initial here)

F. We further agree to defend, indemnify and hold harmless the City of Conway, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, court costs, and attorneys' fees, including those arising from any third party claim asserted against the City of Conway, its officers, employees, insurers, or self-insurance pool, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any way related to the above-described activities, whether or not caused by our act, omission, negligence, or other fault, or by the act, omission, negligence, or other fault of the City of Conway, its officers, its employees, or by any other cause.

_____ (Special Event Holder initial here)

G. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby acknowledge and agree that said agreement extends to all acts, omissions, negligence, or other fault of the City of Conway, its officers, and/or its employees, and that said agreement is intended to be as broad and inclusive as is permitted by the laws of the State of South Carolina. If any portion hereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect.

_____ (Special Event Holder initial here)

H. We understand and agree that this **RELEASE AND INDEMNIFICATION AGREEMENT** shall be governed by the laws of the State of South Carolina, and that jurisdiction and venue for any suit or cause of action under this agreement shall lie in the courts.

_____ (Special Event Holder initial here)

I. This **RELEASE AND INDEMNIFICATION AGREEMENT** shall be effective as of the date or dates of the applicable Special Event, shall continue in full force until our responsibilities hereunder are fully discharged, and shall be binding upon us, our successors, representatives, heirs, executors, assigns, and transferees.

_____ (Special Event Holder initial here)

IN WITNESS THEREOF, this **RELEASE AND INDEMNIFICATION AGREEMENT** is executed by the Special Event Holder, acting by and through the undersigned, who represents that he or she is properly authorized to bind the Special Event Holder hereto.

PRINTED NAME OF SPECIAL EVENT PERMIT HOLDER:

PRINTED NAME AND TITLE OF PERSON SIGNING ON BEHALF OF SPECIAL EVENTS HOLDER:

NAME: _____ **TITLE:** _____

SIGNATURE: _____ **DATE:** _____

FACILITY USE AGREEMENT AND RELEASE/INDEMNIFICATION
City of Conway

A. In consideration for being permitted to use the facilities of the City of Conway, _____

(hereinafter "Applicant") agrees to indemnify and hold harmless, City of Conway its officers, employees, insurers, and SCMIT/SCMIRF Insurance Programs, from and against all liability, claims, and demands, which are incurred, made, or brought by any person or entity, on account of damage, loss, or injury, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with the use of the facilities, whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the part of the City of Conway, its officers, or its employees, or from any other cause whatsoever.

B. By signing below, Applicant agrees that, in the event of any damage, loss, or injury to the facilities or to any property or equipment therein, the City of Conway may require reimbursement for the full amount of such damage, loss, or injury and all costs associated therewith upon billing by City of Conway.

C. In addition, in consideration for being permitting to use the facilities, Applicant, on behalf of itself, and its officers, employees, members, and invitees, hereby expressly exempts and releases the City of Conway, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, or death, that Applicant may incur as a result of such use, whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the part of the City of Conway, its officers, or its employees, or from any other cause whatsoever.

NAME OF PERSON/ORGANIZATION

SIGNATURE OF PERSON/ORGANIZATION REPRESENTATIVE

DATE



Natasha Sherman

From: Jessica Hucks
Sent: Tuesday, February 27, 2024 10:17 AM
To: Natasha Sherman
Cc: Katie Dennis
Subject: RE: Family Fun Day

OK with Planning

From: Natasha Sherman <nsherman@cityofconway.com>
Sent: Tuesday, February 27, 2024 10:05 AM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Ashley Smith <asmith@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bffleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Karen Johnson <kjohnson@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip Le Hendrick <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Family Fun Day

Please review for approval and email me back.

Natasha Sherman

Executive Assistant
City of Conway

From: cityhallprinter@cityofconway.com <cityhallprinter@cityofconway.com>
Sent: Monday, September 4, 2023 2:27 AM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

Natasha Sherman

From: Phillip Le Hendrick
Sent: Tuesday, February 27, 2024 10:09 AM
To: Natasha Sherman
Subject: Re: Family Fun Day

Fire is good. We will coordinate inspections and coverage with the host department.

On Feb 27, 2024, at 10:04, Natasha Sherman <nsherman@cityofconway.com> wrote:

Please review for approval and email me back.

Natasha Sherman

Executive Assistant
City of Conway

From: cityhallprinter@cityofconway.com <cityhallprinter@cityofconway.com>
Sent: Monday, September 4, 2023 2:27 AM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

<SKM_C450i23090401260.pdf>

Natasha Sherman

From: Dale Long
Sent: Tuesday, February 27, 2024 10:11 AM
To: Natasha Sherman
Subject: RE: Family Fun Day

OK for PD.

From: Natasha Sherman <nsherman@cityofconway.com>
Sent: Tuesday, February 27, 2024 10:05 AM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Ashley Smith <asmith@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bfleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Karen Johnson <kjohnson@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip Le Hendrick <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Family Fun Day

Please review for approval and email me back.

Natasha Sherman

Executive Assistant
City of Conway

From: cityhallprinter@cityofconway.com <cityhallprinter@cityofconway.com>
Sent: Monday, September 4, 2023 2:27 AM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

Natasha Sherman

From: Brandon Harrelson
Sent: Wednesday, February 28, 2024 1:23 PM
To: Natasha Sherman
Subject: RE: Family Fun Day

We're good.

Brandon Harrelson
Public Works Director
City of Conway | 2940 Jerry Barnhill Blvd, Conway, SC 29527
Phone: 843.397.2494 | Fax: 843.488.9890
Please note my new email address is: bharrelson@conwaysc.gov



From: Natasha Sherman
Sent: Tuesday, February 27, 2024 10:05 AM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Ashley Smith <asmith@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bfleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Karen Johnson <kjohnson@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip Le Hendrick <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Family Fun Day

Please review for approval and email me back.

Natasha Sherman

Executive Assistant
City of Conway

From: cityhallprinter@cityofconway.com <cityhallprinter@cityofconway.com>
Sent: Monday, September 4, 2023 2:27 AM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

DATE: MARCH 18, 2024
ITEM: III.E.

ISSUE:

Authorization of the Fire Department to enter into a Memorandum of Understanding (MOU) with the South Carolina Fire Academy.

BACKGROUND:

The South Carolina Fire Academy (SCFA) would like to utilize an office at Fire Station # 2 for a regional office. They would staff the office with an Administrative Assistant and utilize the training room as needed. In exchange for the usage of the facilities, the Fire Department would not be billed for courses or services offered by the SCFA for a sum of up to \$3,000 annually. This would be a tremendous savings in the training budget. Having their office closer would provide faster course grading for local courses, including Conway Fire, and a closer location for course re-tests when employees fail the first attempt of a fire academy written examination. We currently have to travel to the Florence Regional Office or request the local Regional Coordinator to travel to us for those re-tests. This MOU would be a benefit for both parties.

RECOMMENDATION:

Authorize the Fire Department to enter into this MOU.

STATE OF SOUTH CAROLINA

)

)

MEMORANDUM OF UNDERSTANDING

Conway Fire Department

This Agreement is made this __1st__ day of __April__, 2024 between Conway Fire Department (CFD) and the South Carolina Fire Academy (Fire Academy).

In consideration of the mutual covenants contained in this Agreement, the sufficiency of which is hereby acknowledged, the parties agree as follows:

CFD desires to allow the South Carolina Fire Academy to use a portion of designated office space. As compensation for this use, the South Carolina Fire Academy agrees to provide up to Three Thousand Dollars (\$3,000.00) worth of free training annually to CFD. The Fire Chief has sole discretion in determining how the funds will be applied to various training programs offered by the Fire Academy, with the understanding that all students register through the normal registration process.

Section One: Description of Premises

The property referred to in this Agreement is located at 704 Country Club Dr, Conway SC 29526. CFD will designate the area for the office space to be used by Fire Academy staff and specify areas that may be jointly used.

Section Two: Use of Demised Premises

The Fire Academy will use the office space solely for training and office space. The Fire Academy shall conduct activities in the designated office in a lawful manner and comply with all federal, state, local laws, rules, regulations, and ordinances in connection with its use of the area. The Fire Academy shall not permit any illegal activities within the space designated for its use. The Fire Academy is responsible for the basic upkeep and cleanliness of the space designated for its use. The Fire Academy is also responsible for its own phone and internet services used on the premises.

Section Three: Terms

The terms of this Agreement shall be effective for three (3) years beginning on the __1st__ day of __April__, 2024 and ending on the __31st__ day of __March__, 2027. The Fire Academy reserves the right to terminate this agreement for any reason by providing ninety (90) days written notice to CFD in accordance with section eleven below. CFD also reserves the right to terminate this agreement for any reason by providing ninety (90) days written notice to the Fire Academy in accordance with section eleven below.

Section Four: Rent

In lieu of rent for the use of the designated office area, the Fire Academy agrees to provide up to Three thousand Dollars (\$3,000.00) worth of training to CFD. The Fire Chief has the sole discretion in determining how the funds will be applied to the various training programs offered by the Fire Academy.

Section Five: Alterations and additions

The Fire Academy shall not make or allow any additions or alterations to the designated space without the official consent of CFD. Should the parties agree in writing to any addition or alteration of the designated space, the terms and conditions of such addition and/or alterations shall be submitted in writing signed by Conway Fire Department and the Fire Academy.

Section Six: Lessors right of Entry

Conway Fire Department reserves the right to enter upon the space designated for use by the Fire Academy at any time for the purpose of inspection or consultation with the Fire Academy as long as reasonable notice is given to the Fire Academy.

Section Seven: Governing Law

It is agreed that this Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of South Carolina.

Section Eight: Insurance

CFD will continue to maintain its current insurance policy for the designated office. CFD will not be responsible for any loss, stolen, or damaged items belonging to the Fire Academy, the Fire Academy's employees or the Fire Academy's invitees.

The Fire Academy will be responsible for any injury or workers' compensation claims arising from the presence of its employees, agents, representatives, and invitees at this office located at 704 Country Club Dr, Conway SC. The Fire Academy will also be responsible for maintaining adequate insurance to cover the contents placed in the designated space for use by the Fire Academy. **A certificate of insurance will be provided by the Fire Academy to the City of Conway, prior to the ratification of this agreement.**

Section Nine: Entire Agreement

This Agreement shall constitute the entire agreement between the parties. Any prior understanding or representation of any kind preceding the date of this agreement shall not be binding upon either party except to the extent incorporated in this agreement.

Section Ten: Modification of Agreement

Any modification of this Agreement or additional obligation assumed by either party in connection herewith shall be binding only if evidenced in writing signed by each party.

Section Eleven: Notices

All notices, demands or other writings in this Agreement provided to be given or made or sent or which may be given or made or sent, by either party to the other, shall be deemed to have been fully given or made or sent when made in writing and deposited in the United States mail, registered and postage prepaid, and addressed as follows:

To the Department:

Conway Fire Department
Fire Chief Phillip L. "Le" Hendrick
PO Box 1075
Conway, SC 29528

To the Fire Academy:

South Carolina Fire Academy
LLR-Division of Fire & Life Safety
Jason Pope/Superintendent
141 Monticello Trail
Columbia, SC 29201

Section Twelve: Counterparts

This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute but one and the same instrument.

IN WITNESS WHEREOF, each party to this Agreement has caused it to be executed on the date first mentioned above.

FOR THE FIRE ACADEMY:

South Carolina Fire Academy
LLR-Division of Fire & Life Safety
141 Monticello Trail Columbia, SC 29201

By: _____ Date: _____
Emily Farr, Agency Director
SC Dept of Licensing & Regulations

The Conway Fire Department:

Conway Fire Department
PO Box 1075
Conway, SC 29528

By: _____ Date: _____
Phillip L. "Le" Hendrick, Fire Chief
Conway Fire Department

CITY OF CONWAY
CITY COUNCIL MEETING
CONWAY CITY HALL
229 MAIN STREET, CONWAY
MONDAY, FEBRUARY 19, 2024 - 4:00 P.M.

PRESENT: Mayor Barbara Jo Blain-Bellamy, Mayor Pro Tem Larry White, Amanda Butler, Julie Hardwick, Beth Helms. **ABSENT:** William Goldfinch, Justin Jordan.

STAFF: Adam Emrick, City Administrator; Mary Catherine Hyman, Deputy City Administrator; John Rogers, Deputy City Administrator; June Wood, Public Information Officer; Jeff Leveille, Technology Services Director; Timmy Williams, Hospitality & Beautification Director; Reggie Jenerette, Solid Waste Director; Lynn Smith, Human Resource Director; Rock Rabon, Fleet Maintenance Director; Jessica Hucks, Planning and Development Director; Le Hendrick, Fire Chief; Ashley Smith, Recreation Director; Dale Long, Police Chief; Ted Dudley, Public Utilities Deputy Director; Robert Cooper, Construction Services Director; Brandon Harrelson, Public Works Director; Katie Dennis, Planning Concierge; Rosanne Dates, Grants Supervisor; Nikki Goldman, Clerk of Court; and Alicia Shelley, City Clerk.

OTHERS: Hillary Howard, Gedi Frye, and Mike Roberts. There were approximately 20 others in attendance.

CALL TO ORDER: Mayor Blain-Bellamy called the meeting to order. Mike Roberts, St. Anne's Episcopal Church gave the invocation and led the Pledge of Allegiance.

The requirements for posting notice of this meeting under South Carolina's Freedom of Information Act (FOIA) were met.

APPROVAL OF AGENDA: **Motion:** White made a motion, seconded by Hardwick, to **approve** the February 19, 2024 meeting agenda with the removal of Item VI.C. Presentation of Keep Conway Beautiful Award. **Vote:** Unanimous. Motion carried.

CONSENT AGENDA:

A. Final Reading of Ordinance #ZA2024-02-19 to annex approximately 0.51 acres located at 3310 Betty Street (PIN 369-12-02-0034), and rezone from the Horry County Residential (SF 20), no mobile homes allowed, district to the City of Conway Low/Medium Residential (R-1) district.

B. Approval of February 5, 2024 Council Meeting Minutes

APPROVAL OF CONSENT AGENDA: **Motion:** Butler made a motion, seconded by Helms to **approve** the February 19, 2024 consent agenda. **Vote:** Unanimous. Motion carried.

PUBLIC INPUT:

- Gedi Frye, 1305 Dirty Branch Road, spoke to Council regarding connection to City sewer.

- Priscilla Fuller spoke to Council regarding Black History Month. Fuller then told Council about the community meeting that was held in Myrtle Beach, with the family where the cross burning occurred in Conway, and asked where the City of Conway stands.

There was no further public input. **Motion:** Blain-Bellamy made a motion, seconded by White, to close public input. **Vote:** Unanimous. Motion carried.

SPECIAL PRESENTATION:

- A. Presentation of Employee of the Month for February 2024 – Public Works** – Rabon presented Billy Brewer with Public Works Employee of the Month for February 2024.
- B. Conway Downtown Alive Annual Visitor Center Update** – Travis Overton, Vice President for Conway Downtown Alive updated Council on Events, Visitors Center, and Fifth and Main. Daved Kinard, President of Conway Downtown Alive updated Council on the Electronic Registration System, Staff & Ambassadors, Mural Guide and the Rainy-Day Guide. Hillary Howard, Executive Director of Conway Downtown Alive updated Council on Community Events, Historic Tours, Visitor Parking Tag Program, Map Distribution, Downtown Marketing, After Dark Park, Gullah Geechee Community Day, Waccamaw Sportsman Expo and Groovin on the Green.
- ~~**C. Presentation of Keep Conway Beautiful Award (Mileur)**~~

PUBLIC HEARING AND FIRST READING:

- A. First Reading and Public Hearing of Ordinance #ZA2024-03-18 (A) to amend the Future Land Use Map (2019-2029) (FLUM) of the City of Conway Comprehensive Plan, relative to property located near the corner of Highway 501 (Church St) and Mill Pond Road (PIN 338-10-01-0015), consisting of a total of 8.96 acres, from the Conservation Preservation (CP) district to the Highway Commercial (HC) and Conservation Preservation (CP) district.** Hucks stated that the current future land use map (FLUM) of the comprehensive plan identifies the entire property as Conservation Preservation (CP). Until February 5th of this year, the property was in Horry County's jurisdiction, zoned entirely Highway Commercial (HC). City Council passed final reading of the ordinance annexing this property as HC and CP at the February 5th council meeting. The property was split-zoned upon being annexed, with approximately 1.48 acres zoned CP and the remainder, approximately 7.48 acres, zoned HC, due to the existence of a floodway and flood zone on the property. However, a majority of the property is outside of a flood zone and all of the surrounding parcels are zoned HC.

Hucks said that since the adoption of the future land use map of the city's current comprehensive plan in 2019, staff occasionally reviews annexation and/or rezoning requests that do not align with the land use that was assigned to property with the adoption of the future land use map. When a different zoning district is assigned to a property that does not align with city's future land use map, the map must be updated to reflect this change. As such, staff is proposing to update the future land use map to align with the zoning that was approved for the property upon annexation. Planning Commission recommended approval of the future land use map amendment for the subject property at

their January 4th meeting. Staff also recommends approval. This item was also advertised for a public hearing.

There was no public input.

Motion: White made a motion, seconded by Hardwick to close the Public Hearing. **Vote:** Unanimous. Motion carried.

Motion: White made a motion, seconded by Butler to **approve** first reading of Ordinance #ZA2024-03-18 (A). **Vote:** Unanimous. Motion carried.

- B. First Reading and Public Hearing of Ordinance #ZA2024-03-18 (B) to amend the Future Land Use Map (2019-2029) (FLUM) of the City of Conway Comprehensive Plan, relative to property located at 1904 Rose Hill Drive (PIN 338-16-03-0005), consisting of 0.43 acres, from the Medium-Density Residential (R-2) district to the Highway Commercial (HC) district.** Hucks said that this is a request to amend the city's future land use map of the comprehensive plan for 1904 Rose Hill Drive, currently identified as medium-density residential on the future land use map. The property is currently going through the rezoning process, with 1st reading of the request to rezone the property from medium-density residential (R-2) to HC also on this agenda. The subject property is also proposed to be combined with adjacent property, located at the corner of Hwy 378 & Grainger Rd, that was rezoned to HC last year and is already identified as HC city's future land use map. The combination of these properties for imminent development would make the amendment to the future land use map to HC appropriate. Planning Commission recommended approval of the proposed amendment at their February 1st meeting, and staff also recommends approval. This item was advertised for a public hearing.

There was no public input.

Motion: Blain-Bellamy made a motion, seconded by White to close the Public Hearing. **Vote:** Unanimous. Motion carried.

Council had concerns with access on Rose Hill Drive. There was discussion regarding the combining of adjacent properties, allowed curb cuts, and traffic along Rose Hill Drive.

Daniel Ben-Yisrael, applicant further explained the request for the proposed Parker's Kitchen.

Motion: White made a motion, seconded by Blain-Bellamy, to **defer** first reading of Ordinance #ZA2024-03-18 (B). **Vote:** Blain-Bellamy, White, Butler, Helms voted yes. Hardwick voted no. Motion carried 4-1.

FIRST READING:

- A. First Reading of Ordinance #ZA2024-03-18 (C) to rezone approximately 0.43 acres of property located at 1904 Rose Hill Drive (PIN 338-16-03-0005) from the Medium-**

Density (R-2) district to the Highway Commercial (HC) district. Hucks stated that this request goes with the previous request and that staff recommended deferral.

Motion: White made a motion, seconded by Butler, to **defer** first reading of Ordinance #ZA2024-03-18 (C). **Vote:** Unanimous. Motion carried.

- B. First Reading of Ordinance #ZA2024-03-18 (D) to annex approximately 11.53 acres of property located at/near the intersection of Gardner Lacy Road and Highway 501 (PIN 399-00-00-0403), and rezone from the Horry County Highway Commercial (HC) district to the City of Conway Highway Commercial (HC) district.** Hucks said that the applicant's submitted annexation and rezoning applications in January for the property at the corner of Hwy 501 & Gardner Lacy Rd. The property is currently zoned Highway Commercial (HC) in Horry County's jurisdiction and the applicant is requesting to annex the property into the city as HC. There are no buildings on the property; however, there are 3 existing sign structures on the property for the Myrtle Beach National Golf Course along with what appears to be an old entrance road into the golf course, but now dumps back out onto Gardner Lacy Rd, and clearly is not the entrance to the golf course any longer. The city's future land use map also identifies the property as HC, and Planning Commission recommended approval of HC at their February 1st meeting. Hucks said that staff also recommends approval.

Motion: White made a motion, seconded by Helms, to **approve** first reading of Ordinance #ZA2024-03-18 (D). **Vote:** Unanimous. Motion carried.

- C. First reading of Ordinance #ZA2024-03-18 (E) to annex approximately 0.7 acres of property located at 3648 Old Alston Ave (PIN 369-10-02-0004), and rezone from the Horry County Commercial Forest Agriculture (CFA) district to the City of Conway Low/Medium-Density Residential (R-1) district.** Hucks said that this annexation application was submitted in accordance with the requirements to connect to city utilities. The property was transferred to the applicant in January of this year, and restrictive covenants were recorded on January 31. The properties on Ole Alston Ave are adjacent to the Woodland Lakes subdivision. The last annexation request that was submitted for property on Ole Alston Ave in 2022 was denied annexation. Due to the condition of the access to the subject property, which is an unpaved county road or easement, staff continues to recommend against annexation of property on Ole Alston Ave.

Motion: White made a motion, seconded by Blain-Bellamy, to **deny** first reading of Ordinance #ZA2024-03-18 (E). **Vote:** Unanimous. Motion carried.

CONSIDERATION:

- A. Consideration of approval of a name for a new residential development, located on Medlen Parkway – “Kings Court.”** Hucks said that this development, located on Medlen Parkway, is proposed to contain 107 single-family detached homes and 98 townhomes. The applicants are requesting to name the development “Kings Court”. The Unified Development Ordinance requires all proposed subdivision names be reviewed and adopted by City Council. The plans are currently being reviewed by the city's technical review committee. Staff has no concerns with the proposed name of the development.

Motion: White made a motion, seconded by Hardwick, to **approve** Kings Court as the name of the residential development. **Vote:** Unanimous. Motion carried.

- B. Consideration of Authorization of Application for the 2024 Assistance to Firefighters Grant** – Hendrick stated that staff is requesting permission to apply to FEMA for an Assistance to Firefighters grant in the amount of \$198,000 to add an apparatus exhaust removal system to all three fire stations. This would finance the purchase of the system for each station and the adapters for each of the fire apparatus.

Motion: Blain-Bellamy made a motion, seconded by Butler, to **approve** submission of the grant application for this project. **Vote:** Unanimous. Motion carried.

- C. Consideration of a Special Event – Running with my Peeps – April 13, 2024** – Rogers informed Council that this request had come before Council and there were concerns with the closing of Elm Street at the marina. Rogers said that the application has since changed and the route along Elm Street will now be on the sidewalk.

White got clarification that the Chamber of Commerce Leadership class was putting on the race to benefit A Father’s Place.

Motion: Blain-Bellamy made a motion, seconded by Hardwick, to **approve** the special event permit as presented. **Vote:** Unanimous. Motion carried.

- D. Consideration of a Special Event – First Baptist Church Easter Jam – March 24, 2024** – Rogers stated that First Baptist Church has requested to host Easter Jam on March 24, 2024 from 10 a.m. until 12:00 Noon. The event will include an Easter egg hunt and they have requested the road closure of Sixth Avenue between Elm Street and Beaty Street.

Motion: Blain-Bellamy made a motion, seconded by Helms, to **approve** the special event permit as presented. **Vote:** Unanimous. Motion carried.

CITY ADMINISTRATOR’S REPORT:

Emrick informed Council of the following:

- Emrick reminded Council about the upcoming Budget Retreat.
- The Whittemore Task Force is meeting this Wednesday at 5:15 p.m.
- Conway High School is holding a Job Shadowing Day this Friday and the City has several participating.
- The big new Sewer Force Main Project is scheduled for completion this week. This was funded largely from grant funds and will allow for additional capacity to handle the growth on our system and will reduce the chances for flood impacts on the sewer lines.
- Gullah Geechee Community Day is this Saturday and is this year part of the International Gullah Geechee and African Diaspora Convention at Coastal Carolina University. The Community Day continues to grow each year and features events at multiple locations throughout downtown.

- Staff was still putting the finishing touches on Valentine's Day decorations at the last Council meeting. The data is still coming in on its successes, but early numbers show a 7.4% increase in visitors for the week prior and weekend after Valentine's Day. One long-time restaurateur reported the busiest Valentine's Day ever... on a Wednesday. As we continue to grow our holidays, measuring successes might prove harder and harder. The best measure is going to be the reputation we earn for being the best place to come visit all year long. The decorations will come down next Monday, the 26th, so everyone needs to get their photo shoots done in the next few days.
- Staff is not going super big for St. Patrick's Day, but we will not let the holiday pass without some green lights going out here and there.
- During the next few weeks, we will be putting out a lead and copper survey for homes that were built prior 1990. This is a self-reporting survey that will assist us in EPA mandated lead and copper abatement. The survey will be available via our website and social media links.
- About every quarter Emrick said that he updates Council on the Housing Market courtesy of our friends at the Coastal Carolina Association of Realtors. Today's update includes some continued strong numbers. New listings are way up in Conway, 57.6% and the median sales price increased by 5%. Time on the market decreased by 4% and all of this is a result of national interest rates falling slightly and demand staying at a constant. The City has several new subdivisions that are building and selling at a super-fast pace. Conway continues to be one of the most affordable areas of Horry and Georgetown County with sales prices \$50,000 or more below the median sales price of Horry and Georgetown Counties.
- There was no workshop or executive session tonight.

COUNCIL INPUT:

Hardwick said that exciting things are happening in the City that staff is doing, Conway Downtown Alive, Coastal and also the Theatre of the Republic. She applauded staff and said that all of the effort is showing

White thanked staff for the beautifulness of the City and said he has had many to tell him this. White said when he went to the MASC class, he mentioned Halloween and someone said they are coming. White said we are getting known for doing spectacular things in Conway.

Helms said that Conway is doing great things and she is glad to a part of it.

Blain-Bellamy said that she mentioned to Emrick about a week ago that reputation is fine, but that people will expect more and more. Blain-Bellamy said that as soon as the City established that this was the City of Love for Valentines Day, people started asking her about St. Patty's Day. Blain-Bellamy said that we do have to draw the line somewhere, otherwise the City will need more staff and more storage. Blain-Bellamy mentioned that the City's 300th Anniversary is approaching and is only 8 years out. Blain-Bellamy reiterated that the Gullah Geechee Festival is an important opportunity to look at the pieces of our culture that we enjoy and things that come from people who are formally residents of the African continent. Blain-Bellamy said she has never been disappointed at this festival and encouraged all to attend.

February 19, 2024

ADJOURNMENT: Motion: White made a motion, seconded by Hardwick to adjourn the meeting. **Vote:** Unanimous. Motion carried.

APPROVAL OF MINUTES: Minutes approved by City Council this 18 day of March, 2024.

Alicia Shelley, City Clerk

**CONWAY CITY COUNCIL BUDGET RETREAT
RIVER STREET INN, SAVANNAH, GA
FEBRUARY 29 – MARCH 1, 2024**

THURSDAY, FEBRUARY 29, 2024 – 8:00 A.M.

PRESENT: Mayor Barbara Jo Blain, Mayor Pro Tem Larry White
Council Members: Amanda Butler, William Goldfinch, Julie Hardwick, Beth Helms, Justin Jordan

STAFF: Adam Emrick, City Administrator; Mary Catherine Hyman, Deputy City Administrator; John Rogers, Deputy City Administrator; Allison Williams, Finance Director; June Wood, Public Information Officer; and Alicia Shelley, City Clerk

OTHERS: Hannah Strong Oskin, My Horry News

The following items were discussed during the first day of Council’s annual Budget Retreat:

- General Fund Budget:
 - City Council
 - Human Resources
 - Administration
 - Planning & Development
 - Technology Services
 - Finance
 - Police
 - Court
 - Fire
 - Construction Services
 - Public Works

Budget Retreat recessed for lunch in the meeting room.

The Budget Retreat continued.

Motion: Goldfinch made a motion, seconded by Jordan, to go into Executive Session for Discussion of Potential Acquisition of Property for recreational purposes. [pursuant to SC Code §30-4-70 (A) (2)]. **Vote:** Unanimous. Motion carried.

Motion: Helms made a motion, seconded by Blain to come out of executive session. **Vote:** Unanimous. Motion carried.

No vote was taken, no actions were taken.

The Retreat continued:

- General Fund Budget:
 - Vehicle Maintenance
 - Hospitality & Beautification
 - Solid Waste
 - Recreation
- Street and Drainage Fund Budget
- Stormwater Fund Budget
- Public Utilities Fund Budget
- Accommodations Tax Fund Budget
- Hospitality Tax Fund Budget
- Planning Discussion for FY 2024-2025

Council members recessed the meeting until 8:00 a.m. on Friday, March 1, 2024.

FRIDAY, MARCH 1, 2024 – 8:00 A.M.

PRESENT: Mayor Barbara Jo Blain, Mayor Pro Tem Larry White

Council Members: Amanda Butler, William Goldfinch, Julie Hardwick, Beth Helms, Justin Jordan

STAFF: Adam Emrick, City Administrator; Mary Catherine Hyman, Deputy City Administrator; John Rogers, Deputy City Administrator; Allison Williams, Finance Director; June Wood, Public Information Officer; and Alicia Shelley, City Clerk

OTHERS: Hannah Strong Oskin, My Horry News

Motion: Blain made a motion, seconded by Helms, to go into Executive Session for the following: (1) Update on Potential Litigation regarding uncompleted construction work/repairs from Phase 1 of the Underground Utility Construction on Fourth Avenue. [pursuant to SC Code §30-4-70 (A) (2)]; (2) Update on Potential Contract for Riverfront Development Public/Private Partnership. [pursuant to SC Code §30-4-70 (A) (2)]; (3) Update on Potential Litigation regarding the Unilateral Cancellation of a Contract with the City of Conway. [pursuant to SC Code §30-4-70 (A) (2)]; (4) Update on Measures taken by the City of Conway related to the Internal and External Security Measures. [pursuant to SC Code §30-4-70 (A) (3)]; (5) Discussion of Potential Acquisition of Property in the Crabtree Swamp Area. [pursuant to SC Code §30-4-70 (A) (2)]; (6) Discussion of the Potential Contract and Acquisition of Property in Downtown Conway. [pursuant to SC Code §30-4-70 (A) (2)]; and (7) Discussion of an Appeal of a Planning Commission Decision. [pursuant to SC Code §30-4-70 (A) (2)]. **Vote:** Unanimous. Motion carried.

Motion: Helms made a motion, seconded by Blain to come out of executive session. **Vote:** Unanimous. Motion carried.

No vote was taken, no actions were taken.

The Planning Discussion for FY 2024-2025 continued.

Motion: Blain made a motion, seconded by Hardwick to adjourn the Budget Retreat. **Vote:** Unanimous. Motion carried.

APPROVAL OF MINUTES: Minutes approved by City Council this ____ day of _____, 2024.

Alicia Shelley, City Clerk

DATE: MARCH 18, 2024
ITEM: V.A.

Presentation of Longevity Awards – February 2024 – 5 Years: Corina Goodson, Hospitality and Beautification; 10 Years: Christopher Price, Fire

DATE: MARCH 18, 2024
ITEM: V.B.

Presentation of Public Safety Employee of the Month for March 2024

DATE: MARCH 18, 2024

ITEM: VI.

ISSUE:

First Reading and Public Hearing of Ordinance #ZA2024-04-15 (A), of a request to amend the City's Future Land Use Map (FLUM) of the *City of Conway Comprehensive Plan*, relative to property located on Sixth Ave (PIN 338-13-03-0006), consisting of approximately 0.31 acres, from the Low/Medium Density Residential (R-1) zoning district to the Professional (P) zoning district.

BACKGROUND:

The South Carolina Planning Enabling Act of 1994 defines the Comprehensive Plan adoption process for all jurisdictions in South Carolina. This is to ensure consistency with the public hearing and revision process for Comprehensive Plans. *Section 6-29-510* of the SC Code of Laws addresses re-evaluation of the Comprehensive Plan, stating that the "*local planning commission shall develop and maintain a planning process which will result in the systematic preparation and continual re-evaluation and updating of those elements considered critical, necessary, and desirable to guide the development and redevelopment of its area of jurisdiction.*"

Since updating the Future Land Use Map of the Comprehensive Plan for the City in 2019, staff will occasionally review annexation and/or rezoning requests for zones that don't match the zone envisioned in the current Future Land Use Map (2019-2029). When a request is approved that is out of alignment with the Future Land Use Map of the *Comprehensive Plan*, the map must be updated to reflect this change.

In July 2021, Council passed an ordinance providing for a method by which the *Comprehensive Plan*, particularly the Future Land Use map, may be amended. *Section 13.1.17 (E)* of the UDO states that a proposed amendment to the Comprehensive Plan (the entire document or singular elements) may be initiated by the City of Conway City Council, Planning Commission, Board of Zoning Appeals, Zoning Administrator, or Planning Director.

In the case of PIN 338-13-03-0006, currently zoned City of Conway Low/Medium Density Residential (R-1), the city's Future Land Use Map (2019-2029) shows the entire property as Low/Medium Density Residential (R-1). The property is currently vacant and is directly behind the old Barker's gas station at the corner of Main St and Sixth Ave that is proposed to be renovated to a Sinclair's gas station and convenience station (*zoned Neighborhood Commercial-NC*). The applicants have not disclosed their intentions or reasoning for the rezoning request as it is not a requirement.

The applicant is requesting to rezone the subject property to the Professional (P) district. If the rezoning is successful, any use permitted in the Professional district would be allowed on this property. There are two

other properties abutting the subject property that are currently zoned Professional that front on Main Street.

Per *Section 3.2.7* of the UDO, the intent of the Professional (P) district is to *accommodate office, institutional, and residential uses in areas whose character is neither exclusively business nor residential in nature. This district is intended to establish areas that provide professional services to the public, which do not materially detract from nearby residential areas. More specifically, this district should serve as a transitional zone between more intensive commercial areas and residential areas. This district is not intended for businesses that engage in retail sales.*

SURROUNDING USES / ZONING DISTRICTS:

Surrounding properties are currently zoned R-1, NC, and P, and uses include residential homes, office space and a proposed gas station and convenience store.

CITY OF CONWAY COMPREHENSIVE PLAN:

The *CURRENT* future land use map of the *Comprehensive Plan* identifies the entire parcel as being Low/Medium Density Residential (R-1).

CITY COUNCIL:

City Council discussed the request at their Budget Retreat last month.

PLANNING COMMISSION:

Planning Commission held the required public hearing at their March 7th meeting, and recommended approval of the request. There was no public input on the request.

STAFF RECOMMENDATION:

Staff recommends approval of **Ordinance #ZA2024-04-15 (A)** amending the City’s Future Land Use Map for the subject property.

ATTACHMENTS:

Current and proposed Future Land Use Map

ORDINANCE #ZA2024-04-15 (A)

AN ORDINANCE TO AMEND THE FUTURE LAND USE MAP OF THE CITY OF CONWAY COMPREHENSIVE PLAN (2035) FOR PIN 383-13-03-0006 FROM THE LOW/MEDIUM DENSITY RESIDENTIAL (R-1) DISTRICT TO THE PROFESSIONAL (P) DISTRICT.

- WHEREAS,** Pursuant to *Title 6, Chapter 29* of the Code of Laws of South Carolina 1976, as Amended known as the “South Carolina Local Government Comprehensive Planning Enabling Act of 1994” enabled the City of Conway to adopt the *Unified Development Ordinance (UDO)* of the City of Conway, South Carolina; and
- WHEREAS,** *Article 13, Section 13.1.7* of the *UDO* provides that the regulations, restrictions, and boundaries set forth in said Ordinance may from time be amended, supplemented, changed, or repealed in accordance with S.C. State Code § 6-29-760; and
- WHEREAS,** the City of Conway has adopted land use and comprehensive plans for nearly 40 years, and the City’s Future Land Use Map of the Land Use Element of the Comprehensive Plan was adopted in 2019; and
- WHEREAS,** procedures for adoption and amendments to the comprehensive plan were defined within the City of Conway Code of Ordinances in 2021; and
- WHEREAS,** the property owner has requested that the Future Land Use Map of the Comprehensive Plan be amended relative to PIN 383-13-03-0006; and
- WHEREAS,** prior to adoption or amendment of the Comprehensive Plan, a public hearing shall be held after no less than 30 days public notice has been placed in a newspaper of general circulation; and
- WHEREAS,** the City of Conway Planning Commission reviewed the amendment to the Future Land Use Map at its March 7, 2024 meeting and recommended approval to City Council; and
- WHEREAS,** notice of consideration of the amendment to the Future Land Use Map was placed in the Horry Independent Newspaper on February 15, 2024 for consideration (and public hearing) at the March 18, 2024 meeting of City Council; and
- WHEREAS,** it has been determined that the Future Land Use map of the *City of Conway Comprehensive Plan*, relative to PIN 383-13-03-0006, should be amended to ensure that the Comprehensive Plan is consistent with the conditions in the City. Therefore, be it
- ORDAINED** by the City Council of the City of Conway, in Council duly assembled, that the *City of Conway Comprehensive Plan’s* Future Land Use map be amended *as attached hereto*; and be it further
- ORDAINED,** that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

EFFECTIVE DATE: This ordinance shall become effective upon final reading.

RATIFIED BY CITY COUNCIL, duly assembled, this _____ day of _____, 2024.

Barbara Jo Blain, Mayor

Larry A. White, Mayor Pro Tem

Amanda Butler, Council Member

William M. Goldfinch IV, Council Member

Julie Ann Hardwick, Council Member

Beth Helms, Council Member

Justin D. Jordan, Council Member

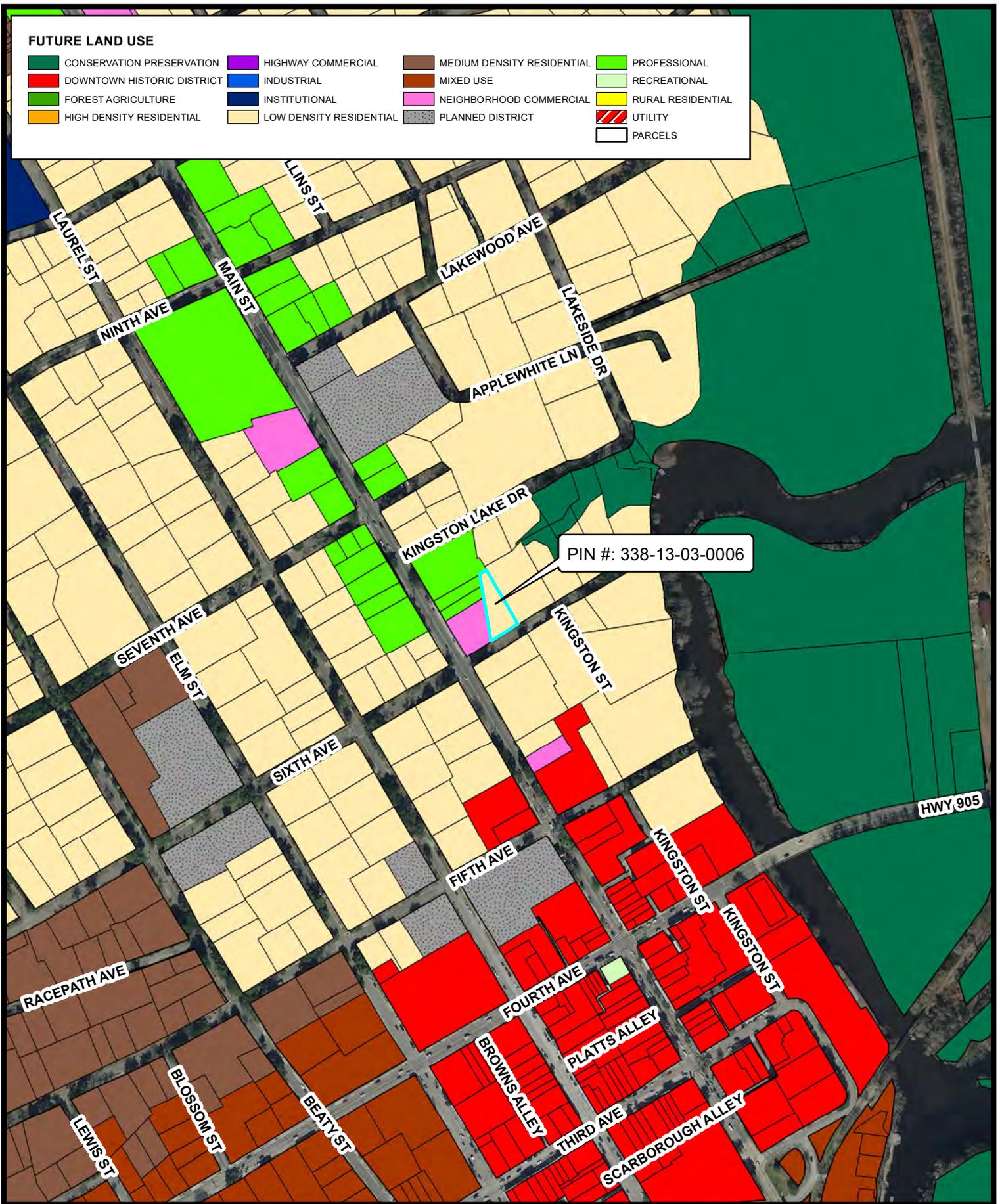
ATTEST: Alicia Shelley, City Clerk

First Reading: _____

Final Reading: _____

FUTURE LAND USE

- | | | | |
|----------------------------|-------------------------|----------------------------|-------------------|
| CONSERVATION PRESERVATION | HIGHWAY COMMERCIAL | MEDIUM DENSITY RESIDENTIAL | PROFESSIONAL |
| DOWNTOWN HISTORIC DISTRICT | INDUSTRIAL | MIXED USE | RECREATIONAL |
| FOREST AGRICULTURE | INSTITUTIONAL | NEIGHBORHOOD COMMERCIAL | RURAL RESIDENTIAL |
| HIGH DENSITY RESIDENTIAL | LOW DENSITY RESIDENTIAL | PLANNED DISTRICT | UTILITY |
| | | | PARCELS |



Disclaimer: This map is a graphic representation only. It is NOT a survey. All efforts have been made to ensure its accuracy. However, the City of Conway disclaims all responsibility & liability for the use of this map.

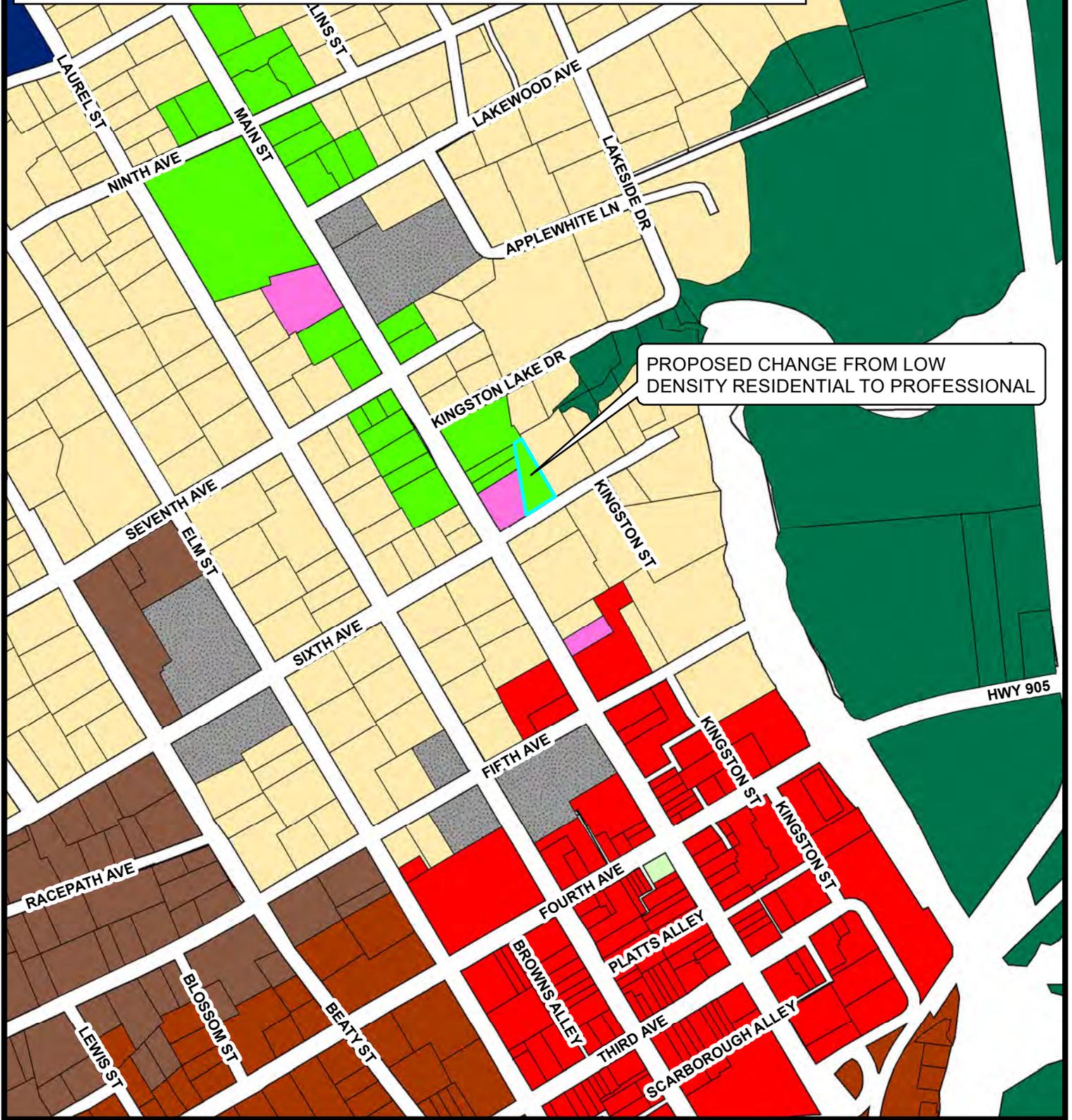


PIN #: 338-13-03-0006
 TMS #: 137-02-19-002
 SIXTH AVE
 (P24-0031)



FUTURE LAND USE

- | | | | |
|----------------------------|-------------------------|----------------------------|-------------------|
| CONSERVATION PRESERVATION | HIGHWAY COMMERCIAL | MEDIUM DENSITY RESIDENTIAL | PROFESSIONAL |
| DOWNTOWN HISTORIC DISTRICT | INDUSTRIAL | MIXED USE | RECREATIONAL |
| FOREST AGRICULTURE | INSTITUTIONAL | NEIGHBORHOOD COMMERCIAL | RURAL RESIDENTIAL |
| HIGH DENSITY RESIDENTIAL | LOW DENSITY RESIDENTIAL | PLANNED DISTRICT | UTILITY |
| | | | PARCELS |



PROPOSED CHANGE FROM LOW DENSITY RESIDENTIAL TO PROFESSIONAL



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PROPOSED AMENDMENT TO FUTURE LAND USE MAP FOR PIN #: 338-13-03-0006

SIXTH AVE
(P24-0031)



DATE: MARCH 18, 2024

ITEM: VII.

ISSUE:

First Reading of Ordinance #ZA2024-04-15 (B), of a request to rezone approximately 0.31 acres of property located on Sixth Ave from the Low/Medium Density Residential (R-1) district to the Professional (P) district (PIN 338-13-03-0006).

BACKGROUND:

On February 5, 2024, the applicant submitted a rezoning application for the subject property, located on Sixth Ave. The property is currently zoned Low/Medium-Density Residential (R-1). The property is currently vacant and is directly behind the old Barker's gas station at the corner of Main St and Sixth Ave that is proposed to be renovated to a Sinclair's gas and convenience station (*zoned Neighborhood Commercial – NC*). The applicant has stated that the intention is to construct a duplex on the property, which is not a permitted residential use in the R-1 district.

The applicant is requesting to rezone the subject property to the Professional (P) district. If the rezoning is successful, any use permitted in the Professional district would be allowed on this property. There are two other properties abutting the subject property that are currently zoned Professional that front on Main Street.

Per *Section 3.2.7* of the UDO, the intent of the Professional (P) district is to *accommodate office, institutional, and residential uses in areas whose character is neither exclusively business nor residential in nature. This district is intended to establish areas that provide professional services to the public, which do not materially detract from nearby residential areas. More specifically, this district should serve as a transitional zone between more intensive commercial areas and residential areas. This district is not intended for businesses that engage in retail sales.*

SURROUNDING USES / ZONING DISTRICTS:

Surrounding properties are currently zoned R-1, NC, and P, and uses include residential homes, office space and a proposed gas station and convenience store.

CITY OF CONWAY COMPREHENSIVE PLAN:

The future land use map of the *Comprehensive Plan* currently identifies the property as Low/Medium-Density Residential (R-1); however, accompanied with this request is also a request to amend the future land use map to the Professional (P) district.

Per *Section 3.2.3* of the UDO, the intent of the R-1 district is *to provide for the preservation and*

expansion of areas for low to medium density, detached single-family residential development in the City of Conway. The district shall present a relatively spacious character, promote quiet, livable neighborhoods, and prohibit uses that are incompatible with the residential nature of the surrounding area.

CITY COUNCIL:

City Council discussed this request at the Budget Retreat last month.

PLANNING COMMISSION:

Planning Commission (PC) held the required public hearing at their March 7th meeting, and recommended approval of the request. There was no public input on the request at the PC meeting.

STAFF RECOMMENDATION:

Staff recommends approval of **Ordinance #ZA2024-04-15 (B)** rezoning the subject property to the Professional (P) district.

ATTACHMENTS:

Application;

GIS Maps

ORDINANCE #ZA2024-04-15 (B)

**AN ORDINANCE TO REZONE APPROXIMATELY 0.31 ACRES OF PROPERTY
LOCATED ON SIXTH AVE (PIN 383-13-03-0006) FROM THE CITY OF
LOW/MEDIUM-DENSITY RESIDENTIAL (R-1) DISTRICT TO THE CITY OF
CONWAY PROFESSIONAL (P) DISTRICT.**

WHEREAS, pursuant to Title 6, Chapter 29 of the Code of Laws of South Carolina, the City of Conway enacted the Zoning Ordinance of the City of Conway, South Carolina; and

WHEREAS, Article 13, Section 13.1.7 of the City of Conway Unified Development Ordinance (UDO) provides that regulations, restrictions, and boundaries set forth in the UDO may be amended, supplemented, changed, or repealed in accordance with S.C. Code §6-29-760; and

WHEREAS, a petition has been submitted to rezone approximately 0.31 acres located on Sixth Ave (PIN 383-13-03-0006) from the City of Conway Low/Medium-Density Residential (R-1) district to the City of Conway Professional (P) district; and

WHEREAS, the Planning Commission of the City of Conway, on March 7, 2024, held the required public hearing to discuss the request to rezone from Low/Medium-Density Residential (R-1) to Professional (P), and made their recommendation; and

WHEREAS, City Council determined that it is in the best interest of the health, safety, and general welfare of the City of Conway and its citizens to approve the subject rezoning petition as presented. Therefore, be it

ORDAINED, by Conway City Council, in Council duly assembled, that the zoning boundaries of the Official Map of the City of Conway, together with explanatory matter herein, be revised as follows:

Rezone approximately 0.31 acres located on Sixth Ave (PIN 383-13-03-0006) from the Low/Medium-Density Residential (R-1) district to the Professional (P) district; and be it further

ORDAINED, that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

EFFECTIVE DATE: This Ordinance shall become effective upon final reading.

RATIFIED BY CITY COUNCIL, duly assembled, this ____ day of _____, 2024.

Barbara Jo Blain, Mayor

Larry A. White, Mayor Pro Tem

Amanda Butler, Council Member

William M. Goldfinch IV, Council Member

Julie Ann Hardwick, Council Member

Beth Helms, Council Member

Justin D. Jordan, Council Member

ATTEST: Alicia Shelley, City Clerk

First Reading: _____

Final Reading: _____

Legend

 PARCELS



PIN #: 338-13-03-0006



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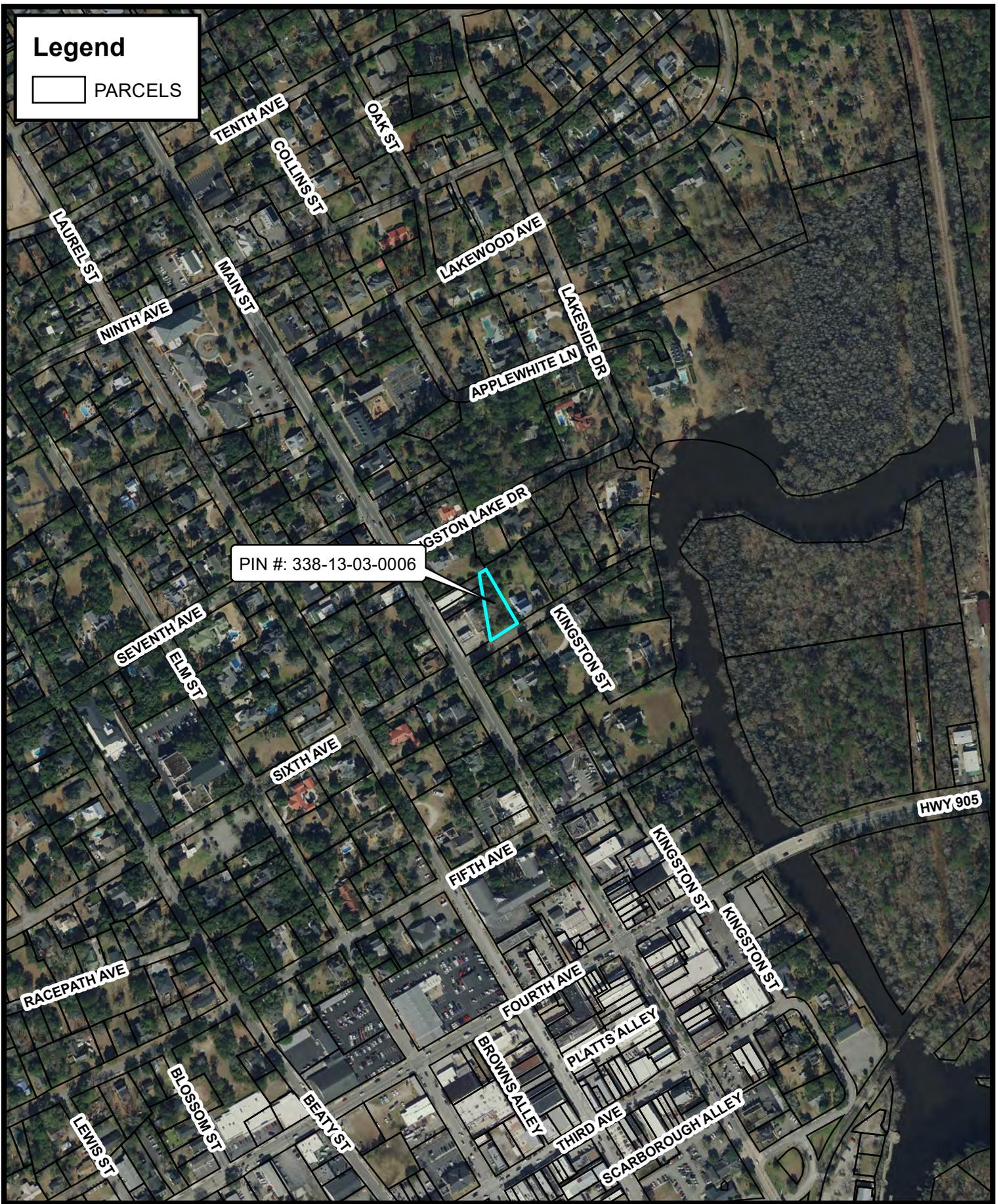


PIN #: 338-13-03-0006
TMS #: 137-02-19-002
SIXTH AVE
(P24-0031)



Legend

▭ PARCELS



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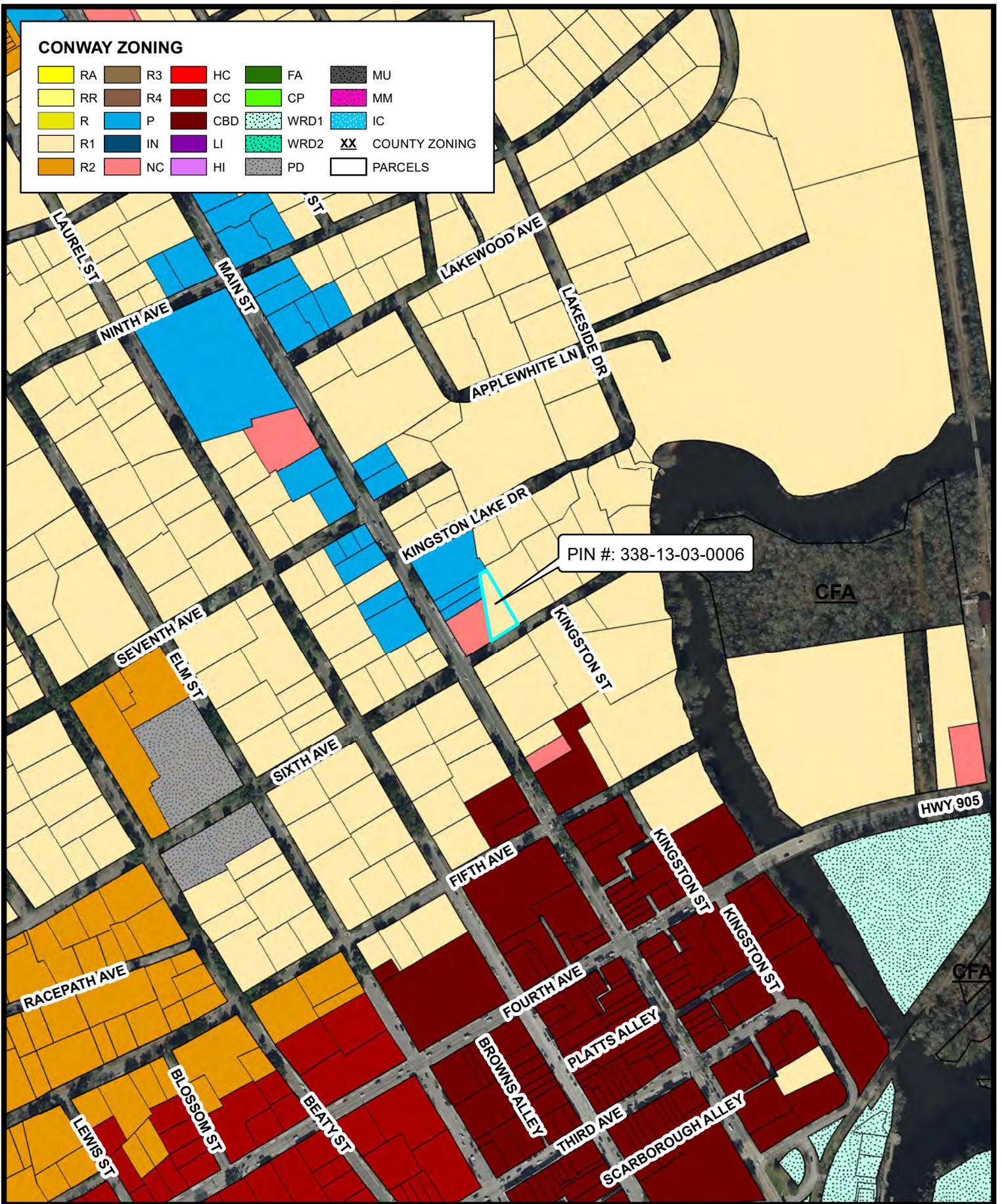


PIN #: 338-13-03-0006
TMS #: 137-02-19-002
SIXTH AVE
(P24-0031)



CONWAY ZONING

RA	R3	HC	FA	MU
RR	R4	CC	CP	MM
R	P	CBD	WRD1	IC
R1	IN	LI	WRD2	XX COUNTY ZONING
R2	NC	HI	PD	PARCELS



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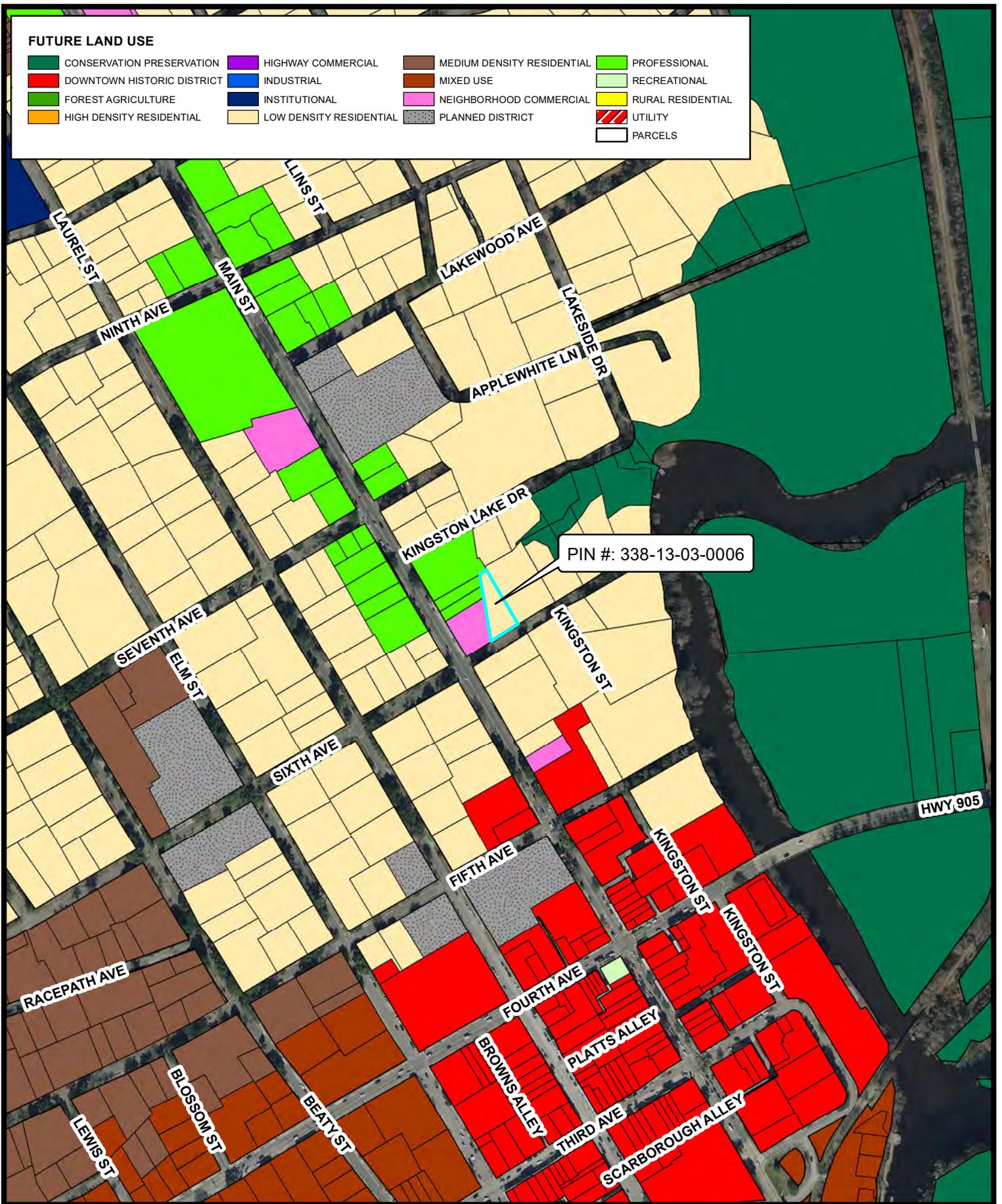


PIN #: 338-13-03-0006
 TMS #: 137-02-19-002
 SIXTH AVE
 (P24-0031)



FUTURE LAND USE

- | | | | |
|----------------------------|-------------------------|----------------------------|-------------------|
| CONSERVATION PRESERVATION | HIGHWAY COMMERCIAL | MEDIUM DENSITY RESIDENTIAL | PROFESSIONAL |
| DOWNTOWN HISTORIC DISTRICT | INDUSTRIAL | MIXED USE | RECREATIONAL |
| FOREST AGRICULTURE | INSTITUTIONAL | NEIGHBORHOOD COMMERCIAL | RURAL RESIDENTIAL |
| HIGH DENSITY RESIDENTIAL | LOW DENSITY RESIDENTIAL | PLANNED DISTRICT | UTILITY |
| | | | PARCELS |



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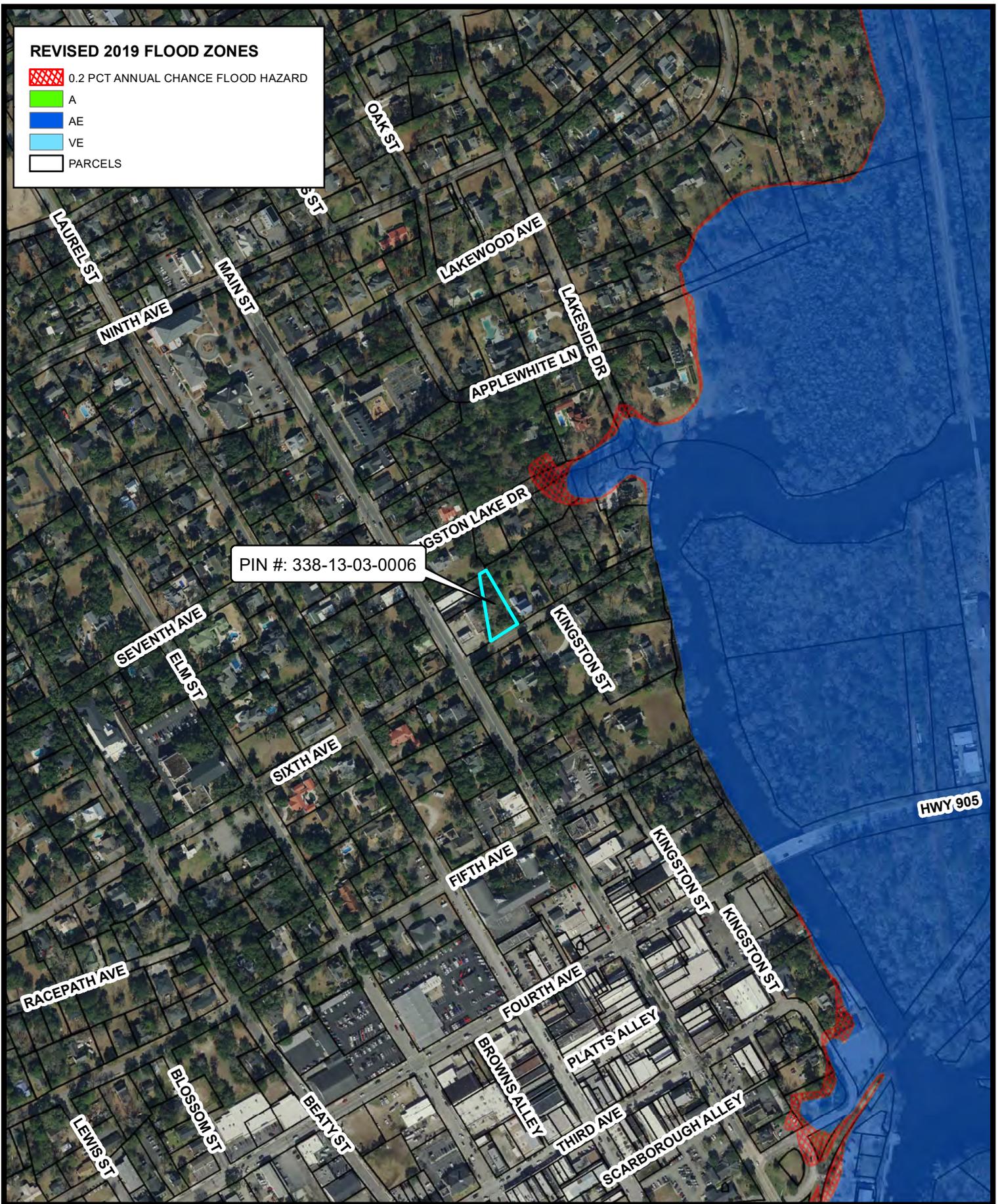


PIN #: 338-13-03-0006
 TMS #: 137-02-19-002
 SIXTH AVE
 (P24-0031)



REVISED 2019 FLOOD ZONES

-  0.2 PCT ANNUAL CHANCE FLOOD HAZARD
-  A
-  AE
-  VE
-  PARCELS



PIN #: 338-13-03-0006



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PIN #: 338-13-03-0006
 TMS #: 137-02-19-002
 SIXTH AVE
 (P24-0031)





Zoning Map Amendment Application

Incomplete applications will not be accepted.

Staff Use Only
Received: _____
BS&A #: _____

City of Conway Planning Department
196 Laurel Street, 29526

Phone: (843) 488-9888
Conway, South Carolina

www.cityofconway.com

Notice

All zoning map amendments shall follow the procedures set forth in Section 13.1.7 of the City of Conway Unified Development Ordinance. Amendments to the Official Zoning Map shall be initiated by members of City Council, the Planning Commission, the Planning Director, or owner(s) of the subject property. In order to partially defray the administrative cost of zoning map amendments, the applicant shall pay a filing fee to the City of Conway in the amount of \$250.00 at the time this application is submitted. Planned Development rezonings are \$2,500.00 and Planned Development Amendments are \$500.00, and due at the time of submission. A plat of the property to be rezoned may be required with this application.

PHYSICAL ADDRESS OF PROPERTY: 6th Avenue FEE PAID YES NO

AREA OF SUBJECT PROPERTY (ACREAGE): 0.31 PIN: 33813030006

CURRENT ZONING CLASSIFICATION: R1

COMPREHENSIVE PLAN 2035 FUTURE LAND USE: R1 - Requesting a future land use amendment

REQUESTED ZONING CLASSIFICATION: Professional

NAME OF PROPERTY OWNER(S):

TRUETT'S HOLDING CO LLC PHONE # 8436029319

PHONE # _____

MAILING ADDRESS OF PROPERTY OWNER(S):

190 Rodeo Dr, Myrtle Beach, SC 29579

I (we) the owner(s) do hereby certify that all information presented in this Zoning Map Amendment Application is correct.


PROPERTY OWNER'S SIGNATURE(S)

2-5-2024
DATE

PROPERTY OWNER'S SIGNATURE(S)

DATE

THE APPLICANT OR A REPRESENTATIVE MUST BE PRESENT AT THE MEETING.

DATE: MARCH 18, 2024

ITEM: VIII.A.

ISSUE:

Approval of a name for a new subdivision located on Collins Jollie Rd, called “*Maple Grove*” (PIN 295-00-00-0037).

BACKGROUND:

The proposed development is identified as Tracts E, F, and G on the Collins Jollie Conservation Subdivision Conceptual Master Plan. The preliminary plans call for this portion of the overall development to consist of a total of 512 single-family lots and 180 duplex/single-family attached units, for a combined total of 692 lots/units. The applicant, Thomas & Hutton, requests to name the proposed subdivision “*Maple Grove*” upon plan approval (PIN 295-00-00-0037).

According to *Section 10.3.18* of the *City of Conway Unified Development Ordinance (UDO)*, “all subdivision names must be reviewed and adopted by Conway City Council.”

RECOMMENDATION:

Approve “*Maple Grove*” as the name of the proposed development as requested by the applicant.

SITE SUMMARY

TOTAL PARCEL PIN 295-00-00-0010
 TOTAL ACREAGE ±809.36 AC (±536.00 AC UPLAND / ±273.36 AC WETLAND)
 CURRENT ZONING R1
 PROPOSED ZONING* CONSERVATION SUBDIVISION
 PROPOSED USE SINGLE-FAMILY DETACHED & SINGLE-FAMILY ATTACHED

JURISDICTION CITY OF CONWAY, SOUTH CAROLINA

CURRENT OWNER COLLINS JOLLY HOLDING CO LLC
 4605 OLEANDER DR #B
 MYRTLE BEACH, SC 29577

DEVELOPER N/A

NET BUILDABLE ACREAGE ±300.16 AC
 536.00 UPLAND AC x 0.80 (TO ACCOUNT FOR 20% INFRASTRUCTURE) = 428.80 AC
 428.80 AC x 0.70 (TO ACCOUNT FOR AN ADDITIONAL 30% OPEN SPACE) = 300.16 AC

*NOTE: CONSERVATION SUBDIVISION IS ALLOWED BY-RIGHT UNDER THE R1 ZONING DISTRICT.

R1 ZONING REQUIREMENTS

ALLOWED USE SINGLE-FAMILY DETACHED
 LOT SIZE 7,500 SF (MIN)
 LOT WIDTH 75' (MIN)
 LOT DEPTH 100' (MIN)

FRONT SETBACK 20'
 SIDE SETBACK 10'
 REAR SETBACK 20'

BUILDING HEIGHT 40' (MAX)

ALLOWED DENSITY* 1,743 UNITS (MAX)

*NOTE: ALLOWED DENSITY IS CALCULATED AS NET BUILDABLE ACREAGE DIVIDED BY LOT SIZE.

CONSERVATION SUBDIVISION REQUIREMENTS

ALLOWED USE SINGLE-FAMILY DETACHED
 SINGLE-FAMILY ATTACHED (TOWNHOMES)
 LOT SIZE 6,000 SF (MIN)
 LOT WIDTH 60' (MIN)
 LOT DEPTH 100' (MIN)

FRONT SETBACK 20'
 SIDE SETBACK 10'
 REAR SETBACK 15'

BUILDING HEIGHT 40' (MAX)

ALLOWED DENSITY* 2,789 UNITS (MAX)

*NOTE: ALLOWED DENSITY SHALL NOT EXCEED 1.6 TIMES THE ALLOWED DENSITY OF THE UNDERLYING ZONING. (1.6 x 1,743 = 2,789)

PROTECTED BUFFERS 100' (MIN) FROM ADJACENT RIGHTS-OF-WAY
 50' (MIN) FROM ADJACENT TRACT BOUNDARIES

DEVELOPMENT INCENTIVES*

- PROVISION: 30' BUFFER AROUND ALL RIVERS / WETLANDS
 INCENTIVE: 1 ADDITIONAL UNIT PER ACRE OF BUFFER AREA PROVIDED
- PROVISION: MULTI-USE TRAILS / GREENWAYS THAT CONNECT NEIGHBORHOODS
 INCENTIVE: 0' SIDE YARD SETBACK

*ADDITIONAL INCENTIVES ARE AVAILABLE PER THE ORDINANCE.

PROPOSED DEVELOPMENT

AREA	UNIT TYPE	UNIT SIZE	UNIT TOTAL
A*	SINGLE-FAMILY DETACHED	62' x 120'	215
B	SINGLE-FAMILY DETACHED	62' x 120'	084
C	SINGLE-FAMILY DETACHED	**	039
D	SINGLE-FAMILY DETACHED	62' x 120'	185
E	SINGLE-FAMILY DETACHED	62' x 120'	220
F	SINGLE-FAMILY DETACHED	62' x 120'	289
G	SINGLE-FAMILY ATTACHED	**	175
H	SINGLE-FAMILY DETACHED	62' x 120'	111
I	SINGLE-FAMILY DETACHED	62' x 120'	015
TOTAL DENSITY			1,333

*AREA "A" REFLECTS WETLAND SURVEY INFORMATION AS DONE BY ROBERT WARNER & ASSOCIATES DATED 9/26/2019.
 ALL OTHER AREAS SHALL REQUIRE UPDATED WETLAND LETTERS PRIOR TO DEVELOPMENT.

**VARIOUS SINGLE-FAMILY ATTACHED (TOWNHOMES) UNITS

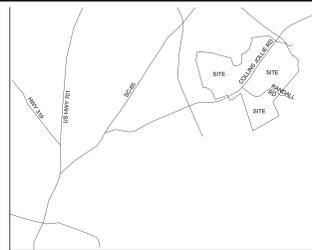
LEGEND

49.6 AC	OPEN SPACE * (Ponds with docks/piers/fountain amenities)(set open space)	
312.3 AC	PRIMARY CONSERVATION AREAS * (Wetlands and upland buffers)	
165.6 AC	SECONDARY CONSERVATION AREAS * (Soft path installation alongside proposed ponds) (20' separation and soft paths between back to back lots)	
5,093 SF	SOFT PATHS * (10' wide)	
123	LOTS NOT ABUTTING CONS. AREA (1333 * 0.25 = 333 allowed)	

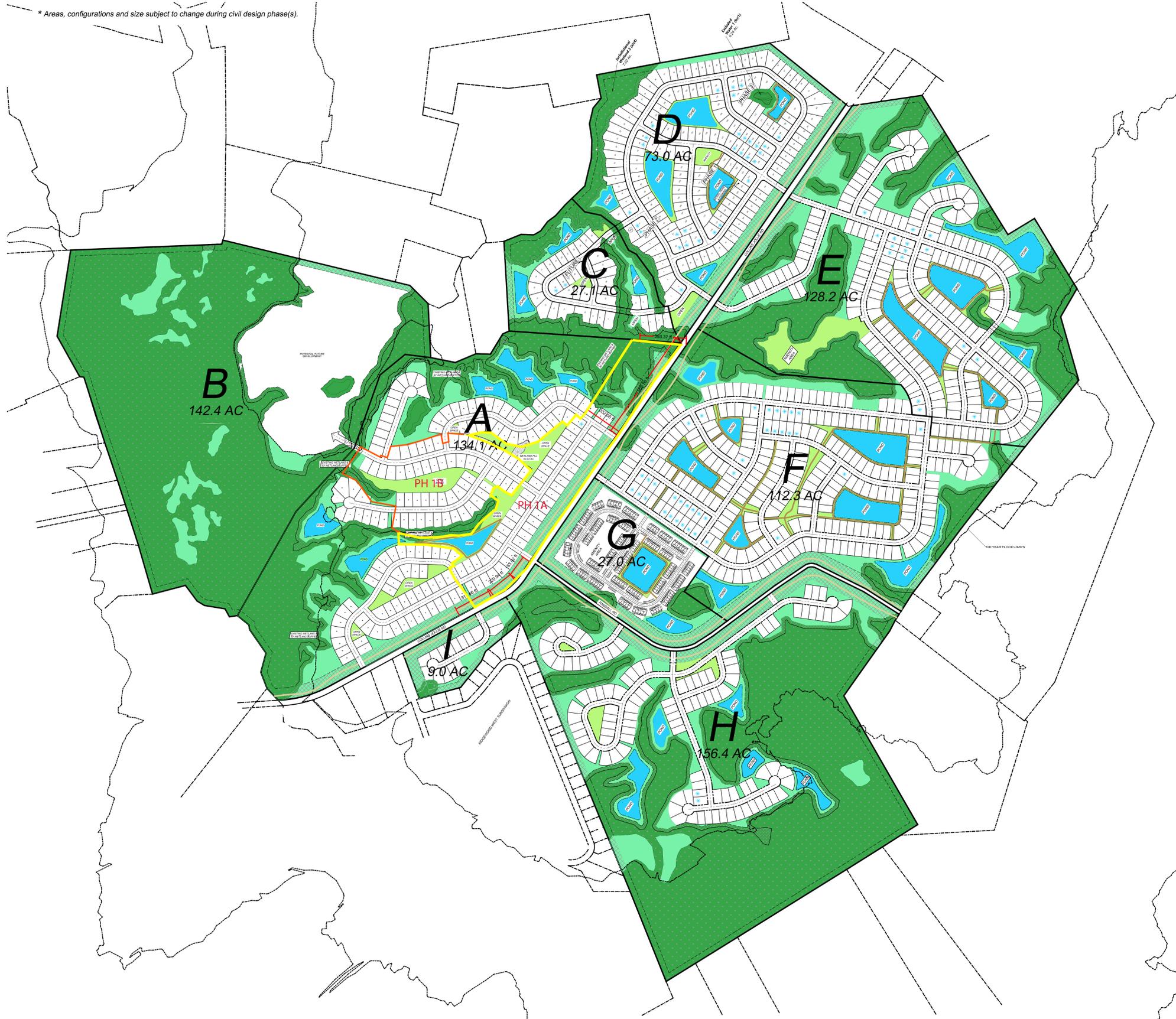
* Areas, configurations and size subject to change during civil design phase(s).

OPEN SPACE MATRIX SUMMARY

	OPEN SPACE REQUIREMENT: 30% OF NET BUILDABLE AREA (300.16 AC * 0.3 = ±90 AC)			
	ACTIVE USE AREA	PASSIVE USE AREA	TOTAL ACRES	WATER SURFACE PERCT.
PHASE A	11.32	26.91	38.23	1%
PHASE B	NA	NA		0%
PHASE C	0.47	3.44	3.91	0%
PHASE D	1.70	8.60	10.50	10%
PHASE E	12.51	22.28	34.79	22%
PHASE F	15.58	13.88	29.46	32%
PHASE G	3.50	6.15	9.65	27%
PHASE H	4.98	23.09	28.07	13%
PHASE I	0.00	4.37	4.37	0%
TOTAL	50.060000	108.920000	158.980000	12%



VICINITY MAP



CONSULTING ENGINEERS, SURVEYORS, PLANNERS,
 LANDSCAPE ARCHITECTS & ENVIRONMENTALISTS
 1298 Professional Dr., Myrtle Beach, SC 29577
 Phone: (843) 992-3000 Fax: (843) 992-3210

SCALE
 0 150 300'

NO.	DATE	REVISION / DESCRIPTION
1	5/15/2019	ISSUE FOR PERMIT
2	5/15/2019	REVISED PER STAFF COMMENTS
3	5/15/2019	REVISED PER STAFF COMMENTS
4	5/15/2019	REVISED PER STAFF COMMENTS

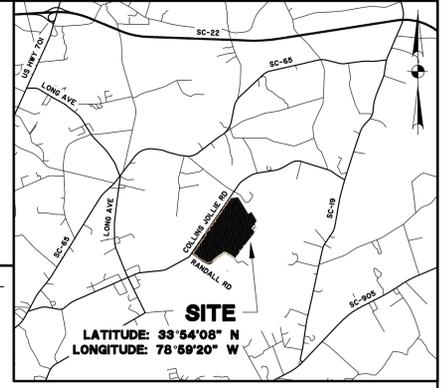
DESIGNED BY: JLV
 DRAWN BY: JLV
 APPROV BY: JLV
 PROJECT NO.: 1819

1

FILE NO.:

CONSERVATION SUBDIVISION ZONING PLAN
 COLLINS JOLLY TRACT
 CITY OF CONWAY, SOUTH CAROLINA
 PREPARED FOR: COLLINS JOLLY HOLDING CO LLC

NOTE: PLAN IS CONCEPTUAL IN NATURE & SUBJECT TO REVISION. PLAN SHOULD NOT BE USED AS A CONSTRUCTION DOCUMENT OF ANY KIND. BASE INFORMATION IS NOT GUARANTEED TO BE ACCURATE.



VICINITY MAP
SCALE: 1" = 6000'

DEVELOPMENT SUMMARY

PIN: 295-00-00-0037
OWNER: COLLINS JOLLY HOLDING CO LLC C/O ROBERT S GUYTON PC
CURRENT ZONING: RI
CURRENT LAND USE: UNDEVELOPED
FUTURE LAND USE: CONSERVATION SUBDIVISION

DEVELOPMENT STANDARDS

MINIMUM LOT AREA: 6,000 SQ.FT.
MINIMUM LOT WIDTH: 60 FT.
MINIMUM LOT DEPTH: 100 FT.
MINIMUM FRONT SETBACK: 20 FT.
MINIMUM SIDE SETBACK: 10 FT.
MINIMUM REAR SETBACK: 15 FT.
MAXIMUM BUILDING HEIGHT: 40 FT.

DENSITY

SINGLE-FAMILY (DETACHED): 512
DUPLEX (IN COMMON): 180
TOTAL: 692
PROJECT AREA: 267.63 AC.
DENSITY: 12.6 UNITS/ACRE

FEMA MAP PANEL: 4505C0386K
FLOOD ZONE: X

- NOTES:**
1. WATER AND SEWER PROVIDED BY GRAND STRAND WATER & SEWER AUTHORITY.
 2. PHASES ARE TO BE BUILT AND PLATTED CONSECUTIVELY.
 3. SOFT TRAIL ALIGNMENT IS CONCEPTUAL AND SUBJECT TO CHANGE BASED ON FINAL FIELD SURVEY AND FINAL TRAIL DESIGN.
- PROTECTED BUFFERS:**
- 100' (MIN) FROM ADJACENT RIGHTS-OF-WAY
 - 50' (MIN) FROM ADJACENT TRACT BOUNDARIES

DEVELOPMENT INCENTIVES:

PROVISION: 30' BUFFER AROUND ALL RIVERS/WETLANDS
INCENTIVE: 1 ADDITIONAL UNIT PER ACRE OF BUFFER AREA PROVIDED

PROVISION: MULTI-USE TRAILS/GREENWAYS THAT CONNECT NEIGHBORHOODS
INCENTIVE: 0' SIDE YARD SETBACK



OPEN SPACE (ORIGINAL PLAN)

Parcel	Active	Passive	Total
E	12.51	22.28	34.79
F	15.58	13.88	29.46
Subtotal	28.09	36.16	64.25
G	3.50	6.15	9.65
TOTAL	31.59	42.31	73.90

*Note: Pond area is included in open space total.

OPEN SPACE SUMMARY

Phase	Wetland Area	Open Space Area	Total Area
1	4.47	16.74	21.22
2	2.30	10.32	12.62
3	1.40	4.24	5.63
4	1.39	6.69	8.08
5	0.20	3.86	4.07
6		0.69	0.69
7	2.71	6.28	8.99
8	2.08	7.24	9.32
9	0.52	7.40	7.91
Amenity	2.62	8.60	11.21
Subtotal	17.69	72.05	89.75
10 (Parcel G)	0.92	12.58	13.49
TOTAL	18.61	84.63	103.24

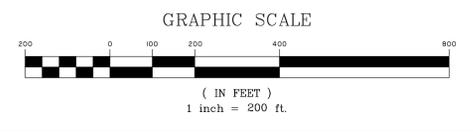
*Note: Pond area not included in open space total.

LEGEND

- WETLAND AREA
- OPEN SPACE AREA INCLUDES:
 - WETLAND BUFFER
 - PERIMETER BUFFER
 - ACTIVE
 - PASSIVE
 - SOFT TRAIL
- * LOTS NOT ABUTTING OPEN SPACE

AREA SUMMARY

Phase	Units	Lot Area	R/W Area	Pond Area	Open Space Area	Wetland Area	Pump Station	TOTAL Area
1	53	10.31	4.15	2.97	16.74	4.47	0.08	38.74
2	60	11.86	3.08	6.33	10.32	2.30		33.89
3	63	11.37	3.22	2.04	4.24	1.40		22.26
4	49	8.78	3.89	4.44	6.69	1.39	0.08	25.27
5	59	10.60	2.91	3.28	3.86	0.20		20.86
6	60	10.64	3.42		0.69			14.75
7	59	10.84	2.97	3.11	6.28	2.71		25.91
8	50	9.15	2.33	2.48	7.24	2.08		23.28
9	59	10.85	2.74	1.98	7.40	0.52		23.48
Amenity		8.60		0.91		2.62		12.13
Subtotal	512	103.00	28.70	27.55	63.46	17.69	0.16	240.57
10 (Parcel G)	180	23.43		2.72		0.92		27.06
TOTAL	692	126.43	28.70	30.27	63.46	18.61	0.16	267.63



Master Plan
Maple Grove
 City of Conway, South Carolina

PREPARED FOR:
 D.R. Horton, Inc.

PREPARED BY:
THOMAS & HUTTON
 611 Burroughs & Chapin Blvd. • Suite 202
 Myrtle Beach, SC 29577 • 843.839.3545
 www.thomasandhutton.com

JOB NO: 31164.0000 DATE: February 1, 2024
 DRAWN: KWL SCALE: 1" = 200'
 REVIEWED: JHR SHEET: 1 of 1

DATE: MARCH 18, 2024
ITEM: VIII.B.

ISSUE:

Request from Coastal Race Productions and Run CRP to host Halloween Hustle – October 19, 2024, from 7:00 a.m. to 10:30 a.m.

BACKGROUND:

Coastal Race Productions and Run CRP will partner with Conway Parks and Recreation to host 3 runs through downtown and surrounding areas. The 3 runs are as follows”

- 10k will start at 7:00 a.m. (see attached map for route)
- 5k will start at 8:30 a.m. (see attached map for route)
- 1 mile will start at 9:30 a.m. (see attached map for route)

Coastal Race Productions is requesting to park their race trailers and box trucks at the end of Elm Street as early as October 2. Portable toilets will be located at 2 water stops (location to be determined).

There is a request for roll carts, police assistance, and fire assistance. There will also be a 10x10 tent used.

The permit holder will host an after party that will include BBQ and a beer garden (if proper paperwork is secured).

Approximately 1,000 participants are expected and 4-6 vendors.

RECOMMENDATION:

Approve the special event permit as presented.



Halloween Hustle Conway SC

October 19 2024

We are very excited and looking forward to hosting a special event in the city of Conway. The Halloween Hustle will consist of 3 distances, a 10K, 5K and 1 Mile PLUS the ability to run all three and complete the challenge. We would plan to start the 10K at 7:00am; the 5K at 8:30am and the 1 Mile at 9:30am. The road race portion would be complete by 10:30 and the after party at 11:00. Attached you will find our application, proposed routes that include turn by turn instructions of all 3 courses and our proposed site plan diagram.

We are well seasoned in handling both road and lane closures in regards to coning and signage but would rely on Conway's Police Department to assist with race morning traffic control.

We have a few special requests:

- The ability to begin parking our Race Trailers and Box Trucks at the end of Elm St beginning as early as Wednesday 10/2.
- The ability to place a portable toilet at 2 water stops. Although we do not know the exact locations of these until the courses are certified we would like the ability to work this out as soon as we are able.
- Host an After Party
 - Serving BBQ (premade off site and served on site)
 - Beer Garden (we will secure ABC permit & Insurance)

With this being our first application with the City of Conway please advise if anything needs to be changed or is missing. We really appreciate the opportunity and look forward to hosting a top notch event in Conway, South Carolina.

Sincerely,

Johnna Terragna
Coastal Race Productions & RunCRP

RECEIVED
11/16/2024



For Office Use Only
Permit Application

- Approved
- Disapproved
- Charges required in the amount of _____

Signature _____

Date _____

SPECIAL EVENT PERMIT APPLICATION

According to the Code of Ordinances of the City of Conway, it is unlawful for any person to hold, manage, conduct, aid, participate in, form, start or carry on any parade or public meeting or assembly or picketing, in or upon any public street, park or other public grounds in the city unless and until a permit to conduct such meeting, assembly, parade or picketing has been obtained. A special event application is also required for events held on private property within the city that may expect a large crowd, impact on the neighborhood and/or city services, or require other permits such as zoning, signage, etc. Charges may apply to each application. The City of Conway, at its discretion, may choose to waive any fees and charges for special events held by bonafide, non-profit organizations.

APPLICATION FOR PERMIT MUST BE FILED NOT LESS THAN 30 DAYS IN ADVANCE OF THE PROPOSED ACTIVITY.

Name of the event: Halloween Hustle

Name of permit holder: Jojo Terragna

Address of permit holder: 620 Castwood Park Rd Unit 20C

City: Sunset Beach State: NC Zip: 28468

Telephone number of permit holder: 910-713-3331 Cell: Same

Are you conducting the activity on behalf of an organization? Yes No

Is your organization a non-profit 501(c)(3) organization? Yes No

Name of organization: Coastal Race Productions + RunCRP

Address of organization: PO Box 6333 Ocean Isle Beach NC 28469

Telephone number of organization: 910-713-3331

What is the purpose of the activity? Road Race with Health/Fitness focus as well as sports tourism

What is the proposed date(s) of the activity? October 19, 2024

What are the proposed times of the activity? 7:00am - 10:30am Race finish 11:00 for

What are the plans for the event? 10K, 5K, 1 Mile with the ability to run all 3 as a challenge.

What is the location or route of the activity? (Please attach any necessary route maps.) Attached

If you are conducting a parade, please attach a map showing the route with the portion of the street(s) and/or sidewalk(s) to be utilized clearly marked.

List any streets which may need to be closed, including specific dates and times of closing and re-opening:

Attached

What is the approximate number of participants?

Estimate 1000 for first year.

What is the approximate number of vendors?

4-6

BUSINESS LICENSE REQUIREMENTS: *Any vendors at this event who do not have 501(c)(3) nonprofit status are required to purchase a business license.*

Will there be any vehicles, water craft, equipment or animals used for the event?
If yes, please explain:

Yes

No

Are you requesting any road blockades? (charges may apply)

Yes

No

If yes, please attach a map showing the locations of any road blockades.

We have our own cones

Are you requesting any police assistance? (charges may apply)

Yes

No

Are you requesting to set up tents or temporary structures? (charges may apply)

Yes

No

If yes, please attach a drawing showing the locations and sizes of all auxiliary structures.

These would be our 10 x 10 pop ups for race morning - site plan attached

Are you requesting any fire/medical standby assistance? (charges may apply)

Yes

No

Will supplementary utility services such as power and water be used in addition to what is available in the area? If yes, describe in detail the specific utilities and location. Any additional utilities must be provided by the applicant.

Yes

No

Have you requested or obtained a permit from any other jurisdiction (city or county) within which the activity shall commence, terminate or occur in part?

Yes

No

How do you plan to remove garbage?

Contact waste mang. for roll out carts.

Will existing restroom facilities be adequate?

Yes

No

If not, describe plans to augment available sanitary facilities:

Portajons 1 per 75 participants - site plan attached.

Please include any additional information that may be useful:

Does any of the following apply to the proposed activity: _____ Fireworks Display _____ Other (live band, band, loudspeakers, sound amplifiers, etc.). Please specify: *DJ-Race announcer*

near start finish line - site plan attached.

ALCOHOL SALES AT SPECIAL EVENT: *Procedures and logistics for serving alcoholic beverages must be submitted with the special event permit application. These should include but are not limited to location, hours of operation, locations with site diagram and security procedures. Consideration will also be given as to whether alcohol sales would create potentially dangerous situations due to the nature of the event. Permission to serve or consume alcohol may be granted by the city as part of the special event permit; however, such service must comply with all South Carolina Alcohol Beverage Control Commission regulations and the City of Conway Special Events Alcohol Control Policy. The City reserves the right to revoke the permit or require the applicant to discontinue alcohol sales whenever the consumption of alcohol by participants becomes excessive or when, over a period of time, participants regularly demonstrate obnoxious, loud, or other inappropriate behavior following events.*

Will alcoholic beverages be served?

Yes No

Will alcoholic beverages be sold? *If yes, SC ABC permit required.*

Yes No

Hard alcohol (liquor) may not be present, possessed, consumed and/or served at any permitted special event. Section 7-2-2 (b) (1) states "The sale of alcohol within the designated area of a special event is limited to beer and wine." Beer and/or wine must be served in opaque paper, plastic or Styrofoam cups.

VENDORS: Please list any vendors, including applicant, for whom you are requesting permission to sell alcohol and the proposed locations for sales.

RumCRP

RESTAURANTS: Please list any restaurants for which you are requesting permission to sell alcohol for public consumption during the special event.

N/A

Times for alcohol to be served: From 7:30am To ~~10:30am~~ 11:00

Event map must show requested designated special event area for alcohol sales/public consumption.

The following does not apply to restaurants:

Have you applied for a South Carolina temporary ABC Permit? Yes No *(not yet)*

Name of insurance company providing general liability with liquor liability insurance for the event naming the City of Conway as additional insured (a copy of the Certificate of Insurance must be provided): Nicholas Hill Insurance Group

ACKNOWLEDGMENT: *I acknowledge that I have read and do fully understand the Special Event Alcohol Control Policy attached to this application and agree to comply with the guidelines.*

Applicant's Signature: Johnna Terrayna Date: 1-16-24



SPECIAL EVENTS ALCOHOL CONTROL POLICY

All event organizers and restaurants are required to be familiar with and follow the guidelines when participating in special events where alcoholic beverages will be permitted. It is understood that responsibility for fully meeting these requirements during an event rests with the event organization and/or restaurant serving alcohol within a designated special event area.

1. Hard alcohol (liquor) may not be present, possessed, consumed and/or served at any permitted special event. *Section 7-2-2 (b) (1) states "The sale of alcohol within the designated area of a special event is limited to beer and wine."*
2. Public consumption of alcohol as authorized by the special event permit shall not begin before the designated event start time. There shall be no open containers of alcohol allowed in the event area before this designated time. The event organizers and all participating restaurants must discontinue alcohol distribution for public consumption within the event area at a minimum of 30 minutes prior to the end of the event. All alcohol must be cleared from the event site at the end of the event.
3. At no other time may alcohol be present, possessed, served, and consumed in the public area. The event organizer is responsible for informing participating restaurants of the event hours for compliance and to make certain that no one leaves restaurant premises with alcohol except during the time of the special event.
4. It is a violation to permit or knowingly allow a person under 21 years of age to purchase or possess or consume liquor, beer or wine. The seller of beer or wine must clearly display signs stating that the purchase or possession of beer or wine by a person under the age of 21 is unlawful.
5. Signs informing participants that alcohol beverages are prohibited on City streets and sidewalks beyond the boundaries of the designated special event area will be posted by the City.
6. No alcohol may be in served in glass containers, cans or bottles; only opaque plastic, paper, or Styrofoam containers will be allowed.
7. It is a violation to sell liquor, beer or wine to an intoxicated person. Any person in an intoxicated condition, even if of legal age, must be denied alcohol.
8. The event organizer shall supply identification wristbands to the vendors and/or participating restaurants at any special event that includes the sale/public consumption of alcoholic beverages. Anyone 21 years of age or older wishing to consume alcohol on public property must be wearing the colored wristband assigned to the special event in order to be served alcohol.

If your event is to be held on property not owned by the sponsoring organization, the property owner must complete the following:

PROPERTY OWNER PERMISSION LETTER

I (we), being the property owner of _____ (address),
give permission for _____ to hold a special event on
my/our property.

Date

Witness

Printed Witness Name

Signature

Address

Telephone Number

INSURANCE REQUIREMENTS FOR SPECIAL EVENTS HELD ON CITY PROPERTY

The event must maintain general liability insurance and, if beer and wine is to be served, liquor liability insurance for the event for which the permit has been obtained. The City of Conway shall be named as an additional insured on the policy with respect to claims arising from the use of property owned or operated by the city and the issuing of the permit by the city. The applicant shall submit a Certificate of Insurance verifying the following minimum coverage and specifically identifying the City of Conway as an additional insured. **Your permit will not be issued if the Certificate of Insurance has not been received prior to event.** The City of Conway must be listed as the "Certificate Holder" on the Certificate of Insurance.

Each Occurrence	1,000,000
Personal Injury	1,000,000
General Aggregate	2,000,000

Application completed by: _____ Contact No.: _____ Date: _____

Special events permits are granted in accordance with the City of Conway Code of Ordinances and in no way imply assumption of liability by the City of Conway. Your organization is fully responsible for complying with all applicable laws and safety procedures. A permit does not authorize you to enter upon private property or to, in any way, hinder or obstruct pedestrian or vehicular traffic. The City of Conway reserves the right to modify the conditions of this permit or to cancel it entirely if it is deemed appropriate.

Please return completed permit application to:

City of Conway Planning Department
Attn: Special Event Permits
P.O. Drawer 1075
Conway, SC 29528-1075

[FOR OFFICE USE ONLY]

Special Event: Halloween Hustle Date(s) October 19 2024

Sponsoring Organization: Coastal Race Prod & Run CRP

Application completed by: Johnna Terragna Contact No.: 910-113-3331 Date: January 16 2024

Recommend approval Recommend disapproval

2/27/2024
Date

Police Department
Fees or charges associated with this event: _____
Special Conditions/Comments: see attached

Police Officers \$40.00/hour per officer

Recommend approval Recommend disapproval

2/22/2024
Date

Fire Department
Fees or charges associated with this event: _____
Special Conditions/Comments: see attached

Fire Inspector/Fire-Rescue Officers \$40.00/hour per officer

Recommend approval Recommend disapproval

2/23/2024
Date

Public Works Department
Fees or charges associated with this event: _____
Special Conditions/Comments: see attached

Residential & Non Residential Street Closure

Barricades \$20.00 each
Public Works Employee \$25.00/hour per employee

RELEASE AND INDEMNIFICATION AGREEMENT
City of Conway

THIS IS A RELEASE OF LIABILITY AND INDEMNIFICATION AGREEMENT. THE SPECIAL EVENTS HOLDER MUST READ CAREFULLY BEFORE SIGNING.

In consideration for being permitted to engage in the following special event on City of Conway property:

River Walk Area; Grass lot for parking (7cen St);
Staging area at end of [unclear], additional parking
area if necessary, Endicott St for staging

Special Event Holder hereby acknowledges, represents, and agrees as follows:

A. We understand that activities associated with the above-described special event are or may be dangerous and do or may involve risks of injury, loss, or damage to us and/or to third parties. We further acknowledge that such risks may include but are not limited to bodily injury, personal injury, sickness, disease, death, and property loss or damage, arising from the following circumstances, among others:

GT (Special Event Holder initial here)

B. If required by this paragraph, we agree to require each participant in our special event to execute a release and indemnification agreement for ourselves and for City of Conway on a form approved by the City of Conway.

GT (Special Event Holder initial here)

C. We agree to procure, keep in force, and pay for special event insurance coverage, from an insurer acceptable to the City of Conway, for the duration of the above referenced event.

GT (Special Event Holder initial here)

D. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby expressly assume all such risks of injury, loss, or damage to us or to any related third party, arising out of or in any way related to the above-described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Conway, its officers, its employees, or by any other cause.

GT (Special Event Holder initial here)

E. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we further hereby exempt, release, and discharge the City of Conway, its officers, and its employees, from any and all claims, demands, and actions for such injury, loss, or damage to us or to any third party, arising out of or in any way related to the above-described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Conway, its officers, its employees, or by any other cause.

GT (Special Event Holder initial here)

F. We further agree to defend, indemnify and hold harmless the City of Conway, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, court costs, and attorneys' fees, including those arising from any third party claim asserted against the City of Conway, its officers, employees, insurers, or self-insurance pool, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any way related to the above-described activities, whether or not caused by our act, omission, negligence, or other fault, or by the act, omission, negligence, or other fault of the City of Conway, its officers, its employees, or by any other cause.

GT (Special Event Holder initial here)

G. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby acknowledge and agree that said agreement extends to all acts, omissions, negligence, or other fault of the City of Conway, its officers, and/or its employees, and that said agreement is intended to be as broad and inclusive as is permitted by the laws of the State of South Carolina. If any portion hereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect.

GT (Special Event Holder initial here)

H. We understand and agree that this **RELEASE AND INDEMNIFICATION AGREEMENT** shall be governed by the laws of the State of South Carolina, and that jurisdiction and venue for any suit or cause of action under this agreement shall lie in the courts.

GT (Special Event Holder initial here)

I. This **RELEASE AND INDEMNIFICATION AGREEMENT** shall be effective as of the date or dates of the applicable Special Event, shall continue in full force until our responsibilities hereunder are fully discharged, and shall be binding upon us, our successors, representatives, heirs, executors, assigns, and transferees.

GT (Special Event Holder initial here)

IN WITNESS THEREOF, this **RELEASE AND INDEMNIFICATION AGREEMENT** is executed by the Special Event Holder, acting by and through the undersigned, who represents that he or she is properly authorized to bind the Special Event Holder hereto.

PRINTED NAME OF SPECIAL EVENT PERMIT HOLDER:

Coastal Race Productions

PRINTED NAME AND TITLE OF PERSON SIGNING ON BEHALF OF SPECIAL EVENTS HOLDER:

NAME: Johnna Terragna TITLE: OWNER / RACE DIRECTOR

SIGNATURE: Johnna Terragna DATE: 1-16-24

FACILITY USE AGREEMENT AND RELEASE/INDEMNIFICATION
City of Conway

A. In consideration for being permitted to use the facilities of the City of Conway, _____

(hereinafter "Applicant") agrees to indemnify and hold harmless, City of Conway its officers, employees, insurers, and SCMIT/SCMIRF Insurance Programs, from and against all liability, claims, and demands, which are incurred, made, or brought by any person or entity, on account of damage, loss, or injury, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with the use of the facilities, whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the part of the City of Conway, its officers, or its employees, or from any other cause whatsoever.

B. By signing below, Applicant agrees that, in the event of any damage, loss, or injury to the facilities or to any property or equipment therein, the City of Conway may require reimbursement for the full amount of such damage, loss, or injury and all costs associated therewith upon billing by City of Conway.

C. In addition, in consideration for being permitting to use the facilities, Applicant, on behalf of itself, and its officers, employees, members, and invitees, hereby expressly exempts and releases the City of Conway, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, or death, that Applicant may incur as a result of such use, whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the part of the City of Conway, its officers, or its employees, or from any other cause whatsoever.

Coastal Race Productions
NAME OF PERSON/ORGANIZATION

Johnna Teraguna
SIGNATURE OF PERSON/ORGANIZATION REPRESENTATIVE

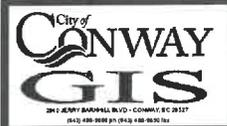
1-16-24
DATE



Legend

-  TIMER | DJ
-  10 X 10 POP UPS
-  PORTABLE TOILETS
-  ROUTE
-  AWARDS AREA

START/FINISH



Disclaimer: This map is a graphic representation only. It is NOT a survey. All efforts have been made to ensure its accuracy. However, the City of Conway disclaims all responsibility & liability for the use of this map



HALLOWEEN HUSTLE
OCTOBER 19, 2024
10K
7:00 AM





Legend

-  TIMER I DJ
-  10 X 10 POP UPS
-  PORTABLE TOILETS
-  ROUTE
-  AWARDS AREA

START/FINISH



Disclaimer: This map is a graphic representation only. It is NOT a survey. All efforts have been made to ensure its accuracy. However, the City of Conway disclaims all responsibility & liability for the use of this map.



HALLOWEEN HUSTLE
OCTOBER 19, 2024
5K
8:30 AM



Legend

-  TIMER I DJ
-  10 X 10 POP UPS
-  PORTABLE TOILETS
-  ROUTE
-  AWARDS AREA



Natasha Sherman

From: Phillip Le Hendrick
Sent: Thursday, February 22, 2024 11:08 AM
To: Natasha Sherman
Subject: RE: Halloween Hustle

Fire is good. We will coordinate with staff on coverage.

From: Natasha Sherman <nsherman@cityofconway.com>
Sent: Thursday, February 22, 2024 10:28 AM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Ashley Smith <asmith@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bfleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Karen Johnson <kjohnson@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip Le Hendrick <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Halloween Hustle

This event has been previously sent out. Please note the CHANGE OF DATE.

Please review for approval and email me back.

Natasha Sherman

Executive Assistant
City of Conway

From: cityhallprinter@cityofconway.com <cityhallprinter@cityofconway.com>
Sent: Wednesday, August 30, 2023 2:31 AM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

Natasha Sherman

From: Business License
Sent: Thursday, February 22, 2024 12:19 PM
To: Natasha Sherman
Subject: RE: Halloween Hustle

Even/Permit holder must collect \$5 from each vendor, fees must be paid the next business day to the business license office.

Thanks,

Bradley Todd

City of Conway
Business License Inspector
196 Laurel Street : PO Drawer 1075, Conway, SC 29528
Contact | P: 843-488-7631 | C: 843-504-5740 | F: 843-248-1718 | E: btodd@conwaysc.gov



From: Natasha Sherman
Sent: Thursday, February 22, 2024 10:28 AM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Ashley Smith <asmith@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bfleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Karen Johnson <kjohnson@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip Le Hendrick <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Halloween Hustle

This event has been previously sent out. Please note the **CHANGE OF DATE**.

Please review for approval and email me back.

Natasha Sherman
Executive Assistant

Natasha Sherman

From: Brandon Harrelson
Sent: Friday, February 23, 2024 10:22 AM
To: Natasha Sherman
Subject: RE: Halloween Hustle

We are good.

Brandon Harrelson
Public Works Director
City of Conway | 2940 Jerry Barnhill Blvd, Conway, SC 29527
Phone: 843.397.2494 | Fax: 843.488.9890
Please note my new email address is: bharrelson@conwaysc.gov



From: Natasha Sherman
Sent: Thursday, February 22, 2024 10:28 AM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Ashley Smith <asmith@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bflaming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Karen Johnson <kjohnson@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip Le Hendrick <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Halloween Hustle

This event has been previously sent out. Please note the CHANGE OF DATE.

Please review for approval and email me back.

Natasha Sherman
Executive Assistant
City of Conway

From: cityhallprinter@cityofconway.com <cityhallprinter@cityofconway.com>
Sent: Wednesday, August 30, 2023 2:31 AM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

Natasha Sherman

From: Dale Long
Sent: Tuesday, February 27, 2024 5:47 PM
To: Natasha Sherman; Adam Emrick; John Rogers
Subject: RE: Halloween Hustle

OK for PD. We do not know when CCU homecoming is yet, so that would be a conflict if we do a parade.

From: Natasha Sherman <nsherman@cityofconway.com>
Sent: Thursday, February 22, 2024 10:28 AM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Ashley Smith <asmith@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bfleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Karen Johnson <kjohnson@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip Le Hendrick <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Halloween Hustle

This event has been previously sent out. Please note the CHANGE OF DATE.

Please review for approval and email me back.

Natasha Sherman

Executive Assistant
City of Conway

From: cityhallprinter@cityofconway.com <cityhallprinter@cityofconway.com>
Sent: Wednesday, August 30, 2023 2:31 AM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

DATE: MARCH 18, 2024
ITEM: VIII.C.

ISSUE:

Request from Langston Baptist Church for Easter Egg Drop 2024 - March 30 from 10:00 a.m. to 1:00 p.m.

BACKGROUND:

Langston Baptist Church, 763 Highway 905 will host an Easter Egg Drop.

There will be inflatables and a helicopter will drop 5,000 eggs from the sky. The event will take place on the church's soccer field and parking lot.

There will be a loudspeaker and singing.

Langston anticipates 1,500 participants.

RECOMMENDATION:

Approve the special event permit as presented.

RECEIVED
3/11/2024
D



**For Office Use Only
Permit Application**

- Approved
- Disapproved
- Charges required in the amount of _____

Signature Date

SPECIAL EVENT PERMIT APPLICATION

According to the Code of Ordinances of the City of Conway, it is unlawful for any person to hold, manage, conduct, aid, participate in, form, start or carry on any parade or public meeting or assembly or picketing, in or upon any public street, park or other public grounds in the city unless and until a permit to conduct such meeting, assembly, parade or picketing has been obtained. A special event application is also required for events held on private property within the city that may expect a large crowd, impact on the neighborhood and/or city services, or require other permits such as zoning, signage, etc. Charges may apply to each application. The City of Conway, at its discretion, may choose to waive any fees and charges for special events held by bonafide, non-profit organizations.

APPLICATION FOR PERMIT MUST BE FILED NOT LESS THAN 30 DAYS IN ADVANCE OF THE PROPOSED ACTIVITY.

Name of the event: Easter Egg Drop

Name of permit holder: Brandon Blair

Address of permit holder: 763 Highway 905

City: Conway State: SC Zip: 29526

Telephone number of permit holder: 843-365-5141 Cell 843-742-2282

Are you conducting the activity on behalf of an organization? Yes No

Is your organization a non-profit 501(c)(3) organization? Yes No

Name of organization: Langston Baptist Church

Address of organization: 763 Highway 905

Telephone number of organization: 843-365-5141

What is the purpose of the activity? Community outreach

What is the proposed date(s) of the activity? March 30, 2024

What are the proposed times of the activity? 10:00 - 1:00

What are the plans for the event? Egg Hunt - Hot Dogs - Blow-ups
Helicopter will drop 2,000 Eggs. We will have additional
20,000 Eggs on the ground already

What is the location or route of the activity? (Please attach any necessary route maps.)
Church Soccer Field and Parking lot

If you are conducting a parade, please attach a map showing the route with the portion of the street(s) and/or sidewalk(s) to be utilized clearly marked.

List any streets which may need to be closed, including specific dates and times of closing and re-opening:

None

What is the approximate number of participants?

1,500

What is the approximate number of vendors?

8

BUSINESS LICENSE REQUIREMENTS: Any vendors at this event who do not have 501(c)(3) nonprofit status are required to purchase a business license.

Will there be any vehicles, water craft, equipment or animals used for the event? Yes No
If yes, please explain:

Are you requesting any road blockades? (charges may apply) Yes No
If yes, please attach a map showing the locations of any road blockades.

Are you requesting any police assistance? (charges may apply) Yes No

Are you requesting to set up tents or temporary structures? (charges may apply) Yes No
If yes, please attach a drawing showing the locations and sizes of all auxiliary structures.

Are you requesting any fire/medical standby assistance? (charges may apply) Yes No

Will supplementary utility services such as power and water be used in addition to what is available in the area? If yes, describe in detail the specific utilities and location. Any additional utilities must be provided by the applicant. Yes No

Have you requested or obtained a permit from any other jurisdiction (city or county) within which the activity shall commence, terminate or occur in part? Yes No

How do you plan to remove garbage? Have Dumpster

Will existing restroom facilities be adequate? Yes No
If not, describe plans to augment available sanitary facilities:

Please include any additional information that may be useful:

Does any of the following apply to the proposed activity: Fireworks Display Other
(live band, band, loudspeakers, sound amplifiers, etc.). Please specify:

Singing and Music

ALCOHOL SALES AT SPECIAL EVENT: *Procedures and logistics for serving alcoholic beverages must be submitted with the special event permit application. These should include but are not limited to location, hours of operation, locations with site diagram and security procedures. Consideration will also be given as to whether alcohol sales would create potentially dangerous situations due to the nature of the event. Permission to serve or consume alcohol may be granted by the city as part of the special event permit; however, such service must comply with all South Carolina Alcohol Beverage Control Commission regulations and the City of Conway Special Events Alcohol Control Policy. The City reserves the right to revoke the permit or require the applicant to discontinue alcohol sales whenever the consumption of alcohol by participants becomes excessive or when, over a period of time, participants regularly demonstrate obnoxious, loud, or other inappropriate behavior following events.*

Will alcoholic beverages be served? Yes No

Will alcoholic beverages be sold? *If yes, SC ABC permit required.* Yes No

Hard alcohol (liquor) may not be present, possessed, consumed and/or served at any permitted special event. Section 7-2-2 (b) (1) states "The sale of alcohol within the designated area of a special event is limited to beer and wine." Beer and/or wine must be served in opaque paper, plastic or Styrofoam cups.

VENDORS: Please list any vendors, including applicant, for whom you are requesting permission to sell alcohol and the proposed locations for sales.

_____ n/a _____

RESTAURANTS: Please list any restaurants for which you are requesting permission to sell alcohol for public consumption during the special event.

_____ n/a _____

Times for alcohol to be served: From _____ To no alcohol served

Event map must show requested designated special event area for alcohol sales/public consumption.

The following does not apply to restaurants:

Have you applied for a South Carolina temporary ABC Permit? Yes No

Name of insurance company providing general liability with liquor liability insurance for the event naming the City of Conway as additional insured (a copy of the Certificate of Insurance must be provided): _____

ACKNOWLEDGMENT: *I acknowledge that I have read and do fully understand the Special Event Alcohol Control Policy attached to this application and agree to comply with the guidelines.*

Applicant's Signature: Jessie Blue P... Date: 2-21-24



SPECIAL EVENTS ALCOHOL CONTROL POLICY

All event organizers and restaurants are required to be familiar with and follow the guidelines when participating in special events where alcoholic beverages will be permitted. It is understood that responsibility for fully meeting these requirements during an event rests with the event organization and/or restaurant serving alcohol within a designated special event area.

1. Hard alcohol (liquor) may not be present, possessed, consumed and/or served at any permitted special event. *Section 7-2-2 (b) (1) states "The sale of alcohol within the designated area of a special event is limited to beer and wine."*
2. Public consumption of alcohol as authorized by the special event permit shall not begin before the designated event start time. There shall be no open containers of alcohol allowed in the event area before this designated time. The event organizers and all participating restaurants must discontinue alcohol distribution for public consumption within the event area at a minimum of 30 minutes prior to the end of the event. All alcohol must be cleared from the event site at the end of the event.
3. At no other time may alcohol be present, possessed, served, and consumed in the public area. The event organizer is responsible for informing participating restaurants of the event hours for compliance and to make certain that no one leaves restaurant premises with alcohol except during the time of the special event.
4. It is a violation to permit or knowingly allow a person under 21 years of age to purchase or possess or consume liquor, beer or wine. The seller of beer or wine must clearly display signs stating that the purchase or possession of beer or wine by a person under the age of 21 is unlawful.
5. Signs informing participants that alcohol beverages are prohibited on City streets and sidewalks beyond the boundaries of the designated special event area will be posted by the City.
6. No alcohol may be served in glass containers, cans or bottles; only opaque plastic, paper, or Styrofoam containers will be allowed.
7. It is a violation to sell liquor, beer or wine to an intoxicated person. Any person in an intoxicated condition, even if of legal age, must be denied alcohol.
8. The event organizer shall supply identification wristbands to the vendors and/or participating restaurants at any special event that includes the sale/public consumption of alcoholic beverages. Anyone 21 years of age or older wishing to consume alcohol on public property must be wearing the colored wristband assigned to the special event in order to be served alcohol.

[FOR OFFICE USE ONLY]

Special Event: Easter Egg Drop Date(s) March 30 2024

Sponsoring Organization: Langston Baptist Church

Application completed by: Teresa Blair Contact No.: 943 742-2282 Date: February 21 2024

Recommend approval Recommend disapproval
Date: 2/23/2024 ^{27 (revised permit)}

Police Department
Fees or charges associated with this event: see attached
Special Conditions/Comments:

Police Officers \$40.00/hour per officer

Recommend approval Recommend disapproval
Date: 2/23/2024 ^{27 (revised permit)}

Fire Department
Fees or charges associated with this event: see attached
Special Conditions/Comments:

Fire Inspector/Fire-Rescue Officers \$40.00/hour per officer

Recommend approval Recommend disapproval
Date: 2/28/2024

Public Works Department
Fees or charges associated with this event: see attached
Special Conditions/Comments:

Residential & Non Residential Street Closure
Barricades \$20.00 each
Public Works Employee \$25.00/hour per employee

Recommend approval Recommend disapproval

Date
Parks & Rec. Department
Fees or charges associated with this event: _____
Special Conditions/Comments: _____

Parks & Rec. Employee \$25.00/hour per employee

Recommend approval Recommend disapproval

Date
Planning Department
Special Conditions/Comments: _____

License(s) obtained for _____ vendor(s) License(s) not required
Has general liability and liquor liability insurance (if applicable) listing the City of Conway as additional insured been secured? Yes No

Date
Business License Department
Special Conditions/Comments: see attached

RELEASE AND INDEMNIFICATION AGREEMENT
City of Conway

THIS IS A RELEASE OF LIABILITY AND INDEMNIFICATION AGREEMENT. THE SPECIAL EVENTS HOLDER MUST READ CAREFULLY BEFORE SIGNING.

In consideration for being permitted to engage in the following special event on City of Conway property:

N/A

Special Event Holder hereby acknowledges, represents, and agrees as follows:

A. We understand that activities associated with the above-described special event are or may be dangerous and do or may involve risks of injury, loss, or damage to us and/or to third parties. We further acknowledge that such risks may include but are not limited to bodily injury, personal injury, sickness, disease, death, and property loss or damage, arising from the following circumstances, among others:

N/A

(Special Event Holder initial here)

B. If required by this paragraph, we agree to require each participant in our special event to execute a release and indemnification agreement for ourselves and for City of Conway on a form approved by the City of Conway.

N/A

(Special Event Holder initial here)

C. We agree to procure, keep in force, and pay for special event insurance coverage, from an insurer acceptable to the City of Conway, for the duration of the above referenced event.

N/A

(Special Event Holder initial here)

D. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby expressly assume all such risks of injury, loss, or damage to us or to any related third party, arising out of or in any way related to the above-described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Conway, its officers, its employees, or by any other cause.

N/A

(Special Event Holder initial here)

E. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we further hereby exempt, release, and discharge the City of Conway, its officers, and its employees, from any and all claims, demands, and actions for such injury, loss, or damage to us or to any third party, arising out of or in any way related to the above-described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Conway, its officers, its employees, or by any other cause.

N/A

(Special Event Holder initial here)

F. We further agree to defend, indemnify and hold harmless the City of Conway, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, court costs, and attorneys' fees, including those arising from any third party claim asserted against the City of Conway, its officers, employees, insurers, or self-insurance pool, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any way related to the above-described activities, whether or not caused by our act, omission, negligence, or other fault, or by the act, omission, negligence, or other fault of the City of Conway, its officers, its employees, or by any other cause.

N/A (Special Event Holder initial here)

G. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby acknowledge and agree that said agreement extends to all acts, omissions, negligence, or other fault of the City of Conway, its officers, and/or its employees, and that said agreement is intended to be as broad and inclusive as is permitted by the laws of the State of South Carolina. If any portion hereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect.

N/A (Special Event Holder initial here)

H. We understand and agree that this **RELEASE AND INDEMNIFICATION AGREEMENT** shall be governed by the laws of the State of South Carolina, and that jurisdiction and venue for any suit or cause of action under this agreement shall lie in the courts.

N/A (Special Event Holder initial here)

I. This **RELEASE AND INDEMNIFICATION AGREEMENT** shall be effective as of the date or dates of the applicable Special Event, shall continue in full force until our responsibilities hereunder are fully discharged, and shall be binding upon us, our successors, representatives, heirs, executors, assigns, and transferees.

N/A (Special Event Holder initial here)

IN WITNESS THEREOF, this **RELEASE AND INDEMNIFICATION AGREEMENT** is executed by the Special Event Holder, acting by and through the undersigned, who represents that he or she is properly authorized to bind the Special Event Holder hereto.

PRINTED NAME OF SPECIAL EVENT PERMIT HOLDER:

N/A

PRINTED NAME AND TITLE OF PERSON SIGNING ON BEHALF OF SPECIAL EVENTS HOLDER:

NAME: Teresa B. Lewis TITLE: Admin Asst.

SIGNATURE: [Signature] DATE: 2.21.24

FACILITY USE AGREEMENT AND RELEASE/INDEMNIFICATION
City of Conway

- A. In consideration for being permitted to use the facilities of the City of Conway, DIA
(hereinafter "Applicant") agrees to indemnify and hold harmless, City of Conway its officers, employees, insurers, and SCMIT/SCMIRF Insurance Programs, from and against all liability, claims, and demands, which are incurred, made, or brought by any person or entity, on account of damage, loss, or injury, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with the use of the facilities, whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the part of the City of Conway, its officers, or its employees, or from any other cause whatsoever.
- B. By signing below, Applicant agrees that, in the event of any damage, loss, or injury to the facilities or to any property or equipment therein, the City of Conway may require reimbursement for the full amount of such damage, loss, or injury and all costs associated therewith upon billing by City of Conway.
- C. In addition, in consideration for being permitting to use the facilities, Applicant, on behalf of itself, and its officers, employees, members, and invitees, hereby expressly exempts and releases the City of Conway, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, or death, that Applicant may incur as a result of such use, whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the part of the City of Conway, its officers, or its employees, or from any other cause whatsoever.

Teresa B. Lewis
NAME OF PERSON/ORGANIZATION

[Signature]
SIGNATURE OF PERSON/ORGANIZATION REPRESENTATIVE

2-21-24
DATE

Natasha Sherman

From: Phillip Le Hendrick
Sent: Tuesday, February 27, 2024 11:03 AM
To: Natasha Sherman
Subject: Re: Langston Baptist Easter Egg Drop

Fire is good. We will inspect the inflatables on the day of the event.

On Feb 27, 2024, at 10:39, Natasha Sherman <nsherman@cityofconway.com> wrote:

Revised application attached. Please review for approval and email me back.

Natasha Sherman

Executive Assistant
City of Conway

From: Teresa Blair <tblair@langstonbaptist.com>
Sent: Tuesday, February 27, 2024 10:15 AM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Permit

CAUTION-External Email: This email originated from outside of the City of Conway. Do not click on links or open attachments unless you recognize the sender and know the content is safe.

Good Morning Natasha,

Please see the revised attached Application.

--

Teresa B. Lewis
Executive Assistant
Langston Baptist Church
<SKM_C450i18030805340.pdf>

Natasha Sherman

From: Business License
Sent: Friday, February 23, 2024 8:50 AM
To: Natasha Sherman
Subject: RE: Langston Baptist Easter Egg Drop

Ok with business License office.

Dwayne Singleton
Business License Inspector
City of Conway, SC
843-488-7631

From: Natasha Sherman <nsherman@cityofconway.com>
Sent: Friday, February 23, 2024 8:31 AM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Ashley Smith <asmith@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bfleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Karen Johnson <kjohnson@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip Le Hendrick <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Langston Baptist Easter Egg Drop

Please review for approval and email me back.

Natasha Sherman

Executive Assistant
City of Conway

From: cityhallprinter@cityofconway.com <cityhallprinter@cityofconway.com>
Sent: Thursday, August 31, 2023 12:40 AM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

Natasha Sherman

From: Katie Dennis
Sent: Friday, February 23, 2024 8:46 AM
To: Natasha Sherman
Subject: RE: Langston Baptist Easter Egg Drop

Ok with Planning

Katie Dennis, MSCM, CFM
Planning Concierge
City of Conway Planning & Development
196 Laurel Street Conway, SC 29526
Office: (843) 488-7852 Cell: (843) 421-2337
Please note our email is changing to @conwaysc.gov



From: Natasha Sherman <nsherman@cityofconway.com>
Sent: Friday, February 23, 2024 8:31 AM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Ashley Smith <asmith@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bfleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Karen Johnson <kjohnson@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip Le Hendrick <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Langston Baptist Easter Egg Drop

Please review for approval and email me back.

Natasha Sherman
Executive Assistant
City of Conway

From: cityhallprinter@cityofconway.com <cityhallprinter@cityofconway.com>
Sent: Thursday, August 31, 2023 12:40 AM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

Natasha Sherman

From: Phillip Le Hendrick
Sent: Friday, February 23, 2024 8:41 AM
To: Natasha Sherman
Subject: Re: Langston Baptist Easter Egg Drop

Fire is good.

On Feb 23, 2024, at 08:31, Natasha Sherman <nsherman@cityofconway.com> wrote:

Please review for approval and email me back.

Natasha Sherman

Executive Assistant
City of Conway

From: cityhallprinter@cityofconway.com <cityhallprinter@cityofconway.com>
Sent: Thursday, August 31, 2023 12:40 AM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

<SKM_C450i23083023390.pdf>

Natasha Sherman

From: Dale Long
Sent: Friday, February 23, 2024 8:53 AM
To: Natasha Sherman
Subject: RE: Langston Baptist Easter Egg Drop

OK for PD.

From: Natasha Sherman <nsherman@cityofconway.com>
Sent: Friday, February 23, 2024 8:31 AM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Ashley Smith <asmith@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bfleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Karen Johnson <kjohnson@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip Le Hendrick <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Langston Baptist Easter Egg Drop

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Natasha Sherman

Executive Assistant
City of Conway

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Sent: Thursday, August 31, 2023 12:40 AM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

Natasha Sherman

From: Dale Long
Sent: Tuesday, February 27, 2024 5:43 PM
To: Natasha Sherman
Subject: RE: Langston Baptist Easter Egg Drop

OK for PD. Going large with the air drop!!!

From: Natasha Sherman <nsherman@cityofconway.com>
Sent: Tuesday, February 27, 2024 10:40 AM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@conwaysc.gov>; Ashley Smith <asmith@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bfleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Karen Johnson <kjohnson@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip Le Hendrick <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Langston Baptist Easter Egg Drop

Revised application attached. Please review for approval and email me back.

Natasha Sherman
Executive Assistant
City of Conway

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To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Permit

CAUTION-External Email: This email originated from outside of the City of Conway. Do not click on links or open attachments unless you recognize the sender and know the content is safe.

Good Morning Natasha,

Please see the revised attached Application.

--
Teresa B. Lewis
Executive Assistant
Langston Baptist Church

Natasha Sherman

From: Brandon Harrelson
Sent: Wednesday, February 28, 2024 1:24 PM
To: Natasha Sherman
Subject: RE: Langston Baptist Easter Egg Drop

Still good

Brandon Harrelson
Public Works Director
City of Conway | 2940 Jerry Barnhill Blvd, Conway, SC 29527
Phone: 843.397.2494 | Fax: 843.488.9890
Please note my new email address is: bharrelson@conwaysc.gov



From: Natasha Sherman
Sent: Tuesday, February 27, 2024 10:40 AM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@conwaysc.gov>; Ashley Smith <asmith@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bfleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Karen Johnson <kjohnson@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip Le Hendrick <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Langston Baptist Easter Egg Drop

Revised application attached. Please review for approval and email me back.

Natasha Sherman
Executive Assistant
City of Conway

From: Teresa Blair <tblair@langstonbaptist.com>
Sent: Tuesday, February 27, 2024 10:15 AM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Permit

DATE: MARCH 18, 2024
ITEM: VIII.D.

ISSUE:

Request from Catholic Church of St. James for Stations of the Cross – March 29, 2024 from 8 a.m. to 8 p.m.

BACKGROUND:

The Catholic Church of St James the Younger requests approval for a Special Event Permit for Stations of the Cross to be held Friday, March 29, 2024 from 8 a.m. to 8 p.m. Set-up will be from 8 a.m. to 5 p.m. The procession will be 5 p.m. to 8 p.m. The procession will line up at the old tennis center. Roads impacted include Elm Street, Second Avenue and Laurel Street. There will be 11 alter-like stands that will be spread out along Laurel Street, Horry County Government property and Second Avenue with the group stopping at each alter for 10-15 minutes to do prayer. Golf carts will be used to assist seniors and physically handicapped individuals.

A sound system on a truck and 3 big crosses will be at the back of the old tennis center.

There will be approximately 500 participants.

RECOMMENDATION:

Approve the special event permit as presented.

RECEIVED
3/27/24



For Office Use Only
Permit Application

- Approved
- Disapproved
- Charges required in the amount of _____

Signature Date

SPECIAL EVENT PERMIT APPLICATION

According to the Code of Ordinances of the City of Conway, it is unlawful for any person to hold, manage, conduct, aid, participate in, form, start or carry on any parade or public meeting or assembly or picketing, in or upon any public street, park or other public grounds in the city unless and until a permit to conduct such meeting, assembly, parade or picketing has been obtained. A special event application is also required for events held on private property within the city that may expect a large crowd, impact on the neighborhood and/or city services, or require other permits such as zoning, signage, etc. Charges may apply to each application. The City of Conway, at its discretion, may choose to waive any fees and charges for special events held by bonafide, non-profit organizations.

APPLICATION FOR PERMIT MUST BE FILED NOT LESS THAN 30 DAYS IN ADVANCE OF THE PROPOSED ACTIVITY.

Name of the event: Stations of the Cross

Name of permit holder: Paula Loehr

Address of permit holder: 1071 Academy Drive

City: Conway State: SC Zip: 29526

Telephone number of permit holder: 843-347-5168 Cell 843-222-5283

Are you conducting the activity on behalf of an organization? Yes No

Is your organization a non-profit 501(c)(3) organization? Yes No

Name of organization: Catholic Church Of St. James

Address of organization: 1071 Academy Drive, Conway, SC 29526

Telephone number of organization: 843-347-5168

What is the purpose of the activity? Religious Celebration reenacting the way of the cross

What is the proposed date(s) of the activity? March 24 Rehearsal 3 - 5pm, 3/29/24

What are the proposed times of the activity? March 29 ~~3pm - 5pm~~ Event 8am - 5pm set up

event
5-8p

What are the plans for the event? Live reenactment of the way of the cross
Start at small parking lot by old tennis courts and finish at back of field of old tennis courts

What is the location or route of the activity? (Please attach any necessary route maps.) Attached
m St., 2nd Ave, Laurel, Elm St.

If you are conducting a parade, please attach a map showing the route with the portion of the street(s) and/or sidewalk(s) to be utilized clearly marked.

List any streets which may need to be closed, including specific dates and times of closing and re-opening:

3/29/24 5pm - 7pm, small section of Elm St., 2nd Ave, Laurel
between 2nd and Elm St.

What is the approximate number of participants? 500 - 600

What is the approximate number of vendors? 0

BUSINESS LICENSE REQUIREMENTS: *Any vendors at this event who do not have 501(c)(3) nonprofit status are required to purchase a business license.*

Will there be any vehicles, water craft, equipment or animals used for the event? Yes No
If yes, please explain: Lead truck with sound system, 6 golf carts

Are you requesting any road blockades? (charges may apply) Yes No
If yes, please attach a map showing the locations of any road blockades.

Are you requesting any police assistance? (charges may apply) Yes No

Are you requesting to set up tents or temporary structures? (charges may apply) Yes No
If yes, please attach a drawing showing the locations and sizes of all auxiliary structures.

Are you requesting any fire/medical standby assistance? (charges may apply) Yes No

Will supplementary utility services such as power and water be used in addition to what is available in the area? If yes, describe in detail the specific utilities and location. Any additional utilities must be provided by the applicant. Yes No

Have you requested or obtained a permit from any other jurisdiction (city or county) within which the activity shall commence, terminate or occur in part? Yes No
HHH Orry County

How do you plan to remove garbage? containers for very little expected trash along walking path

Will existing restroom facilities be adequate? Yes No
If not, describe plans to augment available sanitary facilities:

Please include any additional information that may be useful: Roads will be closed for short amounts of time as procession moves through streets

Does any of the following apply to the proposed activity: No Fireworks Display Other (live band, band, loudspeakers, sound amplifiers, etc.). Please specify: Sound system on truck. Placing of three large crosses at back of old tennis courts

ALCOHOL SALES AT SPECIAL EVENT: Procedures and logistics for serving alcoholic beverages must be submitted with the special event permit application. These should include but are not limited to location, hours of operation, locations with site diagram and security procedures. Consideration will also be given as to whether alcohol sales would create potentially dangerous situations due to the nature of the event. Permission to serve or consume alcohol may be granted by the city as part of the special event permit; however, such service must comply with all South Carolina Alcohol Beverage Control Commission regulations and the City of Conway Special Events Alcohol Control Policy. The City reserves the right to revoke the permit or require the applicant to discontinue alcohol sales whenever the consumption of alcohol by participants becomes excessive or when, over a period of time, participants regularly demonstrate obnoxious, loud, or other inappropriate behavior following events.

Will alcoholic beverages be served?

Yes No

Will alcoholic beverages be sold? *If yes, SC ABC permit required.*

Yes No

Hard alcohol (liquor) may not be present, possessed, consumed and/or served at any permitted special event. Section 7-2-2 (b) (1) states "The sale of alcohol within the designated area of a special event is limited to beer and wine." Beer and/or wine must be served in opaque paper, plastic or Styrofoam cups.

VENDORS: Please list any vendors, including applicant, for whom you are requesting permission to sell alcohol and the proposed locations for sales.

NONE

RESTAURANTS: Please list any restaurants for which you are requesting permission to sell alcohol for public consumption during the special event.

NONE

Times for alcohol to be served: From 11A To _____

Event map must show requested designated special event area for alcohol sales/public consumption.

The following does not apply to restaurants:

Have you applied for a South Carolina temporary ABC Permit? Yes No

Name of insurance company providing general liability with liquor liability insurance for the event naming the City of Conway as additional insured (a copy of the Certificate of Insurance must be provided): AT&T

ACKNOWLEDGMENT: I acknowledge that I have read and do fully understand the Special Event Alcohol Control Policy attached to this application and agree to comply with the guidelines.

Applicant's Signature: P. A. Lee Date: 2/20/04



SPECIAL EVENTS ALCOHOL CONTROL POLICY

All event organizers and restaurants are required to be familiar with and follow the guidelines when participating in special events where alcoholic beverages will be permitted. It is understood that responsibility for fully meeting these requirements during an event rests with the event organization and/or restaurant serving alcohol within a designated special event area.

1. Hard alcohol (liquor) may not be present, possessed, consumed and/or served at any permitted special event. *Section 7-2-2 (b) (1) states "The sale of alcohol within the designated area of a special event is limited to beer and wine."*
2. Public consumption of alcohol as authorized by the special event permit shall not begin before the designated event start time. There shall be no open containers of alcohol allowed in the event area before this designated time. The event organizers and all participating restaurants must discontinue alcohol distribution for public consumption within the event area at a minimum of 30 minutes prior to the end of the event. All alcohol must be cleared from the event site at the end of the event.
3. At no other time may alcohol be present, possessed, served, and consumed in the public area. The event organizer is responsible for informing participating restaurants of the event hours for compliance and to make certain that no one leaves restaurant premises with alcohol except during the time of the special event.
4. It is a violation to permit or knowingly allow a person under 21 years of age to purchase or possess or consume liquor, beer or wine. The seller of beer or wine must clearly display signs stating that the purchase or possession of beer or wine by a person under the age of 21 is unlawful.
5. Signs informing participants that alcohol beverages are prohibited on City streets and sidewalks beyond the boundaries of the designated special event area will be posted by the City.
6. No alcohol may be served in glass containers, cans or bottles; only opaque plastic, paper, or Styrofoam containers will be allowed.
7. It is a violation to sell liquor, beer or wine to an intoxicated person. Any person in an intoxicated condition, even if of legal age, must be denied alcohol.
8. The event organizer shall supply identification wristbands to the vendors and/or participating restaurants at any special event that includes the sale/public consumption of alcoholic beverages. Anyone 21 years of age or older wishing to consume alcohol on public property must be wearing the colored wristband assigned to the special event in order to be served alcohol.

If your event is to be held on property not owned by the sponsoring organization, the property owner must complete the following:

PROPERTY OWNER PERMISSION LETTER

I (we), being the property owner of MORRY COUNTY COURTHOUSE, FORMER SARGE COOPER BUILDING AND RELATED PARKING LOTS (address), give permission for BISHOP OF CHARLESTON / ST. JAMES CATHOLIC CHURCH to hold a special event on my/our property.

FEB. 16, 2024
 Date
Dina Livingston
 Witness
Gina Livingston
 Printed Witness Name

H. Randolph Hill
 Signature
1301 2ND AVE, CONWAY, SC 29526
 Address
(843) 915-5270
 Telephone Number

INSURANCE REQUIREMENTS FOR SPECIAL EVENTS HELD ON CITY PROPERTY

The event must maintain general liability insurance and, if beer and wine is to be served, liquor liability insurance for the event for which the permit has been obtained. The City of Conway shall be named as an additional insured on the policy with respect to claims arising from the use of property owned or operated by the city and the issuing of the permit by the city. The applicant shall submit a Certificate of Insurance verifying the following minimum coverage and specifically identifying the City of Conway as an additional insured. Your permit will not be issued if the Certificate of Insurance has not been received prior to event. The City of Conway must be listed as the "Certificate Holder" on the Certificate of Insurance.

Each Occurrence	1,000,000
Personal Injury	1,000,000
General Aggregate	2,000,000

Application completed by: _____ Contact No.: _____ Date: _____

Special events permits are granted in accordance with the City of Conway Code of Ordinances and in no way imply assumption of liability by the City of Conway. Your organization is fully responsible for complying with all applicable laws and safety procedures. A permit does not authorize you to enter upon private property or to, in any way, hinder or obstruct pedestrian or vehicular traffic. The City of Conway reserves the right to modify the conditions of this permit or to cancel it entirely if it is deemed appropriate.

Please return completed permit application to:
 City of Conway Planning Department
 Attn: Special Event Permits
 P.O. Drawer 1075
 Conway, SC 29528-1075

[FOR OFFICE USE ONLY]

Special Event: Stations of the Cross Date(s) March 29 2024

Sponsoring Organization: Catholic Church of St. James

Application completed by: Paula Lochr Contact No.: 843 341-5168 Date: February 20 2024

<input checked="" type="checkbox"/> Recommend approval	<input type="checkbox"/> Recommend disapproval
<u>2/22/2024</u> Date	
Police Department	
Fees or charges associated with this event: <u>see attached</u>	
Special Conditions/Comments: _____	

Police Officers	\$40.00/hour per officer

<input checked="" type="checkbox"/> Recommend approval	<input type="checkbox"/> Recommend disapproval
<u>2/22/2024</u> Date	
Fire Department	
Fees or charges associated with this event: <u>see comments on attached</u>	
Special Conditions/Comments: _____	

Fire Inspector/Fire-Rescue Officers	\$40.00/hour per officer

<input checked="" type="checkbox"/> Recommend approval	<input type="checkbox"/> Recommend disapproval
<u>2/23/2024</u> Date	
Public Works Department	
Fees or charges associated with this event: <u>see attached</u>	
Special Conditions/Comments: _____	

<u>Residential & Non Residential Street Closure</u>	
Barricades	\$20.00 each
Public Works Employee	\$25.00/hour per employee

Recommend approval Recommend disapproval

_____ Date

Parks & Rec. Department
 Fees or charges associated with this event: _____
 Special Conditions/Comments: _____

Parks & Rec. Employee \$25.00/hour per employee

Recommend approval Recommend disapproval

_____ Date

Planning Department
 Special Conditions/Comments: *see attached*

2/22/2024

License(s) obtained for _____ vendor(s) License(s) not required

Has general liability and liquor liability insurance (if applicable) listing the City of Conway as additional insured been secured? Yes No

_____ Date

Business License Department
 Special Conditions/Comments: *see attached*

2/22/2024

RELEASE AND INDEMNIFICATION AGREEMENT
City of Conway

THIS IS A RELEASE OF LIABILITY AND INDEMNIFICATION AGREEMENT. THE SPECIAL EVENTS HOLDER MUST READ CAREFULLY BEFORE SIGNING.

In consideration for being permitted to engage in the following special event on City of Conway property:

SESSIONS of the CROSS

Special Event Holder hereby acknowledges, represents, and agrees as follows:

- A. We understand that activities associated with the above-described special event are or may be dangerous and do or may involve risks of injury, loss, or damage to us and/or to third parties. We further acknowledge that such risks may include but are not limited to bodily injury, personal injury, sickness, disease, death, and property loss or damage, arising from the following circumstances, among others:

PAL (Special Event Holder initial here)

- B. If required by this paragraph, we agree to require each participant in our special event to execute a release and indemnification agreement for ourselves and for City of Conway on a form approved by the City of Conway.

PAL (Special Event Holder initial here)

- C. We agree to procure, keep in force, and pay for special event insurance coverage, from an insurer acceptable to the City of Conway, for the duration of the above referenced event.

PAL (Special Event Holder initial here)

- D. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby expressly assume all such risks of injury, loss, or damage to us or to any related third party, arising out of or in any way related to the above-described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Conway, its officers, its employees, or by any other cause.

PAL (Special Event Holder initial here)

- E. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we further hereby exempt, release, and discharge the City of Conway, its officers, and its employees, from any and all claims, demands, and actions for such injury, loss, or damage to us or to any third party, arising out of or in any way related to the above-described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Conway, its officers, its employees, or by any other cause.

PAL (Special Event Holder initial here)

F. We further agree to defend, indemnify and hold harmless the City of Conway; its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, court costs, and attorneys' fees, including those arising from any third party claim asserted against the City of Conway, its officers, employees, insurers, or self-insurance pool, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any way related to the above-described activities, whether or not caused by our act, omission, negligence, or other fault, or by the act, omission, negligence, or other fault of the City of Conway, its officers, its employees, or by any other cause.

Pal (Special Event Holder initial here)

G. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby acknowledge and agree that said agreement extends to all acts, omissions, negligence, or other fault of the City of Conway, its officers, and/or its employees, and that said agreement is intended to be as broad and inclusive as is permitted by the laws of the State of South Carolina. If any portion hereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect.

Pal (Special Event Holder initial here)

H. We understand and agree that this **RELEASE AND INDEMNIFICATION AGREEMENT** shall be governed by the laws of the State of South Carolina, and that jurisdiction and venue for any suit or cause of action under this agreement shall lie in the courts.

Pal (Special Event Holder initial here)

I. This **RELEASE AND INDEMNIFICATION AGREEMENT** shall be effective as of the date or dates of the applicable Special Event, shall continue in full force until our responsibilities hereunder are fully discharged, and shall be binding upon us, our successors, representatives, heirs, executors, assigns, and transferees.

Pal (Special Event Holder initial here)

IN WITNESS THEREOF, this **RELEASE AND INDEMNIFICATION AGREEMENT** is executed by the Special Event Holder, acting by and through the undersigned, who represents that he or she is properly authorized to bind the Special Event Holder hereto.

PRINTED NAME OF SPECIAL EVENT PERMIT HOLDER:

PAULA LOENR

PRINTED NAME AND TITLE OF PERSON SIGNING ON BEHALF OF SPECIAL EVENTS HOLDER:

NAME: Paula Loenr TITLE: Exec Post

SIGNATURE: Paula Loenr DATE: 2/17/24

FACILITY USE AGREEMENT AND RELEASE/INDEMNIFICATION
City of Conway

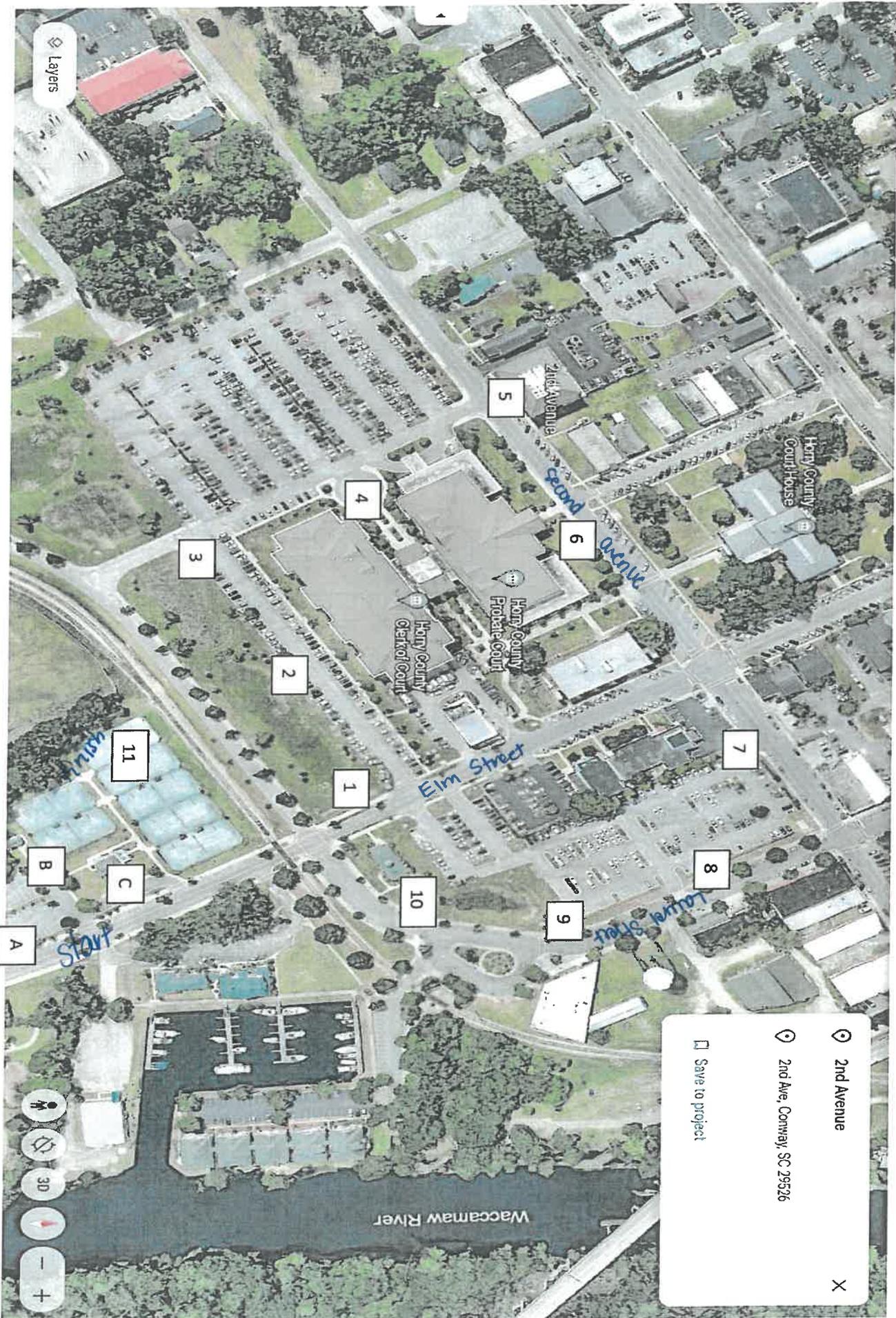
- A. In consideration for being permitted to use the facilities of the City of Conway, PAULA LOCHN - Cathedral Area of St James
(hereinafter "Applicant") agrees to indemnify and hold harmless, City of Conway its officers, employees, insurers, and SCMIT/SCMIRF Insurance Programs, from and against all liability, claims, and demands, which are incurred, made, or brought by any person or entity, on account of damage, loss, or injury, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with the use of the facilities, whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the part of the City of Conway, its officers, or its employees, or from any other cause whatsoever.
- B. By signing below, Applicant agrees that, in the event of any damage, loss, or injury to the facilities or to any property or equipment therein, the City of Conway may require reimbursement for the full amount of such damage, loss, or injury and all costs associated therewith upon billing by City of Conway.
- C. In addition, in consideration for being permitting to use the facilities, Applicant, on behalf of itself, and its officers, employees, members, and invitees, hereby expressly exempts and releases the City of Conway, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, or death, that Applicant may incur as a result of such use, whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the part of the City of Conway, its officers, or its employees, or from any other cause whatsoever.

PAULA LOCHN - Cathedral Area of St James
NAME OF PERSON/ORGANIZATION

Paula Lochn
SIGNATURE OF PERSON/ORGANIZATION REPRESENTATIVE

2/20/24
DATE

St. James Catholic Church, Stations of the Cross Downtown, 2024



LICENSE, INDEMNITY, AND HOLD HARMLESS AGREEMENT

STATE OF SOUTH CAROLINA)
) ss. AGREEMENT
COUNTY OF HORRY)

This License, Indemnity and Hold Harmless Agreement ("Agreement") is made between:

HORRY COUNTY, a body politic and political subdivision of the State of South Carolina, ("County"); and

Bishop of Charleston, a Corporation Sole, a non-profit organization authorized to do business in the State of South Carolina, ("Licensee").

A. The County is the owner of certain property located in Conway, SC, including the Government & Justice Center, the old courthouse, the former Santee Cooper building, and related parking facilities, ("premises");

B. The Licensee intends and desires to use the premises on a one-time basis for the Stations of the Cross Procession to be held on March 29, 2024 from 8:00 a.m. to 7:00 p.m.;

C. The County intends and desires to grant a non-exclusive license to the Bishop of Charleston for the Stations of the Cross Procession to be held March 29, 2024 from 8:00 a.m. to 7:00 p.m.;

D. It is the intent of the parties to confirm the grant of license by the County to the Licensee, its agents, employees, heirs, assigns, successors, and permittees, for the right, privilege, and permission to enter on said premises; and

E. Entry on the premises is for the sole purpose of the Stations of the Cross Procession to be held March 29, 2024 from 8:00 a.m. to 7:00 p.m..

NOW, THEREFORE, permission given to the licensee as an accommodation with no monetary consideration, and permission is revocable at any time by the County, and the parties agree as follows:

1. Recitals: The above recitals are incorporated by reference as if restated.

2. Grant of License: The County by and through this agreement grants, bargains, and releases to the Licensee, the right and license to enter on the subject premises, subject to the terms and conditions of this agreement, and subject to the restriction placed on said use; namely, that the Licensee will use the premises only on March 29, 2024 from 8:00 a.m. to 7:00 p.m., and only for the purpose of the Stations of the Cross Procession. This privilege and license extends to the set-up of any inventory and equipment necessary for the provision of this event. The privilege is granted without any consideration and is merely an accommodation to the licensee and is revocable at any time by the County. This license shall automatically terminate at midnight on March 29, 2024, or other time as specified within this agreement, but may be revoked at any time by the County.

3. Acknowledgements and Warranties:

- a. Licensee acknowledges that the legal title of the licensor to the property and agrees never to deny this title or claim any rights relating to this title other than those derived from this agreement.
- b. Licensee acknowledges that it has the duty of leaving the premises in substantially the same condition as exist at the time of the exercise of this license.
- c. Licensee acknowledges that this license is applicable for March 29, 2024 only, and that date shall be the sole and exclusive date for use of the premises, unless the parties agree otherwise in writing.
- d. Licensee warrants and agrees that it shall not erect or cause or permit to be erected on the premises any building or structures, whether permanent or temporary, including but not limited to, stadiums, shelters, sheds or other things attached to or placed on the premises.
- e. Licensee warrants that it has sufficient general liability insurance in an amount equal to or exceeding one million (\$1,000,000.00) dollars, and will provide proof of the same, as well as a certificate of insurance listing the County as an additional insured.

f. Licensee acknowledges that its Signatory on this agreement has full authority and permission to bind the Licensee.

4. **Indemnity and Hold Harmless:** Licensee and its invitees will enter the property and exercise the granted privilege at licensee's own risk, and agrees that licensee, its agents, heirs, assigns, successors, and permittees, will never claim any damages against the County, its agents, employees, heirs, assigns, and successors, for any injuries or damages suffered on account of the exercise of this privilege, regardless of the fault or negligence of County, its agents, employees, heirs, assigns, and successors, and licensee will indemnify and hold harmless the County, its agents, employees, heirs, assigns, and successors against all liability for damages and expenses resulting from, arising out of, or in any way connected with the exercise of privilege by licensee, and licensee's invitees, permittees, or other persons entering the property at the invitation of the Licensee.

5. **Additional Terms and Conditions:**

- a. The Licensee acknowledges the legal title of the County to the Property and agrees never to deny this title or claim to any rights relating to this legal title other than those derived from this Agreement.
- b. This License is NOT assignable.
- c. All prior agreements, understandings, and contract between the parties shall be set aside as to the matters contained in this Agreement, and the terms set forth in writing in this Agreement, or in any subsequent written amendment hereto shall be the sole terms that govern the rights and duties of the parties.
- d. This Agreement may be modified only upon written agreement by the parties.
- e. Licensee acknowledges and agrees that no alcohol is permitted on the property of the County, and Licensee shall place appropriate signage indicating that no alcoholic beverages are permitted on County property.
- f. Licensee acknowledges and agrees that it will not allow any commercial activity on property of the County.

6. **Jurisdiction and Dispute Resolution:** This Agreement shall be interpreted and applied pursuant to the laws of the State of South Carolina and Horry County. Jurisdiction for litigation, enforcement and dispute resolution is in Horry County, South Carolina.

7. **Termination and Revocation:** This Agreement shall automatically terminate at midnight on March 29, 2024, but may be revoked at any time by the County.

8. **Notices:** Notices between the Parties to this Agreement shall be addressed as follows:

County	Licensee
Horry County c/o County Administrator 1301 Second Avenue P.O. Box 1236 Conway, SC 29528 (T) (843) 915-5020 Fax: (843) 915-6020	Bishop of Charleston c/o Arrigo Carotti 1071 Academy Drive Conway, SC 29526 (T) (843) 504-2073 x (F) () -

Dated: 2-16-2024

For and on behalf of Horry County:

For and on behalf of Licensee:

By: H. Robert Hall
-Administrator
PROPERTY MANAGER

By: Osprey Bonna
Printed Name: _____
Its: _____

Certificate of Coverage

Date: 2/14/2024

Certificate Holder
 Bishop of Charleston, A Corporation Sole
 901 Orange Grove Road
 Charleston SC 29407

This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.

Company Affording Coverage
 THE CATHOLIC MUTUAL RELIEF
 SOCIETY OF AMERICA
 10843 OLD MILL RD
 OMAHA, NE 68154

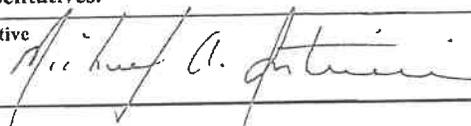
Covered Location
 ST JAMES CATHOLIC CHURCH
 1071 ACADEMY DRIVE
 CONWAY, SC 29526-0000

Coverages

This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.

Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits	
				Real & Personal Property	
Property					
D. General Liability <input checked="" type="checkbox"/> Occurrence <input type="checkbox"/> Claims Made	8526	7/1/2023	7/1/2024	Each Occurrence	1,000,000
				General Aggregate	2,000,000
				Products-Comp/OP Agg	
				Personal & Adv Injury	
				Fire Damage (Any one fire)	
				Med Exp (Any one person)	
Excess Liability				Each Occurrence	
				Annual Aggregate	
Other				Each Occurrence	
				Claims Made	
				Annual Aggregate	
				Limit/Coverage	

Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)
 Coverage only extends for claims arising out of St. James Catholic Church's Stations of the Cross in downtown Conway March 29, 2024.

Holder of Certificate	Cancellation
Additional Protected Person(s) Horry County 1301 Second Avenue Conway, SC 29526 City of Conway 229 Main Street Conway, SC. 29526	Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail <u>30</u> days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives. Authorized Representative 
0098003289	

ENDORSEMENT

(TO BE ATTACHED TO CERTIFICATE)

Effective Date of Endorsement 3/29/2024 Charge _____ Credit _____

Cancellation Date of Endorsement 3/30/2024

Certificate Holder Bishop of Charleston, A Corporation Sole 901 Orange Grove Road Charleston SC 29407

Location ST JAMES CATHOLIC CHURCH 1071 ACADEMY DRIVE CONWAY, SC 29526-0000

Certificate No. 8526 of The Catholic Mutual Relief Society of America is amended as follows:

SECTION II - ADDITIONAL PROTECTED PERSON(S)

It is understood and agreed that Section II - Liability (only with respect to Coverage D - General Liability), is amended to include as an **Additional Protected Person(s)** the organization(s) shown in the schedule below.

Schedule - ADDITIONAL PROTECTED PERSON(S)

Horry County
1301 Second Avenue
Conway, SC 29526
City of Conway
229 Main Street
Conway, SC 29526

Remarks:

Coverage only extends for claims arising out of St. James Catholic Church's Stations of the Cross in downtown Conway March 29, 2024.

However, the following limitations apply to coverage:

1. The maximum limits of coverage provided by Catholic Mutual Relief Society of America to the **Additional Protected Person(s)** named in this endorsement shall not exceed the coverage dollar amount specifically required by contract or agreement and agreed to by the **Protected Person(s)**. In the absence of specific coverage limits within a referenced contract or agreement, the limits of liability afforded to the **Additional Protected Person(s)** must be listed on a separate Certificate of Coverage form attached to this endorsement. All limits of liability extended by this endorsement are inclusive of both Section II Coverage D and Section VII coverages (if applicable).
2. Unless specifically agreed to by contract or agreement, the coverage extended to the **Additional Protected Person(s)** by this endorsement is excess and non-contributory over any other available coverage or insurance.
3. This endorsement does not apply to any **Occurrence** outside the specific date(s) of a facility use agreement or terms of a lease.
4. This endorsement does not extend coverage to the **Additional Protected Person(s)** for **Occurrences** which cannot be attributed to primary acts or omissions of the **Protected Person(s)**.
5. Provided that a premises is utilized by the **Protected Person(s)** in a manner consistent with its intended purpose and in accordance with the applicable contract, agreement, or lease, this endorsement does not extend coverage to the **Additional Protected Person(s)** for premises defects or other **Occurrences** which could not be discovered by the **Protected Person(s)** with reasonable diligence.
6. The limited coverage afforded to the **Additional Protected Person(s)** by this endorsement only applies to the extent permissible by law and shall not apply to non-delegable duties unless specifically agreed to by contract or agreement.

This extension of coverage shall not enlarge the scope of coverage provided to the **Certificate Holder** under this Certificate nor increase the limit of liability thereunder. Unless otherwise agreed by contract or agreement, coverage extended under this endorsement to the **Additional Protected Person(s)** will not precede the effective date of this endorsement or extend beyond the cancellation date.

Stations of the Cross Downtown 24 Route

Start:

Small parking lot by old tennis courts. There will be three stops in this area front left corner, back right corner, and finishing with small half circle.

Station 1:

Elm Street and Marina Drive by drainage ditch

Station 2:

Courthouse parking lot off of Elm, behind courthouse, 1st left island

Station 3:

Courthouse parking lot off Elm, behind courthouse, Left corner end island

Station 4:

Courthouse parking lot front circle with flags

Station 5:

2nd Ave, United Community Bank grassy area

Station 6:

2nd Ave, Horry County courthouse sign, grassy area

Station 7:

2nd Ave., Left of Old Santee Cooper by utility boxes

Station 8:

Laurel St., Entrance to parking area

Station 9:

Laurel St. beyond parking entrance, three palms across from Chantis

Station 10:

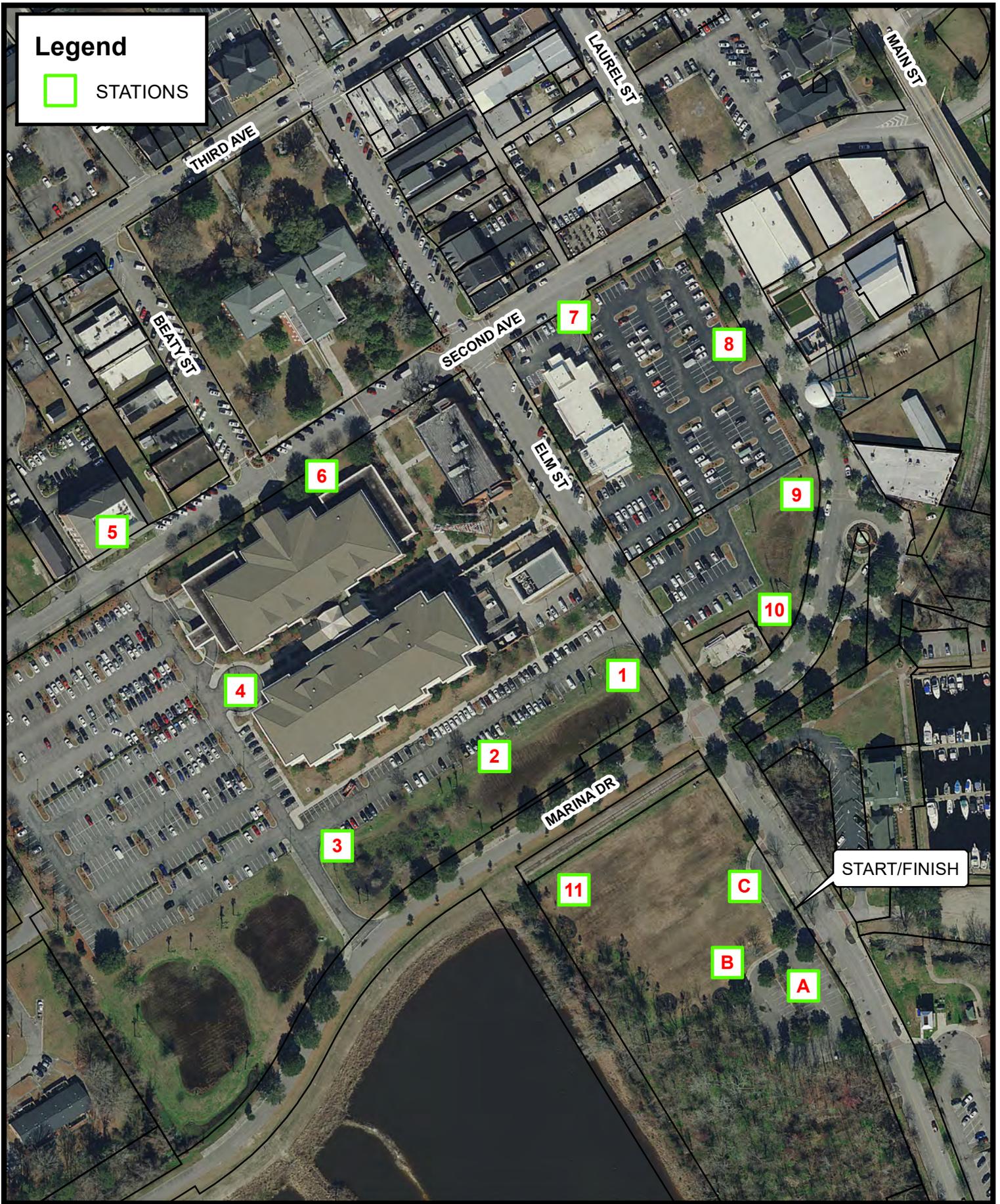
Laurel St, End of drainage, two palm trees, Right of Concrete Foundation

Station 11:

Elm Street, field of old tennis courts toward back

Legend

 STATIONS



Disclaimer: This map is a graphic representation only. It is NOT a survey. All efforts have been made to ensure its accuracy. However, the City of Conway disclaims all responsibility & liability for the use of this map.



STATIONS OF THE CROSS
MARCH 29, 2024
SET UP 8AM-5PM
EVENT STARTS 5PM-8PM



Natasha Sherman

From: Phillip Le Hendrick
Sent: Thursday, February 22, 2024 11:30 AM
To: Natasha Sherman
Subject: RE: Stations of the Cross

Fire is good. We will coordinate inspection of tents mentioned.

If they want fire standby, they will be responsible for \$50/hour for a minimum of 4 hours and for a minimum of 2 personnel. Plus an apparatus fee of \$300. For this event that equates to \$700.

From: Natasha Sherman <nsherman@cityofconway.com>
Sent: Thursday, February 22, 2024 11:24 AM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Ashley Smith <asmith@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bfleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Karen Johnson <kjohnson@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip Le Hendrick <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Stations of the Cross

Please review for approval and email me back.

There is a rehearsal schedule on March 24th, 3:00p-5:00p.
The event is March 29th 5p-8p. Set up will be 8a-5p.

Natasha Sherman

Executive Assistant
City of Conway

From: cityhallprinter@cityofconway.com <cityhallprinter@cityofconway.com>
Sent: Wednesday, August 30, 2023 3:44 AM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

Natasha Sherman

From: Katie Dennis
Sent: Thursday, February 22, 2024 3:39 PM
To: Natasha Sherman
Subject: RE: Stations of the Cross

Ok with planning

Katie Dennis, MSCM, CFM
Planning Concierge
City of Conway Planning & Development
196 Laurel Street Conway, SC 29526
Office: (843) 488-7852 Cell: (843) 421-2337
Please note our email is changing to @conwaysc.gov



From: Natasha Sherman <nsherman@cityofconway.com>
Sent: Thursday, February 22, 2024 11:24 AM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Ashley Smith <asmith@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bfleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Karen Johnson <kjohnson@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip Le Hendrick <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Stations of the Cross

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Natasha Sherman
Executive Assistant
City of Conway

Natasha Sherman

From: Dale Long
Sent: Thursday, February 22, 2024 2:19 PM
To: Natasha Sherman
Subject: Re: Stations of the Cross

Ok for PD.

Sent from my iPhone

On Feb 22, 2024, at 11:23, Natasha Sherman <nsherman@cityofconway.com> wrote:

Please review for approval and email me back.

There is a rehearsal schedule on March 24th, 3:00p-5:00p.
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Natasha Sherman

Executive Assistant
City of Conway

From: cityhallprinter@cityofconway.com <cityhallprinter@cityofconway.com>
Sent: Wednesday, August 30, 2023 3:44 AM
To: Natasha Sherman <nsherman@cityofconway.com>
Subject: Message from KM_C450i

<SKM_C450i23083002440.pdf>

Natasha Sherman

From: Business License
Sent: Thursday, February 22, 2024 12:19 PM
To: Natasha Sherman
Subject: RE: Stations of the Cross

Even/Permit holder must collect \$5 from each vendor, fees must be paid the next business day to the business license office.

Thanks,

Bradley Todd

City of Conway
Business License Inspector
196 Laurel Street : PO Drawer 1075, Conway, SC 29528
Contact | P: 843-488-7631 | C: 843-504-5740 | F: 843-248-1718 | E: btodd@conwaysc.gov



From: Natasha Sherman
Sent: Thursday, February 22, 2024 11:24 AM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Ashley Smith <asmith@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bfleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Karen Johnson <kjohnson@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip Le Hendrick <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Stations of the Cross

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Natasha Sherman

From: Brandon Harrelson
Sent: Friday, February 23, 2024 10:23 AM
To: Natasha Sherman
Subject: RE: Stations of the Cross

We are good.

Brandon Harrelson
Public Works Director
City of Conway | 2940 Jerry Barnhill Blvd, Conway, SC 29527
Phone: 843.397.2494 | Fax: 843.488.9890
Please note my new email address is: bb.harrelson@conwaysc.gov



From: Natasha Sherman
Sent: Thursday, February 22, 2024 11:24 AM
To: Adam Emrick <aemrick@cityofconway.com>; Alicia Shelley <ashelley@cityofconway.com>; Anne Bessant <abessant@cityofconway.com>; Ashley Smith <asmith@cityofconway.com>; Brandon Harrelson <bharrelson@cityofconway.com>; Braxton Fleming <bfleming@cityofconway.com>; Business License <businesslicense@cityofconway.com>; Dale Long <dlong@cityofconway.com>; Jessica Hucks <jhucks@cityofconway.com>; John Rogers <jrogers@cityofconway.com>; June Wood <jwood@cityofconway.com>; Karen Johnson <kjohnson@cityofconway.com>; Katie Dennis <kdennis@cityofconway.com>; Mary Catherine Hyman <mhyman@cityofconway.com>; Phillip Le Hendrick <phendrick@cityofconway.com>; Reggie Jenerette <rjenerette@cityofconway.com>; Steven Pearce <spearce@cityofconway.com>; Tammy Carter <tcarter@cityofconway.com>; Timmy Williams <twilliam@cityofconway.com>; Tyres Nesmith <tnesmith@cityofconway.com>
Subject: Stations of the Cross

Please review for approval and email me back.

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The event is March 29th 5p-8p. Set up will be 8a-5p.

Natasha Sherman
Executive Assistant
City of Conway

DATE: MARCH 18, 2024
ITEM: VIII.E.

ISSUE

A resolution encouraging the South Carolina General Assembly and Governor to enact a statewide hate crime law.

BACKGROUND

South Carolina is one of only two states in the US with no formal hate crime legislation. During previous discussions, council has expressed the desire to formally encourage the state to pass hate crimes legislation.

STATE OF SOUTH CAROLINA)

COUNTY OF HORRY)

CITY OF CONWAY)

R E S O L U T I O N

**A RESOLUTION ENCOURAGING THE SOUTH CAROLINA GENERAL ASSEMBLY
AND GOVERNOR TO ENACT A STATEWIDE HATE CRIME LAW**

WHEREAS, South Carolina is one of only two states in the United States that do not have any law relating to hate crimes; and

WHEREAS, in the past few sessions, the South Carolina General Assembly has considered multiple bills relating to hate crime laws; and

WHEREAS, legislation would provide penalties for a person convicted of a crime with the intent to assault, intimidate, or threaten a person because of his or her race, religion, color, sex, age, national origin, sexual orientation, gender or gender identity; and

WHEREAS, the City of Conway rejects and condemns all groups and individuals whose ideologies are based on hate, violence, divisiveness, and intolerance; and

WHEREAS, the City of Conway desires to promote a safe and quiet environment for all of our residents and visitors; and

WHEREAS, the City of Conway is committed to promoting a community that is unified, where people of different races, religions, sexual orientations, and ethnic backgrounds resolve together to overcome the challenges of its past and become stronger and more inclusive.

NOW, THEREFORE, BE IT RESOLVED by the Conway City Council, that the City of Conway calls upon the South Carolina General Assembly and Governor to immediately enact a hate crime law in South Carolina.

BE IT FURTHER RESOLVED that copies of this Resolution be delivered to the Governor's Office, the House Judiciary Committee, and the Senate Judiciary Committee.

RATIFIED by Conway City Council this 18th day of March, 2024.

Barbara Jo Blain, Mayor

Larry A. White, Mayor Pro Tem

Amanda Butler, Council Member

William M. Goldfinch IV, Council Member

Julie Ann Hardwick, Council Member

Beth Helms, Council Member

Justin D. Jordan, Council Member

ATTEST: Alicia Shelley, City Clerk