

CITY COUNCIL MEETING  
CITY HALL COUNCIL CHAMBERS  
229 MAIN STREET  
CONWAY, SOUTH CAROLINA  
MONDAY, MARCH 19, 2018 – 5:30 PM

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**PRESENT:** Mayor Barbara Jo Blain-Bellamy, Mayor Pro Tem Larry A. White, and Council Members Thomas J. Anderson II, William M. Goldfinch IV, Shane Hubbard, Ashley Smith, and Jean M. Timbes

**STAFF:** Vicky Lefler, Deputy City Administrator; Tammy Carter, Police Captain; Kevin Chestnut, Public Works Director; Robert Cooper, Building Official; James Friday, Public Utilities Director; Le Hendrick, Fire Chief; Mary Catherine Hyman, Planning Director; Reggie Jenrette, Solid Waste Director; Taylor Newell, Public Information Officer; Lynn Smith, Human Resources Director; Allison Williams, Finance Director Timmy Williams, Grounds and Maintenance Director, and Debbie F. Smith, City Clerk (City Administrator Adam Emrick was absent due to illness.)

**OTHERS:** Devin Parks, Harley Seprish, Hillary Howard, Kathy Ropp and others

The requirements for posting notice of this meeting under South Carolina's Freedom of Information Act (FOIA) were met.

**CALL TO ORDER:** Mayor Blain-Bellamy called the meeting to order.

**INVOCATION/PLEDGE OF ALLEGIANCE:** Mayor Blain-Bellamy recognized Rev. Rick Weidman of Christ the Servant Lutheran Church who gave the invocation. City Council and those in attendance recited the Pledge of Allegiance.

**APPROVAL OF AGENDA:** **Motion:** Anderson made a motion, seconded by White, to approve the agenda as presented. **Vote:** Unanimous. Motion carried.

**APPROVAL OF CONSENT AGENDA:**

- A. Final reading of Ordinance #ZA2018-03-19 (A) An Ordinance to annex approximately 26.79 acres of property along Depot Road (TMS #137-00-01-013 / PIN 36700000003 and PIN 36703040001) and rezone the property from Horry County Commercial Forest Agriculture (CFA) to Conservation Preservation (CP) upon annexation
- B. Final reading of Ordinance #ZA2018-03-19 (B) An Ordinance to rezone approximately 155.43 acres of property located at 1050 Depot Road (TMS #137-00-01-015 / PIN 36700000001) from Forest Agriculture (FA) to Conservation Preservation (CP)
- C. Final reading of Ordinance #ZA2018-03-19 (C) An Ordinance to annex approximately 0.52 acres of property located on Allied Drive (TMS #151-00-03-054 / PIN 383070100069) and to rezone the property from Horry County Highway Commercial (HC) to City of Conway Highway Commercial (HC) upon annexation
- D. Final reading of Ordinance #ZA2018-03-109 (D) An Ordinance to annex approximately .25 acres of property on Camelot Street (TMS #122-00-04-063 / PIN 33807040014) and to rezone

the property from Horry County Highway Commercial (HC) to City of Conway Highway Commercial (HC) upon annexation

- E. Final reading of Ordinance #ZA2018-03-19 (E) An Ordinance to annex approximately 2.64 acres on one parcel located on Edwards Lane (TMS #150-00-06-028 / PIN 38205010005) and to rezone the property from Horry County Single-Family Residential (SF20) to City of Conway Institutional (IN) upon annexation
- F. Final reading of Ordinance #ZA2018-03-19 (F) An Ordinance to annex approximately 3.14 acres of property located on Highway 501 (TMS #151-00-01-004 / PIN 383014010005) and to rezone the property from Horry County Highway Commercial (HC) to City of Conway Highway Commercial (HC) upon annexation
- G. Final reading of Ordinance #2018-03-19 (G) Amending Title 2, Chapter 2, Article C, Section 2-2-27 (e) of the City's Code of Ordinances relative to open burning
- H. Acceptance of bid for replacement of five large water meters for Public Utilities Department
- I. City Council meeting minutes – March 5, 2018

**Motion:** Goldfinch made a motion, seconded by Timbes, to approve the consent agenda as presented.  
**Vote:** Unanimous. Motion carried.

#### **PUBLIC INPUT:**

**Shirley Martin**, Executive Director of the Skipp Pearson Jazz Foundation, announced that April 21-30, 2018, is International Jazz Week in South Carolina. The event will kick off with a free live jazz performance in the Coastal Carolina University Wheelwright Auditorium on Saturday, April 21<sup>st</sup>, beginning at 7 p.m. Ms. Martin requested financial support from the City for this event in addition to a letter of support from Mayor Blain-Bellamy. Ms. Martin was accompanied by Dr. Amy Hardison Tully, Associate Dean, Edwards College of Humanities and Fine Arts of Coastal Carolina University.

**Hillary Howard**, Executive Director of Conway Downtown Alive, thanked Council for its support during Can-Am Week and spoke in support of the busker ordinance.

**Luke Wilson** spoke in support of the busker ordinance.

**Motion:** Goldfinch made a motion, seconded by White, to close the public input. **Vote:** Unanimous. Motion carried.

#### **SPECIAL PRESENTATIONS:**

- A. **Special Event Request: Riverfest 2018 – June 30, 2018.** Harley Seprish, of the Conway Chamber of Commerce, submitted this special event request. The annual Riverfest is scheduled for Saturday, June 30, 2018, along Marina Drive, Riverfront Tennis Center parking lot and at Riverfront Park from 11:00 a.m. to 10:00 p.m. The applicant requested road closure of Elm Street from Marina Drive to the Marina parking lot from 7:00 a.m. until 9:00 p.m. on the day of the event. The park will be available only by paid admission (\$5) from 3:00 p.m. until 10:00 p.m. for Riverfest activities. Maps showing the location of activities and the proposed designated special event area for the public consumption of alcohol accompanied the special event application. Staff recommended approval of the special event application with the cost of support services provided

to be absorbed by the City's operating funds. **Motion:** Goldfinch made a motion, seconded by Anderson, to approve the special event application for Riverfest 2018 as presented by staff. **Vote:** Unanimous. Motion carried.

- B. Employee of the Month for March.** Mason Simpson, Public Utilities Department, was unable to attend and will be recognized at a future meeting.

#### **ORDINANCES FOR FIRST READING:**

- A. Ordinance #ZA2018-04-02 (A) An Ordinance to annex approximately 0.58 acres of property located at 1307 King Street (TMS #122-12-03-009 / PIN 33808030021) and to rezone the property to Low Density Residential (R-1) upon annexation.** This request is being made to allow an existing structure on the property to tie into City water and sewer service. The City of Conway Comprehensive Plan identifies this parcel as Low Density Residential on its Future Land Use Map. The Planning Commission has recommended approval of the request. Staff recommended first reading approval. **Motion:** Timbes made a motion, seconded by Smith, to approve first reading of Ordinance #ZA2018-04-02 (A). **Vote:** Unanimous. Motion carried.
- B. Ordinance #ZA2018-04-02 (B) An Ordinance to annex approximately 0.89 acres of property located at 424 Sellers Road (TMS #123-12-01-024 / PIN 33906020002) and to rezone the property to Low Density Residential (R-1) upon annexation.** This request is being made to allow a future structure on the property to tie into City water and sewer service. The City of Conway Comprehensive Plan identifies this parcel as Low Density Residential on its Future Land Use Map. The Planning Commission has recommended approval of the request. Staff recommended first reading approval. **Motion:** Anderson made a motion, seconded by Goldfinch, to approve first reading of Ordinance #ZA2018-04-02 (B). **Vote:** Unanimous. Motion carried.
- C. Ordinance #2018-04-02 (C) Amending the Code of Ordinances by adding Article H Buskers to Chapter 4 of Title 7, Licensing and Regulation.** During its November 20, 2017 meeting, Council discussed a proposal to allow busking in the Central Business District. Staff presented a proposed ordinance which would provide regulations for buskers along with a map of the permitted locations. Williams noted that buskers would be required to obtain an annual \$15 permit through the City's Business License Office. Council Member Timbes expressed concern over the lack of guidelines for busker performances and asked staff to develop guidelines for street performances to be included in the ordinances and considered at final reading. Staff recommended first reading approval. The required public hearing will be conducted prior to final reading at the April 2<sup>nd</sup> Council meeting. **Motion:** Anderson made a motion, seconded by Hubbard, to approve first reading of Ordinance #2018-04-02 (C) as presented with proposed performance guidelines to be added prior to final reading. **Vote:** Unanimous. Motion carried.
- D. Ordinance #2018-04-02 (D) Amending Title 3, Chapter 2, Article C, Section 3-2-21, Recreation Fees, by adding Youth Membership rates, revising the age qualifications for student membership at the Conway Recreation Center, and terminating the Conway Youth Play Program.** During the workshop portion of the February 5<sup>th</sup> meeting, City Council discussed a proposal from staff to implement a more affordable youth membership program at the Recreation Center. The proposed ordinance would establish a Youth Membership Rate for youth, ages 5-18, at \$5 a month for City residents; \$7.50 per month for non-residents; and Drop-In - \$2 per day. It would also adjust the age qualifications for student memberships and terminate the Conway Youth Play program. Staff recommended first reading approval. Williams noted that if the proposed ordinance is approved, staff will monitor expenses and revenue to identify any significant fluctuations. The required public hearing on this matter will be conducted prior to final reading at

the April 2<sup>nd</sup> Council meeting. **Motion:** Anderson made a motion, seconded by Smith, to approve first reading of Ordinance #2018-04-02 (D). **Vote:** Unanimous. Motion carried.

## RESOLUTIONS:

- A. **Resolution accepting Rosehaven Phase IIA roadway and drainage system dedication (Romantica Drive, Heirloom Drive, Ackerrose Drive).** Palmetto Properties of Conway LLC has requested to dedicate the roadway and drainage system for Romantica Drive, Heirloom Drive, and Ackerrose Drive (total of 2,838 linear feet) in Phase IIA of the Rosehaven Subdivision. The required warranty surety for these roads will be in the form of a letter of credit from Palmetto Properties in the amount of \$42,570 (\$15 per linear foot of roadway totaling 2,838 feet). The warranty period is to be for three years from date of acceptance of the road dedication by the City. Staff recommended that Council adopt the proposed resolution accepting the dedication of the roadways and drainage system in Rosehaven Phase IIA and the letter of credit as surety for the three-year road warranty in the amount of \$42,570.00. **Motion:** Timbes made a motion, seconded by Anderson, to approve staff's recommendation. **Vote:** Unanimous. Motion carried.
- B. **Resolution Authorizing the acceptance of certain parcels of property from Conway Shopping Center LLC.** Lefler reported that Conway Shopping LLC has offered to donate to the City of Conway, free of charge, parcels identified as TMS# 137-05-16-010, 011, 012, 013, 0114, 015 and 016, all located on Ann Street. These parcels are currently vacant and are in an area that has been identified as a site for potential redevelopment. Lefler advised Council that a title search for the properties is currently underway and, if this resolution is adopted, the parcels will be accepted when clear title is provided. **Motion:** Goldfinch made a motion, seconded by Smith, to adopt the resolution accepting title to the properties as presented by staff. **Vote:** Unanimous. Motion carried.

## ITEMS FOR CONSIDERATION:

- A. **Additional proposed project for the Grand Strand Area Transportation Study (GSATS) Round 3 Intersection Projects Program.** At its February 19, 2018, meeting, City Council approved two submissions to be considered for inclusion in the GSATS Round 3 Intersection Projects: A new ramp to connect Highway 501 Bypass to Marina Drive at the Grainger Steam Plant property and improvements at the Main Street/Oak Street/Park View Road intersection. GSATS has since determined that the Highway 501 Bypass/Marina Drive ramp project is too costly to qualify as an Intersection Improvement Projects; however, the City may submit an alternative project. Staff recommended improvements to the 16<sup>th</sup> Avenue/Highway 378 intersection to include signalization at the intersection with mast arms and painted pedestrian crosswalks in piano key style; closure of two curb cuts on Highway 378 at Brown Street and Rhue Street; and the addition of one new curb cut and a new street that would align with 16<sup>th</sup> Avenue and would connect with Rhue Street and Brown Street. **Motion:** Anderson made a motion, seconded by Goldfinch, to approve the submission of the proposed 16<sup>th</sup> Avenue/Highway 378 intersection improvement project for consideration as a GSATS Round 3 Intersection Project as presented by staff. **Vote:** Unanimous. Motion carried.
- B. **Selection of engineering firm to complete Phases 1 and 2 of the 4<sup>th</sup> Avenue E/C/T overhead utility line conversion project.** Lefler reported that the City sent out a Request for Qualifications for engineering firms interested in completing Phase 1 from its current point and designing and completing Phase 2 of the 4<sup>th</sup> Avenue underground utility line conversion project. Lefler reviewed the criteria and scoring system used to rank the two proposals received. Proposals received (with scores) were: Mead & Hunt – 77 points and DDC Engineers, Inc. – 98 points. Staff recommended



that City Council authorize the City Administrator to negotiate with DDC for engineering services to complete the 4<sup>th</sup> Avenue underground utility conversion project. If negotiations are successful a contract will be presented for Council's consideration at a later date. **Motion:** Anderson made a motion, seconded by White, to approve staff's recommendation. **Vote:** Unanimous. Motion carried.

- C. Acceptance of bid for street resurfacing – FY 2017-18.** The FY 2017-18 budget included \$622,682 for street resurfacing and asphalt repairs (CTC and City match of \$311,341 each) in addition to \$1,011,168.13 of RIDE III funds to resurface 6.7 miles of public roads for a total of \$1,633,850.13. Bids were solicited for resurfacing, milling, striping, stop bars, and patching and the following bids were received: Southern Asphalt - \$1,586,323.35; Palmetto Corporation - \$1,924,542.33; and Coastal Asphalt - \$1,907,388.82. A list of locations for this work (state roads and city streets) was shared with Council. Staff recommended acceptance of the low bid. **Motion:** Goldfinch made a motion, seconded by Smith, to accept the low bid which was submitted by Southern Asphalt in the amount of \$1,586,323.35, f. **Vote:** unanimous. Motion carried.

**CITY ADMINISTRATOR'S REPORT:** None

**COUNCIL INPUT:**

**Timbes** commented on the spring beauty of the City and encouraged everyone to invite visitors to come to Conway.

**Anderson**

- Suggested that the City allow CCU to promote the City's cultural arts calendar to be coordinated with Theater of Republic events.
- Suggested that, based on funding opportunities through the Trump Administration and the planned closure of Main Street Bridge for repairs, it may be an appropriate time to consider the need for an additional bridge over the Waccamaw River allowing access to Conway.
- Thanked staff for the successful budget retreat.

**Goldfinch**

- Reiterated Anderson's comments on the need for another bridge over the river in Conway.
- Commented on the need to resurface Laurel Street.

**Smith** thanked David Williams and the Recreation staff for developing the proposal on the Youth Membership program.

**Blain-Bellamy** thanked staff for the budget retreat preparations and thanked Council for their open-mindedness and willingness to embrace the needs as well as talents of others.

**ADJOURNMENT:** **Motion:** Goldfinch made a motion, seconded by White, to adjourn the meeting. **Vote:** Unanimous. Motion carried.

**APPROVAL OF MINUTES:** Minutes approved by City Council this 2<sup>nd</sup> day of April, 2018.

  
Debbie F. Smith, City Clerk