



**POSITION OPEN**

**POLICE DEPARTMENT  
SCHOOL RESOURCE OFFICER (SRO)  
Job Posting Date: July 25, 2023**

The City of Conway is currently seeking to fill open School Resource Officer (SRO) positions to provide security for assigned school, assisting in the maintenance of order and public safety and the well-being of students, faculty, staff and visitors. Enforces local, federal and state laws relating to public safety and welfare; performs all duties in compliance with applicable policies, procedures, laws, regulations and standards of safety; performs all other duties and task as required. The School Resource Officer (SRO) patrols campus frequently; develops and implements a school safety plan; provides individual and group counseling for students; monitors student behavior during lunch, between classes and other times to maintain order; investigates school crimes; identifies gang activity; participates in school / extracurricular activities, as appropriate; performs all other police related duties as required. This position reports to the assigned Corporal.

**Minimum Experience and Training:** Requires any combination of education and experience equivalent to graduation from high school or GED equivalency and possession of a valid South Carolina driver’s license; must be-certified as a class-one law enforcement officer for the state of South Carolina. Previous training and assignment as a School Resource Officer is preferred, but no necessary. Must be at least 21 years-of-age. Previous training and satisfactorily complete the South Carolina Criminal Justice Academy (SCCJA) Must maintain required level of proficiency in the use of firearms; maintain physical fitness in accordance with SCCJA standards; and meet and maintain all department and state education requirements for this position; ability to establish and maintain working relationships with associates and the general public.

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| Entry-level pay for this position: | \$39,833.00 | Trainee  |
|                                    | \$40,833.00 | Complete FTO and/or SCCJA and required certifications    |
|                                    | \$42,223.00 | SPO Two years’ experience with required certifications   |
|                                    | \$43,223.00 | SMPO Four years’ experience with required certifications |

Interested persons should submit a Police Department application along with required documents as outlined in the application. Applications may be submitted to Lynn S. Smith, Human Resources Director at PO Box 1075 Conway, SC 29528. Applications may be downloaded from [www.cityofconway.com](http://www.cityofconway.com) or obtained from the Human Resources Department at 223 Main Street, Conway, SC or the SC Department of Employment & Workforce Center at 200-A Victory Lane Conway, SC. This position will remain open until filled.

**CITY OF CONWAY IS A DRUG FREE AND EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER**