

**MINUTES OF MEETING  
CONWAY CITY COUNCIL  
CITY HALL COUNCIL CHAMBERS  
229 MAIN STREET  
CONWAY, SOUTH CAROLINA  
MONDAY – JULY 27, 2011 – 5:30 p.m.**

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**PRESENT:** Mayor Alys C. Lawson, Mayor Pro Tem Thomas J. Anderson II, and the following Council Members: Vivian E. Chestnut, William M. Goldfinch IV, Irby L. Koon, Jean M. Timbes, and Larry A. White

**STAFF:** Bill Graham, City Administrator; Billy Joe Sawyer, Building Official; Michael Hardee, Finance Director; Foster Hughes, Parks, Recreation and Tourism Director; Jerry Barnhill, Public Works Director; Freddie DuBose, Public Utilities Director; Rick Baker, Fire Chief; Reggie Gosnell, Police Chief; Michael Leinwand, Planning Director; and Vicky Lefler, City Clerk

**OTHERS IN ATTENDANCE:** Heather Gale, Steve Jones, Bridgette Johnson, George Ulrich, Whitney Comer, John Zilinsky, and others

**CALL TO ORDER:** Mayor Lawson called the meeting to order.

**INVOCATION/PLEDGE OF ALLEGIANCE:** Mayor Lawson welcomed Dr. Hampton Drum of Langston Baptist Church, who gave the invocation. City Council and those in attendance recited the Pledge of Allegiance.

**APPROVAL OF AGENDA:** **Motion:** Koon made a motion, seconded by Anderson, to approve the agenda contents. **Vote:** Unanimous. Motion carried.

**CONSENT AGENDA:**

**A. Final reading of Ordinance # ZA-2011-07-25 (A) Accepting the petition from the Horry County Disabilities and Special Needs Agency to annex approximately 2.6 acres of property located at 250 Victory Lane (TMS# 151-00-02-067) and zoning the property Institutional (IN)**

**B. City Council minutes – June 27, 2011**

**Motion:** White made a motion, seconded by Anderson, to approve the consent agenda. **Vote:** Unanimous. Motion carried.

**PUBLIC INPUT: None.**

**SPECIAL PRESENTATIONS:**

**A. Requests for special events:**

1. **CCU Celebration – August 25, 2011, in Downtown Conway.** Conway Downtown Alive and Coastal Carolina University have requested a special event permit for this “CCU Welcome Back Night.” The event will take place from 7:00 pm to 9:00 pm on August 25<sup>th</sup>. The event organizers have requested the closure of Laurel Street from 2<sup>nd</sup> Avenue to 4<sup>th</sup> Avenue and 3<sup>rd</sup> Avenue from Elm Street to Main Street from 5:00 pm to 10:00 pm on that date. An estimated 350 attendees and 40 vendors are expected to participate. Staff recommended approval of the request with the cost of City support services to be absorbed by the City’s operating funds. John Zilinsky, Conway Downtown Alive, and Whitney Comer, Coastal Carolina University, were present to provide details on this event. Event organizers advised Council that there were no plans to serve or sell alcohol at this event. **Motion:** Anderson made a motion, seconded by White, to approve the special event request as presented. **Vote:** Unanimous. Motion carried. Hillary Howard of Conway Downtown Alive was requested to contact business owners in the special event area and the Theatre of the Republic to make them aware of this event.
  2. **A Rivertown Remembrance – September 11, 2011, at Riverfront Park.** The Conway Chamber of Commerce has requested a special event permit for this event on September 11<sup>th</sup> from 6:00 p.m. to 9:00 p.m. This ticketed event will be a community concert and, pending sponsorship, there may be a fireworks display. The event organizer also requested that dogs be prohibited in the park during the event. Staff recommended approval of the request with the cost of City support services to be absorbed by the City’s operating funds. Bridgette Johnson of the Chamber of Commerce reviewed plans for this event and advised that permission may be requested to allow attendees to bring coolers to the event. **Motion:** Goldfinch made a motion, seconded by Chestnut to approve the request. **Discussion:** Mayor Lawson reminded Johnson that alcohol could not be allowed at this event unless approved by Council as a part of the special event request. Johnson noted that this event is still in the planning stage and asked to amend her request to include alcohol. **Amended Motion:** Goldfinch amended his motion to approve the special event request as revised to permit alcohol in the park during this event. Chestnut withdrew her second and the amended motion was seconded by Koon. **Vote:** Chestnut and Timbes voted in the negative; all others voted in the affirmative. Motion carried.
  3. **Rivertown Reindeer Run – December 3, 2011, at Riverfront Park and Downtown Conway.** This event, sponsored by the American Red Cross, is planned for December 3<sup>rd</sup>, from 7:00 a.m. to 10:00 a.m. Plans call for it to be held in the downtown area and in Riverfront Park. Staff recommended approval of the request with the cost of City support services to be absorbed by the City’s operating funds. Susan Mungo and Angela Nicholas were present in support of this request. **Motion:** Goldfinch made a motion, seconded by Anderson, to approve the special event request as presented. **Vote:** Unanimous. Motion carried.
- B. Police Department Employee of the Quarter Award** was presented to Detective Tyrone Williamson and Catina Hipp (co-winners). Williamson and Hipp were commended by City Council for having been selected as the recipients of this award.
- C. Employee Longevity Awards** were presented to Barbara Tessier, Planning Department, 5 years, and Larry Burris, Public Utilities Department, 10 years. These employees were recognized by City Council for their years of service to the City.

**ORDINANCE FOR FIRST READING: Ordinance #2011-08-08 (A), An ordinance to amend Title 3, Chapter 1, Article D, Special Events, by revising Sections 3-1-33 and 3-1-36.** The City's Code of Ordinances currently allows dogs to be in public places provided they are on a leash. Coolers are also currently allowed in City parks and other open spaces. The City has recently received requests from special event organizers that dogs and/or coolers not be allowed at their events. The addition of Sec. 3-1-33 (3) would give City Council the discretion to prohibit dogs and/or coolers at special events as it deems appropriate if requested by the special event sponsor. Graham advised Council that the event sponsors would be responsible for giving public notice if dogs and/or coolers are prohibited at their event and would be required to post appropriate signage at the event area. Changes in Section 3-1-6 removes the requirement that applications must be submitted no later than the 90 days prior to the event and designates the Planning Department to receive completed applications. Staff recommends first reading approval. **Motion:** Koon made a motion, seconded by Goldfinch, to approve first reading of Ordinance #2011-08-08 (A). **Vote:** Unanimous. Motion carried.

**ITEMS FOR CONSIDERATION:**

- A. Bids for street surfacing, street resurfacing, and asphalt repairs.** In the present budget, \$430,600 was allotted for street resurfacing, \$11,000 for the surfacing of Currie Street and 7<sup>th</sup> Avenue, and \$66,000 for asphalt repairs. These projects were in the CTC request of April 12, 2011, and were approved for 50% matching funds. The City's share of these projects is \$253,500. In addition, the Recreation Department has \$58,000 budgeted for the surfacing of the Recreation Center parking lots and entrance road. These costs are within the budget allocations. Council was provided with a summary sheet of bids recently received for asphalt work as well as a list of streets to be resurfaced, the two dirt streets to be surfaced and asphalt repairs at various locations within the City. The low bid, based on unit prices, was submitted by Palmetto Paving. Based on the bid prices from Palmetto Paving, staff anticipates that sufficient budgeted funds are available to cover the cost of the above referenced projects. Staff recommended that Council accept the low bid and award the asphalt paving contract to Palmetto Paving. **Motion:** Koon made a motion, seconded by White, to approve staff's recommendation. **Vote:** Unanimous. Motion carried.
- B. Posting of maximum speed limit signage in Wild Rose Subdivision.** In response to a citizen's complaint, the Police Department's traffic speed trailer was deployed to the Wild Rose Subdivision from June 14 – June 22, 2011, to record traffic volume and speed data. Other factors considered in the traffic study included the density of residents, presence of children, and the narrow width of the roads. Based on this information, staff recommended that 20 mph speed signage be erected in the Wild Rose Subdivision. **Motion:** Koon made a motion, seconded by Goldfinch, to approve the staff's recommendation. **Vote:** Unanimous. Motion carried.
- C. Transfer of surplus police equipment.** The Horry County Sheriff's Department has asked the City of Conway Police Department to transfer its Cross Match 2500 electronic fingerprint machine, which is in need of approximately \$3,000 in software updates and repairs, to the Sheriff's Department. In addition to software updates and repairs, this machine requires a T-1 data connection, which would be approximately a \$200 monthly expenditure. If this request

is approved, the machine will be located at the Horry County Sheriff's Offices in the Horry County Judicial Center on 2<sup>nd</sup> Avenue and it would be available for the City's use upon request. The Police Department will continue to provide manual fingerprinting services to the public each Tuesday. If Council approves the transfer of this equipment, the execution of a "Waiver of Liability Agreement" will be required prior to the transfer. Staff recommends that Council approve this request. **Motion:** Goldfinch made a motion, seconded by Koon, to approve the transfer of the Police Department's Cross Match 2500 electronic fingerprint machine, as is, to the Horry County Sheriff's Department. **Vote:** Unanimous. Motion carried.

**ADMINISTRATOR'S REPORT:** Graham shared the following items with Council.

- Reminded Council of the Horry County League of Cities meeting on July 27, 5:30 p.m. at the Loris Healthcare facility.
- After discussion, Council agreed to meet in a workshop on the proposed Unified Development Ordinance on Monday, August 15<sup>th</sup>, at 5:00 p.m. in the conference room at City Hall.

**COUNCIL INPUT:**

**Mayor Lawson and members of Council** offered condolences to Chestnut on the loss of her sister, Mrs. Rita Dennis.

**Chestnut** expressed appreciation for the many kind expressions of sympathy and concern during her loss. She also expressed her appreciation to all City employees and praised them for the good job they do for the City.

**Koon** asked for prayer for the President and Congress as they struggle to reach a compromise on a debt ceiling plan.

**White** shared concerns regarding speeding/reckless drivers on 6<sup>th</sup> Avenue, particularly from Smith Street to Church Street and asked for increased police patrol in that area.

**EXECUTIVE SESSION: Motion:** Koon made a motion, seconded by Anderson, to enter into executive session to consider appointments to committees and to discuss personnel and contractual matters. **Vote:** Unanimous. Motion carried.

**Motion:** Koon made a motion, seconded by Goldfinch, to come out of executive session. **Vote:** Unanimous. Motion carried.

**Appointments to Committee: Motion:** Anderson made a motion, seconded by Goldfinch, to appoint Jim Feldman to fill an unexpired term on the Water Quality and Drainage Commission; his term will expire December 31, 2011. **Vote:** Unanimous. Motion carried.

**ADJOURNMENT: Motion:** Koon made a motion, seconded by White, to adjourn the meeting. **Vote:** Unanimous. Motion carried.

**APPROVAL OF MINUTES:** Minutes approved by City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

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Vicky Lefler, City Clerk