

**MINUTES OF MEETING
CONWAY CITY COUNCIL
CITY HALL COUNCIL CHAMBERS
229 MAIN STREET
CONWAY, SOUTH CAROLINA
MONDAY – SEPTEMBER 12, 2011 – 5:30 p.m.**

PRESENT: Mayor Alys C. Lawson, Mayor Pro Tem Thomas J. Anderson II, and the following Council Members: Vivian E. Chestnut, William M. Goldfinch IV, Irby L. Koon, and Larry A. White

ABSENT: Council Member Jean M. Timbes

STAFF: Bill Graham, City Administrator; Michael Hardee, Finance Director; Jerry Barnhill, Public Works Director; Freddie DuBose, Public Utilities Director; Rick Baker, Fire Chief; Reggie Gosnell, Police Chief; Michael Leinwand, Planning Director; and Vicky Lefler, City Clerk

OTHERS IN ATTENDANCE: Kathy Ropp, Steve Jones, Brett Callaghan, Hillary Howard, and others

CALL TO ORDER: Mayor Lawson called the meeting to order.

INVOCATION/PLEDGE OF ALLEGIANCE: Mayor Lawson recognized Rev. Jason Collins of St. Paul's Episcopal Church who gave the invocation. City Council and those in attendance recited the Pledge of Allegiance.

APPROVAL OF AGENDA: **Motion:** White made a motion, seconded by Koon, to approve the agenda contents. **Vote:** Unanimous among those present. Motion carried.

CONSENT AGENDA: **City Council minutes – August 15 and August 22, 2011.** **Motion:** Koon made a motion, seconded by White, to approve the consent agenda. **Vote:** Unanimous among those present. Motion carried.

PUBLIC INPUT: None.

SPECIAL PRESENTATIONS:

- A. Recognition of Kingston Nursing Center as a River Friendly Business.** Tim Kirby, Chairman of the Water Quality and Drainage Commission, presented a certificate and decal to Laura Fowler, Administrator of the Kingston Nursing Center, the third business to achieve the "River Friendly" designation. Buddy Freeman of the Commission was also in attendance. On behalf of Council, Mayor Lawson extended congratulations on this achievement.
- B. Employee Longevity Awards** were presented to Pat Breeze, Visitor Center; Kayla Dew, Municipal Court; Jeff Justice, Public Works Department; and David Macho, Fire Department (5 years); and Eldred Johnson, Finance Department (15 years). Jamison Dixon, Public

Works Department, and Kelly Wade, Recreation Department (5 years) were unable to attend. These employees were recognized by City Council for their years of service to the City.

C. Special event requests

Mayor Lawson abstained from the discussion and vote on the special event request for the Conway Fall Festival because her place of employment may be a participant in the event. Mayor Pro Tem Anderson presided over the meeting for this item of business.

1. **Conway Fall Festival, October 1, 2011, 10:00 am-6:00 pm.** The City's Parks, Recreation and Tourism Department has requested a special event permit for this event at which approximately 7,500 attendees and 45 vendors are expected. The closure of Laurel Street from 2nd Avenue to 4th Avenue and 3rd Avenue from Main Street to Elm Street during the event is requested. As a part of the festival, Conway Downtown Alive requested that local businesses within the designated special event area be allowed to sell beer and wine for public consumption from their establishments if they so desire between the hours of noon and 5:30 pm. A map showing the proposed designated special event area for the public consumption of beer and wine during the event was included in the application. Staff recommended approval of the request. **Motion:** Goldfinch made a motion, seconded by Koon, to approve the special event application for the Conway Fall Festival as presented. **Vote:** Mayor Lawson abstained, Chestnut voted in the negative, all others voted in the affirmative. Motion carried. See attachment.

Mayor Lawson returned and presided over the remainder of the meeting.

2. **River Reverie Fall Showcase, October 1, 2011, 6:00-11:00 pm.** Sarah Wellons has requested a special event permit for this event to be held at the Lower River Warehouse. Plans call for the sale of beer and wine by the Waccamaw RiverKeepers inside the Lower River Warehouse and Council reviewed a map showing the proposed designated special event area for the public consumption of beer and wine from 6:00 pm to 9:00 pm. No City services are requested. Staff recommended approval of the request. **Motion:** Anderson made a motion, seconded by Koon, to approve the special event application for the River Reverie Fall Showcase as presented. **Vote:** Chestnut voted in the negative, all others voted in the affirmative. Motion carried.
3. **First Baptist Friend Day, October 2, 2011, 8:00 am-1:00 pm.** First Baptist Church has requested a special event permit for this event at which approximately 500 attendees are expected. The event will take place on church property; however, the closure of 6th Avenue from Elm Street to Beaty Street during the event is requested. No City services are requested. Staff recommended approval of the request. **Motion:** Goldfinch made a motion, seconded by Chestnut, to approve the special event application for the First Baptist Friend Day as presented. **Vote:** Unanimous among those present. Motion carried.
4. **CCU Homecoming Battle of the Bands and Step Show, October 20, 2011, 7:00-10:30 pm.** Conway Downtown Alive has requested a special event permit for this event at which approximately 350 attendees and 35 vendors are expected. The event will take place on 3rd Avenue from Main Street to Elm Street and closure of that section of 3rd Avenue from 5:30 to 11:30 pm for the event is requested. Anderson inquired about use of

the City's message boards to publicize the event and Mayor Lawson asked that extra effort be made to alert City law enforcement personnel when a special event has the approval of City Council to extend beyond 9:00 pm. Staff recommended approval of the request with the cost of City services provided to be absorbed by the City's operating budget. **Motion:** Goldfinch made a motion, seconded by Koon, to approve the special event application for the CCU Homecoming Battle of the Bands and Step Show as presented. **Vote:** Unanimous among those present. Motion carried.

5. **Conway Ghost Walk, October 27-29, 2011, 7:00-10:00 pm.** Conway Downtown Alive has requested a special event permit for this event which will take place in the downtown area and will replace the former Conwayborough Ghost Walk. Approximately 200 tour participants are expected each night of the event. No City services are being requested. Staff recommended approval of the request. **Motion:** Anderson made a motion, seconded by White, to approve the special event application for the Conway Ghost Walk as presented. **Vote:** Unanimous among those present. Motion carried.
6. **Snowball Drop, November 12, 2011, 10:00-10:15 am.** Conway Downtown Alive has requested a special event permit for this event which will take place on Laurel Street between 3rd and 4th Avenues; closure of that section of Laurel Street from 9:30 am to 10:15 am for the event is requested. Staff recommended approval of the request with the cost of City services provided to be absorbed by the City's operating budget. **Motion:** Goldfinch made a motion, seconded by White, to approve the special event application for the Snowball Drop as presented. **Vote:** Unanimous among those present. Motion carried.
7. **Rivertown Christmas Celebration, December 1, 8 and 15, 2011, 6:00-8:00 pm.** Conway Downtown Alive has requested a special event permit for this event which will take place on the first three Thursdays in December. The closing of 3rd Avenue between Main Street and Laurel Street is requested. A list of proposed activities for each night of the celebration was shared with Council. Staff recommended approval of the request with the cost of City services provided to be absorbed by the City's operating budget. **Motion:** Koon made a motion, seconded by Anderson, to approve the special event application for the Rivertown Christmas Celebration as presented. **Vote:** Unanimous among those present. Motion carried.

PUBLIC HEARING AND ORDINANCE FOR FINAL READING: Ordinance #ZA2011-09-12 (A) Accepting the petition of Farrar Limited Partnership to annex approximately 8.0 acres of property located at 670 SC Highway 544 (TMS #150-00-06-030) and to zone the property Institutional (IN). First reading of this ordinance was approved at the August 22, 2011, Council meeting. Staff recommended final reading approval.

Public Hearing: There was no comment from the public.

Motion: Anderson made a motion, seconded by Goldfinch, to approve final reading of Ordinance #ZA2011-09-12 (A). **Vote:** Unanimous among those present. Motion carried.

RESOLUTIONS:

A. Accepting road dedication and drainage easements – Wild Wing Plantation Phase 3.

Wild Wing Development, LLC, has requested permission to dedicate the right-of-way and drainage system located within Wood Stork Drive, Clamour Court, and Brood Court in Phase 3 of Wild Wing Plantation to the City of Conway. The roadways, which total approximately 4,641 linear feet, have been inspected by the Public Works Department and have been found to be in suitable condition for dedication. Staff recommended that Council accept the roadways with a minimum one-year warranty at \$10 per linear foot for a total of \$46,410. In response to a question from Goldfinch concerning quality standards, Barnhill advised that developers are required to meet SCDOT and City of Conway specifications for street construction. **Motion:** Goldfinch made a motion, seconded by Anderson, to adopt the resolution accepting the right-of-way and drainage for the above referenced roadways in Wild Wing Plantation Phase 3 as recommended by staff. **Discussion:** Anderson suggested that consideration be given to pavement core testing in the future. Mayor Lawson and Graham spoke on the City's current procedures for inspection and certification of road construction. **Vote:** Unanimous among those present. Motion carried. See attachment.

B. Reaffirmation of the City's Risk Management Policy and update on City's safety program.

SC Municipal Insurance Trust and SC Municipal Insurance Risk Fund guidelines require members to adopt annually, by resolution, a commitment toward the prevention and control of accidental loss. In accordance with these guidelines, staff prepared a resolution reaffirming the City's risk management commitment for Council's consideration. Baker informed Council that progress is being made toward reducing the City's injury and property loss experience and reviewed some of the efforts being made toward meeting established goals. **Motion:** Goldfinch made a motion, seconded by Koon, to adopt the risk management resolution as presented. **Vote:** Unanimous among those present. Motion carried. See attachment.

ADMINISTRATOR'S REPORT: Graham shared the following items with Council.

- The River Sweep is scheduled for September 17th, 9:00 am to 1:00 pm, lunch to be provided. Participants should meet at the Conway Marina at 9:00 am.
- The MASC Regional Advocacy Meeting for the Waccamaw COG Area will be held on September 23rd at the Conway Recreation Center, 11:00 am to 1:00 pm.
- The United Way Day of Caring will be held on September 23rd.
- The community response to the opening of the new recreation center has been outstanding. Memberships to date total 1,890.

COUNCIL INPUT:

Koon commended everyone involved with presenting the Rivertown Remembrance Concert and extended an invitation to the Aynor Harvest Hoe Down Festival on September 17th.

Anderson also complimented those responsible for the Rivertown Remembrance Concert and reported that he had received many favorable comments on the recreation center.

White advised he had information available on hurricane preparedness that can be used for the Access Channel and that he was pleased to announce that A Father's Place would be included as a landscape refurbishing project for the United Way Day of Caring.

Chestnut commended City staff for an excellent job in staging the Conway SuperStars contest. She also reported that the September 11, 2001, commemoration program held at the First United Methodist Church on Sunday, September 11, 2011, was very meaningful event for the community.

Goldfinch

- expressed his satisfaction with the four-way stop signs at the Country Club Drive/Long Avenue intersection.
- commented on the excellent opening of the recreation center and that the membership appears to be a good cross section of the community.
- advised that Conway High School homecoming is planned for October 21st.
- expressed his desire and enthusiasm for activities to help encourage CCU students to consider Conway their hometown.

Mayor Lawson

- commented on the outstanding quality of the recent Rivertown Remembrance Ceremony and that it was a wonderful event for the community.
- noted that, from her personal observations, it appears the community is greatly enjoying the recreation center and that there is much excitement about the facility and its offerings.
- asked staff to check on the inclusion of the City in the County's mosquito spraying program.

ADJOURNMENT: **Motion:** Koon made a motion, seconded by Anderson, to adjourn the meeting. **Vote:** Unanimous among those present. Motion carried.

APPROVAL OF MINUTES: Minutes approved by City Council this _____ day of _____, 2011.

Vicky Lefler, City Clerk