

**THE FOLLOWING INFORMATION IS INCLUDED IN THIS PACKET**

- A. Instructions
- B. Flowchart (11" x 17")
- C. Land Disturbance Application
- D. Doraville Property Owner Affidavit
- E. Authorized Permit Agent Form
- F. Doraville Routing Sheet
- G. Site Development / Activity Valuation Worksheet
- H. Environmental Permit Affidavit
- I. Erosion Control Surety Calculation Form

## PROCESS OVERVIEW

This guide presents the minimum information necessary to apply for **Land Disturbance Permit** in Doraville. As every project is unique, additional information may be requested of you to show compliance with current codes and policies. This guide should not be used as a substitute for codes, standards, or regulations. The applicant is responsible for complying with all codes and rules whether or not described here. Permit Process in general follows the steps below:



## OFFICIAL SUBMITTAL

### Need information in another language?

Open <https://www.doravillega.us> or the departmental page you wish to view. Scroll down the page to the “Our Location” header. Click the blue button shown (see right) to open a menu of 20+ language options, then click the one you prefer.



EN ▾

### Do I need a Land Disturbance Permit (LDP)?

If your proposed scope of work includes any new construction, building expansion, clearing, grubbing, excavating, grading, dredging, transporting, and filling of land, tree removal, parking areas, water mains, or stormwater drainage facilities, an LDP is required.

### Adopted Codes

Tree Ordinance (Ch. 5, Article IX), Stormwater (Ch 6.5); Flood Plain Management (Ch 8); Erosion Control (Ch 16); Subdivision (Ch 17.5) Zoning (Ch 23) regulations for the City of Doraville can be accessed online at: [https://library.municode.com/ga/doraville/codes/code\\_of\\_ordinances](https://library.municode.com/ga/doraville/codes/code_of_ordinances)

### Tree Ordinance Compliance

LDP Applicants must submit a Tree Survey, Tree Protection Plan, Tree Replacement Plan prepared by a design professional. Additionally, a separate Tree Removal Permit application must be filed and approved to remove any specimen trees on the project site. Relief is available upon staff discretion **if** the LDP is for construction of one single family detached home or duplex; the subject site is 1 acre or less; removal is needed to establish a utility/drainage easement or to maintain a detention pond; if removal needed because the tree has become dangerous to life or property as documented by a licensed arborist; or if the tree to be removed has a trunk diameter of less than 3 inches.

### Pre-Application Meeting

A meeting with Staff is required prior to LDP application submittal to verify zoning, site, and tree ordinance requirements in effect upon the property. Email [planning@doravillega.us](mailto:planning@doravillega.us) for more information.

## How do I submit my application and supporting documents?

1. Go to the City of Doraville Permit Page online at: [Welcome to Doraville GA](#)
2. Under Permit Types, open the “Land Disturbance” application – To fill out online, disable pop-up blockers.
3. Download the completed documents onto your computer as PDF files
4. Electronically sign the application and supporting forms with program like Adobe Acrobat OR Print and sign, then upload a picture or scan to your computer and save as PDF.
5. Required Documents at Submittal
  - ☐ Land Disturbance Application
  - ☐ Contractor Documentation - Required only for first time applicants
    - Provide copies of Georgia Secretary of State License, Business License, Driver’s License
    - All items should be combined into 1 PDF file, under 25 MB
    - Name file: “Date\_Licenses.pdf” (example: 08112021\_Licenses.pdf)
  - ☐ Site Plan and Construction Drawings
    - Scalable, legible, stamped and signed by an architect/engineer
    - If multi-phase: Clearly show the scope of work for the proposed phase and be sure to obtain a separate LDP permit for each future phase.
    - All Sheets in this order: Cover, Site Plan, Construction Plans, Tree Survey, Tree Protection Plan, and Tree Replacement Plan
    - Name file: “Date\_Plans\_Version#.pdf” (example: 08112021\_Plans\_V1.pdf)
  - ☐ Property Owner Authorization
  - ☐ Authorized Permit Agent Form (If contractor sending others to pick up permits)
  - ☐ Site Development / Activity Valuation Worksheet (Required for fee calculations)
  - ☐ Environmental Permit Affidavit
  - ☐ Erosion Control Surety Calculation Form
  - ☐ Hydrology Report (Must be drafted, stamped/signed by a licensed Georgia Engineer)
  - ☐ Tree Removal Permit (If removing or pruning trees, unless waived at Pre-Application Meeting)
  - ☐ Demolition Documents (If applicable)
    - Asbestos Survey
    - Rodent Letter (from pest control company indicating site treated for rodents)
    - Georgia EPD Asbestos Notification for Demolition, Renovation or Abatement
    - Georgia EPD Certificate of Completion (of abatement)
    - Method of capping utilities (water, sewer, electric, gas) required on plans
      1. Submit approvals from utilities for utility termination
      2. Obtain City trade permits to terminate utilities, prior to LDP issuance
      3. Delineate limits of any detention ponds
6. Submit your application on [CloudPermit portal](#)
7. Pay NPDES Fees (all sites ≥ 1 acre) and file your Erosion Control Bond
  - ☐ \$ 40 per acre to Doraville and copy of receipt verifying \$40 per acre paid to EPD
  - ☐ Erosion Control Bond (\$3,000 per acre or fraction thereof)

## PLAN REVIEW

### City Review Timeline and Resubmittals

Doraville review of first submittals typically takes 10 business days and each resubmittal takes 5 business days. Final times may vary due to project complexity or other factors. Any revisions requested from the reviewers will be available on CloudPermit after the reviews are complete. Applicants are encouraged to plan for possible rounds of revision and external reviews as Doraville has no authority over any external processes.

Doraville's CloudPermit portal can be used to check the status of projects; to upload revised construction plans; to return signed routing sheets, and to upload scans of approved plans which show stamps and signatures from external reviewers.

Access Cloudpermit at: [Cloudpermit - Log In](#)

### Common External Reviews **(Do contact any agency directly for full details – see Table 2 below)**

- **DeKalb County Fire Marshal Office and Department of Watershed Management (DWM)**

All plans require review by the DeKalb County Fire Marshal and DWM. Applicants are responsible for delivering the Doraville Routing Sheet and 3 Sets of Plans to the DeKalb County Planning and Sustainability Office (P&S) located at 300 West Ponce de Leon Ave, 3<sup>rd</sup> Floor, Decatur, GA 30030. New construction, expansion, or change of use projects may also require submittal of a Sewer Capacity Evaluation Form to DWM via email to: [sewercapacity@dekalbcountyga.gov](mailto:sewercapacity@dekalbcountyga.gov). When approved, two sets of plans stamped and signed by DeKalb County and a new routing sheet signed by DWM will be available for the applicant to pick up at the P&S office. No city permits can be issued until Doraville receives a copy of the stamped/signed county plans and the signed DWM routing sheet. **For details, visit:** <https://www.dekalbcountyga.gov/planning-and-sustainability/e-permitting>.

- **DeKalb County Board of Health: Environmental Health Division (EHD)**

EHD regulates, reviews plans, and inspects sites for the following common uses (not full list):

- **Body Crafting** - Tattoo and piercing establishments
- **Food Safety** - Restaurants, bars, nursing homes, mobile units, temporary food service.
- **Hotels, Motels, Campgrounds, Septic Systems, Pools, Beaches, and Spas**

- **Georgia Department of Transportation (GDOT)**

GDOT reviews plans affecting access or right of way along any state route, including Buford Highway, Motors Industrial Way, Peachtree Industrial Boulevard, and I-285.

**Table 2.– Common External Contact Information**

| AGENCY                                                                                                                                                                                                                                                                                                                                                                                           | REGULATED USES                                                                                                                                                                                  | WHAT TO TAKE                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| <p>DeKalb County Fire Marshal<br/>330 West Ponce de Leon Avenue, 4<sup>th</sup> floor<br/>Decatur, GA 30030<br/>404-371-2776 / 404-971-6208<br/><a href="https://www.dekalbcountyga.gov/fire-rescue/fire-rescue">https://www.dekalbcountyga.gov/fire-rescue/fire-rescue</a><br/><b>Email for Inspections:</b> <a href="mailto:dekalbfmo@dekalbcountyga.gov">dekalbfmo@dekalbcountyga.gov</a></p> | All projects                                                                                                                                                                                    | Doraville Routing Sheet<br>Sewer Capacity<br>Evaluation                             |
| <p>Dekalb County Watershed Management<br/>330 West Ponce de Leon Ave, 3<sup>rd</sup> floor<br/>Decatur, GA 30030<br/>404-371-4718<br/><a href="https://www.dekalbcountyga.gov/watershed-management/about-watershed-management">https://www.dekalbcountyga.gov/watershed-management/about-watershed-management</a></p>                                                                            |                                                                                                                                                                                                 |                                                                                     |
| <p>DeKalb County GIS Department<br/>330 W. Ponce de Leon Ave, 6<sup>th</sup> Floor<br/>Decatur, GA 30030<br/>404-371-2257<br/><a href="https://www.dekalbcountyga.gov/gis/">https://www.dekalbcountyga.gov/gis/</a></p>                                                                                                                                                                          | For projects requiring new addresses or lot line adjustment (Combination, Separation, Re-parcel)                                                                                                | Doraville Routing Sheet<br><br>For submittal details, contact each agency directly. |
| <p>DeKalb County Board of Health<br/>Environmental Health Division<br/>445 Winn Way<br/>Decatur, GA 30030<br/>404-294-3762<br/><a href="https://www.dekalbhealth.net/envhealth/">https://www.dekalbhealth.net/envhealth/</a></p>                                                                                                                                                                 | Tattoo or piercing, restaurants, cafeterias, nursing homes, bars/lounges, mobile units, temporary food establishments, septic systems, pools.                                                   |                                                                                     |
| <p>Georgia Department of Agriculture<br/>19 Martin Luther King Jr Dr SW<br/>Atlanta, GA 30334<br/>404-656-3600<br/><a href="http://agr.georgia.gov/">http://agr.georgia.gov/</a></p>                                                                                                                                                                                                             | For the sale of any pre- packaged or uncooked food in any convenience store, bakery, grocery, etc.                                                                                              |                                                                                     |
| <p>Georgia Office of Insurance and Safety Fire Commissioner<br/>2 Martin Luther King Jr. Dr.<br/>West Tower, Suite 702<br/>Atlanta, GA 30334<br/>404-656-2070<br/><a href="https://oci.georgia.gov/">https://oci.georgia.gov/</a><br/><b>Email for Inspections:</b> <a href="mailto:inspections@oci.ga.gov">inspections@oci.ga.gov</a></p>                                                       | Hotels, apartment buildings, schools, day care centers, personal care homes, churches, hospitals, nursing homes, mercantile occupancies, buildings four or more stories in height, race tracks. |                                                                                     |
| <p>GDOT District 7<br/>5025 New Peachtree Road<br/>Chamblee, GA 30341<br/>770-216-3810<br/><a href="http://www.dot.ga.gov">http://www.dot.ga.gov</a></p>                                                                                                                                                                                                                                         | If affecting access or right of way along Buford Highway, Peachtree Industrial Boulevard, Motors Industrial Highway, I-285                                                                      |                                                                                     |
| <p>Georgia Soil and Water Conservation Commission (GSWCC)<br/>4310 Lexington Road<br/>Athens, GA 30605<br/>706-552-4470 – Region II Office<br/><a href="https://gaswcc.georgia.gov">https://gaswcc.georgia.gov</a></p>                                                                                                                                                                           | When the project site is greater than or equal to 1 acre.                                                                                                                                       |                                                                                     |
| <p>Georgia Environmental Protection Division<br/>1-800-436-7442 – DeKalb District Office<br/><a href="https://epd.georgia.gov">https://epd.georgia.gov</a></p>                                                                                                                                                                                                                                   | When filing an NPDES permit or other environmental permit except Section 404 (wetlands)                                                                                                         |                                                                                     |

## PLAN APPROVAL

### Plans have been approved. When/How do receive my Permit? Any next steps required?

Once City reviewers issue approval and Doraville verifies receipt of evidence of external plan approval (example: signed Doraville Routing Sheet, signed DWM routing sheet, scans of plans approved by DeKalb, and /or other external permits), you can pay any fees and receive the permit over Cloud Permit.

1. **Pay any remaining plan review or permit fees.** Fees are calculated during and at the end of the plan review process. They can be paid on Cloud Permit using a credit card or by check to the City of Doraville.
2. **Submit digital copies of the following (as apply):**
  - Any missing Qualified Agent or Contractor Documentation
  - Approved DeKalb County Sewer Capacity Letter or Approved Sewer Action Plan
  - Federal Aviation Administration (FAA) Form 7460 -1 (If in Runway Protection Overlay)
  - Doraville Trade Permits **(No inspections are scheduled until these are filed)**
  - Digital copy of approved plans for e-signatures. (Copy emailed to applicant once signed)

LDP will be issued digitally after completing Steps 1, 2 above. If you cannot receive a permit digitally, please contact us at [permits@doravillega.us](mailto:permits@doravillega.us) or 770-751-8745.

### FEES

Please visit [our website](#) to view the current fee schedule.

## INSPECTION

LDPs to be inspected weekly by City. When the project is complete, final site inspections will be conducted by the Community Development Director, Arborist, Fire Marshal, and BMP Inspector.

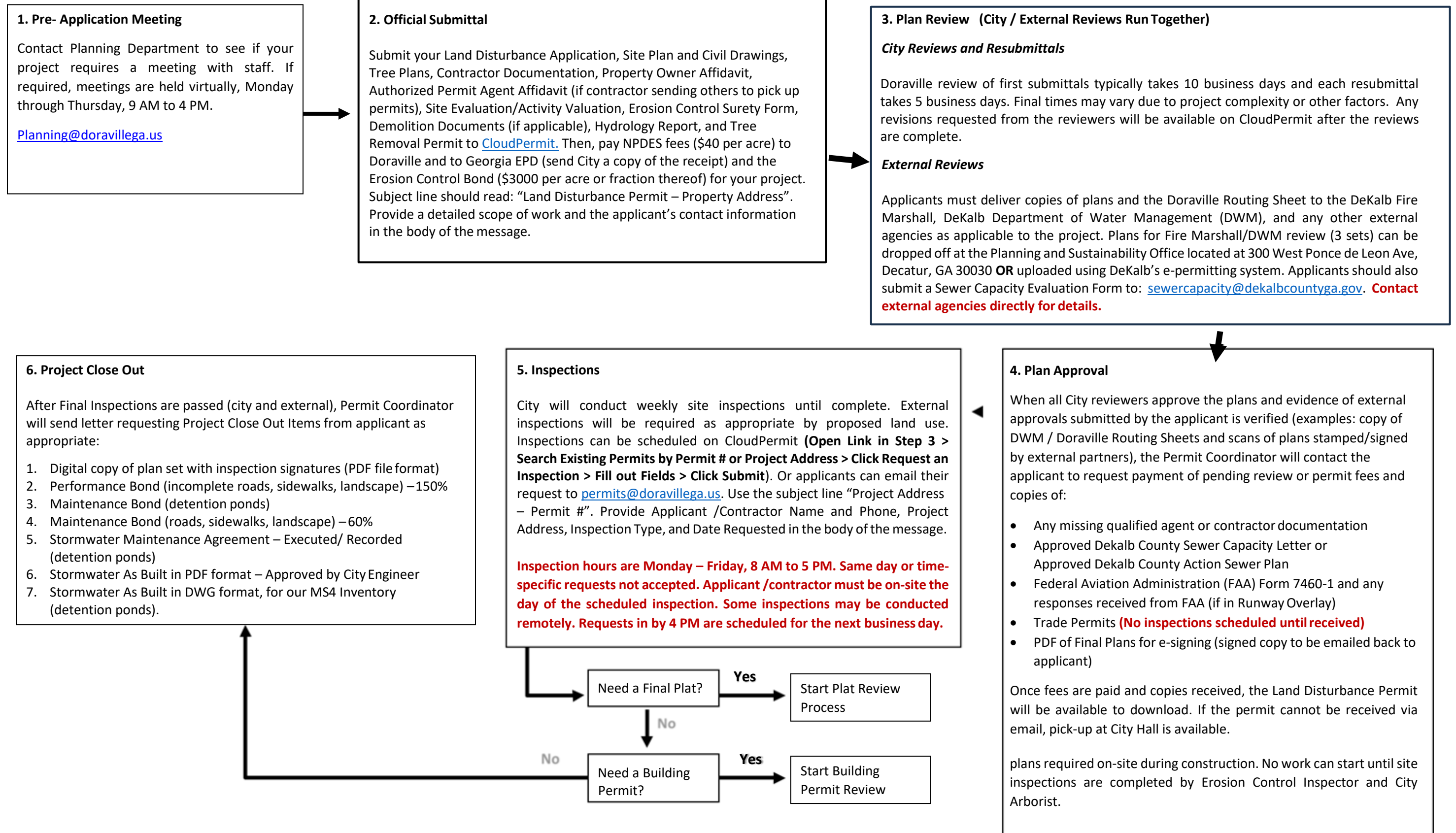
### How do I request a City Inspection?

- **Option A**  
Submit the request on CloudPermit.
- **Option B**  
Email your request to: [permits@doravillega.us](mailto:permits@doravillega.us). On the subject line, give the project address and permit number. In the body of your message, give the contractor/applicant name and their contact information, project address, inspection type, and date requested.

Inspections run 8:30 AM to 4: PM, Monday to Friday. Requests in by 3 PM are set for the next business day. Contractor/Applicant must be on-site the day of the scheduled inspection. No same day requests accepted.

## PROJECT CLOSE OUT (See separate Project Close-Out Packet for details)

Certificate of Occupancy issued when **all** final inspections are passed and close out items are received.



## Land Disturbance / Demolition Permit Application

| Doraville Office Use Only |  |
|---------------------------|--|
| Permit #                  |  |
| Contractor #              |  |
| Parcel ID #               |  |

| Project Information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                          |                                                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|----------------------------------------------------------|
| Project Name:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                          | Total Parcel Area (in SF or Acres):                      |
| Project Address:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                          |                                                          |
| Description of Work (include on Plan Cover):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                          |                                                          |
| Proposed Use                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Routing Information (Select all that apply to your project)              |                                                          |
| <input type="checkbox"/> Single Family or Duplex                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <input type="checkbox"/> Pool                                            | <input type="checkbox"/> New Tenant Spaces               |
| <input type="checkbox"/> Townhome or Condo                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <input type="checkbox"/> New Roads                                       | <input type="checkbox"/> Change of Address               |
| <input type="checkbox"/> Multifamily                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <input type="checkbox"/> Tree Removal <b>(Separate Permit Required.)</b> | <input type="checkbox"/> Site Disturbance $\geq$ 1 Acre  |
| <input type="checkbox"/> Commercial                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <input type="checkbox"/> Work Affecting State Road                       | <input type="checkbox"/> Affecting 5,000 + SF Impervious |
| <input type="checkbox"/> Mixed Use                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <input type="checkbox"/> Work Affecting City Road                        | <input type="checkbox"/> Below 5,000 SF Impervious       |
| <input type="checkbox"/> Other: _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <input type="checkbox"/> Work affecting Sewer Capacity                   | <input type="checkbox"/> Demolition                      |
| Costs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Acreages                                                                 | Sanitary Facilities                                      |
| Demolition:<br>\$                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Total Site Area (in SF or Acres)                                         | Sewer<br>Septic Tank                                     |
| Land Disturbance:<br>\$                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Disturbed Area (in SF or Acres)                                          | Any streams on-site?<br>Yes                      No      |
| Property Owner – No P.O. Boxes or re-use of Project Site Address                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                          |                                                          |
| Owner Name:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                          | Phone:                                                   |
| Address:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                          |                                                          |
| Email:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                          |                                                          |
| Authorized Applicant - No P.O Boxes or re-use of Project Site Address                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                          |                                                          |
| Contact Name:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                          | Phone:                                                   |
| Company Name:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                          | Phone:                                                   |
| Address:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                          |                                                          |
| Email :                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                          |                                                          |
| Business License Number (for contractors):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                          | Expiration Date                                          |
| State License Number:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                          | Expiration Date                                          |
| Certification                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                          |                                                          |
| I certify that all submitted information is correct and agree to perform only that work stated as part of this Permit and under specifications submitted herewith, and in strict compliance with all applicable laws and ordinances regulating construction and zoning in the City of Doraville. I certify no work or installation has commenced prior to issuance of the permit. I understand that this permit is void if no site work commences within six months of the permit issuance date unless an extension is granted per City Code. |                                                                          | Applicant Name – <i>Print Legibly.</i>                   |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                          | Applicant Signature – <i>Please sign.</i>                |

## INSTRUCTIONS

**This form shall be completed, signed, and notarized by the property owner. Incomplete forms will not be processed.**  
Affidavits may be returned online at [us.cloudpermit.com](https://us.cloudpermit.com), by email at [permits@doravillega.us](mailto:permits@doravillega.us), or in-person at City Hall.

| PROPERTY OWNER    | CONTRACTOR OR AUTHORIZED AGENT |
|-------------------|--------------------------------|
| Name:             | Name:                          |
| Address:          | Address:                       |
| City: State: Zip: | City: State: Zip:              |
| Phone:            | Phone:                         |
| E-mail:           | E-mail:                        |

## PROJECT INFORMATION

### PROPERTY ADDRESS

|  |
|--|
|  |
|--|

## PROPERTY OWNER ACKNOWLEDGEMENT

I, \_\_\_\_\_ (**print name**), swear that I am the owner of the property listed above, or an authorized agent for the true owner of said property. This property, as shown in the official records of DeKalb County, Georgia, is the subject matter of the attached application.

I acknowledge that an application is being made for construction activities on this property.

I further acknowledge that the Official Code of Georgia Annotated § 16-10-71 defines the offense of false swearing as:

1. When someone knowingly and willfully makes a false statement under oath or affirmation in a matter outside of a judicial proceeding.
2. The penalty for false swearing is a fine of not more than \$1,000 or imprisonment for not less than one nor more than five years, or both.

I also hereby authorize City staff to inspect the premises of the above property as it relates to this application.

Under penalties of perjury, I declare that I have read the foregoing affidavit, and that the facts stated in it are true and accurate to the best of my knowledge.

\_\_\_\_\_  
Signature of Property Owner

Subscribed and sworn before me  
on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Print Name of Property Owner

\_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
Date

(NOTARY STAMP)

**STATE LICENSING BOARD FOR RESIDENTIAL AND GENERAL CONTRACTORS**

237 Coliseum Drive, Macon, GA 31217

478-207-2440

[www.sos.ga.gov/plb](http://www.sos.ga.gov/plb)**Authorized Permit Agent Form (ONE FORM PER PERMIT)**

This form may be used by a qualifying agent to designate an individual to obtain a permit on his/her behalf for a project for the qualifying company. The contractor should submit an original Authorized Permit Agent Form for each project which he/she has designated an individual to pull permits. This designated individual shall further be identified as the authorized permit agent. This notarized form with an **ORIGINAL SIGNATURE** (no copies or faxes accepted), a copy of the contractor's license, a copy of the contractor's company license, and a copy of the driver's license of the authorized permit agent is to be given to the permit office in the city or county in which the project is located. **DO NOT SEND A COPY OF THIS FORM TO THE BOARD OFFICE UNLESS REQUESTED.**

License verification by permitting office should be completed by visiting <http://verify.sos.ga.gov/verification>.

|                                                                              |  |
|------------------------------------------------------------------------------|--|
| Name of Qualifying Agent:                                                    |  |
| Contractor License #<br>(Attach a copy of license.)                          |  |
| Name of Licensed Company:                                                    |  |
| Company License #<br>(Attach a copy of license.)                             |  |
| Name of Authorized Permit Agent:<br>(Attach a copy of the driver's license.) |  |

**PROJECT (An original form is required for each project):**

|                             |  |
|-----------------------------|--|
| Company listed on contract: |  |
| Property Owner's Name:      |  |
| Street Address:             |  |
| Apartment or Suite #:       |  |
| City, State, Zip:           |  |

I hereby designate the above listed Authorized Permit Agent to apply for and obtain the permit(s) for the project listed above. The undersigned, being licensed as a qualifying agent, do hereby affirm and swear, under oath, that all information on this form and on accompanying documents are true and correct.

---

**Original Signature of Qualifying Agent (no copies or faxes accepted)**

NOTARY

SEAL

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_

MY COMMISSION EXPIRES: \_\_\_\_/\_\_\_\_/\_\_\_\_

| Doraville Office Use Only |  |
|---------------------------|--|
| Permit #                  |  |
| Contractor #              |  |
| Parcel ID #               |  |

### Erosion Control Surety Calculation Form

**QUANTITY AMOUNTS REQUIRED BELOW MUST BE PROVIDED AND VERIFIED BY THE DESIGN PROFESSIONAL AND/OR INSPECTOR OF RECORD.**

|                      |  |
|----------------------|--|
| LDP Permit #         |  |
| Project Name (Phase) |  |
| Site Address         |  |
| Property Owner Name  |  |

All applicable sureties are required prior to the issuance of a land disturbance permit by the City of Doraville.

**EROSION CONTROL: (Disturbed Acreage) \$3000/ACRE X \_\_\_\_\_ ACRES = \$**

Every permit applicant shall be required to post a cash surety of \$3000 per disturbed acre prior to the issuance of a land disturbance permit. The surety is a mechanism for the City of Doraville to cover any potential costs associated with stabilization and compliance of all disturbed areas and stormwater infrastructure including, but not limited to, permanent grassing, de-silting detention ponds, water bodies, stormwater facilities, roadways, reestablishing damaged buffers, and similar or related items. This surety will be released upon approval of final stabilization from the City of Doraville Department of Community Development. City Code Ch. 6.6, Article II, Sec. 16-35 (b)(6).

#### DESIGN PROFESSIONAL / INSPECTOR CERTIFICATION AND SIGNATURE:

I hereby certify that the amounts calculated above are in accordance with the requirements of the City of Doraville.

|                               |  |
|-------------------------------|--|
| Design Professional Name      |  |
| Design Professional Signature |  |
| Date                          |  |



| Doraville Office Use Only |  |
|---------------------------|--|
| Permit #                  |  |
| Contractor #              |  |
| Parcel ID #               |  |

## Valuation Worksheet for Site Development/Land Disturbance Activity

Permit # \_\_\_\_\_  
 Project Name \_\_\_\_\_  
 Site Address \_\_\_\_\_

Submit the estimated value of the site improvements. Include the following items, showing the quantity and the unit price. Unit prices can be taken from a current edition of the RS Means catalogue or the GDOT mean item summary:

### Land Disturbance Activities

| Description                                    | Quantity | Unit Price | Subtotal |
|------------------------------------------------|----------|------------|----------|
| Grading                                        |          |            |          |
| Paving                                         |          |            |          |
| Curb and Gutter                                |          |            |          |
| Drainage System                                |          |            |          |
| Underground Detention Pond                     |          |            |          |
| Water and Sewer Utilities                      |          |            |          |
| Power and Gas Utilities                        |          |            |          |
| Trees Only                                     |          |            |          |
| Other Landscape (Bushes, flowers, shrubs, etc) |          |            |          |
| LDP Total                                      |          |            |          |

### Demolition Activities

| Description         | Quantity (in SF) | Unit Price | Subtotal |
|---------------------|------------------|------------|----------|
| Building Demolition | SF               |            |          |
| Site Demolition     | SF               |            |          |
| Demolition Total    |                  |            |          |

Prepared By: \_\_\_\_\_

Title \_\_\_\_\_ Date: \_\_\_\_\_



## BMP PERFORMANCE BOND CALCULATION

$(\$20/\text{CY}) \times (\% \text{ Impervious}) \times \text{Drainage Area (ac)} \times 1.2'' \times 134.44 \text{ CY/Ac-in}$

---

or

$\frac{1}{2}$  the construction cost of the BMP, whichever is greater.

---

Please show both calculations (attach extra sheets if necessary).  
Include itemized cost of construction on company letter with contractor's signature.



| Doraville Office Use Only |  |
|---------------------------|--|
| Permit #                  |  |
| Contractor #              |  |
| Parcel ID #               |  |

**Environmental Permits Affidavit**

We, \_\_\_\_\_, assert that we are the owner and/or developer of the project entitled \_\_\_\_\_ (hereinafter “the Project”), and are seeking a land disturbance permit from the City of Doraville. We acknowledge that:

1. We are responsible for complying with all environmental laws and regulations promulgated as a result of such laws.
2. We understand that some of these regulations require compliance with General Permits issued by the Georgia Environmental Protection Division (also known as the NPDES General Permits for Storm Water Construction) or the United States Army Corps of Engineers (also known as “Nationwide” or “Individual” permits), and that, accordingly, agencies responsible for enforcing said General Permits may not review the Project prior to construction commencement.
3. We understand the meaning of these applicable laws, regulations, and General Permits or are relying on advice received from our design professional, \_\_\_\_\_, regarding the meaning of these applicable laws, regulations or General Permits.
4. As a result of this knowledge or advice received from our design professional, we have determined that the Project is in compliance with said applicable laws, regulations, and General Permits.
5. We acknowledge that the City of Doraville has not interpreted the meaning of said applicable laws, regulations, and General Permits, nor has decided which are applicable to the Project.

Owner/Developer Printed Name : \_\_\_\_\_  
Owner/Developer Signature : \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

NOTARY

SEAL

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE  
\_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_

MY COMMISSION EXPIRES: \_\_\_\_/\_\_\_\_/\_\_\_\_

2421 Van Fleet Circle,  
Suite 200,  
Doraville, Georgia  
30340



(770) 451-8745  
www.doravillega.us

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## Erosion Control Bond

**KNOW ALL MEN BY THESE PRESENTS:** That we, \_\_\_\_\_, of \_\_\_\_\_ County, State of Georgia as Principal and \_\_\_\_\_ as Surety, are held and bound unto Doraville, Georgia in the sum of \_\_\_\_\_ lawful money of the United States of America, for the payment whereof well and truly to be made, we bind ourselves, our heirs, executors, successors and assigns, jointly and severally, firmly by these presents.

The condition of the foregoing obligation is such that,

**WHEREAS,** a Land Disturbance Plan and Erosion Control Plan has been submitted to and approved by the City of Doraville for land disturbing activities; and

**WHEREAS,** the Principal has executed an Erosion Control Affidavit with the City of Doraville, dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ in which the Principal agrees and warrants, that as a conditions precedent to the issuance of a Land Disturbance Permit all erosion control measures and practices shall be provided and maintained in accordance with the standards in the City of Doraville's Erosion Control Ordinance for a period no less than 12 months or until the site is suitably stabilized to the satisfaction of the City of Doraville Inspections staff; and

**WHEREAS,** this agreement shall be governed by the laws of the State of Georgia.

**NOW THEREFORE,** if the Principal shall well and truly perform the terms and conditions of said contract, then this obligation shall be void, otherwise, to remain in full force and effect. Upon failure of the Principal in the performance of the terms and conditions of said contract, then the Surety shall be liable in payment to the City of Doraville, GA of a sum not to exceed \$\_\_\_\_\_, for the cost of completing or mitigating the terms and conditions set forth under the contract entered by the Principal with the City of Doraville, GA.

**SIGNED, SEALED AND DELIVERED THIS** \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, in the presence of:

ATTEST:

\_\_\_\_\_  
Corporate Secretary

\_\_\_\_\_  
Principal (Seal)

By: \_\_\_\_\_

\_\_\_\_\_  
Title

\_\_\_\_\_  
Surety (Seal)

By: \_\_\_\_\_

\_\_\_\_\_  
Title