CITY COUNCIL

Donna Pittman – Acting Mayor
Bob Roche – District 2
Karen Pachuta – District 3

Pam Fleming – District 1
Brian Bates – District 2
Maria Alexander – District 3

AGENDA

May 16, 2011
6:30 PM

1. **CALL TO ORDER**

2. **PLEDGE OF ALLIGENCE**

   Cross Keys Highschool Students:
   - Melissa Rector
   - Franky Guzman
   - Cindy Tucux
   - Moises Vicente

3. **ROLL CALL**

4. **APPROVAL OF MINUTES:**

   - May 2, 2011

5. **CEREMONIAL PRESENTATIONS, CITY ANNOUNCMENTS, SPECIAL GUESTS:**

   - Proclamation presentations to various Asian-American associations in honor of Asian-American & Pacific Islander Heritage Month.
   - Resolution passage and presentation commending citizens-volunteers who have served on Commissions and Committees.

6. **PUBLIC COMMENTS ON AGENDA ITEMS**

7. **REPORTS: DEPARTMENTS**

   a. City Attorney
   b. Police
      - Dept. of Labor Agreement
   c. Courts
   d. Public Works
   e. Library
   f. Parks & Recreation
   g. City Hall
      - RFP - IT Bid Opening
      - Contract –Municode
   h. Planning & Zoning
      - Halpern Park Stream Restoration bid award – Steven Strickland

8. **OLD BUSINESS**

   a. City Planner - Acting Mayor Pittman
   b. Parking Restrictions – Brian Bates
   c. Bid Opening Procedures – Brian Bates

9. **NEW BUSINESS**

a. E911 Services – Bob Roche
b. Sunday Alcohol Sales Referendum – Maria Alexander

10. **REPORTS: COMMITTEES, COMMISSIONS, BOARDS AND APPOINTMENTS:**

11. **PUBLIC COMMENTS:**

12. **ADJOURNMENT:**

the city of Doraville℠

DIVERSITY | VITALITY | COMMUNITY

AGENDA ITEM SHEET

Subject: Proclamation presentations to various Asian-American associations in honor of Asian-American & Pacific Islander Heritage Month

Date of Meeting: May 16, 2011

Budget Impact: □Yes ■ No

Budget Impact Amount: $ N/A

Funding Source:

- □ Annual
- □ Capital
- □ Grant(s)/ Technical Assistance
- ■ N/A

Regular Meeting ■
Work Session □
Recommendation □
Policy/Discussion □
Report □
Other □

Action Requested: As always, staff recommends item be placed under Mayor's Comments. The Mayor will be presenting proclamations to representatives from the National Association of Chinese-Americans, Vietnamese-American Community of Georgia, Japanese-American Society, Thai-American Association, Malaysian-American Association, the Taipei Economic & Cultural Office and the Center for Pan-Asian Community Services.

Staff recommends item to be put towards the front of the agenda after Mayor's Comments.

A generic proclamation template is attached.

Department: Administrative

Department Head: Mayor

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DIVERSITY | VITALITY | COMMUNITY

AGENDA ITEM SHEET

Subject: Resolution Passage and Presentation Commending Citizen-Volunteers who have served on Commissions and Committees

Date of Meeting: May 16, 2011

Budget Impact: □Yes ■ No

Budget Impact Amount: $ N/A

Funding Source:

- □ Annual
- □ Capital
- □ Grant(s)/ Technical Assistance
- ■ N/A

Regular Meeting	■
Work Session	□
Recommendation	□
Policy/Discussion	□
Report	□
Other	□

Action Requested: Passage and Presentation of Resolutions, commending citizen volunteer who have served on the Planning Commission and Community Choices, Ethics and LCI committees.

Staff recommends item to be put towards the front of the agenda after Mayor's Comments.

A generic resolution template is attached.

Department: Administrative

Department Head: Mayor

THE CITY OF DORAVILLE
AGENDA ITEM SHEET

Subject: DEPT. OF LABOR AGREEMENT

Date of Meeting: 05 16 2011

Budget Impact: ___Y X N

Budget Impact Amount: $_____

Funding Source:
( )Annual
( )Capital
( )N/A

Regular Meeting	(X)
Work Session	( )
Recommendation	( )
Policy/Discussion	( )
Report	( )
Other	( )

CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE

Action Requested: APPROVE AND SIGN THE ATTACHED MEMORANDUM OF UNDERSTANDING WITH THE GEORGIA DEPT. OF LABOR REGARDING THE DISCLOSURE OF STATE OF GEORGIA WAGE AND UNEMPLOYMENT INFORMATION.

History, Facts, Issues: THE POLICE DEPARTMENT IS ABLE TO USE INFORMATION OBTAINED FROM THE GA DEPT. OF LABOR TO AID IN VARIOUS INVESTIGATIONS.

Options: _____

Recommended Action: APPROVE AND SIGN THE MEMORANDUM OF UNDERSTANDING WITH THE GEORGIA DEPT. OF LABOR SO THE AGREEMENT CAN BE RETURNED TO BE EXECUTED.

Department: POLICE

Department Head: CHIEF JOHN KING

Administrative Comments and Recommendation: _____

Action Taken By Board: _____

THE CITY OF DORAVILLE
AGENDA ITEM SHEET

Subject: Municode Contract

Date of Meeting: 5-16-11

Budget Impact: ___Y ____ N

Budget Impact Amount: $

Funding Source:
( )Annual
( )Capital
( )N/A

Regular Meeting	(x)
Work Session	( )
Recommendation	( )
Policy/Discussion	( )
Report	( )
Other	( )

CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE

Action Requested: Approve contract Municode Services for codification

History, Facts, Issues:

The City currently has begun a quarterly update of the Doraville Code of Ordinances.

Recommended Action: Approve the contract so the City can continue to have an up to date code of ordinances as well as having these items placed online for the ease of access by the public.

Department: City Hall

Department Head: Mayor

Administrative Comments and Recommendation: _____

THE CITY OF DORAVILLE
AGENDA ITEM SHEET

05-11-11P01:54 FILE

Subject: Halpern Park Stream Restoration Contractor Approval

Date of Meeting: May 16, 2011

Budget Impact: Yes

Budget Impact Amount: $ 161,040.00

Funding Source: Stormwater
( )Annual
( )Capital
( )N/A

Regular Meeting ( )
Work Session ( )
Recommendation ( )
Policy/Discussion ( )
Report ( )
Other ( )

CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE

Action Requested: City Council to approve the low bid contractor – The Potts Company

History, Facts, Issues: Halpern Park Stream - construction

Options: _____

Recommended Action: Approval of the pre-qualified low bid contractor

Department: Stormwater

Department Head: S Strickland

Administrative Comments and Recommendation: _____

Action Taken By Board: _____

the city of Doraville

DIVERSITY | VITALITY | COMMUNITY

THE CITY OF DORAVILLE AGENDA ITEM SHEET

Subject: Parking Restrictions

Date of Meeting: 5/2/11

Budget Impact: ☐Yes ■ No

Budget Impact Amount: $_____

Funding Source:

■ Annual ☐ Capital ☐ Grant ☐ N/A

Regular Meeting ■
Work Session ☐
Recommendation ☐
Policy/Discussion ☐
Report ☐
Other ☐

CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE

Action Requested:

Review sections 19-61 through 19-67 of the code. Modify sections 19-61 and 19-64 and verify the fines listed in 19-67 are correct.

History, Facts, Issues:

As part of the enforcement on homes that exceed the number of persons who can live in the home, parking has been determined to be an indicator of excessive residents or illegal activity.

In reviewing the neighborhoods, it seems that the majority of homeowners have fewer than 4 cars. Those properties that exceeded that limit tended to have property that was not as well maintained. This ordinance modification attempts to address the number of vehicles aspect of rooming houses.

Options: Modify 19-61, 19-64, identify other means of enforcement, or maintain existing ordinances.

Recommended Action:

Department: Council **Department Head:** Mayor

Administrative Comments and Recommendation: _____

Action Taken By Board: _____

the city of Doraville™

PROSPERITY | VITALITY | COMMUNITY

THE CITY OF DORAVILLE
AGENDA ITEM SHEET

Subject: Bid Opening Process

Date of Meeting: 5-2-11

Budget Impact: ☐Yes ■ No

Budget Impact Amount: $_____

Funding Source:

■ Annual ☐ Capital ☐ Grant ☐ N/A

Regular Meeting ■
Work Session ☐
Recommendation ☐
Policy/Discussion ☐
Report ☐
Other ☐

CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE

Action Requested:

Modify section 2-90 regarding opening of bids.

History, Facts, Issues:

For years the council has wasted important time opening and reading bids in a public council meeting. Not to mention, it delays moving forward on some items as we need to wait for a council meeting to open the bids, send the bids back to the department director for review and recommendation, then come back to council for final approval. Modifying 2-90 will simplify the process, expedite the process, and maintain the public bid opening format.

Options: Modify or not

Recommended Action:

Modify 2-90 to allow the City Clerk, Mayor and Department Head to open bids during a public and advertised bid opening, record the bidders and their bid amount, present the list and recommended winning bid to council for approval.

Department: Council **Department Head:** Mayor/Clerk

Administrative Comments and Recommendation: _____

Action Taken By Board: _____

THE CITY OF DORAVILLE
AGENDA ITEM SHEET

Subject: **E911 Services for Doraville**

Regular Meeting ■
Work Session □
Recommendation □
Policy/Discussion □
Report □
Other □

Date of Meeting: 5/16/2011

Budget Impact: ■ Yes □ No

Budget Impact Amount: $320,000 to 620,000 savings

Funding Source: ■ Annual □ Capital □ N/A

CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE

Action Requested: Choose an effective, affordable E911 Service Alternative.

History, Facts, Issues:

Currently Doraville uses an in-house E911 system which costs the City over $620,000 per year. This is unsustainable in current economic conditions, particularly when much cheaper alternatives are available.

Options:
Turn E911 Services over to Dekalb County.

Advantages:

- **Cheapest alternative. The city relinquishes $150,000 in annual E911 Revenues, and saves $771,000 in annual expenditures. Net savings, $620,000.**
- **Response times - the majority of 911 calls are for medical and fire emergencies. Doraville 911 must transfer most calls to Dekalb County, causing delays.**

Disadvantages:

- **Dekalb County has had instances of delayed or mishandled calls.**

Issue RFP for private E911 & dispatch services (I.e. ChatComm)

Advantages:

- **Cheaper alternative. Dunwoody expects annual costs of about $300,000 to serve its 48,000 residents.**
  - **Doraville is one fourth the size of Dunwoody, but assuming we paid the same rate, we would save approximately $470,000 per year**

Department: City Council - Bob Roche

Department Head: None

Administrative Comments and Recommendation:
Action Taken By Board:

05-11-11P~~01:57~~ FILE
12:08pm

THE CITY OF DORAVILLE
AGENDA ITEM SHEET

Subject: Sunday Alcohol Sales Referendum

Date of Meeting: Monday, May 16, 2011

Budget Impact: ☐Yes X No

Budget Impact Amount: $ 0

Funding Source:

☐ Annual
☐ Capital
X N/A

Regular Meeting	X
Work Session	☐
Recommendation	☐
Policy/Discussion	☐
Report	☐
Other	☐

CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE

Action Requested: Prepare resolution and/or ordinance to allow voters of Doraville to approve/disapprove the sale of alcohol on Sundays by retail outlets

History, Facts, Issues: During the 2011 Legislative Session, the State house passed Bill # S.B. 10 that was subsequently signed by Governor Deal, allowing local governments the ability to hold a voter referendum to allow Sunday Retail alcohol sales.

Options: _____

Recommended Action: Discuss and decide whether to place item on November Ballot

Department: Council **Department Head:** Mayor

Administrative Comments and Recommendation: _____

Action Taken By Board: _____