

CITY COUNCIL WORK SESSION

Donna Pittman-Mayor

Robert J. Patrick-District 1
Trudy Jones Dean – District 2
Karen Pachuta – District 3

Pam Fleming – District 1
Brian Bates – District 2
Maria Alexander – District 3 Mayor Pro-Tem

AGENDA

August 19, 2013. 6:30PM

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES:

a) July 15, 2013

4. APPROVAL OF MEETING AGENDA

5. PUBLIC COMMENT

6. REPORTS AND PRESENTATIONS

a) National Payroll Week Proclamation

7. UNFINISHED BUSINESS

8. NEW BUSINESS

- a) Application for Conditional Use Permit for a Laundromat at 3658 Shallowford Rd, Ste. B, Parcel # 18 310 02 011-Public Hearing
- b) Application for Conditional Use Permit for a Church on O-I Zoning District at 2000 Clearview Ave. Unit 214, Doraville, GA., Parcel # 18 311 04 025- Public Hearing
- c) Architectural Standards
- d) Arts and Cultural Commission
- e) CIP
- f) Court Cost Addition
- g) Credit Card Fees
- h) Dunwoody Crosswalk
- i) EMS Service
- j) Finance Policies
- k) Fire Service
- l) Independent Library
- m) Ordinance for Demolition of Condemned Property
- n) Personnel Policy

- o) Preferred Method for Agenda Access with IQM2 Agenda Software
- p) Resurfacing Contracts
- q) Retirement Plan
- r) Sign Ordinance Revision
- s) Stormwater
- t) Temporary Structures/Pop Up Canopies
- u) Text Amendment to § 23-702
- v) Third Party Interior Inspection of Multi-family Dwellings
- w) Traffic Study
- x) Tree Ordinance
- y) Vacant and Foreclosed Real Property Registration System
- z) Zoning Code Revision

9. OTHER BUSINESS

10. ADJOURNMENT



THE CITY OF DORAVILLE
AGENDA ITEM SHEET and REPORT

Subject: Application for Conditional Use Permit for a laudormat at 3658 Shallowford Road Suite B, Tax ID # 18 310 02 011

Date of Meeting: August 19, 2013

CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE

Action Requested: Conditional Use Permit to allow a Laundromat in an existing building located at 3658 Shallowford Road

History, Facts, Issues: This application is to allow a Laundromat at the above referenced address.

Laundromats are allowed in the C-1 Neighborhood Commercial zoning district by conditional use permit (CUP). This location has been used as a neighborhood Laundromat previously by another owner. That business did not have a CUP but was operating as a legal non-conforming use having been in operation prior to the adoption of the current code. The business was closed for more than six months and the legal non-conformity ended. As such the new operator is required to obtain a CUP for the use as a Laundromat. Many of the washing machines and dryers are still in the facility from the prior business. The location is directly across the street from an apartment complex.

Options: Grant the conditional use permit, grant the conditional use permit with modifications or deny the conditional use permit.

Planning Commission Recommendation: The Planning Commission recommended approval of the CUP in a 4-0 vote.

Staff Comments: The proposed use is a permitted use by conditional use permit in the C-1 zoning district and appears to provide a needed service to the area.

The standards for review for Conditional Use Permits are as follows:

STANDARDS

When considering an application for a CUP, the Planning Staff, Planning Commission, Mayor, and City Council shall evaluate the impact of the proposed conditional use on and its compatibility with surrounding properties and residential areas to ensure the appropriateness of the use at the particular location, and shall consider the extent to which:

- (1) The proposed use at the specified location is consistent with the policies embodied in the adopted comprehensive plan;**

The property is within the Mixed Use Development Opportunity of the Future Development Map and classified as Neighborhood Redevelopment Area on the Character Area Map and is a neighborhood service use consistent with those visions.

- (2) The proposed use is consistent with the general purpose and intent of the applicable zoning district regulations;**

As per City of Doraville code, Laundromats are a consistent use in the C-1 zoning district, but do require review through the CUP process to insure there are no negative impacts especially to surrounding properties.

- (3) The proposed use is compatible with and preserves the character and integrity of adjacent developments and neighborhoods, and includes improvements either on-site or within the public rights-of-way to mitigate development related adverse impacts, such as traffic, noise, odors, visual nuisances, drainage or other similar adverse effects to adjacent developments and neighborhoods;**

The proposed use is within an existing building which is a part of an commercial complex adjacent to C-1 zoned properties. No adverse effects to adjacent developments or neighborhoods are foreseen. Given the close proximity to the apartment complex it would appear to be a compatible and desirable use.

- (4) The proposed use does not generate pedestrian and vehicular traffic which will be hazardous or conflict with the existing and anticipated traffic in the neighborhood;**

Based upon the size of the facility and intensity of uses no vehicular and/or pedestrian traffic hazards are anticipated. No additional parking is required based upon the proposed size and use of the unit. This was an existing Laundromat who is applying for the CUP which will bring it into compliance with the zoning code.

- (5) The proposed use incorporates roadway adjustments, traffic control devices or mechanisms, and access restrictions to control traffic flow or divert traffic as may be needed to reduce or eliminate development generated traffic on neighborhood streets;**

No additional adjustments are foreseen based upon the size and intensity of use.

- (6) The proposed use incorporates features to minimize adverse effects, including visual impacts, of the proposed conditional use on adjacent properties; and the proposed use meets the standards for the zoning district,**

or to the extent variations from such standards have been requested, that such variations are necessary to render the use compatible with adjoining development and neighborhoods.

Not applicable.

(7) The proposed use is based on the site plan in conformity with all space limits, buffers, parking and loading provisions, and other provisions of this article.

Not applicable, existing facility.

(8) The proposed use applicant has agreed to any specific limitations or conditions necessary to protect the public interest and assure the continued beneficial use and enjoyment of nearby properties or that no special limitations are necessary to protect the public.

None recommended by staff.

Planning Commission Recommendation: The Planning Commission recommended approval (4-0).

Staff Recommendation: Approval of CUP or approval of CUP with conditions determined by City Council to address concerns.



CITY OF DORAVILLE
ZONING NOTICE
Conditional Use Permit
30A CARWASH
DATE: Aug 11, 2013
TIME: 6:30 PM
For Information Call: 770-451-3745

07/29/2013 11:50

Yan Bee, Yap

3605 shortleaf way

Duluth, Ga 30096

Tel: 404-513-1188

June 24, 2013

06-26-13 P12:09

City Council

City of doraville

**Re: Application For a Laundromat Facility at
3658 Shallowford Road, Suite B Doraville Ga 30340**

The above-mentioned location was formerly a Laundromat which the former tenant had vacated seven months ago.

I, Yan bee **Yap**, have over ten years of experience operating a Laundromat as a manager for previous owner prior to the last tenant.

After encountering numerous former clientele who live nearby the Laundromat voicing out the inconvenience they faced since the Laundromat closed. They strongly encourage me to come back and re-open up this facility for the neighborhood sake.

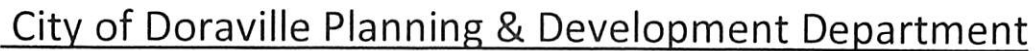
After serious thoughts and support from my family, I am here to submit my sincere application to the council for your permission to operate the Laundromat.

I have met and received great assistance from **Mr. Joe Cooley**, Director of Planning and development. I hereby attached the required plan and documents for the application.

Sincerely,



Yan Bee, yap



Date Received: 6/26/13 (incomplete applications shall not be accepted) CUP #

Name: Yan Bee, Yap

Mailing Address: 3605 Shortleaf Way, Duluth Ga 30096

E-mail: _____ Daytime Phone: 404-513-1188 Fax: _____

Name: Paul Lau

Mailing Address: 5799 New Peachtree Rd, Doraville Ga 30340

E-mail: Paul54088@gmail Daytime Phone: 770-688-0267 Fax: _____

Street Address: 3658 - B Shallowford Rd, Doraville Ga 30340

Tax ID Parcel No.: 1831002011 District(s) — LL — Block — Council District: 2

Current Zoning Category: C-1 Conditional Use Requested USE PROMIST

Future Land Use Character Area: NEIGHBORHOOD REDEVELOPMENT AREA

✓ Boundary Survey of the property;

NA Full site survey to scale for projects with any proposed construction and/or site development work other than interior or façade renovations or uses with special requirements as per zoning requirements such as screening, etc. (see site plan check list for plan requirements):

NA Floor plan for proposed use for projects involving adaptive reuse or interior renovations (to scale);

✓ Letter of Intent / Description of the Project: describing the requested conditional use, adjacent land uses and/or businesses; justification of how the requested use meets the Standards (listed above) and any information the Applicant would like to include in the information package (photos, renderings, etc.);

NA Any additional information required by the City based upon the initial application meeting with staff;

✓ Owner's Authorization of Agent (if Applicant is not the owner).

APPLICATION FOR CONDITIONAL USE PERMIT

SITE PLAN REQUIREMENTS:

The site plan shall be clearly drawn at a scale of not less than 100 feet per inch on a sheet size not to exceed 24" x 36". The Director may approve other sheet sizes as deemed appropriate.

The following information shall be depicted on the site plan if applicable:

- NA Project name;
- NA Project owner and address (both local and permanent if different), telephone numbers and e-mail address;
- NA Date, scale and north arrow;
- ✓ Site location / vicinity map;
- ✓ Proposed use of property;
- NA Required yard setbacks;
- NA Project acreage including breakdown of pervious / impervious area, and/or dedicated greenspace;
- NA Total number of lots and minimum lot sizes (if applicable);
- ✓ Names, locations, and right-of-way widths of adjoining existing streets or access drives and proposed right-of-ways and roadways;
- NA Topography with contour interval no greater than 10 feet;
- NA Sewage disposal method (note);
- NA Property lines with bearings and distances; location of utility and private easements, ;
- NA All proposed development features and layout;
- NA Location of floodplains, lakes, ponds, water courses, conservation areas, and environmental areas of concern;
- NA Building heights;
- NA Proposed buffers, landscape development, sidewalks and other hardscape;
- NA Land lot and district;
- NA General development data in tabular form;
- NA Name of person or company preparing the site plan;
- NA Any other data requested by the Planning Director necessary for an understanding and evaluation of the project.

APPLICATION FEE: See current City Fee Schedule. The current application fees on November 15, 2011 are as follows:

CUP Application: \$450.00

Concurrent Variance Request: \$150.00/variance request

Public Notice / Advertisement Fee: \$45.00



City of Doraville Planning & Development Department

OWNER'S AGENT AUTHORIZATION

Date: 6-21-2013

TYPE OF APPLICATION

- () Land Use Plan
() Rezone
(☒) Conditional Use Permit
() Minor Modification
() Other _____

SUBJECT PROPERTY ADDRESS

3658-B Shallowford Rd Suite/Unit # B
Doraville Ga 30340

Tax Parcels # _____

TO WHOM IT MAY CONCERN:

(I) (WE), DAUL LAU
(NAME OF OWNER(S)) (print or type)

being (owner)/(owners) of the property described above or as attached hereby delegate authority to

Yan Bee, Yap

(PRINTED NAME OF APPLICANT OR AGENT REPRESENTING OWNER(S)) (print or type)

to file an application on (my) / (our) behalf.

[Signature]

Notary Public

[Signature]

Owner

RUPERTO DE LA CRUZ
NOTARY PUBLIC
WINNETT COUNTY, GA
MY COMMISSION EXPIRES OCTOBER 10, 2016
06-21-2013

Notary Public

Owner

Notary Public

Owner

**APPLICATION FOR CONDITIONAL USE PERMIT
IN THE CITY OF DORAVILLE, GEORGIA**

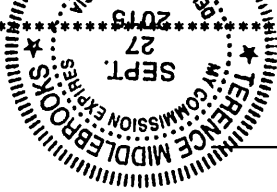
DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

In accordance with the Conflict of Interest in Zoning Act, O.C.G.A. Ch 36-67A, the following questions must be answered:
Have you the applicant made \$250 or more in campaign contributions to a local government official within two years immediately preceding the filing of this application? Yes ☐ No ☒

If the answer is Yes, you must file a disclosure report with the governing authority of the City of Doraville showing:

1. The name and official position of the local government official to whom the campaign contribution was made.
2. The dollar amount and description of each campaign contribution made during the two years immediately preceding the filing of this application and date of each such contribution.

NOTARY 6/24/13 DATE 6/24/13 DATE
[Signature] NOTARY
EXPIRATION DATE / SEAL Sept 27 2015
Check One: Owner ☒ Agent ☐

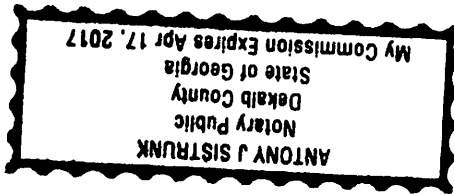


NOTE: 12 COPIES OF THE COMPLETED PACKAGE ARE REQUIRED FOR SUBMITTAL FOR REVIEW BY STAFF, PLANNING COMMISSION AND CITY COUNCIL. ALL APPLICATIONS SHALL BE COLORED AND SUBMITTED AS 12 SEPARATE PACKAGES INCLUDING ALL PLANS WHICH ARE TO BE COLORED APPROXIMATELY 9" X 12" SIZE.

PLEASE READ THE FOLLOWING BEFORE SIGNING

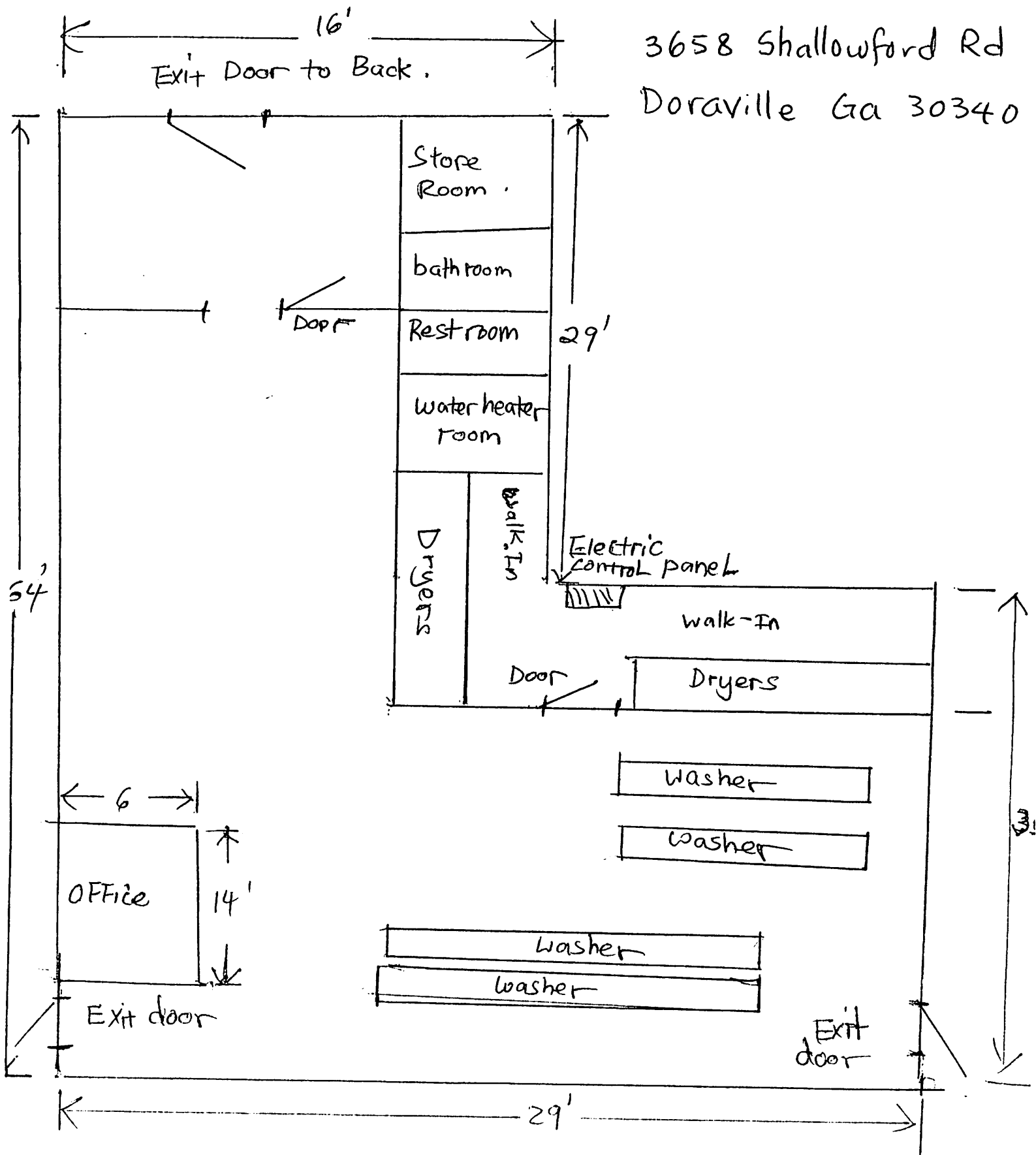
This form must be completed in its entirety before it will be accepted. It must include all required attachments and filing fees. An application which lacks any of the required attachments or information shall be deemed incomplete and shall not be accepted.

NOTARY 6/26/13 DATE 6/26/13 DATE
[Signature] NOTARY
EXPIRATION DATE / SEAL June 17, 2017
Check One: Owner ☐ Agent ☒



Back view

3658 Shallowford Rd
Doraville Ga 30340



Front view

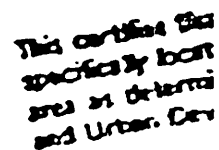
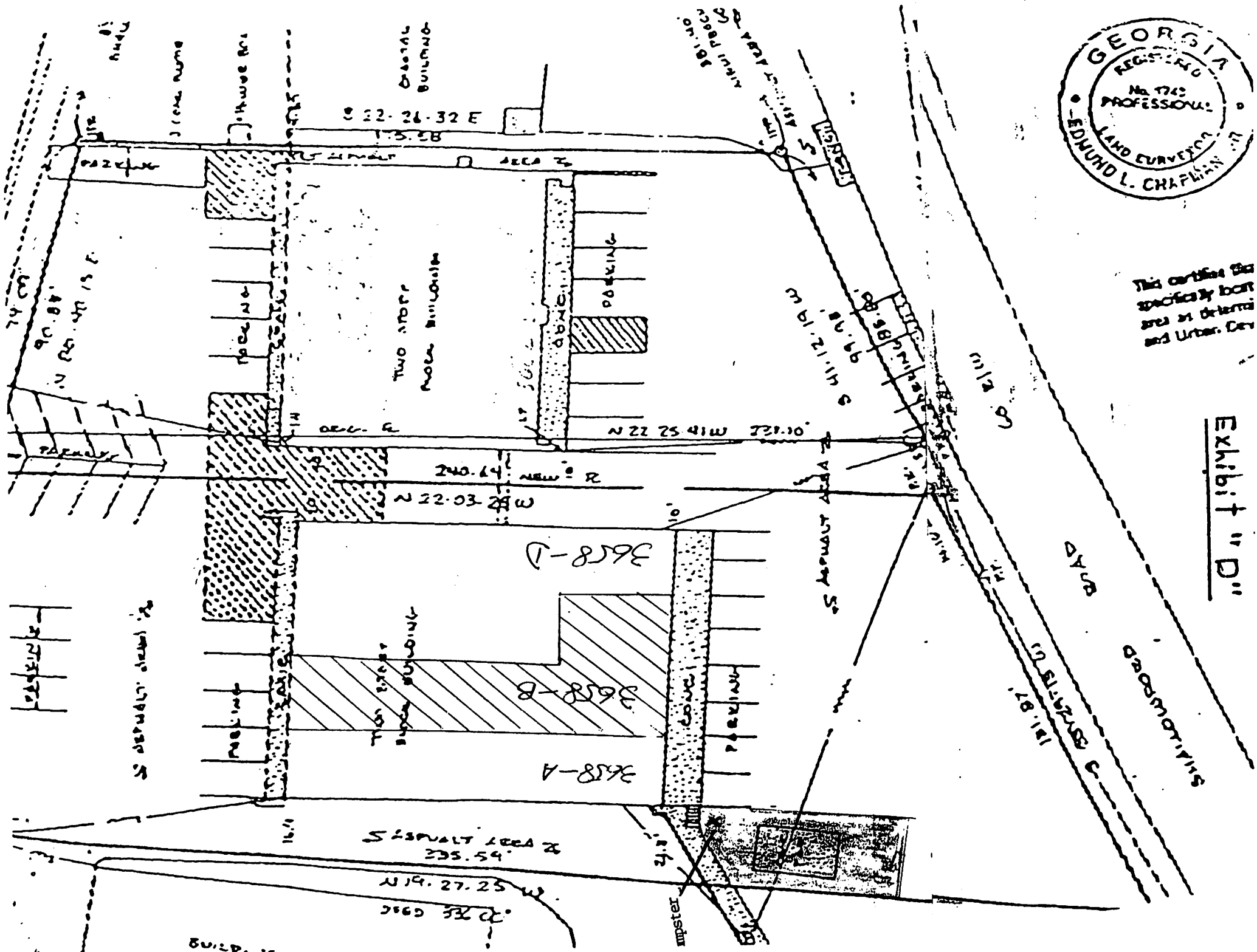


Exhibit "D"



Staff Comments: The proposed use is a permitted use by conditional use permit in the O-I Office Institutional zoning district.

The standards for review for Conditional Use Permits are as follows:

STANDARDS

When considering an application for a CUP, the Planning Staff, Planning Commission, Mayor, and City Council shall evaluate the impact of the proposed conditional use on and its compatibility with surrounding properties and residential areas to ensure the appropriateness of the use at the particular location, and shall consider the extent to which:

- (1) The proposed use at the specified location is consistent with the policies embodied in the adopted comprehensive plan;**

The property is within the Commercial Redevelopment Corridor (CRC) of the comprehensive plan and adopted LCI and shown as Highway Commercial Corridor on the Future Development Map. Recommended uses with the CRC include: Commercial; Limited office/professional; Public/institutional.

- (2) The proposed use is consistent with the general purpose and intent of the applicable zoning district regulations;**

As per City of Doraville code, churches are a consistent use in office/commercial area, but do require review through the CUP process to insure there are no negative impacts especially to surrounding properties.

- (3) The proposed use is compatible with and preserves the character and integrity of adjacent developments and neighborhoods, and includes improvements either on-site or within the public rights-of-way to mitigate development related adverse impacts, such as traffic, noise, odors, visual nuisances, drainage or other similar adverse effects to adjacent developments and neighborhoods;**

The proposed use is within an existing building which is a part of an existing office park adjacent to O-I zoned properties. No adverse effects to adjacent developments or neighborhoods are foreseen.

- (4) The proposed use does not generate pedestrian and vehicular traffic which will be hazardous or conflict with the existing and anticipated traffic in the neighborhood;**

Based upon the size of the facility and intensity of uses no vehicular and/or pedestrian traffic hazards are anticipated. No additional parking is required based upon the proposed size and use of the unit.

- (5) The proposed use incorporates roadway adjustments, traffic control devices or mechanisms, and access restrictions to control traffic flow or divert traffic**

as may be needed to reduce or eliminate development generated traffic on neighborhood streets;

No additional adjustments are foreseen based upon the size and intensity of use; existing office park.

(6) The proposed use incorporates features to minimize adverse effects, including visual impacts, of the proposed conditional use on adjacent properties; and the proposed use meets the standards for the zoning district, or to the extent variations from such standards have been requested, that such variations are necessary to render the use compatible with adjoining development and neighborhoods.

Not applicable.

(7) The proposed use is based on the site plan in conformity with all space limits, buffers, parking and loading provisions, and other provisions of this article.

Not applicable, existing facility.

(8) The proposed use applicant has agreed to any specific limitations or conditions necessary to protect the public interest and assure the continued beneficial use and enjoyment of nearby properties or that no special limitations are necessary to protect the public.

None recommended by staff.

Planning Commission Recommendation: The Planning Commission recommended approval (4-0) with the following recommendations:

1. No outdoor activities be allowed.

2. The City initiate rezoning to remove CUP previously approved at property at 2000 Clearview Ave. Unit 116 which will no longer be used as a church.

Staff Recommendation: Approval of CUP or approval of CUP with conditions determined by City Council to address concerns.

07-10-13 P03:04 IN

July 10, 2013

To whom it may concern:

This letter is regarding Centro De Adoracion Para Las Naciones. We are a peaceful Christian Church. We are a Church with 30 members in our church we have Bible Study and Sunday school. Our services hours will be Thursday from 8:00pm to 10:00pm and Sunday from 2:00pm to 5:00pm. We are inform that at those hours the others businessaround us are close and we won't cause any problems with our neighbors with noises or parking lot. We also have been approved before in 2000 Clearview Ave Doraville, Ga 30340 in Suite #116. But we are moving in the same building but just different Suite the Suite # is 214. That's the suite we would like to get approved at this moment. We will do our best as a Church. Thank you! For your time if you have any questions or concerns please feel free to contact me at 770-882-8698 or our Pastor Luis Perez at 770-351-6342.



City of Doraville Planning & Development Department

APPLICATION FOR CONDITIONAL USE PERMIT IN THE CITY OF DORAVILLE, GEORGIA

PURPOSE OF CONDITIONAL USE PERMIT

A conditional use permit (CUP) is to allow the establishment of uses which may be suitable only in certain locations in a zoning district or only when subject to standards and conditions that assure compatibility with adjoining uses. Conditional uses are those uses which are generally compatible with the permitted land uses in a given zoning district, but which require individual review of their proposed location, design and configuration, and the imposition of conditions in order to ensure the appropriateness of the use at a particular location within a given zoning district. Only those uses enumerated as conditional uses in a particular zoning district shall be authorized as conditional uses. The CUP application must be accompanied by a site plan drawn to scale depicting how the proposed conditional use will conform to all space limits, buffers, parking and loading provisions, and other provisions of the Code of Ordinances.

PROCESS

Application process:

- (1) Meet with City staff. Prior to submitting for a conditional use permit, the applicant shall meet with the planning department to discuss the process, zoning, conditional use permits, and development of the property.
- (2) Submittal of the application. The applicant or property owner should submit all items as listed on the conditional use permit application.
- (3) Review by City staff. The planning department will process the CUP. Staff may contact the applicant or owner for additional information during the review period.
- (4) Presentation to Planning Commission. The Planning Commission shall review the application and hear any presentation which the Applicant may wish to make. The Planning Commission shall make a recommendation to the City Council for approval, denial, or approval with conditions to the City Council.
- (5) Notification of public hearing. Staff will notify the applicant of the date of the public hearing. A legal notice is also sent to the local newspaper for publication.
- (6) Posting of signs on property for zoning notification. As required by ordinance, the applicant will be responsible for the cost of posting the zoning notification signs on the property for which the change in zoning has been requested prior to the public hearing in accordance with the Georgia Zoning Procedures Law.
- (7) City Council public hearing. A public hearing is required for a conditional use permit application. During the public hearing, staff will present a summary of the proposed development to the Mayor and Council. Persons in support of the proposed request and persons in opposition to the proposed request may speak during the public hearing. The applicant, property owner, and/or their representative, may be present at the meeting and should be prepared to discuss the conditional use permit and answer any questions that arise.
- (8) City Council decision. After hearing the evidence and reviewing the application as well as any staff comments, the City Council considers the proposed CUP.

(9) *Conditions.* The City Council may require such modifications in the proposed use and attach such conditions to the CUP as they deem necessary to mitigate adverse effects of the proposed use and to carry out the spirit and intent of the ordinance. Conditions and modifications may include, but are not limited to: limitation of building size or height, increased open space, limitations on impervious surfaces, enhanced loading and parking requirements, additional landscaping, curbing, sidewalk, vehicular access and parking improvements, placement or orientation of buildings and entryways, buffer yards, landscaping and screening, signage restrictions and design, maintenance of buildings and outdoor areas, duration of the permit, and hours of operation.

STANDARDS

When considering an application for a CUP, the Planning Staff, Planning Commission, Mayor, and City Council shall evaluate the impact of the proposed conditional use on and its compatibility with surrounding properties and residential areas to ensure the appropriateness of the use at the particular location, and shall consider the extent to which:

- (1) The proposed use at the specified location is consistent with the policies embodied in the adopted comprehensive plan;
- (2) The proposed use is consistent with the general purpose and intent of the applicable zoning district regulations;
- (3) The proposed use is compatible with and preserves the character and integrity of adjacent developments and neighborhoods, and includes improvements either on-site or within the public rights-of-way to mitigate development related adverse impacts, such as traffic, noise, odors, visual nuisances, drainage or other similar adverse effects to adjacent developments and neighborhoods;
- (4) The proposed use does not generate pedestrian and vehicular traffic which will be hazardous or conflict with the existing and anticipated traffic in the neighborhood;
- (5) The proposed use incorporates roadway adjustments, traffic control devices or mechanisms, and access restrictions to control traffic flow or divert traffic as may be needed to reduce or eliminate development generated traffic on neighborhood streets;
- (6) The proposed use incorporates features to minimize adverse effects, including visual impacts, of the proposed conditional use on adjacent properties; and the proposed use meets the standards for the zoning district, or to the extent variations from such standards have been requested, that such variations are necessary to render the use compatible with adjoining development and neighborhoods.
- (7) The proposed use is based on the site plan in conformity with all space limits, buffers, parking and loading provisions, and other provisions of this article.
- (8) The proposed use applicant has agreed to any specific limitations or conditions necessary to protect the public interest and assure the continued beneficial use and enjoyment of nearby properties or that no special limitations are necessary to protect the public.



City of Doraville Planning & Development Department

APPLICATION FOR CONDITIONAL USE PERMIT IN THE CITY OF DORAVILLE, GEORGIA

Date Received: _____ (incomplete applications shall not be accepted) CUP # _____

APPLICANT

Name: OMAR GARCIA ZAMUDIO

Mailing Address: 716 WOOD TERRACE CT DORAVILLE, GA 30340

E-mail: _____ Daytime Phone: 770-882-8698 Fax: _____

OWNER

Name: OMAR GARCIA ZAMUDIO

Mailing Address: 716 WOOD TERRACE CT DORAVILLE, GA 30340

E-mail: _____ Daytime Phone: 770-882-8698 Fax: _____

SUBJECT PROPERTY

Street Address: 2000 CLEARVIEW RD DORAVILLE, GA 30340

Tax ID Parcel No.: 461530065 District(s) / LL / Block / Council District: /

Current Zoning Category: C-2 Conditional Use Requested CHURCH

Future Land Use Character Area: _____

REQUIRED DOCUMENTS:

- ☒ Boundary Survey of the property;
- ☐ Full site survey to scale for projects with any proposed construction and/or site development work other than interior or façade renovations or uses with special requirements as per zoning requirements such as screening, etc. (see site plan check list for plan requirements);
- ☐ Floor plan for proposed use for projects involving adaptive reuse or interior renovations (to scale);
- ☐ Letter of Intent / Description of the Project: describing the requested conditional use, adjacent land uses and/or businesses; justification of how the requested use meets the Standards (listed above) and any information the Applicant would like to include in the information package (photos, renderings, etc.);
- ☐ Any additional information required by the City based upon the initial application meeting with staff;
- ☐ Owner's Authorization of Agent (if Applicant is not the owner).

APPLICATION FOR CONDITIONAL USE PERMIT

SITE PLAN REQUIREMENTS:

The site plan shall be clearly drawn at a scale of not less than 100 feet per inch on a sheet size not to exceed 24" x 36". The Director may approve other sheet sizes as deemed appropriate.

The following information shall be depicted on the site plan if applicable :

- Project name;
- Project owner and address (both local and permanent if different), telephone numbers and e-mail address;
- Date, scale and north arrow;
- Site location / vicinity map;
- Proposed use of property;
- Required yard setbacks;
- Project acreage including breakdown of pervious / impervious area, and/or dedicated greenspace;
- Total number of lots and minimum lot sizes (if applicable);
- Names, locations, and right-of-way widths of adjoining existing streets or access drives and proposed right-of-ways and roadways;
- Topography with contour interval no greater than 10 feet;
- Sewage disposal method (note);
- Property lines with bearings and distances; location of utility and private easements, ;
- All proposed development features and layout;
- Location of floodplains, lakes, ponds, water courses, conservation areas, and environmental areas of concern;
- Building heights;
- Proposed buffers, landscape development, sidewalks and other hardscape;
- Land lot and district;
- General development data in tabular form;
- Name of person or company preparing the site plan;
- Any other data requested by the Planning Director necessary for an understanding and evaluation of the project.

APPLICATION FEE: See current City Fee Schedule. The current application fees on November 15, 2011 are as follows:
CUP Application: \$450.00
Concurrent Variance Request: \$150.00/Variance request
Public Notice / Advertisement Fee: \$45.00



THE CITY OF DORAVILLE AGENDA ITEM SHEET and REPORT

Subject: Application for Conditional Use Permit for a church in O-I zoning district at 2000 Clearview Ave. Unit 214, Doraville, GA (parcel # 18 311 04 025) by Omar Garcia Zamudio

Date of Meeting: August 19, 2013

CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE

Action Requested: Conditional Use Permit to allow a church in an existing O-I office park at 2000 Clearview Ave. Unit 214.

History, Facts, Issues: This application is to allow a church at the above referenced location. A CUP for a church was approved by the City Council on February 19, 2013 for the same applicant in the same complex in Suite 116. Suite 214 better meets the churches needs so the Applicant has submitted a CUP application for Suite 214. The original CUP permit was specific to Suite 116 requiring an additional application for Suite 214.

Churches are allowed in the O-I zoning district as a conditional use as per Sec. 23-907 of the city code. The property is developed as an existing multi-building office complex (see site plan submitted by Applicant). Based upon the requirement for 1 parking space per 200 s.f. of area dedicated to public use for assembly without fixed seating and the requirement for 1 parking space per 300 s.f. of gross floor area there is no net increase in the amount of parking that would be required. The adjacent properties to the west and south are zoned O-I, the property east was recently rezoned from C-2 to O-I with a conditional use permit granted for an assisted living facility; and the Clearview Ave. and the I-285 corridor are directly to the north of the subject property.

Options: Grant the conditional use permit, grant the conditional use permit with modifications or deny the conditional use permit.

Planning Commission Recommendation: The Planning Commission recommended approval of the CUP in a 4-0 vote with the following conditions:

1. No outside activities or events to be allowed.
2. The City initiate rezoning to remove the CUP previously approved at 2000 Clearview Ave. Suite 116 which will not be utilized by the church.

APPLICATION FOR CONDITIONAL USE PERMIT
IN THE CITY OF DORAVILLE, GEORGIA

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

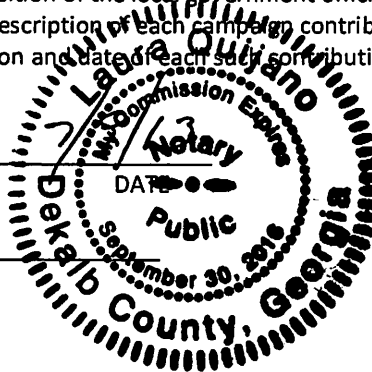
In accordance with the Conflict of Interest in Zoning Act, O.C.G.A. Ch 36-67A, the following questions must be answered:
Have you the applicant made \$250 or more in campaign contributions to a local government official within two years immediately preceding the filing of this application? Yes _____ No X

If the answer is Yes, you must file a disclosure report with the governing authority of the City of Doraville showing:

1. The name and official position of the local government official to whom the campaign contribution was made.
2. The dollar amount and description of each campaign contribution made during the two years immediately preceding the filing of this application and date of each such contribution.

Laura Quijano
NOTARY

8/30/2016
EXPIRATION DATE / SEAL



[Signature] 7-8-13
SIGNATURE OF APPLICANT DATE

Check One: Owner _____ Agent _____

NOTE: 12 COPIES OF THE COMPLETED PACKAGE ARE REQUIRED FOR SUBMITTAL FOR REVIEW BY STAFF, PLANNING COMMISSION AND CITY COUNCIL. ALL APPLICATIONS SHALL BE COLATED AND SUBMITTED AS 12 SEPERATE PACKAGES INCLUDING ALL PLANS WHICH ARE TO BE FOLDED TO APPROXIMATELY 9" X 12" SIZE.

PLEASE READ THE FOLLOWING BEFORE SIGNING

This form must be completed in its entirety before it will be accepted. It must include all required attachments and filing fees.

An application which lacks any of the required attachments or information shall be deemed incomplete and shall not be accepted.

Dorothy E. Venable 7-2-13
NOTARY Dorothy E. Venable DATE
Notary Public, DeKalb County GA
My Commission Expires:
September 8, 2015

EXPIRATION DATE / SEAL

[Signature] 07-02-13
SIGNATURE OF APPLICANT DATE

Check One: Owner _____ Agent ✓



City of Doraville Planning & Development Department

OWNER'S AGENT AUTHORIZATION

Date: _____

TYPE OF APPLICATION

- () Land Use Plan
() Rezone
(☒) Conditional Use Permit
() Minor Modification
() Other _____

SUBJECT PROPERTY ADDRESS

2000 CLEARVIEW AVENUE
DORAVILLE, GA 30340

Suite/Unit # 214

Tax Parcels # _____

TO WHOM IT MAY CONCERN:

(I) (WE), Kingport Kuo
(NAME OF OWNER(S)) (print or type)

being (owner)/(owners) of the property described above or as attached hereby delegate authority to

Omar Garcia Zamudio
(PRINTED NAME OF APPLICANT OR AGENT REPRESENTING OWNER(S)) (print or type)

to file an application on (my) / (our) behalf.

areen [signature]
Notary Public
STATE OF GA
FULTON COUNTY

MY COMM EXP 11-06-16
Notary Public

Notary Public

Kingport Kuo
Owner

Owner

Owner



AGENDA ITEM REQUEST SHEET

Action Item: Adopt Five Year Capital Improvement Plan

Date of Meeting: August 19, 2013

Budget Impact: ☐ Yes ☐ N/A

Budget Impact Amount: \$ _____

Funding Source:

- ☐ Annual
- ☐ Capital
- ☐ Grant(s)/ Technical Assistance
- ☐ N/A

- Regular ☐
- Work Session ☒
- Recommendation ☐
- Policy/Discussion ☒
- Report ☐
- Ceremonial ☐
- Other ☐

Department: Finance

Department Head: Lisa Ferguson

Background:

The purpose of the Capital Improvement Plan (CIP) is to forecast and match projected revenues and capital needs over a (5)-year period. Long range capital planning is an important management tool that strengthens the linkages between community infrastructure needs and the financial capacity of the City.

The capital improvement plan is simply that – a plan. As such, projects are subject to change based on new or shifting service needs, special financing opportunities, emergency needs, or other directives or priorities established by the Mayor and City Council. Because priorities can change, projects included in outward planning years are not guaranteed for funding.

The list of requested capital improvements provided should be considered a work in progress. The list was compiled from requests from departments combined with the existing list already compiled and ranked by Council in 2012. Those ranking scores were preserved in the list currently presented. However, since a year has passed since the list was compiled, those projects will be ranked again as your priorities may have changed.

Once all the projects have been ranked by Council, the City Manager and staff will determine which projects will be undertaken in the current fiscal year and the budget will be amended accordingly. We will also be working to identify and bring to you funding options and possibly financing options so that we can begin to make progress on our capital needs more quickly.

A few notes on the list:

1. The project codes indicate department, the fiscal year in which the project was identified, and a project number. The project number has no significance other than providing an identifier for the project.
2. Project codes with 13 as the fiscal year were identified by Council in the FY2012-2013 cycle.
3. Project codes with 14 as the fiscal year were identified by departments in the FY2013-2014 cycle.

4. None of the dollar amounts or fiscal years assigned to any project are set in stone. Lifecycle projects have been proposed over the five year period to illustrate the projected timeline for refreshing hardware and software as well as replacing vehicles. The majority of the projects show the estimated funding in FYE2014. The timing of the funding will change once the projects are ranked and funding sources are determined.
5. Any funding sources that are included are there because the project qualifies for that funding source. It does not mean that any funding has been committed to the project.

Attachments:

Original 2012 Capital List
Report - CIP Projects by Department
Report - CIP Project Detail
Ranking Sheet

Answer Options	Rating Average	Rank	Response Count
Pool/Police Retaining Wall	4.86	1.00	7
Pool/Park Upgrades	4.43	1.00	7
Brook Park Pipe	4.29	1.00	7
Library Bathroom Renovation	4.14	1.00	7
Honeysuckle Park Bleachers	4.14	1.00	7
Court Building Renovations	4.00	1.00	7
Park Masterplanning (Citywide)	4.00	1.00	7
Halpern Park Phase II	4.00	1.00	7
Tilly Mill Sidewalk	4.00	1.00	7
City Welcome Signage (Citywide)	3.86	2.00	7
City Wayfinding Signage (Citywide)	3.86	2.00	7
Council Chambers Microphones and Voting System	3.86	2.00	7
Playground Equipment (Citywide)	3.86	2.00	7
City Park and Municipal Complex Signage (Citywide)	3.71	2.00	7
High Volume Scanner (CH)	3.71	2.00	7
Servers/IT Equipment (Citywide)	3.67	2.00	7
GIS Software	3.57	2.00	7
New Peachtree/Shallowford Road Improvements	3.17	2.00	7
HVAC Systems (Citywide)	3.00	2.00	7
PanAsian Bldg Renovations	3.00	2.00	7
City Hall Facility Upgrades	3.00	2.00	7
New Internal Security Cameras (PS)	2.86	3.00	7
New External Security Cameras (PS)	2.86	3.00	7
Public Parks Security Cameras (IronSky) (PS)	2.86	3.00	7
Large Format Printer (CD)	2.86	3.00	7
ADA Chair Lift	2.86	3.00	7
MARTA Benches and Trash Receptacles	2.86	3.00	7
VOIP Phone System (Citywide)	2.83	3.00	7
New Peachtree Bike Lanes and Streetscaping	2.71	3.00	7
Car Tag Readers at Major Gateways (PS)	2.71	3.00	7
Energy Efficient Upgrades (Citywide)	2.71	3.00	7
25 Field Laptops (PS)	2.67	3.00	7
New Security Gates (PS)	2.67	3.00	7
City Hall Key Card Security	2.43	3.00	7
Curbside Leaf Vacuum	2.43	3.00	7
Re-align Park and Chestnut Drive	2.43	3.00	7
New Gym Scoreboard	2.29	3.00	7
New Street Lights along Park and Central	2.29	3.00	7
Pool Diving Board	1.86	4.00	7

City of Doraville, Georgia
Capital Improvement Plan
 '13/'14 thru '17/'18

PROJECTS BY DEPARTMENT

Department	Project#	Priority	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Animal Control (AC)								
Vehicle Lifecycle Replacement Prgm	AC-14-0001	n/a	25,000					25,000
Animal Control (AC) Total			25,000					25,000
City Council (CC)								
Council Chambers Microphones/Voting System	CC-13-0001	n/a	0					0
City Council (CC) Total			0					0
City Manager (CM)								
Vehicle Replacement	CM-14-0001	n/a					25,000	25,000
City Manager (CM) Total							25,000	25,000
Facilities & Buildings (FB)								
HVAC Systems (Citywide)	FB-13-0001	n/a	75,000					75,000
Pan Asian Bldg Renovation	FB-13-0002	n/a	100,000					100,000
VOIP Phone System (Citywide)	FB-13-0003	n/a	0					0
Energy Efficient Upgrades (Citywide)	FB-13-0004	n/a	0					0
Building Assessments	FB-14-0001	n/a	25,000					25,000
Extension Svc Bldg Renovation	FB-14-0002	n/a	100,000					100,000
Clinicare Bldg Renovation	FB-14-0003	n/a	100,000					100,000
Facilities & Buildings (FB) Total			400,000					400,000
Finance (FI)								
Financial Software	FI-14-0001	n/a	50,000					50,000
Finance (FI) Total			50,000					50,000
General Administration (GA)								
High Volume Scanner (CH)	GA-13-0001	n/a	10,000					10,000
Electronic Document Mgt System	GA-14-0002	n/a	50,000					50,000
Business License Software	GA-14-0003	n/a	50,000					50,000
General Administration (GA) Total			110,000					110,000
Information Technology (IT)								
Emergency Contingency Equipment and Software	IT-14-0001	n/a	11,682	8,200	3,000	3,100	5,200	31,182
Training Equipment Maint & Lifecycle Mgt	IT-14-0002	n/a	2,580	3,300	1,080	2,800	3,080	12,840
Network Growth Planning	IT-14-0003	n/a	103,005	17,100	21,650	9,600	3,600	154,955
Productivity Equip Lifecycle Mgt	IT-14-0004	n/a	61,500	81,700	11,000	65,500	86,700	306,400
Network Lifecycle Mgt	IT-14-0005	n/a	11,100	16,020		11,100	16,020	54,240
Productivity Software Upgrades	IT-14-0006	n/a	23,000			23,000		46,000
Video Surveillance Upgrades	IT-14-0007	n/a	25,600	30,000				55,600

Department	Project#	Priority	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Information Technology (IT) Total			238,467	156,320	36,730	115,100	114,600	661,217
Library (LB)								
Library Bathroom Renovation	LB-13-0001	n/a	68,000					68,000
Replace Library Shelving	LB-14-0001	n/a	40,000					40,000
Replace Library Stacks	LB-14-0002	n/a	25,000					25,000
Library (LB) Total			133,000					133,000
Municipal Court (MC)								
Court Building Renovations	MC-13-0001	n/a	17,000					17,000
Xray Scanner	MC-14-0002	n/a	20,000					20,000
Municipal Court (MC) Total			37,000					37,000
Parks & Recreation (PR)								
Pool/Police Retaining Wall	PR-13-0001	n/a	160,000					160,000
Pool Diving Board	PR-13-0002	n/a	10,000					10,000
Pool/Park Upgrades	PR-13-0003	n/a	100,000					100,000
Honeysuckle Park Bleachers	PR-13-0004	n/a	0					0
Halpern Park Phase II	PR-13-0005	n/a	0					0
Park Masterplanning (Citywide)	PR-13-0006	n/a	100,000					100,000
Playground Equipment (Citywide)	PR-13-0007	n/a	0					0
Replace Arena Floor	PR-14-0001	n/a	120,000					120,000
Gym Roof Renovation	PR-14-0002	n/a	120,000					120,000
Civic Center Renovation	PR-14-0003	n/a	20,000					20,000
Arena Lobby Renovation/Redesign	PR-14-0004	n/a	50,000					50,000
Field House Renovation (Honeysuckle Park)	PR-14-0005	n/a	50,000					50,000
Vehicle Lifecycle Replacement Program	PR-14-0006	n/a	30,000	35,000				65,000
Field Maintenance Equipment	PR-14-0007	n/a	25,000					25,000
Scoreboards (Baseball Fields)	PR-14-0008	n/a	25,000					25,000
Professional Field Dressing	PR-14-0009	n/a	6,500					6,500
Halpern Park Phase III	PR-14-0010	n/a	0					0
Sports Field Fencing	PR-14-0011	n/a	0					0
Sports Field Lighting	PR-14-0012	n/a	0					0
Parks & Recreation (PR) Total			816,500	35,000				851,500
Planning & Zoning (PZ)								
Large Format Printer/Scanner	PZ-13-0001	n/a	6,500					6,500
GIS Software	PZ-14-0002	n/a	50,000					50,000
Planning & Zoning (PZ) Total			56,500					56,500
Police Department (PD)								
Car Tag Readers	PD-13-0001	n/a	20,000					20,000
Pave Parking Lot	PD-14-0001	n/a	40,000					40,000
Vehicle Lifecycle Replacement Prgm	PD-14-0002	n/a	93,000	93,000	93,000	93,000	93,000	465,000
Bar Code Inventory System	PD-14-0003	n/a	5,000					5,000
RMS	PD-14-0004	n/a	500,000					500,000
Police Department (PD) Total			658,000	93,000	93,000	93,000	93,000	1,030,000
Public Works (PW)								
Tilly Mill Sidewalk	PW-13-0001	n/a	0					0
City Wide Signage	PW-13-0002	n/a	375,000					375,000

Department	Project#	Priority	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
New Peachtree/Shallowford Rd Improvements	PW-13-0003	n/a	0	0				0
MARTA Benches & Trash Receptacles	PW-13-0004	n/a	0					0
Ironsky Citywide Surveillance System	PW-13-0005	n/a	250,000					250,000
New Peachtree Bike Lanes & Streetscaping	PW-13-0006	n/a	0					0
Curbside Leaf Vacuum	PW-13-0007	n/a	0					0
Realign Park and Chestnut Drive	PW-13-0008	n/a	0					0
New Streetlights along Park & Central	PW-13-0009	n/a	0					0
Replace Wooden Fence at PW Shop	PW-14-0001	n/a	20,000					20,000
Vehicle Lifecycle Management Program	PW-14-0002	n/a	50,000	50,000	50,000	50,000	50,000	250,000
Gas Heaters for PW Shop	PW-14-0003	n/a	10,000					10,000
Replace Two Way Radios for PW	PW-14-0004	n/a	0					0
Mowers & Mowing Equipment	PW-14-0005	n/a	25,000					25,000
Public Works (PW) Total			730,000	50,000	50,000	50,000	50,000	930,000
Stormwater (SW)								
Vehicle Lifecycle Replacement Prgm	SW-14-0001	n/a			25,000			25,000
3655 Chestnut Drive	SW-14-0002	n/a	120,000					120,000
Oakcliff Subdivision (South)	SW-14-0003	n/a		150,000				150,000
McClave Dr	SW-14-0004	n/a	150,000					150,000
Wheeler Drive	SW-14-0005	n/a		50,000				50,000
Winters Chapel Subdivision	SW-14-0006	n/a		100,000				100,000
Pineland Avenue	SW-14-0007	n/a		125,000				125,000
Northwoods Subdivision	SW-14-0008	n/a		200,000				200,000
Windsor Oak Drive	SW-14-0009	n/a		25,000				25,000
Homeland Drive (West)	SW-14-0010	n/a			10,000			10,000
Doral Circle	SW-14-0011	n/a			100,000			100,000
Eula Circle	SW-14-0012	n/a			50,000			50,000
Clay Drive	SW-14-0013	n/a			50,000			50,000
Johnny's Lane	SW-14-0014	n/a			50,000			50,000
Stormwater (SW) Total			270,000	650,000	285,000			1,205,000
GRAND TOTAL			3,524,467	984,320	464,730	258,100	282,600	5,514,217

City of Doraville, Georgia
Capital Improvement Plan -In Progress
 '13/'14 thru '17/'18

PROJECTS BY DEPARTMENT

Department	Project#	Priority	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
City Council (CC)								
City Hall Facility Upgrades	CC-13-0002	2	0					0
City Hall Key Card Security	CC-13-0003	3	0					0
City Council (CC) Total			0					0
General Administration (GA)								
Legislative/Agenda Software	GA-14-0001	n/a	9,600	9,600	9,600	9,600	9,600	48,000
General Administration (GA) Total			9,600	9,600	9,600	9,600	9,600	48,000
Public Works (PW)								
Work Order System for PW	PW-14-0006	n/a	0	2,527	2,527	2,527	2,527	10,108
Public Works (PW) Total			0	2,527	2,527	2,527	2,527	10,108
GRAND TOTAL			9,600	12,127	12,127	12,127	12,127	58,108

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 thru '17/'18

Department Animal Control (AC)

Contact

Type Equipment

Useful Life

Category Vehicles

Priority

Project # AC-14-0001

Project Name Vehicle Lifecycle Replacement Prgm

Description

Total Project Cost: \$25,000

To provide for lifecycle replacement for departmental vehicles.

Justification

The current animal control vehicle is a 2007 Chevy Colorado. This vehicle should be replaced within the next five years.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	25,000					25,000
Total	25,000					25,000

Budget Impact/Other

Depending on the type of vehicle selected, the shell may also need to be replaced. The current shell cost about \$14,000.

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department City Council (CC)

Contact

Type Equipment

Useful Life 7 years

Category Equipment: Miscellaneous

Priority

Project # CC-13-0001
 Project Name Council Chambers Microphones/Voting System

Description

Total Project Cost: \$0

Upgrade the sound system in the Council Chambers. Provide microphones for each seat at the dais. Provide enclosed space to house the sound equipment.

A voting system may or may not be tied into the sound system.

Justification

The current sound system is inadequate. Council members share microphones, making it difficult to hear at times. The current sound equipment sits on the floor in front of the dais and is an eyesore.

If the City implements video streaming, it will be critical to have a good sound system in the Council Chambers to facilitate quality sound for the video.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	0					0
Total	0					0

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Undetermined	0					0
Total	0					0

Budget Impact/Other

Other than occasional repairs, there should be no annual cost for a sound system. A voting system may have an annual maintenance fee.

A budget for this project has not been established.

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department City Manager (CM)

Contact

Type Equipment

Useful Life 5 Years

Category Vehicles

Priority

Project # CM-14-0001

Project Name Vehicle Replacement

Description

Total Project Cost: \$25,000

To provide lifecycle replacement of city vehicles across all departments.

Justification

The City Manager's vehicle will need to be replaced in the next five years as part of a lifecycle fleet management program.

City vehicles can be an expensive outlay if we do not plan for their replacement.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings					25,000	25,000
Total					25,000	25,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Undetermined					25,000	25,000
Total					25,000	25,000

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Facilities & Buildings (FB)

Contact

Type Improvement

Useful Life

Category Building Improvements

Priority

Project # FB-13-0001

Project Name HVAC Systems (Citywide)

Description

Total Project Cost: \$75,000

This item is included based on the original Council list developed in 2012. No additional detail was provided.

The HVAC systems city wide will be assessed either during the building assessment project or possibly in conjunction with an energy efficiency assessment. Additional information will be needed in order to develop an accurate cost estimate and details of the project. The cost estimated included here is for discussion purposes only.

Justification

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance	75,000					75,000
Total	75,000					75,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
HOST	75,000					75,000
Total	75,000					75,000

Budget Impact/Other

This project would most likely qualify for HOST funding though the actual funding source has not yet been determined.

Capital Improvement Plan

City of Doraville, Georgia

'13/'14 thru '17/'18

Department: Facilities & Buildings (FB)
 Contact:
 Type: Improvement
 Useful Life: 20 years
 Category: Building Improvements
 Priority:

Project Name: Pan Asian Bldg Renovation

Project #: FB-13-0002

Description

Total Project Cost: \$100,000

This item is included based on the original Council list developed in 2012. No additional detail was provided.
 All of the city's buildings will be assessed either during the building assessment project and possibly in conjunction with an energy efficiency assessment. Additional information will be needed in order to develop an accurate cost estimate and details of the project. The cost estimated included here is for discussion purposes only.

Justification

The Pan Asian Building is currently unoccupiable due to its condition. The building needs to be evaluated to determine whether it needs to be renovated or demolished. If renovation is determined to be the course of action, the building will need to be brought into compliance with current building codes. The proposed budget is provided for discussion purposes only and will be amended once more accurate cost estimates are available.

Expenditures						
'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total	
100,000					100,000	
Construction/Maintenance						
100,000					100,000	
Total						
100,000					100,000	
Funding Sources						
'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total	
0					0	
HOST						
0					0	
Total						
0					0	

Budget Impact/Other

This project will most likely qualify for HOST funding and is shown being as a HOST project, but the funding source has not yet been determined.

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Facilities & Buildings (FB)
Contact
Type Technology
Useful Life 7 years
Category Technology-Hardware
Priority

Project # FB-13-0003
Project Name VOIP Phone System (Citywide)

Description

Total Project Cost: \$0

To upgrade the hardware and software needed to operate the city's telephone system.

This upgrade may or may not result on a Voice over IP solution. An assessment of the needs of the City will be performed and an appropriate solution will be chosen based on the results of the needs assessment.

Justification

The current phone system needs a partial or complete upgrade. The 'brains' of the system are obsolete, though the phonesets are available and are in decent shape.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	0					0
Total	0					0

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Undetermined	0					0
Total	0					0

Budget Impact/Other

Depending on the scale of the upgrade, this project may be funded from the General Fund IT budget.

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Facilities & Buildings (FB)
Contact
Type Improvement
Useful Life
Category Building Improvements
Priority

Project # FB-13-0004
Project Name Energy Efficient Upgrades (Citywide)

Description

Total Project Cost: \$0

This item is included based on the original Council list developed in 2012. No additional detail was provided.

All of the city's buildings will be assessed during the building assessment project and possibly in conjunction with an energy efficiency assessment. Additional information will be needed in order to develop an accurate cost estimate and details of the project. The cost estimated included here is for discussion purposes only.

Justification

The City has an opportunity to realize cost savings in the long term by upgrading lighting, HVAC systems and other systems that could be used to fund the upgrades.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 thru '17/'18

Department Facilities & Buildings (FB)
 Contact
 Type Improvement
 Useful Life
 Category Building Improvements
 Priority

Project # FB-14-0001
 Project Name Building Assessments

Description

Total Project Cost: \$25,000

The City will hire a qualified firm or individual to inspect each city building and make recommendations as to what would be required to bring the buildings into compliance with the current building code and in some cases, render the buildings usable again.

Justification

The building assessments will provide the basis for additional renovation/remediation projects included in the Capital Improvement Plan. This assessment needs to be done in order to identify and quantify the needs of each structure owned by the City. The results will be incorporated into any building improvement project currently included in the CIP and may result in additional projects being added.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Planning/Design	25,000					25,000
Total	25,000					25,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Undetermined	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan

City of Doraville, Georgia

'13/'14 thru '17/'18

Department: Facilities & Buildings (FB)
 Contact:
 Type: Improvement
 Useful Life:
 Category: Building Improvements
 Priority:

Project # FB-14-0002
 Project Name Extension Svc Bldg Renovation

Total Project Cost: \$100,000

To repair and/or renovate the Extension Service Building based on the results of the Building Assessment project.

Justification

The City owns a number of buildings that are vacant or underutilized due to their condition. The Extension Service Building falls into that category. The City has an obligation to maintain and safeguard its assets. A renovation plan will be developed based on the results of the building assessment project.

Expenditures						
'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total	
100,000					100,000	Construction/Maintenance
Total						100,000
Funding Sources						
'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total	
0					0	HOST
Total						0

Budget Impact/Other

This project will most likely qualify for HOST funding. However, no funding source has currently been committed to this project.
 An actual cost estimate has not been determined for this project. The cost included is for discussion purposes only and will be changed once the full extent of the project is determined.

Capital Improvement Plan

City of Doraville, Georgia

'13/'14 thru '17/'18

Department: Facilities & Buildings (FB)
 Contact:
 Type: Improvement
 Useful Life:
 Category: Building Improvements
 Priority:

Project # FB-14-0003
 Project Name Clinicare Bldg Renovation

Description

Total Project Cost: \$100,000

To repair and/or renovate the Clinicare Building based on the results of the Building Assessment project.

Justification

The City owns a number of buildings that are vacant or underutilized due to their condition. The Clinicare building falls into that category. The City has an obligation to maintain and safeguard its assets. A renovation plan will be developed based on the results of the building assessment project.

Expenditures						
'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total	
100,000					100,000	
Construction/Maintenance						
100,000					100,000	
Total						
100,000					100,000	
Funding Sources						
'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total	
0					0	
HOST						
0					0	
Total						
0					0	

Budget Impact/Other

This project will most likely qualify for HOST funding. However, no funding source has currently been committed to this project.

An actual cost estimate has not been determined for this project. The cost included is for discussion purposes only and will be changed once the full extent of the project is determined.

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 thru '17/'18

Department Finance (FI)
Contact Lisa Ferguson
Type Technology
Useful Life 5 Years
Category Technology-Software
Priority

Project # FI-14-0001
Project Name Financial Software

Description

Total Project Cost: \$50,000

To cover the cost for training, data conversion & configuration, setup and installation of fund accounting software.

Justification

The current software package we use for our financial reporting is not suitable for fund accounting. It was designed for small business use, which is a form of accounting which differs greatly from governmental accounting.

In order to force MAS 90 into a relatively usable configuration for fund accounting, each fund must be maintained as a separate company. What this means in practical terms is that it is impossible to run financial statements which encompass the complete financial picture for the city.

A proper fund accounting system utilizes pooled cash, which allows multiple funds to use the same bank account without requiring numerous manual entries to keep the inter-fund liabilities in balance. It also support purchases orders and encumbrance accounting which would allow us to keep track of purchase orders issued in real time. In addition, it would provide project based accounting tools which would allow us to easily track grants and capital projects.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Software	50,000					50,000
Total	50,000					50,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Undetermined	0					0
Total	0					0

Budget Impact/Other

This type of software usually requires an annual maintenance fee. Typically, the maintenance fee for software is about 10% of the cost of the software.

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department General Administration (GA)

Contact

Type Technology

Useful Life 7 years

Category Technology-Hardware

Priority

Project # GA-13-0001

Project Name High Volume Scanner (CH)

Description

Total Project Cost: \$10,000

To provide scanning capabilities at City Hall to facilitate electronic document storage.

Justification

This item is included in the capital project list because it was on the original list compiled by Councilmember Bates and was rated by Council in 2012. It will probably be merged in with the Electronic Data Management System.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	10,000					10,000
Total	10,000					10,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Undetermined	10,000					10,000
Total	10,000					10,000

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department General Administration (GA)

Contact

Type Technology

Useful Life 7 years

Category Technology-Software

Priority

Project # GA-14-0002

Project Name Electronic Document Mgt System

Description

Total Project Cost: \$50,000

To provide for electronic document management software, installation, integration, training, imaging of current paper records and any required equipment to facilitate our document storage and retrieval capabilities.

Justification

Imaging and indexing city documents will exponentially decrease the time required to respond to open record requests. It will reduce the space required to house critical documents within City Hall and other city buildings. It will facilitate the location and use of documents throughout the city.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Software	50,000					50,000
Total	50,000					50,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Undetermined	0					0
Total	0					0

Budget Impact/Other

This type of software usually requires an annual maintenance fee. Typically, the maintenance fee for software is about 10% of the cost of the software.

Capital Improvement Plan

City of Doraville, Georgia

'13/'14 thru '17/'18

Department General Administration (GA)
 Contact
 Type Technology
 Useful Life 5 Years
 Category Technology-Software
 Priority

Project # GA-14-0003
 Project Name Business License Software

Description To provide for business license processing software, training, installation, integration, data conversion and any required equipment.
 Total Project Cost: \$50,000

Justification

The current business license software is a number of years old and does not maintain adequate data to provide information for analysis or to fulfill management's needs for information.
 The specifications for this software are being included in the RFQ for the Financial software so these projects may be consolidated into a single project.

Expenditures						
'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total	Software
50,000					50,000	50,000
Total						
50,000					50,000	
Funding Sources						
'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total	Undetermined
0					0	0
Total						
0					0	

Budget Impact/Other

This type of software usually requires an annual maintenance fee. Typically, the maintenance fee for software is about 10% of the cost of the software.

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 thru '17/'18

Department Information Technology (IT)
Contact Martin English
Type Technology
Useful Life
Category Technology-Hardware
Priority

Project # IT-14-0001
Project Name Emergency Contingency Equipment and Software

Description

Total Project Cost: \$31,182

1 X Barracuda Web Filter 310 -Security appliance
 1 X Synology RackStation RS812 - NAS server
 3 X Smart UPS for servers
 1 X Microsoft Data Protection Manager 2012 Backup Solution
 10 X APC Back-UPS Pro 1000
 100 License Symantec Endpoint Protection - Centralized Antivirus Management

Justification

To provide adequate redundancy, backup solutions upgrades, security and antivirus upgrades

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	11,682	8,200	3,000	3,100	5,200	31,182
Total	11,682	8,200	3,000	3,100	5,200	31,182

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 thru '17/'18

Department Information Technology (IT)
Contact Martin English
Type Technology
Useful Life 5 Years
Category Technology-Hardware
Priority

Project # IT-14-0002
Project Name Training Equipment Maint & Lifecycle Mgt

Description

Total Project Cost: \$12,840

To provide lifecycle upgrades to training room and Council Chamber IT equipment

4 X Epson replacement bulbs for PD training room projectors
 1 X Training Room Desktop Computer
 2 X LCD TVs
 2 X Smartboard Projector Replacement Bulbs
 2 X Smartboard Projector Replacement Bulbs

Justification

To provide lifecycle upgrades to training room and Council Chamber IT equipment

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	2,580	3,300	1,080	2,800	3,080	12,840
Total	2,580	3,300	1,080	2,800	3,080	12,840

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Undetermined	0				0	0
Total	0				0	0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Information Technology (IT)
Contact Martin English
Type Technology
Useful Life 5 Years
Category Technology-Hardware
Priority

Project # IT-14-0003
Project Name Network Growth Planning

Description

Total Project Cost: \$154,955

To provide for upgrades to the back end servers and shared network infrastructure city wide

4 X PowerEdge R720 - for Virtual Machine Hosting
 Microsoft Server Licensing - if we add 3 servers per year for 5 years
 2 X Cisco Catalyst 2960S 24 port switch
 1 X Cisco ASA 5510 Adaptive Security Appliance - Network Firewall
 7 X Cisco Airoport WAP - Wireless Infrastructure Upgrades
 1 X PowerEdge Energy Smart 4620S Rack
 1 X Heavy Duty 4-Post LAN RACK
 40A Power Commander High Current Power Distribution Unit
 Unifi Access Point 3-Pack
 Unifi Access Point 3-Pack
 Unifi Access Point 3-Pack
 Barracuda Spam and Virus Firewall 400
 Fiber optic line run - Annex, City Hall to Police Department
 Cat6 Cable Upgrade Throughout City
 WhatsUp Gold - Standard Edition (100 Devices)
 Solarwinds Patch Manager (up to 250 devices)
 Equipment Rack Cable Management
 APC 13U Wall-Mount Enclosure
 3 X APC 13U Wall-Mount Enclosure
 ManageEngine Asset Inventory Management Software

Justification

To provide for upgrades to the back end servers and shared network infrastructure city wide

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	103,005	17,100	21,650	9,600	3,600	154,955
Total	103,005	17,100	21,650	9,600	3,600	154,955

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 thru '17/'18

Department Information Technology (IT)
Contact Martin English
Type Technology
Useful Life 3-4 years
Category Technology-Hardware
Priority

Project # IT-14-0004
Project Name Productivity Equip Lifecycle Mgt

Description

Total Project Cost: \$306,400

To provide for upgrades to the end user hardware city wide

2 X OptiPlex 7010 Ultra Small Form Factor
 2 X OptiPlex 7010 Ultra Small Form Factor
 6 X Macbook Pro
 3 X Latitude E6530, Monitor, Dock, Printer
 1 X Latitude E6530, Dock, 3 X Printer, 2 X Macbook Pro
 2 X Latitude E6530, Monitor, Dock, Printer
 1 X OptiPlex 7010 Ultra Small Form Factor
 2 X Latitude E6530, Monitor, Dock, Printer
 4 X Latitude E6530, Monitor, Dock, Printer
 2 X OptiPlex 7010 Ultra Small Form Factor
 2 X Geconex HP Recommended Workstations
 2 X OptiPlex 7010 Ultra Small Form Factor, Printer
 7 X Latitude E6530, Monitor, Dock (includes Mayor)
 2 X OptiPlex 7010 Ultra Small Form Factor (Board and Front Window)
 1 X Latitude E6530, Monitor, Dock, Printer
 Dell Latitude tablets (qty 5) plus swing arms & security kits
 Laptop Replacements - Dell Latitude E6420 XFR
 10 X Brother Pocketjet 6 thermal printers
 2 X Latitude E6530, Monitor, Dock, Printer. 1 X OptiPlex 7010 Ultra Small Form Factor
 1 X Latitude E6530, Monitor, Dock, Printer
 5 X OptiPlex 7010 Ultra Small Form Factor
 13 X OptiPlex 7010 Ultra Small Form Factor
 1 X New Projector For Board

Justification

To provide for upgrades to the end user hardware city wide

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	61,500	81,700	11,000	65,500	86,700	306,400
Total	61,500	81,700	11,000	65,500	86,700	306,400

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Undetermined	0				0	0
Total	0				0	0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

13/14 thru 17/18

Department Information Technology (IT)
Contact Martin English

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Information Technology (IT)
Contact Martin English
Type Technology
Useful Life 5 Years
Category Technology-Hardware
Priority

Project # IT-14-0005
Project Name Network Lifecycle Mgt

Description

Total Project Cost: \$54,240

To provide for the periodic upgrade and replacement of network equipment citywide.

1 X Cisco Catalyst 2960S 24 port switch
 1 X Cisco Small Business 200 Series Smart Switch SG200-50 - switch - 50 ports -
 3 X Cisco Catalyst 2960S 24 port switch
 1 X Cisco Small Business 200 Series Smart Switch SG200-50 - switch - 50 ports -
 2 X Cisco Catalyst 2960S 24 port switch
 1 X Synology Disk Station DS1512- NAS server
 2 X Cisco ASA 5510 Adaptive Security Appliance
 Cisco Small Business 200 Series Smart Switch SG200-50

Justification

To provide for the periodic upgrade and replacement of network equipment citywide

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	11,100	16,020		11,100	16,020	54,240
Total	11,100	16,020		11,100	16,020	54,240

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Undetermined	27,500				27,500	55,000
Total	27,500				27,500	55,000

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Information Technology (IT)
Contact Martin English
Type Technology
Useful Life 7 years
Category Technology-Software
Priority

Project # IT-14-0006
Project Name Productivity Software Upgrades

Description

Total Project Cost: \$46,000

To provide for upgrades to citywide productivity software, including Microsoft Office, MS Exchange, and Adobe Acrobat

Microsoft Office 2013 Volume Licence
 Microsoft Exchange 2013 (City Wide email)
 10 X Adobe Acrobat

Justification

To provide for upgrades to citywide productivity software, including Microsoft Office, MS Exchange, and Adobe Acrobat

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	23,000			23,000		46,000
Total	23,000			23,000		46,000

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 thru '17/'18

Department Information Technology (IT)
Contact Martin English
Type Technology
Useful Life 5 Years
Category Technology-Hardware
Priority

Project # IT-14-0007
Project Name Video Surveillance Upgrades

Description

Total Project Cost: \$55,600

To provide for a complete upgrade from analog to digital in the PD, to replace cameras in City Hall, Court and Library, to provide additional equipment needed to support the Video applications

Complete Upgrade from Analogue to Digital - Video Insight
 IP Camera Replacements
 3 LCD TVs for PD facility camera feeds
 IP Camera Replacements and Software
 2 X Cisco Catalyst 2960S 24 port switch
 IP Camera Replacements

Justification

To provide for a complete upgrade from analog to digital in the PD, to replace cameras in City Hall, Court and Library, to provide additional equipment needed to support the Video applications

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	25,600	30,000				55,600
Total	25,600	30,000				55,600

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Library (LB)

Contact

Type Improvement

Useful Life 20 years

Category Building Improvements

Priority

Project # LB-13-0001

Project Name Library Bathroom Renovation

Description

Total Project Cost: \$68,000

Justification

The Doraville Library was built in 1954. The male and female restrooms are in its original state. Currently, they are not up to ADA compliance. All library patrons that use the restroom complain about the size of the restroom and their inability to get in and out of the restroom comfortably.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance	68,000					68,000
Total	68,000					68,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
HOST	68,000					68,000
Total	68,000					68,000

Budget Impact/Other

Capital Improvement Plan

City of Doraville, Georgia

13/14 thru 17/18

Department Library (LB)
 Contact Tammy Henry
 Type Equipment
 Useful Life 20 years
 Category Equipment: Miscellaneous
 Priority

Project #	LB-14-0001
Project Name	Replace Library Shelving

Total Project Cost: \$40,000

Replace Library Shelving units.

Description

The Doraville Library books shelves are a liability risk. They are wobbly and structurally unsecure. The last book shelves were purchased in 1960.

Justification

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	40,000					40,000
Total	40,000					40,000
Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Undetermined	0					0
Total	0					0

Budget Impact/Other

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Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Library (LB)
Contact Tammy Henry
Type Unassigned
Useful Life
Category Equipment: Miscellaneous
Priority

Project # LB-14-0002
Project Name Replace Library Stacks

Description

Total Project Cost: \$25,000

To replace the reading materials at the Doraville Library

Justification

The Doraville Library is currently attached to the DeKalb Library System. This item would provide funding to replace the library collection should we decide to become an independent city library. There is a possibility that DeKalb will let us keep the current collection for a reduced fee, but we have not confirmed.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Other	25,000					25,000
Total	25,000					25,000

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Municipal Court (MC)
Contact
Type Improvement
Useful Life
Category Building Improvements
Priority

Project # MC-13-0001
Project Name Court Building Renovations

Description

Total Project Cost: \$17,000

Tear down wall between Courtroom #2 and #3, allowing for one big space for the courtroom. Rewire electrical outlets, light switches, thermostats, etc. Patch up wall where needed and paint walls. Relocate judges bench and bar. Replace carpet throughout courtroom (except cash room).

Justification

By increasing the size of the courtroom, we will improve the flow of defendant traffic during court to allow everyone to receive/hear the judges instructions at the same time, including being informed of their rights. The carpet needs to be replaced as it is worn, stained and has a bad odor which cannot be removed. Carpet is torn/ripped in the main office area and is currently taped down to prevent tripping.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance	17,000					17,000
Total	17,000					17,000

Budget Impact/Other

This should be a one-time expenditure. Once completed, no additional monies should be required.

Capital Improvement Plan

City of Doraville, Georgia

Project #	MC-14-0002
Project Name	Xray Scanner

Department: Municipal Court (MC)
 Contact: Corally Rivera
 Type: Equipment
 Useful Life:
 Category: Equipment: Miscellaneous
 Priority:

Total Project Cost: \$20,000

Description
Xray scanner designed to inspect purses, backpacks, briefcases, etc.

Justification
This will improve security. Currently we have a metal detector which detects if a person has any metal items on them, but their personal belongings such as purses, ets, are not able to be searched thoroughly.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	20,000					20,000
Total	20,000					20,000

Budget Impact/Other
If an x-ray scanner is leased, it will result in an ongoing cost to the Court. However, it pertains to safety and security to the employees and general public.

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Parks & Recreation (PR)
Contact Rip Robertson
Type Improvement
Useful Life 20 years
Category Park Improvements
Priority

Project # PR-13-0001
Project Name Pool/Police Retaining Wall

Description

Total Project Cost: \$160,000

The retaining wall behind the Police department is in disrepair and needs to be re-engineered/redesigned and rebuilt.

Justification

The continued deterioration of this wall could lead to possible future damage to several city facilities; i.e. pool and PD area. If this wall were to "give way", it could potentially cause the walls of the pool to weaken and cause permanent damage as well as cause problems within the PD areas with storage facilities and vehicles.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance	160,000					160,000
Total	160,000					160,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
HOST	160,000					160,000
Stormwater Fund	0					0
Total	160,000					160,000

Budget Impact/Other

The condition of the retaining wall resents a liability to the city and causes our insurance rates to be higher.

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Parks & Recreation (PR)

Contact

Type Equipment

Useful Life 10 years

Category Park Improvements

Priority

Project # PR-13-0002

Project Name Pool Diving Board

Description

Total Project Cost: \$10,000

To replace the diving board at the Doraville City Pool.

Justification

The diving board was removed in 2012 due to its age and general condition.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	10,000					10,000
Total	10,000					10,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Undetermined	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Parks & Recreation (PR)
Contact Rip Robertson
Type Improvement
Useful Life 20 years
Category Park Improvements
Priority

Project # PR-13-0003
Project Name Pool/Park Upgrades

Description

Total Project Cost: \$100,000

Includes redesign with master plan, playground, picnic tables/grills, splash pad, pool repairs, poolhouse/deck renovations, redesign of entrance with signage.

Justification

NOTE: as plans/redevelopment/renovations at Flowers Park/Pool are developed, there will be a need for additional attractions for this venue to market this park as a family destination.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance	100,000					100,000
Total	100,000					100,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
HOST	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Parks & Recreation (PR)
Contact Rip Robertson
Type Maintenance
Useful Life 20 years
Category Park Improvements
Priority

Project # PR-13-0004
Project Name Honeysuckle Park Bleachers

Description

Total Project Cost: \$0

Includes restoration of retaining wall and bleachers.

Justification

The retaining wall is beginning to deteriorate and could eventually cause a safety hazard. The drop inlet for the storm water runoff is also beginning to deteriorate and currently poses a safety hazard for everyone, especially children.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance	0					0
Total	0					0

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
HOST	0					0
Stormwater Fund	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 thru '17/'18

Department Parks & Recreation (PR)
Contact
Type Improvement
Useful Life 20 years
Category Park Improvements
Priority

Project # PR-13-0005
Project Name Halpern Park Phase II

Description

Total Project Cost: \$0

Phase II includes additional playground areas; removal of drive access into back areas (Phase I) of the park; development of parking area; renovation of outdoor basketball court; removal of ball field to allow for open greenspace and play area.

Justification

This is part of the overall renovation plan for this community park. The park is a central part of this district of the city and is in need of renovation. This would promote usage and allow for a safe environment for kids and parents. It will also add to the promotion of the live, work, play atmosphere of the city.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	0					0
Total	0					0

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Undetermined	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan

City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Parks & Recreation (PR)
 Contact Rip Robertson
 Type Improvement
 Useful Life 20 years
 Category Park Improvements
 Priority

Project # PR-13-0006
 Project Name Park Masterplanning (Citywide)

Description

Total Project Cost: \$100,000

To provide for the development of a Citywide master plan for all of the parks within the City of Doraville.

Justification

Due to changing community needs, trends and a need for updating our parks and our recreation programming, there is an urgent need for a Master Plan. This plan would coordinate the community's needs, wants and desires into an organized plan to lead the City into the future. A Master Plan is a community's roadmap when developing, renovating and designing new parks, recreation programs, equipment and personnel.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Planning/Design	100,000					100,000
Total	100,000					100,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
HOST	100,000					100,000
Total	100,000					100,000

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Parks & Recreation (PR)
Contact Rip Robertson
Type Equipment
Useful Life 10 years
Category Equipment: Miscellaneous
Priority

Project # PR-13-0007
Project Name Playground Equipment (Citywide)

Description

Total Project Cost: \$0

Develop a lifecycle program for our aging playground equipment in all of our city parks.

Justification

As part of our inspection and repair program for city wide playground equipment, it will be necessary to begin updating pieces of equipment as it deteriorates and is broken or becomes unsafe and beyond repair.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	0					0
Total	0					0

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
HOST	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan City of Doraville, Georgia

'13/'14 thru '17/'18

Department Parks & Recreation (PR)
Contact
Type Improvement
Useful Life
Category Building Improvements
Priority

Project # PR-14-0001
Project Name Replace Arena Floor

Total Project Cost: \$120,000

Description

Replace existing floor at the Forest Glening Arena.

Justification

The existing gym flooring is old, beginning to lift and pose safety issues during use. Also, because of its age, it is difficult/impossible to find replacement pieces to complete any repairs.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance	120,000					120,000
Total	120,000					120,000
Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
GMA Bricks & Mortar Program	0					0
HOST	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 thru '17/'18

Department Parks & Recreation (PR)
 Contact
 Type Maintenance
 Useful Life 20 years
 Category Building Improvements
 Priority

Project # PR-14-0002
 Project Name Gym Roof Renovation

Description

Total Project Cost: \$120,000

Replace Gym Roof at Forest Fleming Arena.

Justification

Although patched numerous times, the roof continues to leak, which also leads to issues with the existing flooring. Due to costs of ongoing repairs and possibly a new flooring system, a permanent solution to the leaks are necessary.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance	120,000					120,000
Total	120,000					120,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
GMA Bricks & Mortar Program	0					0
HOST	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan

City of Doraville, Georgia

'13/'14 thru '17/'18

Department Parks & Recreation (PR)
 Contact
 Type Improvement
 Useful Life
 Category Building Improvements
 Priority

Project # PR-14-0003
 Project Name Civic Center Renovation

Description

Total Project Cost: \$20,000

Renovate basement and generally spruce up the interior of the Civic Center building.

Justification

With basement utilization - presently there is unusable space at this facility. With minimal up-grades, this facility could be used for additional meeting space, offices, employee wellness/exercise, etc.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance	20,000					20,000
Total	20,000					20,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
HOST	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Parks & Recreation (PR)
 Contact
 Type Improvement
 Useful Life
 Category Building Improvements
 Priority

Project # PR-14-0004
 Project Name Arena Lobby Renovation/Redesign

Description

Total Project Cost: \$50,000

Renovate arena lobby area to make better use of the available space.

Justification

Usage of the available space could be maximized for additional purposes and to increase patron and participant services.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance	50,000					50,000
Total	50,000					50,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
GMA Bricks & Mortar Program	0					0
HOST	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan

City of Doraville, Georgia

'13/'14 thru '17/'18

Department Parks & Recreation (PR)
Contact
Type Improvement
Useful Life
Category Building Improvements
Priority

Project # PR-14-0005

Project Name Field House Renovation (Honeysuckle Park)

Description

Renovate and update field house at Honeysuckle Park

Justification

As part of Honeysuckle Park, this field house is out dated and severely under-utilized. The space is old and has been poorly adapted for use as it was intended. As we re-grow our youth and adult athletic programs, there is a need for better facilities in our parks.

Expenditures						
'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total	
50,000	50,000				50,000	Construction/Maintenance
Total						50,000
Funding Sources						
'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total	
0	0				0	GMA Bricks & Mortar Program
0	0				0	HOST
Total						0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 thru '17/'18

Department Parks & Recreation (PR)

Contact

Type Equipment

Useful Life 10 years

Category Vehicles

Priority

Project # PR-14-0006

Project Name Vehicle Lifecycle Replacement Program

Description

Total Project Cost: \$65,000

To provide lifecycle replacement plan for recreation vehicles.

To purchase an additional vehicle for the Recreation Department.

Justification

REC VAN: As we continue to grow our programming, transportation needs will increase and our present van (both number and condition) limits our ability. The recreation van is a 1996 Ford.

REC TRUCK: needed for daily requirements and operations while working in parks and facilities.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	30,000	35,000				65,000
Total	30,000	35,000				65,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Undetermined	30,000	35,000				65,000
Total	30,000	35,000				65,000

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Parks & Recreation (PR)
Contact Rip Robertson
Type Equipment
Useful Life 10 years
Category Equipment: Miscellaneous
Priority

Project # PR-14-0007
Project Name Field Maintenance Equipment

Description

Total Project Cost: \$25,000

To purchase field maintenance equipment for the Recreation Department.

Justification

MOWERS (ZERO TURN) - needed for continued maintenance of parks, fields and grounds for outside areas. GATOR/UTILITY CART - needed for hauling, maintenance within the parks and ballfields. BUNKER RAKE/GROOMING VEHICLE - needed for grooming of "skinned" areas of ballfields and other areas without grass on the grounds of the city and parks.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	25,000					25,000
Total	25,000					25,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Undetermined	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 thru '17/'18

Department Parks & Recreation (PR)

Contact Rip Robertson

Type Equipment

Useful Life 10 years

Category Equipment: Miscellaneous

Priority

Project # PR-14-0008

Project Name Scoreboards (Baseball Fields)

Description

Total Project Cost: \$25,000

To replace the scoreboards for the baseball fields.

Justification

All of the scoreboards for our sports fields are old/out-dated and we continue to find repairs/replacement parts difficult/impossible to find. New technology is becoming available that will save both staff time and energy, which saves our department/city those expenditures.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	25,000					25,000
Total	25,000					25,000

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Parks & Recreation (PR)
Contact Rip Robertson
Type Maintenance
Useful Life
Category Park Improvements
Priority

Project # PR-14-0009
Project Name Professional Field Dressing

Description

Total Project Cost: \$6,500

Deep core aeration, with a top dressing of sand and fertilizer.

Justification

This process helps maintain healthy turf. Healthy turf requires regular and proper fertilization, aeration and top dressing. Top dressing also promotes growth, drainage and leveling of the playing service which adds to the safety of participants.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance	6,500					6,500
Total	6,500					6,500

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
General Fund	6,500					6,500
Total	6,500					6,500

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Parks & Recreation (PR)

Contact

Type Improvement

Useful Life 20 years

Category Park Improvements

Priority

Project # PR-14-0010

Project Name Halpern Park Phase III

Description

Total Project Cost: \$0

Picnic Tables/ Grills, Pavilion Renovation

Justification

NOTE: as the final phases are implemented, there will be a need for additional family friendly attractions for this venue to market this park, especially for the surrounding community.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance	0					0
Total	0					0

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
HOST	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Parks & Recreation (PR)
 Contact Rip Robertson
 Type Maintenance
 Useful Life 10 years
 Category Park Improvements
 Priority

Project # PR-14-0011
 Project Name Sports Field Fencing

Description

Total Project Cost: \$0

Replace/Renovate the fencing on the sports fields.

Justification

Replace/Renovate - The existing fencing is beginning to deteriorate and will begin to pose safety issues. The aesthetics also contribute to declining usage and contributes to reduced revenues.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance	0					0
Total	0					0

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
HOST	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 thru '17/'18

Department Parks & Recreation (PR)

Contact

Type Maintenance

Useful Life 10 years

Category Park Improvements

Priority

Project # PR-14-0012

Project Name Sports Field Lighting

Description

Total Project Cost: \$0

Upgrade the sports field lighting to newer, more energy efficient lighting.

Justification

With new technology available, energy and time savings will off-set initial expenditures for up-dated lighting. The new lighting also contributes to a safer play environment.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance	0					0
Total	0					0

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
HOST	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan

City of Doraville, Georgia

Project #	PZ-13-0001
Project Name	Large Format Printer/Scanner

Department Planning & Zoning (PZ)
 Contact Joe Cooley
 Type Technology
 Useful Life 7 years
 Category Technology-Hardware
 Priority

Description	Total Project Cost: \$6,500
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To procure a large format printer/plotter/scanner for Planning & Zoning.

Justification	To allow Planning & Zoning to capture the large format documents frequently required by the planning and zoning process. In addition, to allow Planning & Zoning the ability to reproduce a large format document if submitted in electronic format.
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Expenditures						
'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total	
6,500					6,500	
Equip/Vehicles/Furnishings						
Total						6,500
Funding Sources						
'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total	
6,500					6,500	
General Fund						
Total						6,500

Budget Impact/Other	
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Capital Improvement Plan
City of Doraville, Georgia

'13/'14 thru '17/'18

Department Planning & Zoning (PZ)
 Contact Joe Cooley
 Type Technology
 Useful Life 5 Years
 Category Technology-Software
 Priority

Project # PZ-14-0002
 Project Name GIS Software

Description

Total Project Cost: \$50,000

BASIC SUMMARY: GIS (Geographical Information System) is very simply put, data tied to geographic coordinates (latitude/longitude) and defined areas (polygons). It may be used for informational and analytic purposes. It allows maps, aerial photos and other geographic reference graphics to be tied to data bases. Mapping information is typically shown as "layers" which may be turned on/off and shown as overlays of a base map or aerial photograph. Data is tied to each parcel. The type of information and data is limited only by the database. All types of data may be tied to polygons including as a limited example: economic data, 911 addresses, zoning, enforcement actions, topographic, photography (aerial and ground level); property for sale; types of uses; environmental factors; tax data; code compliance; permitting; building data; US Census data; stormwater systems; impervious area; infrared radiation; etc. It is a critical analysis and information tool utilized by government and private business.

Justification

It is a critical analysis and information tool utilized by government and private business.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Software	50,000					50,000
Total	50,000					50,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Undetermined	50,000					50,000
Total	50,000					50,000

Budget Impact/Other

Budget Items	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Software Maintenance Contrac		1,500	1,500	1,500	1,500	6,000
Staff Cost		56,000	56,000	56,000	56,000	224,000
Subscriptions		6,000				6,000
Supplies/Materials		3,000				3,000
Total		66,500	57,500	57,500	57,500	239,000

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Police Department (PD)

Contact

Type Equipment

Useful Life

Category Equipment: Miscellaneous

Priority

Project # PD-13-0001
Project Name Car Tag Readers

Description

Total Project Cost: \$20,000

This item was included in the original list compiled by Council in 2012. No other information was provided.

Justification

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	20,000					20,000
Total	20,000					20,000

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Police Department (PD)
Contact John King
Type Improvement
Useful Life 20 years
Category Building Improvements
Priority

Project # PD-14-0001
Project Name Pave Parking Lot

Description

Total Project Cost: \$40,000

The paving of the police department parking lot would improve the cosmetic look of the facility and fix the pot holes and cracks in the lot. In addition, the lot is due to have the parking spaces painted as well.

Justification

By paving the police department lot, we would save by not continually patching the lot as damage occurs. Moreover, the lot ~~would~~ have uniform look and not have different colored patch work throughout the lot. Also, in the current condition of the lot, by paving it, we will reduce damage to vehicles that come and go using our lot. Finally, the lot is beyond fiscally sensible repair.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance	40,000					40,000
Total	40,000					40,000

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 thru '17/'18

Department Police Department (PD)
Contact
Type Equipment
Useful Life
Category Vehicles
Priority

Project # PD-14-0002
Project Name Vehicle Lifecycle Replacement Prgm

Description

Total Project Cost: \$465,000

Funding for three replacement vehicles per year for five consecutive years.

Justification

Vehicles are a very necessary piece of equipment for the police officers. Their vehicles need to be in good running order at all times ready to respond to calls. Their vehicles are subjected to hard use on a daily basis and consequently, are subject to wear out more quickly than your typical family car.

The city needs to budget to replace a certain number of vehicles and related equipment each year to avoid a catastrophic equipment failure at an inopportune moment. Having a systematic approach to vehicle replacement facilitates fleet maintenance and budgeting for the related expense.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	93,000	93,000	93,000	93,000	93,000	465,000
Total	93,000	93,000	93,000	93,000	93,000	465,000

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 thru '17/'18

Department Police Department (PD)
Contact Rodney Brinkley
Type Technology
Useful Life
Category Technology-Software
Priority

Project # PD-14-0003
Project Name Bar Code Inventory System

Description

Total Project Cost: \$5,000

The bar code inventory system would give the department a up to date instant list of every item purchased by the Police Department. In addition, the system could be used to keep up with all evidence and property that enters and leaves the Evidence room.

Justification

By implementing the bar code system, we would be able to make better decisions about what to purchase as we would be able to track how long we have had items and just by knowing what we have, would prevent us from making unnecessary purchases. In the evidence room, we would be able to provide documents in court proceedings as to the chain of command for items that are logged in evidence and property room.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	5,000					5,000
Total	5,000					5,000

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 thru '17/'18

Department Police Department (PD)
 Contact
 Type Technology
 Useful Life
 Category Technology-Software
 Priority

Project # PD-14-0004
 Project Name RMS

Description

Total Project Cost: \$500,000

To provide a comprehensive records management system for the Police Department to facilitate record keeping and performance measurement. The implementation of a new RMS system would allow the Police Department to be more efficient, by having the latest technology would be used to house all police reports and jail records.

Justification

The new system would allow the department to be better prepared for the next generation of technology that is emerging in the region. In addition, it would reduce man hours as it would almost be totally paperless system would reduce the number of man hours currently being expended searching through paper records in response to requests for information.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Software	500,000					500,000
Total	500,000					500,000

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Public Works (PW)
 Contact
 Type Improvement
 Useful Life
 Category Street Construction
 Priority

Project # PW-13-0001
 Project Name Tilly Mill Sidewalk

Description

Total Project Cost: \$0

This project originated in the capital list generated by Council in 2012. No other information was provided.
 Add sidewalks to the Tilly Mill area.

Justification

Sidewalks promote walkability and provides pedestrian safety.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance	0					0
Total	0					0

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
HOST	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Public Works (PW)

Contact

Type Improvement

Useful Life

Category Equipment: Miscellaneous

Priority

Project # PW-13-0002

Project Name City Wide Signage

Description

Total Project Cost: \$375,000

This project originated in the capital list generated by Council in 2012. No other information was provided.

Provide signage for City Parks, Municipal Complex and Services as well as citywide wayfinding and welcoming signage.

Justification

Provides directions to necessary functions within the city and promotes a welcoming/inviting city.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance	375,000					375,000
Total	375,000					375,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
HOST	375,000					375,000
Total	375,000					375,000

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Public Works (PW)
 Contact
 Type Improvement
 Useful Life
 Category Street Reconstruction
 Priority

Project # PW-13-0003
 Project Name New Peachtree/Shallowford Rd Improvements

Description

Total Project Cost: \$0

This project originated in the capital list generated by Council in 2012. No other information was provided.

Justification

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Planning/Design	0					0
Construction/Maintenance		0				0
Total	0	0				0

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
HOST	0	0				0
Total	0	0				0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 thru '17/'18

Department Public Works (PW)

Contact

Type Equipment

Useful Life

Category Equipment: Miscellaneous

Priority

Project # PW-13-0004

Project Name MARTA Benches & Trash Receptacles

Description

Total Project Cost: \$0

This project originated in the capital list generated by Council in 2012. No other information was provided.

Justification

Help beautify city/streetscapes; safety and cleanliness.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Public Works (PW)
 Contact
 Type Technology
 Useful Life
 Category Technology-Hardware
 Priority

Project # PW-13-0005
 Project Name Ironsky Citywide Surveillance System

Description

Total Project Cost: \$250,000

This project originated in the capital list generated by Council in 2012. No other information was provided.

Justification

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	250,000					250,000
Total	250,000					250,000

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Public Works (PW)
 Contact
 Type Improvement
 Useful Life 20 years
 Category Street Reconstruction
 Priority

Project # PW-13-0006
 Project Name New Peachtree Bike Lanes & Streetscaping

Description

Total Project Cost: \$0

This project originated in the capital list generated by Council in 2012. No other information was provided.

Justification

Decrease in traffic, which would decrease road maintenance; safety and separation from traffic, connectivity; aids with traffic flow, air quality; increase in property values.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance	0					0
Total	0					0
Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
HOST	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 thru '17/'18

Department Public Works (PW)
 Contact
 Type Equipment
 Useful Life 10 years
 Category Vehicles
 Priority

Project # PW-13-0007
 Project Name Curbside Leaf Vacuum

Description

Total Project Cost: \$0

Vacuum truck for collecting leaves and small debris from the curb.

Justification

Needed to help in the annual collection of leaves and fall debris without having to add staff or staff time.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 thru '17/'18

Department Public Works (PW)
 Contact
 Type Improvement
 Useful Life
 Category Street Reconstruction
 Priority

Project # PW-13-0008
 Project Name Realign Park and Chestnut Drive

Description

Total Project Cost: \$0

This project originated in the capital list generated by Council in 2012. No other information was provided.

Justification

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Planning/Design	0					0
Construction/Maintenance	0					0
Total	0					0

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
HOST	0					0
LMIG	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Public Works (PW)

Contact

Type Equipment

Useful Life 20 years

Category Equipment: Miscellaneous

Priority

Project # PW-13-0009

Project Name New Streetlights along Park & Central

Description

Total Project Cost: \$0

This project originated in the capital list generated by Council in 2012. No other information was provided.

Justification

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance	0					0
Total	0					0

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
HOST	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan City of Doraville, Georgia

Project #	PW-14-0001
Project Name	Replace Wooden Fence at PW Shop
Department	Public Works (PW)
Contact	
Type	Maintenance
Useful Life	
Category	Building Improvements
Priority	

Total Project Cost: \$20,000

Description	Replace the privacy fence around the PW area/complex.
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Justification	For security and to help in hiding the PW work area and equipment.
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Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance	20,000					20,000
Total	20,000					20,000
Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
HOST	0					0
Total	0					0

Budget Impact/Other

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Capital Improvement Plan
City of Doraville, Georgia

'13/'14 thru '17/'18

Department Public Works (PW)
 Contact
 Type Equipment
 Useful Life
 Category Vehicles
 Priority

Project # PW-14-0002
 Project Name Vehicle Lifecycle Management Program

Description

Total Project Cost: \$250,000

To provide a lifecycle plan for replacing Public Works vehicles.

Justification

The Public Works department currently owns 10 vehicles that are year model 2003 or older. Six of the ten are year model 1990 or older.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	50,000	50,000	50,000	50,000	50,000	250,000
Total	50,000	50,000	50,000	50,000	50,000	250,000

Budget Impact/Other

Capital Improvement Plan

City of Doraville, Georgia

Project #	PW-14-0003
Project Name	Gas Heaters for PW Shop

Department Public Works (PW)
 Contact
 Type Equipment
 Useful Life
 Category Equipment: Miscellaneous
 Priority

Description	Heaters for the shop area of the PW facility.
Total Project Cost: \$10,000	

Justification	HeTo help keep employees comfortable while working and supplies and equipment from freezing/being damaged by cold.
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Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	10,000					10,000
Total	10,000					10,000

Budget Impact/Other	
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Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Public Works (PW)
 Contact
 Type Equipment
 Useful Life
 Category Equipment: Miscellaneous
 Priority

Project # PW-14-0004
 Project Name Replace Two Way Radios for PW

Description

Total Project Cost: \$0

Includes 8 total two way radios for the public works employees

Justification

Inexpensive communication for the PW Department.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Public Works (PW)

Contact

Type Equipment

Useful Life 10 years

Category Equipment: Miscellaneous

Priority

Project # PW-14-0005

Project Name Mowers & Mowing Equipment

Description

Total Project Cost: \$25,000

Includes two zero turn mowers, 2 mower attachments for the Ford Tractors, and a lift for the mowers.

Justification

To replace aging mowing equipment to help maintain landscape/turf in city parks, grounds and ROW's.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings	25,000					25,000
Total	25,000					25,000

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 thru '17/'18

Department Stormwater (SW)

Contact

Type Equipment

Useful Life 7 years

Category Vehicles

Priority

Project # SW-14-0001

Project Name Vehicle Lifecycle Replacement Prgm

Description

Total Project Cost: \$25,000

To provide for lifecycle replacement of stormwater vehicles.

Justification

The current stormwater vehicle is a 2007 Silverado. It will need replacement within the next five years.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Equip/Vehicles/Furnishings			25,000			25,000
Total			25,000			25,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Stormwater Fund	25,000					25,000
Total	25,000					25,000

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 thru '17/'18

Department Stormwater (SW)
Contact Steven Strickland
Type Improvement
Useful Life 20 years
Category Stormwater
Priority

Project # SW-14-0002
Project Name 3655 Chestnut Drive

Description

Total Project Cost: \$120,000

36" RCP pipe is too small - road floods. Detention on private property - upstream basin analysis needed

Justification

36" RCP too small - road floods

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance	120,000					120,000
Total	120,000					120,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Stormwater Fund	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Stormwater (SW)
 Contact
 Type Improvement
 Useful Life 20 years
 Category Stormwater
 Priority

Project # SW-14-0003
 Project Name Oakcliff Subdivision (South)

Description

Total Project Cost: \$150,000

Old deteriorating and/or failing pipes need rehab or replacement - Unsafe inlet in yard.

Justification

Old deteriorating and/or failing pipes need rehab or replacement - Unsafe inlet in yard.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance		150,000				150,000
Total		150,000				150,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Stormwater Fund	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Stormwater (SW)
 Contact Steven Strickland
 Type Improvement
 Useful Life 20 years
 Category Stormwater
 Priority

Project # SW-14-0004
 Project Name McClave Dr

Description

Total Project Cost: \$150,000

Pipe System Upgrades

Justification

Old deteriorating and/or failing pipes need rehab or replacement. Sinkholes in yards and at driveways

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance	150,000					150,000
Total	150,000					150,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Stormwater Fund	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 thru '17/'18

Department Stormwater (SW)
 Contact Steven Strickland
 Type Improvement
 Useful Life 20 years
 Category Stormwater
 Priority

Project # SW-14-0005
 Project Name Wheeler Drive

Description

Total Project Cost: \$50,000

Remove pipe and restore creek

Justification

Old deteriorating and/or failing pipes need rehab or replacement. Remove pipe and restore creek

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance		50,000				50,000
Total		50,000				50,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Stormwater Fund	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Stormwater (SW)
Contact Steven Strickland
Type Improvement
Useful Life 20 years
Category Stormwater
Priority

Project # SW-14-0006
Project Name Winters Chapel Subdivision

Description

Total Project Cost: \$100,000

Various

Justification

Old deteriorating and/or failing pipes need rehab or replacement

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance		100,000				100,000
Total		100,000				100,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Stormwater Fund	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Stormwater (SW)
Contact Steven Strickland
Type Improvement
Useful Life 20 years
Category Stormwater
Priority

Project # SW-14-0007
Project Name Pineland Avenue

Description

Total Project Cost: \$125,000

Pipe system upgrades

Justification

Old deteriorating and/or failing pipes need rehab or replacement

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance		125,000				125,000
Total		125,000				125,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Stormwater Fund	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Stormwater (SW)
Contact Steven Strickland
Type Improvement
Useful Life 20 years
Category Stormwater
Priority

Project # SW-14-0008
Project Name Northwoods Subdivision

Description

Total Project Cost: \$200,000

Various

Justification

Old deteriorating and/or failing pipes need rehab or replacement

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance		200,000				200,000
Total		200,000				200,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Stormwater Fund	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Stormwater (SW)
 Contact Steven Strickland
 Type Improvement
 Useful Life 20 years
 Category Stormwater
 Priority

Project # SW-14-0009
 Project Name Windsor Oak Drive

Description

Total Project Cost: \$25,000

Justification

Old deteriorating and/or failing pipes need rehab or replacement. Road floods.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance		25,000				25,000
Total		25,000				25,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Stormwater Fund	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 thru '17/'18

Department Stormwater (SW)
 Contact Steven Strickland
 Type Improvement
 Useful Life 20 years
 Category Stormwater
 Priority

Project # SW-14-0010
 Project Name Homeland Drive (West)

Description

Total Project Cost: \$10,000

Pipe System Upgrades

Justification

Old deteriorating and/or failing pipes need rehab or replacement. Abandon CB and install flume.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance			10,000			10,000
Total			10,000			10,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Stormwater Fund	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Stormwater (SW)
Contact Steven Strickland
Type Improvement
Useful Life 20 years
Category Stormwater
Priority

Project # SW-14-0011

Project Name Doral Circle

Description

Total Project Cost: \$100,000

Pipe system upgrades

Justification

Old deteriorating and/or failing pipes need rehab or replacement

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance			100,000			100,000
Total			100,000			100,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Stormwater Fund	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Stormwater (SW)
Contact Steven Strickland
Type Improvement
Useful Life 20 years
Category Stormwater
Priority

Project # SW-14-0012
Project Name Eula Circle

Description

Total Project Cost: \$50,000

Pipe System upgrades

Justification

Old deteriorating and/or failing pipes need rehab or replacement

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance			50,000			50,000
Total			50,000			50,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Stormwater Fund	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Stormwater (SW)
 Contact Steven Strickland
 Type Improvement
 Useful Life 20 years
 Category Stormwater
 Priority

Project # SW-14-0013
 Project Name Clay Drive

Description

Total Project Cost: \$50,000

Justification

Old deteriorating and/or failing pipes need rehab or replacement. Outlet clogged.

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance			50,000			50,000
Total			50,000			50,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Stormwater Fund	0					0
Total	0					0

Budget Impact/Other

Capital Improvement Plan
City of Doraville, Georgia

'13/'14 *thru* '17/'18

Department Stormwater (SW)
Contact Steven Strickland
Type Improvement
Useful Life 20 years
Category Stormwater
Priority

Project # SW-14-0014
Project Name Johnny's Lane

Description

Total Project Cost: \$50,000

Pipe System Upgrades

Justification

Old deteriorating and/or failing pipes need rehab or replacement

Expenditures	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Construction/Maintenance			50,000			50,000
Total			50,000			50,000

Funding Sources	'13/'14	'14/'15	'15/'16	'16/'17	'17/'18	Total
Stormwater Fund	0					0
Total	0					0

Budget Impact/Other

City of Doraville
Capital Improvement Plan (CIP)
Project Ranking Sheet

Project #	Project Name	Score
AC-14-0001	Vehicle Lifecycle Replacement Prgm	
CC-13-0002	City Hall Facility Upgrades	
CC-13-0003	City Hall Key Card Security	
CM-14-0001	Vehicle Replacement	
FB-13-0001	HVAC Systems (Citywide)	
FB-13-0002	Pan Asian Bldg Renovation	
FB-13-0003	VOIP Phone System (Citywide)	
FB-13-0004	Energy Efficient Upgrades (Citywide)	
FB-14-0001	Building Assessments	
FB-14-0002	Extension Svc Bldg Renovation	
FB-14-0003	Clinicare Bldg Renovation	
FI-14-0001	Financial Software	
GA-13-0001	High Volume Scanner (CH)	
GA-14-0002	Electronic Document Mgt System	
GA-14-0003	Business License Software	
IT-14-0001	Emergency Contingency Equipment and Software	
IT-14-0002	Training Equipment Maint & Lifecycle Mgt	
IT-14-0003	Network Growth Planning	
IT-14-0004	Productivity Equip Lifecycle Mgt	
IT-14-0005	Network Lifecycle Mgt	
IT-14-0006	Productivity Software Upgrades	
IT-14-0007	Video Surveillance Upgrades	
LB-13-0001	Library Bathroom Renovation	
LB-14-0001	Replace Library Shelving	
MC-13-0001	Court Building Renovations	
MC-14-0001	Courtroom Seating	
MC-14-0002	Xray Scanner	
PR-13-0001	Pool/Police Retaining Wall	
PR-13-0002	Pool Diving Board	
PR-13-0003	Pool/Park Upgrades	
PR-13-0004	Honeysuckle Park Bleachers	
PR-13-0005	Halpern Park Phase II	
PR-13-0006	Park Masterplanning (Citywide)	
PR-13-0007	Playground Equipment (Citywide)	
PR-14-0001	Replace Arena Floor	
PR-14-0002	Gym Roof Renovation	
PR-14-0003	Civic Center Renovation	
PR-14-0004	Arena Lobby Renovation/Redesign	
PR-14-0005	Field House Renovation (Honeysuckle Park)	
PR-14-0006	Vehicle Lifecycle Replacement Program	
PR-14-0007	Field Maintenance Equipment	
PR-14-0008	Scoreboards (Baseball Fields)	

PR-14-0009	Professional Field Dressing	
PR-14-0010	Halpern Park Phase III	
PR-14-0011	Sports Field Fencing	
PR-14-0012	Sports Field Lighting	
PZ-13-0001	Large Format Printer/Scanner	
PZ-14-0002	GIS Software	
PD-13-0001	Car Tag Readers	
PD-14-0001	Pave Parking Lot	
PD-14-0002	Vehicle Lifecycle Replacement Prgm	
PD-14-0003	Bar Code Inventory System	
PD-14-0004	RMS	
PW-13-0001	Tilly Mill Sidewalk	
PW-13-0002	City Wide Signage	
PW-13-0003	New Peachtree/Shallowford Rd Improvements	
PW-13-0004	MARTA Benches & Trash Receptacles	
PW-13-0005	Ironsky Citywide Surveillance System	
PW-13-0006	New Peachtree Bike Lanes & Streetscaping	
PW-13-0007	Curbside Leaf Vacuum	
PW-13-0008	Realign Park and Chestnut Drive	
PW-13-0009	New Streetlights along Park & Central	
PW-14-0001	Replace Wooden Fence at PW Shop	
PW-14-0002	Vehicle Lifecycle Management Program	
PW-14-0003	Gas Heaters for PW Shop	
PW-14-0004	Replace Two Way Radios for PW	
PW-14-0005	Mowers & Mowing Equipment	
SW-14-0001	Vehicle Lifecycle Replacement Prgm	
SW-14-0002	3655 Chestnut Drive	
SW-14-0003	Oakcliff Subdivision (South)	
SW-14-0004	McClave Dr	
SW-14-0005	Wheeler Drive	
SW-14-0006	Winters Chapel Subdivision	
SW-14-0007	Pineland Avenue	
SW-14-0008	Northwoods Subdivision	
SW-14-0009	Windsor Oak Drive	
SW-14-0010	Homeland Drive (West)	
SW-14-0011	Doral Circle	
SW-14-0012	Eula Circle	
SW-14-0013	Clay Drive	
SW-14-0014	Johnny's Lane	



AGENDA ITEM REQUEST SHEET

Subject: Resolution to add Fees for Credit Card Transactions to the Fee Schedule

Date of Meeting: August 19, 2013

Budget Impact: ☐ Yes ☐ N/A

Budget Impact Amount: \$ _____

Funding Source:

- ☐ Annual
- ☐ Capital
- ☐ Grant(s)/ Technical Assistance
- ☐ N/A

- Regular ☒
- Work Session ☐
- Recommendation ☒
- Policy/Discussion ☐
- Report ☐
- Ceremonial ☐
- Other ☐

Department: Finance

Department Head: Lisa Ferguson

Background:

During the most recent fiscal year, the City of Doraville processed over 5,700 credit card transactions, which resulted in merchant service fees and bank fees totaling over \$18,000.

The City pays an average of \$3.73 per credit card transaction for face to face transactions. Because the fee structure charged by Visa/MasterCard is so complex, it is nearly impossible to determine how much any given transaction actually costs. During FYE 2013, our cost per transaction ranged from a low of \$2.06 per transaction to \$41.21 per transaction on the high end. Departments like the Jail and Court process a large number of transactions so their "per transaction" costs are much lower. The fixed components of the merchant service bills cause the "per transaction" cost for lower volume departments to average a much higher cost per transaction.

These cost estimates cover only the actual costs charged to the city by the bank and merchant card processor. They do not include any component of staff time needed to administer the credit card program.

Until recently, governments were prohibited from charging fees for face to face credit card transactions. Fees were only allowed on online transactions. We currently charge fees for court and recreation transactions that are paid via credit card using online payment gateways.

A processing fee of \$4.00 per transaction would generate approximately \$13,000 to offset the City's costs for credit card processing. This estimate is less than the total cost of \$18,000 noted above because the online portion of the transactions is already being charged this fee.

Recommendation:

Approve the resolution to add a \$4.00 per transaction fee for face to face credit card transactions to the Citywide Fee Schedule.

Summary of Credit Card Transactions
For the period July 1, 2012 through June 30, 2013

Total number of transactions processed		5,762
Total dollar amount of transactions processed	\$	1,440,077
Total amount of fees charged to the City	\$	18,120

Face to Face Credit Card Transactions

Total number of transactions processed		3,262
Total dollar amount of transactions processed	\$	881,162
Total amount of fees charged to the City	\$	12,177
Average cost per transaction	\$	3.73

**RESOLUTION TO AMEND A SCHEDULE OF FEES
FOR THE CITY OF DORAVILLE TO ADD CREDIT CARD TRANSACTION FEES**

WHEREAS, the Mayor and City Council previously adopted a schedule of fees for all fees assessed by the City; and

WHEREAS, the City currently charges a credit card transaction fee for credit card payments for Municipal Court and Recreational Programs that are paid for online in order to offset the cost of credit card transactions for the City; and

WHEREAS, The Mayor and City Council desire to extend the fee to all credit card transactions without regard as to whether they are charged online or in person, in order to offset the cost of credit card transactions for the City.

THEREFORE, BE IT RESOLVED, that the MAYOR AND COUNCIL OF THE CITY OF DORAVILLE does hereby amend the schedule of fees, as attached hereto and incorporated herein, to add a \$4.00 processing fee per face-to-face credit card transaction performed by the City, and hereby readopt the attached Fee Schedule as amended by this Resolution.

BE IT FURTHER RESOLVED by the Mayor and Council for the City of Doraville that the attached revised fee schedule, and as further amended in the future, shall be kept on file with the City Clerk and available upon request.

Approved:

Donna Pittman, Mayor

Attest:

Sandra Bryant, City Clerk
(Seal)

Overview of Emergency Medical Services in Metro Atlanta

Prepared by the Atlanta Regional Commission, Local Government Services Division, July 15, 2010

- **O.C.G.A § 31-11**
- **Georgia Department of Community Health Rules and Regulations 290-5-30**

Region 3 EMS Council

The Region 3 EMS Council is an advisory council for the State of Georgia Department of Human Resources Office of Emergency Medical Service & Trauma, which provides oversight of ambulance, neonatal transport services and medical first responder operations in the greater metro-Atlanta area's Region III health district. The office is responsible for licensing ambulance services, making recommendations for primary 911 response zones, coordinating EMT and Paramedic schools and monitoring/coordinating education for the EMT's and Paramedics who serve the Region III health district.

Appointments to the Region 3 EMS Council

The Region 3 EMS Council oversees a region comprised of Clayton, Cobb, Douglas, DeKalb, Fulton, Gwinnett, Newton, and Rockdale counties. The Board of Commissioners for each county recommends appointees to the EMS Council. The number of appointees for each county is determined by population size. Appointees may include physicians, EMS directors, consumer advocates, Public Safety directors and other EMS/Healthcare-related professionals. If an expertise is missing after Counties make their appointments, the Council will make a recommendation to the Regional Health District Director (currently Dr. Jack Kennedy) for an at-large appointment. In doing so, that member would serve at the pleasure of the Regional Health District Director as long as they maintain that expertise.¹

Region 3 Emergency Medical Services System Zoning Plan

The ambulance zoning process is governed by O.C.G.A § 31-11-3, which was enacted in 1978 and served as a starting point for the determination of which ambulance providers would serve which territories or "zones."² The current Region 3 Emergency Medical Services System Zoning Plan (the Plan) was approved by the Region 3 EMS Council on November 19, 2009.

The philosophy that guided the Region 3 EMS Council in developing the Plan is as follows: The plan shall assure that the closest-available, appropriately-zoned ambulance shall be dispatched at all times in order to provide the shortest response time to an emergency medical request.³

The purpose of the Plan is to:

- A. Insure compliance with the statutory criteria based on economy, efficiency and benefit to public welfare for the pre-hospital emergency medical system within Region 3.
- B. To establish, coordinate and revise EMS zones, communication activities and responders for each zone within Region 3.

As defined within the Plan, a "Designated Zone" is a geographical area designated for Emergency Medical Service response based on efficiency, economy and benefit to public welfare. The license holder for a zone may be a county, a hospital or a private provider and are identified in the plan as "Designated Zone Providers."

¹ E.J. Daily, Region 3 EMS Program Director, phone interview held 14 June 2010.

² Kevin M. O'Connor, Assistant Attorney General, to Sam R. Cunningham, Public Health Director GA DHR, 9 April 1998.

³ Region 3 Emergency Medical Services System Zoning Plan, approved by the Region 3 EMS Council, 19 November 2009.

If not a direct license holder, some County's opt to work with the private provider license holder in a quasi public-private partnership. For example, the Rockdale County Fire Department works in conjunction with National EMS to create a tiered-response system for which the County pays the private provider a subsidy. Cobb County's Fire Department also works in conjunction with its private provider license holders for a tiered response and pays the private providers a subsidy. Paying a subsidy is not required by law.

Newton County's hospital owns the license, therefore ambulance service is controlled by hospital but they work with the County and Fire Dept. on establishing service.⁴

Region 3 Designated Zone Providers (License Holders)

County	Designated Zone Provider (License Holder)⁵
Clayton	All areas within Clayton County – Clayton County Fire Department [with the exception of the city limits of Forest Park and Morrow] The City of Forest Park – Forest Park Fire Department The City of Morrow – Morrow Fire Department
Cobb	Battalion 1 – Puckett EMS Battalion 2 – Gold Cross Ambulance Service Battalions 3, 4 & 5 – MetroAtlanta Ambulance Service
DeKalb	All areas within DeKalb County – DeKalb Fire & EMS
Douglas	All areas within Douglas – Douglas Fire & EMS
Fulton	All areas north of the City of Atlanta – Rural Metro EMS The City of Atlanta – Grady EMS [excluding the portion within DeKalb County and Hartsfield-Jackson International Airport] All areas south of the City of Atlanta – Rural Metro EMS [with the exception of the city limits of Hapeville] The City of Hapeville – Hapeville Fire Department
Gwinnett	All areas within Gwinnett County – Gwinnett Fire & EMS
Newton	All areas within Newton County – Newton Medical Center EMS
Rockdale	All areas within Rockdale County – National EMS

⁴ E.J. Daily, Region 3 EMS Program Director, phone interview held 14 June 2010.

⁵ Region 3 Emergency Medical Services System Zoning Plan, approved by the Region 3 EMS Council 19 November 2009.

What is the process for changing the zones?

The zoning process is opened solely at the discretion of the EMS Council. This usually occurs as a result of 3 situations: 1)if the Designated Zone Provider (License Holder) decides to give up their license; 2)if the license is revoked due to the inability to deliver prompt quality patient care; 3) if a request for a zone is received and is deemed to be an opportunity for significant improvement based on economy, efficiency and public welfare. The request for a zone does not have to come through a County Commission – it may come from concerned citizens and municipalities in the form of a task force, such as the one in South Fulton County. Typically the Council will only consider the zone where the license is surrendered/revoked, unless the County or taskforce requests that they do otherwise.⁶

If the Council decides to open the zoning process, then it would vote to do so and set a zoning committee of 5 to 7 members. Within 180 calendar days, a call for an RFP would be sent out to all ambulance services in the region giving them 10 days to submit a bid.⁷ On the 11th day, the zoning committee would gather to review the RFPs and determine the best provider match base upon economy, efficiency and public welfare. The zoning committee has 10 days to make a recommendation to the EMS Council. The EMS Council then reviews the zoning committee's recommendation, accepts or modifies it, and then forwards its recommendation to the Commissioner of the Department of Community Health, who then makes the final decision. Typically the EMS Council's recommendation is approved.⁸

⁶ E.J. Daily, Region 3 EMS Program Director, phone interview held 14 June 2010.

⁷ Patrick J. Meehan, M.D., Director, Georgia Division of Public Health, to Georgia District Health Directors, 21 March 1997.

⁸ E.J. Daily, Region 3 EMS Program Director, phone interview held 14 June 2010.

MetroAtlanta
Ambulance Service

**Shared Emergency
Medical Services**

Municipalities of
DeKalb County

Welcome:

J. D. Clockadale
Dr. Julio Laret
Pete Quinones

**Why A Shared
Services Model?**

How Does It Work
in Dekalb County?

How Does It Work
in Region III?

How Does EMS/911
Work in Georgia?

North Dekalb EMS Zone
S.W.O.T. Analysis

Strengths

- Enhanced Response & Geographical Coverage
- Fluid Deployment & Availability of Shared Resources
- Involvement in the Community
- Accountability and Transparency
- Advanced Clinical Approach

Weaknesses

- "Us" versus "Them"
- Exclusion of Non-Contiguous Cities

Opportunities

- Decreased Cost to Taxpayers
- Economies of Scale
- Implementation of Best Practices
- Streamlining Standards of Care as Healthcare Evolves
- Innovation

Threats

- County Conflicts

How to Proceed

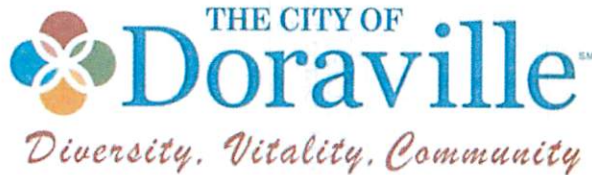
Steps to Shared Emergency Medical Services



How to Proceed

Petition Region III Council to Create Another Ambulance Zone in Dekalb County.

Q & A Session



AGENDA ITEM REQUEST SHEET
August 19, 2013

Subject: Resurfacing Agreement

Date of Meeting: August 19, 2013

Budget Impact: ☐ Yes ☒ N/A

Budget Impact Amount: \$ N/A

Funding Source:

- ☐ Annual
- ☐ Capital
- ☒ Grant(s)/ Technical Assistance
- ☐ N/A

- Regular ☐
- Work Session ☒
- Recommendation ☒
- Policy/Discussion ☐
- Report ☐
- Ceremonial ☐
- Other ☐

Department: Administrative

Department Head: Mayor

Action Requested: Staff recommends approval of the resurfacing agreement with DeKalb County.

Background: Each year the City receives a Local Government Maintenance and Improvement Grant (LMIG) allocation from the Georgia Department of Transportation. The funding originates from the state gas tax and is typically used for resurfacing needs. Each local jurisdiction is given an allocation based on a formula that factors in total population and centerline miles. The City's allocation for FY2013 is \$55,251.62. The local matching requirement is 30 percent or \$16,575.49. Under LMIG regulations, however, the City or County's labor costs can be applied towards the 30 percent matching requirement.

GDOT applies the Pavement Condition Evaluation Systems (PACES) in determining the need for resurfacing. According to DeKalb County data, Drury Ct. and North Carver Dr. are in the greatest need of resurfacing. The top five streets are including in this packet. Base on the data and available funding, the City submitted Drury and North Carver to the GDOT earlier in the year. The projects were accepted by GDOT. Based on GDOT's approval, DeKalb County has prepared the attached agreement to resurface both streets by the end of the calendar year. Based on the LMIG matching requirements, the City's allocation will be applied toward supply costs. As the agreement states, the City's financial obligation shall not exceed \$55,251.62. All non-material costs are covered under the existing Service Delivery Strategy (SDS) with the County; and, since those costs can be applied towards the matching requirement, this is a revenue-neutral project for the City.

Respectfully,

S/Luke Howe
Economic Development Director

CITY OF DORAVILLE STREET RATING

STRNME	STRNUM	FMSTR	TOSTR	RecentYr	Rating	LSTNBR	DSTNBR	LLNBR	SEGLN	
DRURY CT	01	MCCLAVE DR	CUL DE SAC	2013	35	MUC	18	296	0.09	
NORTH CARVER DR	01	CARVER CIR CONNECTOR	CUL DE SAC TO D. E.	2013	34	MUC	18	335	0.42	
PINE ST DORAVILLE	01	STEWART RD	SCHOOL PROP S OF AZTEC	2013	34	MUC	18	311	0.42	
SCARLET OAK CT	01	SCARLET OAK DR	ISLAND CUL DE SAC	2013	34	MUC	18	319	0.09	
STEWART RD	01	BUFORD HWY	NEW PEACHTREE RD	2013	34	MUC	18	321	0.18	
									Sum Of SEGLN:	1.2
									SEGLN Grand Total Sum:	1.2

**DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA**

INTERDEPARTMENT CORRESPONDENCE

FILE **PI S014299**
 FY 2013 LMIG PROGRAM
 DEKALB CO/CITY OF DORAVILLE

OFFICE Atlanta

DATE February 8, 2013

FROM Terry L. Gable, Local Grants Administrator

TO Chris Pittman, Transportation Accounts Administrator
 Attn.: Deborah Weems

SUBJECT **CHECK DISBURSEMENT AUTHORIZATION**

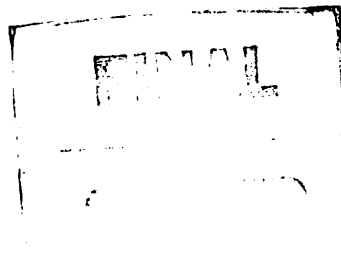
This letter is your authority to process payment made payable to the City of Doraville in the amount of **\$55,251.62** for their FY 2013 LMIG Program formula amount. The approved application and project list January 29, 2013 is attached.

The accounting codes are as follows:

Department ID: 4848040000
Program: 4181801
Account no.: 707001(city)
Class: 315

TLG:SK:gyd
Attachments

cc: Rachel Brown; LMIG files



2/15/13
Scott Gable
David Hoff

GEORGIA DEPARTMENT OF TRANSPORTATION
LOCAL MAINTENANCE & IMPROVEMENT GRANT (LMIG)
APPLICATION FOR FISCAL YEAR 2013
TYPE OR PRINT LEGIBLY. ALL SECTIONS MUST BE COMPLETED.

All Applications must be submitted by the Local Governing Official to the Georgia Department of Transportation, Office of Local Grants, 600 West Peachtree Street NW, Atlanta, Georgia 30308.

LOCAL GOVERNMENT INFORMATION

Date of Application: 01/29/2013
 Name of local government: City of Doraville
 Address: 3725 Park Ave. Doraville, Ga. 30340
 Contact Person and Title: Luke Howe, Assistant to the Mayor
 Contact Person's Phone Number: 770-451-8745
 Contact Person's Fax Number: 770-936-3862
 Contact Person's Email: Luke.howe@doravillega.us
 Is the Priority List attached? ☒ Yes ☐ No

LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

I, Donna Pittman (Name), the Mayor (Title), on behalf of the City of Doraville (local government), who being duly sworn do swear that the information given herein is true to the best of his/her knowledge and belief. Local Government swears and certifies that it has read and understands the LMIG General Guidelines and Rules and that it has complied with and will comply with the same.

Local government further swears and certifies that it has read and understands the regulations for the Georgia Planning Act of 1989 (O.C.G.A. § 45-12-200, et seq.), Service Delivery Strategy Act (O.C.G.A. § 36-70-20, et seq.), and the Local Government Budgets and Audits Act (O.C.G.A. 36-81-1 et seq.) and will comply in full with said provisions. Local government further swears and certifies that the roads or sections of roads described and shown on the local government's Project List are dedicated public roads and are part of the Public Road System in said county/city. Local government further swears and certifies that it complied with federal and/or state environmental protection laws and at the completion of the project(s), it met the match requirements as stated in the Transportation Investment ACT (TIA).

Further, the local government shall be responsible for any claim, damage, loss or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, work and other services furnished by or on behalf of the local government pursuant to this Application ("Loss"). To the extent provided by law, the local government further agrees to hold harmless and indemnify the DEPARTMENT and the State of Georgia from all suits or claims that may arise from said Loss.

GEORGIA DEPARTMENT OF TRANSPORTATION
LOCAL MAINTENANCE & IMPROVEMENT GRANT (LMIG)
APPLICATION FOR FISCAL YEAR 2013

LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

If the local government fails to comply with these General Guidelines and Rules, or fails to comply with its Application and Certification, or fails to cooperate with the auditor(s) or fails to maintain and retain sufficient records, the DEPARTMENT may, at its discretion, prohibit the local government from participating in the LMIG program in the future and may pursue any available legal remedy to obtain reimbursement of the LMIG funds. Furthermore, if in the estimation of the DEPARTMENT, a roadway or bridge shows evidence of failure(s) due to poor workmanship, the use of substandard materials, or the failure to follow the required design and construction guidelines as set forth herein, the Department may pursue any available legal remedy to obtain reimbursement of the allocated LMIG funds or prohibit local government from participating in the LMIG program until such time as corrections are made to address the deficiencies or reimbursement is made.

Local Government:

E-Verify Number
185879

Sworn to and subscribed before me,

This 29 day of January 2013
In the presence of:

NOTARY PUBLIC
Sandra Bryant
My Commission Expires:
Notary Public, Gwinnett Co., Georgia
My Commission Expires
October 21, 2016

(Signature) Donna P. Thomas
(Print) Donna P. Thomas
Mayor / Commission Chairperson
(Date) 01/29/13

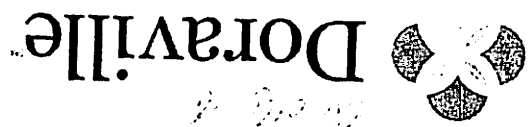


FOR GDOT USE ONLY

The local government's Application is hereby granted and the amount allocated to the local government is \$5,251.62. Such allocation must be spent on any or all of those projects listed in the Project List.

This 30th day of Jan, 2013

Terry L. Gable
Local Grants Administrator



DIVISION OF CITY COMMUNITY

MEMORANDUM

JANUARY 29, 2013

TO: KATIE MULLINS, GDOT

FROM: LUKE HOWE, CITY OF DORAVILLE

RE: LMIG – NORTH CARVER DRIVE/ DRURY COURT RESURFACING

Dear Ms. Mullins,

On behalf of the City of Doraville, I would like to offer North Carver Drive (.20 mile) and Drury Court (.09) for resurfacing under the LMIG program.

The City's formula amount for the 2013 LMIG program is \$55,251.62. The total cost for North Carver is \$71,048.18 and \$42,602.57 for Drury. The total project cost for both streets is \$113,650.75. The matching amount would be \$58,399.13 or 51 percent of the total cost.

Dekalb County Public Works Department will be performing the work under the existing Service Delivery Strategy. It is our understanding that the County's costs can be applied towards the City's match. The scope of work includes patching, paving, labor and traffic control costs.

According to Dekalb County data, North Carver and Drury are two of the five streets in most need of resurfacing. That data is included below for your review. Based on funding availability and a visual assessment, the two streets represent the City's resurfacing priorities.

Sincerely,

S/ Luke Howe

Enclosures: Dekalb County Rating Report, a completed LMIG application, City Street Map, Project Cost Estimates

Estimate

SCHEDULE - COMPLETED BY DEC. 31, 2013

STREET NAME: North Carver Drive
 FROM: Cul-De-Sac
 TO: Dead End
 STREET LENGTH: 0.20 Miles (1056 Feet)
 STREET WIDTH: 20 Feet
 PROJECT: CITY LMIG 2013

REQUESTED BY: Nate Chisholm
 PREPARED BY: Richard Hooper
727 Camp Rd
Decatur GA, 30032
 DATE: 1/23/2013

ACTIVITY - SCOPE OF WORK

Area/Location	Length (FT)	Width (FT)	Depth (In)	Area (Sq. Yd.)	Tonnage (Tons)	Rate
Patching 19 mm (3" Depth)	-	-	3	467	77	
Paving 9.5 mm (1.5" Depth, including 60' dia. Cul-de-sac)	-	20	1.5	2661	220	
Striping	-	-	-	-	-	
Milling	-	-	-	-	-	
Other	-	-	-	-	-	

MATERIAL

Description	Unit	Approx QTY	Unit Price			Total AMT
Patching 19 mm (Binder)	/Ton	77	\$59.95	-	-	\$4,619.45
Paving 9.5 mm	/Ton	220	\$59.95	-	-	\$13,160.97
Tac Material	/Gal	45	\$1.98			\$89.10

EQUIPMENT

Description	Unit	Approx QTY	Unit Price			Total AMT
Equipment Cost	/Hrs	38	\$915.00	-	-	\$34,770.00

LABOR

Description	Unit	Approx QTY	Unit Price			Total AMT
Labor	/Hrs	38	\$337.07	-	-	\$12,808.66
Traffic Control	/Mile	0.20	\$28,000.00			\$5,600.00

INFORMATION: Attachment
ASSESSMENT SHEET

Subtotal \$71,048.18
 Variations AMT \$0.00
 Total \$71,048.18

Estimate

SCHEDULE - COMPLETED BY DEC. 31, 2013

STREET NAME: Drury Ct
 FROM: McClave Dr
 TO: Cul-de-sac
 STREET LENGTH: 0.09 Miles (475 Feet)
 STREET WIDTH: 26 Feet
 PROJECT: CITY LMIG 2013

REQUESTED BY: Nate Chisholm
 PREPARED BY: Richard Hooper
727 Camp Rd
Decatur GA, 30032
 DATE: 1/23/2013

ACTIVITY - SCOPE OF WORK

Area/Location	Length (FT)	Width (FT)	Depth (In)	Area (Sq. Yds)	Tonnage (Tons)	Rate
Patching 19 mm (4" Depth)	-	-	4	1542	339	
Paving 9.5 mm (1.5" Depth, including 82' dia. Cul-De-Sac)	-	26	1.5	1959	162	
Striping	-	-	-	-	-	
Milling	-	-	-	-	-	
Other	-	-	-	-	-	

MATERIAL

Description	Unit	Approx QTY	Unit Price			Total AMT
Patching 19 mm (Binder)	/Ton	339	\$59.95	-	-	\$20,337.44
Paving 9.5 mm	/Ton	162	\$59.95	-	-	\$9,688.97
Tac Material	/Gal	20	\$1.98			\$39.60

EQUIPMENT

Description	Unit	Approx QTY	Unit Price			Total AMT
Equipment Cost	/Hrs	8	\$915.00	-	-	\$7,320.00

LABOR

Description	Unit	Approx QTY	Unit Price			Total AMT
Labor	/Hrs	8	\$337.07	-	-	\$2,696.56
Traffic Control	/Mile	0.09	\$28,000.00			\$2,520.00

INFORMATION: Attachment
ASSESSMENT SHEET

Subtotal \$42,602.57
 Variations AMT \$0.00
 Total \$42,602.57



STATE OF GEORGIA
DEPARTMENT OF TRANSPORTATION
600 WEST PEACHTREE STREET
ATLANTA, GA 30308

64-79/611

02/28/2013
Check Date

15
Seq. No.

0000000062

Check No.

Vendor No: 0000014860

Pay to the Order of
CITY OF DORAVILLE
3725 PARK AVENUE

Pay Exactly FIFTY-FIVE THOUSAND TWO HUNDRED FIFTY-ONE AND 62/100 \$ *****

\$55,251.62

Valid after 60 days

Angela D. Whitworth

SUNTRUST BANK, ATLANTA, GA

⑈0000000062⑈ ⑆061100790⑆ 880062814⑈



THE CITY OF DORAVILLE AGENDA ITEM SHEET

Subject: Temporary Structures/PopUp Canopies

Date of Meeting: August 5, 2013

Budget Impact: Y x N

Budget Impact Amount:

Funding Source:

() Annual

() Capital

() N/A

Regular Meeting (x)

Work Session ()

Recommendation ()

Policy/Discussion ()

Report ()

Other ()

CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE

Action Requested: Approve the temporary use for PopUp Canopies, Tents, Gazebos in all residential districts to include Churches/Worship Centers for a permitted period of no greater than three days.

History, Facts, Issues: The word "tent" is not defined in section 402 Definitions of Chapter 23 Zoning Code of Doraville nor used outside of Chapter 23. The only time the word "tent" is used is prohibited for various uses. It has come to my attention that PopUp Canopies being used for Yard Sales and outdoor Church functions have been prohibited and asked to be removed. These canopies serve as shade for Vendors as well as light protection from rain. Group gatherings such as Park picnics, Art & Craft shows, Book sales commonly use what is termed the "PopUp Tent".

Options:

Recommended Action: Approve sending the request to the Planning Commission for evaluation and Legal Counsel to draft Ordinance. Allow a maximum 12'x12' "PopUp Tent" to be permitted in all residential districts and Worship Centers. See picture for example.



Department: City Council

Department Head: Mayor Donna Pittman

Submitted by: Pam Fleming



THE CITY OF DORAVILLE AGENDA ITEM SHEET

Subject: Text Amendment to § 23-702.
Meeting (X)

Regular

Date of Meeting: August 5, 2013

Budget Impact: Y X N

Budget Impact Amount: \$

Work Session ()
Recommendation ()
Policy/Discussion ()
Report ()
Other ()

Funding Source:

- () Annual
- () Capital
- () N/A

CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE

Action Requested: Recommend staff and Planning Commission review and amend or delete text of the following Section of the Code:

"Sec. 23-702. - Yard space, general rule.

Any building, structure or use hereafter erected, altered or established shall comply with the yard space requirements of the district in which it is located except as specified below. The required yard space for any building, structure, or use shall be contained on the same lot as the building, structure or use and such required yard space shall fall entirely upon land in a district or districts in which the principal use is permitted.

(1) The front yard requirements of this chapter shall not apply on any lot where the average depth of the front yards of existing buildings on adjoining lots located wholly or in part within two hundred (200) feet on each side of such lot within the same block and zoning district and fronting on the same side of the street is either greater or less than the minimum required front yard depth.

If the average depth of the front yard is less than the required minimum front yard depth, the depth of the front yard of such lot may be less than the average of the front yards of the aforementioned buildings.

(2) If two (2) or more lots or combinations of lots and portions of lots with continuous frontage in single ownership are of record at the time of passage or amendment of this chapter, and if all or part of the lots do not meet the requirements established for lot width and area, the lands involved shall be considered to be an undivided parcel for the purpose of this chapter, and no portion of said parcel shall be used or sold in a manner which diminishes compliance with lot width and area requirements established by this chapter, nor shall any division of any parcel be made which creates a lot with width or area below the requirements stated in this chapter.

(3) In the case of a double frontage lot, the minimum front yard shall be provided on each fronting street."

I believe this provision is, and has been a problem. The community does not want to replicate the existing development pattern, and this contradicts other sections of the

Code. There are many buildings along Buford Highway that have a setback of 40+ feet. The vision (as I understand it) is to pull buildings up to the street. By not changing this section of the Code, we are allowing buildings to match the existing undesirable condition.

Department: City Council/Trudy Jones Dean

Administrative Comments and Recommendation:

Delete this Section of the Code to make it conform to the higher standards we are seeking.

Action Taken By Board: _____



THE CITY OF DORAVILLE AGENDA ITEM SHEET

Subject: Traffic Study

Date of Meeting: 8/19/13



Budget Impact: Y ☒ N ☐

Budget Impact Amount: \$?

Funding Source:

Annual ☐
Capital ☐
N/A ☒

Regular Meeting ☐
Work Session ☒
Recommendation

Policy/Discussion ☐
Report ☐
Other ☐

CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE

Action Requested:

Request Council review the proposed traffic study areas and direct staff to find preliminary costs to fund a full study.

History, Facts, Issues:

As many of you know, the intersection of Tilly Mill Rd and Woodwin Rd has a considerable amount of heavy truck traffic that moves through our neighborhood where children walk to school, play and ride bikes. The primary goal of this proposed traffic study is how best to handle the heavy truck traffic at this intersection while not creating traffic problems in other parts of the City. My secondary goal is to find ways to generally improve traffic flows at major intersections throughout the City. For example, would a divergent diamond work at Buford Hwy and I-285?

Options:

Approve, deny or other

Recommended Action:

Approval

Department: City Council

Department Head: Mayor Donna Pittman

Submitted by: Robert Patrick

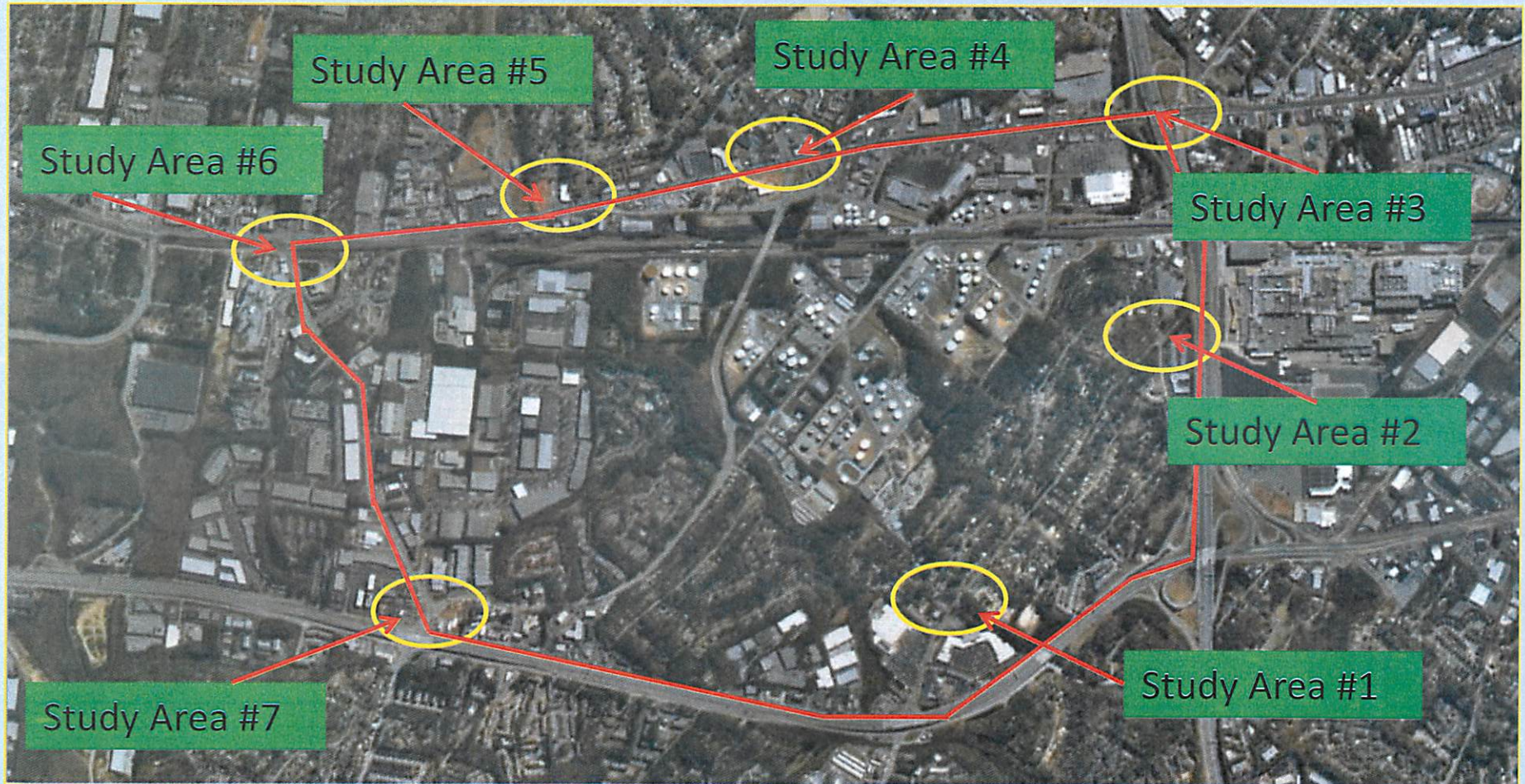
Attachment/s: Study Areas

Proposed Regional Traffic Study Areas

1) Tilly Mill Road and Woodwin Road
4) Buford Hwy and Oakcliff Road
7) PIB/Winters Chapel Road/Amwiler Road NW

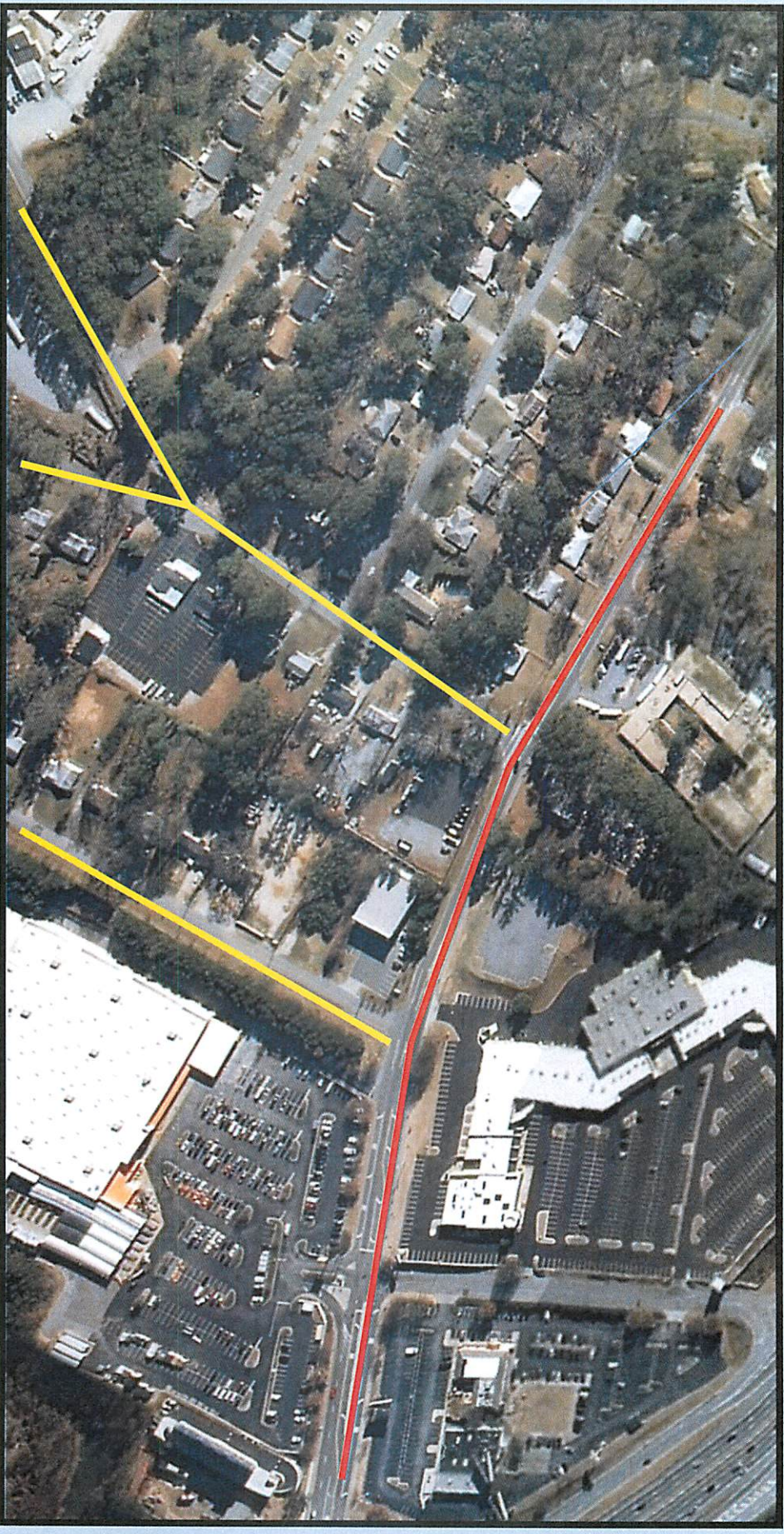
2) Tilly Mill Road and Flowers Road
5) Buford Hwy and English Oak Drive

3) Buford Hwy and I-285 Interchange
6) Buford Hwy and Amwiler Road NW



Specific Study Area 1:

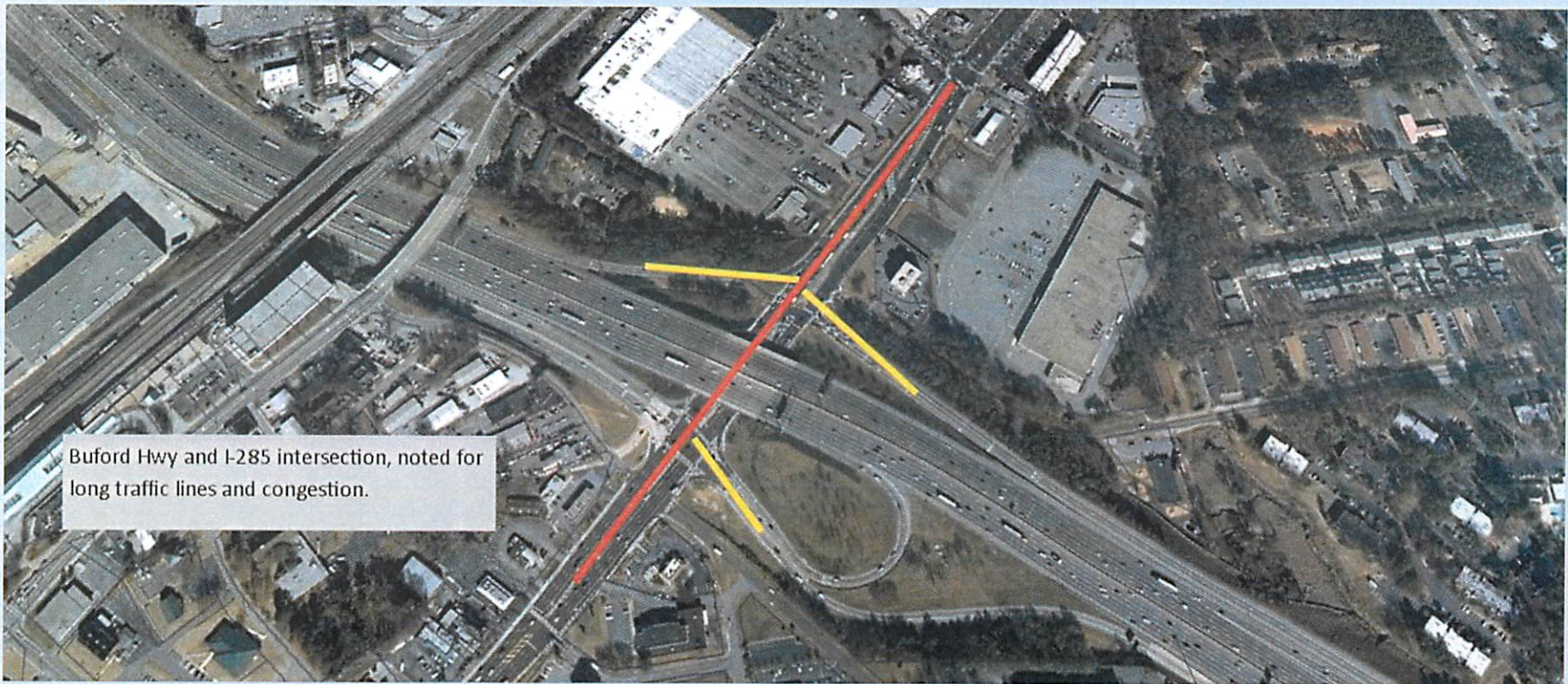
Tilly Mill Road and Woodwin Road/Johnny Lane



Specific Study Area 2:
Tilly Mill Road and Flowers Road intersection.

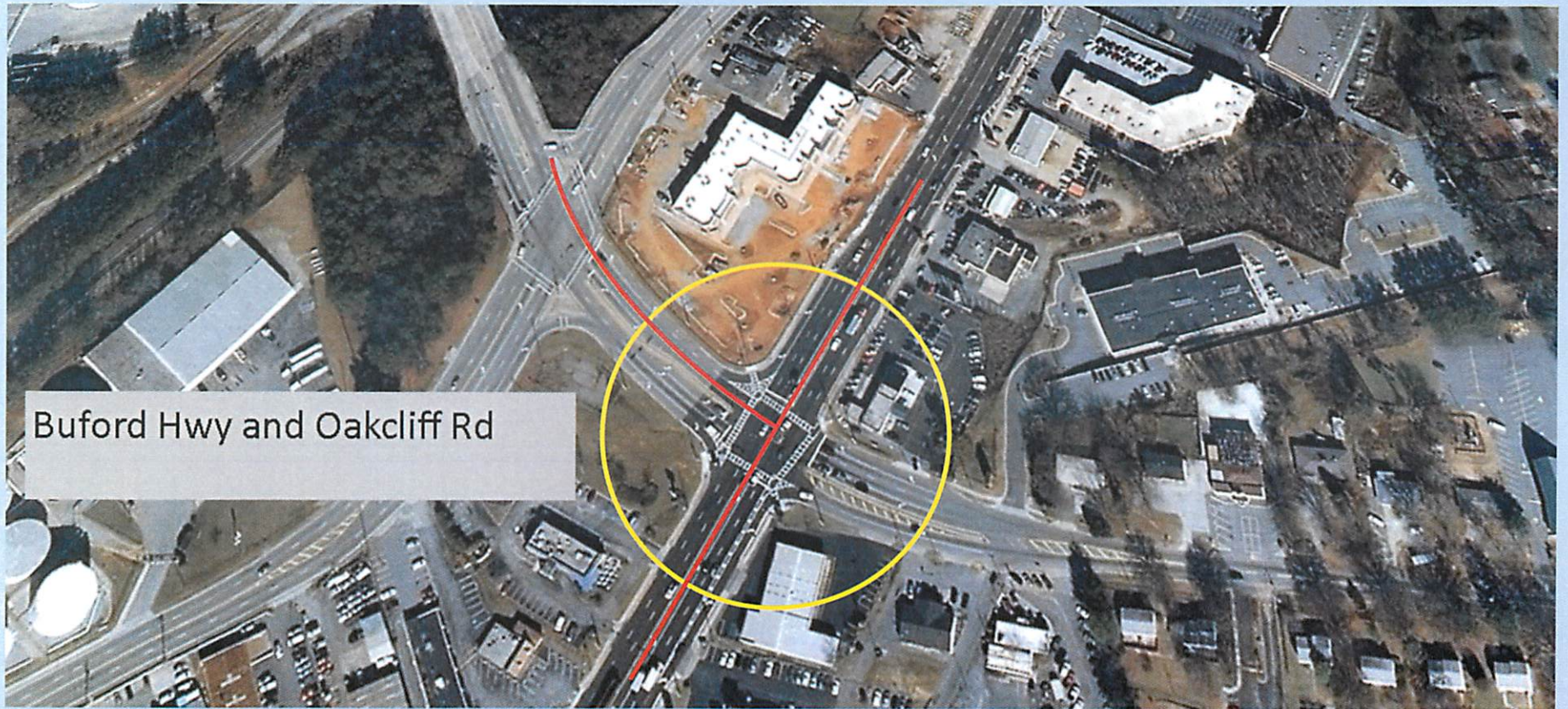


Specific Study Area 3: Buford Hwy and I-285 Intersection

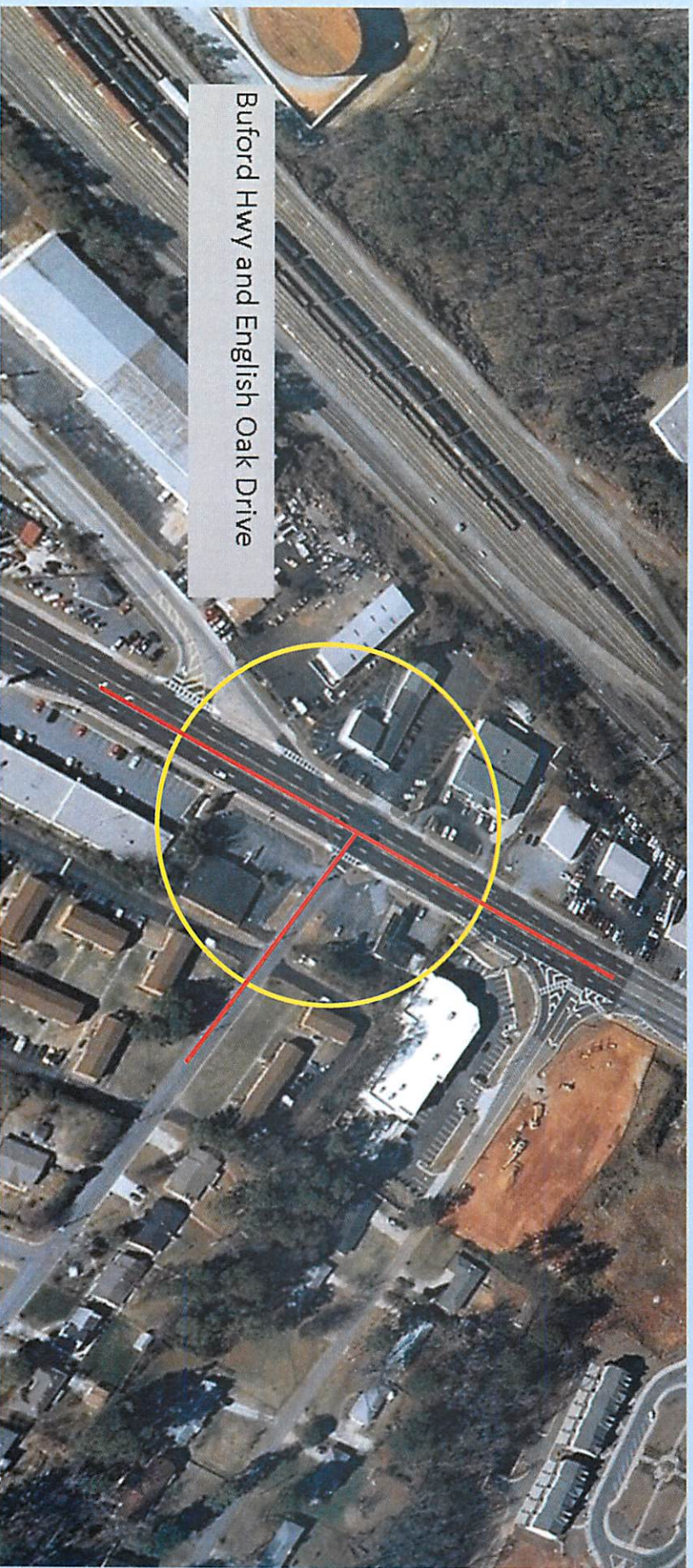


Buford Hwy and I-285 intersection, noted for long traffic lines and congestion.

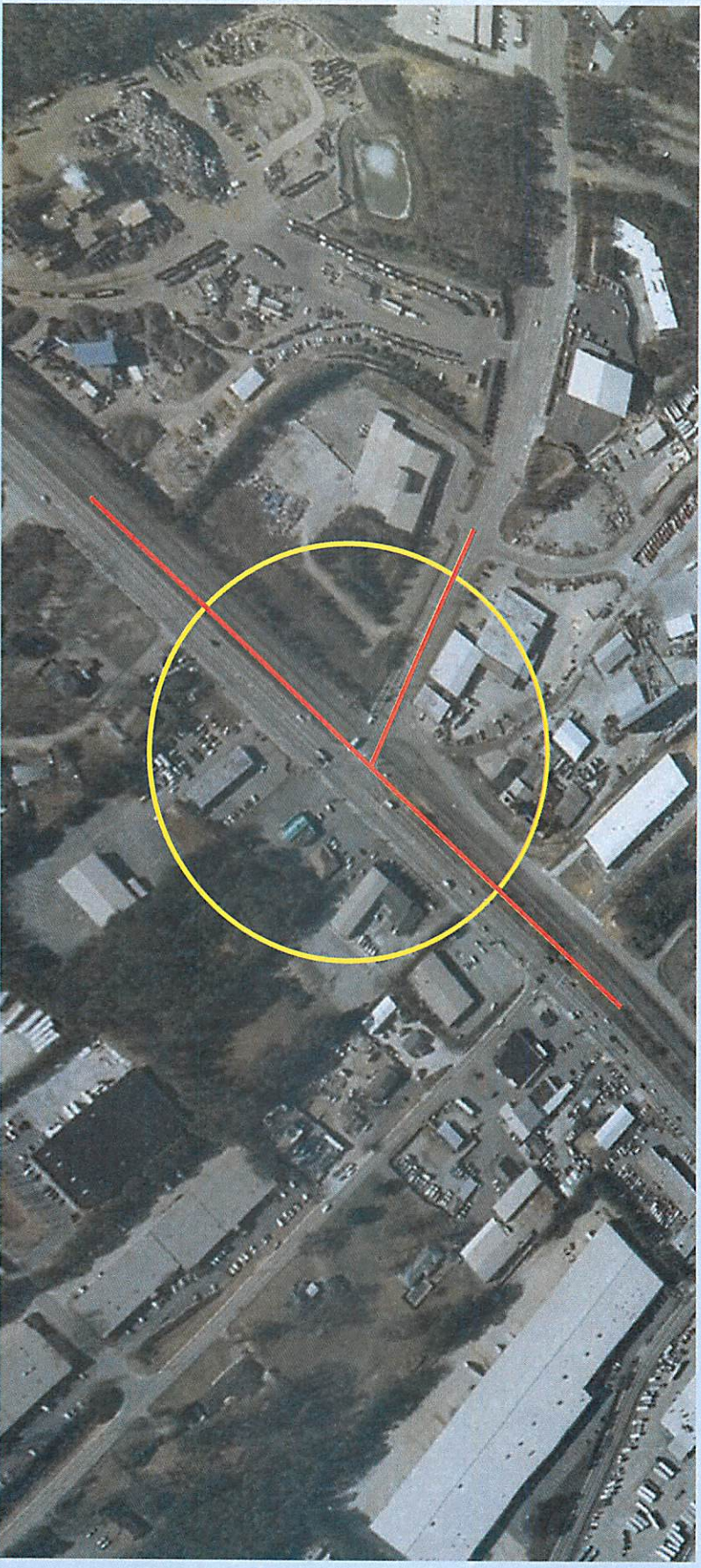
Specific Study Area 4: Buford Hwy and Oakcliff Rd



Specific Study 5: Buford Hwy and English Oak



Specific Study Area 6: Buford Hwy and Amwiler Road NW



Specific Study Area 7: PIB/Winters Chapel Road/Amwiler Road NW

