THE CITY OF DORAVILLE
AGENDA ITEM SHEET

Subject: Update Permit and Regulatory Fee Schedule

Date of Meeting: ~~8/16~~ ~~12/16/10~~ ~~2/15/11~~ 3/7/11

Budget Impact: Y

Budget Impact Amount: increased revenue

Funding Source:
( )Annual
( )Capital
(X)N/A

Regular Meeting	(X)
Work Session	( )
Recommendation	( )
Policy/Discussion	( )
Report	( )
Other	( )

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Action Requested: Update the City's Permit and Regulatory Fee Schedule

History, Facts, Issues: The City needs a comprehensive review and adoption of all permit and regulatory fee schedules. Included in this review should be a staff evaluation of the cost and impact of processing permits and applications for certain licenses. See the attached chart from staff with a review of current fees, including items that do not yet have a set fee attached.

Options: Review and update attached fee schedule or opt to leave unchanged.

Recommended Action: Decide which fees are appropriate and necessary for the City to collect, task staff to determine the amount of time and materials it takes to process those permits and/or license applications, adopt a comprehensive permit and regulatory fee schedule.

Department: City Hall

Department Head: Mayor

Administrative Comments and Recommendation: _____

Action Taken By Board: _____

STATE OF GEORGIA
CITY OF DORAVILLE

ORDINANCE NO. 2011-__

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF DORAVILLE, GEORGIA TO DELETE SECTIONS 5-2 and 5-2.1 ARTICLE I IN GENERAL, CHAPTER 5 BUILDINGS AND BUILDING REGULATIONS AND TO ADOPT NEW SECTIONS 2-260, 2-261, and 2-262, ARTICLE X FEE SCHEDULE, CHAPTER 2 ADMINISTRATION; TO PROVIDE PENALTIES; TO PROVIDE FOR REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN ADOPTION AND EFFECTIVE DATE; TO PROVIDE FOR CODIFICATION; AND TO PROVIDE FOR OTHER LAWFUL PURPOSES.

WHEREAS, the duly elected governing authority of the City of Doraville, Georgia are the Mayor and Council thereof;

WHEREAS, pursuant to the Charter of the City of Doraville, Georgia Sections 1.02(35) and (37), the governing authority may assess reasonable fees which reflect realistic costs of providing services;

WHEREAS, the City Planner in conjunction with the City Clerk has performed a study and made formal recommendations to the Mayor and Council to address fees assessed by the City in the performance of its planning, zoning, inspection and other administrative processes to capture fair and reasonably ascertainable costs of the City;

WHEREAS, the assessment of the fees set out herein below only reflect actual costs and the same are not imposed in any way as a revenue generation device or tax as defined in O.C.G.A. Title 48;

WHEREAS, the Mayor and Council recognize, based upon the study and recommendations of the staff, that additional and further fee recommendations shall arise in the near future;

WHEREAS, after careful review, it is the position of the Mayor and Council that the City of Doraville Planning and Zoning Fee Schedule as adopted herein and as may be reasonably amended does not now constitute a zoning decision triggering application of the Zoning Procedures Law of O.C.G.A. § 36-66-3;

WHEREAS, the recommendations of staff, based upon the study detailed above, came before the Mayor and Council for consideration on February 17, 2009 and adoption of the same was approved;

WHEREAS, these articles are adopted pursuant to authority granted to the City of Doraville, Georgia by Article IX, Section II, Paragraph III of the Constitution of the State of Georgia of 1983, and more specifically, the plenary police powers delegated to the City by said section and by operation of law; and

WHEREAS, the health, safety, welfare and aesthetics of the citizens of the City of Doraville shall be improved and protected by adoption and implementation of this Ordinance.

THE MAYOR AND COUNCIL OF THE CITY OF DORAVILLE, GEORGIA HEREBY ORDAIN:

Section 1

That Sections 5-2 Permit fees and 5-2.1 Schedule of Fees, Article I In General, Chapter 5 Buildings and Building Regulations are deleted in their entirety and the relevant sections of the Code of Ordinances, City of Doraville, Georgia are hereby amended to read as follows:

"Chapter 5. Building and Building Regulations.

. . .

Article I. In General.

. . .

Sec. 5-2. Reserved.

Sec. 5-2.1. Reserved.

. . ."

Section 2

That the Code of Ordinances, City of Doraville, Georgia, is hereby amended by adding an article to be numbered section 2-260, 2-261, and 2-262 Article X. Fee Schedule, Chapter 2 Administration, which section reads as follows:

"Chapter 2. Administration.

. . .

Article X. Fee Schedule.

Sec. 2-260. Buildings and inspections.

Fee schedules may be found throughout the Code. The following schedule of fees is adopted for building and inspections. This schedule may be amended from time to time by the Mayor and Council.

(a) *Inspections:*

1st Inspection:	*$75.00 per hour (1 hr. minimum charge)*

(b) *Re-inspections (as a result of a failed inspection):*

1st Re-inspection	*$100.00 (flat rate)*
2nd Re-inspection:	*$150.00 (flat rate)*

3rd Re-inspection:	*$200.00 (flat rate)*
4th Re-inspection:	*$250.00 (flat rate)*

(c) *Notes:*

(1) Fees are in addition to any other fee(s) as required by Code (e.g., permit costs, review fees);

(2) Fees are non-refundable and must be submitted at time of Application.

(3) The City may refuse inspection or other activity initiated by the City Inspector/Building Official when re-inspection fees or other building/inspection fees are due and payable.

Sec. 2-261. Zoning processing fees.

(a) *Annexation/Rezoning:*

Fee schedules may be found throughout the Code. The following schedule of fees is adopted for planning and zoning processes.

Non-residential and residential rezoning (with or without annexation) initiated by applicant other than the City:

0 < 1 acre	*$750.00 plus $150.00 per concurrent variance*
1 – 10 acres	*$1,150.00 plus $150.00 per concurrent variance*
11 – 20 acres	*$1,550.00 plus $150.00 per concurrent variance*
21 – 50 acres	*$2,150.00 plus $150.00 per concurrent variance*
51 – 99 acres	*$3,150.00 plus $150.00 per concurrent variance*
100 – 150 acres	*$3,250.00 plus $40.00 per acres plus $150.00 per concurrent variance*
> 150 acres	*$3,400.00 plus $40.00 per acre plus $150.00 per concurrent variance (maximum fee: $15,000.00)*

For purposes of fee calculation, acreage which is ½ acre or more above the threshold shall be rounded up to the next fee category.

(b) *Appeals to Mayor and Council as Set Forth in Section 1401:*

$750.00 per occurrence (the City Council may elect to refund all or partial amount of this fee if the appeal is found in favor of the Applicant by the Council).

(c) *Conditional Use Request:*

Conditional Use Request - $850.00 plus $150.00 per concurrent variance

(d) *Modification (Change of Any Previously Approved Conditions):*

Modification (change of conditions) initiated by Applicant other than the City – same fee as initial request charge.

(e) *Tabling/postponement of Scheduled Items Initiated by the Applicant and/or Authorized Representative or Failure to Show at Scheduled Workshop or Hearing or as a Result of a Delay Due to Non-Sufficient Funds Check:*

$250.00 per occurrence.

(f) *Variances:*

Administrative	*$200.00 per each item being varied*
Mayor and Council:	*$750.00 (without any associated Council action)*
Mayor and Council:	*$150.00 per item (with concurrent Council action)*

(g) *Zoning Certification Letter:*

$125.00 plus $5.00 per acre

(h) *Notes:*

(1) *Fees are in addition to any other fee(s) as required by Code (e.g., permit costs).*

(2) Fees are non-refundable (except as provided herein) and must be submitted at time of Application.

(3) Any action initiated by the City Council is fee exempt.

(4) Fees for appeals may be refundable to Applicants who prevail.

Sec. 2-262.

Where any building or inspection fee is required by an ordinance but is not otherwise set out, $250.00 shall be deemed to be the maximum revenue neutral reasonable fee. Where any planning or zoning processing fee is required by ordinance but is not otherwise set out, $2,000.00 shall be deemed to be the maximum revenue neutral reasonable fee."

Section 3

(a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor or Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the

express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

Section 4

Penalties provided for violations of this Ordinance are set out in Section 1-12, as amended hereby, of the Code of Ordinances, City of Doraville, Georgia and are herby incorporated as if set out fully.

Section 5

All ordinances or parts of ordinances in conflict herewith are hereby expressly repealed.

Section 6

The preamble of this Ordinance shall be considered to be and is hereby incorporated by reference as if fully set out herein.

Section 7

The Ordinance shall be codified in a manner consistent with the laws of the State of Georgia and the City of Doraville.

Section 8

It is the intention of the governing body, and it is hereby ordained that the provisions of this Ordinance shall become and be made part of the Code Ordinances, City of Doraville, Georgia and the sections of this Ordinance may be renumbered to accomplish such intention.

Section 9

This Ordinance shall become effective upon its adoption by the Mayor and Council.

SO ORDAINED, this ___ day of _____, 2011.

CITY OF DORAVILLE, GEORGIA

_____
Ray Jenkins, Mayor

_____
First Reading

_____
Second Reading

ATTEST:

_____(SEAL)
Melissa McCain, City Clerk

APPROVED AS TO FORM:

_____
Murray J. Weed, City Attorney

	Yea	Nay
Maria Alexander	☐	☐
Brian Bates	☐	☐
Pam Fleming	☐	☐
Donna Pittman	☐	☐
Bob Roche	☐	☐
Karen Pachuta	☐	☐

City of Doraville, Ga.
Fee Schedule

Use	City Code Section	Adm Fee	Investigation Fee	Permit Fee/ License	Reg Fee	Proposed	Comments
Administrative Permit(City Clerk)						$100.00	Not Listed as such/Need Clarification
Alarm System	11-47						DPD Permits, Amt not listed
Alcohol Certification Letter						$125.00	Not Listed as such/Need Clarification
Alcohol Privilege License	3-99	$100.00	$100 11/08	$100 11/08			Prorated Fees listed prior to 11/08/10
Consumption: Beer	3-99	$100.00		45 per mo.	$540.00	$750.00	$1,000 11/08/10
Consumption: Wine	3-99	$100.00		45 per mo.	$540.00	$750.00	$1,000 11/08/10
Consumption: Beer & Wine	3-99	$100.00		65 per mo.	$780.00	$1,200.00	$2,000 11/08/10
Consumption: Liquor	3-194	$200.00		210 per mo.	$2,520.00	$3,000.00	$3,000 11/08/10
Consumption: All uses						$4,200.00	$4,000 11/08/10
Consumption: Sunday Sales	3-99						Plus $1,000 11/08/10
Beer & Wine	3-99			85 per mo	$1,020.00	$3,200.00	
All uses	3-194			210 per mo.	$1,020.00	$5,000.00	
2nd Bar on Premises	3-99				$540.00		
Retail Package (& Wholesale)	3-53						11/8/2010
Beer OR Wine							$1,000 11/08/10
Liquor Only							$3,000 11/08/10
Beer & Wine							$2,000 11/08/10
Beer & Liquor							$3,000 11/08/10
Beer. Wine, & Liquor							$4,000 11/08/10
Alcohol Server	3-99	$50 11/08	$50 11/08/10			$50 11/08/10	
Alcohol Survey Review						$100.00	Not Listed as such/Need Clarification
Annexation / Rezoning Public Hearing	2009-03 3/2/09						
0<1 acre				$750.00		$1,150.00	Plus $150 per occurance
1-10 acres				$1,150.00		$1,150.00	Plus $150 per occurance
11-20 acres				$1,550.00		$2,150.00	Plus $150 per occurance
21-50 acres				$2,150.00		$3,150.00	Plus $150 per occurance
51-99 acres				$3,150.00		$3,550.00	Plus $150 per occurance
100-150 acres				$3,150.00		$3,950.00	Plus $150 per occurance,plus $40 per acre
>150 acres				$3,400.00		$4,350.00	Plus $150 per occurance,plus $40 per acre
Fee calculation > 1/2 acre rounded to the next fee category							
Appeals to Mayor & Council	2009-20						
Commercial				$400.00		750 + 200 Processing Fee	
Residential				$250.00		750 + 200 Processing Fee	
Background Investigation						$100.00	Per Alcohol 3-99 $25
Billboard Sign Review Fee						$650.00	Not listed as such/Need Clarification

City of Dublin, Ga.
Fee Schedule

Use	City Code Section	Adm Fee	Investigation Fee	Permit Fee/ License	Reg Fee	Proposed	Comments
Booting Signs						$10.00	Not listed as such/Need Clarification
Building Permit Fees	00-8 10/16/2000					5 per $1000 est. cost of construction	Chart not listed in municode
Building Permit Replacement Card						$75.00	Not listed as such/Need Clarification
Certificate of Completion	2009-33 11/16/09			$25.00			
Certificate of Occupancy						$25.00	Not listed as such/Need Clarification
Duplicate Certificate						$50.00	Plus Re-inspection Fees
Civic Center Rental						$25.00	Plus $100 refundable deposit
Clearing & Grubbing Permit						$650.00	Plus $100 per acre
Concept Plan Review						$650.00	Plus 5 acre non-residential
Conditiional Use Request	2009-20 8/17/09			$400.00		$1,000.00	Plus $150 per concurrent variance
Conditional Use Renewal						$50.00	Not listed as such/Need Clarification
Combination of Parcels Letter/Review						$125.00	Not listed as such/Need Clarification
Copy Fee 8.5x11	50-18-70 & 2-4			$0.25		$0.50	
Color Copy Fee 8.5x11						$0.75	Not listed as such/Need Clarification
Copy Fee Other							Not listed as such/Need Clarification
Demolition Permit						$125.00	Plus $20 per $1000 of est. cost
Electrical Permit: see Trades Permit							
Fence Permit						$60.00	Plus $3 per $1000 est. cost
Final Plat Review						$650.00	Plus $50 per lot
Final Plat Revision						$650.00	Plus $50 per lot
Grading Permit:See Land Dist.							
House Move: See Moved Structure							
Inspections	2009-03 3/2/09			$75.00			Per Hour/1 hour minimum charge
Re-inspections: 1st				$100.00			
Re-inspections: 2nd				$150.00			
Re-inspections: 3rd				$200.00			
Re-inspections: 4th				$250.00			
Insurance Agents/Companies	6-604			$50.00			Plus $50 per additional location
Land Disturbance Permit	16-35 & 6.5-73			$150.00			Permit Fee & Review Fee mentioned, Bond not to exceed $3000 per acre
Valuation: $1 - $5000						$850.00	Not listed as such/Need Clarification
Valuation: $5001 - $20,000						$850.00	Plus $150 each additional $1000 >$5,000
Valuation: $20,001-$100,000						$2,250.00	Plus $100 each additional $1000 > $20,000
Valuation: $100,001-$250,000						$10,550.00	Plus $50 each additional $1000 > $100,000
Valuation: $250,001-$500.000						$18,050.00	Plus $25 each additional $1000 > $250,000
Valuation: $500,001-$1,000,001						$24,300.00	Plus $15 each additional $1000 >$500,000

City of Doraville, Ga.
Fee Schedule

Use	City Code Section	Adm Fee	Investigation Fee	Permit Fee/ License	Reg Fee	Proposed	Comments
Valuation: $1,000,001 & Over						$31,800.00	Plus $10 each additional $1000 > $1,000,001
Leed Fees	2008-11 8/4/08	$50.00					Design Fee $.25 sq ft, Const. Review $.01 sq ft, Design & Const. $.26 sq ft
Master Plan Mixed Use/PUD Review						$2,000.00	Not listed as such/Need Clarification
Minor Subdivision Plat Review						$250.00	Not listed as such/Need Clarification
Modification-Change of any approved Conditions	2009-03 3/2/09						No Fees listed
Moved Structure						$1,000.00	Plus DPD costs Not listed as such/Need Clarification
Neighborhood Watch Permit						$5.00	
Non-Suffficient Funds Fee						$35.00	Not listed as such/Need Clarification
Non-Conforming Use Review						$125.00	Not listed as such/Need Clarification
Notary Fee						$2.00	Not listed as such/Need Clarification
Occupational Tax/Zoning Appropriateness						$75.00	Not listed as such/Need Clarification
Occupational Tax Clerk Adm Fee	6-602	$50.00					Plus $35 per employee
Occupational Tax Gross Receipts							Contact Tax Clerk for calculation
Occupational Tax Placard Duplicate						$50.00	Not listed as such/Need Clarification
Occupational Tax Placard Wallet size						$50.00	Not listed as such/Need Clarification
Outside Consultant in conjunction with LDP						100% costs	Not listed as such/Need Clarification
PA Permit	10-3			$100.00			
Parks & Recreation Fees	06/22/10 Carol						
Class Fees vary per class						$6 - $10	
Day Camp per week						$90.00	
Field Rental w/o Lights per day						$125.00	
Field Rental with Lights per day						$325.00	
Gym Rental per hour						$75.00	
Out of County Fee per child						$5.00	
Park Pavilion Rental						$25Rental Fee	Plus $25 Refundable Cleaning Deposit
Swimming Pool Admission							
Adults						$3.00	
Seniors & Children						$2.00	
Water Aerobics:As Above							
Parking Plan						$650.00	per occurrence
Pawn Shop	2010-28 10/18/10			$50.00	$1,000.00		
Petroleum Hauler	6-16			$100.00			2 yr permit
Preliminary Plat Review						$650.00	per occurrence
Precious Metal Dealer	2010-28 10/18/10			$50.00	$500.00		
Propane Hauler	2008-21 10/06/08			$10.00			

City of Do..ville, Ga.
Fee Schedule

Use	City Code Section	Adm Fee	Investigation Fee	Permit Fee/ License	Reg Fee	Proposed	Comments
Retaining Wall>4ft Plan Review						$100.00	
Regulatory Fees:							
Adult Entertainment Est.	6-400						
Billiards Parlor & Pool Hall							
Coin Operated Amusement	6-53						Occ Tax Cert for each device posted on the front of machine
Dealers:Precious Metals, Gems	2010-28 10/18/10			$50.00	$1,000.00		Permit per employee
Escort & Dating Services	6-206						
Massage Parlors	2009-31 11/02/09				$5,000.00		
Pawn Shops	2010-28 10/18/10			$50.00	$1,000.00		Permit per employee
Peddlers & Hawkers	6-110						
Professional Bonding Co.	6-500	* $50					change of location
Vending Machines	6-54						Reg Fee per machine
Road Closure/Abandonment						$2,000.00	
Sanitation Late Fee						$5.00	per quarter
Sign Permit	14-7	$25.00		$25min			cost of sign $1100-$2000 $75 $2000 & over $150 + $50 Admin Fee
Promotional Sign	14-7	$50.00					Plus $500 Refundable Bond
Permanent Signs:							
Billboard Sign						$2,000.00	
Monument Ground Sign						$750.00	
Panel Replacment Only						$250.00	
Projecting Sign						$250.00	
Stanchion Ground Sign						$300.00	
Wall Sign						$250.00	
Temporary Signs:							
Balloon or Inflatable						$125.00	
Banner or Flag Sign						$200.00	
Pennant Sign						$125.00	per 100 lineal feet
Streamer Sign						$125.00	per 100 lineal feet
Site Development Permit (SDP) see Land Disturbance Permit							
Special Events Permit	17-29 & 17-44	$25.00		**			** Aggregate to services
Special Use Permit:							
Land Use(SUP)						$2,000.00	Plus $150 per concurrent variance
Telecommunications							
Street Name Change						$2,000.00	Initiated by Applicant

City of Doraville, Ga.
Fee Schedule

Use	City Code Section	Adm Fee	Investigation Fee	Permit Fee/ License	Reg Fee	Proposed	Comments
Tabling/Postponement of Public Hearing Item	2009-03 03/02/09	$250.00					
Tanker Permit see Petroleum							
Taxi Permit	22-11	$25.00		$125.00			Co. Permit $150 Permitted by DPD
Trades Permit-Elec,Plumb,HVAC						$75.00	
Tree Protection per Tree	2009-12 05/26/09			$100.00			Contribution for removal of specimen tree: $500 each
Tree Removal Permit: Commercial	15-57	$25.00					$500 Refundable Deposit DPD & CI
Tree Removal Permit						$30.00	Plus Disposal Fees if City is required
Variances:							
Administrative Variance	2009-03 03/02/09			$200.00			
Mayor & Council w/o assoc Council Action	2009-03 03/02/09			$750.00			
Mayor & Council w/concurrent Council Action	2009-03 03/02/09			$150.00			
Vehicle Impoundment (Booting)	2010-05 02/16/10	$100.00		$500.00			
Vehicle Impoundment Operator	2010-05 02/16/10	$25.00		$50.00			
Video Tape of Meetings						$5.00	
Wrecker Service	22-31						Mentions App Fee & Decal Permit
Yard Sale Permit-6 Decals	13.5-21			$25.00			Refundable if cleaned & Signs Removed; 4 allowed per year
Zoning Certification Letter	2009-03 03/02/09			$125.00			Plus $5 per acre

***Fees are in addition to any fees as required by Code: permit cost, review fees, etc.**
***Fees are doubled for work commenced without a permit**
***Inspection/Building Fees payable upon application;re-inspection will not commence until all fees are paid**
***Fees are non-refundable(except as provided herein) and must be submitted at time of Application**
***Fee waiver requires action by the City Council**
***Any action initiated by the City Council is Fee Exempt**

Attachment A: Valuation Chart 2000
Attachment B: Fine & Bond Schedule Adopted by Ordinance 2008-28 11/03/08

City of Doraville, Georgia
Fee Schedule

All fees are due at the time of Application and are non-refundable.
Permits are also non-transferable.

A:

Administrative Permit (City Clerk only) - $100.00 per occurence

Alcohol Server Permit - $50.00 each

Alcohol Privilege License:

Retail Package:
Beer - $1000.00
Wine - $1000.00
Beer and Wine - $1,500.00
Liquor - $3,000

Retail Consumption:
Beer - $750.00
Wine – $750.00
Beer and Wine – $1,200.00
Liquor – $3000.00
Beer, Wine, and Liquor - $4,200.00
...
And Sunday Sales:
Beer (Sunday Sales) - $1,750.00
Beer and Wine (Sunday Sales) - $3200.00
Beer, Wine, and Liquor (Sunday Sales) - $5000.00

Alcohol Administrative Fees:
Beer and Wine - $100.00
Liquor (and all other combinations) - $200.00

Alcohol Survey Review - $100.00 per occurrence

Alcohol Certification Letter - $125.00 per occurrence

Annexation/Rezoning Public Hearing Petition:

Non-Residential and Residential Rezoning (with or without Annexation) Initiated by Applicant Other than the City:

0 < 1 acre	***$1,150.00 plus $150.00 per concurrent variance***
1-10 acres	***$1,550.00 plus $150.00 per concurrent variance***
11-20 acres	***$2,150.00 plus $150.00 per concurrent variance***
21-50 acres	***$3,150.00 plus $150.00 per concurrent variance***
51-99 acres	***$3,550.00 plus $150.00 per concurrent variance***
100-150 acres	***$3,950.00 plus $40.00 per acre plus $150.00 per concurrent variance***
> 150 acres	***$4,350.00 plus $40.00 per acre plus $150.00 per concurrent variance (Maximum Fee: $15,000.00)***

NOTE: For purposes of fee calculation acreage which is ½ acre or more above the threshold shall be rounded up to the next fee category

Appeals to Mayor and Council as Set Forth in Section 1401:

$750.00 *per occurrence (the City Council may elect to refund all or partial amount of this fee if the Appeal is found in favor of the Applicant by the Council;* ***however, a processing fee of no less than $200.00 shall be retained for administrative cost(s).***

B:

Background (Applicant) Investigation - $100.00 per occurrence

Billboard Sign Review Fee - $650.00 per occurrence

Booting: See Vehicle Impoundment.

Booting Signs - $10.00 a piece

Building Permit Fees - $5.00 per $1000.00 estimated cost of construction. See Valuation Chart 2000.

Building Permit Replacement Card - $75.00 each

C:

Certificate of Completion (original) - $25.00

Certificate of Occupancy (original) - $25.00

Certificate of Occupancy or Certificate of Completion (Duplicate) - $50.00 plus any re-inspection fees

Civic Center Rental - $25.00 per occurrence with $100.00 deposit

Clearing and Grubbing Permit - $650.00 plan review plus $100.00 per acre

Concept Plan Review - $650.00 plus five (5) acre for non-residential each occurrence

Conditional Use Request: - $1000.00 plus $150.00 per concurrent variance

Conditional Use Renewal - $50.00 per year

Combination of Parcels Letter/Combination Plat Review - $125.00 per occurrence

Copy Fee (Standard 8.5" x 11") - $.50 cents per page (black and white)

Copy Fee (Standard 8.5" x 11" - $.75 cents per page (color)

Copy Fee (Other) – TBD based on actual cost to the City

D:

Demolition Permit - $125.00 plus $20.00 per $1000.00 of the estimated cost of the demolition

E:

Electrical Permit: see Trades Permit

F:

Fence Permit - $60.00 plus $3.00 per $1000.00 of estimated cost

Final Plat Review - $650.00 plus $50.00 per lot

Final Plat Revision – same fee as final plat review

G:

Grading Permit: See Land Disturbance Permit

H:

House Move: See Moved Structure

I:

Inspections:

1st Inspection: $75.00 per hour (1hr. minimum charge)

Re-Inspections (as a result of a failed inspection):

1st Re-Inspection - $100.00 (flat rate)

2nd Re-Inspection - $150.00 (flat rate)

3rd Re-Inspection - $200.00 (flat rate)

4rth Re-Inspection - $250.00 (flat rate)

L:

Land Disturbance Permit (LDP) or Site Development Permit (SDP); fees based on valuation:

VALUATION:
$1 to $5,000
FEE:
$850.00

VALUATION:
$5,001.00 to $20,000.00
FEE:
$850.00 for the first $5000.00 and $150.00 for each additional $1000.00 or fraction thereof

VALUATION:
$20,001.00 to $100,000.00
FEE:
$2,250.00 for the first $20,000.00 and $100.00 for each additional $1000.00 or fraction thereof

VALUATION:
$100,001.00 to $250,000.00
FEE:
$10,550.00 for the first $100,000.00 and $50.00 for each additional $1000.00 or fraction thereof

VALUATION:
$250,001.00 to $500,000.00
FEE:
$18,050.00 for the first $250,000.00 and $25.00 for each additional $1000.00 or fraction thereof

VALUATION:
$500,001 to $1,000,000
FEE:
$24,300.000 for the first $500,000.00 and $15.00 for each additional $1000.00 or fraction thereof

VALUATION:
$1,000,001.00 and up
FEE:
$31,800.00 for the 1st $1,000,000.00 and $10.00 for each additional $1,000.00 or fraction thereof

- ***Fees do not include Local Issuing Authority (LIA) Disturbance Fee per Acre or EPD Disturbance Fee per Acre***

Library Copying Fees - $0.15 per page (Black and White); $0.75 per page (Color)

M:

***Master Plan (Mixed Use and/or PD, PUD) City Council Review or Amendment:* $2,000.00 per occurrence**

Minor Subdivision Plat Review - $250.00 per occurrence

Modification (Change of Any Previously Approved Conditions):

Modification (Change of Conditions) Initiated by Applicant other than the City – same fee as initial request charge

Moved Structure within or Out of the City - $1000.00 plus DPD costs

N:

Non-Sufficient Funds Fee (NSF) - $35.00 cash

Non-conforming Use Review - $125.00 per occurrence

Notary Fee - $2.00 per page

O:

Occupational Tax/Determination of Zoning Appropriateness - $75.00 per occurrence

Occupational Tax Clerk Administrative Fee - $50.00 per occurrence plus $35.00 per employee

Occupational Tax Gross Receipts – Contact Occupational Tax Clerk for your specific calculation

Occupational Tax Placard (duplicate) - $50.00

Occupational Tax Placard (wallet size) - $50.00

Outside Consultants (e.g. City Consultant Engineer in conjunction with LDP):
100 percent re-imbursement of service charges assessed to the City shall be assessed to the Applicant

P:

Parks and Recreation Fees:

Gym Rental - $75.00 per hour

Field Rental (without lights) - $125.00 per day
Field Rental (with lights) - $300.00 per day

Class Fees – Varies from $6.00 per hour to $10.00 per hour depending on the class sought (contact Parks and Recreation Director)

Swimming Pool Admission - $3.00 per day for adults; $2.00 per day for Senior Citizens and Children

Day Camp - $90.00 per week per child

Out of County Fee (Non-DeKalb Residents) - $5.00 per child

Parking Plan - $650.00 per occurrence

Preliminary Plat Review - $650.00 per occurrence

Peddler's Permit - TBD

R:

Retaining Wall Over Four (4) Feet Plan Review - $100.00 per review

Regulatory Fee(s):

Billiards Parlor and Pool Hall: TBD

Coin Operated Amusement Devices
(pinball, billiards tables, video and computer games, etc): TBD

Vending Machines
(candy, gum, cigarettes, sandwiches, etc): TBD

Pawnshop: TBD
Pawnshop Employee Identification Card: TBD

Peddlers and Hawkers: TBD

Dealers in Precious Metals, Gems, and Used Watches: TBD
Dealer's Employee Identification Card: TBD

Escort and Dating Services: TBD
Escort and Dating Identification Card: TBD

Massage Parlors: $5000.00 per year

Adult Entertainment Establishment: TBD

Professional Bonding Companies: TBD
Professional Bonding Company Employee Identification Card: TBD

End, regulatory fees...

[Type text]

Road Closure/Abandonment - $2000.00 per occurrence

S:

Sanitation Late Fee - $5.00 per every three (3) months

Sign Permit(s):

Permanent Sign(s):
Wall Sign Permit - $250.00 each
Projecting Sign - $250.00 each
Panel Replacement Only - $250.00 each
Monument Ground Sign - $750.00 each
Stanchion Ground Sign - $300.00 each
Billboard Sign - $2000.00 each

Temporary Sign(s):
Banner or Flag Sign – $200.00 each
Balloon or Inflatable – $125.00 each
Pennant Sign - $125.00 each per every 100 lineal feet
Streamer Sign - $125.00 each per every 100 lineal feet

Site Development Permit (SDP) – see also Land Disturbance Permit

Special Use Permit (Telecommunications):

Special Use Permit (SUP) - $2000.00 plus $150.00 per concurrent variance;
Administrative Review - $1,500.00 plus $150.00 per concurrent variance

Street Name Change:

Initiated by Applicant Other than the City - $2000.00 per occurrence

T:

Tabling/Postponement of Scheduled Items Initiated by the Applicant and/or Authorized Representative OR Failure to Show at Scheduled Workshop or Hearing;
OR as a Result of a Delay due to Non-Sufficient Funds Check:

$250.00 per occurrence

Tanker License - $100.00 per occurrence

Taxicab License - $150.00 per occurrence

Trades Permit(s) – Electrical, Plumbing, HVAC:
Minimum Fee (all) - $75.00

Tree Removal Permit - $30.00 per occurrence plus disposal fees if debris removal is conducted by the City

U:

V:

Variance(s):

Administrative Variance - $200.00 per each item being varied
Mayor and Council Variance - $750.00 (without any associated Council action).
Mayor and Council Variance - $150.00 per item (with concurrent Council action).

Vehicle Impoundment (Booting) License Application - $100.00

Vehicle Impoundment Annual License - $500.00

Vehicle Impoundment Operator's License Application - $25.00

Vehicle Impoundment Operator's Annual License - $50.00

W:

X:

Y:

Yard Sale Permit - $25.00 per occurrence (non-refundable)

Z:

Zoning Certification Letter: $125.00 plus $5.00 per acre

NOTES:

- **Fees are in addition to any other fee(s) as required by Code (e.g. permit costs, review fees, etc).**
- **Fees are doubled for work commenced without a permit**
- **The City mat refuse inspection or other activity initiated by the City Inspector/Building Official when re-inspection fees or other building/inspection fees are due and payable.**
- **Fees are non-refundable (except as provided herein) and must be submitted at time of Application.**
- **Fee waiver requires action by the City Council.**
- **Any action initiated by the City Council is fee exempt.**