



CITY COUNCIL MEETING

Donna Pittman-Mayor

Robert J. Patrick-District 1

Trudy Jones Dean – District 2

Karen Pachuta – District 3

Pam Fleming – District 1

Brian Bates – District 2

Maria Alexander – District 3

Mayor Pro-Tem

AGENDA

January 22, 2013 6:30 PM

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. EXECUTIVE SESSION
4. CEREMONIAL PRESENTATIONS, CITY ANNOUNCEMENTS, SPECIAL GUESTS:
5. ROLL CALL
6. APPROVAL OF MINUTES:
December 31, 2012
January 07, 2013
7. PUBLIC COMMENTS ON AGENDA ITEMS
8. REPORTS: DEPARTMENTS
 - a) Mayor
 - Mayor Pro-Tem
 - b) City Attorney
 - c) Stormwater
 - MS4 Green Infrastructure Ordinance Update
 - d) Police
 - e) Courts
 - f) Public Works
 - g) Library
 - h) Parks & Recreation
 - i) City Hall
 - Public Hearing: Urban Redevelopment Plan Amendment (former UAW building)
 - j) Planning & Zoning
 - k) IT Department
 - l) Finance
 - FY 2012 Audit Results
 - FY 2013 Midyear Budget Review
9. PUBLIC HEARING
10. OLD BUSINESS
 - Commercial Design Standards- Joe Cooley

- ♦ Second Read Ordinance to Revise Agenda Items Submission- Councilmember Trudy Jones Dean
- ♦ Ordinance to Revise City Charter for City Manager Transition- City Attorney Cecil McLendon

11. NEW BUSINESS

- ♦ Administrative Approval for New Equipment for Existing Cell Tower at 6102 New Peachtree Rd by DSJ General Contractors acting for Verizon Wireless- Joe Cooley

12. EXECUTIVE SESSION

13. REPORTS; COMMITTEES, COMMISSIONS, BOARDS AND APPOINTMENTS

14. PUBLIC COMMENTS

15. ADJOURNMENT



AGENDA ITEM REQUEST SHEET
January 16, 2013

Subject: Elect Mayor Pro Tem

Date of Meeting: January 22, 2013

Budget Impact: ☐ Yes ☒ N/A

Budget Impact Amount: \$ _____

Funding Source:

- ☐ Annual
- ☐ Capital
- ☐ Grant(s)/ Technical Assistance
- ☒ N/A

- Regular ☒
- Work Session ☐
- Recommendation ☒
- Policy/Discussion ☐
- Report ☐
- Ceremonial ☐
- Other ☐

Department: Administrative

Department Head: Mayor

Background: Per City Code, the Mayor/ Council is required to elect a Mayor Pro Tempore prior to the first meeting in May of each year. The purpose of this agenda item is to elect a Mayor Pro Tem for 2013.

Respectfully,

S/ Donna Pittman
Mayor



THE CITY OF DORAVILLE AGENDA ITEM SHEET

Subject: MS4 Green Infrastructure
Ordinance Update

Date of Meeting: Jan 22, 2013

Budget Impact: No

Budget Impact Amount:

Funding Source:

() Annual

() Capital

() N/A

Regular Meeting (X)

Work Session ()

Recommendation ()

Policy/Discussion ()

Report ()

Other ()

CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE

Action Requested: First read and discussion of ordinance

History, Facts, Issues: The GA EPD requires the City to update ordinances to include green infrastructure and low impact development (LID) options as part of the Stormwater permit (NPDES MS4 permit) requirements. See attached memo.

Options:

Recommended Action: First read and discussion of ordinance

Department: Stormwater

Department Head: S Strickland

Administrative Comments and Recommendation:

Action Taken By Board:

City of Doraville MS4 Green Infrastructure and Low Impact Development Review

This technical memorandum (TM) documents the City of Doraville's efforts to review its local building codes, ordinances, and other regulations to ensure that use of green infrastructure or low impact development (LID) techniques are not prohibited or impeded. Green infrastructure (GI) is defined by the United States Environmental Protection Agency (US EPA) as "an approach to wet weather management that is cost-effective, sustainable, and environmentally friendly" and that emphasizes the infiltration, evapotranspiration, capture and reuse of stormwater to maintain or restore the natural hydrologic functions of a watershed. At the largest scale, the preservation and restoration of natural landscape features (such as forests and floodplains) are critical components of green stormwater infrastructure. On a smaller scale, green infrastructure practices include reduction in impervious areas, rain gardens, porous pavements, green roofs, infiltration planters, trees and tree boxes, and rainwater harvesting for non-potable uses such as toilet flushing and landscape irrigation (US EPA, 2009).

This ordinance review is being done to satisfy Part III.F of the City's Municipal Separate Storm Sewer System (MS4 permit), dated June 12, 2009, which further describes that the City should consider adding incentives to the ordinances for implementing LID practices. GAEPD recommends reviewing codes and regulations related to the following:

- Zoning
- Subdivision
- Street standards or road design manual
- Parking requirements
- Building and fire regulations/standards
- Stormwater management or drainage criteria
- Buffer and/or floodplain
- Tree protection and landscaping
- Erosion and sedimentation control
- Public fire defense master plans
- Grading
- Comprehensive or master plans
- Open space or natural resource plans

GA EPD recommended review of US EPA's Water Quality Scorecard and the Center for Watershed Protection's (CWP) Codes and Ordinances Worksheet prior to the City's GI review. The Water Quality Scorecard focuses on a detailed review of an entity's potential implementation tools and policies within the following categories:

- Protect Natural Resources (Including Trees) and Open Space,
- Promote Efficient, Compact Development Patterns and Infill,

-
- Design Complete, Smart Streets That Reduce Overall Imperviousness,
 - Encourage Efficient Parking, and
 - Adopt Green Infrastructure Stormwater Management Provisions (US EPA, 2009).

These GI implementation tools and policies are grouped according to whether they relate to the adoption of, or education pertaining to, a plan; the removal of barriers; the adoption of incentives and the enactment of regulations (ordinances). Similarly, the CWP Worksheet evaluates 22 development principles including:

- Residential Streets and Parking Lots (Principles No. 1 - 10)
- Lot Development (Principles No. 11 - 16)
- Conservation of Natural Areas (Principles No. 17 - 22).

STATE OF GEORGIA

CITY OF DORAVILLE

ORDINANCE NO. 2012-__

AN ORDINANCE TO REVISE CHAPTER 5 ("BUILDINGS AND BUILDING REGULATIONS"), CHAPTER 6.5 ("ENVIRONMENT") AND CHAPTER 17.5 ("SUBDIVISION REGULATIONS") TO REVISE REGULATIONS REGARDING COMPLYING WITH MS4 GREEN INFRASTRUCTURE AND LOW IMPACT DEVELOPMENT REVIEW; TO PROVIDE FOR REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN ADOPTION AND EFFECTIVE DATE; TO PROVIDE FOR CODIFICATION; AND TO PROVIDE FOR OTHER LAWFUL PURPOSES

WHEREAS, the Mayor and Council for the City of Doraville are charged with protecting the health, safety and welfare of the citizens of the City; and

WHEREAS, the City is a holder of an MS4 permit that authorizes the City to issue regulations for the protection of the environmental and stormwater infrastructure of the City; and

WHEREAS, the preservation and restoration of natural landscape features (such as forest and floodplains) are critical components of green stormwater infrastructure; and

WHEREAS, from time and time the City is charged with reviewing its codes and ordinances to ensure that use of green infrastructure or low impact development techniques are not prohibited or impeded; and

WHEREAS, the Mayor and Council, following said review by the City's Stormwater maintenance staff, wishes to make certain changes to the City Code, chapters 5, 6.5 and 17.5, in order to add incentives for implementing LID practices.

THEREFORE, THE MAYOR AND COUNCIL OF THE CITY OF DORAVILLE, GEORGIA HEREBY ORDAIN:

Section 1

That the Code of Ordinances for the City of Doraville, Georgia, is hereby amended by revising Chapter 2 ("Buildings and Building Regulations"), Article III ("Other Building Regulations"), Section 5-64, to read as follows:

Sec. 5-64. Maintenance of exterior premises.

The exterior of the premises and all structures thereon shall be kept free of all nuisances, and any hazards to the safety of the occupant, pedestrians and other persons utilizing the premises, and free of unsanitary conditions, and any of the foregoing shall be promptly removed and abated by the owner or operator. It shall be the duty of the owner or operator to keep the premises free of hazards which include but are not limited to the following:

- (1) Refuse. Brush, weeds, broken glass, stumps, roots, obnoxious growths, filth, garbage, trash and debris.*
- (2) Natural growth. Dead and dying trees and limbs or other natural growth which, by reason of rotting or deteriorating conditions or storm damage, constitute a hazard to persons in the vicinity thereof. Trees shall be kept pruned and trimmed to prevent such conditions.*
- (3) Overhangings. Loose and overhanging objects, and accumulations of ice and snow, which by reason of location above ground level constitute a danger of falling on persons in the vicinity thereof.*
- (4) Ground surface hazards or unsanitary conditions. Holes, excavations, breaks, projections, obstructions, icy conditions, uncleared snow and excretion of pets and other animals on paths, walks, driveway, parking lots and parking areas and other parts of the premises which are accessible to the public shall be filled and*

repaired, walks and steps replaced and other conditions removed where necessary to eliminate hazards or unsanitary conditions with reasonable dispatch upon their discovery. This provision does not apply to single-family dwellings.

- (5) Recurring accumulations of stormwater. Adequate run-off drains or grassed swales shall be provided and maintained to eliminate any recurrent or excessive accumulation of stormwater.
- (6) Sources of infestation. Sources of infestation shall be removed from the premises.
- (7) Foundation walls. Foundation walls shall be kept structurally sound, free from defects and damage and capable of bearing imposed loads safely.
- (8) Chimneys, flue and vent attachments. Chimneys and all flue and vent attachments thereto shall be maintained structurally sound and free from defects, and be so maintained as to capably perform at all times the functions for which they were designed. Chimneys, flues, gas vents or other draft-producing equipment shall provide sufficient draft to develop the rated output of the connected equipment, and shall be structurally safe, durable, smoketight and capable of withstanding the action of flue gases.
- (9) Exterior porches, landings, balconies, stairs, fire escapes. Exterior porches, landings, balconies, stairs and fire escapes shall be provided with banisters or railings properly designed and maintained to minimize the hazard of falling, and the same shall be kept structurally sound, in good repair, and free from defects.

Section 2

That the Code of Ordinances for the City of Doraville, Georgia, is hereby further amended by revising Chapter 6.5 ("Environment"), Article II ("Stormwater Quality Management"), Sections 6.5-28 and 6.5-34, to read as follows:

Sec. 6.5-28. Definitions.

....

City of Doraville municipal separate storm sewer system shall mean a stormwater conveyance or system of stormwater conveyances which is:

- (1) Owned, or maintained by the City of Doraville, or located therein; and*
- (2) Designed or used for collecting or conveying stormwater;*
- ~~(3) Not a combined sewer; and~~*
- ~~(4) Not part of a publicly owned treatment works (POTW).~~*

....

Stormwater management shall mean the collection, conveyance, storage, treatment and disposal of stormwater in a manner to meet the objectives of this chapter and which shall include a system of vegetative or structural measures, or both, that control the increased volume and rate of stormwater and water quality impacts caused by manmade changes to the land.

typo

....

Sec. 6.5-34. Prohibited and Illicit Connections.

- (a) It is unlawful for any person to connect any stormwater conveyance of any type that discharges any matter of any nature that is not composted entirely of stormwater or such unpolluted water as exempted in accordance with the*

typo

provisions of section 6.5-36 to the City's municipal separate storm sewer system, and such connection shall be deemed an illicit connection and constitute a violation of the provisions of this chapter.

- (b) Illicit connection must be disconnected and redirected, as necessary and appropriate, to the sanitary sewer system upon approval by the director. Any such redirection to the sanitary sewer system must be in compliance with all City ordinances and state and federal laws and regulations applicable to such discharge and connection. The requirement of disconnection of an illicit connection and redirection to the sanitary sewer system shall be supplemental to any other violation, penalty, remedy or other action taken with respect to the illicit connection.*

Section 3

That the Code of Ordinances for the City of Doraville, Georgia, is hereby further amended by revising Chapter 6.5 ("Environment"), Article IV ("Postdevelopment Stormwater Management For New Development and Redevelopment"), Sections 6.5-71(d), 6.5-73(b) and 6.5-74(g), to read as follows:

Sec. 6.5-71. General Provisions.

....

- (d) Stormwater design manual. The City will utilize the policy, criteria and information including technical specifications and standards in the latest edition of the ~~Dekalb County Stormwater Design Manual~~Georgia Stormwater Management Manual and any relevant local addenda, for the proper implementation of the requirements of this article. The manual may be updated*

and expanded periodically, based on improvements in science, engineering, monitoring and local maintenance experience.

Sec. 6.5-73. Permit procedures and requirements.

- (b) Stormwater management plan requirements. The stormwater management plan shall detail how postdevelopment stormwater runoff will be controlled or managed and how the proposed project will meet the requirements of this article, including the performance criteria set forth in this section 6.5-73.

~~This plan shall be in accordance with the criteria established in this subsection 6.5-73(b) and must be submitted with the stamp and signature of a professional engineer (PE) licensed in the state of Georgia. -This plan shall be in accordance with the criteria established in this Section and be prepared under the direct supervisory control of either a registered Professional Engineer or a registered Landscape Architect licensed in the State of Georgia. Subsections (b), (c), (d), (e) and (f) shall be prepared under the direct supervisory control of a registered Professional Engineer, who shall seal and sign the work and who must verify that the design of all stormwater management facilities and practices meet the submittal requirements outlined in the submittal checklist(s) found in the stormwater design manual. Portions of the overall plan may be prepared and stamped by a registered Land Surveyor licensed in the State of Georgia as appropriate, such as boundary surveys, contour maps, and erosion and sedimentation control plans.~~

The stormwater management plan must ensure that the requirements and criteria in this article are being complied with and that opportunities are being taken to

Add
LA

Add
LS

minimize adverse postdevelopment stormwater runoff impacts from the development. The plan shall consist of maps, narrative, and supporting design calculations (hydrologic and hydraulic) for the proposed stormwater management system. The plan shall include all of the information required in the stormwater management site plan checklist found in the stormwater design manual. This includes:

- (1) Common address and legal description of site.*
- (2) Vicinity map.*
- (3) Existing conditions hydrologic analysis. The existing condition hydrologic analysis for stormwater runoff rates, volumes, and velocities, which shall include: a topographic map of existing site conditions with the drainage basin boundaries indicated; acreage, soil types and land cover of areas for each subbasin affected by the project; all perennial and intermittent streams and other surface water features; all existing stormwater conveyances and structural control facilities; direction of flow and exits from the site; analysis of runoff provided by off-site areas upstream of the project site; and methodologies, assumptions, site parameters and supporting design calculations used in analyzing the existing conditions site hydrology. For redevelopment sites, predevelopment conditions shall be modeled using the established guidelines for the portion of the site undergoing land development activities.*
- (4) Postdevelopment hydrologic analysis. The postdevelopment hydrologic analysis for stormwater runoff rates, volumes, and velocities, which shall*

include: a topographic map of developed site conditions with the postdevelopment drainage basin boundaries indicated; total area of postdevelopment impervious surfaces and other land cover areas for each subbasin affected by the project; calculations for determining the runoff volumes that need to be addressed for each subbasin for the development project to meet the postdevelopment stormwater management performance criteria in this section 6.5-73; location and boundaries of proposed natural feature protection and conservation areas; documentation and calculations for any applicable site design credits that are being utilized; methodologies, assumptions, site parameters and supporting design calculations used in analyzing the existing conditions site hydrology. If the land development activity on a redevelopment site constitutes more than fifty (50) percent of the site area for the entire site, then the performance criteria in this section 6.5-73 must be met for the stormwater runoff from the entire site.

- (5) *Stormwater management system. The description, scaled drawings and design calculations for the proposed postdevelopment stormwater management system, which shall include: A map and/or drawing or sketch of the stormwater management facilities, including the location of nonstructural site design features and the placement of existing and proposed structural stormwater controls, including design water surface elevations, storage volumes available from zero to maximum head, location of inlet and outlets, location of bypass and discharge systems,*

and all orifice/structure sizes; a narrative describing how the selected structural stormwater controls will be appropriate and effective; cross-section and profile drawings and design details for each of the structural stormwater controls in the system including supporting calculations to show that the facility is designed according to the applicable design criteria; a hydrologic and hydraulic analysis of the stormwater management system for all applicable design storms (including stage-storage or outlet rating curves, and inflow and outflow hydrographs); documentation and supporting calculations to show that the stormwater management system adequately meets the postdevelopment stormwater management performance criteria in this section 6.5-73; drawings, design calculations, elevations and hydraulic grade lines for all existing and proposed stormwater conveyance elements including stormwater drains, pipes, culverts, catch basins, channels, swales and areas of overland flow; and where applicable, a narrative describing how the stormwater management system corresponds with any watershed protection plans and/or local greenspace protection plan.

- (6) Postdevelopment downstream analysis. A downstream peak flow analysis that includes the assumptions, results and supporting calculations to show safe passage of postdevelopment design flows downstream. The analysis of downstream conditions in the report shall address each and every point or area along the project site's boundaries at which runoff will exit the property. The analysis shall focus on the portion of the drainage channel*

or watercourse immediately downstream from the project. This area shall extend downstream from the project to a point in the drainage basin where the project area is ten (10) percent of the total basin area. In calculating runoff volumes and discharge rates, consideration may need to be given to any planned future upstream land use changes. The analysis shall be in accordance with the stormwater design manual.

- (7) Construction-phase erosion and sedimentation control plan. An erosion and sedimentation control plan in accordance with the Doraville Erosion and Sedimentation Control Ordinance and NPDES Permit for Construction Activities. The plan shall also include information on the sequence/phasing of construction and temporary stabilization measures and temporary structures that will be converted into permanent stormwater controls.*
- (8) Landscaping and open space plan. A detailed landscaping and vegetation plan describing the woody and herbaceous vegetation that will be used within and adjacent to stormwater management facilities and practices. The landscaping plan must also include: the arrangement of planted areas, natural and greenspace areas and other landscaped features on the site plan; information necessary to construct the landscaping elements shown on the plan drawings; descriptions and standards for the methods, materials and vegetation that are to be used in the construction; density of plantings; descriptions of the stabilization and management techniques used to establish vegetation; and a description of who will be responsible*

for ongoing maintenance of vegetation for the stormwater management facility and what practices will be employed to ensure that adequate vegetative cover is preserved.

- (9) Operations and maintenance plan. Detailed description of ongoing operations and maintenance procedures for stormwater management facilities and practices to ensure their continued function as designed and constructed or preserved. These plans will identify the parts or components of a stormwater management facility or practice that need to be regularly or periodically inspected and maintained, and the equipment and skills or training necessary. The plan shall include an inspection and maintenance schedule, maintenance tasks, and responsible parties for maintenance, funding, access and safety issues. Provisions for the periodic review and evaluation of the effectiveness of the maintenance program and the need for revisions or additional maintenance procedures shall be included in the plan.*
- (10) Maintenance access easements. The applicant must ensure access from public right-of-way to stormwater management facilities and practices requiring regular maintenance at the site for the purpose of inspection and repair by securing all the maintenance access easements needed on a permanent basis. Such access shall be sufficient for all necessary equipment for maintenance activities. Upon final inspection and approval, a plat or document indicating that such easements exist shall be recorded and shall remain in effect even with the transfer of title of the property.*

- (11) *Inspection and maintenance agreements. Unless an on-site stormwater management facility or practice is dedicated to and accepted by the City as provided in subsection 6.5-73(c) below, the applicant must execute an easement and an inspection and maintenance agreement binding on all subsequent owners of land served by an on-site stormwater management facility or practice in accordance with subsection 6.5-73(c).*
- (12) *Evidence of acquisition of applicable local and nonlocal permits. The applicant shall certify and provide documentation to the City that all other applicable environmental permits have been acquired for the site prior to approval of the stormwater management plan.*
- (13) *Estimate of plan annual maintenance costs. For projects requiring a stormwater management inspection and maintenance agreement, the applicant must provide an estimate of the annual maintenance cost of the stormwater management system defined in the stormwater management plan. Sufficient detail must be provided to allow the City to have reasonable confidence that the estimate is a realistic statement of probable costs.*

Sec. 6.5-74. Postdevelopment Stormwater Management Performance Criteria.

The following performance criteria shall be applicable to all stormwater management plans, unless otherwise provided for in this Article:

.....

- (g) *Drainage system guidelines. Stormwater conveyance facilities, which may include but are not limited to culverts, stormwater drainage pipes, catch basins, drop*

inlets, junction boxes, headwalls, flared end sections, gutters, swales, channels, ditches, and energy dissipaters, shall be provided when necessary for the protection of public right-of-way and private properties adjoining project sites and/or public rights-of-way. Stormwater conveyance facilities that are designed to carry runoff from more than one parcel, existing or proposed, shall meet the following requirements:

typo

- (1) Methods to calculate stormwater flows shall be in accordance with the stormwater design manual;*
- (2) All culverts, pipe systems and open channel flow systems shall be sized in accordance with the stormwater management plan using the methods included in the stormwater design manual; and*
- (3) Design and construction of stormwater conveyance facilities shall be in accordance with the criteria and specifications found in the stormwater design manual.*

Section 4

That the Code of Ordinances for the City of Doraville, Georgia, is hereby further amended by revising Chapter 17.5 ("Subdivision Regulations"), Article V ("Design Standards"), Division 1 ("Streets") Section 17.5-100, to read as follows:

Sec. 17.5-100. Right-of-way and Paving Width.

Street right-of-way and paving widths shall be as shown in the thoroughfare plan and where not shown therein shall be no less than as follows:

<i>Type</i>	<i>Right-of-way</i>	<i>Paving Width*</i>

<i>Major thoroughfare</i>	<i>100 feet minimum</i>	<i>36 feet curb to curb</i>
<i>Minor thoroughfare</i>	<i>80 feet minimum</i>	<i>36 feet curb to curb</i>
<i>Collector street</i>	<i>70 feet minimum</i>	<i>36 feet curb to curb</i>
<i>Local street</i>	<i>6045 feet minimum</i>	<i>2618 - 22 feet curb to curb</i>
<i>*Face-to-face of vertical curbs, and centerline-to-centerline of the valley of rolled curbs, <u>or from the edge of pavement to edge of pavement.</u></i>		

Section 5

That the Code of Ordinances for the City of Doraville, Georgia, is hereby further amended by revising Chapter 17.5 ("Subdivision Regulations"), Article VI ("Required Improvements"), Section 17.5-201, to read as follows:

Sec. 17.5-201. Improvements Installed by Developer.

Every developer shall be required to have installed by the appropriate county department at his own expense, or, with the approval of and under the supervision of the appropriate county department, to install all site improvements specified in the DeKalb County Code, chapter 17, subdivision, in accordance with all applicable county standards, specifications and procedures, including but not limited to the following, as shown on the approved preliminary plat:

- (a) Streets—Base and paving.*
- (b) Curbs or vegetated open channels along both sides of all streets.*
- (c) Four-foot-wide sidewalks along at least one side ~~both sides~~ of all streets.*

- (d) *Street name signs.*
- (e) *Water lines and fire hydrants.*
- (f) *Sewer lines and manholes.*
- (g) *Complete storm drainage facilities designed on the basis of one hundred (100) percent runoff in the drainage area.*
- (h) *Street lights.*

Section 6

a. It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

b. It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section paragraph, sentence, clause or phrase of this Ordinance.

c. In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or

sections of the Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

Section 7

All ordinances or parts of ordinances in conflict herewith are hereby expressly repealed.

Section 8

This Ordinance shall be codified in accordance with state law and the Code of the City of Doraville, Georgia. This Ordinance shall become effective upon adoption.

SO ORDAINED, this ____ day of _____, 2012.

CITY OF DORAVILLE, GEORGIA

Mayor

First Reading

Second Reading

ATTEST:

Acting City Clerk (SEAL)

APPROVED AS TO FORM:

Cecil G. Mcendon, Jr., City Attorney

	Yes	Nay
Marja Alexander	<input type="checkbox"/>	<input type="checkbox"/>
Brian Bates	<input type="checkbox"/>	<input type="checkbox"/>
Pam Fleming	<input type="checkbox"/>	<input type="checkbox"/>
Karen Pachuta	<input type="checkbox"/>	<input type="checkbox"/>
Trudy Jones Dean	<input type="checkbox"/>	<input type="checkbox"/>
Robert Patrick	<input type="checkbox"/>	<input type="checkbox"/>



AGENDA ITEM REQUEST SHEET
January 16, 2013

Subject: Urban Redevelopment Plan Amendment (former UAW) Public Hearing

Date of Meeting: January 22, 2013

Budget Impact: ☐ Yes ☒ N/A

Budget Impact Amount: \$ _____

Funding Source:

- ☐ Annual
- ☐ Capital
- ☐ Grant(s)/ Technical Assistance
- ☒ N/A

Regular	<input checked="" type="checkbox"/>
Work Session	<input type="checkbox"/>
Recommendation	<input checked="" type="checkbox"/>
Policy/Discussion	<input type="checkbox"/>
Report	<input type="checkbox"/>
Ceremonial	<input type="checkbox"/>
Other	<input type="checkbox"/>

Department: Administrative

Department Head: Mayor

Background: The purpose of this Urban Redevelopment Plan amendment seeks to expand the Urban Redevelopment Area and the potential Opportunity Zone designation to a single parcel. Parcel number 1831102014, also known as the former United Auto Workers (UAW) Union Hall, is located at 5407 Buford Highway, N.E. For additional details, see the attached amendment document

Respectfully,

S/ Luke Howe
Assistant to the Mayor

DRAFT

**STATE OF GEORGIA
COUNTY OF DEKALB
CITY OF DORAVILLE**

RESOLUTION NO. 2012-__

A RESOLUTION OF THE CITY COUNCIL OF DORAVILLE, GEORGIA; TO AMEND THE CITY OF DORAVILLE URBAN REDEVELOPMENT PLAN FOR AN AREA WITHIN THE CITY OF DORAVILLE, PURSUANT TO THE PROVISIONS OF THE URBAN REDEVELOPMENT LAW, O.C.G.A. SECTION 36-61-1 ET SEQ.; TO APPROVE AN APPLICATION FOR AN OPPORTUNITY ZONE FOR THE AMENDED AREA ENCOMPASSED BY SUCH REDEVELOPMENT PLAN PURSUANT TO O.C.G.A. SECTION 48-7-40.1; TO PROMOTE THE PUBLIC HEALTH, SAFETY AND WELFARE, AND FOR OTHER PURPOSES.

WHEREAS, the City Council of Doraville, Georgia (the "City") is the duly elected governing authority for the City; and

WHEREAS, in August 2012, it was determined by City Council that there is a need for the revitalization and redevelopment of further areas of the City to develop and promote for the public good and general welfare: housing, trade, commerce and employment opportunities within the City; and

WHEREAS, in August 2012, the City Council recognized that within such areas there exist such conditions as: a predominance of buildings or improvements, both residential and nonresidential, which by reason of dilapidation, deterioration, age, vacancy or obsolescence are detrimental to the public health, safety or welfare; the presence of a substantial number of vacant, deteriorated, or deteriorating structures; predominance of defective or inadequate street layout; faulty lot layout in relation to size, adequacy, accessibility, or usefulness for present or future development; development impaired by transportation noise or by other environmental hazards; or a combination of such conditions that substantially impairs or arrests the sound growth of the City, retards the provisions of adequate housing accommodations, and constitutes an economic detriment and impairs the public health, safety, or welfare in the present condition and use; and,

WHEREAS, it has been determined by the City Council that it is in the public interest and is vital to the public welfare of the people of the City and of the people of the State of Georgia to revitalize and redevelop such areas of the City; and,

WHEREAS, in August 2012, it was determined by the City Council that such areas met the criteria of O.C.G.A., Section 36-61-7 and O.C.G.A. 36-61-2 (18) and should be designated as Urban Redevelopment Areas; and,

WHEREAS, the City prepared and adopted a workable program to encourage needed urban rehabilitation, to provide for redevelopment, and to undertake such activities as may be

DRAFT

suitably employed to achieve these objectives in the Urban Redevelopment Areas, known as the Doraville Urban Redevelopment Plan; and,

WHEREAS, on August 20, 2012, the City caused a public hearing on the adoption of the Doraville Urban Redevelopment Plan pursuant to the provisions of O.C.G.A., Section 36-61-7; and,

WHEREAS, on August 27, 2012, the City Council adopted the Doraville Urban Redevelopment Plan pursuant to the provisions of O.C.G.A., Section 36-61-7; and,

WHEREAS, the City desires to amend the adopted Doraville Urban Redevelopment Plan, which shall not substantially change the plan; and,

WHEREAS, pursuant to O.C.G.A., Section 36-61-7, the City has caused a public hearing to be held on January 22, 2013 to adopt an amendment to the Doraville Urban Redevelopment Plan; and,

WHEREAS, the City Council amends the Doraville Urban Redevelopment Plan by adding parcel 18 311 02 014 (also known as the former United Auto Workers Union Hall 10) located at 5407 Buford Highway, Northeast; and,

WHEREAS, it is determined by the City Council that the amended Doraville Urban Redevelopment Plan conforms to the general plan of the City as a whole; and,

WHEREAS, it is further determined by the City Council that the amended Doraville Urban Redevelopment Plan will afford maximum opportunity, consistent with the sound needs of the City as a whole, for the rehabilitation or redevelopment of the Urban Redevelopment Area by private enterprise; and,

WHEREAS, Georgia law (O.C.G.A. 48-7-40.1) provides for the creation of an Opportunity Zone to assist in the redevelopment of Urban Redevelopment Areas; and,

WHEREAS, the City finds that all or parts of the amended Doraville Urban Redevelopment Area qualifies for such a zone and seeks to redevelop the City to promote growth and improve the public health, safety, welfare, and property values; and,

WHEREAS, the City finds that the area encompassed by the amended Doraville Urban Redevelopment Area has undergone significant changes and that an Opportunity Zone would increase property values, promote economic development, and provide other benefits; and,

WHEREAS, the City understands that adoption of the amended Doraville Urban Redevelopment Plan will assist in the creation of an Opportunity Zone with the approval of the Georgia Department of Community Affairs; and,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Doraville Georgia, that the amended Doraville Urban Redevelopment Plan in the form attached hereto as Exhibit "A" is hereby adopted; that the submission of the amended Doraville Urban Redevelopment Plan to the Georgia Department of Community Affairs for the purpose of

DRAFT

applying for Opportunity Zone designation for the all or parts of the area encompassed by said plan is hereby approved, together with an application for such designation.

APPROVED AND ADOPTED THE ____ DAY OF _____, 2013.

CITY OF DORAVILLE, GEORGIA

Donna Pittman, Mayor

ATTEST:

Sandra Bryant, Acting City Clerk

(SEAL)

APPROVED AS TO FORM:

Cecil G. McLendon, City Attorney



DORAVILLE URBAN REDEVELOPMENT PLAN AMENDMENT

JANUARY 2013

Background:

On August 27, 2012, the Mayor and City Council adopted the Doraville Urban Redevelopment Plan (URP). The Urban Redevelopment Area (URA) encompasses the former Doraville General Motors Assembly Plant and the former Seaboard Oil recycling facility. The adjoining properties consist of five parcels spread over 172 acres. In September 2012, an Opportunity Zone application for the URA was presented to the Georgia Department of Community Affairs. The application was approved on December 18, 2012, and the designation was effective January 1, 2013. It will remain valid through 2022.

The Opportunity Zone (OZ) program affords the most powerful state jobs tax credit under Georgia law. Businesses located within Opportunity Zones are eligible to receive a \$3,500 state tax credit per new job provided that a minimum of two jobs are created. Businesses may claim the tax credits against their state income tax liability and/or payroll withholding.

Purpose:

The purpose of this amendment seeks to expand the URA and the potential OZ designation to a single parcel. Parcel number 1831102014, also known as the former United Auto Workers (UAW) Union Hall, is located at 5407 Buford Highway, N.E. The 2.5 acre property is entirely within the corporate boundaries of the City of Doraville. Originally built in 1957, the property's sole structure consists of 14,081 square feet and sits atop more than 2 acres of asphalt surface parking. For more than a half-century, its sole use was fraternal/ institutional. It is currently zoned for General Commercial (C-2).



Explanation of Negative Conditions:

Like the former GM and Seaboard properties, the former UAW facility is a relic of an industrial golden age that ceases to exist. The GM plant closed in September 2008. With the plant workers gone, the Union Hall's relevance vanished. It was rendered functionally and economically obsolete as it hobbled onto a reeling real estate market in 2008.

At that time, the property's total value was assessed at \$2,143,200 and held steady for another two years. However, after languishing on the market, the value dived to \$1,575,000 in the County's 2011 appraisal, accounting for a 27 percent reduction. A year later the value had slid another 30 percent to \$1.1 million. Likewise, the building, valued at \$584,000 in 2008, held that mark for five years (2006-2010) until plummeting to \$16,700 in 2011. The building value would rebound in 2012, but, at \$113,338 (80% decline from 2008), the value is well below average. On a similar note, the land itself maintained a value of \$1,558,300 for that same five year period. Although not as stark, the land's value dipped 36 percent to \$986,663 in 2012.

After more than three years on the market, it was finally purchased in April 2012 by a Korean investor for \$1 million. The new proposed use – a wholesale lingerie establishment – did not conform to a zoning ordinance that has prohibited wholesale as a use along the Buford Highway retail corridor since late fall of 2008. Facing a non-conforming use, the property was put back up for sale in late 2012. The current asking price is \$1,285,000, a 28 percent mark-up for its purchase price. Against the backdrop of a still troubled economy, the asking price combined with its visual blight, lopsided land to building value ratio, obsolescence and its overall diminished value dims the prospects for resale.

Moreover, the specter of viable reuse is further impaired when considering the broader landscape. As discussed in the original URP, Doraville, due to the exodus manufacturing, suffers from wholesale deindustrialization. What is this? Consider a bomb blast. The collateral economic and social effects from a major plant closure ripple like pressure waves from a detonation. Those effects are known as deindustrialization – it's a wake of economic and social deterioration. It's unemployment. It's poverty. It is blight. It is a pronounced state of general distress, and it has all been unleashed on Doraville and the surrounding area. It is reversible, to be sure. But, it takes time; and, more importantly, it takes tools like the Opportunity Zone program and the remedies afforded by the Urban Redevelopment Act.

The original Urban Redevelopment Plan uses deindustrialization as segue into the challenges that have followed the plant's closure. Atop the list are job loss and unemployment followed by poverty and declining property values, permit issuances and revenue. Because the former Union Hall lies in a separate census tract (213.7), the issue of poverty bears repeating. For tract 213.7, the poverty level, according to the 2010 Census, is 22.5 percent – 7.5 percentage points up from the Opportunity Zone program's 15 percent threshold. The original URA is burdened with 40 percent, while the City, as a whole, has a 33 percent poverty rate.



AGENDA ITEM REQUEST SHEET

Subject: FY 2012 Audit Results

Date of Meeting: January 22, 2013

Budget Impact: ☐ Yes ☒ N/A

Budget Impact Amount: \$ _____

Funding Source:

- ☐ Annual
- ☐ Capital
- ☐ Grant(s)/ Technical Assistance
- ☒ N/A

- Regular ☒
- Work Session ☐
- Recommendation ☐
- Policy/Discussion ☐
- Report ☐
- Ceremonial ☐
- Other ☐

Department: Finance

Department Head: Lisa C. Ferguson

Action Requested: None.

Background:

The FY 2012 Audit was completed by James Whitaker in December, 2012. Mr. Whitaker will be attending the Council meeting to answer any questions which Council may have concerning the Audited Financial Statements.

Fund Balance – The combined ending fund balance for all funds was \$2,447,807, an increase of \$937,509 over the prior year. The fund balance for the General Fund was \$1,734,251, an increase of \$557,387. This represents 21.4% of the total General Fund expenditures. A good benchmark for maintaining fund balance is 25% of total General Fund expenditures. Based on our FY2013 budget, our fund balance would need to increase by another \$457,613 in order to reach 25%.

This increase in fund balance can largely be attributed to the reduction in force implemented early in the fiscal year and the decrease in related expenditures. In addition, all departments are to be commended for their efforts in curtailing or delaying expenditures to help meet the budgetary restraints we were experiencing. This is a significant increase after several years of fund balance reductions. It is expected to be a one-time event and should not be expected to continue to this extent every year.

Findings – 07.1B Budget Variances – This related specifically to the Grant fund. In actuality, there was only one departmental budget that was incorrect. This issue has been addressed by monthly review of the financial statements to identify areas where the budgets may need to be amended.

08.3B Lack of Segregation of Duties – This related specifically to the business and occupational tax process. This will continue to be a challenge until we either have a City Clerk or implement a different system for processing business licenses. We plan to cross train the permits clerk with the assistant city clerk to help alleviate this finding in the future.

08.5B Reconciliation of Receivables – We are working with the county to ensure that we have adequate reporting to enable us to reconcile the receivables related to property taxes and storm water fees. We are maintaining a control ledger of the billings for the remaining warrant contract we have with the John's Creek Municipal Court and balancing it monthly.

12.1B Accrual of personal time off – This issue has been addressed. The Finance department has a clear understanding of which compensated absences should be accrued at the fund level and which compensated absences should be recorded in the government wide statements. This has been added to the annual audit preparation checklist to be performed at year end.

The accrual of the prior year payroll amounts was not completed due to an issue with the prior year accrual not balancing by fund. The balances were all in one fund in the prior year and when they were converted to the new system and separated into funds, the amounts did not match. It was not possible to simply reverse the entry that was made in the prior year. An adjustment was made by the auditor and this will not be an issue going forward.

12.2B Reconciliation of Accounts Payable – This issue has also been addressed. Due to an issue with the entries made related to the conversion process, it was not possible to reconcile the Accounts Payable account in a timely manner. After confirming that all the other accounts payable entries were correct, an adjustment was made by the auditor. This reconciliation has been added to the monthly checklist of reconciliations and is performed each month prior to the issuance of financial statements. In addition, a separate accounts payable account has been set up for manual entries to reduce the opportunity for the Accounts Payable account to become an issue again.

CITY OF DORAVILLE, GEORGIA

ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED JUNE 30, 2012

TOGETHER WITH
INDEPENDENT AUDITOR'S REPORT

JAMES L. WHITAKER, P.C.

CERTIFIED PUBLIC ACCOUNTANT

SMELLYVILLE, GEORGIA 30078

**CITY OF DORAVILLE, GEORGIA
ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2012**

	PAGE
Independent Auditor's Report	i
Management's Discussion and Analysis	iii
Basic Financial Statements:	
Government-wide Financial Statements:	
Statement of Net Assets	1
Statement of Activities	2
Fund Financial Statements:	
Balance Sheet - Governmental Funds	3
Reconciliation of Fund Balance in Governmental Funds to the Statement of Net Assets	4
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	5
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	6
Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual - General Fund	7
Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual - Confiscated Assets Fund	8
Statement of Net Assets - Proprietary Funds	9
Statement of Revenues, Expenses, and Changes in Fund Net Assets - Proprietary Funds	10
Statement of Cash Flows - Proprietary Funds	11
Statement of Fiduciary Assets and Liabilities - Municipal Court Agency Fund	13
Notes to the Financial Statements	14
Analysis of Pension Plan Funding Progress	32
Combining Statements of Non-Major Funds:	
Combining Balance Sheet	33
Combining Statement of Revenues, Expenditures and Changes in Fund Balances	34
Individual Fund Statements:	
General Fund -	
Comparative Balance Sheet	35
Schedule of Revenues - Budget and Actual	36
Schedule of Expenditures - Budget and Actual	38
Confiscated Assets Fund -	
Comparative Balance Sheet	41
Comparative Statement of Revenues, Expenditures and Changes in Fund Balance	42

**CITY OF DORAVILLE, GEORGIA
ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2012**

PAGE

Individual Fund Statements - Continued

Hotel / Motel Tax Fund -	
Schedule of Revenues, Expenditures and changes in Fund Balance - Budget and Actual	43
E-911 Fund	
Schedule of Revenues, Expenditures and changes in Fund Balance - Budget and Actual	44
Tree Bank Fund -	
Schedule of Revenues, Expenditures and changes in Fund Balance - Budget and Actual	45
Multiple Grants Fund -	
Schedule of Revenues, Expenditures and changes in Fund Balance - Budget and Actual	46
HOST Fund -	
Schedule of Revenues, Expenditures and changes in Fund Balance - Budget and Actual	47
Solid Waste Management Fund -	
Comparative Statement of Net Assets	48
Comparative Statement of Revenues, Expenses and Changes in Fund Net Assets	49
Comparative Statement of Cash Flows	50
Storm Water Management Fund	
Comparative Statement of Net Assets	52
Comparative Statement of Revenues, Expenses and Changes in Fund Net Assets	53
Comparative Statement of Cash Flows	54

Member of
The American Institute of
Certified Public Accountants

JAMES L. WHITAKER, P.C.
Certified Public Accountant
2295 Henry Clower Blvd., Suite 205
Snellville, Georgia 30078
Telephone: 878-205-4438
Fax: 878-205-4449

Member of
Georgia Society of
Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Members of City Council
City of Doraville, Georgia

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Doraville, Georgia (the City) as of and for the year ended June 30, 2012, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Doraville, Georgia, as of June 30, 2012 and the respective changes in financial position and, where applicable, cash flows, thereof, and the respective budgetary comparison for the General Fund and the Confiscated Assets Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued a report dated December 14, 2012 on our consideration of City of Doraville's internal controls over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

The management's discussion and analysis on pages iii through x and historical pension information on page 32 are not a required part of the basic financial statements but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information and reviewing information supplied by the City's pension fund consultants. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Doraville, Georgia's basic financial statements. The combining and individual fund financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. These financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

James L. Whitaker, P.C.

Socorroville, Georgia
December 14, 2012

CITY OF DORAVILLE MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the City of Doraville, we offer readers of the City of Doraville's financial statements this narrative overview and analysis of the financial activities of the City of Doraville for the fiscal year ended June 30, 2012. We encourage readers to consider the information presented in this analysis with their review of the financial statements.

Management encourages readers to review the attached charts that show where the City's revenue comes from and how the revenue is appropriated and expended.

Financial Highlights

- The assets of the City of Doraville exceeded its liabilities at June 30, 2012 by \$14,761,818. Of this amount unrestricted net assets of \$3,330,252 may be used to meet the government's ongoing obligations to citizens and creditors.
- The total net assets increased by \$1,262,104. Of this amount an increase of \$924,760 was associated with governmental and an increase of \$337,344 was from business-type activities.
- As of the close of the current fiscal year, the City of Doraville's governmental funds reported combined ending fund balances of \$2,447,807 an increase of \$937,509 in comparison with the prior year. Of this amount \$1,714,610 is unassigned and available for spending; \$362,944 is restricted for Police Activities; \$31,591 is restricted for Tree Bank Activities; \$223,913 is restricted for Capital Outlay; and \$114,749 is non-spendable related to prepaid expenses.
- At the end of the current year, unassigned fund balance for the general fund was \$1,734,251 or 21.4 percent of total General Fund expenditures.
- The City of Doraville's total long term debt obligations consisted of accrued compensated absences of \$83,114 and an accrued net pension obligation of \$158,131. It has been a past and present policy of the City of Doraville's Mayor and Council to keep the City of Doraville out of debt and financially sound.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the City of Doraville's basic financial statements. The City of Doraville's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of the City of Doraville's finances, in a manner similar to a private-sector business.

The statement of net assets presents information on all of the city's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City of Doraville include general government, public safety and courts, streets and maintenance, parks and recreation, library, and community development.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The city, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City of Doraville can be divided into two categories: governmental funds and proprietary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between the two.

The City maintains two major governmental funds. The City's major governmental funds are the General and the Confiscated Assets Fund. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for these major funds.

The City of Doraville adopts an annual budget for its governmental funds. A budgetary comparison statement has been provided for each major fund to demonstrate compliance with the FY 12 budget. These statements can be found beginning on page 7. Non-major fund budgets can be found in the individual fund statements and schedules.

Proprietary funds. The City of Doraville maintains two proprietary funds. Enterprise funds (a component of proprietary funds) are used to report the same functions presented as business-type activities in the government-wide financial statements. Information is presented separately in Statement of Net Assets of the Solid Waste Management Enterprise Fund and the Storm Water Management Fund and the Statement of Revenues, Expenses and Changes in Fund Net Assets for the Solid Waste Management Enterprise Fund and Storm Water Management Fund.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statement and accompanying notes, this report also presents certain other supplementary information which consists of budget comparison for the General Fund's revenues and expenditures, and required supplemental information regarding the City's defined Benefit Pension Plan.

Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At June 30, 2012, the City's assets exceeded liabilities by \$14,761,818. The City's net assets reflect its investment in capital assets (73.2 percent) less related debt, if any. As of June 30, 2012, there was no debt related to capital assets. Capital assets are used to provide services to citizens and they are not available for future spending. Of the total net assets of \$14,761,818 only \$615,448 or 4.2 percent is restricted for Police, Tree Bank and Capital Improvement Projects and \$3,330,252 (22.6 percent) is unrestricted. The following table provides a summary of the City's net assets at June 30:

City of Doraville's Net Assets

	Governmental Activities		Business-type Activities		Total	
	2012	2011	2012	2011	2012	2011
Current and other assets	\$ 4,537,545	\$ 3,562,710	\$ 1,338,034	\$ 1,208,183	\$ 5,875,579	\$ 4,800,893
Capital assets	<u>9,700,183</u>	<u>10,061,983</u>	<u>1,112,935</u>	<u>929,488</u>	<u>10,813,118</u>	<u>10,991,471</u>
Total assets	<u>14,237,728</u>	<u>13,624,693</u>	<u>2,450,969</u>	<u>2,167,671</u>	<u>16,688,697</u>	<u>15,792,364</u>
Current liabilities	1,701,488	1,980,582	4,146	58,192	1,705,634	2,038,774
Long-term liabilities	<u>221,245</u>	<u>253,876</u>	<u>-</u>	<u>-</u>	<u>221,245</u>	<u>253,876</u>
Total liabilities	<u>1,922,733</u>	<u>2,234,458</u>	<u>4,146</u>	<u>58,192</u>	<u>1,926,879</u>	<u>2,292,650</u>
Net assets:						
Invested in capital assets,	9,700,183	10,061,983	1,112,935	929,488	10,813,118	10,991,471
Restricted	618,448	333,434	-	-	618,448	333,434
Unrestricted	<u>1,996,361</u>	<u>994,818</u>	<u>1,333,888</u>	<u>1,179,991</u>	<u>3,330,252</u>	<u>2,174,809</u>
Total net assets	<u>\$ 12,314,995</u>	<u>\$ 11,390,235</u>	<u>\$ 2,446,823</u>	<u>\$ 2,109,479</u>	<u>\$ 14,761,818</u>	<u>\$ 13,499,714</u>

A portion of the net assets (4.2 percent) represents resources that are subject to external restrictions on how they may be used. The unrestricted net assets at June 30, 2012 (\$3,330,252) may be used to meet the government's ongoing obligations to citizens and creditors.

The City reported positive balances in net assets for both governmental and business-type activities. Net assets increased for business type activities by \$337,344 and increased for governmental activities by \$924,760. The City's financial position continues to be positive with an unrestricted net asset balance of \$3,330,252.

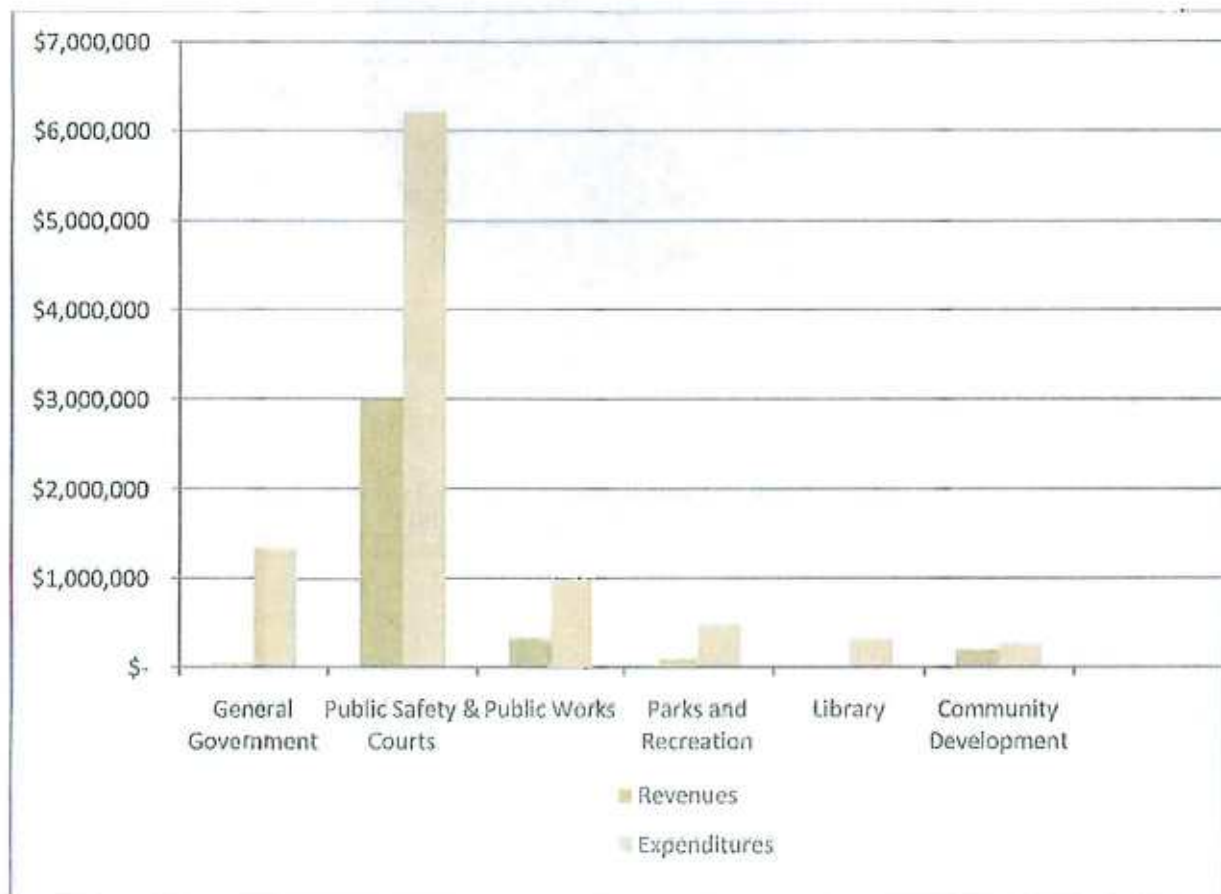
**City of Doraville's Change in Net Assets
For The Years Ended June 30, 2012 and 2011**

	Governmental Activities		Business-type Activities		Total	
	2012	2011	2012	2011	2012	2011
Revenues:						
Program Revenues -						
Charges for services	\$ 3,104,619	\$ 4,287,891	\$ 904,363	\$ 863,716	\$ 4,008,982	\$ 5,151,607
Operating grants and contributions	148,080	59,636	-	-	148,080	59,636
Capital grants and contributions	440,726	1,149,516	-	-	440,726	1,149,516
General Revenues-						
Property taxes	2,962,729	2,740,197	-	-	2,962,729	2,740,197
Other taxes	3,762,195	2,875,541	-	-	3,762,195	2,875,541
Interest	24,767	72,880	637	-	25,404	72,880
Other	112,265	104,332	-	-	112,265	104,332
	<u>10,552,411</u>	<u>11,289,993</u>	<u>905,000</u>	<u>863,716</u>	<u>11,457,411</u>	<u>12,153,709</u>
Expenses:						
General government	1,346,793	1,851,435	-	-	1,346,793	1,851,435
Public safety and courts	6,215,500	8,430,988	-	-	6,215,500	8,430,988
Public works	983,134	1,131,649	-	-	983,134	1,131,649
Parks and recreation	488,591	468,425	-	-	488,591	468,425
Library	320,496	407,454	-	-	320,496	407,454
Community development	273,137	329,353	-	-	273,137	329,353
Solid waste	-	-	367,033	405,166	367,033	405,166
Stormwater	-	-	200,621	186,293	200,621	186,293
	<u>9,627,651</u>	<u>12,619,304</u>	<u>567,656</u>	<u>591,459</u>	<u>10,195,307</u>	<u>13,210,763</u>
Increase (decrease) in net assets before transfers	924,760	(1,329,311)	337,344	272,257	1,262,104	(1,057,054)
Transfers	-	(38,417)	-	38,417	-	-
Special items	-	-	-	-	-	-
Increase (decrease) in net assets	924,760	(1,367,728)	337,344	310,674	1,262,104	(1,057,054)
Net assets - beginning of year	<u>11,399,235</u>	<u>12,757,963</u>	<u>2,109,479</u>	<u>1,798,805</u>	<u>13,499,714</u>	<u>14,556,768</u>
Net assets - end of year	<u>\$ 12,314,995</u>	<u>\$ 11,390,235</u>	<u>\$ 2,446,823</u>	<u>\$ 2,109,479</u>	<u>\$ 14,761,818</u>	<u>\$ 13,499,714</u>

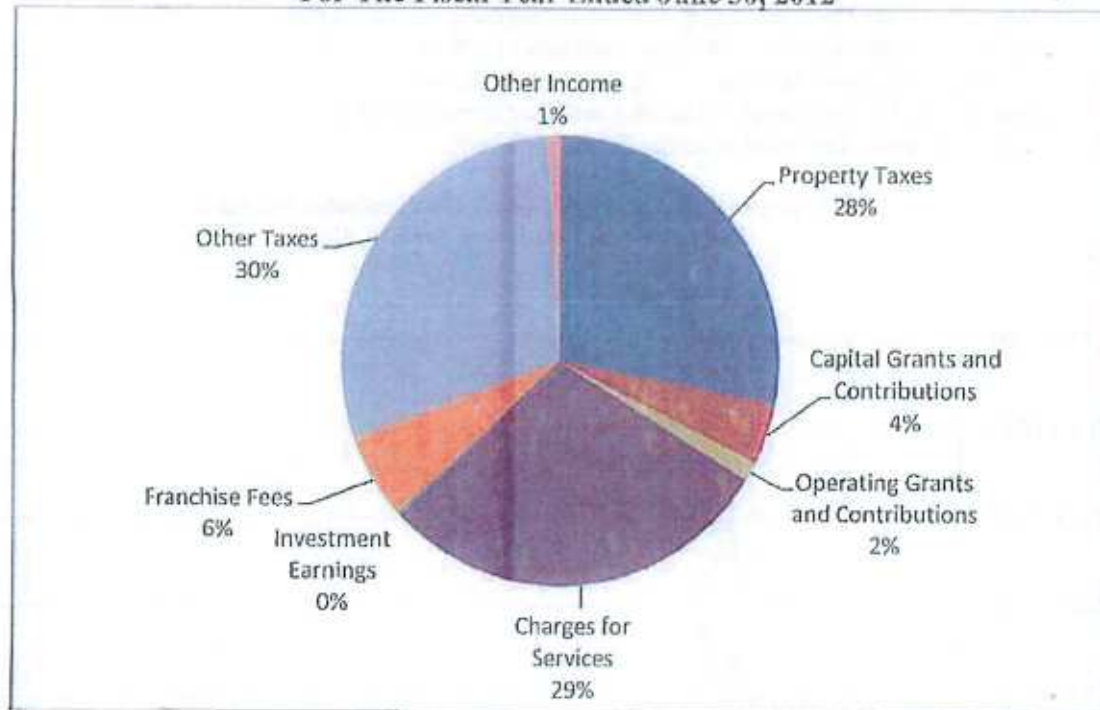
Governmental activities. Governmental activities increased the City's net assets \$924,760 accounting for 73.3% of the increase in net assets for the year. Key elements of this increase are as follows:

- Expenditures related to capital outlay decreased by approximately \$360,000.
- Property and other taxes increased by approximately \$1,100,000
- Grants and contributions decreased by approximately \$600,000
- Expenditures related to salaries and benefits decreased across the board
- Charges for services continued to decline as with prior year.

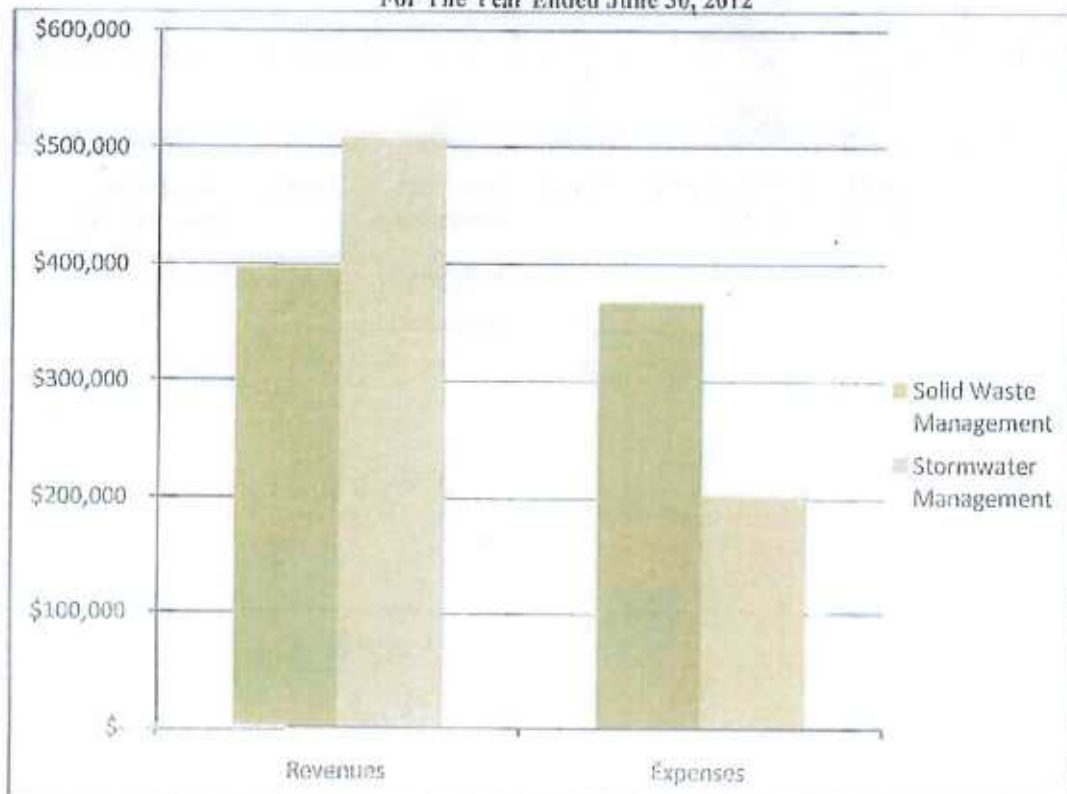
**Expenses and Program Revenues-Governmental Activities
For The Fiscal Year Ended June 30, 2012**



**Revenue by Source-Governmental Activities
For The Fiscal Year Ended June 30, 2012**



**Expenses and Program Revenues-Business-Type Activities
For The Year Ended June 30, 2012**



Financial Analysis of the Government's Funds

As noted earlier, the City of Doraville used fund accounting to ensure and demonstrate compliance with finance related legal requirements.

Governmental Funds. The purpose of the City's governmental fund financial statements is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the city's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At June 30, 2012 the city's governmental funds reported combined ending fund balances of \$2,447,807. Of this amount, \$1,714,610 (70.0 percent) is unassigned fund balance, which is available for spending at the government's discretion. The remainder of fund balance is restricted to indicate that it is not available for new spending because \$362,944 is restricted for Police Activities, \$31,591 is restricted for Tree Bank Activities, \$223,913 is restricted for Capital Projects and \$114,749 are non-spendable resources related to prepaid expenses.

The general fund is the City's chief operating fund. At the end of the current fiscal year, unassigned fund balance of the general fund was \$1,734,251 while the total fund balance totaled \$1,849,000. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 21 percent of the total general fund expenditures, while total fund balance represents 22.9 percent of that same amount.

During the current fiscal year the funds balance of the City's general fund increased by \$672,136. Contributing to the increase in the General Fund is the reduction in force and hiring freeze implemented early in the fiscal year.

The Confiscated Assets Fund was created by the City to account for assets confiscated during investigations into illegal drug activities. The City received \$243,760 of allocations of confiscated assets from federal and state agencies during 2012. The City expended \$200,875 of these funds for police activities.

Proprietary funds. The City's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Unrestricted net assets of the Solid Waste Fund at the end of the year were \$37,593. Operating revenues amounted to \$397,028 while operating expenses amounted to \$367,033, resulting in operating income of \$29,995. The City of Doraville offers free sanitation pick up to its citizens that are 65 and older. The City also offers free bulk refuse removal to all of its citizens.

Unrestricted net assets of the Storm Water Management Fund amounted to \$1,296,293 as of June 30, 2012. Operating revenues amounted to \$507,335 while operating expenses amounted to \$200,623 resulting in operating income of \$306,712. The City of Doraville has an Intergovernmental Agreement with DeKalb County to perform maintenance and replacement of the Storm Water infrastructure.

General Fund Budgetary Highlights

The general fund's final budgeted expenditures were \$8,607,201. Actual expenditures totaled \$8,087,988 thus producing a positive variance of \$519,213 mainly due to the reduction in force and hiring freeze implemented early in the fiscal year.

Capital Asset and Debt Administration

Capital assets. The City's investment in capital assets for its governmental and business-type activities at June 30, 2012 amounts to \$10,813,118 (net of accumulated depreciation). This investment in capital assets includes land, buildings, improvements, automobiles, equipment, and parks. Purchases of capital assets during the year included:

- \$345,000 in land improvements.
- \$117,000 in vehicles and other equipment
- \$81,000 in building improvements.

A more detail analysis of capital asset transactions for the year can be found on page 25.

Long-term debt. At the end of the current fiscal year, the city's long term debt amounted to \$241,245. Long-term debt consisted of accrued vacation and sick leave pay and accrued net pension obligations. An analysis of the City's long-term debt transactions for the year can be found on page 27.

Economic Factors and Next Year's Budgets and Rates

The City's elected officials and management considered many factors when adopting the budget for the year ending June 30, 2013. Budget calculations were based on, but not limited to the following factors:

- The revenue projected could be lower than anticipated. Both the City and County experienced a significant drop in the value of the digest in 2012.
- The operating millage rate cap of 10.0 mills is statutorily set and cannot be changed without a referendum. The millage rate adopted was maintained at 9.0 mills to allow for the possibility of another significant drop in the digest in 2013.
- Departmental expenditures were budgeted to account for the decrease in revenue due to the drop in property value and the drop in the housing market. The City will only fill necessary positions.
- Increase in employees benefits. There is always a concern with possible increases in health care insurance costs as well as workers' compensation costs.
- Our biggest challenge is to provide good customer service to citizens by not reducing services or current staff in this economic climate.

Economic activity in Doraville during the year reflects national and regional trends. As with the rest of the nation, the City's building permits decreased during 2012 which reflects the residential real estate market downturn.

The General Motors plant located within the city limits of Doraville was closed during 2008. The immediate and long term effects of this planned plant closing have not been determined but the decrease in revenues directly relating to the closing is estimated to be \$1,000,000.

Requests for Information

This financial report is designed to provide a general overview of the City of Doraville's finances, comply with finance-related laws and regulations, and demonstrate the City's commitment to public accountability. Questions concerning this report or requests for additional information can be obtained by contacting the City at (770) 451-8745 or at the following address:

City Clerk
City of Doraville
3725 Park Avenue
Doraville, GA 30140

CITY OF DORAVILLE, GEORGIA
STATEMENT OF NET ASSETS
JUNE 30, 2012

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
Assets			
Cash and Cash Equivalents	\$ 1,256,780	\$ 460,420	\$ 1,717,200
Investments	1,800,630	750,000	2,550,630
Receivables (net of allowance for uncollectibles)			
Taxes	429,786	-	429,786
Intergovernmental	113,857	-	113,857
Accounts	18,006	219,239	237,245
Interest	8,868	-	8,868
Other	10,179	-	10,179
Interfund Balances	91,625	(91,625)	-
Prepaid Items	118,277	-	118,277
Restricted Assets -			
Cash	689,537	-	689,537
Non-Depreciable Capital Assets	313,057	-	313,057
Depreciable Capital Assets, Net	<u>9,387,126</u>	<u>1,112,935</u>	<u>10,500,061</u>
Total Assets	<u>14,237,728</u>	<u>2,450,969</u>	<u>16,688,697</u>
Liabilities			
Accounts Payable			
Operating	535,189	424	535,613
Accrued Liabilities -			
Salaries	189,375	1,722	193,097
Police Bonds and Court Fees	-	-	-
Other	364,762	-	364,762
Due to Municipal Court Agency Fund	525,483	-	525,483
Unearned Income	66,679	-	66,679
Long-Term Liabilities -			
Due Within One Year	20,000	-	20,000
Due In More Than One Year	<u>221,245</u>	<u>-</u>	<u>221,245</u>
Total Liabilities	<u>1,922,733</u>	<u>4,146</u>	<u>1,926,879</u>
Net Assets			
Invested in Capital Assets	9,700,183	1,112,935	10,813,118
Restricted for -			
Tree Bank Activities	31,591	-	31,591
Capital Projects	223,913	-	223,913
Police Activities	362,944	-	362,944
Unrestricted	<u>1,996,364</u>	<u>1,333,888</u>	<u>3,330,252</u>
Total Net Assets	<u>\$ 12,314,995</u>	<u>\$ 2,446,823</u>	<u>\$ 14,761,818</u>

See accompanying notes to the basic financial statements.

**CITY OF DORAVILLE, GEORGIA
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2012**

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>		
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>
Governmental Activities:				
General Government	\$ 1,346,793	\$ 61,111	\$ -	\$ -
Public Safety and Courts	6,215,500	2,768,053	127,080	94,701
Public Works	983,134	342	-	329,731
Parks and Recreation	488,591	81,670	16,000	16,294
Library	320,496	-	-	-
Community Development	273,137	190,473	5,000	-
Total Governmental Activities	<u>9,627,651</u>	<u>3,101,649</u>	<u>148,080</u>	<u>440,726</u>
Business-Type Activities				
Solid Waste Management	367,033	397,028	-	-
Storm Water Management	200,623	507,335	-	-
Total Business-Type Activities	<u>567,656</u>	<u>904,363</u>	<u>-</u>	<u>-</u>
Total	<u>\$ 10,195,307</u>	<u>\$ 4,006,012</u>	<u>\$ 148,080</u>	<u>\$ 440,726</u>

General Revenues:

Taxes:

Property

Franchise

Occupational

Insurance premium

Alcohol beverage

Host

Hotel/Motel

Investment earnings

Other

Transfers

Total General Revenues, Special Items
and Transfers

Change in Net Assets

Net Assets - Beginning of Year

Net Assets - End of Year

See accompanying notes to the basic financial statements.

**Net (Expense) Revenue and
Changes in Net Assets**

Governmental Activities	Business- Type Activities	Total
\$ (1,285,682)	\$ -	\$ (1,285,682)
(3,225,666)	-	(3,225,666)
(653,061)	-	(653,061)
(374,627)	-	(374,627)
(320,496)	-	(320,496)
(77,664)	-	(77,664)
<u>(5,937,196)</u>	<u>-</u>	<u>(5,937,196)</u>
-	29,995	29,995
-	<u>306,712</u>	<u>306,712</u>
-	<u>336,707</u>	<u>336,707</u>
<u>(5,937,196)</u>	<u>336,707</u>	<u>(5,600,489)</u>
2,962,729	-	2,962,729
635,175	-	635,175
2,384,015	-	2,384,015
390,712	-	390,712
91,300	-	91,300
227,758	-	227,758
33,235	-	33,235
24,767	637	25,404
112,265	-	112,265
<u>-</u>	<u>-</u>	<u>-</u>
<u>6,861,956</u>	<u>637</u>	<u>6,862,593</u>
924,760	337,344	1,262,104
<u>11,190,233</u>	<u>2,109,479</u>	<u>13,499,714</u>
<u>\$ 12,114,995</u>	<u>\$ 2,446,823</u>	<u>\$ 14,761,818</u>

**CITY OF DORAVILLE, GEORGIA
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2012**

	GENERAL	CONFISCATED ASSETS FUND	NON-MAJOR FUNDS	TOTAL GOVERNMENTAL FUNDS
Assets				
Cash and Cash Equivalents	\$ 1,256,780	\$ -	\$ -	\$ 1,256,780
Investments	1,800,630	-	-	1,800,630
Receivables (net of allowance for uncollectibles)				
Taxes	425,231	-	4,555	429,786
Interest	8,868	-	-	8,868
Accounts	-	-	18,006	18,006
Intergovernmental	17,382	-	96,475	113,857
Other	10,179	-	-	10,179
Due from Other Funds	243,070	-	-	243,070
Restricted Assets - Cash	-	429,623	259,914	689,537
Prepaid Items	114,749	-	3,528	118,277
Total Assets	\$ 3,876,889	\$ 429,623	\$ 382,478	\$ 4,688,990
Liabilities				
Accounts Payable -				
Operating	\$ 529,972	\$ -	\$ 5,217	\$ 535,189
Accrued Liabilities -				
Salaries	151,595	-	37,780	189,375
Police bonds and court fees	-	-	-	-
Other	364,762	-	-	364,762
Deferred Revenues	408,230	66,679	-	474,929
Due to Other Funds	573,310	-	103,618	676,928
Total Liabilities	2,027,889	66,679	146,615	2,241,183
Fund Balances				
Nonspendable	114,749	-	-	114,749
Restricted	-	362,944	255,504	618,448
Unassigned	1,714,251	-	(12,641)	1,714,610
Total Fund Balances	1,849,000	362,944	233,863	2,447,807
Total Liabilities and Fund Balances	\$ 3,876,889	\$ 429,623	\$ 382,478	\$ 4,688,990

See accompanying notes to the basic financial statements.

**CITY OF DORAVILLE, GEORGIA
RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET ASSETS
JUNE 30, 2012**

Amounts reported for governmental activities in the statement of net assets are different because:

Total fund balances -- total governmental funds	\$ 2,447,807
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	9,700,183
Other long-term assets are not available to pay for current-period expenditures and, therefore, are deferred in the funds:	
Deferred revenues	408,250
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds:	
Accrued net pension obligation	(158,131)
Long-term portion of compensated absences	(83,114)
Net assets of governmental activities	<u>\$ 12,314,995</u>

The accompanying notes are an integral part of these financial statements.

CITY OF DORAVILLE, GEORGIA
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2012

	GENERAL	CONFISCATED ASSETS FUND	NON-MAJOR FUNDS	TOTAL GOVERNMENTAL FUNDS
REVENUES				
Taxes	\$ 6,107,096	\$ -	\$ 260,993	\$ 6,368,089
Licenses and permits	274,933	-	-	274,933
Intergovernmental	177,196	-	416,025	593,221
Charges for services	202,323	-	130,950	333,273
Fines and forfeitures	2,210,209	243,760	-	2,453,969
Investment income	23,086	1,035	648	24,769
Rental income	33,355	-	-	33,355
Miscellaneous	126,655	28,698	-	155,353
Total Revenues	<u>9,154,853</u>	<u>273,493</u>	<u>808,616</u>	<u>10,236,962</u>
EXPENDITURES				
Current:				
General Government	1,285,779	-	-	1,285,779
Municipal Court	432,696	-	-	432,696
Public Safety	4,416,733	151,944	574,119	5,142,796
Public Works	921,939	-	-	921,939
Parks and Recreation	441,937	-	-	441,937
Library	314,457	-	-	314,457
Community Development	247,993	-	20,745	268,738
Capital:	-	-	-	-
General Government	-	-	-	-
Municipal Court	-	-	-	-
Public Safety	11,004	48,931	65,000	124,935
Public Works	-	-	330,587	330,587
Parks and Recreation	15,450	-	20,139	35,589
Community Development	-	-	-	-
Total Expenditures	<u>8,087,988</u>	<u>200,875</u>	<u>1,010,590</u>	<u>9,299,453</u>
Excess (Deficiency) of Revenues Over Expenditures	1,066,865	72,618	(201,974)	937,509
Other Financing Sources (Uses):				
Transfers	(394,729)	-	394,729	-
Net Change in Fund Balance	672,136	72,618	192,755	937,509
Fund Balance - Beginning of the Year	<u>1,176,864</u>	<u>290,326</u>	<u>43,108</u>	<u>1,510,298</u>
Fund Balance - End of Year	<u>\$ 1,849,000</u>	<u>\$ 362,944</u>	<u>\$ 235,863</u>	<u>\$ 2,447,807</u>

See accompanying notes to the basic financial statements.

**CITY OF DORAVILLE, GEORGIA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL ACTIVITIES
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2012**

Net change in fund balances -- total governmental funds	\$ 937,509
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:	
Capital outlay	558,286
Depreciation	(852,267)
The net effect of various miscellaneous transactions involving capital assets (i.e. sales, trade-ins, and donations) is to increase assets.	(67,820)
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds:	
Change in long-term portion of accrued compensated absences	170,763
Change in net pension obligation	(158,131)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. This is the difference between the beginning and ending deferred revenue balances.	
Change in deferred revenues	<u>336,420</u>
Change in net assets of governmental activities	<u>\$ 924,760</u>

The accompanying notes are an integral part of these financial statements.

CITY OF DORAVILLE, GEORGIA
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2012

	Original Budget	Final Budget	Actual	Variance
REVENUES				
Taxes	\$ 5,865,492	\$ 6,275,084	\$ 6,107,096	\$ (167,988)
Licenses and permits	376,240	278,651	274,933	(3,718)
Intergovernmental	-	167,309	177,196	9,887
Charges for services	129,360	197,045	202,323	5,278
Fines and forfeitures	3,100,000	2,143,000	2,210,209	67,209
Investment income	-	13,657	23,086	9,429
Rental income	27,000	31,275	33,355	2,080
Miscellaneous	300,000	64,192	126,655	62,463
Total Revenues	<u>9,798,092</u>	<u>9,170,213</u>	<u>9,154,853</u>	<u>(15,360)</u>
EXPENDITURES				
Current:				
General Government	1,260,617	1,275,367	1,285,779	(10,412)
Municipal Court	1,210,325	559,517	432,696	126,821
Public Safety	4,602,472	4,698,517	4,416,733	281,784
Public Works	948,674	964,000	921,939	42,061
Parks and Recreation	552,089	471,550	441,937	29,613
Library	378,777	342,000	314,457	27,543
Community Development	292,216	255,000	247,993	7,007
Capital:	-	-	-	-
General Government	-	-	-	-
Municipal Court	-	-	-	-
Public Safety	25,800	25,800	11,004	14,796
Public Works	11,500	-	-	-
Parks and Recreation	-	15,450	15,450	-
Library	-	-	-	-
Community Development	-	-	-	-
Total Expenditures	<u>9,282,170</u>	<u>8,607,201</u>	<u>8,087,988</u>	<u>519,213</u>
Excess (Deficiency) of Revenues Over Expenditures	515,922	563,012	1,066,865	503,853
Other Financing Sources (Uses) Transfers	<u>30,000</u>	<u>17,564</u>	<u>(394,729)</u>	<u>(412,293)</u>
Net Change in Fund Balances	545,922	580,576	672,136	91,560
Fund Balance:				
Beginning of Year	<u>1,176,864</u>	<u>1,176,864</u>	<u>1,176,864</u>	<u>-</u>
End of Year	<u>\$ 1,722,786</u>	<u>\$ 1,757,440</u>	<u>\$ 1,849,000</u>	<u>\$ 91,560</u>

See accompanying notes to the basic financial statements.

**CITY OF DORAVILLE, GEORGIA
CONFISCATED ASSETS FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2012**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
REVENUES				
Fines and forfeitures	\$ -	\$ 232,865	\$ 243,760	\$ 10,895
Investment income	-	738	1,035	297
Miscellaneous	-	28,170	28,698	528
Total Revenues	-	261,773	273,493	11,720
EXPENDITURES				
General law enforcement	270,240	548,814	200,875	147,939
Total Expenditures	270,240	548,814	200,875	147,939
Excess (Deficiency) of Revenues Over Expenditures	(270,240)	(287,041)	72,618	359,659
Other Financing Sources (Uses):				
Sale of capital assets	-	-	-	-
Transfers	-	-	-	-
Net Change in Fund Balances	(270,240)	(287,041)	72,618	359,659
Fund Balance:				
Beginning of year	290,326	290,326	290,326	-
End of year	\$ 20,086	\$ 3,285	\$ 362,944	\$ 359,659

See accompanying notes to the basic financial statements.

CITY OF DORAVILLE, GEORGIA
STATEMENT OF NET ASSETS
PROPRIETARY FUNDS
JUNE 30, 2012

	SOLID WASTE MANAGEMENT FUND	STORM WATER MANAGEMENT FUND	TOTAL
ASSETS:			
CURRENT ASSETS			
Cash	\$ -	\$ 460,420	\$ 460,420
Investments	-	750,000	750,000
Accounts receivable, net of reserve for doubtful accounts	177,045	42,194	219,239
Due from other funds	-	47,827	47,827
Total Current Assets	<u>177,045</u>	<u>1,300,441</u>	<u>1,477,486</u>
NONCURRENT ASSETS			
Capital Assets -			
Vehicles	-	155,012	155,012
Infrastructure	-	1,132,358	1,132,358
Less: accumulated depreciation	-	(174,435)	(174,435)
Total Capital Assets, net of depreciation	<u>-</u>	<u>1,112,935</u>	<u>1,112,935</u>
Total Noncurrent Assets	<u>-</u>	<u>1,112,935</u>	<u>1,112,935</u>
Total Assets	<u>177,045</u>	<u>2,413,376</u>	<u>2,590,421</u>
LIABILITIES:			
CURRENT LIABILITIES			
Accounts payable	-	424	424
Accrued liabilities	-	3,722	3,722
Due to other funds	139,452	-	139,452
Total Current Liabilities	<u>139,452</u>	<u>4,146</u>	<u>143,598</u>
NONCURRENT LIABILITIES	<u>-</u>	<u>-</u>	<u>-</u>
Total Liabilities	<u>139,452</u>	<u>4,146</u>	<u>143,598</u>
NET ASSETS:			
Invested in capital assets	-	1,112,935	1,112,935
Unrestricted	37,593	1,206,295	1,243,888
Total Net Assets	<u>\$ 37,593</u>	<u>\$ 2,409,230</u>	<u>\$ 2,446,823</u>

See accompanying notes to the basic financial statements

CITY OF DORAVILLE, GEORGIA
STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN FUND NET ASSETS
PROPRIETARY FUNDS
JUNE 30, 2012

	<u>SOLID WASTE MANAGEMENT FUND</u>	<u>STORM WATER MANAGEMENT FUND</u>	<u>TOTAL</u>
OPERATING REVENUES:			
Charges for services	\$ 368,624	\$ 507,335	\$ 875,959
Penalties and fines	7,772	-	7,772
Miscellaneous	20,632	-	20,632
Total Operating Revenues	<u>397,028</u>	<u>507,335</u>	<u>904,363</u>
OPERATING EXPENSES:			
Current -			
Salaries and benefits	-	70,914	70,914
Contracted services	367,033	90,484	457,517
Supplies	-	3,910	3,910
Bad debt expense	-	-	-
Depreciation	-	35,315	35,315
Total Operating Expenses	<u>367,033</u>	<u>200,623</u>	<u>567,656</u>
Operating Income (Loss)	29,995	306,712	336,707
NON-OPERATING INCOME (EXPENSES):			
Interest income	-	637	637
Net Income (Loss) before Transfers	29,995	307,349	337,344
Transfers - in	-	-	-
NET INCOME	29,995	307,349	337,344
NET ASSETS - BEGINNING	<u>7,503</u>	<u>2,101,881</u>	<u>2,109,384</u>
NET ASSETS - ENDING	<u>\$ 37,541</u>	<u>\$ 2,409,210</u>	<u>\$ 2,446,751</u>

See accompanying notes to the basic financial statements.

**CITY OF DORAVILLE, GEORGIA
COMBINED STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
JUNE 30, 2012**

	<u>SOLID WASTE MANAGEMENT FUND</u>	<u>STORM WATER MANAGEMENT FUND</u>	<u>TOTAL</u>
Cash flows from operating activities:			
Cash received from customers and users	\$ 227,581	\$ 500,063	\$ 727,646
Cash paid to suppliers	(367,033)	(168,135)	(535,168)
Cash paid to employees	-	(51,219)	(51,219)
Net Cash Provided by Operating Activities	<u>(139,452)</u>	<u>280,714</u>	<u>141,259</u>
Cash flows from investing activities:			
Purchase of investments	-	(750,000)	(750,000)
Interest income	-	637	637
Net Cash Provided by (Used in) Non-capital Financing Activities	<u>-</u>	<u>(749,363)</u>	<u>(749,363)</u>
Cash flows from non-capital financing activities:			
Change in due to/from other funds Transfers	139,452	919,901	1,059,353
Net Cash Provided by (Used in) Non-capital Financing Activities	<u>139,452</u>	<u>919,901</u>	<u>1,059,353</u>
Cash flows from capital financing activities:			
Purchase/construction of capital assets	-	(218,762)	(218,762)
Net increase in cash and cash equivalents	-	232,487	232,487
Cash and cash equivalents - Beginning of Year	<u>-</u>	<u>227,931</u>	<u>227,931</u>
Cash and cash equivalents - End of Year	<u>\$ -</u>	<u>\$ 460,420</u>	<u>\$ 460,420</u>

See accompanying notes to the basic financial statements.

CITY OF DORAVILLE, GEORGIA
 COMBINED STATEMENT OF CASH FLOWS
 PROPRIETARY FUNDS - CONTINUED

Reconciliation of Net Income to Net Cash Provided
By Operating Activities

	<u>SOLID WASTE MANAGEMENT FUND</u>	<u>STORM WATER MANAGEMENT FUND</u>	<u>TOTAL</u>
Operating income (loss)	\$ <u>29,995</u>	\$ <u>306,712</u>	\$ <u>336,707</u>
Adjustments to reconcile net income to net cash provided by operating activities:			
Depreciation expense	-	35,315	35,315
(Increase) decrease in receivables	(169,447)	(7,270)	(176,717)
Increase (decrease) in accounts payable	-	(52,836)	(52,836)
Increase (decrease) in accrued liabilities	-	(1,210)	(1,210)
Total Adjustments	<u>(169,447)</u>	<u>(26,001)</u>	<u>(195,448)</u>
Net Cash Provided by Operating Activities	\$ <u>(139,452)</u>	\$ <u>280,711</u>	\$ <u>141,259</u>

See accompanying notes to the basic financial statements.

CITY OF DORAVILLE, GEORGIA
STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES - AGENCY FUND
MUNICIPAL COURT FUND
JUNE 30, 2012

<u>Assets</u>	
Cash	\$ 19,678
Due from other funds	<u>525,481</u>
Total Assets	<u>\$ 545,161</u>
<u>Liabilities and Fund Equity</u>	
Liabilities:	
Police bonds and court fees	\$ 539,086
Due to other funds	<u>6,075</u>
Total Liabilities	<u>\$ 545,161</u>

See accompanying notes to the basic financial statements.

**CITY OF DORAVILLE, GEORGIA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

A. Basis of Presentation

The City's financial statements are prepared in accordance with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies established in GAAP and used by the City are discussed below.

B. The Reporting Entity

The City of Doraville, Georgia (the "City") was incorporated in 1871 under the provisions of the State of Georgia. The City operates under a mayor / council form of government and provides the following services: police, highways and streets, sanitation, parks and recreation, planning and zoning, and general and administrative services. The City's comprehensive annual financial report includes the accounts of all City operations. Water, sewer and fire protection services are provided by DeKalb County.

Governmental Accounting Standards Board Statement No. 14 defines the reporting entity for determining which potential component units should be included in a primary government's financial statements. Inclusion is based on financial accountability or the fact that exclusion would make the financial statements misleading or incomplete. The criteria for determining financial accountability includes appointing a voting majority of an organization's governing body and (1) the ability of the City to impose its will on that organization or (2) the potential for the organization to provide specific financial benefits or to impose specific financial burdens on the City. The City has no component units.

(See Independent Auditor's Report)

CITY OF DORAVILLE, GEORGIA
NOTES TO FINANCIAL STATEMENTS – (Continued)

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (Continued):

C. Basic Financial Statements - Government-Wide Statements

The City's basic financial statements include both government-wide (reporting the City as a whole) and fund financial statements (reporting the City's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business type.

The government-wide Statement of Net Assets presents the financial condition of all non-fiduciary activities of the City at year end. The statement is presented on a consolidated basis and is reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The City's net assets are reported in three parts-- Invested in capital assets, net of related debt; restricted net assets; and unrestricted net assets. The City first utilizes restricted resources to finance qualifying activities.

The government-wide Statement of Activities presents a comparison between direct expenses and program revenues for each program or function of the City's non-fiduciary activities. Direct expenses are those that are specifically associated with a service, program, or department and therefore clearly identifiable to a particular function. The City does not allocate indirect cost. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program, and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the City, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental program or business activity self-financing or draws from the general revenues of the City.

The net costs (by function) are normally covered by general revenue (property, excise, occupational and franchise taxes, intergovernmental revenues, interest income, etc.). The City does not allocate indirect costs.

This government-wide focus is more on the sustainability of the City as an entity and the change in the City's net assets resulting from the current year's activities.

D. Basic Financial Statements - Fund Financial Statements

The financial transactions of the City are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. Fund financial statements are designed to present financial information of the City at this more detailed level. The focus of governmental and enterprise fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The City has two major governmental funds. The City also has two enterprise funds and considers both of them to be major funds. Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. All major funds are reported in separate columns in the fund financial statements.

(See Independent Auditor's Report)

CITY OF DORAVILLE, GEORGIA
NOTES TO FINANCIAL STATEMENTS – (Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (Continued):

D. Basic Financial Statements – Fund Financial Statements – (Continued)

Governmental Fund Types – Governmental funds are those through which most governmental functions of the City are financed. Governmental fund reporting focuses on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the City's major governmental funds:

General Fund – The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Confiscated Assets Fund – This special revenue fund was created to account for assets confiscated during investigations into illegal drug activities. The fund is authorized to report assets deemed forfeited by the appropriate court judge.

Proprietary Fund Type – Proprietary fund reporting focuses on the determination of operating income, changes in net assets, financial position, and cash flows. The City's proprietary fund is classified as an enterprise fund. Enterprise funds may be used to account for any activity for which a fee is charged to external users for goods or services.

Solid Waste Management Enterprise Fund – The Solid Waste Management Enterprise Fund is used to account for the revenues generated from the charges for sanitation and recycling services provided to the residential and commercial users of the City.

Stormwater Management Enterprise Fund – The Stormwater Management Enterprise Fund was created during the fiscal year ended June 30, 2006 to account for revenues generated from the charges for stormwater services provided to the citizens of Doraville.

Additionally, the City reports the following fund type –

The Municipal Court Agency Fund – This fund is used to account for the collections and distribution of monies by the City's municipal court on behalf of other individuals or entities.

E. Measurement Focus

Government-wide Financial Statements – The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the City are included on the statement of net assets.

Fund Financial Statements – All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of government-wide financial statements are prepared. Therefore, governmental fund financial statements include reconciliation with brief explanations to better identify the relationship between the government-wide and the statements for governmental funds.

(See Independent Auditor's Report)

CITY OF DORAVILLE, GEORGIA
NOTES TO FINANCIAL STATEMENTS – (Continued)

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (Continued):

E. Measurement Focus – (Continued)

Like the government-wide statements, all proprietary and fiduciary funds are accounted for on a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of these funds are included on the statement of fund net assets. The statement of changes in revenues, expenses, and changes in fund net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. The statement of cash flows provides information about how the City finances and meets the cash flow needs of its proprietary activities.

On the proprietary funds financial statements, operating revenues are those that flow directly from the operations of the activity, i.e. charges to customers or users who purchase or use the goods or services of that activity. Operating expenses are those that are incurred to provide the goods or services. Non-operating revenues and expenses are items such as investment income and interest expense that are not a result of the direct operations of the activity.

F. Basis of Accounting

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

1. Accrual

Government-wide financial statements are presented on the accrual basis of accounting; proprietary and fiduciary funds also use the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

2. Modified Accrual

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

Those revenues susceptible to accrual are taxes, state and federal grants, interest revenue and charges for services. Major revenues that are determined not to be susceptible to accrual because they are either not available soon enough to pay liabilities of the current period or are not objectively measurable include licenses, fines, penalties and miscellaneous revenues which are recorded as revenues when received in cash. Those revenues that are measurable but are not collected within 60 days after year end are recorded as deferred revenues.

G. Cash and Cash Equivalents

The City has defined cash and cash equivalents to include cash on hand, demand deposits, and cash with fiscal agents. Investments with an original maturity of three months or less at the time of purchase are presented on the financial statements as cash equivalents.

(See Note and/or Auditor's Report)

CITY OF DORAVILLE, GEORGIA
NOTES TO FINANCIAL STATEMENTS – (Continued)

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (Continued):

H. Investments

The City's investments consist of certificates of deposit with a maturity date greater than three months from the date of purchase. For reporting purposes, all investments are recorded at fair value with accrued interest, if any, recorded under a separate category.

In applying GASB Statement No. 31, the City utilized the following methods and assumptions as of June 30, 2012:

1. Fair value is based on quoted market prices as of the valuation date;
2. The investment portfolio did not hold investments in any of the following: a) items required to be reported at amortized costs; b) items subject to involuntary participation in an external pool; c) items associated with a fund other than the fund to which the income is assigned.

I. Inventory

Inventory is valued at the lower of cost (first-in, first-out) or market. Inventory, if any, in the General Fund consists of expendable supplies held for consumption. The cost is recorded as expenditure at the time individual inventory items are used, rather than in the period purchased. Reported inventories are equally offset by a fund balance reserve, which indicates that they do not constitute "available spendable resources" even though they are a component of net current assets.

J. Prepaid Expenses

Payments made to vendors for services that will benefit periods beyond June 30, 2012 are recorded as prepaid items and are expensed during the period benefited.

K. Capital Assets

General capital assets are capital assets which are associated with and generally arise from governmental activities. They generally result from expenditures in governmental funds. General capital assets are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the fund financial statements. Capital assets utilized by the proprietary funds are reported both in the business-type activities column of the government-wide statement of net assets and in the respective funds.

Capital assets purchased or acquired with an original cost of \$3,500 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed. No interest was capitalized during fiscal year ended June 30, 2012. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

(See Independent Auditor's Report)

CITY OF DORAVILLE, GEORGIA
NOTES TO FINANCIAL STATEMENTS – (Continued)

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (Continued):

K. Capital Assets – (Continued)

Land improvements	20 years
Buildings and improvements	30-40 years
Furniture and office equipment	5-15 years
Vehicles	7-10 years
Infrastructure	40-50 years
Other equipment	10-20 years
Park and recreation facilities	20 years

The City only reports infrastructure assets purchased subsequent to June 30, 2003.

L. Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements. All payables, accrued liabilities, and long-term obligations payable from proprietary funds are reported on the proprietary fund financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, claims and judgments and compensated absences that will be paid from governmental funds are reported as liability in the fund financial statements only to the extent that they are due for payment during the current year. Long-term loans are recognized as a liability on the governmental fund financial statements when due.

M. Revenues

Substantially all governmental fund revenues are accrued. Property taxes are billed and collected within the same period in which the taxes are levied. In applying GASBS No. 33 to grant revenues, the provider recognizes liabilities and expenses and the recipient recognizes receivables and revenue when the applicable eligibility requirements, including time requirements, are met. Resources transmitted before the eligibility requirements are met are reported as advances by the provider and deferred revenue by the recipient.

N. Expenditures

Expenditures are recognized when the related fund liability is incurred. Inventory costs are reported in the period when inventory items are used, rather than in the period purchased.

O. Compensated Absences

The City accrues accumulated unpaid vacation and sick leave (personal leave) and associated employee-related costs when earned (or estimated to be earned) by the employee. The noncurrent portion (the amount estimated to be used in subsequent fiscal years) for governmental funds is maintained separately and represents a reconciling item between the fund and government-wide presentations.

(See Independent Auditor's Report)

CITY OF DORAVILLE, GEORGIA
NOTES TO FINANCIAL STATEMENTS – (Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (Continued):

P. Interfund Activity

Interfund activity is reported as loans, services provided, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental funds are netted as part of the reconciliation to the government-wide financial statements.

Q. Encumbrances

Encumbrances accounting, under which purchase orders, contracts, and other commitments for the expenditures of monies are recorded in order to reserve that portion of the applicable appropriation, is not employed by the City.

R. Contributions of Capital

Contributions of capital in the proprietary fund financial statements arise from outside contributions of capital assets, or from grants or outside contributions of resources restricted to capital acquisition and construction.

S. Estimates

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

T. Budgets and Budgetary Accounting

Prior to July 1, the Mayor and Department Heads submit to the City Council a proposed operating budget for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them. Public hearings are conducted to obtain taxpayer comments. During June, the mayor and council legally enact the budget through passage of an ordinance. Budgets for all funds are adopted on a basis consistent with accounting principles generally accepted in the United States of America (GAAP) except that proprietary funds expense capital outlay instead of depreciation. The legal level of control (the level at which the City Council must approve expenditures in excess of appropriations) for each legally adopted annual operating budget is at the department level. Budget amounts are reported as originally adopted and also as last amended. Unexpended budget appropriations lapse at year-end.

(See Independent Auditor's Report.)

CITY OF DORAVILLE, GEORGIA
NOTES TO FINANCIAL STATEMENTS – (Continued)

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (Continued):

U. Fund Balance – Governmental Funds

As of June 30, 2012, fund balances of the governmental funds are classified as follows:

Nonspendable – amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

Restricted – amounts that can be spent only for specific purposes because of constitutional provisions, charter requirements or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Committed -- amounts that can be used only for specific purposes determined by a formal action of City of Doraville's Council. Doraville's Council is the highest level of decision making authority for the City. Commitments may be established, modified, or rescinded only through ordinances or resolutions approved by City Council.

Assigned – amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. Only the City Council may assign amounts for specific purposes.

Unassigned – all other spendable amounts.

As of June 30, 2012, fund balances are composed of the following:

	General Fund	Confiscated Assets Fund	Nonmajor Governmental Funds	Total
Nonspendable:				
Prepays	\$ 114,749	\$ -	\$ -	\$ 114,749
Restricted:				
Tree Bank Activities	-	-	31,591	31,591
Capital Outlay	-	-	223,913	223,913
Police Activities	-	362,944	-	362,944
Unassigned	<u>1,734,251</u>	<u>-</u>	<u>(19,641)</u>	<u>1,714,610</u>
Total Fund Balances	<u>\$ 1,849,000</u>	<u>\$ 362,944</u>	<u>\$ 235,863</u>	<u>\$ 2,447,807</u>

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the City considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the City considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the City Council has provided otherwise in its commitment or assignment action.

(See Independent Auditor's Report)

CITY OF DORAVILLE, GEORGIA
NOTES TO FINANCIAL STATEMENTS – (Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (Continued):

V. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt, consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction, or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through constitutional provisions or enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

The City's government-wide statement of net assets reports \$618,448 of restricted net assets, of which the total amount is restricted by enabling legislation.

The City applies restricted resources first when an expense is incurred for which both restricted and unrestricted net assets are available.

2. CASH AND INVESTMENTS

Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The City's financial policies require all deposits in excess of Federal Deposit Insurance be collateralized by securities equal to at least 110% of the excess deposits. As of June 30, 2012, \$3,913,487 of the government's bank balance of \$5,077,043 was exposed to custodial credit risk as follows:

Uninsured and uncollateralized	\$ -
Uninsured and collateral held by pledging bank's agent in the City's name	<u>3,913,487</u>
Total	<u>\$ 3,913,487</u>

In accordance with state law, the City of Doraville can invest in: 1. Obligations issued by the U.S. Government, any state, any political subdivision of the State of Georgia, or Local Government Investment Pool established by state law; 2. Prime banks' acceptances; and 3. Repurchase agreements.

Investments as of June 30, 2012 consisted of non-participating certificates of deposit, which are included in the above-mentioned bank balances.

3. PROPERTY TAX

Property tax rates are set by the City Council each year and are limited by statutory or constitutional provision. Property values are assessed as of January 1st each year. Property taxes for fiscal year 2012, based upon the assessed value as of January 1, 2011, were levied in June 2011. Taxes are due in equal installments on July 1 and October 1 of each year. This lien may be issued on March 1 or after the due date, whichever occurs later. The City of Doraville uses the services of the DeKalb County Tax Commissioner to bill and collect its property taxes.

CITY OF DORAVILLE, GEORGIA
NOTES TO FINANCIAL STATEMENTS – (Continued)

4. RECEIVABLES

Governmental Funds

	<u>General</u>	<u>Non-Major</u>	<u>Total</u>
Taxes	\$ 575,231	\$ 4,553	\$ 579,786
Intergovernmental	17,382	96,475	113,857
Accounts	-	18,006	18,006
Interest	8,868	-	8,868
Other	10,179	-	10,179
Gross	611,660	119,036	730,696
Less: Allowance for uncollectibles	(150,000)	-	(150,000)
Net	<u>\$ 461,660</u>	<u>\$ 119,036</u>	<u>\$ 580,696</u>

Proprietary Funds

	<u>Solid Waste Management</u>	<u>Stormwater Management</u>	<u>Total</u>
Accounts	\$ 317,421	\$ 42,194	\$ 359,615
Less: Allowance for uncollectibles	(140,376)	-	(140,376)
Net	<u>\$ 177,045</u>	<u>\$ 42,194</u>	<u>\$ 219,239</u>

5. INTERGOVERNMENTAL REVENUES AND RECEIVABLES

Intergovernmental revenues and receivables for the year ended June 30, 2012 consist of the following:

	<u>Revenue</u>	<u>Receivable</u>
General Fund -		
U. S. Department of Justice	\$ 156,866	\$ 14,582
MARTA - for transportation projects	20,130	-
DeKalb County - CDBG Program	329,731	76,931
GEPA - Department of Energy	81,294	19,541
State of Georgia - Department of Natural Resources	5,000	-
Sandy Springs, Ga.	-	2,803
Total Intergovernmental Revenues	<u>\$ 593,221</u>	<u>\$ 113,857</u>

(See Independent Auditor's Report)

CITY OF DORAVILLE, GEORGIA
NOTES TO FINANCIAL STATEMENTS – (Continued)

6. INTER-FUND TRANSACTIONS

Individual fund interfund receivables and payable balances at June 30, 2012 were as follows:

Payable To	Payable From			Total
	General	Solid Waste Management	Non Major	
General	\$ -	\$ 139,452	\$ 103,618	\$ 243,070
Municipal Court Agency Fund	525,483	-	-	525,483
Stormwater Management	47,827	-	-	47,827
Totals	<u>\$ 573,310</u>	<u>\$ 139,452</u>	<u>\$ 103,618</u>	<u>\$ 816,380</u>

The City's General Fund's operating bank account receives all deposits from the General Fund and most other funds of the City and in addition pays all expenditures for the General Fund and most other funds of the City. Management will at various times clear up the cumulative net amount (receipts over expenditures) by reimbursing the net amount due to or owed from other funds. The above inter-fund balances were the unreimbursed net amounts as of June 30, 2012.

Individual fund interfund transfers for the year ended June 30, 2012 were as follows:

Transfer To	Transfer From		Total
	Non Major	General	
General	\$ 20,662	\$ -	\$ 20,662
Non Major	-	415,391	415,391
Totals	<u>\$ 20,662</u>	<u>\$ 415,391</u>	<u>\$ 436,053</u>

The General Fund transferred \$414,535 to the E-911 Fund and \$856 to the Multiple Grant Fund during the year ended June 30, 2012 to help finance operations. The City reports the income from hotel / motel taxes in the Hotel / Motel Tax Fund along with the required 40% payment to the DeKalb Convention Center. The remaining monies in the Hotel / Motel Tax Fund are transferred to the General Fund to help finance the General Fund budgetary appropriations which amounted to \$20,662 for the year ended June 30, 2012.

7. LITIGATION

As of June 30, 2012, there were no lawsuits or complaints that management believes will have a material effect on the financial condition of the City.

(See Independent Auditor's Report)

8. PROPERTY, PLANT AND EQUIPMENT

Capital asset activity for the year ended June 30, 2012 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental Activities:				
Capital assets, not being depreciated:				
Land	\$ 313,057	\$ -	\$ -	\$ 313,057
Construction in progress	<u>48,914</u>	<u>-</u>	<u>(48,914)</u>	<u>-</u>
Total	<u>361,971</u>	<u>-</u>	<u>(48,914)</u>	<u>313,057</u>
Capital assets being depreciated:				
Land improvements	1,178,060	345,181	-	1,523,241
Buildings and improvements	7,764,657	81,294	-	7,845,951
Parks and recreation facilities	1,637,689	48,914	-	1,686,603
Furniture and office equipment	1,863,144	11,004	-	1,874,148
Vehicles	2,484,957	116,963	(116,200)	2,485,720
Other equipment	<u>2,795,973</u>	<u>3,845</u>	<u>-</u>	<u>2,799,818</u>
Total capital assets being depreciated	<u>17,724,480</u>	<u>607,201</u>	<u>(116,200)</u>	<u>18,215,481</u>
Less accumulated depreciation for:				
Land improvements	149,686	17,751	-	167,437
Buildings and improvements	2,669,693	184,138	-	2,853,831
Parks and recreation facilities	1,123,381	34,023	-	1,157,404
Furniture and office equipment	1,171,107	144,410	-	1,315,517
Vehicles	1,307,285	257,382	(48,380)	1,516,287
Other equipment	<u>1,603,316</u>	<u>214,563</u>	<u>-</u>	<u>1,817,879</u>
Total accumulated depreciation	<u>8,024,468</u>	<u>852,267</u>	<u>(48,380)</u>	<u>8,828,355</u>
Total capital assets being depreciated, net	<u>9,700,012</u>	<u>(245,066)</u>	<u>(67,820)</u>	<u>9,387,126</u>
Governmental capital assets, net	<u>\$ 10,661,983</u>	<u>\$ (245,066)</u>	<u>\$ (116,734)</u>	<u>\$ 9,700,183</u>

Depreciation expense was charged to functions/programs of the primary government as follows:

General Government	\$ 48,377
Public Safety and Courts	691,418
Public Works	59,067
Parks	43,390
Library	7,030
Community Development	<u>935</u>
Total depreciation expense	<u>\$ 852,267</u>

(See Independent Auditor's Report)

CITY OF DORAVILLE, GEORGIA
NOTES TO FINANCIAL STATEMENTS – (Continued)

8. PROPERTY, PLANT AND EQUIPMENT – (Continued)

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Business-Type Activities:				
Stormwater Management Fund -				
Capital assets, not being depreciated:				
Construction in progress	\$ 91,740	\$ 115,813	\$ (207,553)	\$ -
Total	91,740	115,813	(207,553)	-
Capital assets being depreciated:				
Infrastructure	821,857	310,502	-	1,132,359
Vehicles	155,012	-	-	155,012
Total capital assets being depreciated	976,869	310,502	-	1,287,371
Less accumulated depreciation for:				
Infrastructure	57,258	22,015	-	79,273
Vehicles	81,863	13,300	-	95,163
Total capital assets being depreciated	139,121	35,315	-	174,436
Total capital assets being depreciated, net	837,748	275,187	-	1,112,935
Business - Type Activities capital assets, net of depreciation	\$ 929,488	\$ 391,000	\$ (207,553)	\$ 1,112,935

The depreciation expense was charged to the Stormwater Management Fund.

(See Independent Auditor's Report)

CITY OF DORAVILLE, GEORGIA
NOTES TO FINANCIAL STATEMENTS -- (Continued)

9. LONG-TERM DEBT

Changes in General Long-Term Debt

The following is a summary of changes in long-term liabilities reported in the government-wide financial statements for the year ended June 30, 2012:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>	<u>Current Portion</u>
Governmental Activities					
Accrued Compensated Absences	\$ 253,876	\$ 315,921	\$ (486,683)	\$ 83,114	\$ 20,000
Accrued Net Pension Obligation	-	158,131	-	158,131	-
	<u>\$ 253,876</u>	<u>\$ 474,052</u>	<u>\$ (486,683)</u>	<u>\$ 241,245</u>	<u>\$ 20,000</u>

The General Fund is typically used to liquidate long-term debt.

10. DEFERRED REVENUES

Deferred revenues as of June 30, 2012, reported in the Governmental Fund's balance sheet, consisted of the following revenue items that were either received but unearned or had been earned and were measurable but were not received within 60 days after year end and therefore were not considered available:

Property taxes	\$ 73,346
Occupational taxes	325,000
Grants	9,964
Confiscated assets	<u>66,679</u>
Total	<u>\$ 474,929</u>

11. HOTEL / MOTEL TAX

The City is currently collecting a five percent Hotel / Motel Tax and is remitting forty percent of the amount collected to the DeKalb Convention and Visitor's Bureau. Total collections and related disbursements to the DeKalb Convention and Visitors Bureau for the year ended June 30, 2012 were as follows:

	<u>Amount</u>	<u>Percent</u>
Total Collections	\$ 13,712	100.0%
Total Remittances	\$ 13,290	100.0%

The City was in compliance with the state laws regarding Hotel/Motel taxes and the related expenditures as of June 30, 2012.

(See Independent Auditor's Report)

CITY OF DORAVILLE, GEORGIA
NOTES TO FINANCIAL STATEMENTS – (Continued)

12. JOINT VENTURE

Under Georgia law, the city, in conjunction with other cities and counties in the Metro Atlanta area, is a member of the Atlanta Regional Commission (ARC). Membership in this organization is required by the Official Code of Georgia Annotated (OCGA) Section 50-8-34, which provides for the organizational structure of the Commission in Georgia. The ARC Board membership includes the chief elected official of each county, one representative for all the cities in a member county and 15 citizen representatives. OCGA 50-8-39.1 provides that the member governments are liable for any debts or obligations of the ARC. Separate financial statements may be obtained from:

Atlanta Regional Commission
3715 Northside Parkway
Building 200, Suite 300
Atlanta, Georgia 30327

13. RISK MANAGEMENT

The City of Doraville is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City has joined together with other municipalities in the state as part of the Georgia Interlocal Risk Management Agency (GIRMA) for property and liability insurance and the Workers' Compensation Self-Insurance Fund (WCSIF), public entity risk pools currently operating as common risk management and insurance programs for member local governments. The Georgia Municipal Association (GMA) administers both risk pools.

As part of these risks pools, the City is obligated to pay all contributions and assessments as prescribed by the pools, to cooperate with the pools' agents and attorneys, to follow loss reduction procedures established by the funds, and to report as promptly as possible, and in accordance with any coverage descriptions issued, all incidents which could result in the funds being required to pay any claim of loss. The City is also to allow the pools' agent and attorneys to represent the City in investigation, settlement discussions and all levels of litigation arising out of any claim made against the City within the scope of loss protection furnished by the funds. The City pays an annual premium to GIRMA for its general insurance and has coverage of \$1,000,000 for the risks discussed above, except for buildings, which are covered at 100% of the value of the City's holdings. The City's coverage for worker's compensation claims is statutory.

The funds are to defend and protect the members of the funds against liability or loss as prescribed in the member governments' contracts and in accordance with the workers' compensation laws of Georgia. The funds are to pay all cost taxed against members in any legal proceeding defended by the members, all interest accruing after entry of judgment, and all expenses incurred for investigation, negotiation or defense.

The City continues to carry commercial insurance for all other risks of loss, employee health and accident insurance. Settled claims in the past three years have not exceeded the commercial insurance coverage.

(See Independent Auditor's Report)

CITY OF DORAVILLE, GEORGIA
NOTES TO FINANCIAL STATEMENTS – (Continued)

14. DEFINED BENEFIT PENSION PLAN

Plan Description-

The City's defined pension plan, City of Doraville Retirement Plan (DRP), provides retirement, disability and death benefits to plan members and beneficiaries. These retirement provisions were established by an adoption agreement executed by the City Council. DRP is affiliated with the Georgia Municipal Employees Benefit System (GMEBS), an agent multiple-employer pension plan administered by the Georgia Municipal Association. The Georgia Municipal Association issues a publicly available financial report on GMEBS that includes financial statements and required supplementary information. That report may be obtained by writing to Georgia Municipal Association, 201 Pryor Street, Atlanta, Georgia, 30303.

Funding Policy-

DRP members are not required to contribute to the plan. The City is required to contribute at an actuarially determined rate; the current rate is 15.6% of annual covered payroll. The contribution requirements of the City are established and may be amended by the GMEBS Board of Trustees.

Annual Pension Cost-

For fiscal year ending June 30, 2012, the City's annual pension cost of \$549,963 for DRP was 78% of the City's required contribution. The required contribution was determined as part of the January 1, 2011 actuarial valuation using the projected unit credit actuarial cost method. The actuarial assumptions included (a) 7.75% investment rate of return (net of administrative expenses), and (b) projected salary increases for inflation of 3.5% per year plus age and service based merit increases. The actuarial value of DRP assets was determined using techniques that smooth the effects of short-term volatility in the market value of investments over a ten-year period. DRP's unfunded actuarial accrued liability is being amortized over a 30 year period from 1982 and current changes in the unfunded actuarial liability over 15 years for actuarial gains and losses, 20 years for plan provision and 30 years for actuarial assumptions and cost methods as a level dollar amount. Remaining amortization period varies for the bases, with a net effective amortization period of 10 years. The amortization periods, if applicable, are closed for this plan year.

Three-Year Trend Information for DRP

<u>Fiscal Year Ending</u>	<u>Annual Pension Cost (APC)</u>	<u>Percentage of APC Contributed</u>	<u>Net Pension Obligation</u>
6/30/2012	\$ 708,094	78%	\$ 158,131
6/30/2011	\$ 683,851	100%	\$ -
6/30/2010	\$ 560,283	100%	\$ -

(See Independent Auditor's Report)

CITY OF DORAVILLE, GEORGIA
NOTES TO FINANCIAL STATEMENTS – (Continued)

14. DEFINED BENEFIT PENSION PLAN – (Continued)

Funding Progress:

The following table discloses funding progress for the last three years based on actuarial valuations.

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAAL as a Percentage of Covered Payroll ((b-a)/c)
2012	\$ 13,105,502	\$ 15,192,645	\$ 2,087,143	86.3%	\$4,388,116	47.6%
2011	\$ 12,454,280	\$ 14,277,651	\$ 1,823,371	87.2%	\$4,472,123	40.8%
2010	\$ 11,810,894	\$ 13,584,198	\$ 1,773,304	86.9%	\$4,574,234	38.8%

Trend Information:

Annual trend information required by generally accepted accounting principles is presented on page 32 and reveals the progress made in accumulating sufficient assets to pay benefits when due.

15. OTHER POST-EMPLOYMENT BENEFITS

As authorized by City Council, the City provides post-employment benefits to all retirees who have reached age 60 and was employed by the City for 30 years. The City pays 100% of each retiree's insurance premiums. The City finances the plan on a pay-as-you-go basis. The amount paid for these benefits for the year ended June 30, 2012, was approximately \$400. Nine individuals are currently eligible to receive these benefits.

During 2011 GASB Statement No. 45, "Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions" came into effect. This statement required employers to have an actuarial valuation report performed on the OPEB Plan and to report various assets and liabilities, if applicable. Since the Plan's assets and liabilities would be considered by management to be immaterial to the financial statements an actuarial valuation was not performed.

16. OTHER REQUIRED INDIVIDUAL FUND DISCLOSURES

Generally accepted accounting principles require disclosures, as a part of the combined statements to provide an overview, of certain information concerning individual funds including-

- A. Deficit fund balances or net asset balances of individual funds - The City's E-911 Fund had a deficit fund balance at June 30, 2012 of \$19,644. Management expects to fund the deficit through transfers from the General Fund.

(See Independent Auditor's Report)

CITY OF DORAVILLE, GEORGIA
NOTES TO FINANCIAL STATEMENTS – (Continued)

16. OTHER REQUIRED INDIVIDUAL FUND DISCLOSURES – (Continued)

B. Excess of expenditures over appropriations in individual funds are as follows:

Material excesses (if both over 5 percent and greater than \$10,000) of expenditures over appropriations at the department level (the legal level of control) are presented below:

	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Multiple Grant Fund - Capital Outlay	\$ 330,844	\$ 411,881	\$ (81,037)

Management will closely monitor budgets for all funds in the future.

(See Independent Auditor's Report)

CITY OF DORAVILLE, GEORGIA
REQUIRED SUPPLEMENTARY INFORMATION
ANALYSIS OF PENSION PLAN FUNDING PROGRESS

Actuarial Valuation Date *	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
2012	\$ 13,105,502	\$ 15,192,615	\$ 2,087,113	86.3%	\$ 4,388,116	47.6%
2011	\$ 12,454,280	\$ 14,277,651	\$ 1,823,371	87.2%	\$ 4,472,123	40.8%
2010	\$ 11,810,894	\$ 13,584,198	\$ 1,773,304	86.9%	\$ 4,574,234	38.8%
2009	\$ 9,385,262	\$ 14,845,085	\$ 5,459,823	63.2%	\$ 4,335,431	125.9%
2008	\$ 13,225,493	\$ 13,998,973	\$ 773,480	94.5%	\$ 4,001,672	19.3%
2007	\$ 12,518,360	\$ 12,841,992	\$ 323,632	97.5%	\$ 3,749,631	8.6%
2006	\$ 11,742,096	\$ 12,506,596	\$ 764,500	93.9%	\$ 3,300,939	23.2%
2005	\$ 11,055,981	\$ 11,447,377	\$ 391,396	96.6%	\$ 3,057,258	12.8%
2004	\$ 10,414,896	\$ 11,126,063	\$ 691,167	93.8%	\$ 3,104,899	22.3%
2003	\$ 9,639,857	\$ 10,589,174	\$ 949,317	91.0%	\$ 3,066,052	31.0%
2002	\$ 8,939,081	\$ 10,268,779	\$ 1,329,698	87.1%	\$ 3,138,846	42.4%

UNFUNDED ACTUARIAL ACCRUED LIABILITY

Changes to the unfunded actuarial accrued liability as of January 1, 2012 were as follows:

Unfunded actuarial accrued liability as of January 1, 2011	\$ 1,823,371
Change due to contribution policy	(129,625)
Change due to actuarial (gains) or losses	193,397
Change in plan provisions and assumptions	-
Unfunded actuarial accrued liability as of January 1, 2012	\$ 1,087,143

(See Independent Auditor's Report)

**CITY OF DORAVILLE, GEORGIA
COMBINING BALANCE SHEET
NON-MAJOR GOVERNMENTAL FUNDS
JUNE 30, 2012**

	SPECIAL REVENUE FUNDS		
	Hotel / Motel Tax Fund	E-911 Fund	Tree Bank Fund
ASSETS			
Cash	\$ -	\$ -	\$ 32,156
Receivables -			
Taxes	4,555	-	-
Accounts	-	18,006	-
Prepaid items	-	3,528	-
Due from other funds	-	-	-
Due from other governments	-	-	-
Total Assets	\$ 4,555	\$ 21,534	\$ 32,156
LIABILITIES AND FUND EQUITY			
Liabilities:			
Accounts payable	1,822	3,395	-
Accrued liabilities	-	37,780	-
Due to other funds	2,733	-	565
Deferred revenue	-	-	-
Total Liabilities	4,555	41,175	565
Fund Equity:			
Restricted	-	-	31,591
Unassigned	-	(19,641)	-
Total Fund Equity	-	(19,641)	31,591
Total Liabilities and Fund Equity	\$ 4,555	\$ 21,534	\$ 32,156

<u>CAPITAL PROJECTS FUNDS</u>		Total
<u>Multiple</u>	<u>HOST</u>	<u>Non-Major</u>
<u>Grants</u>	<u>Fund</u>	<u>Governmental</u>
<u>Fund</u>		<u>Funds</u>
\$ -	\$ 227,758	\$ 259,914
-	-	4,555
-	-	18,006
-	-	3,528
-	-	-
<u>96,475</u>	<u>-</u>	<u>96,475</u>
<u>\$ 96,475</u>	<u>\$ 227,758</u>	<u>\$ 382,478</u>
-	-	5,217
-	-	37,780
<u>96,475</u>	<u>3,845</u>	<u>103,618</u>
<u>-</u>	<u>-</u>	<u>-</u>
<u>96,475</u>	<u>3,845</u>	<u>146,615</u>
-	223,913	255,504
<u>-</u>	<u>-</u>	<u>(19,641)</u>
<u>-</u>	<u>223,913</u>	<u>235,863</u>
<u>\$ 96,475</u>	<u>\$ 227,758</u>	<u>\$ 382,478</u>

CITY OF DORAVILLE, GEORGIA
COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
NON-MAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2012

	SPECIAL REVENUE FUNDS		
	Hotel / Motel Tax Fund	E-911 Fund	Tree Bank Fund
Revenues:			
Taxes	\$ 33,235	\$ -	\$ -
Intergovernmental	-	-	5,000
Charges for services	-	130,950	-
Interest	-	-	648
Miscellaneous	-	-	-
Total Revenue	33,235	130,950	5,648
Expenditures:			
Current			
Salaries and Benefits	-	187,650	-
Contract services	-	84,325	7,451
Supplies	-	2,144	-
Payments to others	13,294	-	-
Capital Outlay	-	-	-
Total Expenditures	13,294	574,119	7,451
Excess of Revenues Over (Under)			
Expenditures Before Other Sources and (Uses)	19,941	(443,169)	(1,803)
Other Sources and (Uses)			
Transfers	(20,662)	414,535	-
Total Other Sources and (Uses)	(20,662)	414,535	-
Excess of Revenues Over (Under)			
Expenditures and Other Uses	(721)	(28,634)	(1,803)
Fund Balance - Beginning of Year	721	8,293	33,394
Fund Balance - End of Year	\$ -	\$ (19,641)	\$ 11,591

<u>CAPITAL PROJECTS FUNDS</u>		<u>Total</u>
<u>Multiple</u>	<u>HOSE</u>	<u>Non-Major</u>
<u>Grants</u>	<u>Fund</u>	<u>Governmental</u>
<u>Fund</u>		<u>Funds</u>
\$ -	\$ 227,758	\$ 260,993
411,025	-	416,025
-	-	130,950
-	-	648
-	-	-
<u>411,025</u>	<u>227,758</u>	<u>808,616</u>
-	-	487,650
-	-	91,776
-	-	2,144
-	-	13,294
<u>411,881</u>	<u>3,845</u>	<u>415,726</u>
<u>411,881</u>	<u>3,845</u>	<u>1,010,590</u>
<u>(856)</u>	<u>223,913</u>	<u>(201,979)</u>
<u>856</u>	<u>-</u>	<u>394,729</u>
<u>856</u>	<u>-</u>	<u>394,729</u>
-	223,913	192,753
-	-	43,108
<u>\$ -</u>	<u>\$ 223,913</u>	<u>\$ 235,863</u>

CITY OF DORAVILLE, GEORGIA
GENERAL FUND
BALANCE SHEET
JUNE 30, 2012 AND 2011

	<u>2012</u>	<u>2011</u>
<u>Assets</u>		
Cash	\$ 1,256,780	\$ 1,832,911
Investments	1,800,630	1,800,630
Receivables (net of allowance for uncollectibles)		
Taxes	425,231	89,562
Intergovernmental	17,382	-
Interest	8,868	1,644
Other	10,179	124,487
Due from other funds	247,070	79,507
Prepaid expenses	<u>114,749</u>	<u>167,004</u>
 Total Assets	 <u>\$ 3,876,889</u>	 <u>\$ 4,095,745</u>
<u>Liabilities and Fund Equity</u>		
Liabilities:		
Accounts payable	529,972	595,685
Accrued expenses-		
Salaries	151,595	167,553
Police bonds and court fees	-	745,248
Other	364,762	370,837
Deferred revenues	408,250	71,830
Due to other funds	<u>573,310</u>	<u>967,728</u>
 Total Liabilities	 <u>2,027,889</u>	 <u>2,918,831</u>
Fund Balances:		
Nonspendable	114,749	167,004
Assigned -		
Appropriations for next year's budget	-	-
Unassigned	1,734,251	1,009,860
 Total Fund Equity	 <u>1,849,000</u>	 <u>1,176,864</u>
 Total Liabilities and Fund Equity	 <u>\$ 3,876,889</u>	 <u>\$ 4,095,745</u>

CITY OF DORAVILLE, GEORGIA
GENERAL FUND
SCHEDULE OF REVENUES - BUDGET BASIS AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2012
WITH COMPARATIVE AMOUNTS FOR THE YEAR ENDED JUNE 30, 2011

	<u>June 30, 2012</u>			<u>Actual</u>
	<u>Fiscal</u>		<u>Variance</u>	<u>June 30, 2011</u>
	<u>Budget</u>	<u>Actual</u>		
Revenues:				
Taxes-				
Property	\$ 2,791,544	\$ 2,791,696	\$ 3,152	\$ 2,597,723
Motor vehicle	121,873	127,956	6,083	122,829
Franchise	605,294	635,175	29,881	595,124
Railroad equipment tax	5,805	5,804	(1)	5,600
Alcoholic beverage	302,586	91,300	(211,286)	84,874
Insurance premium	390,712	390,712	-	530,889
Business occupational	2,054,944	2,059,015	4,071	1,690,098
Transfer	<u>2,326</u>	<u>2,438</u>	<u>112</u>	<u>3,070</u>
Total taxes	<u>6,275,084</u>	<u>6,107,096</u>	<u>(167,988)</u>	<u>5,620,207</u>
Business licenses and permits-				
Building permits	191,040	188,847	(2,193)	211,815
Other permits	<u>87,611</u>	<u>86,086</u>	<u>(1,525)</u>	<u>78,082</u>
Total business licenses and permits	<u>278,651</u>	<u>274,933</u>	<u>(3,718)</u>	<u>289,897</u>
Intergovernmental				
Police Grants	146,979	156,866	9,887	44,138
EECBG/GEFA Grant	-	-	-	218,156
CDBG Grants	-	-	-	183,679
DOT Grants	<u>20,310</u>	<u>20,330</u>	<u>-</u>	<u>783,097</u>
Total intergovernmental	<u>167,289</u>	<u>177,196</u>	<u>9,887</u>	<u>1,229,070</u>

CITY OF DORAVILLE, GEORGIA
GENERAL FUND
SCHEDULE OF REVENUES - BUDGET BASIS AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2012
WITH COMPARATIVE AMOUNTS FOR THE YEAR ENDED JUNE 30, 2011

	<u>June 30, 2012</u>			<u>Actual</u> <u>June 30, 2011</u>
	<u>Final</u> <u>Budget</u>	<u>Actual</u>	<u>Variance</u>	
Revenues - continued:				
Charges for services -				
Election qualification fees	\$ 10,512	\$ 10,512	\$ -	\$ 6,300
Police services	21,306	21,191	(115)	21,946
Police housing fees	89,157	91,492	5,135	186,481
Recreation activity fees	75,493	75,766	273	73,207
Other	<u>577</u>	<u>362</u>	<u>(215)</u>	<u>5,150</u>
Total charges for services	<u>197,045</u>	<u>202,323</u>	<u>5,278</u>	<u>291,084</u>
Fines and forfeitures	2,141,000	2,210,209	67,209	2,816,348
Investment income	13,657	23,086	9,429	70,280
Rental income	31,275	33,355	2,080	32,443
Other -				
Reimbursements	-	-	-	86,673
Penalties and interest	-	-	-	14,982
Miscellaneous	<u>64,192</u>	<u>126,655</u>	<u>62,463</u>	<u>36,829</u>
Total other	<u>64,192</u>	<u>126,655</u>	<u>62,463</u>	<u>138,484</u>
 Total Revenues	 <u>\$ 9,170,213</u>	 <u>\$ 9,154,853</u>	 <u>\$ (15,360)</u>	 <u>\$ 10,517,813</u>

CITY OF DORAVILLE, GEORGIA
GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET BASIS AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2012
WITH COMPARATIVE AMOUNTS FOR THE YEAR ENDED JUNE 30, 2011

	June 30, 2012			Actual
	Final Budget	Actual	Variance	June 30, 2011
CURRENT EXPENDITURES -				
GENERAL GOVERNMENT				
Governing Body				
Salaries and benefits	\$ 275,509	\$ 243,857	\$ 31,652	\$ 163,006
Contracted services	172,725	183,431	(10,706)	111,162
Supplies	6,796	7,864	(1,068)	492
Payment to other entities	11,344	11,343	1	-
General Administration -				
Salaries and benefits	299,049	299,932	(883)	468,157
Contracted services	235,965	252,747	(16,782)	574,496
Supplies	12,949	14,510	(1,561)	56,059
Payment to other entities	7,030	7,030	-	-
Other Building & Grounds -				
Contracted services	4,760	3,379	1,381	-
Supplies	19,240	20,125	(885)	24,452
Legal	230,000	241,561	(11,561)	210,118
Total General Government	<u>1,275,367</u>	<u>1,285,779</u>	<u>(10,412)</u>	<u>1,607,942</u>
MUNICIPAL COURT				
Salaries and benefits	433,142	342,024	91,118	441,802
Contracted services	112,291	75,178	37,113	65,113
Supplies	14,084	15,494	(1,410)	28,218
Payments to other entities	-	-	-	755,987
Total Municipal Court	<u>559,517</u>	<u>432,696</u>	<u>126,821</u>	<u>1,291,120</u>
PUBLIC SAFETY				
Police -				
Salaries and benefits	3,373,516	3,460,621	(87,107)	4,391,487
Contracted services	640,114	361,831	278,283	275,194
Supplies	483,887	402,221	81,666	474,589
Quality of Life				
Salaries and benefits	120,732	114,129	6,603	403,357
Contracted services	7,236	7,080	206	4,795
Supplies	2,982	3,026	(44)	7,452
Animal Control -				
Salaries and benefits	63,854	61,646	2,208	64,904
Contracted services	3,273	3,129	146	2,368
Supplies	2,871	2,998	(127)	5,239
Total Public Safety	<u>4,698,517</u>	<u>4,416,731</u>	<u>281,786</u>	<u>5,327,385</u>

CITY OF DORAVILLE, GEORGIA
GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2012
WITH COMPARATIVE AMOUNTS FOR THE YEAR ENDED JUNE 30, 2011

	<u>June 30, 2012</u>			<u>Actual</u> <u>June 30, 2011</u>
	<u>Final</u> <u>Budget</u>	<u>Actual</u>	<u>Variance</u>	
CURRENT EXPENDITURES - continued				
PUBLIC WORKS				
Salaries and benefits	\$ 653,232	\$ 616,032	\$ 37,200	\$ 752,538
Contracted services	45,084	44,266	818	56,363
Supplies	265,684	261,641	4,043	286,179
Total Public Works	<u>964,000</u>	<u>921,939</u>	<u>42,061</u>	<u>1,095,080</u>
PARKS AND RECREATIONS				
Recreation	\$ 381,550	\$ 367,232	\$ 14,318	\$ 368,150
Swimming Pool	90,000	74,705	15,295	50,417
Total Parks and Recreation	<u>471,550</u>	<u>441,937</u>	<u>29,613</u>	<u>418,567</u>
LIBRARY				
Salaries and benefits	296,645	267,063	29,582	327,162
Contracted Services	16,776	16,918	(142)	17,372
Supplies	26,389	27,477	(1,088)	31,532
Payments to others	2,190	2,999	(809)	14,644
Total Library	<u>342,000</u>	<u>314,457</u>	<u>27,543</u>	<u>390,710</u>
COMMUNITY DEVELOPMENT				
Salaries and benefits	215,056	209,194	5,862	164,919
Contracted Services	31,920	29,191	2,729	136,820
Supplies	8,024	9,608	(1,584)	15,834
Total Community Development	<u>255,000</u>	<u>247,993</u>	<u>7,007</u>	<u>317,583</u>
TOTAL CURRENT EXPENDITURES	<u>\$ 5,565,951</u>	<u>\$ 5,061,534</u>	<u>\$ 504,417</u>	<u>\$ 5,043,386</u>

CITY OF DORAVILLE, GEORGIA
GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2012
WITH COMPARATIVE AMOUNTS FOR THE YEAR ENDED JUNE 30, 2011

	<u>June 30, 2012</u>			<u>Actual</u>
	<u>Final</u>	<u>Actual</u>	<u>Variance</u>	<u>June 30, 2011</u>
	<u>Budget</u>			
CURRENT EXPENDITURES - continued				
CAPITAL OUTLAY -				
General Government	\$ -	\$ -	\$ -	\$ 269,350
Municipal Court	-	-	-	7,847
Public Safety	25,800	11,004	14,796	96,912
Public Works	-	-	-	971,977
Parks and Recreation	15,450	15,450	-	28,573
Library	-	-	-	-
Community Development	-	-	-	1,805
Total Capital Outlay	<u>41,250</u>	<u>26,454</u>	<u>14,796</u>	<u>1,376,464</u>
 TOTAL EXPENDITURES	 <u>\$ 8,607,201</u>	 <u>\$ 8,087,983</u>	 <u>\$ 519,213</u>	 <u>\$ 11,824,810</u>

CITY OF DORAVILLE, GEORGIA
 CONFISCATED ASSETS FUND
 BALANCE SHEET
 JUNE 30, 2012 AND 2011

	<u>2012</u>	<u>2011</u>
<u>Assets</u>		
Cash	\$ 429,623	\$ 380,811
Due from other funds	-	-
Due from other governments	<u>-</u>	<u>-</u>
Total Assets	<u>\$ 429,623</u>	<u>\$ 380,811</u>
<u>Liabilities and Fund Equity</u>		
Liabilities:		
Accounts payable	\$ -	\$ -
Deferred revenues	<u>66,679</u>	<u>90,485</u>
Total Liabilities	<u>66,679</u>	<u>90,485</u>
Fund Balance:		
Restricted for police activities	162,944	290,326
Unassigned	<u>-</u>	<u>-</u>
Total Fund Equity	<u>162,944</u>	<u>290,326</u>
Total Liabilities and Fund Equity	<u>\$ 429,623</u>	<u>\$ 380,811</u>

**CITY OF DORAVILLE, GEORGIA
CONFISCATED ASSETS FUND
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
FOR THE YEARS ENDED JUNE 30, 2012 AND 2011**

	<u>2012</u>	<u>2011</u>
REVENUES		
Fines and forfeitures	\$ 243,760	\$ 481,709
Investment income	1,035	1,204
Miscellaneous	<u>28,698</u>	<u>10,867</u>
Total Revenues	<u>273,493</u>	<u>493,780</u>
 EXPENDITURES		
Current:		
Police services	151,944	313,901
Capital:		
Police services	<u>48,931</u>	<u>374,822</u>
Total Expenditures	<u>200,875</u>	<u>708,723</u>
 Excess (Deficiency) of Revenues Over Expenditures	 72,618	 (214,943)
 Other Financing Sources (Uses):		
Sale of Capital Assets	-	-
Transfers	<u>-</u>	<u>-</u>
 Net Change in Fund Balances	 72,618	 (214,943)
 Fund Balance -		
Beginning of year	<u>290,326</u>	<u>505,269</u>
End of year	<u>\$ 362,944</u>	<u>\$ 290,326</u>

CITY OF DORAVILLE, GEORGIA
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL
HOTEL / MOTEL TAX FUND
FOR THE YEAR ENDED JUNE 30, 2012

	Budget		Actual	Variance
	Original	Final		
Revenues:				
Taxes	\$ 60,000	\$ 25,000	\$ 33,235	\$ 8,235
Miscellaneous	-	-	-	-
Total Revenue	60,000	25,000	33,235	8,235
Expenditures:				
Current				
Payments to others	30,000	10,000	13,294	(1,294)
Capital Outlay	-	-	-	-
Total Expenditures	30,000	10,000	13,294	(1,294)
Excess of Revenues Over (Under)				
Expenditures Before Other Sources and (Uses)	30,000	15,000	19,941	4,941
Other Sources and (Uses)				
Transfers	(30,000)	(15,000)	(20,662)	(5,662)
Total Other Sources and (Uses)	(30,000)	(15,000)	(20,662)	(5,662)
Excess of Revenues Over (Under)				
Expenditures and Other Uses	-	-	(721)	(721)
Fund Balance - Beginning of Year	721	721	721	-
Fund Balance - End of Year	<u>\$ 721</u>	<u>\$ 721</u>	<u>\$ -</u>	<u>\$ (721)</u>

CITY OF DORAVILLE, GEORGIA
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL
E-911 FUND
FOR THE YEAR ENDED JUNE 30, 2012

	<u>Budget</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		
Revenues:				
Taxes	\$ -	\$ -	\$ -	\$ -
Charges for services	150,000	114,408	130,950	16,542
Miscellaneous	-	-	-	-
Total Revenue	<u>150,000</u>	<u>114,408</u>	<u>130,950</u>	<u>16,542</u>
Expenditures:				
Current				
Salaries and Benefits	475,686	510,971	487,650	23,321
Contract services	177,094	81,690	84,325	(2,635)
Supplies	4,400	740	2,144	(1,404)
Payments to others	-	-	-	-
Capital Outlay	-	-	-	-
Total Expenditures	<u>657,180</u>	<u>593,401</u>	<u>574,119</u>	<u>19,282</u>
Excess of Revenues Over (Under)				
Expenditures Before Other Sources and (Uses)	<u>(507,180)</u>	<u>(478,993)</u>	<u>(443,169)</u>	<u>35,824</u>
Other Sources and (Uses)				
Transfers	<u>507,180</u>	<u>470,000</u>	<u>414,535</u>	<u>(55,465)</u>
Total Other Sources and (Uses)	<u>507,180</u>	<u>470,000</u>	<u>414,535</u>	<u>(55,465)</u>
Excess of Revenues Over (Under)				
Expenditures and Other Uses	<u>-</u>	<u>(8,993)</u>	<u>(28,634)</u>	<u>(19,641)</u>
Fund Balance - Beginning of Year	<u>8,993</u>	<u>8,993</u>	<u>8,993</u>	<u>-</u>
Fund Balance - End of Year	<u>\$ 8,993</u>	<u>\$ -</u>	<u>\$ (19,641)</u>	<u>\$ (19,641)</u>

CITY OF DORAVILLE, GEORGIA
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL
TREE BANK FUND
FOR THE YEAR ENDED JUNE 30, 2012

	Budget		Actual	Variance
	Original	Final		
Revenues:				
Taxes	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	5,000	5,000
Interest	-	629	648	19
Miscellaneous	-	-	-	-
Total Revenue	<u>-</u>	<u>629</u>	<u>5,648</u>	<u>5,019</u>
Expenditures:				
Current				
Contract services	-	10,000	7,451	2,549
Supplies	10,000	-	-	-
Capital Outlay	-	-	-	-
Total Expenditures	<u>10,000</u>	<u>10,000</u>	<u>7,451</u>	<u>2,549</u>
Excess of Revenues Over (Under)				
Expenditures Before Other Sources and (Uses)	<u>(10,000)</u>	<u>(9,371)</u>	<u>(1,803)</u>	<u>7,568</u>
Other Sources and (Uses)				
Transfers	-	-	-	-
Total Other Sources and (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess of Revenues Over (Under)				
Expenditures and Other Uses	<u>(10,000)</u>	<u>(9,371)</u>	<u>(1,803)</u>	<u>7,568</u>
Fund Balance - Beginning of Year	<u>33,394</u>	<u>33,394</u>	<u>33,394</u>	<u>-</u>
Fund Balance - End of Year	<u>\$ 23,394</u>	<u>\$ 24,023</u>	<u>\$ 31,591</u>	<u>\$ 7,568</u>

CITY OF DORAVILLE, GEORGIA
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL
MULTIPLE GRANTS FUND
FOR THE YEAR ENDED JUNE 30, 2012

	<u>Budget</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		
Revenues:				
Taxes	\$ -	\$ -	\$ -	\$ -
Intergovernmental	252,800	330,844	411,025	80,181
Miscellaneous	-	-	-	-
Total Revenue	<u>252,800</u>	<u>330,844</u>	<u>411,025</u>	<u>80,181</u>
Expenditures:				
Current				
Payments to others	-	-	-	-
Capital Outlay	252,800	330,844	411,881	(81,037)
Total Expenditures	<u>252,800</u>	<u>330,844</u>	<u>411,881</u>	<u>(81,037)</u>
Excess of Revenues Over (Under)				
Expenditures Before Other Sources and (Uses)	<u>-</u>	<u>-</u>	<u>(856)</u>	<u>(856)</u>
Other Sources and (Uses)				
Transfers	-	-	856	856
Total Other Sources and (Uses)	<u>-</u>	<u>-</u>	<u>856</u>	<u>856</u>
Excess of Revenues Over (Under)				
Expenditures and Other Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance - Beginning of Year	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance - End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CITY OF DORAVILLE, GEORGIA
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL
HOST FUND
FOR THE YEAR ENDED JUNE 30, 2012

	<u>Budget</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		
Revenues:				
Taxes	\$ 150,000	\$ 150,000	\$ 227,758	\$ 77,758
Charges for services	-	-	-	-
Forfeitures	-	-	-	-
Interest	-	-	-	-
Miscellaneous	-	-	-	-
Total Revenue	<u>150,000</u>	<u>150,000</u>	<u>227,758</u>	<u>77,758</u>
Expenditures:				
Current				
Payments to others	-	-	-	-
Capital Outlay	<u>150,000</u>	<u>150,000</u>	<u>3,845</u>	<u>146,155</u>
Total Expenditures	<u>150,000</u>	<u>150,000</u>	<u>3,845</u>	<u>146,155</u>
Excess of Revenues Over (Under)				
Expenditures Before Other Sources and (Uses)	<u>-</u>	<u>-</u>	<u>223,913</u>	<u>223,913</u>
Other Sources and (Uses)				
Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Sources and (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess of Revenues Over (Under)				
Expenditures and Other Uses	<u>-</u>	<u>-</u>	<u>223,913</u>	<u>223,913</u>
Fund Balance - Beginning of Year	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance - End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 223,913</u>	<u>\$ 223,913</u>

**CITY OF DORAVILLE, GEORGIA
COMPARATIVE STATEMENT OF NET ASSETS
SOLID WASTE MANAGEMENT ENTERPRISE FUND
JUNE 30, 2012 AND 2011**

	<u>2012</u>	<u>2011</u>
ASSETS:		
CURRENT ASSETS:		
Accounts receivable (net of reserve for doubtful accounts of \$140,376 in 2012 and \$160,000 in 2011)	\$ 177,045	\$ 7,598
Total Current Assets	<u>177,045</u>	<u>7,598</u>
NONCURRENT ASSETS:		
Capital Assets	<u>-</u>	<u>-</u>
Total Noncurrent Assets	<u>-</u>	<u>-</u>
Total Assets	<u>177,045</u>	<u>7,598</u>
LIABILITIES:		
CURRENT LIABILITIES:		
Accounts payable	-	-
Due to other funds	<u>139,452</u>	<u>-</u>
Total Current Liabilities	<u>139,452</u>	<u>-</u>
NONCURRENT LIABILITIES	<u>-</u>	<u>-</u>
Total Liabilities	<u>139,452</u>	<u>-</u>
NET ASSETS:		
Invested in capital assets	-	-
Unrestricted	<u>37,593</u>	<u>7,598</u>
Total Net Assets	<u>\$ 37,593</u>	<u>\$ 7,598</u>

CITY OF DORAVILLE, GEORGIA
STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN FUND NET ASSETS
SOLID WASTE MANAGEMENT ENTERPRISE FUND
FOR THE FISCAL YEARS ENDED JUNE 30, 2012 AND 2011

	2012	2011
OPERATING REVENUES:		
Charges for services	\$ 368,626	\$ 341,088
Penalties and fines	7,772	14,271
Miscellaneous	20,632	-
Total Operating Revenues	397,028	355,359
OPERATING EXPENSES:		
Contracted services	367,011	403,166
Bad debt expense	-	-
Total Operating Expenses	367,011	403,166
Operating Income (Loss)	29,995	(49,807)
NON-OPERATING INCOME (EXPENSES):		
Net Income (Loss) before Operating Transfers	29,995	(49,807)
Transfers - to	-	18,417
NET INCOME	29,995	(11,390)
NET ASSETS - BEGINNING	7,598	18,988
NET ASSETS - ENDING	\$ 37,593	\$ 7,598

CITY OF DORAVILLE, GEORGIA
STATEMENT OF CASH FLOWS
SOLID WASTE MANAGEMENT ENTERPRISE FUND
FOR THE YEARS ENDED JUNE 30, 2012 AND 2011

	<u>2012</u>	<u>2011</u>
Cash Flows from Operating Activities:		
Cash received from customers and users	\$ 227,581	\$ 366,749
Cash paid to suppliers	(167,033)	(405,166)
Cash paid to employees	-	-
Net Cash Provided by Operating Activities	<u>(139,452)</u>	<u>(38,417)</u>
Cash Flows from Investing Activities:	<u>-</u>	<u>-</u>
Cash Flows from Non-Capital Financing Activities:		
Change in due to/from other funds	139,452	-
Transfers	-	38,417
Net Cash Provided by (Used in) Non-capital Financing Activities	<u>139,452</u>	<u>38,417</u>
Cash Flows from Capital Financing Activities:	<u>-</u>	<u>-</u>
Net Increase in Cash and Cash Equivalents	-	-
Cash and Cash Equivalents - Beginning of Year	<u>-</u>	<u>-</u>
Cash and Cash Equivalents - End of Year	<u>\$ -</u>	<u>\$ -</u>

CITY OF DORAVILLE, GEORGIA
STATEMENT OF CASH FLOWS
SOLID WASTE MANAGEMENT ENTERPRISE FUND - CONTINUED

Reconciliation of Net Income to Net Cash Provided
By Operating Activities

	<u>2012</u>	<u>2011</u>
Operating income (loss)	\$ 29,995	\$ (49,807)
Adjustments to reconcile net income to net cash provided by operating activities:		
(increase) decrease in receivables	(169,447)	11,390
increase (decrease) in accounts payable	-	-
Total Adjustments	(169,447)	11,390
Net Cash Provided by Operating Activities	<u>\$ (139,452)</u>	<u>\$ (38,417)</u>

CITY OF DORAVILLE, GEORGIA
STATEMENT OF NET ASSETS
STORM WATER MANAGEMENT ENTERPRISE FUND
JUNE 30, 2012 AND 2011

	<u>2012</u>	<u>2011</u>
ASSETS:		
CURRENT ASSETS:		
Cash	\$ 460,420	\$ 227,933
Investments	750,000	-
Accounts receivable	42,194	34,924
Due from General Fund	<u>47,827</u>	<u>967,228</u>
Total Current Assets	<u>1,300,441</u>	<u>1,230,585</u>
NONCURRENT ASSETS:		
Capital Assets:		
Vehicles	155,012	155,012
Infrastructure	1,112,358	821,856
Construction in progress	-	91,740
Less accumulated depreciation	<u>(174,435)</u>	<u>(139,120)</u>
Total Capital Assets (Net of Depreciation)	<u>1,112,935</u>	<u>929,488</u>
Total Noncurrent Assets	<u>1,112,935</u>	<u>929,488</u>
Total Assets	<u>2,413,376</u>	<u>2,160,073</u>
LIABILITIES:		
CURRENT LIABILITIES:		
Accounts payable	434	53,360
Accrued liabilities	<u>3,722</u>	<u>4,932</u>
Total Current Liabilities	<u>4,156</u>	<u>58,292</u>
NONCURRENT LIABILITIES:		
Total Liabilities	<u>4,156</u>	<u>58,292</u>
NET ASSETS:		
Invested in capital assets	1,112,935	929,488
Unrestricted	<u>1,296,195</u>	<u>1,172,193</u>
Total Net Assets	<u>\$ 2,409,130</u>	<u>\$ 2,101,681</u>

CITY OF DORAVILLE, GEORGIA
 STATEMENT OF REVENUES, EXPENSES AND
 CHANGES IN FUND NET ASSETS
 STORM WATER MANAGEMENT ENTERPRISE FUND
 FOR THE FISCAL YEARS ENDED JUNE 30, 2012 AND 2011

	2012	2011
OPERATING REVENUES:		
Charges for services	\$ 507,335	\$ 508,357
Total Operating Revenues	<u>507,335</u>	<u>508,357</u>
OPERATING EXPENSES:		
Current -		
Salaries and benefits	70,914	62,133
Contracted services	90,184	83,211
Supplies	3,910	2,723
Depreciation	35,715	38,206
Total Operating Expenses	<u>200,623</u>	<u>186,293</u>
Operating Income (Loss)	306,712	322,064
NON-OPERATING INCOME (EXPENSES):		
Interest income	637	-
Net Income (Loss) before operating transfers	<u>307,349</u>	<u>322,064</u>
Transfers	<u>-</u>	<u>-</u>
NET INCOME	307,349	322,064
NET ASSETS - BEGINNING	2,101,881	1,779,417
NET ASSETS - ENDING	<u>\$ 2,409,230</u>	<u>\$ 2,101,881</u>

CITY OF DORAVILLE, GEORGIA
STATEMENT OF CASH FLOWS
STORM WATER MANAGEMENT ENTERPRISE FUND
FOR THE YEARS ENDED JUNE 30, 2012 AND 2011

	<u>2012</u>	<u>2011</u>
Cash Flows from Operating Activities:		
Cash received from customers and users	\$ 500,065	\$ 499,521
Cash paid to suppliers	(168,135)	(86,542)
Cash paid to employees	<u>(51,219)</u>	<u>(46,181)</u>
Net Cash Provided by Operating Activities	<u>280,711</u>	<u>366,596</u>
Cash Flows from Investing Activities:		
Purchase of investments	(750,000)	-
Interest income	<u>637</u>	<u>-</u>
Net Cash Provided by Investing Activities	<u>(749,363)</u>	<u>-</u>
Cash Flows from Non-Capital Financing Activities:		
Transfers	-	-
Change in due to/from accounts	<u>919,901</u>	<u>(281,754)</u>
Net Cash Provided by Non-Capital Financing Activities	<u>919,901</u>	<u>(281,754)</u>
Cash Flows from Capital Financing Activities:		
Purchase/construction of capital assets	<u>(218,762)</u>	<u>(91,742)</u>
Net Increase in Cash and Cash Equivalents	232,447	(6,900)
Cash and Cash Equivalents - Beginning of Year	<u>227,933</u>	<u>234,833</u>
Cash and Cash Equivalents - End of Year	<u>\$ 460,380</u>	<u>\$ 227,933</u>

CITY OF DORAVILLE, GEORGIA
STATEMENT OF CASH FLOWS
STORM WATER MANAGEMENT ENTERPRISE FUND - CONTINUED

Reconciliation of Net Income to Net Cash Provided
By Operating Activities

	2012	2011
Operating Income (loss)	\$ 306,712	\$ 322,064
Adjustments to reconcile net income to net cash provided by operating activities:		
Depreciation expense	35,315	38,206
(Increase) decrease in receivables	(7,270)	(8,836)
Increase (decrease) in accounts payable	(52,836)	12,306
Increase (decrease) in accrued compensated absences	(1,210)	2,856
Total Adjustments	(26,001)	44,532
Net Cash Provided by Operating Activities	\$ 280,711	\$ 366,596

CITY OF DORAVILLE, GEORGIA

REQUIRED REPORTS
IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS
FOR THE YEAR ENDED JUNE 30, 2012

JAMES L. WHITAKER, P.C.

CERTIFIED PUBLIC ACCOUNTANT

DORAVILLE, GEORGIA 30071

CITY OF DORAVILLE, GEORGIA
REQUIRED REPORTS IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS
FOR THE YEAR ENDED JUNE 30, 2012

TABLE OF CONTENTS

	<u>PAGE</u>
Report on Internal Control over Financial Reporting and on Compliance and Other Matters	1-2
Report on Compliance with Requirements Applicable to Each Major Program and Internal Control Over Compliance	3-4
Schedule of Expenditures of Federal Awards	5
Schedule of Findings and Questioned Costs	6-10
Summary of Schedule of Prior Year Audit Findings Relative to Federal Award Programs	11
Report on Annual Report of 911 Collections and Expenditures	12
Annual Report of 911 Collections and Expenditures	13-16
Report on Schedule of Project Cost Community Development Block Grant	17
Schedule of Project Cost	18

JAMES L. WHITAKER, P.C.

**Certified Public Accountant
2295 Henry Clower Blvd., Suite 205
Snellville, Georgia 30078
Telephone: 678-205-4438
Fax: 678-205-4449**

**Member of
The American Institute of
Certified Public Accountants**

**Member of
Georgia Society of
Certified Public Accountants**

**INDEPENDENT AUDITOR'S REPORT
ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

**Honorable Mayor and Members of City Council
City of Doraville, Georgia**

We have audited the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of City of Doraville, Georgia, as of and for the year ended June 30, 2012, which collectively comprise the City of Doraville's basic financial statements and have issued our report thereon dated December 14, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control over Financial Reporting

In planning and performing our audit, we considered City of Doraville, Georgia's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Doraville's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City of Doraville, Georgia's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as discussed in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control over financial reporting that we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described as items 08.121 through 12.213 in the accompanying schedule of findings and questioned costs to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether City of Doraville, Georgia's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance or other matters that is required to be reported under Government Auditing Standards and which is described in the accompanying schedule of findings and questioned costs as item 07.1B.

Doraville's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit Doraville's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of management, others within the organization, City Council, and other federal and state agencies and is not intended to be and should not be used by anyone other than these specified parties.

James H. Whitaker, P.C.

Snellville, Georgia
December 14, 2012

JAMES L. WHITAKER, P.C.
Certified Public Accountant
2295 Henry Clower Blvd., Suite 205
Snellville, Georgia 30078
Telephone: 678-205-4438
Fax: 678-205-4449

Member of
The American Institute of
Certified Public Accountants

Member of
Georgia Society of
Certified Public Accountants

REPORT ON COMPLIANCE WITH REQUIREMENTS
APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL
OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Honorable Mayor and Members of City Council
City of Doraville, Georgia

Compliance

We have audited City of Doraville, Georgia's compliance with the types of compliance requirements described in the U. S. *Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that could have a direct and material effect on City of Doraville's major federal program for the year ended June 30, 2012. City of Doraville, Georgia's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of City of Doraville, Georgia's management. Our responsibility is to express an opinion on City of Doraville, Georgia's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and *OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about City of Doraville, Georgia's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on City of Doraville, Georgia's compliance with those requirements.

In our opinion, City of Doraville, Georgia complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2012.

Internal Control Over Compliance

Management of City of Doraville, Georgia, is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered City of Doraville, Georgia's internal control over compliance with the requirements that could have a direct and material effect on a major federal program. In determining the nature, timing and extent of procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of City of Doraville, Georgia's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

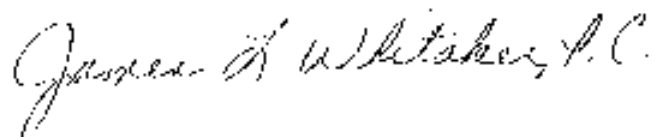
Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be *material weaknesses* as defined above.

Doraville's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. We did not audit Doraville's response and, accordingly, we express no opinion on the responses.

Schedule of Expenditures of Federal Awards

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Doraville, Georgia as of and for the year ended June 30, 2012, and have issued our report thereon dated December 14, 2012. Our audit was performed for the purpose of forming our opinions on the financial statements that collectively comprise the City of Doraville's basic financial statements. The accompanying schedule of expenditures of federal awards as required by OMB Circular A-133 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information of management, the Mayor, Members of City Council, Chief of Police, U.S. Department of Justice and other federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.



Sneelsville, Georgia
December 14, 2012

CITY OF DORAVILLE, GEORGIA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2012

<u>Federal Grantor/Pass-through Grantor/ Program Title</u>	<u>Federal CFDA Number</u>	<u>Agency or Pass-through Number</u>	<u>Federal Disbursements/ Expenditures</u>
U.S. Department of Justice - Direct Programs			
Forfeiture Program - Equitable Sharing of Federal Forfeited Property	16.001	GA0440600	\$ 144,050
Vest Grant Program	16.607	2010BUBX10053109	2,250
2010 Edward Byrne Memorial Assistance Grant - LLESGP	16.738	2010-DJ-BX-0362	9,904
Community Oriented Policing Services - Hiring Program	16.710	2010UMWX0081	86,709
Total U.S. Department of Justice direct programs			<u>242,913</u>
U. S. Department of Homeland Security -			
Pass through from Georgia Bureau of Investigation - Automated Fingerprint Identification System	97.067	2010-SS-FO-0034	\$ <u>19,005</u>
U.S. Department of Housing and Urban Development			
Pass-through from DeKalb County - Community Development Block Grant	14.218	11-902302	<u>329,731</u>
U.S. Department of Energy -			
Pass-through from the Georgia Environmental Finance Administration - (ATRA) Energy Efficiency and Conservation Block Grant	81.123	DE-FE00000806	<u>81,294</u>
Total Expenditures of Federal Awards			\$ <u>672,943</u>

NO OTHER FEDERAL AWARD EXPENDITURES OF FEDERAL AWARD

NOTE A - SIGNATURE PAGE, ADDENDUM FOR THE

This accompanying schedule of expenditures of federal awards is a statement of the activity of the City's federal award programs prepared on the accrual basis of accounting in accordance with GAAP and accepted accounting principles.

CITY OF DORAVILLE, GEORGIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2012

A. SUMMARY OF AUDIT FINDINGS

- 1 The auditor's report expresses an unqualified opinion on the basic financial statements of Doraville, Georgia.
- 2 Four deficiencies disclosed during the audit of the basic financial statements are reported in this Schedule. The deficiencies are considered to be material weaknesses.
- 3 There is one instance of noncompliance material to the basic financial statements disclosed in this Schedule.
- 4 There were no deficiencies disclosed during the audit of the major federal award program.
- 5 The auditor's report on compliance for the major federal award program for City of Doraville, Georgia expresses an unqualified opinion.
- 6 There were no audit findings relative to the major federal award program for City of Doraville, Georgia that were required to be reported.
- 7 The programs tested as a major program included:
 - U. S. Department of Housing and Urban Development
Community Development Block Grant
CFDA Number: 14.218
 - U. S. Department of Energy
(ARRA) Energy Efficiency and Conservation Block Grant
CFDA Number: 81.123
- 8 The threshold for distinguishing Type A and B programs was \$300,000.
- 9 City of Doraville, Georgia was not determined to be a low-risk auditee.

CITY OF DORAVILLE, GEORGIA
SCHEDULE OF FINDINGS AND QUESTIONS COSTS – (Continued)

B. FINDINGS--FINANCIAL STATEMENTS AUDIT

**QUESTIONED
COST**

07.1B BUDGET VARIANCES – Repeat Finding

Condition:	Several of the City's departmental expenditures exceeded their respective appropriations.	N/A
Criteria:	The actual expenditures of any department within any City fund should remain within the appropriations approved by the City Council during the budget process according to state law.	
Effect:	The City has violated a state law.	
Cause:	Management did not accurately anticipate the amount of expenditures for the year for several of the City's departments.	
Recommendation:	Management should monitor the budget of each City department on at least a monthly basis to identify variances that may require budget amendments.	

View of responsible officials and planned corrective action:

Management agrees with the finding. Management will closely monitor the budget in a timely manner to identify variances that may require budget amendments and will seek approval of the City Council to make such amendments.

08.3B LACK OF SEGREGATION OF DUTIES – Repeat Finding

Condition:	The same office clerk that collects occupational taxes also records the collections, prepares the billing statements, makes adjustments to the individual accounts, prepares the deposit and answers customer questions regarding the corresponding accounts.	N/A
Criteria:	The office clerk that collects such fees should not be the same clerk who is responsible for billing, making adjustments to individual accounts, preparing deposits or answering customer questions.	
Effect:	Errors or fraud could occur without being detected in a timely manner by employees performing their regular duties.	
Cause:	Management was unaware that these duties should be performed by separate employees.	
Recommendation:	Management should segregate the duties over occupational taxes so that the clerk that is collecting payments is separate from the clerk that prepares the billings statement, makes individual account adjustments and answers customer questions.	

View of responsible officials and planned corrective action:

Management agrees with the finding. Management will review the current accounting system over occupational taxes and will implement improvements into the system so that segregation of duties will be achieved.

CITY OF DORAVILLE, GEORGIA
 SCHEDULE OF FINDINGS AND QUESTIONS COSTS – (Continued)

B. FINDINGS--FINANCIAL STATEMENTS AUDIT - Continued

COST

08.5B RECONCILIATION OF RECEIVABLES - Repeat Finding

Condition:	The City is currently not reconciling the general ledger account balance or a control ledger balance for property taxes, stormwater fees or prisoner housing and warrant receivables.	N/A
Criteria:	Reconciliation procedures are vital to the safeguarding of the City's assets from errors or fraud. The reconciliation procedures should be performed in a timely manner at the end of each month.	
Effect:	Errors or fraud could be occurring and not be detected in a timely manner by employees in the normal performance of their duties.	
Cause:	City personnel were unaware of the need to reconcile these receivables since these items are collected by outside sources and remitted to the City.	
Recommendation:	Management should require the reconciliation of property taxes and stormwater fees receivable on a monthly basis.	
View of responsible officials and planned corrective action:		
Management agrees with the finding. Management will require appropriate accounting personnel to reconcile these receivables with the general ledger or at a minimum a control ledger.		

CITY OF DORAVILLE, GEORGIA
SCHEDULE OF FINDINGS AND QUESTIONS COSTS – (Continued)

B. FINDINGS--FINANCIAL STATEMENTS AUDIT - Continued

12.1B ACCRUAL OF PERSONAL TIME OFF

Condition:	The City accrued a liability for personal time off earned but not taken as of June 30, 2012 and in addition did not reverse 2012 accrued payroll amounts.	N/A
Criteria:	The liability for accrued personal time off earned but not taken as of the end of the fiscal year is considered a long-term liability and is to be recorded at the government-wide statements and proprietary fund levels when the accrual basis of accounting is used. In addition the accrued payroll liability accounts should be reconciled with the actual detail listing of accrued payroll at the end of the year.	
Effect:	The financial statements included payroll expenditures that were overstated by approximately \$293,000.	
Cause:	The City's accounting personnel considered the liability for personal time off as a current liability. In addition, the accrued payroll accounts were not reconciled to the backup documentation.	
Recommendation:	The liability for accrued personal time off should be recorded only in proprietary funds and at the government-wide statement levels. In addition, the accrued payroll liability accounts should be reconciled to the detail listing of accrued payroll.	
View of responsible officials and planned corrective action:		
Management agrees with the finding. Management will provide training to the accounting personnel to insure accrued payrolls are properly recorded in the future.		

12.2B RECONCILIATION OF ACCOUNTS PAYABLE

Condition:	The City is currently not reconciling the general ledger account balance for accounts payable with a detail listing of unpaid bills or other supporting documentation.	N/A
Criteria:	Reconciliation procedures are vital to the safeguarding of the City's assets from errors or fraud. The reconciliation of accounts payable should be performed in a timely manner at the end of each month.	
Effect:	Errors or fraud could be occurring and not be detected in a timely manner by employees in the normal course of performing their duties.	
Cause:	City personnel were unable to identify the discrepancies in accounts payable from the recordings of previous City personnel.	
Recommendation:	Accounts payable balances recorded in the City's general ledger should be reconciled to a detail listing of unpaid invoices at the end of each month.	
View of responsible officials and planned corrective action:		
Management agrees with the finding. Management will emphasize to the accounting personnel the importance of reconciling general ledger accounts to a detail of supporting documentation. Management will monitor this situation to insure reconciliations are performed on a monthly basis and in a timely manner.		

CITY OF DORAVILLE, GEORGIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS – (Continued)

**C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL
AWARDS PROGRAM AUDIT**

COST

U.S. Department of Housing and Urban Development

None noted.

U. S. Department of Energy

None noted

CITY OF DORAVILLE, GEORGIA
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
RELATIVE TO FEDERAL AWARD PROGRAMS
FOR THE YEAR ENDED JUNE 30, 2012

None Reported

Member of
The American Institute of
Certified Public Accountants

JAMES L. WHITAKER, P.C.
Certified Public Accountant
2295 Henry Clower Blvd., Suite 205
Snellville, Georgia 30078
Telephone: 678-205-4438
Fax: 678-205-4449

Member of
Georgia Society of
Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and Members of City Council
City of Doraville, Georgia

We have examined management's assertion included in the accompanying Annual Report of 9-1-1 Collections and Expenditures about City of Doraville, Georgia's compliance during the fiscal year ended June 30, 2012 with the requirement to expend 9-1-1 funds in compliance with the expenditure requirements of the Official Code of Georgia Annotated, Section 46-5-134. Management is responsible for City of Doraville, Georgia's compliance with this requirement. Our responsibility is to express an opinion on management's assertion about City of Doraville, Georgia's compliance based on our examination.

Our examination was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about City of Doraville, Georgia's compliance with this requirement and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on City of Doraville, Georgia's compliance with the specified requirement.

In our opinion, management's assertion that City of Doraville, Georgia complied with the aforementioned requirement during the fiscal year ended June 30, 2012 is fairly stated, in all material respects.

This report is intended solely for the information and use of management and the Georgia Department of Audits and Accounts and is not intended to be and should not be used by anyone other than the specified parties.

James L. Whitaker, P.C.

Snellville, Georgia
December 14, 2012

1. Indicate UCOA Fund Type Used to Account for 9-1-1 Activity (check one):		
<input checked="" type="checkbox"/> Special Revenue Fund	<input type="checkbox"/> Unexpended Fund	
2. Monthly 9-1-1 charge billed to each exchange access facility subscriber:		\$49.50 (100%) <u>\$ 4.50</u>
3. Total revenue from exchange access facility subscribers:		\$ <u>94.50</u>
4. Does 9-1-1 system provide automatic district identification of a mutual telecommunication connection? (check one)		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
5. If the answer to Line 4 is "yes", indicate below which of the following apply (check one)		
<input type="checkbox"/> System provides location of base station or cell site		\$(6.34) (100%)
<input type="checkbox"/> System provides automatic location identification		\$(6.34) (100%)
6. If the answer to Line 4 is "yes", identify the monthly 9-1-1 charge billed to each wireless telecommunication connection subscriber:		\$(6.34) (100%) <u>\$ 1.50</u>
7. Total revenue from wireless telecommunication connection subscribers:		\$ <u>94.50</u>
8. Total Line 2 plus Line 7 (should equal UCOA Revenue Source 33,2500)		\$ <u>130.50</u>
9a. Additional revenue sources:		
Police (UCOA Revenue Source 33,1000)		\$(6.34) (100%) <u>\$ 1.50</u>
Identify each funding agency individually. Attach list, if necessary.		
_____		\$ _____
_____		\$ _____
9b. State (UCOA Revenue Source 33,4000)		\$(6.34) (100%) <u>\$ 1.50</u>
Identify each funding agency individually. Attach list, if necessary.		
_____		\$ _____
_____		\$ _____
9c. Local (UCOA Revenue Source 33,0000)		\$(6.34) (100%) <u>\$ 1.50</u>
Identify each unit of local government individually. Attach list, if necessary.		
_____		\$ _____
_____		\$ _____
9d. Private (UCOA Revenue Source 33,1000)		\$(6.34) (100%) <u>\$ 1.50</u>
Identify each private agency individually. Attach list, if necessary.		
_____		\$ _____
_____		\$ _____

CITY OF DOKA, VIRGINIA
ANNUAL REPORT OF 9-1-1 CALL CENTER AND EXPENSES
FOR THE YEAR ENDING JUNE 30, 2012

10. Indirect Income (ICDA Revenue Source 26, 2000 through 26, 5000)	\$ _____
11. Other Income (Source not included above)	
Identify each source individually. Transfers from other funds of the local government should be reported on Line 25 and not included here.	
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
12. Total Revenue (Total of all amounts reported on Lines 10 through 11)	\$ <u>139,950</u>
Expense Items (ICDA Activity 2000)	
13. Wireless service supplier cost recovery charges (Identify each supplier individually on lines below - attach list, if necessary)	46-5-134(g) _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
14. Emergency telephone equipment, including necessary computer hardware, software, and data base provisioning, addressing, and programming costs of establishing a 9-1-1 system	
14a. Lease costs	46-5-134(f)(1) _____
14b. Purchase costs	46-5-134(f)(2) _____
14c. Maintenance costs	46-5-134(f)(3) _____
15. Rates associated with the service suppliers 9-1-1 provider and other service suppliers recovery charges	46-5-134(f)(4) _____
16. Employees hired by the local government solely for the operation and maintenance of the emergency 9-1-1 system Number of employees supplied by: Full time _____ Part time _____	
16a. Salaries and wages	46-5-134(f)(5) \$ <u>511,230</u>
16b. Other personnel	46-5-134(f)(6) \$ <u>115,960</u>

CITY OF BURLINGTON, VERMONT
ANNUAL REPORT OF 9-1-1 COLLECTED HOURS AND EXPENSES
FOR THE YEAR ENDING JUNE 30, 2013

17	Cost of training of employees who work as dispatchers	46-5-134(03)00	\$ _____
18	Office supplies of the public safety answering point used directly in providing emergency 9-1-1 system services	46-5-134(03)	\$ <u>2,148</u>
19a	Building used as a public safety answering point		
19a1	Lease costs	46-5-134(03)00	\$ _____
19a2	Purchase costs	46-5-134(03)00	\$ _____
19b	Has the local government employed its own answering plant (charitable)?	46-5-134(03)00	\$ _____
	<input type="checkbox"/> Yes <input type="checkbox"/> No		
20	Computer hardware and software used at a public safety answering point, including computer assisted dispatch systems		
20a	Lease costs	46-5-134(03)00	\$ <u>49,665</u>
20b	Purchase costs	46-5-134(03)00	\$ _____
20c	Maintenance costs	46-5-134(03)00	\$ _____
21	Supplies directly related to providing emergency 9-1-1 system services, including the cost of printing emergency 9-1-1 public education materials	46-5-134(03)00	\$ _____
22	Logging records used at a public safety answering point to record telephone and radio traffic		
22a	Lease costs	46-5-134(03)00	\$ _____
22b	Purchase costs	46-5-134(03)00	\$ _____
22c	Maintenance costs	46-5-134(03)00	\$ _____
23	Other expenditures not included in lines 23 through 27 above identify by object and purpose. Transfers by other fund of the local government should be reported on line 30 and not included here.		
	<u>Insurance</u>		\$ <u>36,035</u>
	<u>Pre-employment screening</u>		\$ <u>300</u>
			\$ _____
	<u>Miscellaneous</u>		\$ <u>131</u>
			\$ _____
			\$ _____
			\$ _____
			\$ _____
24	Total Expenditures (total of all amounts reported on lines 13 through 23 above)		\$ <u>279,117</u>

CITY OF BOKRAVILLE, GEORGIA
ANNUAL BUDGET OF 9-1-1 COLLECTIONS AND EXPENDITURES
FOR THE YEAR ENDING JUNE 30, 2013

15 Transfers From Other Funds (Identify by fund)

<u>General Fund</u>	\$ <u>111,531</u>
_____	\$ _____

16 Transfers To Other Funds (Identify by fund)

_____	\$ _____
_____	\$ _____

17 Proceeds from Capital Loans (Identify by interest rate and, if applicable, purpose)

_____	\$ _____
_____	\$ _____

18 Net Change in Fund Balances (Line 12 + Line 15 + Line 16 + Line 17 + Line 18)

\$ (29,614)

19 Fund Balance - Beginning of Year

\$ 8,993

20 Fund Balance - End of Year

\$ (20,621)

21a Do amounts on Lines 12, 14, 16, 18, and 20 agree to amounts reported in the government's audited financial statements submitted to the Georgia Department of Public Accounts?

☒ Yes ☐ No (See Attached Schedule)

21b If the answer to Line 21a is "No", provide explanation (including amount) to reconcile each line item specified in Line 21a above to government's audited financial statements. Reconciliation should be attached to this report.

Declaration of Local Government Official

I have reviewed the information presented in this report and certify that it is accurate and correct. I further certify that the 9-1-1 funds were expended in compliance with the expenditure requirements specified in the Official Code of Georgia Annotated (OCGA), Section 46-5-13.1. I understand that, in accordance with OCGA Section 46-5-13(h)(2), my local government which makes expenditures not in compliance with this Code section may be held liable for partial reimbursement to adequate state treasury resources subject to any program approved by the state. Further, the expenditure of local government shall be solely its liability responsible for the reimbursement and for any costs associated with the reimbursement. Such reimbursement shall be withheld by state providers during the expiration of the 9-1-1 charges and 9-1-1 wireless enhanced charges until such amount equals the reimbursement of the state.

Signature of Chief Elected Official [Signature] Date 06-21-2013

Print Name of Chief Elected Official Deanna Williams

Title of Chief Elected Official Mayor

Signature of Chief Financial Officer [Signature] Date 06-21-2013

Print Name of Chief Financial Officer Deanna Williams

Member of
The American Institute of
Certified Public Accountants

JAMES L. WHITAKER, P.C.
Certified Public Accountant
2295 Henry Clower Blvd., Suite 205
Snellville, Georgia 30078
Telephone: 678-205-4438
Fax: 678-205-4449

Member of
Georgia Society of
Certified Public Accountants

REPORT ON SCHEDULE OF PROJECT COST
COMMUNITY DEVELOPMENT BLOCK GRANT

To the Honorable Mayor and Members of City Council
City of Doraville, Georgia

We have audited the financial statements of the governmental activities, the business-type activities, and each major fund of City of Doraville, Georgia as of and for the year ended June 30, 2012, and have issued our report thereon dated December 14, 2012. Our audit was performed for the purpose of forming an opinion on the financial statements that collectively comprise the City of Doraville, Georgia's basic financial statements taken as a whole. The accompanying schedule of project cost is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information of management, State of Georgia – Department of Community Development and other federal and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

James L. Whitaker, P.C.

Snellville, Georgia
December 14, 2012

CITY OF DORAVILLE, GEORGIA
COMMUNITY DEVELOPMENT BLOCK GRANT
GRANT NUMBER 11-902302
SCHEDULE OF PROJECT COST
FOR THE YEAR ENDED JUNE 30, 2012

<u>Program Activity</u>	<u>Activity Number</u>	<u>Latest Approved Budget</u>	<u>Accumulated Expenditures To Date</u>	<u>Questioned Cost</u>
Construction	E-17H-00	<u>330,000</u>	<u>329,731</u>	<u>-</u>
		<u>\$ 330,000</u>	<u>\$ 329,731</u>	<u>\$ -</u>



CITY OF DORAVILLE

December 14, 2012

Georgia Department of Audits and Accounts
Local Government Audit Section
270 Washington Street, SW
Room 1-156
Atlanta, Georgia 30334-8400

The following is management's response to the findings noted in the auditor's report for the year ended June 30, 2012 dated December 14, 2012 for the City of Doraville, Georgia.

During the last two fiscal years the City has had significant internal control findings during the annual audit. In an overall response to these findings the City has hired a well qualified and knowledgeable finance director that has been given the responsibility of overcoming these audit findings. She was hired around March 2012 and has implemented a considerable amount of good internal controls over the accounting system. Management believes that in future years the City will have a more positive report from the auditors over the internal control system.

**FINDING:
BUDGET VARIANCES**

Several of the City's departmental expenditures exceeded their respective appropriations.

CORRECTIVE ACTION PLAN:

Management agrees with the finding. Management will closely monitor the budget in a timely manner to identify variances that may require budget amendments and will seek approval of the City Council to make such amendments. The City's finance director will be responsible for identifying budget variances and bringing them to the attention of the Mayor.

**FINDING:
LACK OF SEGREGATION OF DUTIES**

The same office clerk that collects occupational taxes also records the collections, prepares the billing statements, makes adjustments to the individual accounts, prepares the deposit and answers customer questions regarding the corresponding accounts.

CORRECTIVE ACTION PLAN:

Management agrees with the finding. Management will review the current accounting system over occupational taxes and will implement improvements into the system so that segregation of duties will be achieved. The City's accounting supervisor will be responsible for reviewing the system and implementing changes to achieve the desired results. This should be accomplished prior to the end of the City's fiscal year end of June 30, 2013.

FINDING:

RECONCILIATION OF RECEIVABLES

The City is currently not reconciling the general ledger balance or a control ledger balance for property taxes, stormwater fees or prisoner housing and warrant receivables.

CORRECTIVE ACTION PLAN:

Management agrees with the finding. Management will require accounting personnel to reconcile these receivables with the general ledger or at a minimum a control ledger. The City's accounting supervisor will be responsible for overseeing the implementation of this reconciliation procedure. The procedure will be implemented in fly 2013. The accounting personnel are already working with DeKalb County to supply the documentation necessary to reconcile the property taxes and storm water fees.

FINDING:

ACCRUAL OF PERSONAL TIME OFF

The City accrued a liability for personal time off earned but not taken as of June 30, 2012 and in addition did not reverse 2012 accrued payroll amounts.

CORRECTIVE ACTION PLAN:

Management agrees with the finding. Management will provide training to the accounting personnel to insure accrued payrolls are properly recorded in the future.

FINDING:

RECONCILIATION OF ACCOUNTS PAYABLE

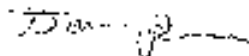
The City is not currently reconciling the general ledger account balance for accounts payable with a detail listing of unpaid bills or other documentation.

CORRECTIVE ACTION PLAN:

Management agrees with the finding. Management will emphasize to the accounting personnel the importance of reconciling general ledger accounts to a detail of supporting documentation. Management will monitor this situation to insure reconciliations are performed on a monthly basis and in a timely manner. The accounting personnel have already implemented a monthly reconciliation process to address this issue.

Should you have any additional questions or comments please contact me at your earliest convenience.

Sincerely,



Deana Putman, Mayor
City of Doraville, Georgia



AGENDA ITEM REQUEST SHEET

Subject: FY 2013 Midyear Budget Review

Date of Meeting: January 22, 2013

Budget Impact: ☐ Yes ☒ N/A

Budget Impact Amount: \$ _____

Funding Source:

- ☐ Annual
- ☐ Capital
- ☐ Grant(s)/ Technical Assistance
- ☒ N/A

- Regular ☒
- Work Session ☐
- Recommendation ☐
- Policy/Discussion ☐
- Report ☐
- Ceremonial ☐
- Other ☐

Department: Finance

Department Head: Lisa C. Ferguson

Action Requested: None.

Background:

As part of our annual budget process, we committed to a midyear budget review. This review process provides us the opportunity to assess the progress we have made over the last few months and to identify any issues we may need to address through a subsequent budget amendment process.

Revenues

The major sources of revenue for the City of Doraville are property taxes, business and franchise fees and court fees.

Property Taxes: As of December 31, 2012, we have received approximately 95% of the real and personal property taxes billed in the fall. In dollars, this translates to \$140,000 remaining to be collected. We continue to receive deposits weekly and collections are expected to reach 100% by June 30.

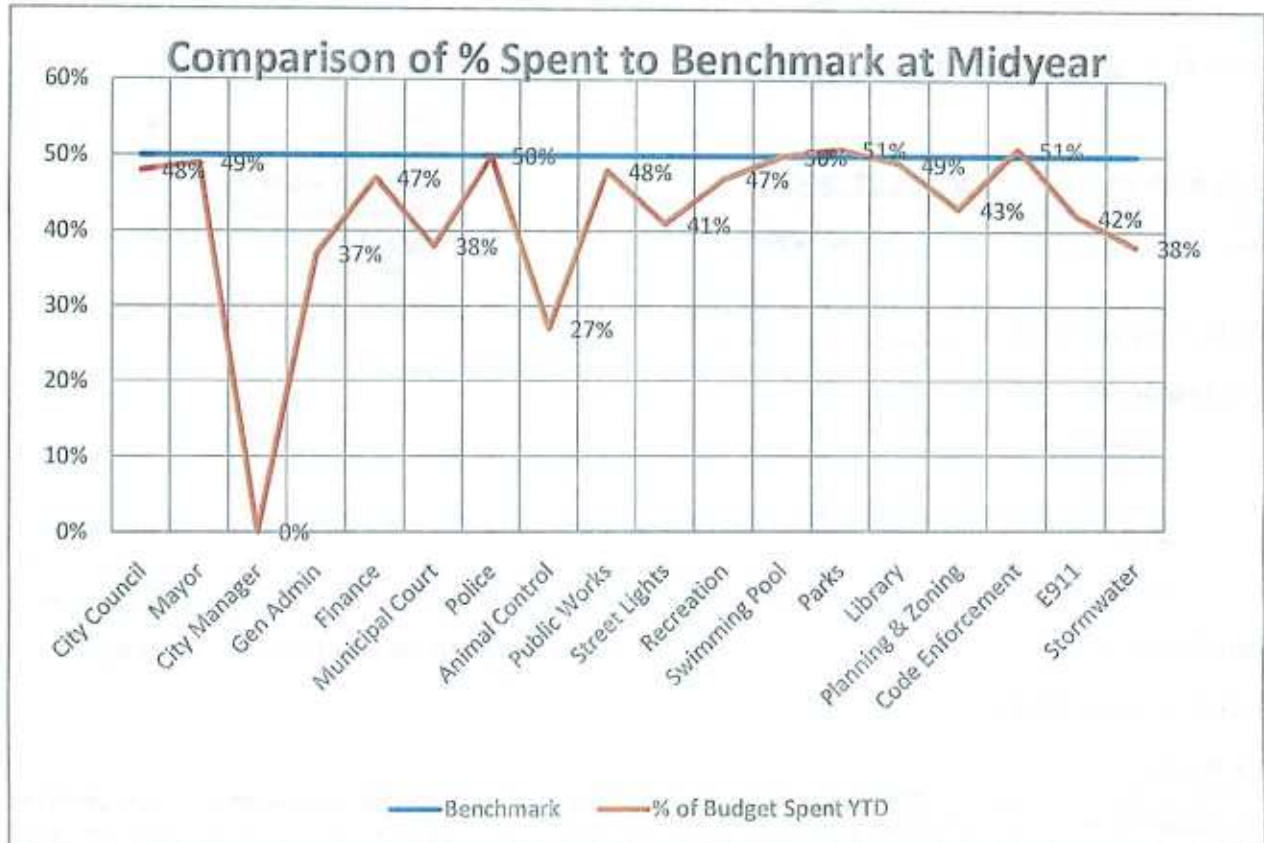
Business Licenses and Franchise Fees: The bulk of the business licenses and franchise fees will be collected between January and June so the rate of collection for these categories is not a concern at this point.

Municipal Court Fines and Fees: At 44.61%, the Municipal Court fees have been trending somewhat less than expected. These revenues are not particularly predictable in the short term. This could become problematic if the trend continues to the end of the fiscal year. This revenue stream bears close monitoring to determine if a budget adjustment will be necessary due to lowered revenues.

Expenditures:

Illustration #1 (below) graphs the departmental spending through the end of December, 2012 as compared to our half year benchmark of 50% representing half the year elapsed. As you can see, there are only three budgets that are at or above the benchmark. Of these, the Swimming Pool and Parks budgets tend to be more seasonal than the other budgets so we would not expect them to necessarily conform to the benchmark we are using. In actuality, the budget overages in dollars are \$124 and \$465 respectively. The Code Enforcement budget exceeds the benchmark by \$629, or less than 1% of their total annual budget.

Illustration #1.



At the midyear mark, our benchmark for spending is 50%. The graph above illustrates the percentage of budget spent by department through December 31, 2012.

Illustration #2 (below) shows the number of approved positions by department as well as vacant positions by department. The vacant positions are generating savings in some areas while creating the need to work overtime in others. Vacancies in the City Clerk's office and Public Works will result in savings since these positions are not being covered using additional staff to work overtime. Vacancies in E911 and the Police Department are resulting in the accumulation of compensatory time that will need to be addressed before the end of the fiscal year.

Illustration #2.

Department	Approved Positions		Vacant Positions	
	Full time	Part Time	Full time	Part Time
Mayor's Office	2			
City Manager	1		1	
General Administration	3		1	
Finance	2			
* Municipal Court	4	3		
**Police	52		6	
Animal Control	1			
Public Works	10		2	
***Recreation	3	8	1	
Library	4	1		
Planning & Zoning	3			
Code Enforcement	2			
E911	8	4	2	3
Stormwater	1			
Totals	96	16	13	3

* Municipal Court part time employees include 3 judges.

** Police vacancies include 2 unfunded positions and 1 COPS grant funded position. A fourth vacancy is not budgeted to be hired until March, 2013.

*** Recreation employees include part time seasonal positions and instructors. It also includes one unfunded full time position.

Budget Amendments to Consider:

Special Events and Medic Unit: As a result of the 2012 audit, it was determined that a separate fund was not appropriate for the Special Events and Medic Unit funds. Consequently, the expenditures for these items were moved to the General Fund in the prior fiscal year. To be consistent, the FY2013 budgets and expenditures also need to be moved into the General Fund.

Road Paving Project: Possible reallocation of \$8,000 to fund a road paving project proposed by Luke Howe. This project takes advantage of the GDOT LMIG program and would pave one of five street sections identified by DeKalb County assessments as being in need of repair.

City Manager Budget: Possible reallocation of funding within the City Manager's budget to address contract requirements. Once the contract is finalized, the departmental budget will be reevaluated to determine if funds need to be reallocated based on the terms of the contract.

Compensatory time: Possible reallocation of funding to address compensatory time issues. It may be necessary to reallocate some salary funding from the Police Department to E911 to address fund overtime caused by the vacant positions.

City of Doraville
Midyear Budget Review
as of December 31, 2012

	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
<i>Fund 100 - General Fund</i>				
Taxes	6,013,686	3,635,540	2,378,146	60%
Licenses and Permits	234,000	101,853	132,147	44%
Intergovernmental Revenues	113,469	38,947	74,522	34%
Charges for Services	137,802	46,504	91,298	34%
Fines and Forfeitures	2,200,000	981,344	1,218,656	45%
Investment Income	-	7,310	(7,310)	
Contributions and Donations from Private Sources	2,500	1,034	1,466	41%
Miscellaneous	66,000	40,720	25,280	62%
Operating Transfers In			-	
Total General Fund Revenues	8,767,457	4,853,252	3,914,205	55%

	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
<i>General Fund Departmental Budgets</i>				
City Council	139,485	66,708	72,777	48%
Mayor	199,771	98,035	101,736	49%
City Administrator	80,846	-	80,846	0%
General Administration	258,848	96,989	161,859	37%
Finance	269,501	125,876	143,625	47%
Legal	205,000	77,876	127,124	38%
Information Technology	94,200	47,100	47,100	50%
Facilities & Buildings	27,220	7,448	19,772	27%
Municipal Court	424,976	203,249	221,727	48%
Police	4,521,175	1,995,212	2,525,963	44%
Animal Control	87,829	35,514	52,315	40%
Public Works	684,112	329,251	354,861	48%
Street Lights	180,000	74,594	105,406	41%
Recreation	370,597	173,085	197,512	47%
Swimming Pool	54,825	27,554	27,271	50%
Parks	32,000	16,465	15,535	51%
Library Administration	307,878	149,800	158,078	49%
Planning and Zoning	290,802	125,314	165,488	43%
Code Enforcement	120,795	61,027	59,768	51%
Interfund Transfers				
To E911	352,181	125,299	226,882	36%
To Sanitation	-	(82,145)		
Contingency	65,416			
	8,767,457	3,754,249	4,865,647	43%

City of Doraville
Midyear Budget Review
as of December 31, 2012

	2013 Approved Budget	VTD as of 12/31/2012	Variance	Variance %
Fund 215 - Emergency 911 Fund				
Revenues	502,181	171,616	330,566	34%
Expenditures	502,181	211,186	290,995	42%
Surplus/(Deficit)	-	(39,571)	39,571	-
Fund 220 - Medic Unit Fund				
Revenues	1,224	-	1,224	0%
Expenditures	1,224	-	1,224	0%
Surplus/(Deficit)	-	-	-	-
Fund 230 - Tree Bank				
Revenues	15,000	15,000	-	100%
Expenditures	15,000	11,495	3,505	77%
Surplus/(Deficit)	-	3,505	(3,505)	23%
Fund 250 - Multiple Grants Fund				
Revenues	25,000	-	25,000	0%
Expenditures	25,000	25,000	-	100%
Surplus/(Deficit)	-	(25,000)	25,000	-
Fund 275 - Hotel/Motel Tax fund				
Revenues	25,000	20,607	4,393	82%
Expenditures	25,000	18,264	6,736	73%
Surplus/(Deficit)	-	2,343	(2,343)	0
Fund 330 - Homestead Option Sales Tax (HOST) Fund				
Revenues	82,835	69,029	13,806	83%
Expenditures	82,835	32,268	50,567	39%
Surplus/(Deficit)	-	36,761	(36,761)	-
Fund 505 - Water and Sewer Fund				
Revenues	474,001	489,005	(15,004)	103%
Expenditures	474,001	179,288	294,713	38%
Surplus/(Deficit)	-	309,717	(309,717)	-
Fund 540 - Solid Waste Fund				
Revenues	362,000	345,227	16,773	95%
Expenditures	362,000	123,269	238,731	34%
Surplus/(Deficit)	-	221,958	(221,958)	-

City of Doraville
Midyear Budget Review
as of December 31, 2012

Revenues

Fund 100 - General Fund

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Real property tax-current year	1,779,427	1,711,291	66,136	96.28%
Public utility tax-current year	62,742	9,188	53,554	14.64%
Heavy duty equipment tax		-	-	
Real property tax-prior year	-	16,557	(16,557)	
Personal property tax-current year	939,511	902,905	36,606	96.10%
Motor vehicle	135,506	63,877	71,629	47.14%
Personal property-prior year	3,000	808	2,192	26.92%
Real estate transfer (intangible)	1,500	2,993	(1,493)	199.54%
Franchise taxes	600,000	22,687	577,313	3.78%
Hotel/motel	15,000	6,664	8,336	44.43%
Alcoholic beverage excise	80,000	38,717	41,283	48.40%
Local option mixed drink	4,500	4,452	48	98.93%
Business and occupation taxes	2,000,000	435,583	1,564,417	21.78%
Insurance premium taxes	390,000	415,001	(25,001)	106.41%
Penalties and interest on delinquent taxes	2,500	2,817	(317)	112.66%
Alcoholic beverages	18,000	2,900	15,100	16.11%
Building and signs	165,000	60,158	104,842	36.46%
Motor vehicle operators	40,000	38,445	1,555	96.11%
Regulatory fees	11,000	150	10,850	3.18%
Federal government grants	113,469	18,947	74,522	34.32%
Accident reports	15,000	7,731	7,269	51.54%
Warrant contract	-	4,200	(4,200)	
Background check fees	2,000	1,386	614	69.30%
Activity fees	63,387	21,607	41,780	34.09%
Spec Ev Receipts		1,158	(1,158)	
Program fees	57,415	10,422	46,993	18.15%
Municipal	2,200,000	981,344	1,218,656	44.61%
Interest revenues		7,310	(7,310)	
Contributions and Donations from Private Sources	2,500	1,034	1,466	41.35%
Rents and royalties	30,000	14,666	15,334	48.89%
Miscellaneous	36,000	26,054	9,946	72.37%
	8,767,457	4,853,251	3,914,206	55.36%

City of Duraville
Midyear Budget Review
as of December 31, 2012

Dept. 1110
City Council

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Regular employees	50,400	24,230	26,170	48%
Group insurance	-	1,107	(1,107)	
Social Security (FICA) contributions	3,125	1,380	1,745	44%
Medicare	731	323	408	44%
Retirement contributions	9,239	4,659	4,581	50%
Workers' compensation	876	1,472	(596)	168%
Professional	55,500	22,783	32,717	41%
Insurance, other than employee benefits	15,614	10,754	4,859	69%
Advertising	500	-	500	0%
Printing and binding	500	-	500	0%
Travel	500	-	500	0%
Dues and fees	500	-	500	0%
Education and training	1,000	-	1,000	0%
General supplies and materials	1,000	-	1,000	0%
		-		
	139,485	66,708	72,777	48%

City of Doraville
Midyear Budget Review
as of December 31, 2012

Dept. 1310
Mayor's Office

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Regular employees	99,177	49,078	50,099	49%
Overtime	-	809	(809)	
Paid Time Off (PTO)	10,000	2,795	7,205	28%
Holiday Pay	4,823	3,192	2,631	45%
Group insurance	16,716	9,183	7,533	55%
Social Security (FICA) contributions	7,068	3,237	3,831	46%
Medicare	1,653	757	896	46%
Retirement contributions	30,898	10,537	10,361	50%
Workers' compensation	553	667	(114)	121%
Professional	300	3,030	(2,730)	1010%
Technical	500	125	375	25%
Lawn care	250	22	228	9%
Repairs and maintenance	1,000	109	891	11%
Rental of equipment and vehicles	5,308	755	4,553	14%
Insurance, other than employee benefits	5,205	3,587	1,617	69%
Communications	12,000	4,001	7,999	33%
Advertising	2,500	157	2,343	6%
Printing and binding	500	100	400	20%
Travel	1,000	1,061	(61)	106%
Dues and fees	3,500	335	3,165	10%
Education and training	1,120	925	195	83%
Contract labor	900	141	759	16%
General supplies and materials	1,000	351	649	35%
Water/sewerage	800	3,189	(2,389)	799%
Natural gas	1,500	275	1,225	18%
Electricity	1,500	605	895	40%
Gasoline		12	(12)	
	199,771	98,035	101,736	49%

City of Doraville
Midyear Budget Review
as of December 31, 2012

Dept. 1320
City Manager

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Regular employees	45,038	-	45,038	0%
Holiday Pay	2,962	-	2,962	0%
Group insurance	5,241	-	5,241	0%
Social Security (FICA) contributions	2,170	-	2,170	0%
Medicare	508	-	508	0%
Retirement contributions	6,416	-	6,416	0%
Workers' compensation	512	-	512	0%
Moving Expenses	10,000	-	10,000	0%
Insurance, other than employee benefits	2,500	-	2,500	0%
Communications	1,500	-	1,500	0%
Travel	2,500	-	2,500	0%
Small equipment	1,500	-	1,500	0%
	<u>80,846</u>	<u>-</u>	<u>80,846</u>	<u>0%</u>

City of Danville
Midyear Budget Review
as of December 31, 2012

Dept. 1500
General Administration

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Regular employees	105,062	31,152	73,910	30%
Overtime	-	954	(954)	
Paid Time Off (PTO)	15,000	3,757	11,243	25%
Holiday Pay	5,856	1,456	4,401	25%
Group insurance	28,869	8,973	19,896	31%
Social Security (FICA) contributions	8,582	2,167	6,415	25%
Medicare	2,807	507	1,500	25%
Retirement contributions	25,374	12,794	12,580	50%
Unemployment insurance	-	-	-	
Workers' compensation	441	665	(224)	151%
Professional		193	(193)	
Technical		249	(249)	
Lawn care		22	(22)	
Repairs and maintenance	1,500	234	1,266	16%
Rental of equipment and vehicles	5,700	3,656	2,044	64%
Insurance, other than employee benefits	7,807	5,369	2,438	69%
Communications	8,150	3,906	4,244	48%
Advertising	2,000	-	2,000	0%
Printing and binding	12,800	4,148	8,652	32%
Travel	2,500	551	1,949	22%
Dues and fees	1,500	-	1,500	0%
Education and training	2,500	801	1,700	32%
Contract labor	500	141	359	28%
Other	6,800	1,222	5,578	18%
General supplies and materials	2,500	2,457	43	98%
Water/sewerage	800	3,189	(2,389)	199%
Natural gas	2,500	275	2,225	11%
Electricity	2,500	1,175	1,325	47%
Books and periodicals	100	-	100	0%
Intergovernmental	7,500	6,976	524	93%
	258,818	96,989	161,860	37%

City of Doraville
Midyear Budget Review
as of December 31, 2012

Dept. 1510
Finance

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Regular employees	74,277	39,058	15,219	53%
Overtime	-	204	(204)	
Paid Time Off (PTO)	10,000	1,380	8,620	14%
Holiday Pay	3,723	1,692	2,031	45%
Group insurance	24,308	17,391	6,917	72%
Social Security (FICA) contributions	5,436	2,364	3,072	43%
Medicare	1,276	553	723	43%
Retirement contributions	16,132	8,134	7,998	50%
Unemployment Insurance		4,290	(4,290)	
Workers' compensation	295	(245)	540	-83%
Professional	95,000	41,910	53,090	44%
Technical	7,800	-	7,800	0%
Lawn Care	-	10	(10)	0%
Repairs and maintenance	6,960	-	6,960	0%
Rental of equipment and vehicles	2,000	1,010	990	50%
Insurance, other than employee benefits	5,205	3,575	1,630	69%
Communications	4,100	1,654	2,446	40%
Printing and binding	650	-	650	0%
Travel	500	182	318	36%
Dues and fees	1,200	1,302	(102)	109%
Education and training	1,000	608	392	61%
Contract labor	300	232	68	77%
Other	1,560	(1,660)	3,220	-106%
General supplies and materials	3,000	1,257	1,743	42%
Water/sewerage	600	151	449	25%
Natural gas	960	155	805	16%
Electricity	2,000	672	1,328	34%
Books and periodicals	500	-	500	0%
Small equipment	700	-	700	0%
	269,501	125,876	143,625	47%

City of Doraville
Midyear Budget Review
as of December 31, 2012

Dept. 1530
Legal

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Professionals	205,000	77,876	127,124	38%
	<u>205,000</u>	<u>77,876</u>	<u>127,124</u>	<u>38%</u>

City of Doraville
Midyear Budget Review
as of December 31, 2012

Dept 1535
IT Services

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Professional Services	94,200	47,100	47,100	50%
	94,200	47,100	47,100	50%

City of Doraville
Midyear Budget Review
as of December 31, 2012

Dept. 1565
Building & Plants

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Lawn care	1,000	47	953	5%
Repairs and maintenance	5,000	-	5,000	0%
Contract labor	420	180	240	43%
General supplies and materials	100	-	100	0%
Water/sewerage	7,500	4,928	2,572	66%
Natural gas	3,200	356	2,844	11%
Electricity	10,000	1,937	8,063	19%
	-	-	-	-
	<u>27,220</u>	<u>7,448</u>	<u>19,772</u>	<u>27%</u>

City of Doraville
Midyear Budget Review
as of December 31, 2012

Dept. 2650
Municipal Court

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Regular employees	168,657	86,319	82,337	51%
Temporary employees	4,800	1,600	3,200	33%
Paid Time Off (PTO)	25,000	7,002	17,998	28%
Holiday Pay	8,555	3,889	4,666	45%
Group insurance	50,041	25,252	24,789	50%
Social Security (FICA) contributions	12,835	5,906	6,929	46%
Medicare	3,002	1,381	1,620	46%
Retirement contributions	37,069	18,691	18,378	50%
Unemployment insurance	495	-	495	0%
Workers' compensation	6,637	4,602	2,035	69%
Professional	30,000	9,250	20,750	31%
Technical	15,000	5,500	9,500	37%
Cleaning services	-	-	-	-
Lawn care	200	34	166	17%
Repairs and maintenance	1,000	385	615	38%
Rental of equipment and vehicles	4,000	1,620	2,380	41%
Insurance, other than employee benefits	18,216	12,372	5,844	68%
Communications	11,200	2,708	8,492	24%
Advertising	500	-	500	0%
Travel	400	73	327	18%
Dues and fees	200	261	(61)	130%
Education and training	750	300	450	40%
Licenses	-	-	-	-
Contract labor	730	289	431	40%
Other	2,800	5,450	(2,650)	195%
General supplies and materials	8,600	1,530	7,070	18%
Water/sewerage	2,000	2,052	(52)	103%
Natural gas	3,000	426	2,574	14%
Electricity	8,500	3,058	5,442	36%
Small equipment	300	-	300	0%
Machinery & equipment	-	3,500	(3,500)	-
Computers	500	-	500	0%
Payments to others	-	(200)	200	-
	-	-	-	-
	424,976	207,249	217,728	48%

City of Doraville
Midyear Budget Review
as of December 31, 2012

Dept. 3200
Police Department

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Regular employees	1,935,926	838,732	1,097,194	43%
Overtime	32,775	40,651	(7,876)	124%
Paid Time Off (PTO)	250,000	98,562	151,438	39%
Holiday Pay	95,715	39,143	56,592	41%
Group insurance	469,160	273,393	195,767	58%
Social Security (FICA) contributions	143,495	61,128	82,367	43%
Medicare	33,559	14,296	19,263	43%
Retirement contributions	418,268	210,896	207,373	50%
Unemployment insurance	4,470	6,110	(1,640)	137%
Workers' compensation	164,180	65,342	98,838	40%
Professional	25,500	2,697	22,803	11%
Technical	3,645	-	3,645	0%
Disposal (e.g., garbage pickup)	1,550	999	552	64%
Lawn care	-	74	(74)	
Repairs and maintenance	114,863	22,161	92,702	19%
Rental of equipment and vehicles	21,241	6,561	14,680	31%
Insurance, other than employee benefits	135,317	141,911	(6,594)	105%
Communications	126,328	1,826	124,502	1%
Printing and binding	5,800	229	5,571	4%
Travel	4,000	989	3,011	25%
Dues and fees	2,820	917	1,903	33%
Education and training	23,000	225	22,775	1%
Contract labor	1,600	445	555	45%
Office	3,400	1,721	1,279	57%
General supplies and materials	149,392	39,113	110,279	26%
Water/sewerage	2,400	277	1,723	14%
Natural gas	9,500	1,560	7,940	16%
Electricity	42,500	18,197	24,303	43%
Gasoline	220,000	95,124	124,876	43%
Food	15,500	4,216	11,284	27%
Machinery	11,900	7,518	4,382	61%
Vehicles	25,000	-	25,000	0%
Computers	17,250	-	17,250	0%
Other Equipment	12,500	-	12,500	0%
	4,521,175	1,999,212	2,521,962	44%

City of Doraville
Midyear Budget Review
as of December 31, 2012

Dept 3910
Animal Control

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Regular employees	33,471	18,591	14,881	56%
Paid Time Off (PTO)	5,000	-	5,000	0%
Holiday Pay	1,700	773	927	45%
Group insurance	12,508	6,160	6,149	51%
Social Security (FICA) contributions	2,491	1,112	1,379	45%
Medicare	582	260	322	45%
Retirement contributions	7,364	3,713	3,651	50%
Workers' compensation	1,042	716	326	69%
Disposal (e.g., garbage pickup)	400	105	295	26%
Repairs and maintenance	500	-	500	0%
Insurance, other than employee benefits	2,602	1,795	807	69%
Communications	383	137	246	36%
Printing and binding	200	-	200	0%
Dues and fees	115	-	115	0%
Education and training	400	-	400	0%
General supplies and materials	1,350	406	944	30%
Gasoline	3,800	1,547	2,253	41%
Other Equipment	13,920	-	13,920	0%
	<u>87,829</u>	<u>35,514</u>	<u>52,315</u>	<u>40%</u>

City of Doraville
Midyear Budget Review
as of December 31, 2012

Dept. 4100
Public Works

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Regular employees	291,087	140,856	152,232	48%
Paid Time Off (PTO)	47,500	12,894	34,606	27%
Holiday Pay	15,860	6,495	9,364	41%
Group insurance	71,648	44,025	29,622	60%
Social Security (FICA) contributions	22,100	9,590	12,501	43%
Medicare	5,169	2,245	2,924	43%
Retirement contributions	65,343	32,947	32,396	50%
Unemployment insurance	877	-	877	0%
Workers' compensation	42,889	23,296	19,593	54%
Repairs and maintenance	5,000	382	4,618	8%
Rental of equipment and vehicles	3,000	149	2,851	5%
Insurance, other than employee benefits	27,324	19,046	8,278	70%
Communications	3,000	1,804	1,196	60%
Contract labor	2,500	289	2,211	12%
General supplies and materials	12,000	10,118	1,882	84%
Water/sewerage	800	1,042	(242)	130%
Natural gas	8,000	2,662	5,338	33%
Electricity	10,000	3,836	6,164	38%
Gasoline	40,017	16,564	23,453	41%
Small equipment	2,000	-	2,000	0%
Other supplies/Uniforms	3,000	1,002	1,998	33%
Other Equipment	1,000	-	1,000	0%
Total Expenditures	684,112	329,251	354,862	48%

City of Doraville
Midyear Budget Review
as of December 31, 2012

Dept. 4260
Street Lighting

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Electricity	180,000	74,594	105,406	41%
	<u>180,000</u>	<u>74,594</u>	<u>105,406</u>	<u>41%</u>

City of Doraville
Midyear Budget Review
as of December 31, 2012

Dept. 6100

Recreation

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Regular employees	93,170	43,480	49,691	47%
Temporary employees	65,270	37,658	27,612	58%
Overtime	-	2,547	(2,547)	
Paid Time Off (PTO)	10,000	485	9,515	5%
Holiday Pay	4,558	1,976	2,582	43%
Group insurance	20,308	8,857	11,450	44%
Social Security (FICA) contributions	9,952	5,368	4,583	54%
Medicare	2,327	1,256	1,072	54%
Retirement contributions	19,748	9,957	9,791	50%
Workers' compensation	5,436	5,925	(489)	109%
Professional	1,400	-	1,400	0%
Technical	10,000	4,681	5,319	47%
Repairs and maintenance	8,000	884	7,116	11%
Rental of equipment and vehicles	3,190	188	3,002	6%
Insurance, other than employee benefits	25,737	16,302	9,436	63%
Communications	2,000	658	1,342	33%
Advertising	1,500	492	1,008	33%
Printing and binding	2,000	83	1,917	4%
Travel	1,000	602	398	60%
Dues and fees	2,000	(14)	2,014	-1%
Education and training	500	350	150	70%
Contract labor	11,000	1,248	9,752	11%
Other	-	21	(21)	
General supplies and materials	12,000	10,721	1,279	89%
Water/sewerage	8,600	4,602	3,998	58%
Natural gas	4,500	1,485	3,015	33%
Electricity	25,000	11,176	13,824	45%
Gasoline	1,500	527	973	35%
Supplies/inventory purchased for resale	12,000	1,399	10,601	12%
Small equipment	1,000	218	782	22%
Other supplies/Uniforms	7,500	-	7,500	0%
	370,597	173,085	197,511	47%

City of Doraville
Midyear Budget Review
as of December 31, 2012

Dept. 6124
Swimming Pool

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Professional	35,000	7,956	27,044	23%
Repairs and maintenance	3,000	4,086	(1,086)	136%
Communications	1,000	166	834	17%
Courtesy labor		800	(800)	
General supplies and materials	2,000	316	1,684	16%
Water/sewerage	9,000	11,661	(2,661)	130%
Electricity	4,575	2,569	2,006	56%
Small equipment	250	-	250	0%
	-			
	54,825	27,554	27,271	50.26%

City of Doraville
Midyear Budget Review
as of December 31, 2012

Dept. 6200

Parks

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Lawn care	1,000	-	1,000	0%
Repairs and maintenance	2,500	2,560	(60)	102%
General supplies and materials	5,000	2,702	2,298	54%
Water/sewerage	500	633	(133)	127%
Electricity	20,000	9,172	10,828	46%
Small equipment	3,000	1,398	1,602	47%
	-			
	32,000	16,465	15,535	51%

City of Doraville
Midyear Budget Review
as of December 31, 2012

Dept. 6510
Library

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Regular employees	149,447	75,460	73,987	50%
Part Time/Temporary employees	5,372	1,206	4,166	22%
Paid Time Off (PTO)	20,000	7,279	12,721	36%
Holiday Pay	7,615	3,462	4,154	45%
Group insurance	22,714	16,682	6,032	73%
Social Security (FICA) contributions	11,268	5,346	5,922	47%
Medicare	2,635	1,250	1,385	47%
Retirement contributions	32,997	16,638	16,360	50%
Workers' compensation	856	1,335	(479)	156%
Lawn care	500	34	466	7%
Repairs and maintenance	4,000	(20)	4,020	0%
Rental of equipment and vehicles	1,300	149	1,151	11%
Insurance, other than employee benefits	10,409	7,170	3,239	69%
Communications	1,100	380	720	35%
Printing and binding	1,000	-	1,000	0%
Dues and fees	400	-	400	0%
Licenses	100	-	100	0%
Contract labor	4,000	760	3,240	19%
General supplies and materials	5,000	1,818	3,182	36%
Water/sewerage	3,000	732	2,268	24%
Natural gas	4,000	935	3,065	23%
Electricity	12,000	5,088	6,912	42%
Books and periodicals	5,000	4,097	903	82%
	304,713	149,800	154,914	49%

City of Doraville
Midyear Budget Review
as of December 31, 2012

Dept. 7410
Planning & Zoning

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Regular employees	140,695	69,765	70,930	50%
Overtime	-	180	(180)	
Prtd Time Off (PTO)	15,000	3,476	11,524	23%
Holiday Pay	6,748	3,067	3,681	45%
Group insurance	12,508	9,166	3,342	73%
Social Security (FICA) contributions	10,072	4,762	5,309	47%
Medicare	2,356	1,114	1,242	47%
Retirement contributions	29,240	14,743	14,497	50%
Workers' compensation	441	653	(212)	148%
Professional	28,500	(912)	29,412	-3%
Technical	-	249	(249)	
Law/court	50	22	28	45%
Repairs and maintenance	1,500	109	1,391	7%
Rental of equipment and vehicles	3,000	755	2,245	25%
Insurance, other than employee benefits	7,807	5,366	2,440	69%
Communications	6,500	4,106	2,394	63%
Advertising	3,000	258	2,742	9%
Printing and binding	500	188	312	38%
Travel	2,500	121	2,379	5%
Dues and fees	1,000	623	377	62%
Education and training	10,600	1,205	9,395	11%
Licenses	1,000	-	1,000	0%
Other	-	441	(441)	
General supplies and materials	7,500	1,390	6,110	19%
Water/sewerage	700	3,189	(2,489)	456%
Natural gas	500	276	224	55%
Electricity	500	605	(105)	121%
Gasoline	1,000	396	604	40%
Books and periodicals	750	-	750	0%
Computers	-	-	-	
	293,966	125,314	168,651	43%

City of Doraville
Midyear Budget Review
as of December 31, 2012

Dept. 7450
Code Enforcement

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Regular employees	57,374	26,803	30,571	47%
Overtime	-	2,145	(2,145)	
Paid Time Off (PTO)	10,000	2,751	7,249	28%
Holiday Pay	2,976	1,353	1,623	45%
Group insurance	20,016	11,556	8,461	58%
Social Security (FICA) contributions	4,362	1,920	2,441	44%
Medicare	1,020	449	571	44%
Retirement contributions	12,896	6,503	6,394	50%
Workers' compensation	295	590	(294)	200%
Repairs and maintenance	200	-	200	0%
Insurance, other than employee benefits	5,205	4,587	617	88%
Communications	1,400	575	825	41%
Printing and binding	1,200	802	398	67%
Travel	620	-	620	0%
Dues and fees	400	300	100	75%
Education and training	400	-	400	0%
General supplies and materials	900	140	760	16%
Gasoline	1,000	554	446	55%
Books and periodicals	530	-	530	0%
	120,795	61,027	59,768	51%

City of Doraville
Midyear Budget Review
as of December 31, 2012

Dept. 3800
Fund 215 E911

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Fund Balance - E911 Fund				
E-911 charges	150,000	70	149,930	0%
E-911 charges-Landlines		70	(70)	
E-911 Charges-Wirele		46,177	(46,177)	
Operating Transfers In	152,181	125,299	226,882	36%
Total Revenues	302,181	171,616	330,566	34%
Regular employees	250,740	119,144	131,597	48%
Overtime	14,426	3,708	10,718	26%
Paid Time Off (PTO)	40,000	12,646	27,354	32%
Holiday Pay	12,207	5,173	7,034	42%
Group insurance	34,956	5,246	29,690	15%
Social Security (FICA) contributions	19,677	8,585	11,092	44%
Medicare	4,602	2,008	2,594	44%
Retirement contributions	55,536	23,335	32,201	42%
Unemployment insurance	275	-	275	0%
Workers' compensation	1,167	2,734	(1,567)	234%
Professional	900	275	625	31%
Rental of equipment and vehicles	48,000	15,628	32,372	33%
Insurance, other than employee benefits	18,216	12,705	5,511	70%
Travel	1,500	-	1,500	0%
Total Expenditures	502,181	211,186	290,995	42%

City of Doraville
Midyear Budget Review
as of December 31, 2012

Fund 230 Tree Bank Fund

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Fund balance - Tree Bank Fund	15,000	15,000	-	100%
Interest revenues				
Total Revenues	15,000	15,000	-	100%
Professional	7,500	11,495	(3,995)	153%
General supplies and materials	7,500	-	7,500	0%
Total Expenditures	15,000	11,495	3,505	77%

City of Doraville
Midyear Budget Review
as of December 31, 2012

Fund 250 - Multiple Grants Fund

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Fund balance - Grants	-			
State Grants-DNR	25,000	-	-	0%
Operating Transfers In		25,000	-	
Total Revenues	25,000	25,000	-	100%
Site improvements	25,000	25,000	(25,000)	100%
Total Expenditures	25,000	25,000	(25,000)	100%

City of Doraville
Midyear Budget Review
as of December 31, 2012

Fund 275 Hotel Motel

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Fund balance - Hotel/Motel tax Fund Hotel/motel	25,000	20,607	4,393	82%
Total Revenues	25,000	20,607	4,393	82%
Payments to other agencies	10,000	6,414	3,586	64%
Operating transfers-To General Fund	15,000	11,851	3,149	79%
Total Expenditures	25,000	18,264	6,736	73%

City of Doraville
Midyear Budget Review
as of December 31, 2012

Fund 330 HOST Capital Projects Fund

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Fund Balance				
HOST Tax	82,835	69,029	13,806	83%
Retained Earnings				
Total Revenues	<u>82,835</u>	<u>69,029</u>	<u>13,806</u>	<u>83%</u>
Site Improvements	32,268	32,268	0	100%
Infrastructure	50,567	-	50,567	0%
Total Expenditures	<u>82,835</u>	<u>32,268</u>	<u>50,567</u>	<u>39%</u>
Net Change in Fund Balance		-		

City of Danville
Midyear Budget Review
as of December 31, 2012

Dept. 4320

Fund 505 Stormwater

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Fund balance - Water Sewer Fund				
Stormwater utility c	474,001	484,713	(10,702)	102%
Stormwater - prior y		542	(542)	
Interest revenues		3,760	(3,760)	
Total Revenues	474,001	489,005	(15,004)	103%
Regular employees	52,453	27,720	24,733	53%
Overtime	-	260	(260)	
Paid Time Off (PTO)	7,500	1,385	6,115	18%
Holiday Pay	3,462	1,038	2,424	30%
Group insurance	10,582	4,831	5,751	46%
Social Security (FICA) contributions	3,932	1,852	2,080	47%
Medicare	920	433	486	47%
Retirement contributions	11,625	4,885	6,740	42%
Workers' compensation	4,403	1,323	3,081	27%
Professional	150,000	4,955	145,045	3%
Technical	174,671	123,425	51,247	71%
Lawn care	100	10	90	10%
Repairs and maintenance	40,000	1,204	38,796	3%
Rental of equipment and vehicles	750	850	(100)	113%
Insurance, other than employee benefits	3,903	2,427	1,476	62%
Communications	1,500	1,072	428	71%
Education and training	1,000	-	1,000	0%
Contract labor	100	147	(47)	147%
General supplies and materials	1,500	-	1,500	0%
Water/sewerage	500	151	349	30%
Natural gas	500	118	383	24%
Electricity	2,500	590	1,910	24%
Gasoline	1,500	613	887	41%
Small equipment	100	-	100	0%
	-	-	-	-
Total Expenditures	474,001	179,288	294,713	38%

City of Doraville
Midyear Budget Review
as of December 31, 2012

Dept. 4500

Fund 540 Solid Waste

Account Description	2013 Approved Budget	YTD as of 12/31/2012	Variance	Variance %
Filia	-	1,430	(1,430)	
Sanitation	350,800	342,417	8,383	98%
Bulk Waste Chgs	11,200	1,380	9,820	12%
Operating Transfers from General Fund	-	-	-	
	-	-	-	
Total Revenues	362,000	345,227	16,773	95%
Disposal (e.g., garbage pickup)	362,000	123,144	238,856	34%
Other	-	111	(111)	
Intergovernmental	-	15	(15)	
Operating transfers	-	82,145	(82,145)	
Total Expenditures	362,000	205,414	156,586	57%



THE CITY OF DORAVILLE AGENDA ITEM SHEET

Subject: Propose Architectural Design Standards Schedule

Date of Meeting: ~~September 4, 2012~~

Budget Impact: Y X N

Budget Impact Amount:

Funding Source:

() Annual

() Capital

() N/A

Regular Meeting (x)

Work Session ()

Recommendation ()

Policy/Discussion ()

Report ()

Other ()

CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE

Action Requested:

Wednesday, September 5, 2012: the 3 versions of the design standards are posted on the city website. Public comments are emailed to Joe Cooley.

Friday, September 28, 2012: the 3 versions are removed from city website. The versions are the one Joe gave us when I came on council, and the 2 versions Brian emailed.

Monday, October 1, 2012: Staff begins compiling public comments.

Monday, October 15, 2012: Staff delivers compiled public comments to council for review and made public on the city's website. No council or public discussion or action for this night.

Thursday, October 25, 2012: Council workshop to discuss 3 versions (limited to 1 hour) and public comments (limited to 1 hour)

Thursday, November 1, 2012: Council workshop to discuss 3 versions (limited to 1 hour) and public comments (limited to 1 hour)

Monday, November 19, 2012: Final council opinions/discussion for final vote. If differences still exist, item is continued to December; otherwise final council action.

Monday, December 3, 2012: Absolute council final action. Design standards in place!!

History, Facts, Issues:

Options:

Recommended Action: Approve the Propose Architectural Design Standards Schedule

Department: Council Department Head: Robert Patrick

Administrative Comments and Recommendation: _____

Action Taken By Board: _____

DRAFT For Public Comment REV. 10/29/2012

ARTICLE XVII - ARCHITECTURAL STANDARDS AND GUIDELINES FOR COMMERCIAL BUILDINGS AND PROJECTS

- Sec. 23-1701. - Intent and purpose.
- Sec. 23-1702. - Applicability; scope.
- Sec. 23-1703. - Definitions.
- Sec. 23-1704. - Building orientation; primary and secondary facades.
- Sec. 23-1705. - Building design.
- Sec. 23-1706. - Roof treatments.
- Sec. 23-1707. - Customer convenience treatments.
- Sec. 23-1708. - Facade treatments.
- Sec. 23-1709. - Curb stops; building perimeter crosswalks.

Sec. 23-1701. - Intent and purpose.

The intent and purpose of this article are as follows:

- (1) To maintain and enhance the attractiveness of the streetscape and the existing architecture in the community.
- (2) To create and maintain a strong community image and identity by providing for architectural treatments that enhances the visual experience of commercial development in the City of Doraville.
- (3) To require articulation that reduces the mass/scale and uniform monolithic appearance of large commercial **and institutional** buildings, and ensures that commercial **and institutional** buildings and projects incorporate architectural features that provide visual interest, while allowing design flexibility.

Sec. 23-1702. - Applicability; scope.

(a) Applicability.

- (1) The provisions of this article shall apply to buildings and projects in C-1 (Neighborhood Commercial), **CT (Commercial Transitional)** and C-2 (General Business), **O-1 (Office Institutional)**, and **O-W (Office Warehouse)** zoning districts. However, places of worship, hotels, and motels within O-1, C-1, and C-2 districts are exempt from these regulations, except for the requirements of subsection 23-1705-(c)(1).
- (2) The landscape provisions (both primary and secondary) of section 23-1704 shall also apply to temporary sales offices and model centers.
- (3) The provisions of this article shall apply to new development, and redevelopment or renovation of an existing building that changes more than fifty-(50)- **forty (40)** percent of a primary or secondary facade. The fifty-(50) **forty (40)** percent facade remodeling or renovation standard only applies to that building facade undergoing renovation or redevelopment. New development or building expansion greater than fifty-(50) **twenty (20)** percent in gross floor area shall require full structure compliance. **Redevelopment or renovation that changes more than twenty (20) percent of the**

exterior of an existing building will require compliance with Sec. 23-1705(c)(2) Building color.

- (4) The provisions of this article shall also apply to all principal uses, whether on parent parcels or out-parcels, and to free standing ancillary or secondary uses, such as kiosks, ticket booths, car washes, etcetera.
- (5) The provisions of this article are not intended to prevent the use of alternative design solutions that meet the intent and purpose established in section 23-1701, as determined by the city's Director of Planning and Development after consultation.
- (6) Compliance with the standards set forth in this article shall be demonstrated by submittal of architectural drawings and elevations (of all sides), and a site development plan or site improvement plan in accordance with this and other sections of this code.
- (7) Any decision by the city's Director of Planning and Development in regards to this article may be appealed to the City Council.

Sec. 23-1703. - Definitions.

The following words and terms, when used in this division, shall have the meanings ascribed to them in this section:

Awning or canopy. A covering, hood or shelter (of cloth, plastic, metallic or similar material) suspended or projected over a window or door.

Cornice. An ornamental molding that finishes or crowns the top of a building, wall, arch, and etcetera.

Ornamental and structural detail. A raised or decorative feature, other than a corporate logo, and not including textures, color or materials. Examples are decorative tile, molding, niches, pilasters and columns.

Primary facade. A side of a building that faces a public or private right-of-way or roadway or has the primary customer entrance. (A building may have more than one primary facade.)

Secondary facade. A side of a building that is not a primary facade and either is visible from a public or private right-of-way or roadway or has a secondary or tertiary customer entrance. (A building may have more than one secondary facade.)

Sec. 23-1704. - Building orientation; primary and secondary facades.

- (a) The intent of this section is to orient commercial buildings toward the public right-of-way or roadway or to private internal collector type/roadways and to establish architectural standards for primary and secondary facades in the City of Doraville.
- (b) Primary and secondary facades shall satisfy the applicable facade standards set forth in this section.
- (c) Mid-block commercial buildings shall be oriented to face the right-of-way/roadway, unless it can be shown that compelling site conditions necessitate a different orientation. If compelling site conditions necessitate that the building not face the right-of-way/roadway, then the building is considered to have two (2) primary facades: the facade that faces the right-of-way/roadway and the facade that incorporates the primary customer entrance.
- (d) Corner lot commercial buildings shall be oriented to face a right-of-way/roadway, unless it can be shown that there are compelling site conditions that necessitate a different orientation. If compelling

the conditions necessitate that the building not face such right-of-way/roadway, then the building is considered to have three (3) primary facades: the two facades that face the right-of-way/roadway and the facade that incorporates the primary customer entrance.

- (e) All primary facades of a building shall have architectural style, detail, trim features, and roof treatments that are consistent with each other. Further, all primary facades shall have a similar level of treatment, detail and visual interest. This is inclusive of window, primary entrance, roof form (parapet, gable, hip, mansard or combination) and architectural elements (columns, pilasters, pediments, overhangs, balustrades, towers, dormers, cupolas and/or other projections of facade and fenestration). In lieu of actual windows and entrances, niches and alcoves with significant architectural delineation and definition to suggest window and entrance elements shall be used.
- (f) For parcels one half (1/2) acre or larger, building base perimeter landscaping shall be planted immediately adjacent to and along the full linear length of the primary facade, or between the walk immediately adjacent to the primary facade and the curb along the entire linear length of the primary facade. However, such perimeter landscaping shall allow for reasonable breaks for pedestrian access. The landscaped area shall be a minimum of five (5) feet in depth and shall include shrubs and groundcover with one understory tree planted for each twenty-five (25) feet or fraction thereof of the linear length of the primary facade. (Understory trees are to be planted no closer than ten (10) feet on center.)
- (g) Office and institutional use primary facades shall have at least one (1) of the following components exclusive of (g)(1) below; and a primary facade subject to subsection (f) of this section shall have at least one (1) of the following components exclusive of (g)(2) below. A commercial use primary facades shall have at least two (2) of the following components, except that a primary facade with the primary customer entrance shall have at least one (1) of the following components exclusive of the component described in subsection (g)(1) and a primary facade subject to subsection (f) of this section shall have at least two (2) of the following components exclusive of the component described in subsection (g)(2).
 - (1) The primary customer entrance.
 - (2) For parcels less than one-half (1/2) acre, building base perimeter landscaping shall be planted adjacent to and along the full linear length of the primary facade. The landscaped area shall be a minimum of five (5) feet in depth and shall include shrubs and groundcover with one understory tree planted for each twenty-five (25) feet or fraction thereof of the linear primary facade, or one palm tree planted for each fifteen (15) feet or fraction thereof of the linear primary facade. (Understory trees are to be planted no closer than ten (10) feet on center.)
 - (3) Arcades or colonnades a minimum of six (6) feet in width, or other roof treatments that provide shade and break the vertical plane, shall be incorporated along at least fifty (50) percent of the linear length of the primary facade.
 - (4) Display windows a minimum of six (6) feet in height shall exist, along at least fifty (50) percent of the linear length of the primary facade.
 - (5) Awnings associated with windows and/or doors, installed in increments of ten (10) feet or less in length, along at least fifty (50) percent of the linear length of the primary facade.
 - (6) Windows that cover at least forty (40) percent of the area of the primary facade.
 - (7) Any other treatment that, in the opinion of the city's Planning and Development Director, and after consultation, meets the intent of this section.

- (h) A primary facade shall incorporate the screening of outdoor storage of customer shopping carts adjacent to the building. Shopping cart storage areas shall be screened by a wall a minimum of four (4) feet in height. The exterior facade of the screen wall shall be consistent with that of the primary facade.
- (i) Exterior building materials contribute significantly to the visual impact of a building on the community. Exterior building materials shall be restricted on primary facades as follows:
 - (1) Corrugated metal panels, used as a finish material, shall be prohibited. Architectural metal panels are acceptable, subject to consultation and a determination by the city's Planning and Development Director that the treatment meets the intent of this section.
 - (2) Highly reflective or mirror-like materials shall be prohibited.
 - (3) Blacked out or darkened windows and window treatments or uses that obscure clear visibility into and out of the building shall be prohibited.
 - (4) Smooth-faced concrete shall have stucco or other decorative finish.
 - (5) Backlit awnings and backlit canopies including service station and convenience store backlit awnings and canopies, shall be prohibited, except for those portions of awnings or canopies which may have approved backlit sign copy area.
 - (6) The use of full-depth brick, natural stone, cast stone, terra cotta, pre-cast concrete resembling brick or stone or hard coat stucco as major component of the primary facade with accents of ceramic tile, galvanized steel, glass block, wood, stone or stucco are strongly encouraged.
- (j) Secondary facade standards may be deemed wholly or partially inapplicable by the city's Planning and Development Director due to the narrowness and low visibility of the area between the side of the building and the side of the adjacent building, provided this determination may be made only where the side yard is less than ten (10) feet in width, and such determination does not modify applicable landscape and related requirements.
- (k) All secondary facades of a building shall have architectural style, detail, trim features, and roof treatments that are consistent with those for the primary facade.
- (l) Any side of an office, commercial or industrial building visible from and adjacent to residential areas shall be treated in the same manner as a secondary facade.
- (m) For parcels one-half (½) acre or larger, perimeter landscaping planted adjacent to and along fifty (50) percent of the linear length of the secondary facade shall be required. The landscaped area shall be a minimum of five (5) feet in depth and shall include shrubs and groundcover with one understory tree planted for each twenty-five (25) feet or fraction thereof of the fifty (50) percent linear secondary facade. (Understory trees are to be planted no closer than ten (10) feet on center.)
- (n) A secondary facade shall have at least one (1) of the following components:
 - (1) For parcels less than one-half (½) acre, perimeter landscaping planted adjacent to and along fifty (50) percent of the linear length of the secondary facade shall be required. The landscaped area shall be a minimum of five (5) feet in depth and shall include shrubs and groundcover with one understory tree planted for each twenty-five (25) feet or fraction thereof of the fifty (50) percent linear secondary facade. (Understory trees are to be planted no closer than ten (10) feet on center.)

- (2) Arcades or colonnades a minimum of eight (8) feet in width, or other roof treatments that provide shade and a break in the vertical plane shall be incorporated along at least fifty (50) percent of the horizontal length of the secondary facade.
 - (3) Display windows a minimum of six (6) feet in height shall exist along at least fifty (50) percent of the horizontal length of the secondary facade.
 - (4) Awnings associated with windows and/or doors, installed in increments of ten (10) feet or less in length, along at least fifty (50) percent of the horizontal length of the secondary facade.
 - (5) Windows that cover at least forty (40) percent of the secondary facade.
 - (6) Any other treatment that, in the opinion of the city's Planning and Development Director, and after consultation, meets the intent of this section
- (o) A secondary facade shall incorporate the screening of outdoor storage for customer shopping carts adjacent to the building. Shopping cart storage areas shall be screened by a wall a minimum of four (4) feet in height. The exterior facade of the screen wall shall be consistent with that of the secondary facade.
 - (p) Exterior building materials contribute significantly to the visual impact of a building on the community. Exterior building materials shall be restricted on secondary facades as follows:
 - (1) Corrugated metal panels, used as a finish material, shall not cover more than thirty (30) percent of a secondary facade. The same type of architectural metal panels applied to the primary facade are acceptable for a secondary facade, subject to consultation and a determination by the city's Planning and Development Director that the treatment meets the intent of this section.
 - (2) Smooth-faced concrete shall not cover more than thirty (30) percent of a secondary facade.
 - (3) Backlit awnings and backlit canopies including service station and convenience store backlit awnings and canopies shall be prohibited except for those portions of awnings or canopies which may have approved backlit sign copy area.
 - (q) Exterior ground level mechanical equipment, mechanical equipment package units, or related attachments (food freezers, air handling units, and etcetera) adjacent to a residential area or visible from a public right-of-way shall be concealed, hidden by a wall with caps as an extension of the building. When such units about commercial or industrial uses and are not visible from a public right-of-way (i.e., they are not a primary or secondary facade), they shall be painted to match the color of the building.

Sec. 23-1705. - Building design.

- (a) The intent of this section is to promote better architectural design and to create visual interest by requiring minimum design treatments for commercial buildings and projects.
- (b) Both single and multiple-tenant buildings are required to provide a minimum of three (3) of the following building design treatments:
 - (1) An arched, gabled, stepped or decorative parapet with cornice over the primary customer entrance that is integrated with the building's mass and style.
 - (2) Canopies or porticos integrated with the building's massing and style.

- (3) Peaked roof forms.
 - (4) Overhangs a minimum of three (3) feet in depth.
 - (5) Arcades a minimum of six (6) feet in depth wide.
 - (6) Arches or arched forms.
 - (7) Display windows, a minimum of six (6) feet in height.
 - (8) Ornamental and structural details that are integrated into the building structure.
 - (9) Clock tower or bell tower.
 - (10) Sculptured artwork (excluding corporate logos or advertising).
 - (11) Any other treatment that, in the opinion of the city's Planning and Development Director, meets the intent of this section.
- (c) Exterior building colors have a significant visual impact. Accordingly, colors are restricted as follows:
- (1) Building color schemes that use colors that are electric, fluorescent or neon shall not be permitted on the exterior of any building.
 - (2) Building color schemes shall be consistent with the "Commercial/Institutional Color Chart" maintained by the City Planning and Development Department.**
 - (3) A maximum of three (3) colors may be used on the exterior of any building, plus one additional color for trim or cornice work. Where a clear break exists giving the appearance of a separate building, such color scheme may be repeated. These limitations exclude unpainted natural stone or roof material.
 - (4) Graphics, color schemes, or murals shall not be permitted on a building except as may be permitted as a part of allowable signage consistent with chapter 14 of the City of Doraville's code of ordinances.
- (d) Separate ancillary structures (carwash, cashier booths, canopies over gas pumps, etc.) shall have comparable pitch or parapets for roofs and shall otherwise have the same architectural detail, design elements and roof design as the primary structure, including the same cornice treatment, the same materials and colors, etcetera.

Sec. 23-1706. - Roof treatments.

- (a) The intent of this section is to add visual interest, and to reduce massing and screen rooftop equipment, by requiring minimum roof treatments. This section shall apply to all principal uses and to free standing ancillary or secondary uses, such as kiosks, ticket booths, car washes, etcetera.
- (b) Both single and multiple-tenant buildings are required to have variations in the rooflines, and roof features that are consistent with the building's mass and scale. In addition, roofs shall meet at least two (2) of the following requirements:
 - (1) Decorative parapets that are a minimum of three (3) feet in height above the finished roof or that are high enough to block the view of any mechanical equipment or fixtures that are situated on the roof.

- (2) A three-dimensional cornice treatment, a minimum of twelve (12) inches in height, having a minimum of three (3) vertical (not diagonal) changes in plane [no two (2) on the same plane], and a variety of thickness in relief ranging from the greatest at the top to the least at the bottom.
 - (3) Overhanging eaves that extend at least three (3) feet beyond the supporting walls, with a minimum fascia depth of six (6) inches.
 - (4) Three (3) or more roof planes per primary facade.
 - (5) A sloping roof height (measured from the top of the supporting wall vertically to the peak of the sloping roof) shall not exceed the average height of the supporting walls. The sloping roof height shall not be less than a pitch of 4:12. However, a pitch of 3:12 may be acceptable depending on the mass and scale and elevations and renderings showing the appropriateness and compatibility of the design.
 - (6) Any other treatment that, in the opinion of the city's Planning and Development Director meets the intent of this section.
- (c) Backlit awnings used as a mansard or canopy roof shall be prohibited in both single and multiple-tenant buildings.
 - (d) Exterior rooftop equipment including any HVAC roof refrigeration equipment or other mechanical rooftop equipment, fixtures or structure (such as hill house, penthouse, or trailer type) shall be concealed from eye-level view from any public right-of-way and from any adjacent properties by a roof or parapet wall extension with caps as an extension of the building.

Sec. 23-1707. - Customer convenience treatments.

- (a) The intent of this section is to provide protection from the sun and adverse weather conditions for customers and employees of commercial businesses. These requirements are not applicable to single-tenant buildings with a gross floor area of ten thousand (10,000) square feet or less, or multiple-tenant buildings and projects with a gross floor area of less than twenty thousand (20,000) square feet.
- (b) Except as provided under subsection (a) of this section, the following customer convenience treatments shall be required:
 - (1) Single-tenant buildings, with a gross floor area of over ten thousand (10,000) square feet or less than twenty thousand (20,000) square feet, shall have a highly visible primary customer entrance.
 - (2) Single-tenant buildings with a gross floor area of twenty thousand (20,000) square feet or more shall have a highly visible primary customer entrance incorporating decorative landscape planters or wing walls that incorporate landscaped areas.
 - (3) Multiple-tenant buildings and projects with a gross floor area of twenty thousand (20,000) square feet or more shall have the following:
 - a. Anchor tenants shall provide highly visible primary customer entrances.
 - b. Decorative landscape planters or wing walls and intermittent shaded outdoor community space shall be provided. Such area shall be located adjacent to the primary customer entrance or circulation path of the complex.

- (2) **Required transparent windows.** Such primary customer entrance facades shall incorporate a minimum of twenty-five (25) percent transparency (windows). The transparency calculation may include the glass surfaces of the customer entrance window system itself. The area of required transparency shall be calculated by multiplying the structure's linear frontage by a height (above adjacent finished pavement grade) of twelve (12) feet. In addition, street-facing primary customer entrance facades shall incorporate an overhead projecting portico, arcade, or colonnade, as described below. Such customer entrance overhead forms shall, at a minimum, extend over the same twenty-five (25) percent transparency area.
- (3) **Transparency alternative: architectural projections.** As an alternative to meeting the twenty-five (25) percent transparency and entranceway overhead form requirements, street-facing facades containing the primary customer entrance shall include covered porticos, arcades, colonnades, or a combination thereof, along a minimum of sixty (60) percent of the horizontal length of the subject facade.
- (4) **The roof plane of such porticos, arcades, or colonnades shall not extend horizontally for more than fifty (50) linear feet without the substantially and proportionately-sized, interrupting vertical architectural forms referenced above.** The face (fascia) of such vertical forms shall project upward a minimum of fifteen (15) feet above the horizontal fascia of the portico, arcade, or colonnade lying below. The highest point of the fascia, or gable, of such vertical projections shall extend upward to a point at least as high as the horizontal roof line (parapet edge) of the big box development's principal structure. Furthermore, such vertical forms shall be no less than twenty (20) feet wide, as measured at the face (fascia) or base of the gable.
- (5) **The covered porticos, arcades, or colonnades shall incorporate the customer sidewalk below with a minimum pedestrian clearance (clear width), between the structure and the supporting columns, of twelve (12) feet.** Such porticos, arcades, or colonnades, and twelve-foot wide sidewalks, shall not replace any required building foundation area landscape planter requirements for primary and secondary facades.
- (6) **Facades which face an adjacent street, but which do not possess the primary customer entrance (i.e., a side street facade), shall provide the above-referenced porticos, arcades, or colonnades, and associated individual roofline vertical projections, along at least forty (40) percent of the street-facing (side) facade.** Such forty (40) percent requirement shall only apply to any segment of a side facade which does not incorporate a garden center decorative perimeter wall system as described in this subsection.
- (7) **Garden center walls.** When a garden center is placed along a street-facing facade, a garden center decorative perimeter wall system may be substituted for the porticos, colonnades, arcades, and vertical form required above. Such garden center decorative wall systems shall be constructed of columns (posts) at least thirty-six (36) inches wide (or thirty-six (36) inches in diameter), and spaced no more than twenty-five (25) feet on-center along the perimeter of the garden center.
 - a. The columns shall be horizontally interconnected across each of their top portions with a substantial cross member. The columns or column cap component may extend above the horizontal cross members up to twenty-four (24) inches. Such upper horizontal cross member shall feature colors, finish, dimensions, proportions, and trim details which are architecturally consistent with the adjacent supporting columns and with the big box principal structure. The upper cross members shall be the highest visual component of the wall system, and no other fencing materials, or store merchandise, may protrude above the horizontal cross members. Disproportionate, undersized, or otherwise architecturally incompatible columns or horizontal cross member designs are prohibited. Alternative designs for garden center decorative perimeter wall systems may be approved by Orange County on a case by case basis.

- b. Chain link fencing material, including vinyl-clad or other coated fencing, is prohibited on such garden center walls. Instead, garden center decorative walls systems may infill the gaps between the columns and the upper horizontal connecting cross members, with decorative metal fencing materials (e.g., wrought iron-styled aluminum fencing).
- c. In addition, black fabric mesh, or similarly opaque and approved materials, shall be installed on the interior side of the decorative metal fencing in order to visually screen any materials which may be stacked or stored on the inside of the garden center decorative wall system.
- d. Garden center wall exterior foundations shall adhere to primary and secondary building facade landscaping requirements.

Sec. 23-1709. - Curb stops; building perimeter crosswalks.

- (a) Curb stops shall be required whenever parking facilities directly abut pedestrian walkways.
- (b) Building perimeter crosswalks shall be designed and coordinated to move people safely to and from buildings and parking areas by identifying pedestrian crossings with signage and variations in pavement materials or markings.
- (c) Pedestrian walkways shall be a minimum of five (5) feet wide. Materials may include concrete, brick, or other material as approved by the city's Building and Development Director. Pedestrian walkways through a parking lot or drive area shall be designated or identified by not only painted stripes but also other material or treatment sufficiently to clearly designate or identify them as such. Pedestrian walkways shall be curbed wherever possible. **Textured pedestrian walkways surfaces shall be sufficiently smooth not to hinder walking or the movement of shopping carts or strollers.**

ADDITIONAL ACTIONS FOR COUNCIL

Add to section 23-definitions:

Big box development shall mean an individual retail and/or wholesale commercial establishment (store) with more than seventy-five thousand (75,000) square feet of gross floor area, which may include a home improvement center or a membership warehouse club. The "gross floor area" of such a store includes outdoor storage areas and any outdoor area providing services, such as, but not limited to, outdoor merchandise display, garden supplies, plant display, snack bars, etc. "Gross floor area," however, does not include loading areas. For the purpose of determining the applicability of the seventy-five thousand (75,000) square foot threshold, the aggregate square footage of all adjacent stores which may share either a series of checkout stands, management areas, storage areas, common entrances, or a controlling ownership interest, shall be considered a single commercial establishment (for example, a plant nursery associated with a general merchandise store or home improvement store, or a discount department store associated with a grocery store). The term "big box development" does not include an individual commercial establishment integrated within an indoor mall regional shopping facility.

Delete Article XII – Design Guidelines, Sections 5-321, 5-322, and 5-323 in their entirety.

Please see the Commercial Design Standards Handbook for additional information.

Examples of Applications and Use of Metal Architectural Panels

Images from the following link:

<https://www.google.com/search?q=metal+architectural+panels&hl=en&prmd=imvns&tbm=isch&tbo=u&source=univ&sa=X&ei=0-iPULDVJIP69gTtooGoAQ&sqi=2&ved=0CDAQsAQ&biw=1920&bih=879>





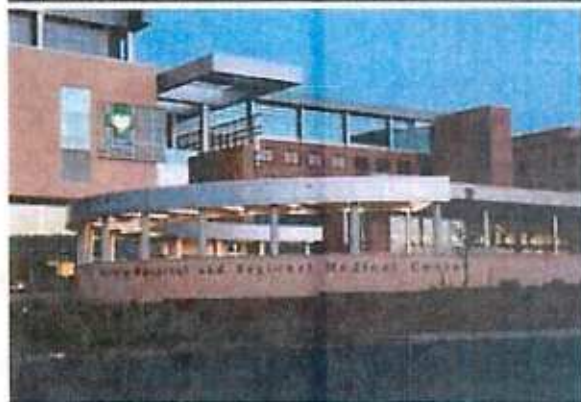
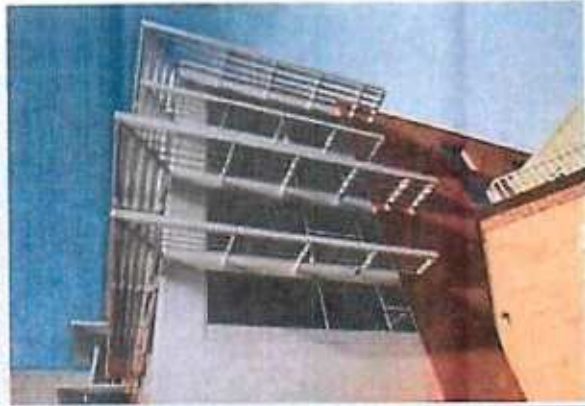


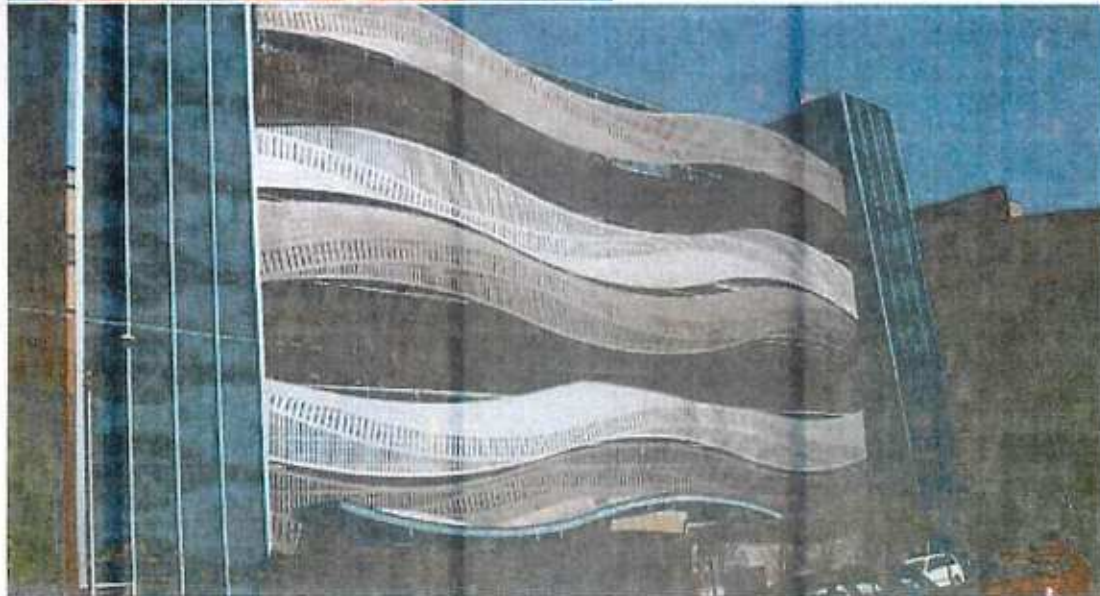
Construction of metal panel walls and terracotta panel walls at McKinley High School, Buffalo, NY

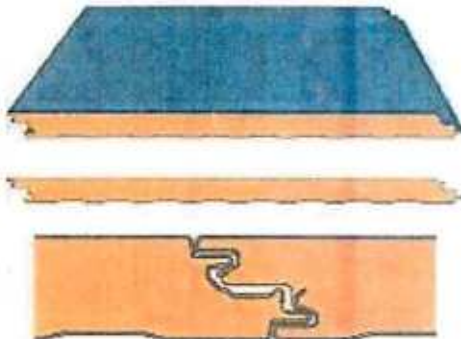
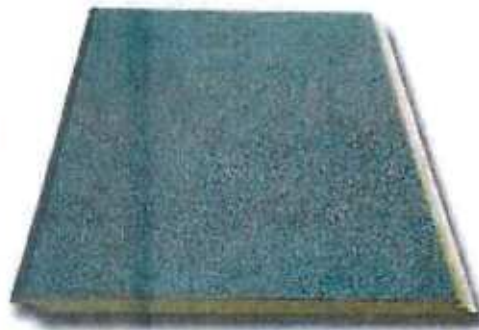
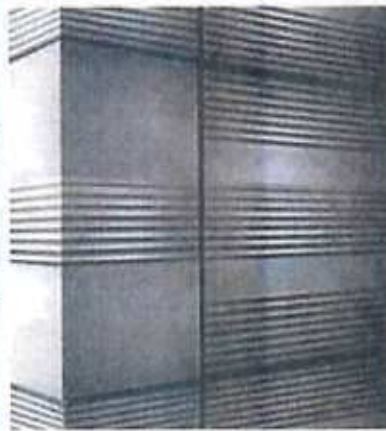
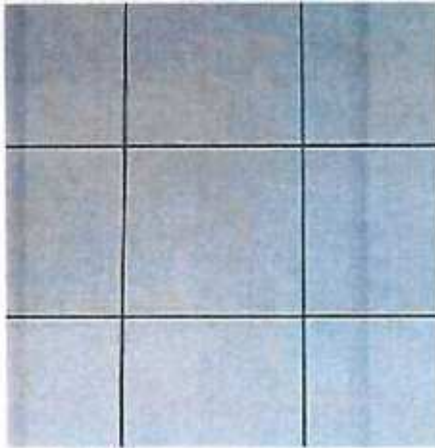
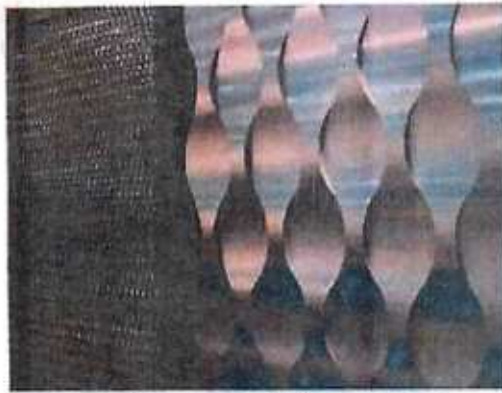


Salem Hospital - Citadel Envelope 2000 RS Rainscreen System











THE CITY OF DORAVILLE AGENDA ITEM SHEET

Subject: Agenda Packets

Date of Meeting: November 19, 2012

Budget Impact: Y X N January 22, 2013

Budget Impact Amount: \$ _____

Regular Meeting	(X)
Work Session	()
Recommendation	()
Policy/Discussion	()
Report	()
Other	()

Funding Source:

- () Annual
- () Capital
- () N/A

CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE

Action Requested: Change the Ordinance to allow more time for Council to review materials for agenda items.

Department: City Council/Trudy Jones Dean

Administrative Comments and Recommendation:

Action Taken By Board: _____

STATE OF GEORGIA

CITY OF DORAVILLE

ORDINANCE NO. 2012-__

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF DORAVILLE, GEORGIA, CHAPTER 2, SECTION 2-36, TO REVISE MEETING SUBMISSION REQUIREMENTS FOR COUNCIL MEETING AGENDAS; TO PROVIDE FOR REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN ADOPTION AND EFFECTIVE DATE; TO ADOPT A PREAMBLE; TO PROVIDE FOR CODIFICATION; AND TO PROVIDE FOR OTHER LAWFUL PURPOSES.

WHEREAS, Chapter 2 of the City Code provides for the process of creating Council Meeting Agendas and the submission deadlines for same; and

WHEREAS, the current Agenda submissions for Council Meetings require all items on the Agenda to be submitted to the City Clerk no later than 12 noon on Wednesday prior to the scheduled meeting; and

WHEREAS, the Mayor and City Council desire to provide more adequate time for Councilmembers to review the agenda packets prior to the scheduled meetings in order to best discuss the issues presented and efficiently utilize Council time.

THEREFORE, THE MAYOR AND COUNCIL OF THE CITY OF DORAVILLE, GEORGIA HEREBY ORDAIN:

Section 1

That Chapter 2 ("Administration") of the Code of Ordinance of the City of Doraville, Georgia, is hereby amended by revising Section 2-36 ("Items on Agenda and Appearance before Council"), subsections (e) and (f) to read as follows:

Sec. 2-36. Items on Agenda and Appearance before Council.

....

....

....
....

- (e) *All requests for an item to be placed on the agenda or to appear before the Council shall be submitted to the City Clerk by 12:00 noon twelve (12) days prior to on Wednesday before the meeting. Notwithstanding the above, Agenda Items that are time-sensitive or otherwise necessary to be considered at a meeting which were not submitted by the Agenda deadline may be added to the Agenda at the meeting upon Motion and vote of Council pursuant to the provisions and requirements of the Georgia Open Meetings Act, O.C.G.A. §50-14-1, et. seq. The Council may waive this requirement by a majority of those members who are present at a meeting. Once all items are submitted, the City Clerk shall prepare the Agenda for Council and shall make said Agenda packet available for Council review no later than ten (10) days prior to the Meeting.*
- (f) *Supporting documentation for agenda items should be given to the Clerk by the deadline in subsection (e) to be included in the agenda packets for review. Supporting documentation that is presented at the meeting, unless good cause for delay, will cause the item to be tabled without discussion and placed under old business at the next scheduled regular meeting unless approved by a majority vote to be considered at that meeting. Supporting documentation for agenda items anticipated to be added at the meeting due to time-sensitivity or other necessity shall be provided to Council as far in advance of the meeting as possible but may be provided during the meeting without requiring a delay of the consideration of the item.*

Section 2

a. It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

b. It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section paragraph, sentence, clause or phrase of this Ordinance.

c. In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

Section 3

All ordinances or parts of ordinances in conflict herewith are hereby expressly repealed.

Section 4

The preamble of this Ordinance shall be considered to be and is hereby incorporated by reference as if fully set out herein.

Section 5

The Ordinance shall be codified in a manner consistent with the laws of the State of Georgia and the City of Doraville.

Section 6

This Ordinance shall become effective upon its adoption by the Mayor and Council.

SO ORDAINED AND EFFECTIVE, this ____ day of _____, 2013.

CITY OF DORAVILLE, GEORGIA

Mayor

First Reading

Second Reading

ATTEST:

_____(SEAL)
City Clerk

APPROVED AS TO FORM:

Cecil G. McLendon, Jr., City Attorney

	Yea	Nay
Maria Alexander	<input type="checkbox"/>	<input type="checkbox"/>
Brian Bates	<input type="checkbox"/>	<input type="checkbox"/>
Pam Fleming	<input type="checkbox"/>	<input type="checkbox"/>
Karen Pachuta	<input type="checkbox"/>	<input type="checkbox"/>
Trudy Jones Dean	<input type="checkbox"/>	<input type="checkbox"/>
Robert Patrick	<input type="checkbox"/>	<input type="checkbox"/>



THE CITY OF DORAVILLE AGENDA ITEM SHEET

Subject: **Ordinance to Revise City Charter
For City Manager Transition**

Date of Meeting: January 22, 2013, February 19, 2013,
March 4, 2013

Budget Impact: ☐ Y ☒ X ☐ N

Budget Impact Amount: \$ ☐ N/A ☐

Regular Meeting	(X)
Work Session	()
Recommendation	(X)
Policy/Discussion	()
Report	()
Other	()

Funding Source:

- () Annual
- () Capital
- () N/A

CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE

The Legislature, in 2011, passed an Amendment to the City Charter to change the City form of government to a City Manager form of government. At the November, 2011, General Election, the voters of the City of Doraville passed said Charter change by Referendum. Part of the law authorized the City to create duties for the incoming City Manager and to transition the City to a part-time Mayor/Full-time City Manager form of government. The attached Ordinance, pursuant to that authority, amends various provisions of the City Charter, including the duties of the Mayor and Council, and creates duties of the City Manager, as well as other clean-up matters in the Charter that are authorized to be revised pursuant to the Georgia Home Rule Act. It is up for First Read on January 22, 2013 and for Second Reads and votes at two consecutive meetings of the Mayor and City Council, on February 19 and March 4, 2013, at which time final adoption of this Home Rule Charter Amendment will be accomplished.

Options: ☐ To Adopt Ordinance or revise.

Recommended Action: ☐ Adoption is Recommended.

Department: ☐ Legal

Department Head: ☐ Cecil G. McLendon, Jr.

Administrative Comments and Recommendation: _____

Action Taken By Board: _____

STATE OF GEORGIA

CITY OF DORAVILLE

**ORDINANCE NO. 2013-
ORDINANCE NO. 2013-**

AN ORDINANCE TO AMEND THE CHARTER OF THE CITY OF DORAVILLE, GEORGIA FOR THE PURPOSE OF REVISING DUTIES OF THE MAYOR AND CITY COUNCIL AND CREATING DUTIES FOR THE CITY MANAGER

WHEREAS, the Georgia Legislature adopted House Bill 544 in 2011, to provide a change in the Charter for the City of Doraville to provide for a new position of City Manager and a transition of up to two years, until January 1, 2014, for the City Manager to become the administrative head of the City of Doraville and the Mayor's position to be changed from full-time to part-time; and

WHEREAS, the duly qualified electors of the City of Doraville voted to adopt said changes to the Charter by voting in favor of the Referendum at the General Election in November, 2011; and

WHEREAS, HB 544 provides that the Mayor and City Council shall prescribe for the duties of the City Manager; and

WHEREAS, as part of the prescribing of said duties, the Mayor and City Council desire to amend the duties of the Mayor and City Council to provide for the traditional duties of a part-time Mayor and to operate to provide for the City Manager to be the day-to-day administrator of the City's affairs; and

WHEREAS, to accomplish said revisions, it is necessary for the Mayor and City Council to provide for same by amending the City Charter pursuant to its powers under the Georgia Home Rules Act; and

WHEREAS, pursuant to O.C.G.A. §36-35-3, the required notice has been published in the DeKalb Champion once a week for three weeks prior to the final adoption of these Ordinances, and a copy of the proposed amendment has been placed on file in the Office of the Clerk of the City of Doraville and in the Office of the Clerk of the Superior Court of DeKalb County, Georgia, all as required by law; and

WHEREAS, the required notice will have been published within the statutory period of 60 days immediately preceding the final adoption of these Ordinances amending the Charter; and

WHEREAS, the title of these Ordinances shall have been read and the Ordinances duly adopted at two consecutive City Council meetings not less than seven (7) nor more than 60 days apart as required by Georgia law.

THEREFORE, THE MAYOR AND COUNCIL OF THE CITY OF DORAVILLE, GEORGIA HEREBY ORDAIN, in accordance with O.C.G.A. §36-35-3, as follows:

Section 1

That the Charter of the City of Doraville, Georgia shall be amended in accordance with the above so that upon proper passage, Section 2.02 of the City Charter, "City Council" shall be revised to read as follows:

Sec. 2-02. City Council

Be it further enacted, that the governing body of said City shall ~~remain composed of a Mayor and four (4) councilmen until the two (2) newly elected councilmen take office in May, 1972, at which time the City Council of the City of Doraville shall thereupon~~ consist of six (6) councilmen and a Mayor and shall so remain, as hereinafter provided. In the City Council shall be vested all corporate, legislative, and other powers of the City, except as otherwise provided in this act. The council shall hold regular public

meetings at a stated time and place as provided by ordinance. The council shall meet in special session on call of the Mayor or on call of the Mayor pro-tem and two (2) councilmen and noticed at least twenty-four (24) hours in advance of the meeting pursuant to the requirements of the Georgia Open Meetings Act, of which has been served on the other members personally or left at their residence at least twenty-four (24) hours in advance of the meeting. ~~Notice of any special meeting may be waived in writing. Such notice of a special meeting shall not be required if the Mayor and all councilmen are present when the special meeting is called, and notice of a special meeting shall be considered waived if the Mayor and all councilmen are present when the special meeting is convened.~~ Only the business stated in the call may be transacted at a special called meeting, ~~except by unanimous consent of all members of the council. With such consent, any business which may be conducted in a regular meeting may be conducted in the special meeting.~~ The council shall exercise its powers in public meetings. A majority of the council shall constitute a quorum; the Mayor shall be included for the purposes of establishing a quorum. The council may, by ordinance, adopt rules and bylaws to govern the conduct of its business, including procedures for compelling the attendance of absent members. The council may provide by ordinance for punishment for contemptuous behavior conducted in the presence of the council.

Section 2

That the Charter of the City of Doraville, Georgia shall be further amended in accordance with the above so that upon proper passage, Section 2.03 of the City Charter, "Mayor as Presiding Officer," subsection (a), shall be revised to read as follows:

Section 2.03. Mayor as Presiding Officer

~~*Be it further enacted, that the Mayor shall preside at meetings of the Council; shall have a vote only in the case of a tie vote by Councilmembers, but shall not have veto power; shall be the ceremonial head of the City; shall sign ordinances and resolutions on their final passage; may obtain short-term loans in the name of the City when authorized by the Council to do so; shall sign deeds, bonds, and contracts when authorized by the Council to do so; and shall perform such other duties imposed by this Charter and duly adopted ordinances.*~~

(a) Be it further enacted, that the Mayor shall:

- (1) Preside at meetings of the Council and set the Agenda therefor after receiving input from members of the City Council, the City Manager and the public;*
- (2) Have a vote only in the case of a tie vote by Councilmembers, but shall not have veto power;*
- (3) Shall be the ceremonial head of the City; shall sign ordinances and resolutions on their final passage;*
- (4) May obtain short-term loans in the name of the City when authorized by the Council to do so;*
- (5) Shall sign deeds, bonds, orders, checks, warrants and contracts and other obligations of the City when authorized by the Council to do so;*

(6) Make all appointments of Officers as provided by this Charter, subject to confirmation by the City Council;

(7) Serve in a part-time capacity and be compensated accordingly; and

(8) Shall perform such other duties imposed by state or federal law, this Charter and duly adopted ordinances not in conflict with this Charter.

(b)(1) For the four-year term of office beginning January 1, 2012, the office of Mayor shall be a full-time position ~~for the first two years of such term of office~~ until ~~December 31~~12:01 a.m. on July 1, 2013. From ~~January 1~~12:01 a.m. on July 1, 2013~~4~~, through the end of such term of office, the office of Mayor shall be a part-time position. Thereafter, the office of Mayor shall be a part-time position.

(2) The qualifying fee for the term of office of Mayor beginning January 1, 2012, shall be paid pursuant to Code Section 21-2-131 of the O.C.G.A. for a full-time position. The qualifying fee for the term of office of Mayor beginning January 1, 2016, shall be calculated on the basis of a part-time position in accordance with Code Section 21-2-131 of the O.C.G.A.

Section 3

That the Charter of the City of Doraville, Georgia shall be further amended in accordance with the above so that upon proper passage, Section 2.04 of the City Charter, "Mayor Pro Tem," shall be revised to read as follows:

Section 2.04. Mayor Pro Tem

Be it further enacted, that the council ~~at the first regular meeting in May, 1972, and after the newly elected councilmen have taken office following each regular election~~

thereafter, shall elect from its membership a Mayor pro-tem for a term of one (1) year by the end of January of each calendar year. Upon the council's failure to elect a Mayor pro-tem by the end of January, at its first regular meeting in May of each year, the incumbent councilman not up for election at the previous election who received the highest number of votes, when last elected, shall be declared the Mayor pro-tem. The Mayor pro-tem shall perform the duties of the Mayor during his or her absence from the City or his disability.

Section 4

That the Charter of the City of Doraville, Georgia shall be further amended in accordance with the above so that upon proper passage, Section 2.07 of the City Charter, "Compensation and Expenses," shall be revised to read as follows:

Sec. 2.07. Compensation and Expenses.

Be it further enacted that, subject to Georgia Law, the Mayor shall receive a salary of \$70,000.00 per year as fixed by Ordinance of the City Council after a public hearing. The Mayor, when authorized by the Council and upon the presentation of itemized vouchers shall receive his or her actual and necessary expenses incurred in the performance of his or her duties of office, such expenses to be capped by Ordinance. Be it further enacted that the Mayor Pro Tem and each other member of the City Council shall receive a salary of \$700.00 per month, beginning October 1, 2011 as fixed by Ordinance of the Mayor and City Council after a public hearing. Each Councilmember, when authorized by the Council and upon the presentation of itemized vouchers, shall receive their actual and necessary expenses incurred in the performance of their duties of office, such expenses to be capped by Ordinance.

Section 5

That the Charter of the City of Doraville, Georgia shall be further amended in accordance with the above so that upon proper passage, Section 2.07A of the City Charter, "City Manager," shall be revised to read as follows:

Sec. 2.07A. City Manager.

- (a) *The City shall be authorized to employ a City Manager whose compensation shall be established by the Council ~~and whose duties and responsibilities shall be prescribed by the Council~~ either by Resolution or adoption of a duly negotiated Employment Agreement. The manager shall be appointed solely on the basis of his or her executive and administrative qualifications. The City Manager shall be ~~generally~~ in charge of the day-to-day operations and be the Chief Executive Officer of the City, responsible to the City Council for the administration of all city affairs placed in the manager's charge by or under this Charter or state law. Specifically, the duties of the City Manager shall be as follows:*
- (1) *Appoint and, when necessary for the good of the City, suspend or remove all officers and employees of the City subject to this Charter and applicable personnel policies and procedures, which the Mayor and Council had been heretofore empowered to appoint and discharge, except the City Attorney and municipal judges, who shall be appointed and removed by the Mayor and Council. The City Manager may authorize any administrative officer who is subject to the manager's direction and supervision to exercise these powers with respect to subordinates in that officer's department, office, or agency;*

- (2) With the consent of the Mayor and City Council, the City Manager may serve as the head of one or more departments, offices, or agencies or may appoint an administrative officer as the head of two or more of them or may combine the functions of any offices specified in this Charter which may be appointed by the City Manager.
- (3) Direct and supervise the administration of all departments, offices, and agencies of the City except as otherwise provided by law or this charter;
- (4) Attend all City Council meetings. The City Manager shall have the right to take part in discussion but shall not have the right to vote. The City Manager shall be entitled to notice of all special called meetings;
- (5) See that all laws, provisions of this Charter, and acts of the City Council subject to enforcement by the City Manager or by officers subject to the manager's direction and supervision are faithfully executed;
- (6) Prepare and submit the annual operating budget and the capital budget to the City Council;
- (7) Submit to the City Council and make available to the public a complete report on the finances and administrative activities of the City as of the end of each fiscal year;
- (8) Make such reports as the City Council may require concerning the operations of city departments, offices, and agencies subject to the manager's direction and supervision;
- (9) Keep the City Council fully advised as to the financial condition and future needs of the City;

- (10) Make and execute all lawful contracts on behalf of the City as to matters within the City Manager's level of authorization as established by the City Council to the extent that such contracts are funded in the City's budget, except as may otherwise be provided by law; provided that no contract purchase or obligation requiring a budget amendment shall be valid and binding until after approval of the City Council;
- (11) Sign all orders, checks, and warrants for payment of money within the City Manager's level of authorization as established by the City Council to the extent that such are funded in the City's budget, except such as may be otherwise provided by law; provided, however, that no such order, check or warrant requiring a budget amendment shall be valid and binding until after approval of the City Council;
- (12) Make recommendations to the City Council concerning the affairs of the City;
- (13) The City Manager, with the approval of the City Council, may consolidate any positions under the direction and management of the City Manager or may assign the functions of any one or more of such positions to the holder or holders of any other positions. The City Manager may also, with the approval of the City Council, perform all or any part of the functions of any of said positions or offices in lieu of the appointment of other persons to perform the same; and

- (14) Perform such other duties that are specified by state law or this Charter or required by the City Council.
- (b) The Council shall require the City Manager, before entering upon discharge of his duties, to give good and sufficient bond in an amount to be decided by the Council but not less than twenty-five thousand dollars (\$25,000.00), said bond payable to the City of Doraville for the faithful performance of his duties and to secure against corruption, malfeasance, misappropriations or unlawful expenditures. Said surety bond shall be obtained from a surety company licensed to do business in the State of Georgia and approved by the Council, and the premium thereon shall be paid by the City.
- (c) No member of the City Council shall be appointed City Manager during the term of office for which he or she is elected or for a period of two (2) years thereafter.
- (d) By a letter filed with the City Clerk, the City Manager shall designate, subject to approval of the City Council, a qualified city officer or employee to exercise the powers and perform the duties of City Manager during the manager's temporary absence or disability. The City Council may revoke such designation at any time and appoint another officer of the City to serve until the City Manager returns.
- (e) Except for the purposes of inquiries and investigations as authorized by a majority vote of the Council, the Mayor, the City Council, and members of the City Council shall deal with city officers and employees who are subject to the direction and supervision of the City Manager solely through the manager; and neither the Mayor, the City Council, nor individual members of the City Council shall give orders to any such city officer or employee, either publicly or privately.

All employees and officers shall be permitted to provide information to any member of the City Council or member of the public upon request.

(f) The City Manager shall not be eligible for election as a member of the City Council of Doraville for a period of two (2) years after termination of service as City Manager.

(g) The City Council may remove the manager from office in accordance with the following procedures:

(1) The City Council shall adopt by affirmative vote of a majority of all its members a preliminary resolution which must state the reasons for removal and may suspend the manager from duty for a period not to exceed 45 days. A copy of the resolution shall be delivered promptly to the manager;

(2) Within five (5) days after a copy of the resolution is delivered to the manager, the manager may file with the City Council a written request for hearing by the City Council. This hearing shall be held within thirty (30) days after the request is filed. The manager may file with the Council a written reply not later than five (5) days before the hearing; and,

(3) If the manager has not requested a hearing within the time specified in paragraph (2) of this subsection, the City Council may adopt a final resolution for removal, which may be made effective immediately, by an affirmative vote of a majority of all its members. If the manager has requested a hearing, the City Council may adopt a final resolution for removal, which may be made effective immediately, by an affirmative vote

of no less than four (4) Councilmembers.

(4) The manager shall continue to receive his or her salary until the effective date of a final resolution of removal.

Section 6

That the Charter of the City of Doraville, Georgia shall be further amended in accordance with the above so that upon proper passage, Section 2.08 of the City Charter, "City Clerk," shall be revised to read as follows:

Sec. 2.08. City Clerk.

Be it further enacted, that the ~~Council~~City Manager shall appoint a City Clerk, subject to confirmation of the Mayor and City Council, ~~who shall be ex-officio treasurer~~. The City Clerk shall be responsible for keeping and preserving the City seal and all records of the Council; shall be responsible for keeping~~maintaining~~ a journal of proceedings at Council Meetings, and the proceedings at meetings of other City boards, agencies, or commissions, including the names of members present and absent, the vote of each member on each question and each motion considered, and the text of each Resolution or Ordinance considered; preparing and certifying the copies of official records in his or her office, for which fees may be prescribed by ordinance; and performing such other duties as may be required by the City Manager~~Council or Mayor~~.

The Council shall require the clerk, before entering upon discharge of his duties, to give good and sufficient bond in an amount to be decided by the council but not less than twenty-five thousand dollars (\$25,000.00), said bond payable to the City of Doraville for the faithful performance of his or her duties and to secure against corruption, malfeasance, misappropriations or unlawful expenditures. Said surety bond shall be

obtained from a surety company licensed to do business in the State of Georgia and approved by the council, and the premium thereon shall be paid by the City.

Section 7

That the Charter of the City of Doraville, Georgia shall be further amended in accordance with the above so that upon proper passage, Section 2.11 of the City Charter, "Organization," shall be revised to read as follows:

Sec. 2.11. Organization.

Be it further enacted, that the City government shall continue as presently organized unless and until otherwise provided by ordinance or this charter. The council by such ordinance, and upon recommendation of the City Manager, may establish, abolish, merge or consolidate offices, positions of employment, departments and agencies of the City; may provide that the same person shall fill a number of offices and positions of employment; may transfer or change the functions and duties of offices, positions of employment, departments and agencies of the City; and may prescribe the duties and compensations of any office or position of employment.

Section 8

That the Charter of the City of Doraville, Georgia shall be further amended in accordance with the above so that upon proper passage, Section 2.12 of the City Charter, currently titled "Supervision of Employees," shall be retitled "General Powers and Authority of the City Council," and be revised to read as follows:

Sec. 2.12. General Powers and Authority of the City Council.

~~*Be it further enacted, that the Council shall have authority as the governing body of the City to generally supervise and hire or fire any employee of the City, and may delegate*~~

~~all or part of such authority to responsible City management personnel. The Council may, by Ordinance or Resolution, create policies for any grievance procedure resulting from any employment practices, including employee termination.~~

~~(a) The Mayor, the City Council, and members of the City Council shall deal with city officers and employees who are subject to the direction and supervision of the City manager solely through the manager; and neither the Mayor, the City Council, nor individual members of the City Council shall give orders to any such city officer or employee, either publicly or privately.~~

~~(b) In addition to all other powers conferred upon it by law, the City Council shall have the authority to adopt and provide for the execution of such ordinances, resolutions, rules, and regulations, not inconsistent with this Charter and the Constitution and the laws of the State of Georgia, which it shall deem necessary, expedient or helpful for the peace, good order, protection of life and property, health, welfare, sanitation, comfort, convenience, prosperity, or well-being of the inhabitants of the City of Doraville and may enforce such ordinances by imposing penalties for violation thereof.~~

Section 9

That the Charter of the City of Doraville, Georgia shall be further amended in accordance with the above so that upon proper passage, Sections 2.13, 2.13A and 2.13B of the City Charter shall be deleted in their entirety and replaced by a new Section 2.13, titled "Finance Director; Additional Duties of the City Manager," to read as follows:

Sec. 2.13. Finance Director

- (a) *The City Manager may appoint a Finance Director subject to confirmation by the City Council who shall be the Tax Collector and City Accountant to collect all taxes, licenses, fees, and other moneys belonging to the City subject to the provisions of this Charter and the ordinances of the City; and the Finance Director shall diligently comply with and enforce all general laws of Georgia relating to the collection, sale, or foreclosure of taxes by municipalities. The Finance Director, if necessary for support and administration, may designate the Office of the City Clerk to collect certain taxes, licenses and fees pursuant to policies and procedures defined by the Finance Director.*
- (b) *The Council shall require the Finance Director, if one is appointed, before entering upon discharge of his or her duties, to give good and sufficient bond in an amount to be decided by the Council but not less than twenty-five thousand dollars (\$25,000.00), said bond payable to the City of Doraville for the faithful performance of his or her duties and to secure against corruption, malfeasance, misappropriations or unlawful expenditures. Said surety bond shall be obtained from a surety company licensed to do business in the State of Georgia and approved by the Council, and the premium thereon shall be paid by the City.*

Section 10

That the Charter of the City of Doraville, Georgia shall be further amended in accordance with the above so that upon proper passage, Section 2.14 of the City Charter, "City Attorney," shall be revised to read as follows:

Sec. 2.14. City Attorney

Be it further enacted that the Council shall appoint a City Attorney, together with such assistant City Attorneys as may be authorized by Ordinance, and shall provide for the payment of such attorney or attorneys for the services rendered to the City. The City Attorney shall be responsible for representing and defending the City in all litigation in which the City is a part; ~~may be the prosecuting officer in the Municipal Court;~~ shall attend the meetings of the Council as directed; shall advise the Council, Mayor and other officers and employees of the City concerning legal aspects of the City's affairs; and shall give official opinions involving applicable ordinances and laws affecting the City when requested by the Council, or by the Mayor.

Section 12

That the Charter of the City of Doraville, Georgia shall be further amended in accordance with the above so that upon proper passage, Section 2.15 of the City Charter, "Oath of Office," shall be revised to read as follows:

Sec. 2.15. Oath of Office.

Be it further enacted, that before a person takes office in the City government, he shall take before the Mayor or an officer of the state authorized to administer oaths, as required by Georgia Law, ~~the following such oath or affirmation:~~

~~"I solemnly swear (or affirm) that I will support the Constitution of the United States and of the State of Georgia; that I will in all respects observe the provisions of the Charter and Ordinances of the City of Doraville, and I will faithfully discharge the duties of _____, So help me God."~~

~~Said oaths, with the officer's jurat attached, shall be written or printed, and when executed, filed with the City Clerk.~~

Section 13

All ordinances or parts of ordinances in conflict herewith are hereby expressly repealed.

Section 14

That the changes to the City Charter as enacted in this Ordinance shall be codified in accordance with state law and the Code of the City of Doraville, Georgia.

Section 15

This Ordinance and these changes to the Doraville City Charter shall take effect on July 1, 2013.

ORDINANCE 2013-____ IS SO ORDAINED, this ____ day of _____, 2013.

CITY OF DORAVILLE, GEORGIA

Mayor

ATTEST:

_____(SEAL)
Sandra Bryant, Acting City Clerk

APPROVED AS TO FORM:

Cecil G. McLendon, Jr., City Attorney

	Yea	Nay
Maria Alexander	<input type="checkbox"/>	<input type="checkbox"/>
Brian Bates	<input type="checkbox"/>	<input type="checkbox"/>
Pam Fleming	<input type="checkbox"/>	<input type="checkbox"/>
Karen Pachuta	<input type="checkbox"/>	<input type="checkbox"/>
Trudy Jones Dean	<input type="checkbox"/>	<input type="checkbox"/>
Robert Patrick	<input type="checkbox"/>	<input type="checkbox"/>

ORDINANCE 2013-__ IS SO ORDAINED, this __ day of _____, 2013.

CITY OF DORAVILLE, GEORGIA

Mayor

ATTEST:

_____(SEAL)
Sandra Bryant, Acting City Clerk

APPROVED AS TO FORM:

Cecil G. McLendon, Jr., City Attorney

	Yea	Nay
Maria Alexander	<input type="checkbox"/>	<input type="checkbox"/>
Brian Bates	<input type="checkbox"/>	<input type="checkbox"/>
Pam Fleming	<input type="checkbox"/>	<input type="checkbox"/>
Karen Pachuta	<input type="checkbox"/>	<input type="checkbox"/>
Trudy Jones Dean	<input type="checkbox"/>	<input type="checkbox"/>
Robert Patrick	<input type="checkbox"/>	<input type="checkbox"/>



THE CITY OF DORAVILLE
AGENDA ITEM SHEET and REPORT

Subject: Administrative Approval for New Equipment for Existing Cell Tower at 6102 New Peachtree Road by DSJ General Contractors acting for Verizon Wireless (owner)

Date of Meeting: 1/22/13

Budget Impact: ☐ Yes ☒ No

Budget Impact Amount: \$ n/a

Funding Source:

- ☐ Annual
☐ Capital
☒ N/A

Regular Meeting ☒
Work Session ☐
Recommendation ☐
Policy/Discussion ☐
Report ☐
Other ☐

CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE CITYOFDORAVILLE

Action Requested: Applicant is requesting administrative approval to replace antennas and add additional radio equipment to an existing cell tower located at 6102 New Peachtree Road

History, Facts, Issues:

- This is an existing cell tower located on property located at 6102 New Peachtree Road. Applicant wishes to replace existing antenna and add additional equipment cabinets which requires Administrative Approval by City Council as per code section 23-706(e)(2)(b). Detailed drawings are attached in the Council's packets.

Department: Planning & Development

Department Head: Joe Cooley

Action Taken By Board: _____

WALKER ENGINEERING, INC.

8451 DUNWOODY PLACE

NORTHRIDGE 400, BLDG. 8

SANDY SPRINGS, GA 30350

(770) 641-7306 FAX (770) 587-2196

CIVIL • STRUCTURAL

N 33° 59' 13.6" W 84° 20' 26.8"

Mr. Mike Mankin

10/22/12

Verizon Wireless

Site: Buford and I-285

10300 Old Alabama Connector Road

Site ID: 133096

Alpharetta, GA 30022

T-Mobile Site ID: 9AT0134A

Sub: Structural Analysis of an 88-ft Rohn Monopole
6102 New Peachtree Road, Doraville, GA 30360

Dear Mr. Mankin:

Introduction

Walker Engineering has performed a Level-Two finite element, P-Δ structural analysis of the above subject monopole in accordance with your Authorization for Services for the addition of the proposed T-Mobile equipment with the existing, proposed, and reserved loads as outlined below. These loads were provided by your office, in conjunction with a site visit by Walker Engineering, Inc.

Our analysis was performed in accordance with TIA/EIA-222-F for a 70 mph¹ base windload, and the ASCE-7 windload with 3/4" radial ice, as specified by the Georgia State Building Code (IBC 2006 w/2010 GA Supplements).

Monopole Analysis Summary

The purpose of the analysis is to determine if the monopole and the foundation are considered to be in conformance with the requirements of the relevant standards for the existing, reserved, and proposed loading. The following results are based on our analysis:

Reinforced Monopole:	Considered in Conformance	(102 %)
Base Connection:	Considered in Conformance	(86 %)
Reinforced Foundation:	Considered in Conformance	

Walker Engineering appreciates the opportunity to be of service in this matter. Please do not hesitate to give me a call if you have any questions or comments.

encl

¹ The minimum windspeed specified by TIA/EIA-222-F for this location in DeKalb County, GA is 70 mph.



Monopole Description

The subject monopole is an 88-foot, three-section, round monopole, designed and manufactured by Rohn, Inc. in 1993. The monopole manufacturer's drawings, Rohn Drawing No.: A932318 dated 11/17/93 were provided by your office. The monopole geometry, section sizes, and foundation design loads were obtained from these data and are assumed to be accurate. The monopole has also been assumed to be in good condition and capable of supporting its full original design capacity.

Structural Analysis Data

- *The analysis is based, in part, on information provided to this office by Verizon Wireless. If the existing conditions are different than the information in this report, Walker Engineering should be contacted for resolution of any issues.*
- *The existing antenna mounts are considered a "catalog" item and have not been analyzed for the existing, proposed, and reserved loading. If the existing and proposed antenna loads exceed the mount manufacturers load specifications, they should be evaluated.*
- *This analysis is based on reinforcing the existing monopole per the Walker Engineering Inc. reinforcement design, Job No.: 0502-056RE, Drawing No's.: S1 to S8, dated 10/18/12. If the reinforcing is not installed as designed, then this analysis is void and Walker Engineering should be contacted for resolution of any issues.*
- *The existing, proposed, and reserved loading for this analysis was based on data provided by Verizon Wireless. If the equipment loading has been changed since the above data was provided and this report, then this analysis is null and void and Walker Engineering should be contacted for resolution of any issues.*
- *The existing loading for this analysis was also based, in part, on a site visit by Walker Engineering, Inc., dated 06/25/12. If the equipment loading has been changed since the above site visit and this report, then this analysis is null and void and Walker Engineering should be contacted for resolution of any issues.*
- *This analysis was performed under the assumption that all information provided to Walker Engineering is current and correct. The accuracy of the equipment listed in this report shall be verified by the contractor prior to installation of the proposed equipment.*

Structural Analysis Procedure

Our analysis method used trnTower (Version 6.0.0.8), a commercially available software program, to create a three-dimensional model of the monopole and calculate member stresses for various dead, live, wind, and ice load cases. All loads were computed in accordance with the ANSI/TIA-222-F and the local building code requirements. Selected output from the analysis is included in the "trnTower Analysis Output".

Scope of Work: Ref: WEI Job No.: 0502-056RE dated 10/18/12

- *Reinforce the monopole sections from elevations 30-ft to 52-ft per the details on Sheets S2 to S3 and the notes on Sheet S8.*
- *Reinforce the monopole foundation per the details on Sheets S4 to S7 and the notes on Sheet S8.*
- *Contractor shall verify overall condition of the monopole and verify all dimensions prior to fabrication.*
- *Contractor shall provide all labor and materials necessary to reinforce the monopole.*

- All work shall be in accordance with federal, state and local requirements, including OSHA

Loading Summary

The monopole was analyzed based on the following equipment information:

Note: The below elevation is centerline of the mount above top of foundation.

- at 87 ft Verizon (Reserved): Twelve CSS DUO8-8686 antennas on a platform mount with handrails, fed by eighteen 1-5/8"Ø coax cables routed inside the monopole. Note: The existing antennas are to be replaced by the reserved equipment. These existing antennas are not considered in this analysis.
- at 80 ft Tower Cloud: One Andrew VHLPX2-18 MW dish antenna on a dish mount, fed by two 3/8"Ø coax cables routed inside the monopole.
- at 75 ft T-Mobile (Proposed (1A-12)/Existing): Six RFS APXV17DWV-17DWVS and three RFS APXV18-206517S-C antennas with six RFS ATMAP1412D-1A20 TMA's on three standoff mounts; three FRIG RRU's, two FXFB RRU's and one ASU9338TYP01 COVP on a collar mount at 73-ft, fed by one low capacity hybrid cable and twelve 7/8"Ø coax cables routed inside the monopole. Note: The three existing CSA PCSA065-19-2 antennas and two 7/8"Ø coax cables are to be replaced by the proposed equipment. These existing antennas and coax are not considered in this analysis.

Coax Cable Summary

Note: This analysis is based on the existing, reserved, and proposed coax cables installed inside the monopole per Walker Engineering analysis Job No. 0502-056RE dated 10/18/12. Please notify the undersigned prior to altering the cable routing configuration or if the coax configuration is different than the above assumptions. Placement of small cables for beacons, ground rods, etc. is not critical.

Monopole Reinforcing Design Results

This analysis shows that the stresses in the subject monopole are greater than the allowable stresses with the existing, reserved, and proposed loads. Walker Engineering, Inc. has developed a monopole reinforcement design, in conjunction with the original monopole design by Rohn, Drawing No.: A932318, dated 11/17/93. This analysis shows that the subject reinforced monopole is considered in conformance with the requirements of the relevant standards for the existing, reserved, and proposed loading.

A copy of the analysis is enclosed. A summary of the controlling load cases is provided below:

<u>Monopole Section</u>	<u>Elevation</u>	<u>CSI²</u>
Section 1 (Top)	60 ft to 88 ft	0.64
Section 2	52 ft to 60 ft	0.86
	30 ft to 52 ft	0.76 (Reinf)
Section 3 (Bottom)	0 ft to 30 ft	1.02

² "Combined Stress Index" Ratio of calculated loads verses total allowable loads; should be less than, or equal to, 1.05.

Monopole Base Connection Results

This analysis shows that the stresses in the subject monopole base plate and anchor bolts are less than the allowable stresses with the existing, reserved, and proposed loads. Therefore, the base plate and anchor bolts are *considered in conformance* with the requirements of the relevant standards for the existing, reserved, and proposed loads.

<u>Monopole Section</u>	<u>Type of Stress</u>	<u>CSI</u>
Base Plate	Bending Stress	0.86
Anchor Bolts	Tension	0.39

Foundation Reinforcement Design Results

The existing + proposed foundation reactions at the base of the monopole are greater than the original foundation design loads. *Walker Engineering, Inc.* has developed a *foundation reinforcement design*, in conjunction with the original foundation design drawings by Rohn, Drawing No.: A932319-1 dated 11/19/93 and the Geotechnical Site Soils report by Chattahoochee Geotechnical Consultant, Inc. Report No.: 2515-012-93 dated 08/25/93. The results indicate that the *reinforced* monopole foundation is *considered in conformance* with the requirements of the relevant standards for the existing, reserved, and proposed loading.

As future loads are installed, the monopole should be re-evaluated on a case-by-case basis.

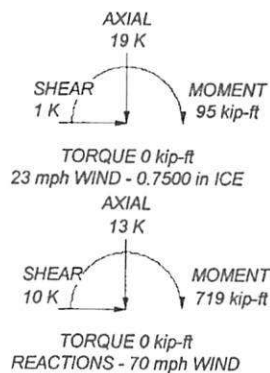
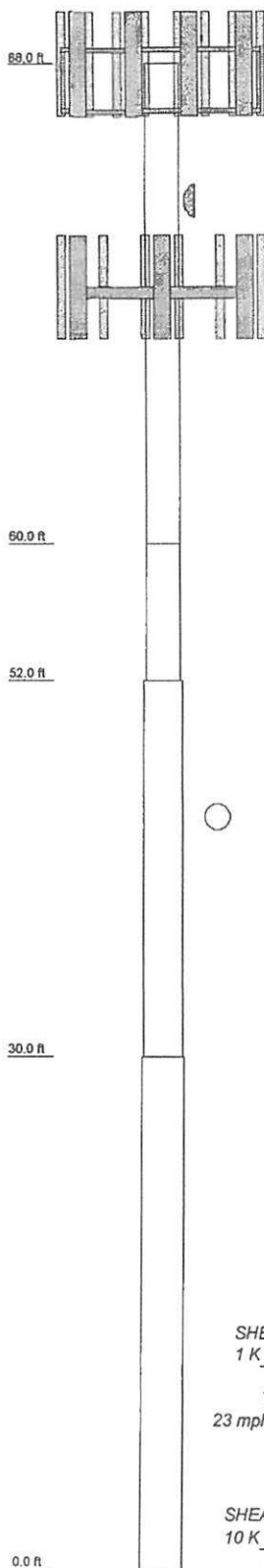
Attached Documentation

InxTower Elevation Drawing: E-1
InxTower Analysis Output: Pages 1 to 5
Reinforcing Drawings: Sheets S1 to S8

Structural Analysis Assumptions

- The monopole structure and foundation were built in accordance with the manufacturer's specifications.
- The monopole structure has been maintained in accordance with manufacturer's specifications and is in good condition.
- The monopole has not received any structural modifications since the original installation, except where may be disclosed elsewhere in this report.
- The configuration of antennas, transmission cables, mounts and other appurtenances are as specified in this report and the referenced drawings. Any discrepancies in loading should be brought to Walker Engineering's attention; results of this analysis cannot be used if the loading is different from the above-mentioned data.
- All proposed equipment shall be installed in accordance with the antenna and mount manufacturer's specifications.
- It is the responsibility of the client and the monopole owner to ensure no un-documented equipment has been installed on the monopole between Walker Engineering's site visit and installation of the proposed equipment. If additional loads have been installed on the monopole, this analysis is null and void.

Section	1	2	3	4
Size	P24x1/4	P24x1/4	P24x1/4 Reinf w/ (3) L5x5x3/8	P30x3/8
Length (ft)	28.00	8.00	22.00	30.00
Grade	A53-B-42	A53-B-42	A53-B-42	A53-B-42
Weight (K)	1.8	0.5	2.2	3.6



DESIGNED APPURTENANCE LOADING

TYPE	ELEVATION	TYPE	ELEVATION
(4) CSS DUO8-8686 antennas (Verizon - Reserved)	87	(2) RFS ATMAP1412D-1A20 TMA's (T-Mobile)	75
(4) CSS DUO8-8686 antennas (Verizon - Reserved)	87	RFS APXV18-206517S-C antenna (T-Mobile)	75
(4) CSS DUO8-8686 antennas (Verizon - Reserved)	87	RFS APXV18-206517S-C antenna (T-Mobile)	75
Top platform mount (Verizon)	87	RFS APXV18-206517S-C antenna (T-Mobile)	75
Andrew VHLPX2-18 MW dish (Tower Cloud)	80	(2) RFS APX17DWW-17DWW-S antennas (T-Mobile - Proposed)	75
(2) RFS APX17DWW-17DWW-S antennas (T-Mobile - Proposed)	75	FXFB RRU (T-Mobile - Proposed)	73
(2) RFS APX17DWW-17DWW-S antennas (T-Mobile - Proposed)	75	FXFB RRU (T-Mobile - Proposed)	73
Standoff Mount (T-Mobile)	75	Raycap ASU9338TYP01 COVP (T-Mobile - Proposed)	73
Standoff Mount (T-Mobile)	75	Ring Collar Mount (T-Mobile - Proposed)	73
Standoff Mount (T-Mobile)	75	FRIG RRU (T-Mobile - Proposed)	73
(2) RFS ATMAP1412D-1A20 TMA's (T-Mobile)	75	FRIG RRU (T-Mobile - Proposed)	73
(2) RFS ATMAP1412D-1A20 TMA's (T-Mobile)	75	FRIG RRU (T-Mobile - Proposed)	73

MATERIAL STRENGTH

GRADE	Fy	Fu	GRADE	Fy	Fu
A53-B-42	42 ksi	63 ksi			

TOWER DESIGN NOTES

1. Tower is located in DeKalb County, Georgia.
2. Tower designed for a 70 mph basic wind in accordance with the TIA/EIA-222-F Standard.
3. Tower is also designed for a 23 mph basic wind with 0.75 in ice.
4. Deflections are based upon a 50 mph wind.



Walker Engineering Inc.
8451 Dunwoody Place, Bldg 8
Sandy Springs, GA 30350
Phone: (770) 641-7306
FAX: (770) 587-2196

Job: VerizonK-006RE; 0502-056RE	Project: Buford I-285 #133096
Client: Verizon Wireless	Drawn by: peh
Code: TIA/EIA-222-F	Date: 10/17/12
Path: S:\Projects\Towers\Verizon\K-006RE\0502-056RE\Buford I-285\WP	Scale: NTS
	Dwg No: E-1

WEInc Walker Engineering Inc. 8451 Dunwoody Place, Bldg 8 Sandy Springs, GA 30350 Phone: (770) 641-7306 FAX: (770) 587-2196	Job	VerizonK-006RE; 0502-056RE	Page	1 of 5
	Project	Buford I-285 #133066	Date	18:19:23 10/17/12
	Client	Verizon Wireless	Designed by	peh

Tower Input Data

There is a pole section.

This tower is designed using the TIA/EIA-222-F standard.

The following design criteria apply:

Tower is located in DeKalb County, Georgia.

Basic wind speed of 70 mph.

Nominal ice thickness of 0.7500 in.

Ice density of 56 pcf.

A wind speed of 23 mph is used in combination with ice.

Deflections calculated using a wind speed of 50 mph.

A non-linear (P-delta) analysis was used.

Pressures are calculated at each section.

Stress ratio used in pole design is 1.333.

Local bending stresses due to climbing loads, feedline supports, and appurtenance mounts are not considered.

Pole Section Geometry

Section	Elevation ft	Section Length ft	Pole Size	Pole Grade	Socket Length ft
L1	88.00-60.00	28.00	P24x1/4	A53-B-42 (42 ksi)	
L2	60.00-52.00	8.00	P24x1/4	A53-B-42 (42 ksi)	
L3	52.00-30.00	22.00	P24x1/4 Rein' w/ (3) L3x4x3/8	A53-B-42 (42 ksi)	
L4	30.00-0.00	30.00	P30x3/8	A53-B-42 (42 ksi)	

Feed Line/Linear Appurtenances - Entered As Area

Description	Face or Leg	Component Type	Placement ft	Total Number		CA _A ft ² /ft	Weight lb/ft
1-5/8" Coax to 67-ft (Verizon - Reserved)	A	Inside Pole	87.00 - 9.00	18	No Ice 1/2" Ice 1" Ice	0.00 0.00 0.00	0.00 0.00 0.00
7/8" Coax to 75-ft (T-Mobile)	B	Inside Pole	75.00 - 9.00	12	No Ice 1/2" Ice 1" Ice	0.00 0.00 0.00	0.00 0.00 0.00
Low-Capacity Hybrid Cable to 75-ft (T-Mobile - Proposed)	B	Inside Pole	75.00 - 9.00	1	No Ice 1/2" Ice 1" Ice	0.00 0.00 0.00	0.00 0.00 0.00
3/8" Coax to 80-ft (Tower Cloud)	C	Inside Pole	80.00 - 9.00	2	No Ice 1/2" Ice 1" Ice	0.00 0.00 0.00	0.00 0.00 0.00

WEInc Walker Engineering Inc. 8451 Dunwoody Place, Bldg # Sandy Springs, GA 30330 Phone: (770) 641-7306 FAX: (770) 587-2196	Job	VerizonK-008RE; 0502-056RE	Page	2 of 5
	Project	Buford I-285 #133096	Date	16:19:23 10/17/12
	Client	Verizon Wireless	Designed by	psh

Discrete Tower Loads

Description	Face or Leg	Offset Type	Placement		C _u A _u From	C _u A _u Side	Weight
			R	R'	R'	K	
**** Verizon Reserved ****							
(4) CSS DUC8-8686 antennas (Verizon - Reserved)	A	From Face	87.00	No Ice	13.12	9.18	0.07
				1/2" Ice	13.84	9.78	0.13
				1" Ice	14.57	10.39	0.24
(4) CSS DUC8-8686 antennas (Verizon - Reserved)	B	From Face	87.00	No Ice	13.12	9.18	0.07
				1/2" Ice	13.84	9.78	0.13
				1" Ice	14.57	10.39	0.24
(4) CSS DUC8-8686 antennas (Verizon - Reserved)	C	From Face	87.00	No Ice	13.12	9.18	0.07
				1/2" Ice	13.84	9.78	0.13
				1" Ice	14.57	10.39	0.24
**** Verizon LTE ****							
Top platform mount (Verizon)	C	None	87.00	No Ice	27.00	27.00	1.50
				1/2" Ice	35.00	35.00	2.20
				1" Ice	43.00	43.00	2.90
***** T-Mobile Proposed *****							
(2) RPS APX17DWV-17DWV-5 antennas (T-Mobile - Proposed)	A	From Face	75.00	No Ice	9.80	3.26	0.05
				1/2" Ice	10.38	3.72	0.09
				1" Ice	10.97	4.18	0.14
(2) RPS APX17DWV-17DWV-5 antennas (T-Mobile - Proposed)	B	From Face	75.00	No Ice	9.80	3.26	0.05
				1/2" Ice	10.38	3.72	0.09
				1" Ice	10.97	4.18	0.14
(2) RPS APX17DWV-17DWV-5 antennas (T-Mobile - Proposed)	C	From Face	75.00	No Ice	9.80	3.26	0.05
				1/2" Ice	10.38	3.72	0.09
				1" Ice	10.97	4.18	0.14
FRIG RRU (T-Mobile - Proposed)	A	From Face	75.00	No Ice	2.94	1.59	0.05
				1/2" Ice	3.17	1.77	0.08
				1" Ice	3.41	1.96	0.10
FRIG RRU (T-Mobile - Proposed)	B	From Face	75.00	No Ice	2.94	1.59	0.05
				1/2" Ice	3.17	1.77	0.08
				1" Ice	3.41	1.96	0.10
FRIG RRU (T-Mobile - Proposed)	C	From Face	75.00	No Ice	2.94	1.59	0.05
				1/2" Ice	3.17	1.77	0.08
				1" Ice	3.41	1.96	0.10
FXFB RRU (T-Mobile - Proposed)	A	From Face	75.00	No Ice	3.15	2.09	0.10
				1/2" Ice	3.39	2.29	0.13
				1" Ice	3.63	2.49	0.15
FXFB RRU (T-Mobile - Proposed)	A	From Face	75.00	No Ice	3.15	2.09	0.10
				1/2" Ice	3.39	2.29	0.13
				1" Ice	3.63	2.49	0.15
Raycap ASU9338TYP01 COVP (T-Mobile - Proposed)	A	From Face	75.00	No Ice	3.37	1.16	0.02
				1/2" Ice	3.61	1.33	0.04
				1" Ice	3.87	1.51	0.06
Ring Collar Mount (T-Mobile - Proposed)	C	None	75.00	No Ice	2.64	2.64	0.04
				1/2" Ice	3.69	3.69	0.05
				1" Ice	4.74	4.74	0.07
Standoff Mount (T-Mobile)	A	From Face	75.00	No Ice	5.50	5.50	0.13
				1/2" Ice	6.90	6.90	0.17
				1" Ice	8.30	8.30	0.21
Standoff Mount (T-Mobile)	B	From Face	75.00	No Ice	5.50	5.50	0.13
				1/2" Ice	6.90	6.90	0.17
				1" Ice	8.30	8.30	0.21
Standoff Mount (T-Mobile)	C	From Face	75.00	No Ice	5.50	5.50	0.13
				1/2" Ice	6.90	6.90	0.17
				1" Ice	8.30	8.30	0.21
(2) RPS A7M6P1412D-1A20 TMA's (T-Mobile)	A	From Face	75.00	No Ice	1.17	0.47	0.01
				1/2" Ice	1.31	0.57	0.02

WEInc Walker Engineering Inc. 8451 Dunwoody Place, Bldg 8 Sandy Springs, GA 30350 Phone: (770) 641-7306 FAX: (770) 587-2196	Job	VerizonK-006RE; 0502-058RE	Page	3 of 5
	Project	Buford I-285 #133096	Date	16:19:23 10/17/12
	Client	Verizon Wireless	Designed by	peh

Description	Face or Leg	Offset Type	Placement		C _{da} Front	C _{da} Side	Weight
			ft		R ²	R ²	K
(2) RPS ATM/AP1412D-1A20 TMA's (T-Mobile)	B	From Face	75.00	1" Ice	1.47	0.69	0.03
				No Ice	1.17	0.47	0.01
				1/2" Ice	1.31	0.57	0.02
(2) RPS ATM/AP1412D-1A20 TMA's (T-Mobile)	C	From Face	75.00	1" Ice	1.47	0.69	0.03
				No Ice	1.17	0.47	0.01
				1/2" Ice	1.31	0.57	0.02
RFS APXV18-2065175-C antenna (T-Mobile)	A	From Face	75.00	1" Ice	1.47	0.69	0.03
				No Ice	1.17	1.04	0.02
				1/2" Ice	1.62	1.47	0.05
RFS APXV18-2065175-C antenna (T-Mobile)	B	From Face	75.00	1" Ice	6.08	3.91	0.08
				No Ice	1.17	1.04	0.02
				1/2" Ice	1.62	1.47	0.05
RFS APXV18-2065175-C antenna (T-Mobile)	C	From Face	75.00	1" Ice	6.08	3.91	0.08
				No Ice	1.17	1.04	0.02
				1/2" Ice	1.62	1.47	0.05
				1" Ice	6.08	3.91	0.08

Dishes

Description	Face or Leg	Dish Type	Offset Type	Elevation	Outside Diameter	Aperture Area	Weight
				ft	ft	R ²	K
Andrew VHLFX2-18 MW dish (Tower Cloud)	B	Paraboloid w/o Radome	From Leg	80.00	2.00	No Ice	3.14
						1/2" Ice	3.41
						1" Ice	3.67
							0.03
							0.04
							0.06

Tower Mast Reaction Summary

Load Combination	Vertical K	Shear K	Shear K	Overturning Moment, M _t kip-ft	Overturning Moment, M _s kip-ft	Torque kip-ft
Dead Only	13.28	0.00	0.00	-0.42	0.73	0.00
Dead+Wind 0 deg - No Ice	13.28	-0.16	-9.76	-716.68	13.64	-0.47
Dead+Wind 90 deg - No Ice	13.28	9.74	0.03	3.63	-718.61	-0.21
Dead+Wind 180 deg - No Ice	13.28	0.06	9.66	712.94	-4.15	0.40
Dead+Ice	19.11	0.00	0.00	-0.63	1.12	0.00
Dead+Wind 0 deg+Ice	19.11	-0.02	-1.26	-94.55	2.71	-0.06
Dead+Wind 90 deg+Ice	19.11	1.27	0.01	-0.19	-93.08	-0.03
Dead+Wind 180 deg+Ice	19.11	0.01	1.26	92.86	0.58	0.05
Dead+Wind 0 deg - Service	13.28	-0.08	-4.95	-366.00	7.33	-0.24
Dead+Wind 90 deg - Service	13.28	4.97	0.03	1.64	-366.41	-0.11
Dead+Wind 180 deg - Service	13.28	0.03	4.93	363.67	-1.75	0.20

Maximum Tower Deflections - Service Wind

Section No.	Elevation ft	Horz. Deflection in	Gov. Load Comb.	Tilt "	Tower "
L1	88 - 60	16.217	9	1.4623	0.0078
L2	60 - 52	8.078	9	1.2191	0.0072
L3	52 - 30	6.183	9	1.0308	0.0017
L4	30 - 0	2.223	10	0.6142	0.0006

WEInc Walker Engineering Inc. 8451 Dumwoody Place, Bldg 8 Sandy Springs, GA 30350 Phone: (770) 641-7306 FAX: (770) 587-2196	Job	VerizonK-006RE; 0502-056RE	Page	4 of 5
	Project	Buford I-285 #133066	Date	16:19:23 10/17/12
	Client	Verizon Wireless	Designed by	peh

Section No.	Elevation ft	Horz. Deflection in	Gov. Load Comb.	Tilt °	Twist °

Critical Deflections and Radius of Curvature - Service Wind

Elevation ft	Gov. Load Comb.	Deflection in	Tilt °	Twist °	Radius of Curvature ft
87.00	9	13.907	1.4601	0.0034	16164
80.00	9	13.749	1.4392	0.0033	10102
75.00	9	12.240	1.4136	0.0031	6216
73.00	9	11.649	1.3994	0.0031	5387

Maximum Tower Deflections - Design Wind

Section No.	Elevation ft	Horz. Deflection in	Gov. Load Comb.	Tilt °	Twist °
L1	88 - 60	31.733	3	2.8610	0.0054
L2	60 - 32	15.837	3	2.3874	0.0042
L3	32 - 30	12.129	3	2.0203	0.0034
L4	30 - 0	4.360	3	1.2832	0.0011

Critical Deflections and Radius of Curvature - Design Wind

Elevation ft	Gov. Load Comb.	Deflection in	Tilt °	Twist °	Radius of Curvature ft
87.00	3	31.147	2.8563	0.0067	8304
80.00	3	26.929	2.8155	0.0064	5189
75.00	3	23.979	2.7658	0.0062	3193
73.00	3	22.823	2.7382	0.0061	2767

Base Plate Design Data

Plate Thickness	Number of Anchor Bolts	Anchor Bolt Size	Actual Allowable Ratio Bolt Tension K	Actual Allowable Ratio Concrete Stress ksi	Actual Allowable Ratio Plate Stress in-klps	Actual Allowable Ratio Stiffener Stress ksi	Controlling Condition	Critical Ratio
2.0000	12	1.5000	47.52	1.644	30.84		Plate	0.85
			91.90	2.550	27.00			
			0.31	0.65	1.14			

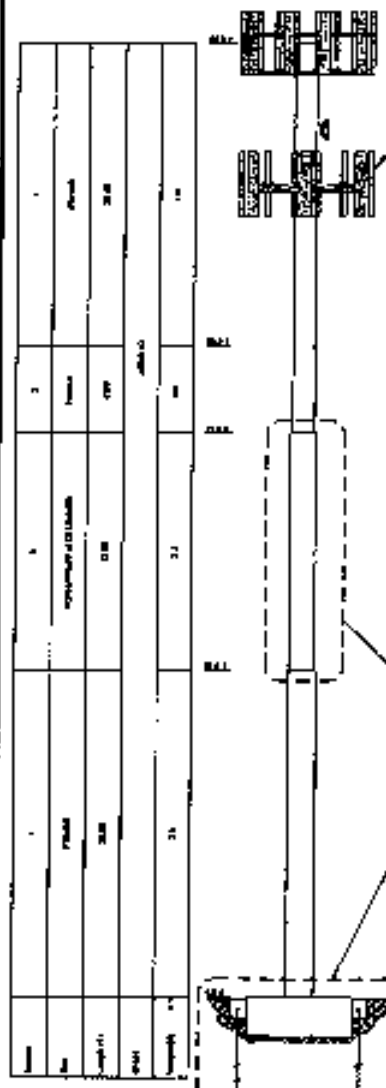
Section Capacity Table

Section No.	Elevation ft	Component Type	Size	% Capacity	Pass/Fail
L1	88 - 60	Pole	P24x1/4	63.5	Pass
L2	60 - 32	Pole	P24x1/4	86.4	Pass

WEInc Walker Engineering Inc. 8451 Dunwoody Place, Bldg 8 Sandy Springs, GA 30350 Phone: (770) 641-7306 FAX: (770) 587-2196	Job	VerizonK-006RE; 0502-056RE	Page 5 of 5
	Project	Buford I-285 #133096	Date 16:19:23 10/17/12
	Client	Verizon Wireless	Designed by peh

Section No.	Elevation ft	Component Type	Size	% Capacity	Pass/Fail
L3	52 - 30	Reinforced Pole	P24x14 Reinf w/ (3) 1.5x5x3/8	75.5	Pass
	30 - 0	Pole	P30x3/8	102.3	Pass
			Summary		
			Pole (LA)	102.3	Pass
			Base Plate	85.8	Pass
			Anchor Bolts	38.8	Pass

Program Version 6.0.0.8 - 9/7/2011 File:S:\Projects\Towers\VerizonK\Tower\VerizonK-006RE 0502-056RE Buford I-285 MP.eri



T-MOBILE (PROPOSED) (S1) 75-4
 SIX RFB APXV170WV-1 TOWERS AND THREE RFB
 APXV18-2065173-4 ANTENNAS WITH SIX RFB ATMAP1412D-1A20
 TOWERS ON THREE STANDOFF MOUNTS; THREE FRIG RRU18, TWO
 RFB RRU18 AND ONE ASURJATYPH COMP ON A COLLAR MOUNT
 AT 73-FT, FED BY ONE LOW CAPACITY HYBRID CABLE AND
 TWELVE 1/8" COAX CABLES ROUTED INSIDE THE MONOPOLE.

PROPOSED APPROXIMATE LOADINGS

TYPE	ELEVATION	TYPE	ELEVATION
1. 1/8" COAX CABLES	73-FT	2. 1/8" COAX CABLES	73-FT
3. 1/8" COAX CABLES	73-FT	4. 1/8" COAX CABLES	73-FT
5. 1/8" COAX CABLES	73-FT	6. 1/8" COAX CABLES	73-FT
7. 1/8" COAX CABLES	73-FT	8. 1/8" COAX CABLES	73-FT
9. 1/8" COAX CABLES	73-FT	10. 1/8" COAX CABLES	73-FT
11. 1/8" COAX CABLES	73-FT	12. 1/8" COAX CABLES	73-FT
13. 1/8" COAX CABLES	73-FT	14. 1/8" COAX CABLES	73-FT
15. 1/8" COAX CABLES	73-FT	16. 1/8" COAX CABLES	73-FT
17. 1/8" COAX CABLES	73-FT	18. 1/8" COAX CABLES	73-FT
19. 1/8" COAX CABLES	73-FT	20. 1/8" COAX CABLES	73-FT
21. 1/8" COAX CABLES	73-FT	22. 1/8" COAX CABLES	73-FT
23. 1/8" COAX CABLES	73-FT	24. 1/8" COAX CABLES	73-FT
25. 1/8" COAX CABLES	73-FT	26. 1/8" COAX CABLES	73-FT
27. 1/8" COAX CABLES	73-FT	28. 1/8" COAX CABLES	73-FT
29. 1/8" COAX CABLES	73-FT	30. 1/8" COAX CABLES	73-FT
31. 1/8" COAX CABLES	73-FT	32. 1/8" COAX CABLES	73-FT
33. 1/8" COAX CABLES	73-FT	34. 1/8" COAX CABLES	73-FT
35. 1/8" COAX CABLES	73-FT	36. 1/8" COAX CABLES	73-FT
37. 1/8" COAX CABLES	73-FT	38. 1/8" COAX CABLES	73-FT
39. 1/8" COAX CABLES	73-FT	40. 1/8" COAX CABLES	73-FT
41. 1/8" COAX CABLES	73-FT	42. 1/8" COAX CABLES	73-FT
43. 1/8" COAX CABLES	73-FT	44. 1/8" COAX CABLES	73-FT
45. 1/8" COAX CABLES	73-FT	46. 1/8" COAX CABLES	73-FT
47. 1/8" COAX CABLES	73-FT	48. 1/8" COAX CABLES	73-FT
49. 1/8" COAX CABLES	73-FT	50. 1/8" COAX CABLES	73-FT
51. 1/8" COAX CABLES	73-FT	52. 1/8" COAX CABLES	73-FT
53. 1/8" COAX CABLES	73-FT	54. 1/8" COAX CABLES	73-FT
55. 1/8" COAX CABLES	73-FT	56. 1/8" COAX CABLES	73-FT
57. 1/8" COAX CABLES	73-FT	58. 1/8" COAX CABLES	73-FT
59. 1/8" COAX CABLES	73-FT	60. 1/8" COAX CABLES	73-FT
61. 1/8" COAX CABLES	73-FT	62. 1/8" COAX CABLES	73-FT
63. 1/8" COAX CABLES	73-FT	64. 1/8" COAX CABLES	73-FT
65. 1/8" COAX CABLES	73-FT	66. 1/8" COAX CABLES	73-FT
67. 1/8" COAX CABLES	73-FT	68. 1/8" COAX CABLES	73-FT
69. 1/8" COAX CABLES	73-FT	70. 1/8" COAX CABLES	73-FT
71. 1/8" COAX CABLES	73-FT	72. 1/8" COAX CABLES	73-FT
73. 1/8" COAX CABLES	73-FT	74. 1/8" COAX CABLES	73-FT
75. 1/8" COAX CABLES	73-FT	76. 1/8" COAX CABLES	73-FT
77. 1/8" COAX CABLES	73-FT	78. 1/8" COAX CABLES	73-FT
79. 1/8" COAX CABLES	73-FT	80. 1/8" COAX CABLES	73-FT
81. 1/8" COAX CABLES	73-FT	82. 1/8" COAX CABLES	73-FT
83. 1/8" COAX CABLES	73-FT	84. 1/8" COAX CABLES	73-FT
85. 1/8" COAX CABLES	73-FT	86. 1/8" COAX CABLES	73-FT
87. 1/8" COAX CABLES	73-FT	88. 1/8" COAX CABLES	73-FT
89. 1/8" COAX CABLES	73-FT	90. 1/8" COAX CABLES	73-FT
91. 1/8" COAX CABLES	73-FT	92. 1/8" COAX CABLES	73-FT
93. 1/8" COAX CABLES	73-FT	94. 1/8" COAX CABLES	73-FT
95. 1/8" COAX CABLES	73-FT	96. 1/8" COAX CABLES	73-FT
97. 1/8" COAX CABLES	73-FT	98. 1/8" COAX CABLES	73-FT
99. 1/8" COAX CABLES	73-FT	100. 1/8" COAX CABLES	73-FT

TOWER DESIGN NOTES

1. Tower is based on Corbin County, Georgia
2. Tower is based on 1/8" RFB cables, which is recommended for the T-Mobile 1/8" RFB cables
3. Tower is based on 1/8" RFB cables, which is recommended for the T-Mobile 1/8" RFB cables
4. Construction shall comply with all applicable codes

SEE SHEET 52

SEE SHEETS 54,
55, 56, AND 57

MONOPOLE ELEVATION
 NO SCALE

SCOPE OF WORK:

1. CONTRACTOR SHALL REINFORCE MONOPOLE PER DETAILS ON SHEETS 52 AND 53 AND NOTES ON SHEET 58.
2. CONTRACTOR SHALL REINFORCE MONOPOLE FOUNDATION PER DETAILS ON SHEETS 54 TO 57 AND NOTES ON SHEET 58.
3. CONTRACTOR SHALL VERIFY OVERALL CONDITION OF MONOPOLE.
4. CONTRACTOR SHALL VERIFY ALL DIMENSIONS PRIOR TO FABRICATION.
5. CONTRACTOR SHALL PROVIDE ALL LABOR AND MATERIALS NECESSARY TO REINFORCE MONOPOLE.
6. ALL WORK SHALL BE IN ACCORDANCE WITH FEDERAL, STATE AND LOCAL REQUIREMENTS, INCLUDING OSHA.

SAFETY NOTES:

1. CONTRACTOR SHALL BE RESPONSIBLE FOR THE STABILITY OF THE MONOPOLE DURING REINFORCING.
2. CONTRACTOR SHALL CONSULT WEATHER FORECAST EACH DAY BEFORE BEGINNING WORK, SECURE TOWER AND STOP WORK IF WIND EXCEEDS 20MPH.

NOTICE:

1. THE CONTRACTOR SHALL IDENTIFY ALL POTENTIAL INTERFERENCES ON THE MONOPOLE (STEP BOLTS, MOUNT BRACKETS, ETC.), AND RESOLVE THESE POTENTIAL INTERFERENCES WITH THE ENGINEER PRIOR TO FABRICATION OF THE REINFORCING COMPONENTS.
2. THE INSTALLATION OF THE MONOPOLE REINFORCING IS EXTREMELY CRITICAL. A STRUCTURAL ENGINEER SHOULD INSPECT THE MODIFICATION AT COMPLETION OF THE REINFORCING INSTALLATION.
3. THE REINFORCING WORK ON THE MONOPOLE SHALL BE DOCUMENTED FOR SUBMITTAL TO THE ENGINEER AFTER THE MODIFICATIONS ARE COMPLETE.

STEP BOLT NOTE:

1. CONTRACTOR SHALL VERIFY LOCATION OF SAFETY CLIMB AND STEP BOLTS.
2. CONTRACTOR SHALL REMOVE AND RELOCATE EXISTING STEP BOLTS AS REQUIRED FROM ELEVATION 28'± TO ELEVATION 52'±.
3. CONTRACTOR SHALL MATCH ELEVATIONS OF EXISTING STEP BOLTS.



WALKER ENGINEERING INCORPORATED
 5401 Dunwoody Pkwy, Building 5, Suite 200, Atlanta, Georgia 30306
 (770) 411-1234 Fax (770) 411-1235
 www.walkereng.com

SITE NAME:	BLUFORD 1-285	SITE NO:	0502-05B	RE:	VERIZON WIRELESS
PROJECT NO:	0502-05B	DRAWING NO:	0502-05B	DRAWING DESCRIPTION:	80-11 RHH MONOPOLE REINFORCEMENT
DATE:	05/02/2018	BY:	JLW	CHECKED BY:	JLW
DESIGNED BY:	JLW	ENGINEER:	JLW	DATE:	05/02/2018
6102 NEW PEACHTREE ROAD DEKALB COUNTY, GEORGIA 30034					
SHEET NO. 51 THRU 58					



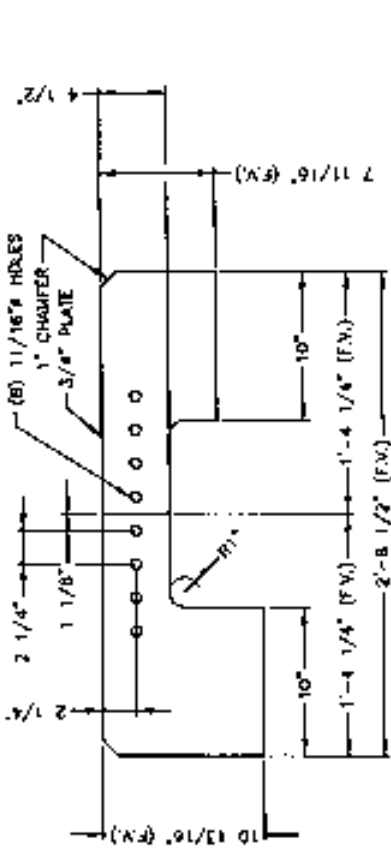
**WALKER
ENGINEERING
INCORPORATED**

4811 Broadway, New York, N.Y. 10012
(212) 697-1200 Fax: (212) 697-1201

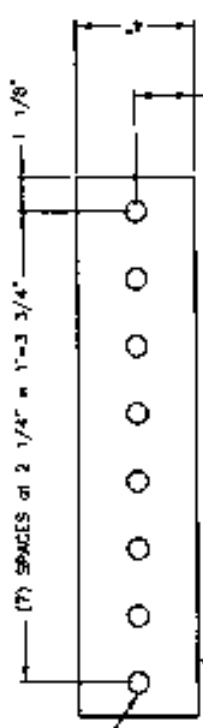
DATE	10/1/78
BY	W.E.
CHECKED	W.E.
APPROVED	W.E.
SCALE	AS SHOWN

6102 NEW PEACHTREE ROAD
DEKALB COUNTY, DORAVILLE, GA
VERIZON WIRELESS
84-H MONOPOLE REINFORCEMENT
DRAWING DESCRIPTION
BUFPD 1-285
RE 0502-056

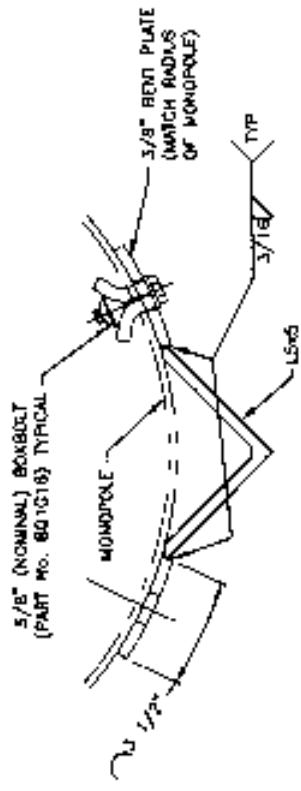
DATE: 10/1/78
BY: W.E.
CHECKED: W.E.
APPROVED: W.E.
SCALE: AS SHOWN
SHEET NO. 1 OF 1
S3
\$1 THRU \$8



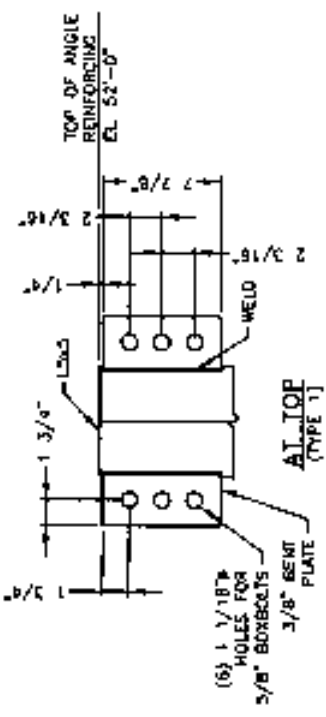
SPLICE PLATE
1 1/2" x 1'-0"



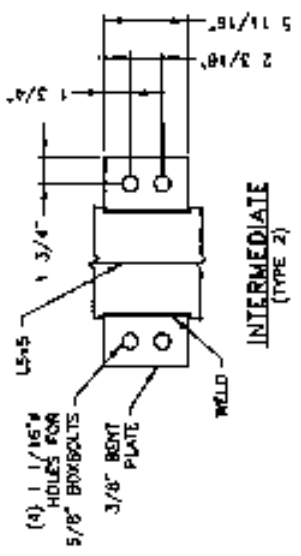
SPLICE JOINER PLATE (SEE EACH SIDE OF SPLICE PLATE)
3'-0" x 1'-0"
3/8" PLATE



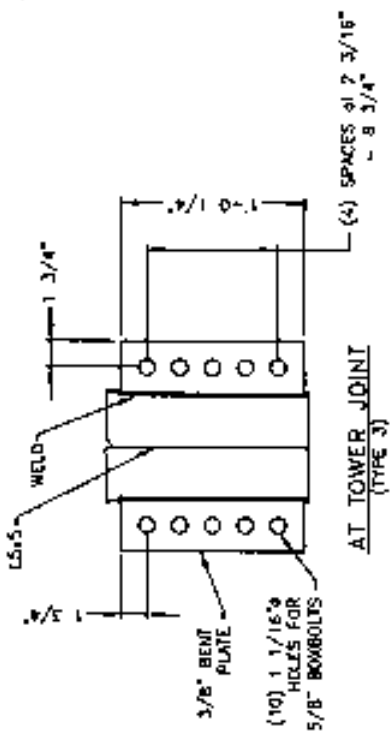
TYPICAL CLAMP SECTION
3'-0" x 1'-0"



AT TOP
(TYPE 1)



INTERMEDIATE
(TYPE 2)

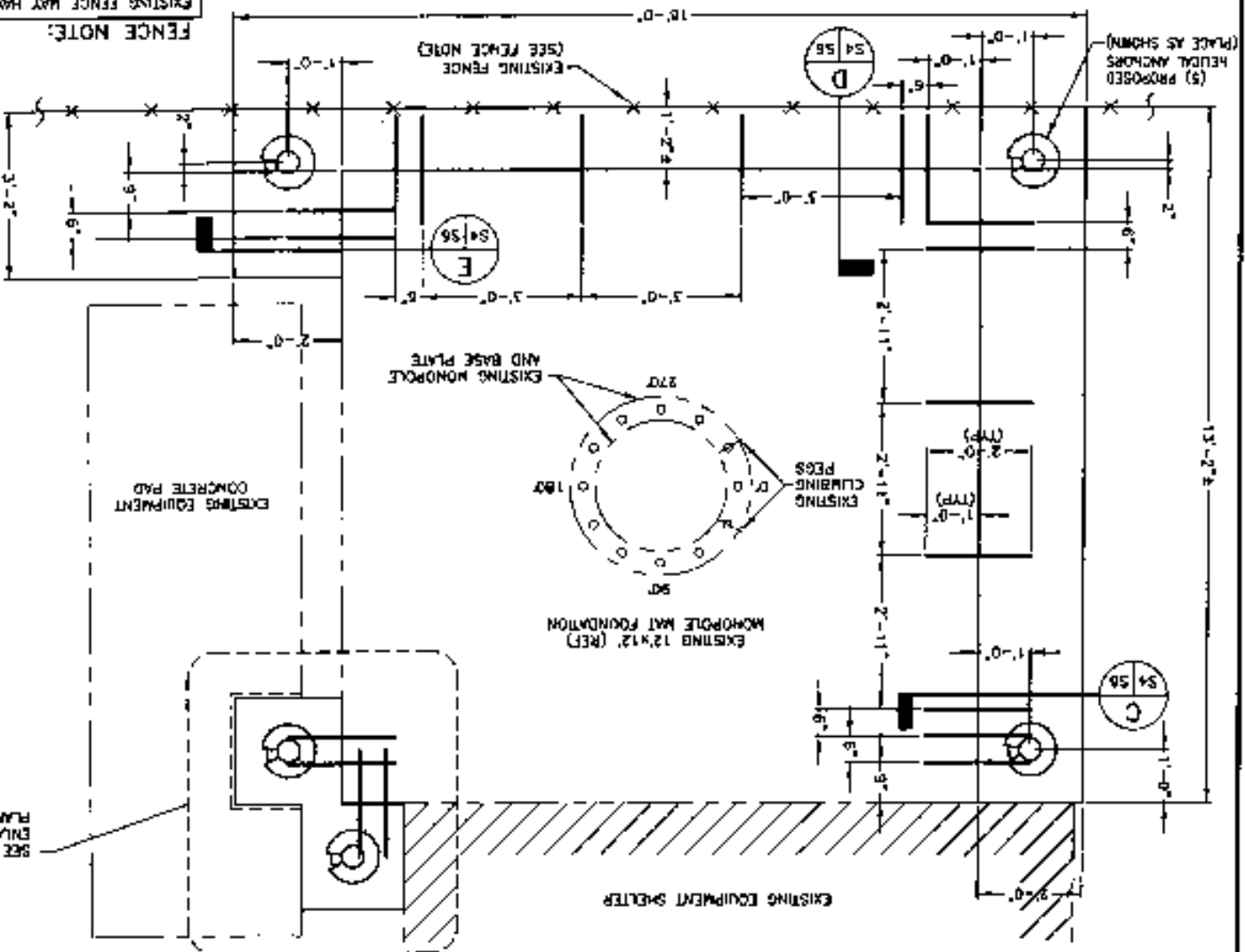


AT TOWER JOINT
(TYPE 3)

CLAMP TYPES
1 1/2" x 1'-0"

MONOPOLE FOUNDATION PLAN

1/2"=1'-0"



EXISTING FENCE MAY HAVE TO BE TEMPORARILY REMOVED FOR EXCAVATION AND PLACEMENT OF NEW CONCRETE REINFORCEMENT. CONTRACTOR SHALL REINSTALL FENCE JUST AS IT WAS PRIOR TO MONOPOLE FOUNDATION REINFORCEMENT EXCAVATION.

FENCE NOTE:

PROJECT: VERIZON WIRELESS
88-H ROUN MONOPOLE REINFORCEMENT
MONOPOLE FOUNDATION PLAN
6102 NEW PEACHTREE ROAD
DEKALB COUNTY, DORAVILLE, GA

DATE: 0502-056
REV: 0502-056
BY: [Signature]
CHK: [Signature]

SCALE: 1/2"=1'-0"

NOTES:

SEE SHEET S4 FOR ENLARGED PARTIAL PLAN VIEWS

WALKER ENGINEERING INCORPORATED

1001 Peachtree Avenue, Suite 200, Sandy Springs, Georgia 30060
Phone: 404-750-1234 Fax: 404-750-1234 Email: info@walkereng.com

REGISTERED PROFESSIONAL ENGINEER
STATE OF GEORGIA
No. 12345
Exp. 12/31/2015



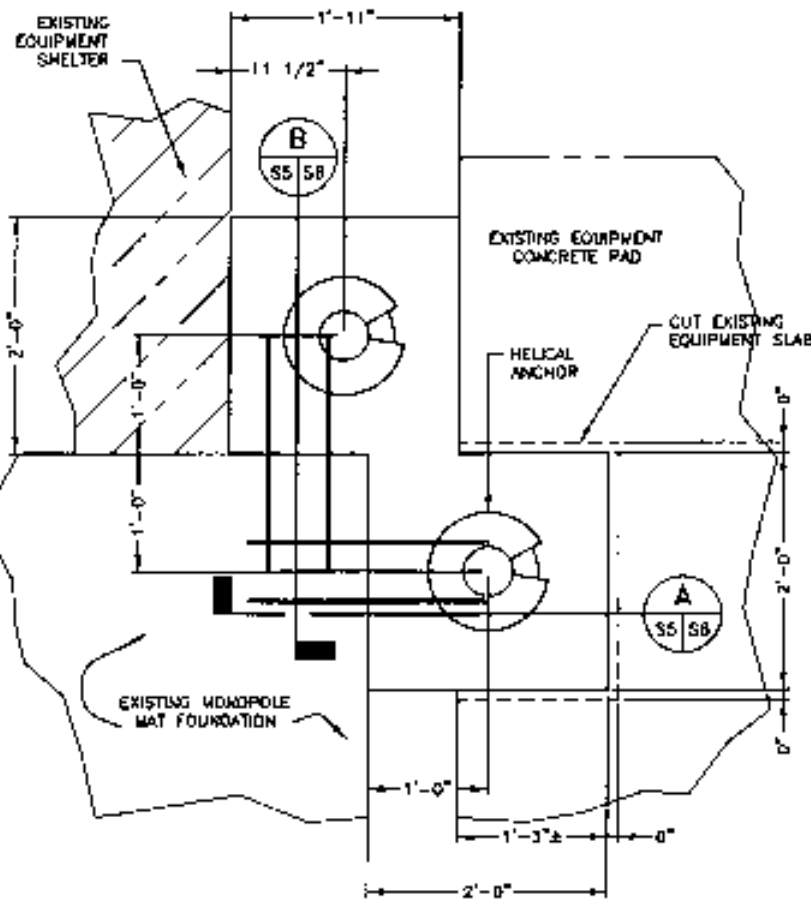
WALKER ENGINEERING INCORPORATED

4001 Oldfield Rd., Building B, Sandy Springs, Georgia 30328
(770) 441-2286 Fax (770) 441-2100 www.walkereng.com

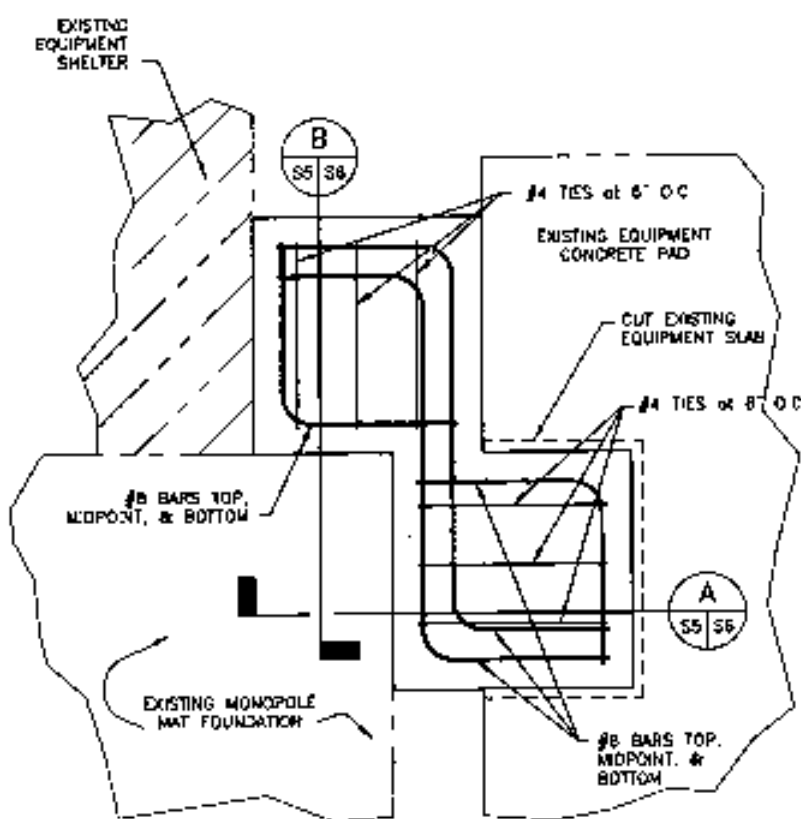
NO.	DATE	BY	CHKD.	APP'D.
1	11/11/10	AW		
2				
3				
4				
5				
6				
7				
8				
9				
10				

DATE: 11/11/10	DATE: 11/11/10
PROJECT: BUFOID 1-285	PROJECT: BUFOID 1-285
DATE: 11/11/10	DATE: 11/11/10
PROJECT: 0502-056 RE	PROJECT: 0502-056 RE
PROJECT: VERIZON WIRELESS	PROJECT: VERIZON WIRELESS
PROJECT: 88-M ROBIN MONOPILE REINFORCEMENT	PROJECT: 88-M ROBIN MONOPILE REINFORCEMENT
PROJECT: PARTIAL PLAN AND SECTIONS	PROJECT: PARTIAL PLAN AND SECTIONS
PROJECT: 6102 NEW PEACHTREE ROAD	PROJECT: 6102 NEW PEACHTREE ROAD
PROJECT: DEKALB COUNTY, DORAVILLE, GA	PROJECT: DEKALB COUNTY, DORAVILLE, GA

DATE: 11/11/10	DATE: 11/11/10
PROJECT: 0502-056 RE	PROJECT: 0502-056 RE
PROJECT: VERIZON WIRELESS	PROJECT: VERIZON WIRELESS
PROJECT: 88-M ROBIN MONOPILE REINFORCEMENT	PROJECT: 88-M ROBIN MONOPILE REINFORCEMENT
PROJECT: PARTIAL PLAN AND SECTIONS	PROJECT: PARTIAL PLAN AND SECTIONS
PROJECT: 6102 NEW PEACHTREE ROAD	PROJECT: 6102 NEW PEACHTREE ROAD
PROJECT: DEKALB COUNTY, DORAVILLE, GA	PROJECT: DEKALB COUNTY, DORAVILLE, GA



(SHOWING DOWELS AND HELICAL ANCHORS ONLY)
PARTIAL PLAN VIEW
1"=1'-0"



(SHOWING REBAR ONLY)
PARTIAL PLAN VIEW
1"=1'-0"

NOT FILED IN PROJECT 0502-056 RE

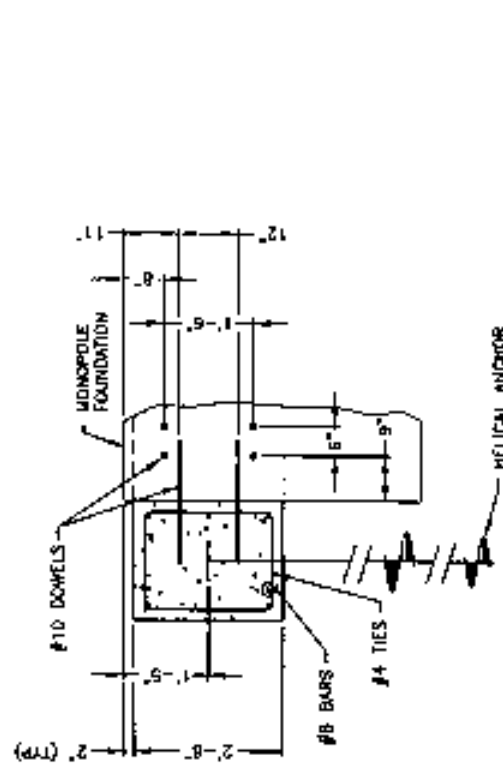


WALKER ENGINEERING, INCORPORATED
2007 Peachtree Road, Suite 200, Atlanta, Georgia 30309
Phone: (404) 525-1100 Fax: (404) 525-1101
www.walker-engineering.com

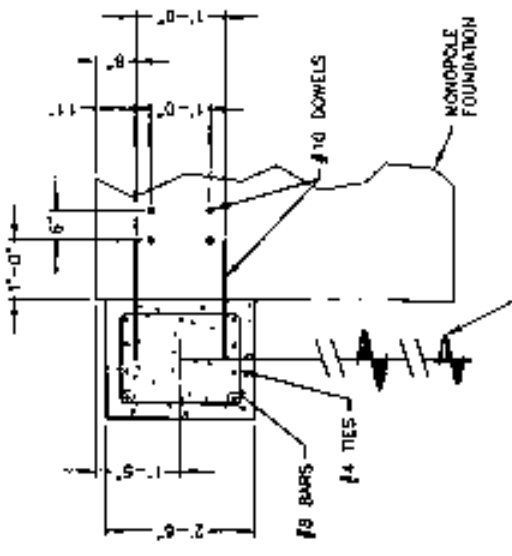
DATE: 05/18/18	BY: [Signature]
DESIGNED: [Signature]	CHECKED: [Signature]
DATE: 05/18/18	BY: [Signature]
DESIGNED: [Signature]	CHECKED: [Signature]
DATE: 05/18/18	BY: [Signature]
DESIGNED: [Signature]	CHECKED: [Signature]

BLUFO RD T-205
602 NEW PEACHTREE ROAD
DEKALB COUNTY, DORAVILLE, GA
VERIZON WIRELESS
80-11 ROOM MONOPOLE REINFORCEMENT
FOUNDATION SECTIONS

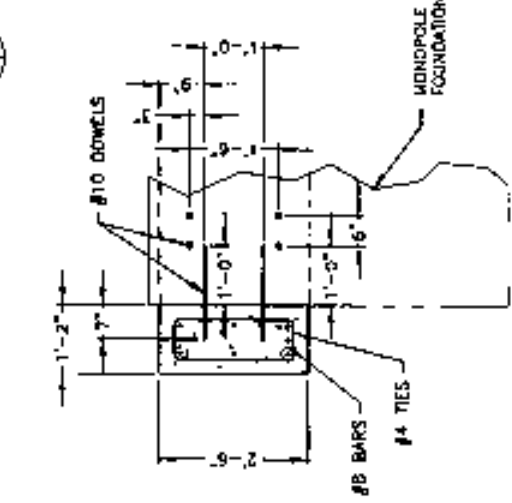
Sheet No. **S6**
Total Sheets: 8
Scale: AS SHOWN
Notes: SEE SHEET S5 FOR FOUNDATION OF TOWER



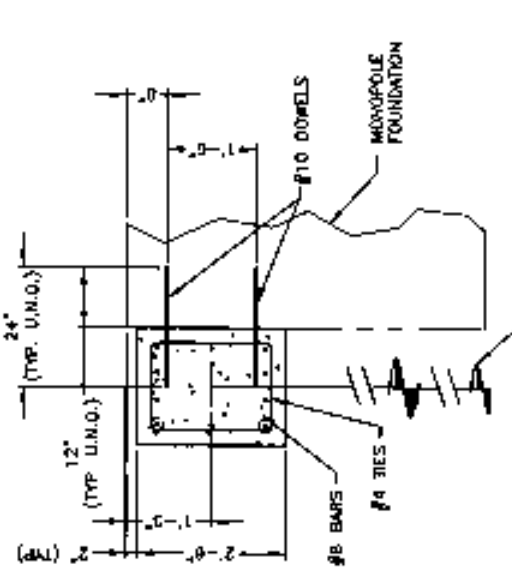
A SECTION
54/56 1/2" x 1'-0"



B SECTION
55/56 1/2" x 1'-0"



C SECTION
56/56 1/2" x 1'-0"



D SECTION
57/56 1/2" x 1'-0"

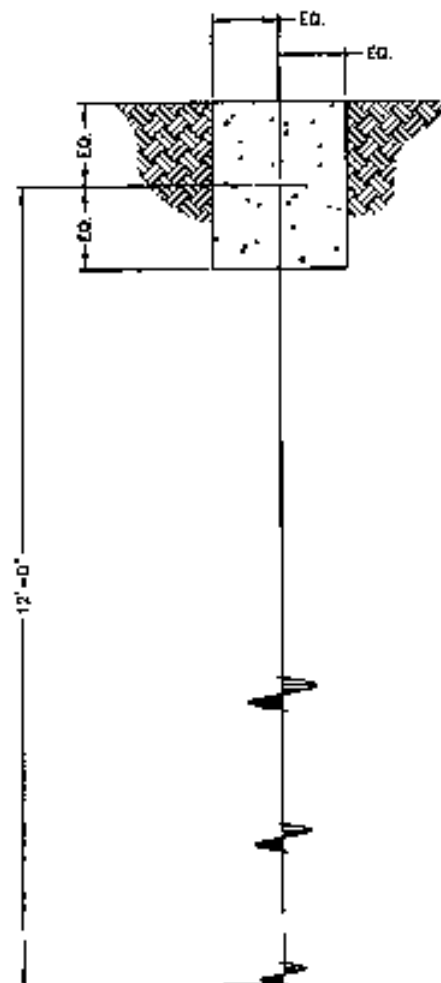


E SECTION
58/56 1/2" x 1'-0"

1. HELICAL ANCHORS SHALL BE INSTALLED PRIOR TO INSTALLING REINFORCING STEEL.
2. CONTRACTOR IS CAUTIONED THAT ADDITIONAL SHAFT EXTENSIONS MAY BE REQUIRED TO ACHIEVE THE MINIMUM TORQUE.
3. FURTHERMORE, AREA IS VERY CONFINED AND MAY NOT BE ACCESSIBLE USING TRACTOR MOUNTED EQUIPMENT.
4. HELICAL ANCHOR INSTALLERS TO HAVE A MINIMUM 3 YEARS EXPERIENCE.
5. INSTALLATION TORQUE SHALL BE VERIFIED BY CALIBRATED TORQUE MEASURING DEVICE.
6. CONTRACTOR SHALL PROVIDE THE INSTALLATION LOG OF DEPTH vs. PRESSURE FOR EACH ANCHOR TO ENGINEER PRIOR TO SUBMITTAL OF FINAL INVOICE FOR PAYMENT.
7. END OF HELICAL ANCHOR STEM TO BE FITTED WITH A "TERMINATION HAT" BY THE ANCHOR MANUFACTURER AND RATED EQUAL TO THE TENSION/COMPRESSION CAPACITY OF THE SHAFT. (SEE DETAIL THIS SHEET)

1. REBAR BOWELS AND SURROUNDING EXPOSED AREAS OF EXISTING CONCRETE TO BE CLEAN AND DRY PRIOR TO PLACING CONCRETE
2. THE SURFACE OF THE EXPOSED EXISTING CONCRETE SHALL BE THOROUGHLY CLEANED PRIOR TO PLACING NEW CONCRETE IN STRICT ACCORDANCE WITH MANUFACTURER SPECIFICATIONS
3. INSPECTION IS REQUIRED.

CHANCE Metal Anchor
 Shaft Material: Type 55 150 (solid square shaft)
 Helix configuration: 8"/10"/12" helices
 Maximum installation torque: 7,000 ft.-lbs. (55150 shaft's torsional strength limit)
 Minimum installation torque: 6,500 ft.-lbs.
 Estimated Anchor Length: 12'
 Installation Angle: 0° (from vertical)
 Estimated Allowable Capacity: 21 kips - tension
 Estimated Ultimate Capacity: 42 kips - tension

WALKER
ENGINEERING
INCORPORATED

0431 University Place, Building 8, Sandy, Oregon 97055

DATE: 05-02-05	TIME: 11:00	DATE: 05-02-05	TIME: 11:00
TO: 0502-056	FROM: 0502-056	TO: 0502-056	FROM: 0502-056
VERIZON WIRELESS		VERIZON WIRELESS	
BB-11 ROUN WINDPOLE REINFORCEMENT		BB-11 ROUN WINDPOLE REINFORCEMENT	
HELICAL ANCHOR DETAILS		HELICAL ANCHOR DETAILS	
8102 NEW PEACHTREE ROAD		8102 NEW PEACHTREE ROAD	
ALBANY, GA 31706		ALBANY, GA 31706	
PROJECT: 0502		PROJECT: 0502	
OWNER: 0502		OWNER: 0502	
ENGINEER: 0502		ENGINEER: 0502	
ARCHITECT: 0502		ARCHITECT: 0502	
CONTRACT: 0502		CONTRACT: 0502	
SHEET: 0502		SHEET: 0502	
SCALE: AS NOTED		SCALE: AS NOTED	
B 514275		B 514275	
51 THRU 508		51 THRU 508	

[illegible]

61. CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND CONDITIONS. ALL DISCREPANCIES SHALL BE REPORTED IMMEDIATELY TO THE ENGINEER.
62. THE SIZE AND SPACING OF STRUCTURAL ELEMENTS SHALL NOT BE CHANGED WITHOUT THE ENGINEER'S APPROVAL.
63. DETAILS SHOWN ARE TYPICAL THEREFORE, SIMILAR DETAILS APPLY TO SIMILAR CONDITIONS UNLESS OTHERWISE NOTED.
64. THESE DRAWINGS DO NOT INCLUDE NECESSARY COMPONENTS FOR CONSTRUCTION SAFETY.
65. ALL STRUCTURAL AND NON-STRUCTURAL ITEMS SHALL BE TEMPORARILY BRACED DURING CONSTRUCTION UNTIL ALL STRUCTURAL ELEMENTS THAT ARE REQUIRED FOR STABILITY, SUCH AS LATERAL BRACING, ANCHOR BOLTS, ETC., HAVE BEEN INSTALLED.
66. CONTRACTOR SHALL VERIFY THE EXACT LOCATIONS OF EXISTING UTILITIES, GROUND TRENCHES, DRAIN PIPES, VENTS, OR ANY OTHER MECHANICAL DEVICES PRESENT BEFORE COMMENCING WORK. CONTRACTOR SHALL PROTECT EXISTING FACILITIES, UTILITIES, DRAIN AND UTILITY LINES FROM DAMAGE. NOTIFY ENGINEER IMMEDIATELY OF ANY CONFLICTS ARISING FROM THIS VERIFICATION.
67. INCORRECTLY FABRICATED, DAMAGED, MISFITTING OR NONCONFORMING MATERIALS OR CONDITIONS SHALL BE REPORTED TO THE OWNER AND THE ENGINEER PRIOR TO REMEDIAL OR CORRECTIVE ACTION.
68. CONTRACTOR(S) SHALL COOPERATE WITH THE OWNER'S REPRESENTATIVE, AND COORDINATE HIS WORK WITH THE WORK OF OTHERS.
69. CONSTRUCTION SHALL BE IN ACCORDANCE WITH APPLICABLE OSHA REGULATIONS, PER THE GEORGIA STATE BUILDING CODE (RBC 2000 WITH 2010 AMENDMENTS), AND TIA/EIA-222F (1988), AND SHALL BE PERFORMED ONLY IN "GOOD WEATHER". "GOOD WEATHER" MEANS LITTLE OR NO WIND AND RAIN AND MINIMUM TEMPERATURE OF 50 DEGREES F. CONTACT ENGINEER FOR ADDITIONAL INSTRUCTIONS IF "GOOD WEATHER" CANNOT BE ACHIEVED.
70. DESIGN WIND SPEED IS 70 MPH PER TIA/EIA-222F (1988).

01. CONCRETE SHALL CONFORM TO ACI 301 & 318, AND SHALL HAVE A COMPRESSIVE STRENGTH OF 4000 PSI AFTER 28 DAYS.
02. AGGREGATES SHALL BE CLEAN AND WELL-GRADED WITH A MAXIMUM SIZE OF 1-1/2". CONCRETE COMPRESSIVE TESTS SHALL CONFORM TO ASTM C39.
03. USE NORMAL WEIGHT CONCRETE.
04. USE ASTM A615 GRADE 60 FOR ALL CONCRETE REINFORCING STEEL.
05. ALL CONCRETE REINFORCEMENT SHALL BE ACCURATELY PLACED, PROPERLY SUPPORTED, AND FIRMLY TIED IN PLACE WITH BAR SUPPORTS AND SPACERS IN ACCORDANCE WITH ACI 301 & 318.
06. MAXIMUM PERMISSIBLE SLUMP = 4".
07. APPLY A WATER REPELLENT SEALANT TO ALL CONCRETE SURFACES ABOVE OR AT GRADE. USE W.R. MEADOWS "SEAL-TIGHT #1000," OR EQUIVALENT, APPLIED IN STRICT ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS.
08. FIELD-VERIFY SOIL PARAMETERS PRIOR TO CONSTRUCTION, AND REPORT ANY DISCREPANCIES TO THE ENGINEER. SOIL PARAMETERS FOR FOUNDATION DESIGN WERE OBTAINED FROM THE "REPORT ON SOIL AND GROUNDWATER ANALYSES," DATED 1/27/98, BY CHATTAHOOCHEE CONSULTING GROUP, INC.
09. USE W.R. MEADOWS INTRALOK BONDING AGENT OR EQUIVALENT ON EXISTING CONCRETE FOUNDATION PRIOR TO PLACING NEW CONCRETE. APPLY IN STRICT ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS.
10. DRILL INTO EXISTING FOUNDATION AND INSERT REBAR DOWELS WITH MILD HT 60-500 CONCRETE EPOXY. CONTRACTOR SHALL LOCATE AND AVOID HITTING EXISTING FOUNDATION REINFORCING PRIOR TO STARTING WORK.
11. CONTRACTOR SHALL MAKE PLACEMENT OF CONCRETE A CONTINUOUS POUR. NO COLD JOINTS ALLOWED.

- 51. STRUCTURAL STEEL SHALL CONFORM TO THE AISC STEEL CONSTRUCTION MANUAL, AISC/AISC 360-05, SPECIFICATION FOR STRUCTURAL STEEL BUILDINGS.
 - A) ALL STRUCTURAL STEEL ANGLES SHALL CONFORM TO ASTM A36. $F_y = 36 \text{ ksi}$ (248 MPa), UNLESS NOTED OTHERWISE.
 - B) ALL STRUCTURAL STEEL PLATE SHALL CONFORM TO ASTM A572, GRADE 50. $F_y = 50 \text{ ksi}$ (345 MPa), UNLESS NOTED OTHERWISE.
- 52. ALL STRUCTURAL STEEL SHALL BE GALVANIZED IN ACCORDANCE WITH ASTM A123 AND AS FOLLOWS, UNLESS OTHERWISE NOTED:
 - A) GALVANIZING SHALL BE PERFORMED AFTER SHOP FABRICATION AND WELDING TO THE GREATEST EXTENT POSSIBLE.
 - B) ALL DINGS, SCRAPES, WARS, AND WELDS IN THE GALVANIZED AREAS SHALL BE COATED WITH SHERMAN-WILLIAMS "ZINC GLAD II" (NO SUBSTITUTIONS), APPLIED IN STRICT ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS. (SEE MANUFACTURER'S PAINT SPECIFICATIONS)
 - C) AFTER ZINC-RICH PAINT IS DRY, OVERCOAT WITH OWNER'S PAINT SPECIFICATIONS, APPLIED IN STRICT ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS.
 - D) AREAS THAT HAVE BEEN PAINTED SHOULD BE INSPECTED AND REPAIRED AS NECESSARY DURING ROUTINE MAINTENANCE OF THE STRUCTURE.
- 53. DO NOT PLACE HOLES THROUGH STRUCTURAL STEEL MEMBERS EXCEPT AS SHOWN AND DETAILED ON SHOP DRAWINGS.
- 54. BOLTED CONNECTIONS SHALL BE IN ACCORDANCE WITH SECTION "A" OF THE AISC STEEL CONSTRUCTION MANUAL, AISC/AISC 360-05, AND BE CONSTRUCTED AS FOLLOWS:
 - A) BOLTED CONNECTIONS SHALL USE BEARING TYPE GALVANIZED A325 BOLTS, AND SHALL HAVE A MINIMUM OF TWO BOLTS UNLESS OTHERWISE NOTED.
 - B) USE NEW BOLTS, NUTS & WASHERS OF LIKE SIZE FOR REPLACEMENTS (ASTM A-325 BOLTS), ALL BOLTS, NUTS, AND WASHERS SHALL BE GALVANIZED IN ACCORDANCE WITH ASTM A153.
 - C) CONNECTION DESIGN BY FABRICATOR SHALL BE SUBJECT TO REVIEW AND APPROVAL BY THE ENGINEER.
 - D) ALL BOLTS SHALL ACHIEVE THE "SNUG-TIGHTENED" CONDITION AS DEFINED BY AISC UNLESS OTHERWISE NOTED.

SW1. ALL WELDING SHALL BE DONE USING E70XX ELECTRODES.

SW2. ALL WELDING SHALL CONFORM TO AWS AND AWS D1.1.04, INCLUDING WELDER(S), QUALIFIED PROCEDURE, AND SATISFACTORY WEDDER CONDITIONS. THE WELDER(S) SHALL BE CERTIFIED FOR THE METHODS AND POSITIONS TO BE USED, AND SHALL HAVE EXPERIENCE WELDING GALVANIZED MATERIALS.

SW3. WHERE JOINT WELD SIZES ARE NOT SHOWN, PROVIDE THE MINIMUM SIZE PER TABLE J2.4 IN THE AWS STEEL CONSTRUCTION MANUAL, AWS/AISC 360-05.

F1. THE GENERAL CONTRACTOR/CONSTRUCTION MANAGER IS RESPONSIBLE FOR ASSURING THAT ALL SUBMITTALS COMPLY WITH THE LATEST PROJECT PLANS, SPECIFICATIONS, CONCERNING CODES AND REGULATIONS, AND IS SOLELY RESPONSIBLE FOR CONFIRMING ALL QUANTITIES, DIMENSIONS, FABRICATION TECHNIQUES, AND COORDINATING WORK WITH ALL TRADES.

F2. SHOP DRAWINGS SHALL BE SUBMITTED IN A TIMELY MANNER TO ALLOW ADEQUATE TIME FOR PROCESSING.

F3. ALL SUBMITTALS ARE TO BE ACCOMPANIED BY A LETTER OF TRANSMITTAL.

F4. ALL SHOP DRAWINGS MUST BEAR EVIDENCE OF THE CONTRACTOR'S APPROVAL PRIOR TO SUBMITTAL.

F5. CONTRACTOR SHALL SUBMIT SHOP DRAWINGS TO THE ENGINEER PRIOR TO FABRICATION.



441 Broadway
NY, NY 10013
Tel: (212) 641-7346
Fax: (212) 641-7346
www.madison-square.com

[illegible]

DATE MAILED 3-11 AM
 BLUFORD 1-285
 0502-056 RE
 VERIZON WIRELESS
 88-11 JOHN WOLPOLE REINFORCEMENT
 NOTES
 5102 NEW PEACHTREE ROAD
 DEKALB COUNTY, DORAVILLE, GA

[illegible]