

Borough of Dunellen
Planning Board
Meeting Minutes

January 23, 2023
Reorganization Meeting

Call to Order & Statement of Compliance

Chairman Dornbierer called the meeting to order at 7:09 pm and read the Statement of Compliance adopted by the board January 2022.

Pledge of Allegiance

Mr. Collins: Is there any change in the membership regarding the governing body's reorganization meeting?

Mayor Cilento: No, everyone is the same.

Roll Call

<u>Attendance</u>		
Name	Present	Absent
Tom D'Amico	X	
Adam Gordon	X	
Theresa Ratner	X	
Barbara Seif		X
Eric Walker		X
Mayor Cilento	X	
Councilwoman Rios	X	
Michael Mullin		
Chairman Roger Dornbierer	X	
Christopher Brillante (Alt. 2)		X
Robert Krause (Alt. 1)	X	
Total:	7	3

Quorum: Yes / No

Mr. Collins: Mr. Krause will be seated for this meeting.

Board Officers

Mayor Cilento nominated Roger Dornbierer. Tom D’Amico seconded. No other candidates were nominated. All present members voted Yes. Mr. Dornbierer abstained. Motion passes.

Mr. Collins turned the meeting over to Chairman Dornbierer who opened the floor for nominations for Vice-Chair. Mayor Cilento nominated Adam Gordon. Theresa Ratner seconded. No other candidates were nominated. Mr. Gordon accepted the nomination. All present members voted yes. Mr. Gordon abstained. Motion passes.

Mr. Dornbierer: Stated Secretary and Recording Secretary are employees of the borough. Do we need to have a nomination and a second?

Mr. Collins: Yes, a motion and a second. And then do an all in favor of these votes.

Mr. Dornbierer stated the current board secretary is Cherron Rountree. Motion made by Mayor Cilento and seconded by Mr. D’Amico. All members present “Aye” with no abstentions. Motion passes.

Mr. Dornbierer stated the current recording secretary is Lauren Staats. Motion made by Councilwoman Rios and seconded by Theresa Ratner. All members present “Aye” with no abstentions. Motion passes.

Board Attorney

Mr. Dornbierer made the recommendation Mr. Michael L. Collins Esq. of King, Moench & Collins LLP be retained for legal services. Seconded by Mayor Cilento. Mr. Collins read the resolution awarding professional services contract to King, Moench & Collins and appointing Michael L. Collins as Planning Board Attorney. All members present “Aye” with no abstentions.

Board Engineer

Mr. Dornbierer stated currently served by CME Associates. Motion made by Mr. D’Amico and seconded by Councilwoman Rios. Mr. Collins read the resolution awarding professional services to CME Associates and appointing Mr. Louis J. Ploskanka, PE, as Planning Board Engineer. All present members “Aye” with no abstentions.

Borough Planner

Mr. Dornbierer stated currently served by DMR Architects. Motioned by Mayor Cilento and seconded by Councilwoman Rios. Mr. Collins read the resolution awarding professional services contract to DMR Architects and appointing Mr. Francis Reiner as Planning Board Planner. All present members “Aye” with no abstentions.

2023 Meeting Calendar

Mr. Dornbierer presented the proposed meeting dates for 2023 to the board.

January 23, 2023

February 27

March 27

April 24

April 24

May 22

June 26

July 24

August 28

September 25

October 23

November 27

December 27 (Wednesday)

January 22, 2024 (Reorganization)

Motion to accept made by Theresa Ratner. Seconded by Adam Gordon. All present members "Aye" with no abstentions.

Old Business

Mr. Dornbierer: No old business.

New Business

Mr. Dornbierer: Review of board rules and regulations and stated he will be sending them out in an email tonight. Has highlighted some information that has changed. Changes need to be made to be up to date such as meeting start time, etc. We already went over the resolutions for professional services.

Board Member Comments

Mr. Krause: Asked about the process of getting information for the upcoming future meetings. Mr. Dornbierer stated that he thinks current practice is 10 days but has to look in rules and regulations. Mr. Collins stated goal is to get everything online.

No other comments made. Portion of the meeting closed.


Public Comments

Floor opened to the public. There were none.

Mayor Cilento made a motion to adjourn. Seconded by Mr. D'Amico. No abstentions.

Meeting ended at 7:21 pm.

Minutes Approved: 2/27/2023



Roger Dornbierer, Chair



Cherron Rountree, Board
Secretary