

**Borough of Dunellen**  
**Department of Code Enforcement**

101 Prospect Avenue  
Dunellen, NJ 08812  
(732) 968-3323 FAX (732) 968-3872

**Rental/Commercial Property Owners Registration Sheet**

Registration Fee \$125.00 Per Unit

Property Information: Block/Lot: \_\_\_\_\_ Date: \_\_\_\_\_  
Building/Apt Complex Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_  
Number of Dwelling Units: \_\_\_\_\_ # of Bedrooms \_\_\_\_\_

**Owner Information:**

Owner in Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone #: \_\_\_\_\_ (at least one number must be 24 hour accessible)  
Cell Phone #: \_\_\_\_\_

If the owner is other than an individual, the Registered Agent who will accept all the legal notices on the owner's behalf:

Registered Agent: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_

**Managing Agent: (if applicable)**

Agent Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_

Super/Custodian/Janitor: (person who is responsible for repairs and the general upkeep of the premises)

Sup/Cus/Janitor Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone #: \_\_\_\_\_ (at least one number must be 24 hour accessible)  
Cell Phone #: \_\_\_\_\_

**Individual Representative of the Owner:** who may be contacted in the event of an emergency. This person will only be contacted if we cannot reach the owner/Registered Agent/Managing Agent. This person should have the authority to make decisions regarding the premises and any expenditure necessary for emergency repair.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_