

Borough of Dunellen
Department of Code Enforcement

101 Prospect Avenue
Dunellen, NJ 08812
(732) 968-3323 FAX (732) 968-3872

Rental/Commercial Property Owners Registration Sheet

Registration Fee \$125.00 Per Unit

Property Information: Block/Lot: _____ Date: _____
Building/Apt Complex Name: _____
Address: _____
Phone #: _____ Fax #: _____
Number of Dwelling Units: _____ # of Bedrooms _____

Owner Information:

Owner in Title: _____
Address: _____
Phone #: _____ (at least one number must be 24 hour accessible)
Cell Phone #: _____

If the owner is other than an individual, the Registered Agent who will accept all the legal notices on the owner's behalf:

Registered Agent: _____
Address: _____
Phone #: _____ Cell #: _____

Managing Agent: (if applicable)

Agent Name: _____
Address: _____
Phone #: _____ Cell #: _____

Super/Custodian/Janitor: (person who is responsible for repairs and the general upkeep of the premises)

Sup/Cus/Janitor Name: _____
Address: _____
Phone #: _____ (at least one number must be 24 hour accessible)
Cell Phone #: _____

Individual Representative of the Owner: who may be contacted in the event of an emergency. This person will only be contacted if we cannot reach the owner/Registered Agent/Managing Agent. This person should have the authority to make decisions regarding the premises and any expenditure necessary for emergency repair.

Name: _____ Phone: _____