

April 4, 2022

Note: This meeting was in a hybrid format, with limited seating in the Council Chambers supplemented by teleconference for the public who could not attend.

Minutes of the public meeting of the Mayor and Council of the Borough of Dunellen held on April 4, 2022.

Mayor Jason F. Cilento called the meeting to order at 7:00 p.m. and he led the Pledge of Allegiance.

Municipal Clerk William Robins read the Sunshine Statement and called the Roll.

Present: Jason Cilento, Teresa Albertson, Jessica Dunne, Joseph Paltjon, Trina Rios, Daniel Sigmon and Harold VanDermark

On the motion of Mr. VanDermark and seconded by Mrs. Rios it was moved to accept the Minutes of the Meeting of March 21, 2022.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

At this point, the following Proclamation Supporting the 2022 UDRIVE.UTEXT.UPAY. Distracted Driving Crackdown, April 1 – April 20, 2022 was read:

Proclamation

Supporting the 2022 *U-Drive. U-Text. U-Pay.* Distracted Driving Crackdown April 1 - 30, 2022

Whereas, distracted driving is a serious, life-threatening practice that is preventable; and

Whereas, distracted driving can result in injuries and deaths to all road users (motorists, pedestrians and bicyclists); and

Whereas, distracted driving occurs when drivers divert their attention away from the task of driving to focus on another activity instead; and

Whereas, in 2019 alone distracted driving-related crashes resulted in 3,142 deaths and 400,000 injuries on our nation's roads; and

Whereas, in New Jersey distracted driving was listed as a contributing circumstance in 49-percent of all motor vehicle crashes in 2019; and

Whereas, the State of New Jersey will participate in the nationwide *Distracted Driving 2022 Crackdown* from April 1 - 30, 2022 in an effort to raise awareness and decrease driver distraction through a combination of enforcement and education; and

Whereas, the national slogan for the campaign is *U Drive. U Text. U Pay.*; and

Whereas, a reduction in distracted driving in New Jersey will save lives on our roadways.

Therefore, be it resolved that the Governing Body of the Borough of Dunellen, County of Middlesex, State of New Jersey, declares its support for **the *Distracted Driving 2022 Crackdown*** both locally and nationally from April 1 - 30, 2022 and pledges to increase awareness of the dangers of distracted driving.

At this point, a Proclamation Celebrating Diversity Month was read:

Proclamation Celebrating Diversity Month

WHEREAS, the Borough of Dunellen, New Jersey celebrates its rich cultural and ethnic diversity – respecting each of our neighbors, friends, family-members and business-owners based on the content of their characters; and

WHEREAS, celebrating our differences and similarities is an important part of being a strong community because it will allow people to get a deeper understanding and appreciation of one another; and

WHEREAS, the Miracle Mile is better because of the diversity of our population and our neighbor helping neighbor philosophy.

NOW, THEREFORE, I, Mayor Jason F. Cilento, along with the Dunellen Borough Council, do hereby proclaim April 2022 as Celebrate Diversity Month in the Borough of Dunellen, and encourage all residents to celebrate in our community.

At this point, a Proclamation in Observance of “Denim Day” and the Designation of April as Sexual Assault Awareness Month was read:

PROCLAMATION

WHEREAS, Sexual Assault Awareness Month and the observance of “Denim Day” are intended to draw attention to the fact that sexual violence is widespread and has mental and physical health implications for survivors and public health implications for every community member of Middlesex County; and

WHEREAS, sexual assault, sexual abuse, and sexual harassment greatly impact our community, as statistics indicate that every 73 seconds, someone in the U.S.A is sexually assaulted, and every 9 minutes, the victim is a child; and

WHEREAS, the pandemic has increased isolation and strained support systems, impacting incidents of violence and abuse, and affecting survivors’ journeys to healing; and

WHEREAS, staff and volunteers of anti-violence and prevention programs in Middlesex County including the Middlesex County Center for Empowerment and Sexual Violence Prevention Coalition encourage every person to challenge the social norms that continue to perpetuate a culture of violence, help build safe online spaces, and speak out before and when witnessing acts of violence, however small; and

WHEREAS, the New Jersey Sex Crimes Officers Association and the Middlesex County Sex Crimes Liaison Officers in connection with the Middlesex County Prosecutor’s Office are dedicated to ensuring the effective investigation and prosecution of sex crimes in our community through interagency collaboration and training; and

WHEREAS, with leadership, dedication, and encouragement, there is compelling evidence that we can be successful in reducing sexual violence in Middlesex County through: increased awareness; prevention education focused on increasing gender equity, healthy relationships, and bystander intervention; and holding perpetrators who commit acts of violence responsible for their actions; and

WHEREAS, throughout the month of April, Middlesex County strongly supports the efforts of national, state, and local partners, and of every citizen to actively engage in public and private efforts, including conversations about what sexual violence is; how to prevent it; how to help survivors connect with services; and how every segment of our society can work together to better address sexual violence.

NOW, THEREFORE BE IT PROCLAIMED that I, Jason F. Cilento, Mayor of the Borough of Dunellen, along with our Governing Body, do hereby proclaim April 2022 as **SEXUAL ASSAULT AWARENESS MONTH** and that we join anti-sexual violence advocates and support service programs in the belief that all community members must be part of the solution to end sexual violence and encourage the observation of Denim Day on Wednesday, April 27, 2022.

On the motion of Mrs. Rios and seconded by Mr. Paltjon it was moved to accept the following:

Ordinance 2022-12

The following ordinance is being Introduced for first reading on April 4, 2022, and a second reading and public hearing will be held at 7:00 p.m. in the Dunellen Borough Municipal Building, 355 North Avenue, Dunellen, New Jersey on the 18th day of April, 2022, and copies of this Ordinance shall be posted on the public bulletin board prior to the date for second reading and final passage and copies of this Ordinance shall be available at the Office of the Borough Clerk for any interested members of the public.

**CALENDAR YEAR 2022
MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by

ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Borough Council of the Borough of Dunellen, in the County of Middlesex finds it advisable and necessary to increase its CY 2022 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Borough Council hereby determines that a 2.5% increase in the budget for said year, amounting to \$148,734.98 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Mayor and Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Dunellen, in the County of Middlesex, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2022 budget year, the final appropriations of the Borough of Dunellen shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$208,228.97 and that the CY 2022 municipal budget for the Borough of Dunellen, be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Yes: Albertson, Paltjon, Rios, Sigmon and VanDermark

No: Dunne

[Due to a prior obligation, Councilwoman Dunne left the meeting]

On the motion of Mrs. Rios and seconded by Mr. VanDermark it was moved to accept the following:

ORDINANCE 2022-10

BOROUGH OF DUNELLEN

The following Amendment to Dunellen Municipal Code, Chapter 115, Zoning, was Introduced for first reading on March 21, 2022. It was forwarded to the Dunellen Planning Board for review and comment on March 28, 2022. It is now being presented for Public Hearing and Adoption on

April 4, 2022 at 7:00 p.m. in the Dunellen Borough Municipal Building, 355 North Avenue, Dunellen, New Jersey, or at an appropriate time thereafter subject to Dunellen Planning Board review. Notice will be given in advance of the date for the Public Hearing and Adoption. Copies of this ordinance will be posted on the Municipal Bulletin Board and will be available at the Office of the Borough Clerk for any interested members of the public.

Dunellen Municipal Code, Chapter 115, Zoning, is amended to read as follows:

Article II

Zoning Districts; Zoning Map

115-3. Enumeration of Districts

The Borough of Dunellen is hereby divided into various zoning districts as follows:

RA	Single-Family Residential
RB	Single-Family and Two Family Residential
B	Business
M	Municipal
I	Industrial

Article VI

District Regulations

115-36.1 I Industrial Zone

- A. Permitted Principal Uses. No building, structure or premises shall be used, and no building or structure shall be erected or structurally altered, except of the following uses:
1. Offices for executive, administrative, professional, and business purposes.
 2. Light Industrial manufacturing, processing and assembling of products.
 3. Warehousing, receiving, or shipping of materials provided that such materials are not of a hazardous nature.
 4. The manufacturing, compounding, processing, or packaging of food, cosmetics, perfumes, plastics of a type not producing odors.

5. Research institutions and laboratories or industrial research, testing and product development providing there is no use of hazardous materials or testing on animals.
 6. Wholesale facilities.
 7. Brewery.
 8. Distillery.
 9. Winery.
 10. Recreational and Amusement facilities operated for profit including:
 - a. Indoor Theaters.
 - b. Gyms, Health Clubs and Physical Training Facilities.
 11. Public Utilities.
 12. Public uses and facilities, recreational uses, community centers, and parks.
 13. Film Studios.
 14. Production Facilities.
 15. Other uses that are determined by the Board to be of the same character as the above types of permitted principal uses which are not objectionable due to odor, dust, noise, vibration, smoke, or similar causes but excluding uses specifically prohibited in this chapter.
- B. Permitted accessory uses and buildings. Uses and buildings incidental to the above uses shall be permitted as provided:
1. Off street parking, loading and ramp areas.
 2. Outdoor storage provided such storage is not situated within a front yard and is sufficiently screened from view from any public or private street or residence or residential zone.

3. Tractor and trailer storage as accessory to warehouse and distribution uses provided the trailers are not utilized for the long-term storage of goods.
4. Other uses deemed to be accessory uses that are normally ancillary to the permitted principal uses, except that factory outlet type retail stores and sales shall not be considered an accessory use.

C. Conditional Uses. The following conditional uses may be permitted, provided all terms and conditions specified for the particular use in 115-37 are complied with:

1. Gasoline Service Stations.
2. Public Garages and Automotive Repair Facilities.
3. Cellular towers and Cellular communications Equipment (40:55D-46.2 of the MLUL regulates the colocation of wireless communication equipment. The Borough retains jurisdiction for the installation of new towers and equipment.)

D. Prohibited Uses. The following uses are specifically prohibited:

1. Any use not specifically permitted or determined by the Board to be of the same character as permitted principal uses listed previously are prohibited.
2. Residences of any type permitted in the RA and RB Zones.
3. Trucking Depots or terminals or truck maintenance facilities.
4. Slaughterhouses and/or the keeping of farm animals.
5. The manufacturing, processing, storage of chemicals, liquids, gases, or other products that are considered hazardous and/or regulated by the NJDEP or EPA.

E. Height, area, and yard requirements for the I-Industrial zone: as specified in the schedule of regulations, 115-6 except as hereinafter provided:

1. Minimum lot area-10,000 square feet.

2. Maximum building height-40 feet. The height of any structure within the I-Industrial Zone may be increased up to 50 feet provided for any increase of in 5 foot increments an additional 5 feet shall be added to each required setback. No parapet, false façade, rooftop, or mechanical equipment may exceed 40 feet in height except with the increase of all setbacks as provided above.
 3. Minimum front setback-20 feet. For any structure existing prior to the establishment of this code provided the structure is not demolished, modified, or added onto may maintain the existing front setback.
 4. Minimum side setback-5 feet. When adjacent to a residence or residential zone, the required side setback shall be a minimum of 25 feet.
 5. Minimum rear setback-10 feet. When adjacent to a residence or residential zone the required rear setback shall be a minimum of 25 feet.
 6. Maximum Building Coverage-40%
 7. Maximum Lot Coverage-75%
 8. Minimum parking/driveway setback- 5 feet. When adjacent to a residence or residential zone the required setback shall be a minimum of 25 feet.
- F. Off-street parking requirements: as specified within 115A-15.
- G. Loading requirements: as specified within 115A-15.
- H. Fencing requirements: as specified within 115-40.
- I. Buffers and landscaping requirements: as specified within 115-40 except provided below:
1. All new parking areas are required to have a minimum of 1 deciduous shade tree planted for every 10 parking stalls or part thereof. The shade trees must be installed within parking area islands or within 5' of the perimeter of the new parking area.

2. All new parking areas are required to have 1 curbed landscaped island for each 30 parking stalls or part thereof.
3. When adjacent to or abutting a residence or residential zone a minimum planted buffer of 25 feet shall be provided. The planted buffer shall include solid fencing and evergreen plantings a minimum of 8 feet in height at time of planting. The minimum planting size may be increased at the discretion of the Board. Structures or uses such as, but not limited to, sheds, storage, refuse enclosures and curbing are not permitted within the buffer area.

J. Sign Requirements: All new signs shall conform to the requirements of the latest adopted sign ordinance.

Chapter 115A-Land Development

115A-15.1 Off-street parking and loading

115A-15.1C. Minimum space requirements for off street parking areas

- (27) Gyms, Health Clubs and Physical Training Facility: one (1) space per each 200 square feet of gross floor area, plus one additional space for each 300 square feet of additional gross floor area. Floor area shall not include areas used for storage which are not accessible to the public.

Mr. Bruder reviewed the process regarding zoning ordinances wherein after Introduction the ordinance is sent to the Planning Board for review and comments. The Governing Body can then amend the ordinance in response to any Planning Board suggestions or acknowledge the comments and adopt the original. The Council reviewed the Planning Board comments, one of which was a request that the production of pornographic material be prohibited; another was a Planning Board comment that a Board member had objected to 5G cell towers and that there are no defined conditions. Mr. Bruder gave his opinion that it is unclear as to whether we would be able to ban such production. He believes that any ban might be challenged with attendant substantial legal fees. We can always amend the ordinance if it becomes a problem. Further, he noted that it was a single member of the Planning Board, not the entire Board, who objected to cell towers. And that he is aware that our Planner is developing an ordinance covering cell towers that will in due course be presented to Council.

Mrs. Rios asked if we could have an ordinance prohibiting

pornographic production within a certain distance from a school? Mr. Bruder replied, possibly, but that it can always be added or amended to this ordinance and it is important that we first have this ordinance dealing with the Industrial Zone adopted.

Council acknowledged the Planning Board comments and chose to adopt the ordinance as originally introduced.

At this point, Mayor Cilento opened the meeting to the public. Homer Mosley of Pearl Place asked about revenue regarding this ordinance. Mayor Cilento responded that it could raise revenue with film studios.

No one from the public spoke.

Yes: Albertson, Paltjon, Rios, Sigmon and VanDermark

On the motion of Mr. VanDermark and seconded by Mr. Sigmon it was moved to accept the following:

ORDINANCE 2022-11

BOROUGH OF DUNELLEN

The following ordinance was Introduced for first reading at a meeting of the Governing Body of the Borough of Dunellen, in the County of Middlesex, State of New Jersey, on March 21, 2022. It is now being further considered for final passage, after public hearing thereon, at a meeting of said governing body being held in the Municipal Building, 355 North Avenue, Dunellen, New Jersey, in said County, on April 4, 2022, at 7:00 p.m. During the week prior to and up to and including the date of such meeting copies of the full ordinance have been available at no cost and during regular business hours, at the Clerk's office for members of the general public who have requested the same.

Dunellen Borough Code Chapter 217-3 is amended as follows:

Ch. 217-3. Duties and responsibilities of owners and operators.

Section E. Refuse and Recycling Container Storage.

(1) Refuse container storage.

(a) Garbage and other organic waste shall be stored in watertight receptacles of metal or other approved material. Such receptacles shall be provided for each dwelling unit.

(b) In dwellings of two-family size or larger, the landlord shall be responsible to provide separate approved refuse containers for each dwelling.

(2) Roll-off containers.

- (a) Temporary roll-off containers. The temporary placement of roll-off containers is permitted when required; however, they can only remain on site while active construction, renovation or cleanup is ongoing. They must be removed within one week of completion of the project or the cessation of the project for other reasons. Anytime a container becomes full, regardless of whether or not the project is completed, it must be removed within one week.
- (b) Permanent roll-off and commercial type wheeled refuse containers. Permanent roll-off and commercial type wheeled refuse containers of the type that must be mechanically lifted and emptied by a refuse contractor are permitted but must be enclosed in a six-foot-high solid fence with closable solid gates. The fence shall be chain link with slats installed that prevent an exterior view of the container or of the wooden stockade variety. The gates must remain closed except when the container is being emptied. Every attempt must be made to have these containers not visible from the street. The fences and gates must be maintained in good order.

Section F. Rubbish, Garbage, Trash and Debris.

- (1) Accumulation of rubbish, garbage, trash and debris. Exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish, garbage, trash and debris.
- (2) Disposal of rubbish. Every occupant of a structure shall dispose of all rubbish in a clean and sanitary manner by placing such rubbish in approved containers.
- (3) Rubbish storage facilities. The owner of every occupied premises shall supply approved covered containers for rubbish, and the owner of the premises shall be responsible for the removal of rubbish. Such containers must be stored in a neat manner on the side near the rear of the structure or in the rear of the property. No containers may be stored on the front side of the property.
- (4) Appliances, furniture, mattresses, and discarded items. Appliance, furniture and other discarded items may not be stored outside or at the curb.
- (5) Disposal of garbage. Every occupant of a structure shall dispose of garbage in a clean and sanitary manner by placing such garbage in an approved garbage disposal facility or approved garbage containers. Approved garbage containers may be placed at the curb for pickup no earlier than 5:00 p.m. the evening before schedule pickup. Garbage containers must be removed from the curb/front of property no later than 8:00 p.m. the evening of trash pickup.
- (6) Garbage facilities. The owner of every dwelling shall supply an approved leak-proof, covered, outside garbage container.
- (7) Containers. The operator of every establishment that produces garbage shall provide, and at all times cause to be utilized, approved leak-proof containers provided with close-fitting covers for the storage of such materials until removed from the premises for disposal.
- (8) Filing of summons and/or complaint. The Code Enforcement Officer may file a summons and/or complaint in the municipal court or cause the issuance of the same, whether or not a notice of violation or order shall have been served.

- (9) Removal of rubbish, garbage, trash and debris by Borough. Upon failure of the owner or agent having charge of a property to comply with this Section 217-3(F) after five days of the issuance of a summons, the Borough will have the right to remove rubbish, garbage, trash and debris from property as detailed in the following procedure:

In the event that the owner or agent having charge of the property in question has failed or refused to abate or remedy the violation set forth in the summons after the fifth day from date of issue, the Director of Code Enforcement is directed to arrange for abatement of the condition complained of and shall keep a record of all costs and expenses incurred in connection with the removal or abatement and shall certify it to the Mayor and Council, who shall examine the certificate and, if found correct, cause the cost of removal or abatement to be charged against the land benefited. The amount charged shall become a lien upon the land benefited and shall be added to and become part of the taxes next assessed upon that land, and shall bear interest to be collected and enforced in the same manner as taxes. The remedy provided by this subsection shall be in addition to any penalty which may be imposed for a violation of this section.

Section G. Duty to clean and maintain sidewalks, driveways, walkways and entrance stairways.

- (1) It shall be the duty of the owner, lessee, tenant, occupant or person in charge of any structure to keep the sidewalk and curb abutting the building or structure free from obstruction or nuisances of every kind, and to keep abutting sidewalks, areaways, backyards, courts and alleys free from litter.
- (2) Sidewalks, driveways, walkways and entrance stairways shall be maintained in a safe condition, such as will not constitute a hazard to persons using the premises.

Section H. Violations and penalties.

Every person convicted of a violation of this article shall be subjected to a fine of not more than \$500.00 or imprisonment for a term of not more than 15 days or both.

At this point, Mayor Cilento opened the meeting to the public. Jeff Best, 401 Madison Avenue, asked if the ordinance covered time limits on putting out curbside recyclables? Mayor Cilento responded, not directly. There is an established procedure for reporting recycling difficulties or problems to the borough, both by calling the Clerk's Office and from the Recycling page on the website.

Janna Best, 401 Madison Avenue, asked about the time frames in the ordinance? For large items such as sofas brought to the curb for private trash disposal, there is a 24-hour consecutive period. Trash containers, 5 pm the night before to 8 pm the following day.

Yes: Albertson, Paltjon, Rios, Sigmon and VanDermark

On the motion of Mrs. Rios and seconded by Mr. Paltjon it was moved to accept the following:

04-04-2022: #1

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Introducing CY 2022 Budget for the Borough of Dunellen.

Mrs. Rios thanked the Finance Committee and others in the following statement, before introducing Mr. Olsen:

Thank you, Mayor.

Before Scott Olsen, Dunellen's CFO, presents this year budget, I would just like to extend thanks to the Finance Committee which I have the honor of chairing this year; also, thank you Council Member VanDermark and Council Member Sigmon for your time and commitment to ensure we had a fiscally responsible budget. We worked as a team to deliver this budget.

I would also like to thank William Robins our Borough Administrator and Scott Olsen our CFO for working extensive hours, beyond their normal work hours, to help get this budget set and scheduled for introduction. Your tireless work does not go unnoticed, and we appreciate the commitment you had throughout this process. In addition, I would like to thank Mayor Cilento for his contributions and consultations throughout the process of setting the budget.

Furthermore, I want to thank each department head for giving us their time to talk through their budget requests. This year we sat down with each department head as an entire committee and gave them the opportunity to justify their requests and needs. The Finance Committee felt this process was important due to the O&E budgets really being the bread and butter of how departments operate - they should feel inclusive of the process, so we are very proud of the fact that we brought them into the discussion and decision-making process.

Overall, I believe we delivered for the residents of Dunellen a budget that provides quality of services, begins to recognize our employees and their market value in compensation, improvements to our website to allow for improved constituent services, and many more positives that I know will be highlighted in the presentation, all the while cutting taxes.

This was a long process, one that was worth the hours spent and lengthy conversations across departments in the borough. it was a team process throughout the entirety of budget discussions, and tonight's introduction and May 2nd's public hearing and

adoption, is part of that process and I hope the Council and public will see that this budget delivers on quality of services.

Scott Olsen, Chief Financial Officer, made a presentation to Council and public.

This presentation can be found on the Borough's website on the Finance Department page under Documents, Municipal Budgets: <http://www.dunellen-nj.gov/departments/finance/index.php>

A direct link to the presentation can be found by cutting and pasting here:

[https://cms1files.revize.com/dunellennj/departments/finance/Dunellen%202022%20Budget%20Presentation%20Introduced%20040422%20\(1\).pdf](https://cms1files.revize.com/dunellennj/departments/finance/Dunellen%202022%20Budget%20Presentation%20Introduced%20040422%20(1).pdf)

Mr. Olsen's presentation can also be found YouTube from minute 23 to minute 63:

<https://www.youtube.com/watch?v=EiMsDKzFpU8>

The public hearing and adoption for the municipal and sewer budgets will be on May 2, 2022.

Yes: Albertson, Paltjon, Rios, Sigmon and VanDermark

On the motion of Mrs. Rios and seconded by Mr. Paltjon it was moved to accept the following:

04-04-2022: #2

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Introducing CY 2022 Sewer Utility Budget for the Borough of Dunellen.

Yes: Albertson, Paltjon, Rios, Sigmon and VanDermark

On the motion of Mrs. Rios and seconded by Mrs. Albertson it was moved to accept the following:

04-04-2022: #3

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The bills, as per the attached list, are hereby authorized for payment.

Yes: Albertson, Paltjon, Rios, Sigmon and VanDermark

On the motion of Mrs. Rios and seconded by Mr. VanDermark it was moved to accept the following:

04-04-2022: #4

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Whereas, there are funds remaining in the Community Development Block Grant allocations distributed through Middlesex County to the Borough of Dunellen in the area of Cameraing and Cleaning of Sewer Pipes; and

There is a need to fund additional work for repairs and improvements to Morecraft Park, including repairing and replacing broken sidewalks, park benches, shrubbery and landscaping, gazebos, other structures and recreational facilities including playground equipment.

Now, therefore, be it resolved, by the Mayor and Council of the Borough of Dunellen, that \$40,000.00 be moved from the Cameraing and Cleaning of Sewer Pipes to the Morecraft Park Improvement account.

Yes: Albertson, Paltjon, Rios, Sigmon and VanDermark

On the motion of Mr. Sigmon and seconded by Mrs. Rios it was moved to accept the following:

04-04-2022: #5

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

DMR Architects, Hasbrouck Heights, NJ, is awarded a contract to perform a Re-examination of the Borough's Master Plan for an amount not to exceed \$25,000.00; and to prepare a Climate Resiliency Plan, at a cost not to exceed \$9,000.00, for a total contract award not to exceed \$34,000.00.

Mayor Cilento noted that we must do a Master Plan review every ten years. For this go-around, we will have much public input and regular meetings to help determine our needs. We will also have a Climate Resiliency Plan which in part analyzes and addresses our flooding problems.

Yes: Albertson, Paltjon, Rios, Sigmon and VanDermark

On the motion of Mrs. Albertson and seconded by Mr. Sigmon it was moved to accept the following:

04-04-2022: #6

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Revize Software Systems, Troy, Michigan, is awarded a contract to create and host an upgraded web site for the Borough of Dunellen, at a base cost of \$3,400.00, and an annual cost of \$2,400.00.

Mrs. Albertson noted that the new website will provide for more interaction with the public. The site is future-oriented.

Yes: Albertson, Paltjon, Rios, Sigmon and VanDermark

On the motion of Mrs. Rios and seconded by Mr. Sigmon it was moved to accept the following:

04-04-2022: #6-A

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Whereas, the Mandatory Source Separation and Recycling Act, P.L. 1987, C.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs, and

Whereas, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue to expand existing programs, and

Whereas, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act, and

Whereas, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality, and

Whereas, a resolution authorizing this municipality to apply for the 2021 Recycling tonnage Grant will memorialize the commitment of this municipality to recycling and indicate the assent of the Borough of Dunellen to the efforts undertaken by the municipality and requirements contained in the Recycling Act and recycling regulations.

Whereas, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

Now therefore be it resolved by the Governing Body of the Borough of Dunellen that the Borough of Dunellen hereby endorses the submission of the recycling tonnage grant application to the New

Jersey Department of Environmental Protection and designates CME Associates to ensure that the application is properly filed, at a cost not to exceed \$3,500.00; and

Be it further resolved, that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling. Account # G 02-21-702-000-000

Yes: Albertson, Paltjon, Rios, Sigmon and VanDermark

On the motion of Mr. VanDermark and seconded by Mrs. Rios it was moved to accept the following:

04-04-2022: #6-B

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Resolution 03-21-2022: #3 is amended as follows:

SHI International Corp. is awarded a contract for the provision of SDL Enterprise Licensing software for use in the Construction Office, at an initial installation cost of \$12,350.00, and a hosting fee of \$2,500.00, for a total not to exceed \$14,850.00. This award is made under NJ State contract NAME: NASPO Computer Equipment, Contract #: MNWNC-109, 117, 119 and others.

Yes: Albertson, Paltjon, Rios, Sigmon and VanDermark

CONSENT AGENDA

On the motion of Mr. VanDermark and seconded by Mr. Paltjon it was moved to accept the following:

04-04-2022: #7

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

V. E. Ralph & Son, Inc., is awarded a contract to provide health and medical related equipment to the Dunellen Fire Department, at a cost not to exceed \$5,389.56.

04-04-2022: #8

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Motorola Solutions, Inc., is awarded a contract to provide MCD Desk sets and wall mounts to the Dunellen Fire Department, at a cost not to exceed \$9,077.60. This is under New Jersey State Contract #83909.

04-04-2022: #9

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

A contract is awarded to Wireless Communications and Electronics of Metuchen, NJ, for labor, time and materials related to cable linkage for desktop remotes in the Dunellen Fire Department, at a cost not to exceed \$18,360.00.

04-04-2022: #10

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

A contract is awarded to Wireless Communications and Electronics of Metuchen, NJ, for time and materials related to replacing antennas and cable equipment on the roof tower of the Dunellen Fire Department, at a cost not to exceed \$27,000.00.

04-04-2022: #11

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Mayor and Borough Council of the Borough of Dunellen hereby appoint Fernando S. Carrera as a Probationary Firefighter, in the Dunellen Fire Department, said probation period to be one year, effective 4 April 2022.

04-04-2022: #12

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, by Resolution 09-12-2005: #14, the Mayor and Municipal Clerk were authorized to enter in to an agreement with Verizon for telecommunications regarding the laptop computers in police motor vehicles; and

WHEREAS, the cost of this service for 7 laptop computers is \$40.00 each per month, for a total early amount of \$3,360.00; and

WHEREAS, it is advisable and necessary to extend that time period until February 28, 2022, with the cost of this service for 7 laptop computers being \$40.00 each month, and for a term from April

1, 2022 to March 31, 2023, for an amount not to exceed \$3,360.00 plus \$100.00 over usage for a total of \$3,460.00 per year.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Dunellen, that the agreement entered in to by Resolution 09-12-2005: #14 be extended to March 31, 2023 at an amount not to exceed \$3,460.00.

This appropriation is to be charged to Account #2-01-25-240-000-202

04-04-2022: #13

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Mayor and Borough Council of the Borough of Dunellen hereby appoint Patrick Myers as a Junior Firefighter in the Dunellen Fire Department, effective 4 April 2022.

Yes: Albertson, Paltjon, Rios, Sigmon and VanDermark

Reports:

Mrs. Albertson: 1) Fire Department--Memorial Service May 15th in Washington Memorial Park, 10 am, followed by Blessing of the Trucks, Mass at. St. John's 10:30 am. The public is invited to attend; 2) Diversity and Inclusion--next meeting April 21st at 7pm. June is Pride Month. Date to be determined for a Workshop on Sexual Orientation Gender Identity and Expression. Lauren Porchas will be facilitating the program at the Dunellen Library; 3) Friends of the Dunellen Public Library's Open-Air Market starts on Sunday April 10th from 11 am to 3 pm.

Mrs. Rios: 1) Friends of the Dunellen Library will have its first open air market on April 10 at Washington Square park, please stop by and shop, browse, talk, listen to the band that the Dunellen library will have perform that day; 2) the Dunellen Arts and Culture Commission has started displaying their yarn bombing project, please keep your eyes open around town on the parking meters for the colorful display; 3) the Municipal Alliance is happy to be back in the schools with our first presentation with the SUDS kids; 4) the Dunellen Downtown Management Organization will be hosting their second annual Spring into Wellness on April 23 with a variety of local businesses and performances in the gazebo. If you are interested in participating, please reach out to us so that we may set you up; 5) Dunellen PTO will have their Tricky Tray on May 14th. If you were interested in tickets, please check out their Facebook page Dunellen PTO where you may purchase tickets. Also, they are hosting their book fair all week. This is for kids at the Faber Elementary School.

Mr. VanDermark: 1) The Easter Egg Hunt will be held Sunday, April 10th, at 1:00 pm in Columbia Park for children Pre-K through 3rd grade. It is open only to Dunellen residents and remember to bring your baskets to collect your Eggs. Be on time as it will start at 1:00 pm sharp. The Easter Bunny will be there; 2) Baseball and Softball opening day is on April 23rd at 10:00 am. The Parade will start at Washington Memorial Park and end at McCoy Park. Mayor Cilento will throughout the first pitch. At this time, we have 86 children signed up for T-Ball, Coach Pitch and Softball; 3) Tennis and Track registration closes tomorrow April 5th. Tennis will start on April

23rd and Track will begin on April 1st and be held on Thursdays from 6:30 to 7:30 pm; 4) Hometown Heroes Banners have been ordered. For Memorial Day we will have over 80 Banners up this year. 30 banners have been added this year alone. The banners will be going up in May and will be up through Summer until Veterans Day in November. Thank you to everyone who participated in this program to honor those who served. Contact Alex Miller at amiller@dunellenborough.com.

Dr. Dunne:

- 1) The next Board of Education meeting is tomorrow evening, April 5th, in the LMS Cafetorium. As a reminder, the high school spring musical, Willy Wonka, will be held this Thursday, Friday & Saturday at 7:30 with an additional show Saturday at 2:00. Tickets are \$12 for adults and \$10 for students and seniors.
- 2) The next Shade Tree Commission meeting will be held on Wednesday, April 13th at 7 pm in the Senior Center. Save the date for Saturday, April 30th for the Arbor Day celebration and you can also plan on meeting them at the Spring into Wellness event on April 23rd. There, you can learn about some of our native trees in Washington Park.
- 3) The Police Committee met last week with Chief Smith, to discuss the needs of the Department, especially as we expand the number of residents in town. The Committee will work with the Chief to build out a resourcing plan as we move into 2023 and beyond.
- 4) The community garden initiative is taking hold! I spoke to a resident last week, and we are going to scope out a location or locations for areas for gardens. The plan is to work with some of the public entities, like the Rutgers Extension, for their expertise. We plan to come to the Council with a proposal later this spring.
- 5) As I've mentioned at a few previous meetings, I have been working with two residents on a water safety program along with County reps. May is water safety month and we've been in contact with the schools to bring some programs to both the schools and the community. We are also potentially partnering with the Middlesex Borough Pool to bring programs there this spring/summer, so stay tuned.
- 6) As a note to the Mayor and Council, I will be on a family vacation on April 18th and unable to attend the Council meeting but will send in my report.

Mr. Sigmon: DPW crew has been maintaining daily cleaning of the downtown and all our Borough Properties & Parks.

- Street Sweeping schedule started today on the Northeast side of the Borough (Lincoln to North Avenue to Jefferson Avenue). Next week, we will be sweeping the Southwest side of the Borough (Bound Brook Road to New Market Road). Each section takes about 1 and half days (Monday and Tuesday morning); please do not park in front of your home during this process, it will help the cleaning process. The Street Sweep Schedule can be found on the Borough website under public works.
- Branch pick-up throughout the Borough, curbside branch pick-up will continue throughout the month of April.
- Installed over 40 new signs along the streets that were paved last year.
- Catch Basin Clean up, we cleaned up 289 of 304 catch basins in the Borough.

Equipment Maintenance & Repairs: Serviced the loader, replaced the gas tank on the old roll off truck; serviced one of the mowers, cleaned and removed the large salter, and service work on police car #501.

Mr. Paltjon: 1) Buildings and Grounds Report--we are still in the waiting period of the Borough Hall roof and will have more information by our next meeting; 2) PARSA Report--following the repairs of the sewer breaks near the Columbian Club and Railroad Avenue, PARSA videoed the sewer line that runs underneath the railroad tracks from Grove Street to Railroad Avenue and it showed no breaks in that run of the sewer line. There is one more section that needs to be inspected, which is the last manhole on Grove Street to the manhole in the railroad embankment leading to the railroad tracks; 3) the Dunellen American Legion Post 119 will be having an EASTER FLOWER SALE this weekend on Saturday April 9th from 1pm – 4pm at the American Legion and Sunday from 1pm – 4pm at the American Legion and will also have a table set up at the Open Air Market on Sunday April 10th from 11am – 3pm at the Washington Park Gazebo. Please come out to Support your Fellow Veterans!

Mayor Cilento:

Covid-19 Update:

Since my last report on 3/21/2022, we have been made aware of 10 more new cases added to Dunellen’s cumulative total of 1,808 since March 2020; 2 of these new cases have been within the last 24 hours. Dunellen’s cumulative death total is fifteen.

Dunellen and Middlesex County’s cumulative totals can be found at

www.discovermiddlesex.com/total-cumulative-cases/

COVID-19 Vaccination Statistics from New Jersey Dashboard

(https://www.nj.gov/health/cd/topics/covid2019_dashboard.shtml):

At Least One Dose
Dunellen Borough
Middlesex County

All Ages:	75%
12 through 17:	72%
12 and over:	87%
18 and over:	89%
30 and over:	89%

65 and over: 98%

Vaccine Courses Complete

Dunellen Borough

Middlesex County

All Ages: 65%

12 through 17: 63%

12 and over: 76%

18 and over: 77%

30 and over: 78%

65 and over: 87%

New Jersey COVID-19 Information Hub at: www.covid19.nj.gov.

New Jersey American Water and PSE&G Improvements:

New Jersey American Water will have four crews working in Dunellen this week.

Crew #1: Madison Avenue - Water Service installation, Monday, 4/4-Friday, 4/8

(First Street to Third Street), Madison Avenue will be closed block by block;

Crew #2: Washington Avenue - Water Main installation, Monday, 4/4-Friday, 4/8,

all traffic will be shifted to the south bound lane;

Crew #3: Bound Brook Road crossing to Pulaski Street - Tuesday, 4/5 & Wednesday,

4/6, traffic on Bound Brook Road will continue around construction. This work will be

conducted in the evening hours as per request by NJDOT; and

Crew #4: Pulaski Street (Northside) - water main installation, Thursday, 4/7 & Friday, 4/8.

For questions or concerns on the NJAW project, you may contact Mike Rinaldo,

Construction Inspector at 908-205-3471. They can also be reached at our Customer

Service Center: 1-800-272-1325 Hours: 7 a.m.–7 p.m., M-F For emergencies, we're available 24/7.

PSE&G will have two crews working in Dunellen this week. Their work will consist of:

- Monday, 4/4 - gas main connection at Bound Brook Road North & Sanford Avenue;

- Tuesday, 4/5- Friday, 4/8 - gas service connections at Front Street; and
- Tuesday, 4/5- Friday, 4/8 - gas main & services at Schwartz Place.

If you have any questions, please call 1-833-661-6400.

As with any construction project, you may experience an increase in traffic, loud noise, and presence of heavy equipment and machinery. If anyone in the household has a serious medical condition that may be aggravated by an interruption in gas service, please contact us immediately at 1-800-436-7734 (PSEG).

Borough Sewer Repairs:

The emergency sewer repair in the parking lot of the Columbian Club and Railroad Avenue are completed except for final restoration. PSE&G is expected to reinstall the gas main on Railroad Avenue. Upon installation, the contractor will complete the work this week and pave the area in which work was conducted.

Lincoln Avenue Road Improvement Project:

Bids for Lincoln Avenue were received on Thursday, March 24th. Our engineers are currently reviewing them and will make their recommendations to Mayor and Council in the coming weeks so we may begin award phase.

Dunellen Station Project:

Work on the redevelopment site and work on the North Washington Avenue pump station is ongoing.

Green Brook Tree Blockage Removal:

Last week our DPW Manager Alex Miller met with the Middlesex County Mosquito Commission and the Green Brook DPW Supervisor and surveyed areas along the Green Brook where there are three large tree blockages. The project is expected to take place the week of April 11th. In addition, I have asked the Lower Raritan Watershed Project to provide us information on netting that can be used to help catch garbage. More info to come as is becomes available.

NJLM Show Off Your City Contest:

Dunellen was named a Runner Up for the 2022 Show off Your City Contest from the New Jersey State League of Municipalities. Dunellen was reviewed among hundreds of entries and received an Honorable Mention for our 2021 Memorial Day parade on page 25. Mention here:



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Public Comment

Homer Mosley, Office of Emergency Management, reported that they are reviewing the EOPs and Annexes. They submitted their third quarterly report for the EMMA grant, so we are now a little closer to getting that \$10,000 grant. The next CERT Team meeting is this Wednesday. The County will be distributing some additional equipment to the CERT Team which will aide them in terms of their emergency response. The County is beginning a course in amateur radios. OEM will have a table at the Open Air Market.

Jon Scott, Fire Chief: 1) asked about the dumpster for discarding contaminated equipment? In the DPW Yard? Mayor Cilento replied they will connect on this with Alex Miller; 2) any updates on the rebuild of the Fire House. Dr. Robins replied that a meeting is being set up with the Risk Manager.

Jeff Best, Chief of the Dunellen Rescue Squad: looking for volunteers and they are able to send them to a free training course at Union County College, worth six college credits.

No members of the public spoke.

On the motion of Mrs. Rios and seconded by Mr. VanDermark it was moved to accept the following:

04-04-2022: #14

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Dunellen Borough Council Meeting of April 4, 2022 is adjourned.

Yes: Albertson, Paltjon, Rios, Sigmon and VanDermark

The YouTube presentation of this Council meeting can be found at:

<https://www.youtube.com/watch?v=EiMsDKzFpU8>