

February 20, 2018

Minutes of the public meeting of the Mayor and Council of the Borough of Dunellen held on February 20, 2018.

Mayor Robert J. Seader called the meeting to order at 7:00 p.m. and he led the Pledge of Allegiance.

Municipal Clerk William Robins read the Sunshine Statement and called the Roll.

Present: Robert Seader, Kenneth Baudendistel, Kenneth Bayer, Jason Cilento, Jeremy Lowder and Joseph Petracca

Absent: Jessica Dunne

On the motion of Mr. Petracca and seconded by Mr. Cilento it was moved to accept the Minutes of February 5, 2018:

Yes: Baudendistel, Bayer, Cilento, Lowder and Petracca

Community Development Block Grant

At this point, Municipal Clerk Robins gave some background to the Council and public on the CDBG. He presented the following information summary:

COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION 2018

The Community Development Block Grant program is an important funding tool for implementing community plans. Municipalities can regularly apply for funding for qualifying activities and projects.

The Community Development Block Grant (CDBG) program is federally funded through the United States Department of Housing and Urban Development (HUD). The program awards grants in order to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services. The CDBG program is an important tool in helping local governments tackle the most serious challenges facing their communities.

CDBG funds are to be used for activities that benefit low- and moderate-income persons, carry out activities which aid in the prevention or elimination of slums and blight, or address existing conditions that pose a serious and immediate threat to the welfare of the community where other financial resources are not available to meet these needs.

CDBG funds may be used for activities that include, but are not limited to:

- **Acquisition of Real Property**
- **Relocation and Demolition**
- **Rehabilitation of Residential and Non-Residential Structures**

- **Construction of Public Facilities and Improvements, such as Water and Sewer Facilities, Streets, Neighborhood Centers, and the Conversion of Schools for Eligible Purposes**
- **Public Services (within certain limits)**
- **Restore Historic sites**
- **Improve housing for low-income and disabled persons**

It has been determined that the Northwest quadrant of Dunellen is the locus to receive the bulk of CDBG funds. That area is west of Madison Avenue, from North Avenue to Green Brook.

In 2017, we applied for and received funds for these activities (as noted):

Code Enforcement	\$8,000.00
Senior Citizen Coordinator	\$6,000.00
Senior Citizen Van Driver	\$11,000.00
Tree Planting	\$3,000.00
Park and Open Space Repair and Landscaping	<u>\$8,518.00</u>
	\$36,518.00.

Dunellen’s grant amount for 2018 will be \$36,518.00.

We are considering applying for funds for these activities:

Code Enforcement	\$8,000.00
Senior Citizen Coordinator	\$6,000.00
Senior Citizen Van Driver	\$8,000.00
Tree Planting	\$3,000.00
Park and Open Space Repair and Landscaping	<u>\$11,518.00</u>
	\$36,518.00

The purpose of the public hearing is to elicit suggestions for CDBG 2018 allocations from community and civic groups.

At this point, Mayor Seader opened the meeting for public comment on the 2018 CDBG Application. No one from the public spoke. This portion was closed.

On the motion of Mr. Baudendistel and seconded by Mr. Petracca it was moved to accept the following:

02-20-2018: #1

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The bills, as per the attached list, are hereby authorized for payment.

Yes: Baudendistel, Bayer, Cilento, Lowder and Petracca

On the motion of Mr. Baudendistel and seconded by Mr. Cilento it was moved to accept the following:

02-20-2018: #2

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Treasurer is hereby authorized to issue the following proceeds for tax sale redemption(s):

Payable to Potter, Violet
 367 Dogwood Way
 Mountainside, NJ 07092

TSC	Block	Lot	Owner/Address	Principal	Interest	Premium	Total
15-33	76	13.01	Haas, Cezara B-Trustee 339-Walnut St	32,805.12	6,767.46	39,000.00	78,572.58

TOTAL REFUNDED \$78,572.58

Yes: Baudendistel, Bayer, Cilento, Lowder and Petracca

On the motion of Mr. Cilento and seconded by Mr. Baudendistel it was moved to accept the following:

02-20-2018: #3

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Treasurer is hereby authorized to issue the following proceeds for tax sale redemption(s):

Payable to FWDSL & Associates, LP
 17 West Cliff Street
 Somerville, NJ 08876

TSC	Block	Lot	Qual	Owner/Address	Principal	Interest	Premium	Total
15-40	78	46		Elam, Lisa & Derrick 247 Oak Parkway	1,527.41	127.90	1,300.00	2,955.31

Yes: Baudendistel, Bayer, Cilento, Lowder and Petracca

On the motion of Mr. Cilento and seconded by Mr. Bayer it was moved to accept the following:

02-20-2018: #4

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Whereas, application was made in accordance with the State Regulations for a license to be issued, and

Whereas, after proper investigation it was deemed that all requirements of the State Regulations have been met.

Now therefore be it resolved that the Governing Body authorize the issuance of a Bingo License to the Green Brook PTO.

Further be it resolved that this license will be issued pending final approval by New Jersey State Legalized Games of Chance Commission.

Yes: Baudendistel, Bayer, Cilento, Lowder and Petracca

On the motion of Mr. Baudendistel and seconded by Mr. Bayer it was moved to accept the following:

02-20-2018: #5

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Natural Green of Bridgewater, NJ, is awarded a contract for field, lawn, and landscaping of Columbia Park for 2018, at a cost not to exceed \$7,325.00. The contract is awarded per New Jersey State Contract, through the Educational Services Commission of New Jersey, Co-op # 65MCECCPS, contract # ESCNJ 16/17-23.

Yes: Baudendistel, Bayer, Cilento, Lowder and Petracca

On the motion of Mr. Lowder and seconded by Mr. Cilento it was moved to accept the following:

02-20-2018: #6

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Natural Green of Bridgewater, NJ, is awarded a contract for field, lawn, and landscaping of McCoy Park for 2018, at a cost not to exceed \$2,225.00. The contract is awarded per New

Jersey State Contract, through the Educational Services Commission of New Jersey, Co-op # 65MCESCCPS, contract # ESCNJ 16/17-23.

Yes: Baudendistel, Bayer, Cilento, Lowder and Petracca

On the motion of Mr. Lowder and seconded by Mr. Baudendistel it was moved to accept the following:

02-20-2018: #7

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Be it resolved by the governing body of the Borough of Dunellen, New Jersey, that:

The Treasurer is hereby authorized to issue the following checks to CME Associates, from the Interim Cost Agreement Escrow Account for work done toward redevelopment, subject to the refunding of the Account:

<u>CME Associates</u>	<u>Purpose</u>	<u>Amount</u>
218247	Pumping station	\$ 160.00
	Total	\$ 160.00

Yes: Baudendistel, Bayer, Cilento, Lowder and Petracca

On the motion of Mr. Cilento and seconded by Mr. Lowder it was moved to accept the following:

02-20-2018: #8

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Kerry Johnson is hired as a part-time basketball instructor for the Dunellen Recreation Department, from Saturday, January 6, 2018 through and including March 3, 2018, at a salary of \$15.00 per hour. This is a position without benefits.

Yes: Baudendistel, Bayer, Cilento, Lowder and Petracca

On the motion of Mr. Baudendistel and seconded by Mr. Cilento it was moved to accept the following:

02-20-2018: #9

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Approval is granted for the Municipal Clerk to make application for the 2018 Community Development Block Grant, for the projects and amounts as listed below:

Code Enforcement	\$8,000.00
Senior Citizen Coordinator	\$6,000.00
Senior Citizen Van Driver	\$8,000.00
Tree Planting	\$3,000.00
Park and Open Space	
Repair and Landscaping	<u>\$11,518.00</u>
	\$36,518.00.

Yes: Baudendistel, Bayer, Cilento, Lowder and Petracca

On the motion of Mr. Petracca and seconded by Mr. Baudendistel it was moved to accept the following:

02-20-18: #10

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Whereas, there appears to be a surplus in the following CY 2017 Operating Reserve Accounts over and above the demands to be necessary, and

Whereas, N.J.S.A. 40A:4-58 provides for the transfer of unexpended balances in those appropriations having an excess over the amount required to those deemed to be insufficient.

Now, therefore be it resolved that the following “Transfer of Appropriation Reserves” be made:

From	Account	Title	S&W	Other Expenses
	20-165-299	Engineering Services		\$4,000.00
	21-180-299	Planning Board		2,000.00
	23-220-299	Group Insurance		3,600.00
	25-275-101	Municipal Prosecutor	\$1,000.00	
	26-290-299	Road Repairs		4,000.00
	31-461-299	Electric & Gas		5,000.00
		Subtotal	1,000.00	18,600.00
		Total		<u>19,600.00</u>

Whereas, there appears to be insufficient funds in the following CY 2017 Operating Reserve Accounts over and above the demands to be necessary; viz:

To:

Account	Title	S&W	Other Expenses
25-240-299	Police		\$200.00
25-265-299	Fire		\$500.00
26-290-103	Road Repairs	4,000.00	
36-472-299	Social Security		7,900.00
42-305-299	Intergovernment/Recycling		7,000.00
	Subtotal	4,000.00	15,600.00
	Total		<u>19,600.00</u>

Yes: Baudendistel, Bayer, Cilento, Lowder and Petracca

Reports:

Mr. Petracca: asked Mr. Robins about the latest version of the PBA contract. Mr. Robins explained how he had received it, edited it, and forwarded it to the Police Committee.

Mr. Baudendistel asked Mr. Robins to obtain text tracking changes form Officer Dudley.

Mr. Baudendistel: no report.

Mr. Bayer: no report.

Mr. Cilento: 1) baseball and basketball registration is continuing, four Little League teams ages 8 – 12 years; 2) Easter Egg Hunt Sunday, March 25th, Columbia Park; 3) Playground Committee is hosting a cleanup on Sunday, April 29th. 51 Adults, 41 kids signed up to volunteer; 4) Arts and Culture Commission are meeting with the Playground Committee to see how they can help out; 5) *Dunellen Report* articles due.

Mr. Lowder: no report.

Mayor Seader: no comments.

PUBLIC PORTION

No one from the public spoke.

On the motion of Mr. Cilento and seconded by Mr. Bayer it was moved to accept the following:

02-20-2018: #11

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Dunellen Borough Council Meeting of February 20, 2018 is adjourned.

Yes: Baudendistel, Bayer, Cilento, Lowder and Petracca