January 1, 2018

Minutes of the public meeting of the Mayor and Council of the Borough of Dunellen held on January 1, 2018.

Mayor Robert J. Seader called the meeting to order at 12:00 noon. He welcomed all to this reorganization meeting and invited Boy Scout Troop 29 to lead in the Pledge of Allegiance.

Municipal Clerk William Robins read the Sunshine Statement and called the Roll for the 2017 Council.

Present: Mayor Robert J. Seader, Kenneth Baudendistel, Kevin Bachorik, Kenneth Bayer, Jason Cilento and Joseph Petracca

Absent: Jeremy Lowder

On the motion of Mr. Petracca and seconded by Mr. Cilento, it was moved to accept the following:

01-01-2018: #1

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The 2017 Dunellen Borough Council is hereby adjourned.

Yes: Baudendistel, Bachorik, Bayer, Cilento and Petracca

At this point, Mayor Seader praised Mr. Bachorik for his hard work on the Council. “You have been a rock and have brought many fine ideas to the Council.”

The Oath of Office for Councilman Kenneth Bayer was administered by Dunellen Municipal Court Judge Dennis Fackelman.

The Oath of Office for Councilwoman Jessica Dunne was administered by Dunellen Municipal Court Judge Dennis Fackelman.

Mayor Seader welcomed Councilwoman Dunne and is looking forward to working with her. He noted that in this governing body there is a great wealth of knowledge and experience and we always have the residents’ welfare at heart.

Mayor Robert J. Seader called to order the 2018 Borough Council. The Roll Call was taken by Municipal Clerk William M. Robins:

Present: Mayor Robert J. Seader, Kenneth Baudendistel, Joseph Petracca, Kenneth Bayer, Jason Cilento and Jessica Dunne
On the motion of Mr. Baudendistel and seconded by Mr. Petracca, it was moved to accept the following:

01-01-2018: #2

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, the Borough of Dunellen has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Dunellen Municipal Clerk has determined and certified in writing that the value of the service will exceed $17,500; and,

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the Law Offices of John E. Bruder, Esq., has submitted a proposal indicating they will provide the services for the amount set forth in the 2017 Municipal Salary Ordinance; and

WHEREAS, the Law Offices of John E. Bruder has completed and submitted a Business Entity Disclosure Certification which certifies that John E. Bruder has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit John E. Bruder from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the Law Offices of John E. Bruder as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in The Courier or other paper of record as required by law within ten days of its passage.

Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne
The Oath of Office for John Bruder was administered by Dunellen Municipal Court Judge Dennis Fackelman.

Mayor Seader praised John Bruder for his experience and devotion to Dunellen, noting that John followed in the footsteps of his father-in-law, Borough Attorney William Gazi, and has done a fine job.

At this point, Mayor Seader noted that Councilman Jeremy Lowder was absent. Jeremy is also the Fire Chief. Yesterday, Jeremy came back to Dunellen from Florida and was called out late at night to a mutual aid fire call in Avenel. This morning he attended the Fire Department Reorganization meeting. Jeremy fulfills both positions well and his hard work is much appreciated.

On the motion of Mr. Baudendistel and seconded by Mr. Petracca, it was moved to accept the following:

**01-01-2018: #3**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Dennis Fackelman is hereby appointed Municipal Judge for the Borough of Dunellen for a term of three years, said term to begin January 1, 2018 and to expire December 31, 2020.

Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne

The Oath of Office for the Honorable Dennis Fackelman was administered by Dunellen Municipal Attorney John E. Bruder.

At this point, nominations for Dunellen Borough Council President were made. Mr. Kenneth Baudendistel was nominated.

On the motion of Mr. Bayer and seconded by Mr. Petracca, it was moved to accept the following:

**01-01-2018: #4**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Kenneth Baudendistel is hereby appointed Dunellen Borough Council President for Year 2018.

Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne
At this point, the following appointments were made:

1. Mayor’s appointments to Standing and Special Committees

2. Mayor’s appointments to the Planning Board: Scott Luthman, Kenneth Bayer and Kevin Bachorik

3. Mayor’s appointments to the Dunellen Library Board of Trustees: Trina Rios and Nancy DeMarco

4. Mayor’s appointments to the Dunellen Recreation Commission: Dave DeNapoli, Karyn Manna, Kathy Wilson; Melissa Paltjon as an Alternate

5. Mayor’s appointments to the Dunellen Downtown Management Organization: William Robins, Kenneth Baudendistel, Jason Cilento, Adam Gordon, Margaret Lockwood, Heidi Heleniak, Martha Morse, Leah Renee Bartlome, Maria Vitale and Ruben Woolcott

6. Mayor’s Appointment to the Dunellen Arts & Culture Commission: Kevin Bachorik

Mr. Robins administered oaths of office to those committee members in attendance, except the Dunellen Downtown Management Organization (Mr. Robins is a member) was administered by Municipal Attorney John Bruder.

On the motion of Mr. Baudendistel and seconded by Mr. Cilento, it was moved to accept the following:

01-01-2018: #5

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

William M. Robins is hereby appointed Public Agency Compliance Officer for the Borough of Dunellen.

Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne

On the motion of Mr. Petracca and seconded by Mr. Bayer, it was moved to accept the following:

01-01-2018: #6

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The following is the list of the Official Borough Council Meeting dates for the year 2017:

Sunday, January 1, 2018 -- Reorganization Meeting -- Noon
Monday, January 22, 2018
Monday, February 5, 2018
Tuesday, February 20, 2018
Monday, March 5, 2018
Monday, March 19, 2018
Monday, April 2, 2018
Monday, April 16, 2018
Monday, May 7, 2018
Monday, May 21, 2018
Monday, June 4, 2018
Monday, June 18, 2018
Monday, July 2, 2018
Monday, August 6, 2018
Tuesday, September 4, 2018
Monday, September 17, 2018
Monday, October 1, 2018
Monday, October 15, 2018
Monday, November 5, 2018
Monday, November 19, 2018
Monday, December 3, 2018
Monday, December 17, 2018
Tuesday, January 1, 2019 -- Reorganization Meeting – Noon

All meetings are in the Municipal Council Chambers, 355 North Avenue, Dunellen, and begin at 7:00 PM, unless otherwise noted.

Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne

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On the motion of Mr. Cilento and seconded by Mr. Petracca, it was moved to accept the following:

01-01-2018: #7

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The following newspapers be and are hereby officially declared to be the official newspapers for the purpose of publishing official advertisements for the Borough of Dunellen:

Courier News, Home News Tribune, Star-Ledger

provided, however, that the listing of said newspaper herein shall not preclude additional advertising in other newspapers not eligible as official newspapers.

Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne

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On the motion of Mr. Petracca and seconded by Mr. Baudendistel, it was moved to accept the following:

01-01-2018: #8

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Whereas, the Borough of Dunellen is required to appoint banks in good standing as depositories for Borough funds; and

Whereas, The Provident Bank, Bank of America, TD Bank, Valley National Bank, Crown Bank, and PNC Bank are located within or near the Borough of Dunellen; and

Whereas, all of the above mentioned are in good standing.

Now therefore be it resolved that The Provident Bank, Bank of America, TD Bank, Valley National Bank, Crown Bank, and PNC Bank are hereby designated as the official depositories of the Borough of Dunellen for the year 2018.

Yes:  Baudendistel, Bayer, Petracca, Cilento and Dunne

On the motion of Mr. Petracca and seconded by Mr. Bayer, it was moved to accept the following:

01-01-2018: #9

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Robert Spengler is hereby appointed Public Defender for the year 2018 at a salary set forth in the Borough Salary Ordinance.

Be it further resolved that health benefits are not provided as part of the position.

Yes:  Baudendistel, Bayer, Petracca, Cilento and Dunne

The Oath of Office for the Robert Spengler was administered by Municipal Clerk William Robins.

On the motion of Mr. Petracca and seconded by Mr. Baudendistel, it was moved to accept the following:

01-01-2018: #10

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:
In the absence of the designated Public Defender, or during times when a second Public Defender is needed, Daniel Frascella is hereby appointed Alternate Public Defender for the year 2018 at a salary set forth in the Borough Salary Ordinance.

Be it further resolved that health benefits are not provided as part of the position.

Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne

On the motion of Mr. Baudendistel and seconded by Mr. Bayer, it was moved to accept the following:

01-01-2018: #11

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

In conformance with public laws of the State of New Jersey, 1996, c.95, sect. 14, Miles Winder III, attorney at law of the State of New Jersey, is hereby appointed alternate Municipal Prosecutor under the supervision of the Attorney General or County Prosecutor who may represent the State, County or Municipality in any matter within the jurisdiction of the Central Municipal Court or any other Municipal Court.

Further be it resolved that health benefit coverage will not be made available as part of the compensation package for the position of Municipal Prosecutor, and

Further be it resolved that the term of this appointment is from January 1, 2018 until December 31, 2018, and

Further be it resolved that the 2018 salary will be $8,515.00.

Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne

On the motion of Mr. Cilento and seconded by Mr. Baudendistel, it was moved to accept the following:

01-01-2018: #12

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

In conformance with public laws of the State of New Jersey, 1996, c.95, sect. 14, Thomas Lanza, Jr., attorney at law of the State of New Jersey, is hereby appointed alternate Municipal Prosecutor under the supervision of the Attorney General or County Prosecutor who may represent the State, County or Municipality in any matter within the jurisdiction of the Central Municipal Court or any other Municipal Court.

Further be it resolved that health benefit coverage will not be made available as part of the compensation package for the position of Municipal Prosecutor, and
Further be it resolved that the term of this appointment is from January 1, 2018 until December 31, 2018, and

Further be it resolved that the 2018 salary will be $8,685.00.

Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne

On the motion of Mr. Petracca and seconded by Mr. Bayer, it was moved to accept the following:

01-01-2018: #13

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The following calendar of employee holidays for the year 2018 be adopted:

January 1       New Year's Day (Monday)
January 15      Martin Luther King Day (Monday)
February 12     Lincoln's Birthday (Monday)
February 19     Presidents’ Day (Monday)
March 30        Good Friday (Friday)
May 28          Memorial Day (Monday)
July 4          Independence Day (Wednesday)
September 3     Labor Day (Monday)
October 8       Columbus Day (Monday)
November 6      Election Day (Tuesday)
November 11     Veteran's Day (Sunday) (Offices closed on Monday, November 12th)
November 22     Thanksgiving (Thursday)
December 25     Christmas Day (Tuesday)
Be it further resolved that any day designated by the Governor of the State of New Jersey or the President of the United States be also designated a holiday. Those holidays falling on Saturday will be observed on Friday and those holidays falling on Sunday will be observed on Monday, except where noted otherwise.

Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne

On the motion of Mr. Baudendistel and seconded by Mr. Bayer, it was moved to accept the following:

01-01-2018: #14

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Patricia Dougherty is appointed Dunellen Tax Collector. This appointment is effective retroactive to August 15, 2017 and incorporates the terms of her hiring resolution: Resolution 08-07-2017: #14

Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne

On the motion of Mr. Petracca and seconded by Mr. Baudendistel, it was moved to accept the following:

01-01-2018: #15

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR AUDITING SERVICES

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, the Borough of Dunellen has a need to acquire the services of a Registered Municipal Accountant to conduct an audit of the Borough of Dunellen and the Dunellen Sewer Utility for CY 2017 ending December 31, 2017, as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the firm of Hodulik and Morrison has submitted a proposal indicating they will provide the services; and

WHEREAS, the amount of the services is not to exceed $41,620; and

WHEREAS, the firm of Hodulik and Morrison has completed and submitted a Business Entity Disclosure Certification which certifies that Hodulik and Morrison has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the
WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the firm of Hodulik and Morrison as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in the Courier News or other paper of record as required by law within ten days of its passage.

Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne

On the motion of Mr. Baudendistel and seconded by Mr. Bayer, it was moved to accept the following:

01-01-2018: #16

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR BOND COUNSEL

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, the Borough of Dunellen has a need to acquire Bond Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Dunellen Municipal Clerk has determined and certified in writing that the value of the service will exceed $17,500; and,

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the Law Office of McManimon, Scotland, Baumann has submitted a proposal indicating they will provide the services; and

WHEREAS, the Law Office of McManimon, Scotland, Baumann has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Office of McManimon, Scotland, Baumann has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit the Law Office of McManimon, Scotland, Baumann from making any reportable contributions through the term of the contract, and
WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the Law Office of McManimon, Scotland, Baumann as described herein, at an amount not to exceed $15,000.00; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in the Courier News or other paper of record as required by law within ten days of its passage.

Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne

On the motion of Mr. Petracca and seconded by Mr. Baudendistel, it was moved to accept the following:

01-01-2018: #17

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR MUNICIPAL ENGINEER

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, the Borough of Dunellen has a need to acquire municipal engineering services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Dunellen Municipal Clerk has determined and certified in writing that the value of the service will exceed $17,500; and,

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the firm of CME Associates has submitted a proposal indicating they will provide the services; and

WHEREAS, the firm of CME Associates has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of CME Associates has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit the firm of CME Associates from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.
NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the firm of CME Associates as described herein, said cost not expected to exceed $17,500; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in the Courier News or other paper of record as required by law within ten days of its passage.

Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne

On the motion of Mr. Baudendistel and seconded by Mr. Bayer, it was moved to accept the following:

01-01-2018: #18

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SEWER UTILITY LEGAL COUNSEL

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, the Borough of Dunellen has a need to acquire Sewer Utility Special Council as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Dunellen Municipal Clerk has determined and certified in writing that the value of the service will exceed $17,500; and,

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the Law Firm of Murphy McKeon, P.C., has submitted a proposal indicating they will provide the services; and

WHEREAS, the Law Firm of Murphy McKeon, P.C., has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Firm of Murphy McKeon, P.C., has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit the Law Firm of Murphy McKeon, P.C., from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the Law Firm of Murphy McKeon, P.C., as described herein, at an amount not to exceed $20,000.00; and,
BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in the Courier News or other paper of record as required by law within ten days of its passage.

Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne

On the motion of Mr. Baudendistel and seconded by Mr. Bayer, it was moved to accept the following:

01-01-2018: #19

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SPECIAL COUNSEL FOR REDEVELOPMENT

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, the Borough of Dunellen has a need to acquire a need to acquire Special Counsel on behalf of the Borough for matters concerning Redevelopment for 2017 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Dunellen Municipal Clerk has determined and certified in writing that the value of the service will exceed $17,500; and,

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the firm of Windels Marx Lane & Mittendorf has submitted a proposal indicating they will provide the services. This appointment is in reference to the original appointing Resolution 08-05-2013: #29, and all terms and conditions of that resolution apply.

WHEREAS, the Law firm of Windels Marx Lane & Mittendorf has completed and submitted a Business Entity Disclosure Certification which certifies that the law firm of Windels Marx Lane & Mittendorf has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit the law firm of Windels Marx Lane & Mittendorf from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the law firm of Windels Marx Lane & Mittendorf as described herein, at an amount not expected to
exceed $17,500, other than costs to be paid from the Redevelopment Interim Cost Trust Fund; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in The Courier or other paper of record as required by law within ten days of its passage.

Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne

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On the motion of Mr. Baudendistel and seconded by Mr. Cilento, it was moved to accept the following:

01-01-2018: #20

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

NW Financial Group, LLC, Hoboken, NJ, is hired as financial experts regarding Redevelopment for the Borough of Dunellen for the year 2018 at the following rates:

Principal: $205.00 (hourly)
Managing Director: $195.00 (hourly)
Senior Vice President: $190.00 (hourly)
Vice President: $180.00 (hourly)
Associate: $160.00 (hourly)

Payment for these services will be from the Redevelopment Escrow Account established by the Redevelopers, Brudner Redevelopment Partners Urban Renewal, LLC.

The total amount of this certification of funds is not to exceed $10,000.00.

Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne

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On the motion of Mr. Bayer and seconded by Mr. Baudendistel, it was moved to accept the following:

01-01-2018: #21

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SEWER UTILITY LEGAL COUNSEL

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:
WHEREAS, the Borough of Dunellen has a need to acquire Labor Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Dunellen Municipal Clerk has determined and certified in writing that the value of the service will exceed $17,500; and,

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the Law Firm of Apruzzese, McDermott, Mastro & Murphy has submitted a proposal indicating they will provide the services; and

WHEREAS, the Law Firm of Apruzzese, McDermott, Mastro & Murphy has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Firm of Apruzzese, McDermott, Mastro & Murphy has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit the Law Firm of Apruzzese, McDermott, Mastro & Murphy, from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the Law Firm of Apruzzese, McDermott, Mastro & Murphy, as described herein, at an amount not to exceed $20,000.00; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in the Courier News or other paper of record as required by law within ten days of its passage.

Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne

On the motion of Mr. Petracca and seconded by Mr. Baudendistel, it was moved to accept the following:

01-01-2018: #22

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Mayor, Municipal Clerk, Chief Financial Officer, and Tax Collector are authorized to be signatories on Borough financial documents and instruments.

Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne
On the motion of Mr. Baudendistel and seconded by Mr. Petracca, it was moved to accept the following:

**01-01-2018: #23**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

1. That pursuant to N.J.S.A. 54:4-67 the interest rate to be charged on delinquent tax payments for the year 2018 is hereby fixed at 8% up to $1,500 and 18% over $1,500 per annum.

2. That an additional 6% penalty be charged for a delinquency in excess of $10,000.00 when same is not paid by the end of the year mentioned above.

3. That the Collector of Taxes and be and is authorized and directed to provide that no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same became due. The interest is to be calculated from the date the tax was due until the date of the actual payment.

BE IT FURTHER RESOLVED, that the Municipal Clerk provide a certified copy of this resolution to the Tax Collector.

Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne

On the motion of Mr. Petracca and seconded by Mr. Baudendistel, it was moved to accept the following:

**01-01-2018: #24**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

WHEREAS, the Municipal Council of the Borough of Dunellen finds and declares that N.J.S.A. 40A:5-17-1 empowers authorized municipal employees to process the cancellation of tax refunds and/or delinquencies of less than Ten Dollars ($10.00), and

WHEREAS, the Municipal Council of the Borough of Dunellen further finds and declares that the Municipal Tax Collector is qualified to process the cancellation of tax refunds and/or delinquencies of less than Ten Dollars ($10.00), and

WHEREAS, the Municipal Council of the Borough of Dunellen further finds and declares that it is in the best interest of the citizens of the Borough of Dunellen for the Municipal Tax Collector to be authorized to process the cancellation of tax refunds and/or delinquencies of less than Ten Dollars ($10.00) in accordance with N.J.S.A. 40A:5-17-1.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE BOROUGH OF DUNELLEN:
That the Municipal Tax Collector of the Borough of Dunellen is hereby authorized to process the cancellation of tax refunds or delinquencies of less than Ten Dollars ($10.00) during the calendar year 2015, in accordance with N.J.S.A. 40A:5-17-1.

Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne

On the motion of Mr. Petracca and seconded by Mr. Baudendistel, it was moved to accept the following:

**01-01-2018: #25**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

The officially elected 2018 Line Officers and Executive Officers for the Dunellen Fire Department are as follows:

[per the attached list to be supplied by the Dunellen Fire Department]

Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne

On the motion of Mr. Petracca and seconded by Mr. Bayer, it was moved to accept the following:

**01-01-2018: #26**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Whereas, NJSA 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the CY 2018 Dunellen Municipal Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

Whereas, the date of this resolution is within the first thirty days of January, 2018.

Now therefore be it resolved that the attached CY 2018 Temporary Dunellen Municipal Budget is hereby adopted.
<table>
<thead>
<tr>
<th>Title</th>
<th>Salaries and Wages</th>
<th>Other Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>14,000</td>
<td>1,500</td>
</tr>
<tr>
<td>Postage</td>
<td>3,000</td>
<td></td>
</tr>
<tr>
<td>Legal Advertising</td>
<td>1,000</td>
<td></td>
</tr>
<tr>
<td>Telephone</td>
<td>8,000</td>
<td></td>
</tr>
<tr>
<td>Mayor &amp; Council</td>
<td>5,500</td>
<td>2,500</td>
</tr>
<tr>
<td>Borough Clerk</td>
<td>14,000</td>
<td>2,000</td>
</tr>
<tr>
<td>Financial Administration</td>
<td>22,000</td>
<td>4,000</td>
</tr>
<tr>
<td>Information Technology</td>
<td>5,000</td>
<td></td>
</tr>
<tr>
<td>Collection of Taxes</td>
<td>10,000</td>
<td>5,000</td>
</tr>
<tr>
<td>Assessment of Taxes</td>
<td>5,500</td>
<td>1,000</td>
</tr>
<tr>
<td>Legal Services</td>
<td>14,000</td>
<td>3,000</td>
</tr>
<tr>
<td>Engineering Services</td>
<td>6,000</td>
<td></td>
</tr>
<tr>
<td>Planning Board</td>
<td>1,000</td>
<td>2,000</td>
</tr>
<tr>
<td>Construction Code Official</td>
<td>10,000</td>
<td>1,000</td>
</tr>
<tr>
<td>Other Insurance</td>
<td>136,000</td>
<td></td>
</tr>
<tr>
<td>Group Insurance</td>
<td>256,000</td>
<td></td>
</tr>
<tr>
<td>Police</td>
<td>450,500</td>
<td>35,000</td>
</tr>
<tr>
<td>Police Overtime</td>
<td>17,000</td>
<td></td>
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<tr>
<td>School Crossing Guards</td>
<td>17,000</td>
<td></td>
</tr>
<tr>
<td>Emergency Vehicle Lease</td>
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<td></td>
</tr>
<tr>
<td>Emergency Management</td>
<td>7,000</td>
<td></td>
</tr>
<tr>
<td>Fire</td>
<td>20,000</td>
<td></td>
</tr>
<tr>
<td>First Responder Service</td>
<td>20,000</td>
<td></td>
</tr>
<tr>
<td>Rescue Squad Contribution</td>
<td>10,000</td>
<td></td>
</tr>
<tr>
<td>Municipal Prosecutor</td>
<td>5,000</td>
<td></td>
</tr>
<tr>
<td>Road Repairs</td>
<td>125,000</td>
<td>13,500</td>
</tr>
<tr>
<td>Tree Maintenance</td>
<td>10,000</td>
<td></td>
</tr>
<tr>
<td>Sidewalk Tree</td>
<td>500</td>
<td></td>
</tr>
<tr>
<td>Public Buildings &amp; Grounds</td>
<td>2,500</td>
<td>15,000</td>
</tr>
<tr>
<td>Green Brook Flood Control Commission</td>
<td>500</td>
<td></td>
</tr>
<tr>
<td>Board of Health</td>
<td>9,500</td>
<td>4,000</td>
</tr>
<tr>
<td>Recreation Commission</td>
<td>12,000</td>
<td>3,000</td>
</tr>
<tr>
<td>Senior Citizen Activities</td>
<td>700</td>
<td></td>
</tr>
<tr>
<td>Free Public Library</td>
<td>52,000</td>
<td>10,000</td>
</tr>
<tr>
<td>Water</td>
<td>5,000</td>
<td></td>
</tr>
<tr>
<td>Gasoline</td>
<td>7,000</td>
<td></td>
</tr>
<tr>
<td>Electric &amp; Gas</td>
<td>46,000</td>
<td></td>
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<tr>
<td>Garbage &amp; Trash</td>
<td>2,000</td>
<td></td>
</tr>
<tr>
<td>Social Security</td>
<td>40,000</td>
<td></td>
</tr>
<tr>
<td>Defined Contribution Retirement Plan</td>
<td>1,000</td>
<td></td>
</tr>
<tr>
<td>Intergovernmental/Middlesex County Recycling</td>
<td>40,000</td>
<td></td>
</tr>
<tr>
<td>Intergovernmental/Middlesex County Health Svcs</td>
<td>35,000</td>
<td></td>
</tr>
<tr>
<td>Intergovernmental/Dispatcher Services</td>
<td>30,000</td>
<td></td>
</tr>
<tr>
<td>Municipal Court</td>
<td>35,000</td>
<td>4,000</td>
</tr>
<tr>
<td>*Infrastructure Trust Fund</td>
<td>13,100</td>
<td></td>
</tr>
<tr>
<td>*Interest on MCCA Bonds</td>
<td>45,180</td>
<td></td>
</tr>
<tr>
<td>**Subtotal</td>
<td>833,500</td>
<td>863,980</td>
</tr>
</tbody>
</table>

Total Appropriations, before Debt Service  
1,697,480

Less: *Debt Service  
694,300

TOTAL TEMPORARY APPROPRIATIONS  
1,003,180

Total Appropriations, CY 2017, less  
Capital Improvement Fund and Debt Service  
6,394,348

20.5% of Appropriations, less Capital Improvement Fund and Debt Service  
3,067,988

TOTAL TEMPORARY APPROPRIATIONS are  
less than 20.5% prior year appropriation?  
TRUE
Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne

On the motion of Mr. Petracca and seconded by Mr. Cilento, it was moved to accept the following:

01-01-2018: #27

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Whereas, NJSA 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the CY 2018 Dunellen Sewer Utility budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

Whereas, the date of this resolution is within the first thirty days of January, 2018.

Now therefore be it resolved that the attached CY 2018 Temporary Dunellen Sewer Utility Budget is hereby adopted.

---

2018 Temporary Sewer Budget

<table>
<thead>
<tr>
<th>Account Title</th>
<th>Salaries</th>
<th>Other Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parttime</td>
<td>15,300</td>
<td></td>
</tr>
<tr>
<td>Overtime</td>
<td>3,000</td>
<td></td>
</tr>
<tr>
<td>Telephone</td>
<td></td>
<td>400</td>
</tr>
<tr>
<td>Equipment</td>
<td></td>
<td>1,000</td>
</tr>
<tr>
<td>Service Contracts</td>
<td></td>
<td>1,000</td>
</tr>
<tr>
<td>Stationery</td>
<td></td>
<td>100</td>
</tr>
<tr>
<td>Postage</td>
<td></td>
<td>1,500</td>
</tr>
<tr>
<td>Supplies</td>
<td></td>
<td>500</td>
</tr>
<tr>
<td>Water</td>
<td></td>
<td>500</td>
</tr>
<tr>
<td>Vital Billing Costs</td>
<td></td>
<td>500</td>
</tr>
<tr>
<td>Professional Services</td>
<td></td>
<td>500</td>
</tr>
<tr>
<td>Legal Fees</td>
<td></td>
<td>500</td>
</tr>
<tr>
<td>Engineering Services</td>
<td></td>
<td>1,000</td>
</tr>
<tr>
<td>Plainfield Area Regional Sewerage Authority</td>
<td></td>
<td>150,000</td>
</tr>
<tr>
<td>PARSA Management Fee</td>
<td></td>
<td>3,000</td>
</tr>
<tr>
<td>Electricity</td>
<td></td>
<td>6,000</td>
</tr>
<tr>
<td>Social Security System (0.A.3.I.)</td>
<td></td>
<td>3,500</td>
</tr>
</tbody>
</table>

Subtotal: 18,300 178,000

Grand Total: 196,300

Total Appropriations, 2017 Budget: 877,968
Less: Capital Improvement Fund
   Capital Outlay: -45,000
   Debt Service: -52,668
   Adjusted Total Appropriations, 2017: 780,300

26.25% of appropriations, less Capital Improvement Fund and Capital Outlay: 193,579

Total Temporary Appropriations are less than 26.25% prior year appropriations? TRUE
Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne

On the motion of Mr. Baudendistel and seconded by Mr. Bayer, it was moved to accept the following:

01-01-2018: #28

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

William M. Robins is hereby appointed the Dunellen Commissioner to the Middlesex County Joint Insurance Fund.

Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne

REORGANIZATION MEETING SPEECH
MAYOR ROBERT J. SEADER
1 JANUARY 2018

"The Year in Review and a Look to the Future"

I thank you all for joining us today, this first day of a new year, and, I predict, the first day in what will prove to be a great year for the Borough of Dunellen. 2017 was an eventful year for Dunellen and I am sure that 2018 will be even more noteworthy. Last January 1st, I told you all that big change would be coming to Dunellen that will affect the future of our town and benefit all of us who live and work here. Today I will tell you what these changes have been and what we all have to look forward to.

First, I would like to thank Kevin Bachorik for his years of devoted service to all the people of Dunellen. His deliberate and thoughtful contributions to the management of our town have been numerous and are much appreciated. I would like to congratulate Ken Bayer on his re-election to another term as Councilman. Ken’s hands-on skill in working with the Police Department and the Department of Public Works has proven invaluable as we worked to negotiate new contracts and strengthen the relationship the Council has with its emergency service agencies. I welcome our newest council person, Jessica Dunne, and I look forward to working with her, and the entire Dunellen Borough Council to ensure that Dunellen is a safe, inviting, and prosperous place to work, live, and raise our families.

In 2017, we were saddened by the passing of former Recreation Director Clem Santy. Clem inspired the youth of Dunellen for over 40 years. He devoted his full energy to the task of helping our residents. He will be missed.

Two pivotal events transpired in Dunellen in 2017, both of which are likely to transform our town and enable us to boldly stride into the future. They are the signing of an agreement to develop the old Art Color Complex, and the awarding of a contract to Appraisal Systems for a revaluation of our entire municipality.

The Art Color Printing Company was a major printing plant in the 1940’s, 50’s and 60’s. It produced much of the colored inserts for newspapers and printed many magazines including
_True Detective_ and _TV Guide_. At its height, it employed over 1,000 people from Dunellen and surrounding towns and probably had as significant an impact on our development as did the rail road. However, changes in technology brought hard times and the plant closed in 1968. It was subdivided into smaller segments occupied by many different businesses.

Responding to this downturn in our local economy, and noting the general migration of businesses out of downtowns and into large shopping malls, the Council and the Planning Board worked jointly to create a Redevelopment Area that stretches on North Avenue from the Plainfield border to the Middlesex border, and one block on either side. The Redevelopment Area was zoned with specific requirements intended to encourage new businesses to come to our downtown and to be built to high materials and appearance standards. The Art Color Complex was included in the Redevelopment area and in 2005 the present owner approached the borough with the idea of developing the underused property. He proposed building a mixture of retail stores, apartments and owner-occupied townhouses. The 19 acres are an ideal location for a new residential community that would be home to hundreds of young professionals who would find our spot on the Raritan Valley line a perfect place to commute to jobs in Newark and New York City.

The recession of 2008 put our talks on hold, but negotiations began again in 2013. After many ups and downs and detours and dead-ends; after many proposals and reviews and conferences and discussions; after offers and acceptances and revisions and alterations; after hundreds and hundreds of hours of meetings, the Redevelopment Committee of the Borough Council recommended to the Council that a proposal for 130 townhomes, 252 apartments, and a retail store be accepted and a contract was signed last summer. New housing for up to 500 residents is coming to Dunellen.

Many of you have seen the detailed diagrams of the new site that was presented by the Redevelopers last October. These diagrams are available on the borough’s web site and in the Municipal Clerk’s Office. I’d like to bring to your attention a few take-aways from that October presentation: first, most of the new housing units will be one or two bedrooms and all the experts calculate that they will be bought or rented by young professionals; second, the Redevelopers have paid and will continue to pay all costs for the project. This undertaking is with no expenditure by the borough or our tax payers; third, our financial experts compute that there will be a substantial increase in property tax revenue that can be used to supplement our municipal budget; fourth, a new traffic light will be installed on South Washington Avenue so it will finally be safe to make a left turn from New Market Road; and fifth, and maybe most important, this new development will have a ripple effect on our entire downtown. It will bring in new shoppers, and new businesses to service the residents. It is likely to encourage the gradual redevelopment of other downtown parcels.

The second great challenge of 2017 was the order from the New Jersey Division of Taxation requiring Dunellen to undertake a town-wide revaluation. Though revaluation sounds scary, it is actually a very good idea for a municipality to have a revaluation every so often. Revaluation is a periodic program undertaken in order to appraise all real property in terms of its full market value, that is, bringing all properties to 100% of their true market value and by the same standard. Market value is defined as the price agreed upon by a willing buyer and a willing seller. So, it is not foreclosure sales or short sales or sales of houses in bankruptcy. Also known as tax equalization, revaluation ensures that all property owners pay their fair share of taxes based on the actual true market value of the property they own. As Dunellen has not had a revaluation in over 35 years, there is great uncertainty in the true value of many of our homes.
and thus the strong possibility that some property owners are being over taxed and some are being under-taxed. A revaluation program seeks to spread the tax burden equitably within a taxing district by appraising each property according to its true value and assessing it based on such value. This is accomplished by the mass appraisal of all real property in the taxing district by an outside professional appraisal or revaluation firm.

The Council undertook a comprehensive search for the best revaluation company in New Jersey. We interviewed four outstanding firms, and based upon an exhaustive Request for Proposals, in December we hired a great company, Appraisal Systems, Inc., from Morristown. Appraisal Systems will have three public presentations, on Thursday night, January 25, and Thursday night, February 15, both at 7:00 pm at the High School Auditorium, and Saturday, February 24 at 11:00 am at the Senior Center. Appraisal Systems will also be mailing a brochure to every property owner and we will have all the information on the borough web site.

After you listen to the presentations and read the material, I think you will agree that revaluation is a process that leads to fairness for all our Dunellen residents and property owners.

Now I would like to acknowledge some of the accomplishments of our municipal departments.

The Dunellen Police Department welcomed Matthew Rosofsky as our newest officer, and if you look out our Chamber windows you might see passing by two new vehicles added to the police fleet last year. The Dunellen Rescue Squad responded to over 350 calls and are now providing daytime service for the first time in seven years. The Squad does a fine job in our moments of need and log many thousands of volunteer hours.

The Dunellen Fire Department does an outstanding job, coming out in all kinds of weathers and participating in many events including the Memorial Day Parade, Veterans Day, the Haunted Trail, and the National Night Out. Congratulations to Chief Jeremy Lowder. Under the leadership of Alex Miller, the Recreation Department had an outstanding year. He and the Recreation Commission oversaw many popular activities such as the Easter Egg Hunt, the Memorial Day Parade, Summer Camp, the Halloween Parade, and the annual Tree Lighting in Washington Park. Altogether, there was close to a 20% enrollment increase in all of our Recreation sports programs.

The newly created Dunellen Arts & Culture Commission is working hard to make Dunellen a destination for Summer activities. In addition to a successful Summer Arts Program, they hosted a popular Music in the Parks concert series, spread holiday cheer throughout our downtown with seasonal caroling, and made Dunellen a household name in the Alpine region of northern Italy by sponsoring our 135th Anniversary Founder’s Day Celebration featuring the Alpini Choir.

As I look around this crowded room, a room that is not only the Council Chambers but also serves as the meeting place of the Planning Board and the Municipal Court, I am grateful to our Municipal Court Judge, Dennis Fackelman, who oversees a smoothly running and productive court, to Terry Crisafulli our Court Administrator, and her Assistant, Lauren Colletti.

I would like to give recognition to our hard working volunteers who serve long hours on the Recreation Commission, which oversees our many athletic and recreational programs; the Shade Tree Commission which plants trees and shrubs in our parks and right-of-ways; the Library Board of Trustees; the Planning Board; the Dunellen Downtown Management Organization which hosts the annual HarvestFest in October; the Dunellen Municipal Alliance that helps inform our youth and their parents of the dangers of substance abuse; The Maurer
House Committee which devotes tremendous energy and time to restoring the Maurer House on Mountainview Terrace and sponsors the annual Haunted Trail; and the Parking Authority, which each year gifts the borough $50,000 to help lessen the burden of property taxes. The people who serve on our boards and commissions labor at often thankless tasks, but they help create policy, serve as emissaries to the public, often do hard physical labor maintaining vital facilities, and generally ensure that everything runs professionally in their respective departments.

I would also like to recognize the hard work of Scott in the Construction Office and his code officials Mike and Dennis; George in Code Enforcement; Patti and Gail in our Tax Collection Office and Rich the Tax Assessor; Jeanne in the Office of Emergency Management; Scott Olsen in Finance, Debbie in Accounts Payable; and Lauren, our Deputy Registrar who helped prepare 57 Marriage Applications last year; and all the other people who, with dedication and good will, serve the residents of the Borough of Dunellen, day in and day out.

Finally, I must thank Karen, Bobby and Kelly Seader—my family. Without their support and understanding, I could not be sharing this day with you.

In conclusion, I predict that the year 2018 will be one of the most important in the history of Dunellen. As I walk about town, I feel an excitement in the air. Residents feel safer. The business climate is heating up. Community spirit is on the rise. Wonderful things are coming. I am pleased, grateful, and privileged to share Dunellen’s great future with all of you. Thank you and Happy New Year!

At this point, the Ceremony honoring Dunellen’s Volunteer Citizen of the Year was held. This year, it was decided to award Heidi Heleniak, a long-time resident of the borough who is active in many local groups and runs Dunellen 4-1-1.

PROCLAMATION

On Awarding Heidi Heleniak
Dunellen's 2017 Citizen Volunteer of the Year

WHEREAS, Heidi Heleniak is the third generation of her family to call Dunellen home; and

WHEREAS, Heidi has been active in community service all her life, beginning with Girl Scouts where she received a Girl Scout Gold Award. She was also the recipient of a New Jersey Community Service Award; and

WHEREAS, Heidi’s first job was in the Dunellen Recreation Department where she was an arts and crafts instructor for Clem Santy; and

WHEREAS, Heidi started Dunellen 411 in 2008, an online resource for local news and upcoming events which keeps Dunellen residents informed of important happenings in their community; and
WHEREAS, Heidi is the President of the Dunellen Arts & Culture Commission. In this capacity, she was instrumental in the first Founders Day Celebration, she helped start a summer art school in Columbia Park, and with her co-members foster the summer “Music in the Parks” concert series; and

WHEREAS, Heidi is on the Board of Trustees of the Dunellen Historical Society; and

WHEREAS, Heidi is a member of the Dunellen Downtown Management Organization which sponsors the annual HarvestFest Arts and Crafts Festival in Washington Memorial Park on Columbus Day weekend; and

WHEREAS, for the past five years, Heidi has been responsible for the Turn the Towns Teal Ovarian Cancer Awareness Ribbon campaign; and

WHEREAS, Heidi and her mother, Petra, are owners of Heidi’s Cottage, a downtown emporium for Americana-style arts and the site of numerous food and clothing drives for the needy.

NOW THEREFORE I, Mayor Robert J. Seader, along with the Borough Council, extend congratulations to Heidi Heleniak in awarding her the honor of being Dunellen's 2017 “Citizen Volunteer of the Year.”

DATED: January 1, 2018

At this point, the Ceremony presented Dunellen’s Life-time achievement Award to Petra Heleniak who recently passed away. She was very active in the Girl Scouts and other community organizations and events.

PROCLAMATION

On Awarding Petra Heleniak
Dunellen's 2017 Lifetime Achievement Award

WHEREAS, Petra Heleniak was a resident of Dunellen from 1969 until her passing in 2017; and

WHEREAS, Petra was born in what was then East Germany, was smuggled by her family to West Germany when she was five years old, and grew up in the State of Hesse; and

WHEREAS, Petra graduated from nursing school and met her husband, Edwin, while working in a West German Hospital; and
WHEREAS, after coming to America and settling down in Edwin’s home town of Dunellen, Petra worked as a Registered Nurse at Muhlenberg Hospital, Plainfield; and

WHEREAS, after the birth of her children, David and Heidi, Petra worked part-time at Raritan Valley Hospital in Green Brook and at St. John’s Parochial School in Dunellen; and

WHEREAS, Petra then devoted her life to raising her children and being a volunteer homeroom mom at St. John’s School; and

WHEREAS, Petra devoted much of her time to being a Girl Scout and Cub Scout Leader and was particularly proud of her Girl Scout Senior Troop #469 who all received their Girl Scout Gold Awards; and

WHEREAS, Petra was also a successful local businesswoman. She managed family-owned apartment buildings and helped Edwin in his nutritional practice; and

WHEREAS, in 2004, Petra fulfilled a dream of opening a small gift shop, Heidi’s Cottage, where she could showcase her own crafting and design skills; and

WHEREAS, Petra always had a smile for all she met and despite her long battle with ovarian cancer she continued to cherish the gifts of each new day; and

WHEREAS, all who knew her could rightfully say that Petra Heleniak embodied the best of Dunellen.

NOW THEREFORE I, Mayor Robert J. Seader, along with the Borough Council, extend congratulations to Petra Heleniak in awarding her the honor of receiving Dunellen's 2017 “Lifetime Achievement Award.”

DATED: January 1, 2018

On behalf of herself and her brother, David, Heidi spoke lovingly of her mother and thanked the Mayor and Council for this recognition of Petra.

Theo and Patrick Myers were recognized by Mayor Seader and the Dunellen Borough Council for an act that embodied the virtues installed in them through their membership in the Boy Scouts. They found a wallet on the street containing over $600 and they brought this wallet to the Dunellen Police Department for return to its owner. They were presented with plaques with an engraving of the Dunellen Key to the City. Mayor Seader noted that their father is a volunteer fire man and their mother helps with the Haunted Trail each year. Stephen Lucash, their Boy Scout leader, was also recognized.

Mike Luthman was honored for many years of service to the Borough. Dressed in Santa Claus costume, for thirty-years years Mike distributes candy and cookies to all Dunellen children as part of the “Santa Around Town” on Christmas Eve. Mayor Seader expressed his sincere
gratitude to Mike and the Fire Department and told a story of how one year when it was raining very hard the Fire Department constructed a shelter to shield Mike from the rain and enabled the event to continue. Mike was presented with a plaque for his outstanding service to the residents of Dunellen.

PUBLIC PORTION:

No one from the public spoke.

On the motion of Mr. Petracca and seconded by Mr. Baudendistel, it was moved to accept the following:

01-01-2018: #29

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Dunellen Borough Council Meeting of January 1, 2018 is adjourned.

Yes: Baudendistel, Bayer, Petracca, Cilento and Dunne

___________