January 1, 2020

Minutes of the public meeting of the Mayor and Council of the Borough of Dunellen held on January 1, 2020.

In the absence of Mayor Robert J. Seader, Council President Jason F. Cilento called the meeting to order at 12:00 noon and he led the Pledge of Allegiance.

Municipal Clerk William Robins read the Sunshine Statement and called the Roll for the 2019 Council.

Present: Kenneth Bayer, April Burke, Jason Cilento, Jessica Dunne and Stacy Narvesen

Absent: Mayor Robert J. Seader and Joseph Petracca

On the motion of Mrs. Burke and seconded by Mrs. Narvesen, it was moved to accept the following:

01-01-2020: #1

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The 2019 Dunellen Borough Council is hereby adjourned.

Yes: Bayer, Burke, Cilento, Dunne and Narvesen

The Oath of Office for Mayor Jason F. Cilento was administered by Dunellen Municipal Court Judge Katherine Howes.

The Oath of Office for Councilwoman Trina Rios was administered by Dunellen Municipal Court Judge Katherine Howes.

The Oath of Office for Councilman Daniel Cole Sigmon was administered by Dunellen Municipal Court Judge Katherine Howes.

Mayor Jason F. Cilento called to order the 2020 Borough Council. The Roll Call was taken by Municipal Clerk William M. Robins:

Present: Mayor Jason F. Cilento, Kenneth Bayer, April Burke, Jessica Dunne, Stacy Narvesen, Trina Rios and Daniel Sigmon
On the motion of Mrs. Burke and seconded by Mr. Bayer, it was moved to accept the following:

01-01-2020: #2

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, the Borough of Dunellen has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A- 20.5; and,

WHEREAS, the Dunellen Municipal Clerk has determined and certified in writing that the value of the service will exceed $17,500; and,

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the Law Offices of John E. Bruder, Esq., has submitted a proposal indicating they will provide the services for the amount set forth in the 2018 Municipal Salary Ordinance; and

WHEREAS, the Law Offices of John E. Bruder has completed and submitted a Business Entity Disclosure Certification which certifies that John E. Bruder has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit John E. Bruder from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the Law Offices of John E. Bruder as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in The Courier or other paper of record as required by law within ten days of its passage.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

The Oath of Office for John E. Bruder was administered by Dunellen Municipal Court Judge Katherine Howes.
At this point, nominations for Dunellen Borough Council President were made. Mr. Kenneth Bayer was nominated.

On the motion of Mrs. Burke and seconded by Dr. Dunne, it was moved to accept the following:

01-01-2020: #3

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Kenneth Bayer is hereby appointed Dunellen Borough Council President for Year 2020.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

At this point, the following appointments were made:

1. Mayor’s appointments to Standing and Special Committees

2. Mayor’s appointments to the Planning Board: Michael Mullin, Kenneth Bayer, Thomas D’Amico, Adam Gordon, Theresa Ratner, Julie Grof (Alternate)

3. Mayor’s appointments to the Dunellen Library Board of Trustees: Brandii Reid

4. Mayor’s appointments to the Dunellen Arts & Culture Commission: Sheri Muha, Rachel Appleton and Margaret Lockwood

5. Mayor’s appointments to the Dunellen Downtown Management Organization: William Robins, Kenneth Baudendistel, Trina Rios, Adam Gordon, Margaret Lockwood, Heidi Heliakiak, Tremayne Reid, Anthony Cruz, Nicole Goodling and Lauren Meyers

6. Mayor’s appointments to the Dunellen Parking Authority: Robert Seader, Jr.

7. Mayor’s appointments to the Dunellen Shade Tree Commission: Erica Grun and Sue Butterworth

8. Mayor’s appointments to the Dunellen Arts and Culture Commission: Hal Vandermark, Sheyla Ojeda and MaryAnn Myers

9. Mayor’s appointments to the Dunellen Recreation Commission: Timothy Howard and James Duhamel (Alternate Member)

The Oaths of Office for Mayor’s Appointments were administered by Dunellen Municipal Court Judge Katherine Howes.
On the motion of Mr. Bayer and seconded by Mrs. Narvesen, it was moved to accept the following:

**01-01-2020: #4**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

William M. Robins is hereby appointed Public Agency Compliance Officer for the Borough of Dunellen.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Burke and seconded by Mrs. Narvesen, it was moved to accept the following:

**01-01-2020: #5**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

The following is the list of the Official Borough Council Meeting dates for the year 2020:

- Wednesday, January 1, 2020 — Reorganization Meeting — Noon
- Monday, January 13, 2020
- Monday, February 3, 2020
- Tuesday, February 18, 2020
- Monday, March 2, 2020
- Monday, March 16, 2020
- Monday, April 6, 2020
- Monday, April 20, 2020
- Monday, May 4, 2020
- Monday, May 18, 2020
- Monday, June 1, 2020
- Monday, June 15, 2020
- Monday, July 6, 2020
- Monday, August 3, 2020
- Tuesday, September 8, 2020
- Monday, September 21, 2020
- Monday, October 5, 2020
- Monday, October 19, 2020
- Monday, November 2, 2020
- Monday, November 16, 2020
- Monday, December 7, 2020
- Monday, December 21, 2020
- Friday, January 1, 2021 — Reorganization Meeting — Noon
All meetings are in the Municipal Council Chambers, 355 North Avenue, Dunellen, and begin at 7:00 PM, unless otherwise noted.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Burke and seconded by Dr. Dunne, it was moved to accept the following:

01-01-2020: #6

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The following newspapers be and are hereby officially declared to be the official newspapers for the purpose of publishing official advertisements for the Borough of Dunellen:

Courier News, Home News Tribune, Star-Ledger

provided, however, that the listing of said newspaper herein shall not preclude additional advertising in other newspapers not eligible as official newspapers.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Narvesen and seconded by Mrs. Burke, it was moved to accept the following:

01-01-2020: #7

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Whereas, the Borough of Dunellen is required to appoint banks in good standing as depositories for Borough funds; and

Whereas, The Provident Bank, Investors Savings Bank, Bank of America, TD Bank, Valley National Bank, Crown Bank, Unity Bank and PNC Bank are located within or near the Borough of Dunellen; and

Whereas, all of the above mentioned are in good standing.

Now therefore be it resolved that The Provident Bank, Investors Savings Bank, Bank of America, TD Bank, Valley National Bank, Crown Bank, Unity Bank and PNC Bank are hereby designated as the official depositories of the Borough of Dunellen for the year 2020.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon
On the motion of Mr. Bayer and seconded by Dr. Dunne, it was moved to accept the following:

01-01-2020: #8

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Robert Spengler is hereby appointed Public Defender for the year 2020 at a salary set forth in the Borough Salary Ordinance.

Be it further resolved that health benefits are not provided as part of the position.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mr. Bayer and seconded by Dr. Dunne, it was moved to accept the following:

01-01-2020: #9

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

In the absence of the designated Public Defender, or during times when a second Public Defender is needed, Daniel Frascella is hereby appointed Alternate Public Defender for the year 2020 at a salary set forth in the Borough Salary Ordinance.

Be it further resolved that health benefits are not provided as part of the position.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Burke and seconded by Dr. Dunne, it was moved to accept the following:

01-01-2020: #10

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

In conformance with public laws of the State of New Jersey, 1996, c.95, sect. 14, Timothy Arch, attorney at law of the State of New Jersey, is hereby appointed alternate Municipal Prosecutor under the supervision of the Attorney General or County Prosecutor who may represent the State, County or Municipality in any matter within the jurisdiction of the Central Municipal Court or any other Municipal Court.

Further be it resolved that health benefit coverage will not be made available as part of the compensation package for the position of Municipal Prosecutor, and
Further be it resolved that the term of this appointment is from January 1, 2020 until December 31, 2020, and

Further be it resolved that the 2020 salary will be $9,036.00.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Dr. Dunne and seconded by Mrs. Burke, it was moved to accept the following:

**01-01-2020: #11**

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

In conformance with public laws of the State of New Jersey, 1996, c.95, sect. 14, Thomas Lanza, Jr., attorney at law of the State of New Jersey, is hereby a Municipal Prosecutor under the supervision of the Attorney General or County Prosecutor who may represent the State, County or Municipality in any matter within the jurisdiction of the Central Municipal Court or any other Municipal Court.

Further be it resolved that health benefit coverage will not be made available as part of the compensation package for the position of Municipal Prosecutor, and

Further be it resolved that the term of this appointment is from January 1, 2020 until December 31, 2020, and

Further be it resolved that the 2020 salary will be $9,036.00.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Burke and seconded by Mrs. Narvesen, it was moved to accept the following:

**01-01-2020: #12**

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The following calendar of employee holidays for the year 2020 be adopted:

<table>
<thead>
<tr>
<th>Date</th>
<th>Holiday</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 1</td>
<td>New Year's Day (Tuesday)</td>
</tr>
<tr>
<td>January 20</td>
<td>Martin Luther King Day (Monday)</td>
</tr>
<tr>
<td>February 12</td>
<td>Lincoln's Birthday (Wednesday)</td>
</tr>
<tr>
<td>February 17</td>
<td>Presidents’ Day (Monday)</td>
</tr>
</tbody>
</table>
April 10  Good Friday (Friday)
May 25  Memorial Day (Monday)
July 4  Independence Day (Saturday) (Borough observes on Friday, July 3rd)
September 7  Labor Day (Monday)
October 12  Columbus Day (Monday)
November 3  Election Day (Tuesday)
November 11  Veteran's Day (Wednesday)
November 26  Thanksgiving (Thursday)
November 27  Day after Thanksgiving
December 25  Christmas Day (Friday)

Be it further resolved that any day designated by the Governor of the State of New Jersey or the President of the United States be also designated a holiday. Those holidays falling on Saturday will be observed on Friday and those holidays falling on Sunday will be observed on Monday, except where noted otherwise.

Yes:  Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Dr. Dunne and seconded by Mr. Bayer, it was moved to accept the following:

01-01-2020: #13

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR AUDITING SERVICES

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, the Borough of Dunellen has a need to acquire the services of a Registered Municipal Accountant to conduct an audit of the Borough of Dunellen and the Dunellen Sewer Utility for CY 2019 ending December 31, 2019, as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A- 20.5; and,

WHEREAS, the anticipated term of this contract is one year; and
WHEREAS, the firm of Hodulik and Morrison has submitted a proposal indicating they will provide the services; and

WHEREAS, the amount of the services is not to exceed $42,500; and

WHEREAS, the firm of Hodulik and Morrison has completed and submitted a Business Entity Disclosure Certification which certifies that Hodulik and Morrison has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit Hodulik and Morrison from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the firm of Hodulik and Morrison as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in the Courier News or other paper of record as required by law within ten days of its passage.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mr. Bayer and seconded by Mrs. Burke, it was moved to accept the following:

01-01-2020: #14

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR BOND COUNSEL

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, the Borough of Dunellen has a need to acquire Bond Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A- 20.5; and,

WHEREAS, the Dunellen Municipal Clerk has determined and certified in writing that the value of the service will exceed $17,500; and,

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the Law Office of McManimon, Scotland, Baumann has submitted a proposal indicating they will provide the services; and
WHEREAS, the Law Office of McManimon, Scotland, Baumann has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Office of McManimon, Scotland, Baumann has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit the Law Office of McManimon, Scotland, Baumann from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the Law Office of McManimon, Scotland, Baumann as described herein, at an amount not to exceed $18,000.00; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in the Courier News or other paper of record as required by law within ten days of its passage.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mr. Bayer and seconded by Dr. Dunne, it was moved to accept the following:

01-01-2020: #15

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR MUNICIPAL ENGINEER

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, the Borough of Dunellen has a need to acquire municipal engineering services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Dunellen Municipal Clerk has determined and certified in writing that the value of the service will exceed $17,500; and,

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the firm of CME Associates has submitted a proposal indicating they will provide the services; and

WHEREAS, the firm of CME Associates has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of CME Associates has not made any
reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit the firm of CME Associates from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the firm of CME Associates as described herein, said cost not expected to exceed $18,000; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in the Courier News or other paper of record as required by law within ten days of its passage.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Burke and seconded by Dr. Dunne, it was moved to accept the following:

01-01-2020: #16

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SEWER UTILITY LEGAL COUNSEL

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, the Borough of Dunellen has a need to acquire Sewer Utility Special Council as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Dunellen Municipal Clerk has determined and certified in writing that the value of the service will exceed $17,500; and,

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the Law Firm of Murphy McKeon, P.C., has submitted a proposal indicating they will provide the services; and

WHEREAS, the Law Firm of Murphy McKeon, P.C., has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Firm of Murphy McKeon, P.C., has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit the Law Firm of Murphy McKeon, P.C., from making any reportable contributions through the term of the contract, and
WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the Law Firm of Murphy McKeon, P.C., as described herein, at an amount not to exceed $20,000.00; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in the Courier News or other paper of record as required by law within ten days of its passage.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mr. Bayer and seconded by Mrs. Narvesen, it was moved to accept the following:

01-01-2020: #17

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SPECIAL COUNSEL FOR REDEVELOPMENT

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, the Borough of Dunellen has a need to acquire Special Counsel on behalf of the Borough for matters concerning Redevelopment for 2020 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Dunellen Municipal Clerk has determined and certified in writing that the value of the service will exceed $17,500; and,

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the firm of Windels Marx Lane & Mittendorf has submitted a proposal indicating they will provide the services. This appointment is in reference to the original appointing Resolution 08-05-2013: #29, and all terms and conditions of that resolution apply.

WHEREAS, the Law firm of Windels Marx Lane & Mittendorf has completed and submitted a Business Entity Disclosure Certification which certifies that the law firm of Windels Marx Lane & Mittendorf has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit the law firm of Windels Marx Lane & Mittendorf from making any reportable contributions through the term of the contract, and
WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the law firm of Windels Marx Lane & Mittendorf as described herein, at an amount not expected to exceed $18,000, other than costs to be paid from the Redevelopment Interim Cost Trust Fund; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in The Courier or other paper of record as required by law within ten days of its passage.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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On the motion of Mrs. Burke and seconded by Mr. Bayer, it was moved to accept the following:

01-01-2020: #18

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

NW Financial Group, LLC, Hoboken, NJ, is hired as financial experts regarding Redevelopment for the Borough of Dunellen for the year 2020 at the following rates:

Principal: $225.00 (hourly)
Managing Director: $200.00 (hourly)
Senior Vice President: $180.00 (hourly)
Vice President: $170.00 (hourly)
Associate: $160.00 (hourly)

Payment for these services will be from the Redevelopment Escrow Account established by the Redevelopers, Brudner Redevelopment Partners Urban Renewal, LLC., or from the Redevelopment Escrow Account established by “528 North Avenue, LLC.”

The total amount of this certification of funds is not to exceed $10,000.00.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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On the motion of Dr. Dunne and seconded by Mrs. Burke, it was moved to accept the following:
01-01-2020: #19

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR SEWER UTILITY LEGAL COUNSEL

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF
DUNELLEN, NEW JERSEY, THAT:

WHEREAS, the Borough of Dunellen has a need to acquire Labor Counsel as a non-fair
and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Dunellen Municipal Clerk has determined and certified in writing that
the value of the service will exceed $17,500; and,

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the Law Firm of Apruzzese, McDermott, Mastro & Murphy has submitted a
proposal indicating they will provide the services; and

WHEREAS, the Law Firm of Apruzzese, McDermott, Mastro & Murphy has completed and
submitted a Business Entity Disclosure Certification which certifies that the Law Firm of
Aruzzese, McDermott, Mastro & Murphy has not made any reportable contributions to a
political or candidate committee in the Borough of Dunellen in the previous one year, and that
the contract will prohibit the Law Firm of Apruzzese, McDermott, Mastro & Murphy, from
making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to
the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of
Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the Law
Firm of Apruzzese, McDermott, Mastro & Murphy, as described herein, at an amount not to
exceed $20,000.00; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the
Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in the Courier News or other paper of record
as required by law within ten days of its passage.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Narvesen and seconded by Mr. Bayer, it was moved to accept the
following:
01-01-2020: #20

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Mayor, Municipal Clerk, Chief Financial Officer, and Tax Collector are authorized to be signatories on Borough financial documents and instruments.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Burke and seconded by Mr. Bayer, it was moved to accept the following:

01-01-2020: #21

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

1. That pursuant to N.J.S.A. 54:4-67 the interest rate to be charged on delinquent tax payments for the year 2020 is hereby fixed at 8% up to $1,500 and 18% over $1,500 per annum.

2. That an additional 6% penalty be charged for a delinquency in excess of $10,000.00 when same is not paid by the end of the year mentioned above.

3. That the Collector of Taxes and be and is authorized and directed to provide that no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same became due. The interest is to be calculated from the date the tax was due until the date of the actual payment.

BE IT FURTHER RESOLVED, that the Municipal Clerk provide a certified copy of this resolution to the Tax Collector.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Burke and seconded by Mrs. Narvesen, it was moved to accept the following:

01-01-2020: #22

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, the Municipal Council of the Borough of Dunellen finds and declares that N.J.S.A. 40A:5-17-1 empowers authorized municipal employees to process the cancellation of tax refunds and/or delinquencies of less than Ten Dollars ($10.00), and
WHEREAS, the Municipal Council of the Borough of Dunellen further finds and declares that the Municipal Tax Collector is qualified to process the cancellation of tax refunds and/or delinquencies of less than Ten Dollars ($10.00), and

WHEREAS, the Municipal Council of the Borough of Dunellen further finds and declares that it is in the best interest of the citizens of the Borough of Dunellen for the Municipal Tax Collector to be authorized to process the cancellation of tax refunds and/or delinquencies of less than Ten Dollars ($10.00) in accordance with N.J.S.A. 40A:5-17-1.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE BOROUGH OF DUNELLEN:

That the Municipal Tax Collector of the Borough of Dunellen is hereby authorized to process the cancellation of tax refunds or delinquencies of less than Ten Dollars ($10.00) during the calendar year 2019, in accordance with N.J.S.A. 40A:5-17-1.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mr. Bayer and seconded by Dr. Dunne, it was moved to accept the following:

01-01-2020: #23

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Whereas, NJSA 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the CY 2020 Dunellen Municipal Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

Whereas, the date of this resolution is within the first thirty days of January, 2020.

Now therefore be it resolved that the attached CY 2020 Temporary Dunellen Municipal Budget is hereby adopted.

TEMPORARY BUDGET – 2020

<table>
<thead>
<tr>
<th>Title</th>
<th>Salaries and Wages</th>
<th>Other Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>17,300</td>
<td>2,000</td>
</tr>
<tr>
<td>Legal Advertising</td>
<td>2,000</td>
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<tr>
<td>Telephone</td>
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<td></td>
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<tr>
<td>Financial Administration</td>
<td>24,500</td>
<td>13,000</td>
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<tr>
<td>Assessment of Taxes</td>
<td>7,500</td>
<td>5,000</td>
</tr>
<tr>
<td>Collection of Taxes</td>
<td>12,600</td>
<td>6,000</td>
</tr>
<tr>
<td>Legal Services</td>
<td>13,900</td>
<td>3,000</td>
</tr>
<tr>
<td>Borough Clerk</td>
<td>17,300</td>
<td>3,000</td>
</tr>
<tr>
<td>Service</td>
<td>Amount 1</td>
<td>Amount 2</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>----------</td>
<td>----------</td>
</tr>
<tr>
<td>Engineering Services</td>
<td>6,000</td>
<td></td>
</tr>
<tr>
<td>Public Buildings &amp; Grounds</td>
<td>3,600</td>
<td>28,000</td>
</tr>
<tr>
<td>Electric &amp; Gas</td>
<td></td>
<td>48,000</td>
</tr>
<tr>
<td>Planning Board</td>
<td>800</td>
<td>2,000</td>
</tr>
<tr>
<td>Group Insurance</td>
<td></td>
<td>223,000</td>
</tr>
<tr>
<td>Other Insurance</td>
<td></td>
<td>78,000</td>
</tr>
<tr>
<td>Mayor &amp; Council</td>
<td>5,200</td>
<td>2,000</td>
</tr>
<tr>
<td>Gasoline</td>
<td></td>
<td>10,000</td>
</tr>
<tr>
<td>Water</td>
<td></td>
<td>2,000</td>
</tr>
<tr>
<td>Postage</td>
<td></td>
<td>3,000</td>
</tr>
<tr>
<td>Information Technology</td>
<td></td>
<td>6,000</td>
</tr>
<tr>
<td>Fire</td>
<td></td>
<td>10,000</td>
</tr>
<tr>
<td>Fire Hydrant Service</td>
<td></td>
<td>20,000</td>
</tr>
<tr>
<td>Rescue Squad Contribution</td>
<td></td>
<td>10,000</td>
</tr>
<tr>
<td>Police (including OT)</td>
<td>599,500</td>
<td>34,000</td>
</tr>
<tr>
<td>School Crossing Guards</td>
<td>17,400</td>
<td></td>
</tr>
<tr>
<td>Dispatcher Services</td>
<td></td>
<td>33,000</td>
</tr>
<tr>
<td>Emergency Management</td>
<td>1,100</td>
<td></td>
</tr>
<tr>
<td>Emergency Vehicle Lease</td>
<td></td>
<td>24,000</td>
</tr>
<tr>
<td>Road Repairs</td>
<td>109,500</td>
<td>16,000</td>
</tr>
<tr>
<td>Tree Maintenance</td>
<td></td>
<td>12,000</td>
</tr>
<tr>
<td>Shade Tree</td>
<td></td>
<td>1,000</td>
</tr>
<tr>
<td>Garbage &amp; Trash</td>
<td></td>
<td>6,000</td>
</tr>
<tr>
<td>Green Brook Flood Control Commission</td>
<td></td>
<td>500</td>
</tr>
<tr>
<td>Board of Health</td>
<td>10,500</td>
<td>5,000</td>
</tr>
<tr>
<td>Recreation Commission</td>
<td>16,000</td>
<td>3,000</td>
</tr>
<tr>
<td>Senior Citizen Activities</td>
<td></td>
<td>1,000</td>
</tr>
<tr>
<td>Construction Code Official</td>
<td>20,000</td>
<td>1,000</td>
</tr>
<tr>
<td>Social Security</td>
<td></td>
<td>39,000</td>
</tr>
<tr>
<td>Defined Contribution Retirement Plan</td>
<td></td>
<td>1,000</td>
</tr>
<tr>
<td>Municipal Court</td>
<td>36,900</td>
<td>3,000</td>
</tr>
<tr>
<td>Free Public Library</td>
<td>53,900</td>
<td>10,000</td>
</tr>
<tr>
<td>Municipal Prosecutor</td>
<td>5,200</td>
<td></td>
</tr>
<tr>
<td>*Capital Improvement Fund</td>
<td></td>
<td>30,000</td>
</tr>
<tr>
<td>*Payment on MCIA Bonds</td>
<td></td>
<td>395,732</td>
</tr>
<tr>
<td>*Interest on MCIA Bonds</td>
<td></td>
<td>49,554</td>
</tr>
<tr>
<td>*Payment of Bond Anticipation Notes</td>
<td></td>
<td>75,912</td>
</tr>
<tr>
<td>*Payment of Interest on Notes</td>
<td></td>
<td>38,220</td>
</tr>
<tr>
<td>*Infrastructure Trust Fund</td>
<td></td>
<td>123,906</td>
</tr>
<tr>
<td>Intergovernmental/Middlesex County Recycling</td>
<td></td>
<td>38,000</td>
</tr>
<tr>
<td>Intergovernmental/Middlesex County Health Services</td>
<td></td>
<td>10,000</td>
</tr>
</tbody>
</table>

| Subtotal                                     | 982,500  | 1,441,824 |
| Total Appropriations, including Debt Service |          | 2,424,324  |
| Less: *Debt Service                          |          | (713,324)  |
| TOTAL TEMPORARY APPROPRIATIONS               |          | 1,711,000  |
Total Appropriations, CY 2019, less Capital Improvement Fund and Debt Service 6,594,871

26.25% of Appropriations, less Capital Improvement Fund and Debt Service 1,731,154

TOTAL TEMPORARY APPROPRIATIONS are less than 26.25% prior year appropriations? TRUE

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Burke and seconded by Dr. Dunne, it was moved to accept the following:

01-01-2020: #24

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Whereas, NJSA 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the CY 2020 Dunellen Sewer Utility budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

Whereas, the date of this resolution is within the first thirty days of January, 2020.

Now therefore be it resolved that the attached CY 2020 Temporary Dunellen Sewer Utility Budget is hereby adopted.

2020 Temporary Sewer Budget

<table>
<thead>
<tr>
<th>Account Title</th>
<th>Salaries</th>
<th>Other Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular – Public Works Department</td>
<td>24,200</td>
<td></td>
</tr>
<tr>
<td>Overtime</td>
<td>3,800</td>
<td></td>
</tr>
<tr>
<td>Telephone</td>
<td></td>
<td>200</td>
</tr>
<tr>
<td>Equipment Repairs</td>
<td></td>
<td>3,200</td>
</tr>
<tr>
<td>Stationery</td>
<td></td>
<td>500</td>
</tr>
<tr>
<td>Supplies</td>
<td></td>
<td>300</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td></td>
<td>300</td>
</tr>
<tr>
<td>Postage</td>
<td></td>
<td>400</td>
</tr>
<tr>
<td>Water</td>
<td></td>
<td>1,200</td>
</tr>
<tr>
<td>Credit Card Fees</td>
<td></td>
<td>1,600</td>
</tr>
<tr>
<td>WIPP (online Credit Card)</td>
<td></td>
<td>2,500</td>
</tr>
<tr>
<td>Professional Services (Engineering)</td>
<td>1,000</td>
<td></td>
</tr>
<tr>
<td>Legal Fees</td>
<td></td>
<td>500</td>
</tr>
</tbody>
</table>
Rentals 600
Plainfield Area Regional Sewerage Authority (PARSA) 150,000
Service Contracts (PARSA Maintenance Fee) 3,600
PARSA Management Fee 3,000
Permit Fees 1,000
Electricity 4,000

Subtotal 28,000 173,900

Grand Total 201,900

Total Appropriations, 2019 Budget 874,321
  Less: Capital Improvement Fund -25,000
    Capital Outlay -45,000
    Debt Service -27,997

Adjusted Total Appropriations, 2019 776,324

26.25% of appropriations, less Capital Improvement
Fund, Capital Outlay and Debt Service: 203,785

Total Temporary Appropriations are less than
26.25% prior year appropriations? TRUE

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Burke and seconded by Dr. Dunne, it was moved to accept the following:

01-01-2020: #25

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Whereas, NJSA 40A:4-19 provides that where any contract, commitment or payments are to be
made prior to the final adoption of the CY 2020 Dunellen Capital Budget, temporary
appropriations should be made for the purpose and amounts required in the manner and time
therein provided, and

Whereas, the date of this resolution is within the first thirty days of January, 2020.

Now therefore be it resolved that the attached CY 2020 Temporary Dunellen Capital Budget is
hereby adopted.
### CAPITAL BUDGET (Current Year Action) 2020

**Local Unit:** Borough of Dunellen

<table>
<thead>
<tr>
<th>PROJECT TITLE</th>
<th>PROJECT NUMBER</th>
<th>TOTAL COST</th>
<th>RESERVED IN PRIOR YEARS</th>
<th>2020 Budget Appropriations</th>
<th>Capital Improvement Fund</th>
<th>Capital Surplus</th>
<th>Grants in Aid and Other Funds</th>
<th>Debt Fund</th>
<th><strong>Total</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Improvement Program</td>
<td>800,000.00</td>
<td></td>
<td>18,000.00</td>
<td>437,000.00</td>
<td>345,000.00</td>
<td></td>
<td></td>
<td></td>
<td>1,320.00</td>
</tr>
<tr>
<td>Police Department</td>
<td>100,000.00</td>
<td></td>
<td>5,000.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>100,000.00</td>
</tr>
<tr>
<td>Department of Public Works</td>
<td>264,000.00</td>
<td></td>
<td>13,000.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>251,000.00</td>
</tr>
<tr>
<td>General Administration</td>
<td>26,000.00</td>
<td></td>
<td>1,300.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>24,700.00</td>
</tr>
<tr>
<td>Recreation Department</td>
<td>10,000.00</td>
<td></td>
<td>500.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>9,500.00</td>
</tr>
<tr>
<td>Fire Department</td>
<td>20,000.00</td>
<td></td>
<td>1,000.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>19,000.00</td>
</tr>
<tr>
<td>Library</td>
<td></td>
<td>0.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>Information Technology</td>
<td>100,000.00</td>
<td></td>
<td>5,000.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>95,000.00</td>
</tr>
<tr>
<td>Culvert Improvements</td>
<td>0.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>1,320,000.00</td>
<td></td>
<td>43,800.00</td>
<td>437,000.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>839,200.00</td>
</tr>
<tr>
<td>Sewer Improvements</td>
<td>0.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td><strong>TOTALS - ALL PROJECTS</strong></td>
<td>33-199</td>
<td>1,320,000.00</td>
<td>0.00</td>
<td>43,800.00</td>
<td>437,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>839,200.00</td>
<td></td>
</tr>
</tbody>
</table>

---

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Burke and seconded by Mrs. Narvesen, it was moved to accept the following:

**01-01-2020: #26**

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, Jamal Whitaker has voluntarily resigned as Dunellen Office of Emergency Management Coordinator; and

WHEREAS, the Borough of Dunellen has a need to acquire an Office of Emergency Management Coordinator; and

WHEREAS, Homer Mosley, Jr., has applied to be the Coordinator and possesses the qualifications needed to fulfill the responsibilities of the position.

NOW, THEREFORE, BE IS IT RESOLVED, by the Mayor and Council of the Borough of Dunellen, that Homer Mosley, Jr., be appointed Dunellen Office of Emergency Management
Coordinator, effective this date, at an annual salary of $4,000.00. This is a position without benefits.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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**REORGANIZATION MEETING SPEECH**

**MAYOR JASON F. CILENTO**

**1 JANUARY 2020**

"The Year in Review and a Look to the Future"

Good afternoon everyone. I wish to extend to you and yours a Happy and Healthy New Year! We are blessed to live and do business in Dunellen and I am honored and grateful to be able to serve you as Dunellen’s 22nd Mayor. I look forward to working with the other members of the Borough Council: Kenneth Bayer, Jessica Dunne, April Burke and Stacy Narvesen, and I wish to welcome new Councilpersons Trina Rios and Daniel Cole Sigmon. I think it is important we recognize that with the swearing-in of Trina Rios, the Council is now not only a majority female, but the Council is now more diverse with Trina being the first Hispanic representative elected to the Borough Council, to my knowledge. Congratulations to the both of you and I wish you both all the success in your service to Dunellen. Also, congratulations to the newly appointed Council President, Kenneth Bayer, I know you will serve the position with integrity and honor.

Before I begin my remarks, I would like to recognize the outstanding contribution of former Mayor Robert J. Seader. Bob Seader served as mayor for 22 years and left an indelible mark on all aspects of our community. His devoted leadership and his unflagging concern for the welfare of our residents are high standards of public service and models for all elected officials. We also will miss the financial expertise of former Councilman Joseph Petracca who served on the Council for 15 years. I consider both gentlemen mentors, but most importantly, I consider them friends. We will miss them both.

With every closing chapter in the story of a community there is an opportunity to begin a new narrative. As we set our sights on the future of Dunellen, I am excited to work with all of you to accomplish the many tasks before us. There are many challenges facing our Borough: road and sewer improvements, the revitalization of our downtown, supporting our school district as it seeks to make district wide enhancements, investigating further areas of shared services and keeping taxes as low as possible while maintaining quality of services. The Council and I can accomplish these goals by working together and making sure that at the core of each decision-making role, the best interests of the residents of Dunellen are at the center, and I have faith that the Dunellen Borough Council can get the job done.

As a Councilperson, my philosophy has been to emphasize communication and transparency with Dunellen’s residents and business owners. I will continue this as Mayor by making use of more media such as our borough website, social media and the Next Stop! Dunellen e-newsletter, as well as traditional forms in print such as About Our Town’s Community News and Dunellen’s quarterly newspaper, The Dunellen Report; which is now entering its 9th year of publication. Through these outlets, I will continue to update residents of what is going on at Borough Hall and what capital projects, events, and redevelopment projects the Mayor and Borough Council are working on.
I would now like to share with you a vision for Dunellen that I believe will support our revitalization efforts and stay true to our small-town values. These are some of my priorities as Mayor for Dunellen over 2020 and beyond:

First, it is vitally important that Dunellen continues the revitalization of our downtown and keeps a commerce-friendly mentality to attract and retain new businesses, while also supporting our current businesses. The development of our downtown will only further assist in stimulating the local economy and create new revenue streams for the borough to make the improvements we need for various capital projects. In the coming months and years, we must work together to create a shared vision with all stakeholders at the table for how we see the development of our downtown. A vibrant and walkable downtown will create a central business district in which residents and visitors will want to shop, dine and play. With the push for the direct one-seat ride into NYC along the Raritan Valley Line and the advocacy for the funding of the Gateway Tunnel, a factor that can only increase property values and attract more businesses and residents to the area, it is critical that we make further progress in the area of our downtown revitalization.

Second, we should always strive to improve communication with residents and business owners through regular and timely updates on the borough website, with enewsletters, and as I previously stated, by bringing the Borough of Dunellen on to social media and the video-recording of borough council meetings via our municipal website. These platforms will assist us in better communicating to Dunellen’s diverse community; a factor we should all recognize and celebrate. To further enhance transparency and communication, I believe it vital that we plan to present our budgets through more visual forms such as PowerPoint and infographics which will better explain our budget to the public. Finally, residents are eager to contribute to their town and to better enable this I have recently enhanced the volunteer sign-up system with its own link on our website Home Page. This fully digitized mechanism for volunteering will systemize the process and it is very user-friendly. Many of those who have already used the sign-up are here with us today and have been sworn into their duly appointed board, commission or committee. Thank you all for stepping up to the plate to volunteer for Dunellen. I hope this will encourage more members of our community to do the same.

Third, as Mayor, I am looking forward to investigating shared service opportunities with surrounding communities and Middlesex County, presenting capital projects and economic development opportunities to the borough council, as well as researching more grant opportunities for the borough in the areas of road improvements, park enhancements and downtown beautification projects and organizational structure within our municipal government to enhance daily operations.

Fourth, I plan to bring to the Borough Council in the coming weeks a Mayor’s Traffic & Pedestrian Safety Task Force. The purpose of this task force will be to advise the Mayor and Council about a safer pedestrian environment and to encourage walkability in Dunellen. The task force will work with the Dunellen Police, residents, the School District and businesses to research and recommend if the Complete Streets program through the New Jersey Department of Transportation is a viable option for seeking funds to enhance pedestrian safety in Dunellen.

I would now like to share with you some major infrastructure projects coming in 2020: the Dunellen Stations development in the old Art Color complex is almost done with demolition and the new sewer pipes will be installed. Building could begin soon after; we will be repaving Grove Street and making important upgrades to the sanitary sewer system in that area and
adjacent to Gertrude Terrace; we will be paving South Madison Avenue in Summer 2020; we
have received a grant to repave Lincoln Avenue; and the new turf field and running track in
Columbia Park will be completed, as well as a new playground. Beyond 2020, the Borough of
Dunellen will be working on amending the FEMA Flood Map through municipal and Middlesex
County culvert projects and working with the Green Brook Flood Control Commission and the
US Army Corps of Engineers on addressing flooding caused by the Green Brook.

In order to accomplish this ambitious set of goals, I pledge to you all that I will work with all
members of the Borough Council, in a non-partisan manner, with only the best interests of all our
residents as my guiding light.

I would like to take the time during this address to thank the borough’s administration and
staff, and our various boards, commissions and committees.

I would like to recognize William Robins, our Municipal Clerk and Borough Administrator,
who has been helpful in my transition from Councilman to Mayor. I also note the significant
contribution made by Debra Weaver. Debbie oversees payroll and Accounts Payable and does a
magnificent job. As Administrative Assistant, Lauren Staats is in charge of Vital Statistics and
animal licensing, and countless other tasks. To the gentleman to my left, our borough attorney
John Bruder, thank you for your counsel and thank you for always providing us with sound legal
advice.

Scott Olsen is our Chief Financial Officer. He works with our team in the Tax Office,
Patricia Dougherty, Tax Collector, and Gail Woerner, Tax Office Clerk. Thank you to Judge
Katherine Howes for swearing us in today, and to your staff, Terry Crisafulli, Municipal Court
Administrator and her Deputy, Lauren Colletti. Ron Safar, our Department of Public Works
Supervisor, oversees a very hard-working department and I thank him for keeping things moving
around town. And a big thank you to Scott Luthman and Rich Gianchiglia in the Construction
Office.

To Alex Miller and the Recreation Commission, thank you for expanding our youth programs
over the past several years and for overseeing our parks. To all of our other volunteer agencies
such as the Parking Authority, Planning Board, Dunellen Downtown Management Organization,
Dunellen Arts and Culture Commission, the Maurer House Committee, Shade Tree Commission,
the Dunellen Public Library Board, and the Dunellen Senior Club, I would like to thank you all
for your service to the Borough of Dunellen through your participation as a member of a board,
commission or committee. Dunellen’s success is truly measured by the countless volunteers that
serve our community.

We are fortunate to have what I feel is the best emergency services in all of Central New
Jersey. Thank you to Chief Daniel Smith and his police department for serving and protecting
our borough, as well as Debbie Ritchie, Police Department’s administrative assistant. We have a
department that is under the leadership of a great Chief and his Lieutenant, Chris Beenders, and I
look forward to working with both of you to continue keeping our community safe. To Chief
Jeremy Lowder of the Dunellen Fire Dept and Chief Jeff Best of the Dunellen Rescue Squad, I
thank you both for your service and your members’ service. Your volunteerism is greatly
appreciated. We all recognize the great risk each of our emergency services takes when going out
on a call. I know I can speak for myself and the borough council when I say you have our
support. Please keep safe out there.

Finally, I would like to recognize and thank my family, many of whom are here this
afternoon, for their unwavering support:
I extend my gratitude and love to my fiancée, Lindsay Braverman, whom I admire and appreciate for pushing me each and every day to be a better person;
To my mother and father, who inspired me to follow whatever path it was I wanted to take in life, and to whom I will be forever grateful for choosing to live and raise their family in Dunellen;
To my siblings, Brian and Amanda, and their families for their encouragement throughout the years;
To my aunts, uncles and cousins, who have always offered their help in any way;
To Lindsay’s parents, Susan and Steve Braverman, for their continued support and for bringing the most beautiful and talented woman into the world;
To my late paternal grandparents, June and Andy Cilento, who were always there for our family;
And, finally, to Jean Free, my maternal grandmother, who I am so honored and blessed to have here today.

My family and I are missing a great presence in the room today, but the spirit of my maternal grandfather, Arthur Free, lives on. It is his cabbie hat that I placed under the Bible today while being sworn-in because my Pop-Pop, or Artie, as many knew him, inspired me to get involved in local politics. He always taught me that if I had something to say or saw something I felt needed changing, I should stand up and do something about it. I am eternally grateful for his wisdom that I carry forward with me today and I hope to make him proud in this new role.

With all of this being said, and I know, I can be long-winded, I promise I’ll work on that, I recognize the responsibility that has been bestowed upon me by our community. I am honored to have the opportunity to serve the community that helped raise me and my family. Dunellen is a place where neighbors, friends and families come together to accomplish great things, ventures that uniquely define us as a community. We care about making this borough a great place to live, work, create and raise a family, and that is what makes our square mile the “miracle mile!”

Thank you for your time today. I look forward to working with you, all of you! Happy New Year.

At this point, the Ceremony honoring Dunellen’s Volunteer Citizen of the Year was held. This year, it was decided to award Margaret “Margie” Dornbierer, a long-time resident of the borough who is active in many local groups and community events.

PROCLAMATION

On Awarding Margaret Dornbierer
Dunellen’s 2019 Citizen Volunteer of the Year

WHEREAS, Margaret Dornbierer, affectionately known as Margie, is a long-time resident of Dunellen; and

WHEREAS, Margie is married to Roger and has three children: Katherine, Alexander and Peter; and
WHEREAS, Margie is a graduate of Georgetown University where she received a Bachelor of Science in Nursing degree; and

WHEREAS, Margie is the owner of Pharmaceutical Research Needs, a clinical research project management consulting company; and

WHEREAS, Margie was a Girl Scout Leader for Troop 452, both Daisy and Senior Scouts; and

WHEREAS, Margie was a Dunellen Little League Parent for five years; and

WHEREAS, Margie is a Boy Scout Troop 29 volunteer and assists in the coordination of Spaghetti Dinner fundraisers; and

WHEREAS, as a parishioner of Our Lady of Fatima Church, Margie is the coordinator of the Tricky Tray fundraiser and a volunteer for numerous other fundraisers and the annual Heritage Day event; and

WHEREAS, Margie has been a Dunellen PTO member since 1997 and has participated as a classroom parent, a reading volunteer, and a fundraising volunteer; and

WHEREAS, some of Margie’s other volunteer work on behalf of the children in the Dunellen School District include serving as a DHS Drama Club volunteer and coordinator of the Scoop Dinner fundraisers, as a DHS Athletics volunteer assisting with Pasta Night Dinners and Concession Stand sales, and being a Dunellen Project Graduation volunteer and coordinator of the Breakfast with Santa and Cookie Walk fundraisers; and

WHEREAS, Margie’s life philosophy is reflected in her favorite book, *The Giving Tree.* It is a tale of kindness, charity, and total generosity to others, traits that are the essence of Margie’s character.

NOW THEREFORE I, Mayor Jason F. Cilento, along with the Borough Council, extend congratulations to Margaret Dornbierer in awarding her the honor of being Dunellen's 2019 “Citizen Volunteer of the Year.”

DATED: January 1, 2020

At this point, the Dunellen Borough Council presented Dunellen’s Life-time Achievement Award to Rosemary Deene and Elizabeth Hixon.

PROCLAMATION

On Awarding Rosemary Deene
Dunellen's 2019 Lifetime Achievement Award

WHEREAS, Rosemary Deene was born in Plainfield and moved to Dunellen in 1949. She is the oldest of five children; and
WHEREAS, Rosemary married George in 1962 and they have two children: Beth and Brian. George and Rosemary are grandparents to Jesse, Jaime, Adam and Sam; and

WHEREAS, Rosemary attended Lincoln School and Whittier School and is a 1957 graduate of Dunellen High School; and

WHEREAS, Rosemary served as a Girl Scout Leader for twelve years; and

WHEREAS, Rosemary received an award from the Diocese of Metuchen for helping girls earn their religious badge; and

WHEREAS, Rosemary was a member of the Dunellen Little League Auxiliary, was PTO President for eight years, and was a Band Parents member and Treasurer; and

WHEREAS, Rosemary has been a member of Catholic Daughters Court Regina Coeli #940 for forty-one years and has served on many committees for the organization as well as being the Treasurer and Financial Secretary; and

WHEREAS, Rosemary started working at the Dunellen Public Library in 1983 and retired in 2001, though she remained an active volunteer until 2019, a total of 36 years; and

WHEREAS, if you do the math: Rosemary working five hours a shift, 3 shifts per week, 50 items a shift, times 40 weeks in a year times 36 years, Rosemary checked out approximately 216,000 books, magazines, CDs, DVDs, and audio tapes, which is more than four times the entire collection of the library. This number is probably low; and

WHEREAS, Rosemary enjoys reading, gardening, chair Yoga, going to the Jersey Shore, and hosting holiday dinners for her family; and

WHEREAS, Rosemary is probably most pleased with being a congregant of St. John the Evangelist Church for seventy years and participating in the many Church ministries.

NOW THEREFORE I, Mayor Jason F. Cilento, along with the Borough Council, extend congratulations to Rosemary Deene in awarding her with Dunellen’s 2019 Lifetime Achievement Award.

DATED: January 1, 2020

PROCLAMATION

On Awarding Elizabeth Hixon
Dunellen's 2019 Lifetime Achievement Award

WHEREAS, Elizabeth Hixon, known by family and friends as Betty, is a long-time resident of Dunellen; and

WHEREAS, Betty is married to Jim and has two children: James, Jr. and Cynthia; and
WHEREAS, Betty is a graduate of Piscataway High School and a graduate of the Jersey City Medical Center School of Nursing; and

WHEREAS, Betty worked at St. Peter’s Hospital in New Brunswick, starting on the medical floor and then as an Operating Room Scrub Nurse; she later trained Candy Stripers with her mother; and

WHEREAS, Betty met her husband, Jim, when he returned from Vietnam and was stationed at McGuire Air Force Base. They moved to Dunellen in 1970; and

WHEREAS, Betty began to do blood pressure screenings for library patrons at the Dunellen Public Library in 1984 and continued to assist thousands of library users for the next 29 years; and

WHEREAS, Betty was a Library Assistant at the Dunellen Public Library from 1990 until 2007; and

WHEREAS, it could be said that between blood pressures and checking out books, magazines, DVDs and countless other items, Betty did more for the library’s “circulation” than anybody else in recent memory; and

WHEREAS, Betty is active in the Dunellen United Methodist Church, serving on several committees and running the kitchen for fundraisers; and

WHEREAS, Betty is an Auxiliary member of the Dunellen VFW Post 5479, of the American Legion Post 65 in Metuchen, and is an Associate member of husband Jim’s Vietnam Veterans Association Chapter 233; and

WHEREAS, Betty enjoys reading, cooking, baking, and taking trips with her husband to Pennsylvania for the Reading World War II weekend, to Bethlehem for the Celtic Classic, and in December for the Christkindlmarket.

NOW THEREFORE I, Mayor Jason F. Cilento, along with the Borough Council, extend congratulations to Elizabeth Hixon in awarding her with Dunellen’s 2019 Lifetime Achievement Award.

DATED: January 1, 2020

PUBLIC PORTION:

No one from the public spoke.
On the motion of Mrs. Burke and seconded by Mrs. Narvesen, it was moved to accept the following:

01-01-2020: #27

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Dunellen Borough Council Meeting of January 1, 2020 is adjourned.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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