

January 1, 2020

Minutes of the public meeting of the Mayor and Council of the Borough of Dunellen held on January 1, 2020.

In the absence of Mayor Robert J. Seader, Council President Jason F. Cilento called the meeting to order at 12:00 noon and he led the Pledge of Allegiance.

Municipal Clerk William Robins read the Sunshine Statement and called the Roll for the 2019 Council.

Present: Kenneth Bayer, April Burke, Jason Cilento, Jessica Dunne and Stacy Narvesen

Absent: Mayor Robert J. Seader and Joseph Petracca

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On the motion of Mrs. Burke and seconded by Mrs. Narvesen, it was moved to accept the following:

**01-01-2020: #1**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

The 2019 Dunellen Borough Council is hereby adjourned.

Yes: Bayer, Burke, Cilento, Dunne and Narvesen

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The Oath of Office for Mayor Jason F. Cilento was administered by Dunellen Municipal Court Judge Katherine Howes.

The Oath of Office for Councilwoman Trina Rios was administered by Dunellen Municipal Court Judge Katherine Howes.

The Oath of Office for Councilman Daniel Cole Sigmon was administered by Dunellen Municipal Court Judge Katherine Howes.

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Mayor Jason F. Cilento called to order the 2020 Borough Council. The Roll Call was taken by Municipal Clerk William M. Robins:

Present: Mayor Jason F. Cilento, Kenneth Bayer, April Burke, Jessica Dunne, Stacy Narvesen, Trina Rios and Daniel Sigmon

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On the motion of Mrs. Burke and seconded by Mr. Bayer, it was moved to accept the following:

**01-01-2020: #2**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

WHEREAS, the Borough of Dunellen has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A- 20.5*; and,

WHEREAS, the Dunellen Municipal Clerk has determined and certified in writing that the value of the service will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is *one* year; and

WHEREAS, the Law Offices of John E. Bruder, Esq., has submitted a proposal indicating they will provide the services for the amount set forth in the 2018 Municipal Salary Ordinance; and

WHEREAS, the Law Offices of John E. Bruder has completed and submitted a Business Entity Disclosure Certification which certifies that John E. Bruder has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit John E. Bruder from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the Law Offices of John E. Bruder as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in The Courier or other paper of record as required by law within ten days of its passage.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

The Oath of Office for John E. Bruder was administered by Dunellen Municipal Court Judge Katherine Howes.

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At this point, nominations for Dunellen Borough Council President were made. Mr. Kenneth Bayer was nominated.

On the motion of Mrs. Burke and seconded by Dr. Dunne, it was moved to accept the following:

**01-01-2020: #3**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Kenneth Bayer is hereby appointed Dunellen Borough Council President for Year 2020.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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At this point, the following appointments were made:

1. Mayor's appointments to Standing and Special Committees
2. Mayor's appointments to the Planning Board: Michael Mullin, Kenneth Bayer, Thomas D'Amico, Adam Gordon, Theresa Ratner, Julie Grof (Alternate)
3. Mayor's appointments to the Dunellen Library Board of Trustees: Brandii Reid
4. Mayor's appointments to the Dunellen Arts & Culture Commission: Sheri Muha, Rachel Appleton and Margaret Lockwood
5. Mayor's appointments to the Dunellen Downtown Management Organization: William Robins, Kenneth Baudendistel, Trina Rios, Adam Gordon, Margaret Lockwood, Heidi Heleniak, Tremayne Reid, Anthony Cruz, Nicole Goodliung and Lauren Meyers
6. Mayor's appointments to the Dunellen Parking Authority: Robert Seader, Jr.
7. Mayor's appointments to the Dunellen Shade Tree Commission: Erica Grun and Sue Butterworth
8. Mayor's appointments to the Dunellen Arts and Culture Commission: Hal Vandermark, Sheyla Ojeda and MaryAnn Myers
9. Mayor's appointments to the Dunellen Recreation Commission: Timothy Howard and James Duhamel (Alternate Member)

The Oaths of Office for Mayor's Appointments were administered by Dunellen Municipal Court Judge Katherine Howes.

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On the motion of Mr. Bayer and seconded by Mrs. Narvesen, it was moved to accept the following:

**01-01-2020: #4**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

William M. Robins is hereby appointed Public Agency Compliance Officer for the Borough of Dunellen.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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On the motion of Mrs. Burke and seconded by Mrs. Narvesen, it was moved to accept the following:

**01-01-2020: #5**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

The following is the list of the Official Borough Council Meeting dates for the year 2020:

Wednesday, January 1, 2020 -- Reorganization Meeting -- Noon  
Monday, January 13, 2020  
Monday, February 3, 2020  
Tuesday, February 18, 2020  
Monday, March 2, 2020  
Monday, March 16, 2020  
Monday, April 6, 2020  
Monday, April 20, 2020  
Monday, May 4, 2020  
Monday, May 18, 2020  
Monday, June 1, 2020  
Monday, June 15, 2020  
Monday, July 6, 2020  
Monday, August 3, 2020  
Tuesday, September 8, 2020  
Monday, September 21, 2020  
Monday, October 5, 2020  
Monday, October 19, 2020  
Monday, November 2, 2020  
Monday, November 16, 2020  
Monday, December 7, 2020  
Monday, December 21, 2020  
Friday, January 1, 2021 -- Reorganization Meeting – Noon

All meetings are in the Municipal Council Chambers, 355 North Avenue, Dunellen, and begin at 7:00 PM, unless otherwise noted.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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On the motion of Mrs. Burke and seconded by Dr. Dunne, it was moved to accept the following:

**01-01-2020: #6**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

The following newspapers be and are hereby officially declared to be the official newspapers for the purpose of publishing official advertisements for the Borough of Dunellen:

Courier News, Home News Tribune, Star-Ledger

provided, however, that the listing of said newspaper herein shall not preclude additional advertising in other newspapers not eligible as official newspapers.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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On the motion of Mrs. Narvesen and seconded by Mrs. Burke, it was moved to accept the following:

**01-01-2020: #7**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Whereas, the Borough of Dunellen is required to appoint banks in good standing as depositories for Borough funds; and

Whereas, The Provident Bank, Investors Savings Bank, Bank of America, TD Bank, Valley National Bank, Crown Bank, Unity Bank and PNC Bank are located within or near the Borough of Dunellen; and

Whereas, all of the above mentioned are in good standing.

Now therefore be it resolved that The Provident Bank, Investors Savings Bank, Bank of America, TD Bank, Valley National Bank, Crown Bank, Unity Bank and PNC Bank are hereby designated as the official depositories of the Borough of Dunellen for the year 2020.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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On the motion of Mr. Bayer and seconded by Dr. Dunne, it was moved to accept the following:

**01-01-2020: #8**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Robert Spengler is hereby appointed Public Defender for the year 2020 at a salary set forth in the Borough Salary Ordinance.

Be it further resolved that health benefits are not provided as part of the position.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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On the motion of Mr. Bayer and seconded by Dr. Dunne, it was moved to accept the following:

**01-01-2020: #9**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

In the absence of the designated Public Defender, or during times when a second Public Defender is needed, Daniel Frascella is hereby appointed Alternate Public Defender for the year 2020 at a salary set forth in the Borough Salary Ordinance.

Be it further resolved that health benefits are not provided as part of the position.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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On the motion of Mrs. Burke and seconded by Dr. Dunne, it was moved to accept the following:

**01-01-2020: #10**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

In conformance with public laws of the State of New Jersey, 1996, c.95, sect. 14, Timothy Arch, attorney at law of the State of New Jersey, is hereby appointed alternate Municipal Prosecutor under the supervision of the Attorney General or County Prosecutor who may represent the State, County or Municipality in any matter within the jurisdiction of the Central Municipal Court or any other Municipal Court.

Further be it resolved that health benefit coverage will not be made available as part of the compensation package for the position of Municipal Prosecutor, and

Further be it resolved that the term of this appointment is from January 1, 2020 until December 31, 2020, and

Further be it resolved that the 2020 salary will be \$9,036.00.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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On the motion of Dr. Dunne and seconded by Mrs. Burke, it was moved to accept the following:

**01-01-2020: #11**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

In conformance with public laws of the State of New Jersey, 1996, c.95, sect. 14, Thomas Lanza, Jr., attorney at law of the State of New Jersey, is hereby a Municipal Prosecutor under the supervision of the Attorney General or County Prosecutor who may represent the State, County or Municipality in any matter within the jurisdiction of the Central Municipal Court or any other Municipal Court.

Further be it resolved that health benefit coverage will not be made available as part of the compensation package for the position of Municipal Prosecutor, and

Further be it resolved that the term of this appointment is from January 1, 2020 until December 31, 2020, and

Further be it resolved that the 2020 salary will be \$9,036.00.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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On the motion of Mrs. Burke and seconded by Mrs. Narvesen, it was moved to accept the following:

**01-01-2020: #12**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

The following calendar of employee holidays for the year 2020 be adopted:

- |             |                                 |
|-------------|---------------------------------|
| January 1   | New Year's Day (Tuesday)        |
| January 20  | Martin Luther King Day (Monday) |
| February 12 | Lincoln's Birthday (Wednesday)  |
| February 17 | Presidents' Day (Monday)        |

April 10	Good Friday (Friday)
May 25	Memorial Day (Monday)
July 4	Independence Day (Saturday) (Borough observes on Friday, July 3 <sup>rd</sup> )
September 7	Labor Day (Monday)
October 12	Columbus Day (Monday)
November 3	Election Day (Tuesday)
November 11	Veteran's Day (Wednesday)
November 26	Thanksgiving (Thursday)
November 27	Day after Thanksgiving
December 25	Christmas Day (Friday)
January 1, 2021	New Year's Day, 2021. To be included in the Employees' Holidays for 2021.

Be it further resolved that any day designated by the Governor of the State of New Jersey or the President of the United States be also designated a holiday. Those holidays falling on Saturday will be observed on Friday and those holidays falling on Sunday will be observed on Monday, except where noted otherwise.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Dr. Dunne and seconded by Mr. Bayer, it was moved to accept the following:

**01-01-2020: #13**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR AUDITING SERVICES**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

WHEREAS, the Borough of Dunellen has a need to acquire the services of a Registered Municipal Accountant to conduct an audit of the Borough of Dunellen and the Dunellen Sewer Utility for CY 2019 ending December 31, 2019, as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A- 20.5*; and,

WHEREAS, the anticipated term of this contract is one year; and



WHEREAS, the firm of Hodulik and Morrison has submitted a proposal indicating they will provide the services; and

WHEREAS, the amount of the services is not to exceed \$42,500; and

WHEREAS, the firm of Hodulik and Morrison has completed and submitted a Business Entity Disclosure Certification which certifies that Hodulik and Morrison has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit Hodulik and Morrison from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the firm of Hodulik and Morrison as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in the Courier News or other paper of record as required by law within ten days of its passage.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mr. Bayer and seconded by Mrs. Burke, it was moved to accept the following:

**01-01-2020: #14**

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR BOND COUNSEL**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

WHEREAS, the Borough of Dunellen has a need to acquire Bond Counsel as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A- 20.5*; and,

WHEREAS, the Dunellen Municipal Clerk has determined and certified in writing that the value of the service will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is *one* year; and

WHEREAS, the Law Office of McManimon, Scotland, Baumann has submitted a proposal indicating they will provide the services; and

WHEREAS, the Law Office of McManimon, Scotland, Baumann has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Office of McManimon, Scotland, Baumann has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit the Law Office of McManimon, Scotland, Baumann from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the Law Office of McManimon, Scotland, Baumann as described herein, at an amount not to exceed \$18,000.00; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in the Courier News or other paper of record as required by law within ten days of its passage.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mr. Bayer and seconded by Dr. Dunne, it was moved to accept the following:

**01-01-2020: #15**

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR MUNICIPAL ENGINEER**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

WHEREAS, the Borough of Dunellen has a need to acquire municipal engineering services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A- 20.5*; and,

WHEREAS, the Dunellen Municipal Clerk has determined and certified in writing that the value of the service will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is *one* year; and

WHEREAS, the firm of CME Associates has submitted a proposal indicating they will provide the services; and

WHEREAS, the firm of CME Associates has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of CME Associates has not made any

reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit the firm of CME Associates from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the firm of CME Associates as described herein, said cost not expected to exceed \$18,000; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in the Courier News or other paper of record as required by law within ten days of its passage.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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On the motion of Mrs. Burke and seconded by Dr. Dunne, it was moved to accept the following:

**01-01-2020: #16**

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT  
FOR SEWER UTILITY LEGAL COUNSEL**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF  
DUNELLEN, NEW JERSEY, THAT:**

WHEREAS, the Borough of Dunellen has a need to acquire Sewer Utility Special Council as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A- 20.5*; and,

WHEREAS, the Dunellen Municipal Clerk has determined and certified in writing that the value of the service will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is *one* year; and

WHEREAS, the Law Firm of Murphy McKeon, P.C., has submitted a proposal indicating they will provide the services; and

WHEREAS, the Law Firm of Murphy McKeon, P.C., has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Firm of Murphy McKeon, P.C., has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit the Law Firm of Murphy McKeon, P.C., from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the Law Firm of Murphy McKeon, P.C., as described herein, at an amount not to exceed \$20,000.00; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in the Courier News or other paper of record as required by law within ten days of its passage.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mr. Bayer and seconded by Mrs. Narvesen, it was moved to accept the following:

**01-01-2020: #17**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SPECIAL COUNSEL FOR REDEVELOPMENT**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

WHEREAS, the Borough of Dunellen has a need to acquire Special Counsel on behalf of the Borough for matters concerning Redevelopment for 2020 as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A- 20.5*; and,

WHEREAS, the Dunellen Municipal Clerk has determined and certified in writing that the value of the service will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is *one* year; and

WHEREAS, the firm of Windels Marx Lane & Mittendorf has submitted a proposal indicating they will provide the services. This appointment is in reference to the original appointing Resolution 08-05-2013: #29, and all terms and conditions of that resolution apply.

WHEREAS, the Law firm of Windels Marx Lane & Mittendorf has completed and submitted a Business Entity Disclosure Certification which certifies that the law firm of Windels Marx Lane & Mittendorf has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit the law firm of Windels Marx Lane & Mittendorf from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the law firm of Windels Marx Lane & Mittendorf as described herein, at an amount not expected to exceed \$18,000, other than costs to be paid from the Redevelopment Interim Cost Trust Fund; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in The Courier or other paper of record as required by law within ten days of its passage.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Burke and seconded by Mr. Bayer, it was moved to accept the following:

**01-01-2020: #18**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

NW Financial Group, LLC, Hoboken, NJ, is hired as financial experts regarding Redevelopment for the Borough of Dunellen for the year 2020 at the following rates:

Principal:	\$225.00 (hourly)
Managing Director:	\$200.00 (hourly)
Senior Vice President:	\$180.00 (hourly)
Vice President:	\$170.00 (hourly)
Associate:	\$160.00 (hourly)

Payment for these services will be from the Redevelopment Escrow Account established by the Redevelopers, Brudner Redevelopment Partners Urban Renewal, LLC., or from the Redevelopment Escrow Account established by "528 North Avenue, LLC."

The total amount of this certification of funds is not to exceed \$10,000.00.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Dr. Dunne and seconded by Mrs. Burke, it was moved to accept the following:

01-01-2020: #19

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT  
FOR SEWER UTILITY LEGAL COUNSEL**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF  
DUNELLEN, NEW JERSEY, THAT:**

WHEREAS, the Borough of Dunellen has a need to acquire Labor Counsel as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A- 20.5*; and,

WHEREAS, the Dunellen Municipal Clerk has determined and certified in writing that the value of the service will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is *one* year; and

WHEREAS, the Law Firm of Apruzzese, McDermott, Mastro & Murphy has submitted a proposal indicating they will provide the services; and

WHEREAS, the Law Firm of Apruzzese, McDermott, Mastro & Murphy has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Firm of Apruzzese, McDermott, Mastro & Murphy has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit the Law Firm of Apruzzese, McDermott, Mastro & Murphy, from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the Law Firm of Apruzzese, McDermott, Mastro & Murphy, as described herein, at an amount not to exceed \$20,000.00; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in the Courier News or other paper of record as required by law within ten days of its passage.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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On the motion of Mrs. Narvesen and seconded by Mr. Bayer, it was moved to accept the following:

**01-01-2020: #20**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

The Mayor, Municipal Clerk, Chief Financial Officer, and Tax Collector are authorized to be signatories on Borough financial documents and instruments.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Burke and seconded by Mr. Bayer, it was moved to accept the following:

**01-01-2020: #21**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

1. That pursuant to N.J.S.A. 54:4-67 the interest rate to be charged on delinquent tax payments for the year 2020 is hereby fixed at 8% up to \$1,500 and 18% over \$1,500 per annum.
2. That an additional 6% penalty be charged for a delinquency in excess of \$10,000.00 when same is not paid by the end of the year mentioned above.
3. That the Collector of Taxes and be and is authorized and directed to provide that no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same became due. The interest is to be calculated from the date the tax was due until the date of the actual payment.

BE IT FURTHER RESOLVED, that the Municipal Clerk provide a certified copy of this resolution to the Tax Collector.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Burke and seconded by Mrs. Narvesen, it was moved to accept the following:

**01-01-2020: #22**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

WHEREAS, the Municipal Council of the Borough of Dunellen finds and declares that N.J.S.A. 40A:5-17-1 empowers authorized municipal employees to process the cancellation of tax refunds and/or delinquencies of less than Ten Dollars (\$10.00), and

WHEREAS, the Municipal Council of the Borough of Dunellen further finds and declares that the Municipal Tax Collector is qualified to process the cancellation of tax refunds and/or delinquencies of less than Ten Dollars (\$10.00), and

WHEREAS, the Municipal Council of the Borough of Dunellen further finds and declares that it is in the best interest of the citizens of the Borough of Dunellen for the Municipal Tax Collector to be authorized to process the cancellation of tax refunds and/or delinquencies of less than Ten Dollars (\$10.00) in accordance with N.J.S.A. 40A:5-17-1.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE BOROUGH OF DUNELLEN:

That the Municipal Tax Collector of the Borough of Dunellen is hereby authorized to process the cancellation of tax refunds or delinquencies of less than Ten Dollars (\$10.00) during the calendar year 2019, in accordance with N.J.S.A. 40A:5-17-1.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mr. Bayer and seconded by Dr. Dunne, it was moved to accept the following:

**01-01-2020: #23**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Whereas, NJSA 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the CY 2020 Dunellen Municipal Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

Whereas, the date of this resolution is within the first thirty days of January, 2020.

Now therefore be it resolved that the attached CY 2020 Temporary Dunellen Municipal Budget is hereby adopted.

TEMPORARY BUDGET – 2020

Title	Salaries and Wages	Other Expenses
Administration	17,300	2,000
Legal Advertising		2,000
Telephone		9,000
Financial Administration	24,500	13,000
Assessment of Taxes	7,500	5,000
Collection of Taxes	12,600	6,000
Legal Services	13,900	3,000
Borough Clerk	17,300	3,000



Engineering Services		6,000
Public Buildings & Grounds	3,600	28,000
Electric & Gas		48,000
Planning Board	800	2,000
Group Insurance		223,000
Other Insurance		78,000
Mayor & Council	5,200	2,000
Gasoline		10,000
Water		2,000
Postage		3,000
Information Technology		6,000
Fire		10,000
Fire Hydrant Service		20,000
Rescue Squad Contribution		10,000
Police (including OT)	599,500	34,000
School Crossing Guards	17,400	
Dispatcher Services		33,000
Emergency Management	1,100	
Emergency Vehicle Lease		24,000
Road Repairs	109,500	16,000
Tree Maintenance		12,000
Shade Tree		1,000
Garbage & Trash		6,000
Green Brook Flood Control Commission		500
Board of Health	10,500	5,000
Recreation Commission	16,000	3,000
Senior Citizen Activities		1,000
Construction Code Official	20,000	1,000
Social Security		39,000
Defined Contribution Retirement Plan		1,000
Municipal Court	36,900	3,000
Free Public Library	53,900	10,000
Municipal Prosecutor	5,200	
*Capital Improvement Fund		30,000
*Payment on MCIA Bonds		395,732
*Interest on MCIA Bonds		49,554
*Payment of Bond Anticipation Notes		75,912
*Payment of Interest on Notes		38,220
*Infrastructure Trust Fund		123,906
Intergovernmental/Middlesex County Recycling		38,000
Intergovernmental/Middlesex County Health Services		10,000
Subtotal	982,500	1,441,824
Total Appropriations, including Debt Service		2,424,324
Less: *Debt Service		<u>(713,324)</u>
TOTAL TEMPORARY APPROPRIATIONS		<u>1,711,000</u>

Total Appropriations, CY 2019, less Capital Improvement Fund and Debt Service	6,594,871
26.25% of Appropriations, less Capital Improvement Fund and Debt Service	<u>1,731,154</u>
TOTAL TEMPORARY APPROPRIATIONS are less than 26.25% prior year appropriations?	<u>TRUE</u>

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Burke and seconded by Dr. Dunne, it was moved to accept the following:

**01-01-2020: #24**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF  
DUNELLEN, NEW JERSEY, THAT:**

Whereas, NJSA 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the CY 2020 Dunellen Sewer Utility budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

Whereas, the date of this resolution is within the first thirty days of January, 2020.

Now therefore be it resolved that the attached CY 2020 Temporary Dunellen Sewer Utility Budget is hereby adopted.

2020 Temporary Sewer Budget

<u>Account Title</u>	<u>Salaries</u>	<u>Other Expenses</u>
Regular – Public Works Department	24,200	
Overtime	3,800	
Telephone		200
Equipment Repairs		3,200
Stationery		500
Supplies		300
Miscellaneous		300
Postage		400
Water		1,200
Credit Card Fees		1,600
WIPP (online Credit Card)		2,500
Professional Services (Engineering)		1,000
Legal Fees		500

Rentals		600
Plainfield Area Regional Sewerage Authority (PARSA)		150,000
Service Contracts (PARSA Maintenance Fee)		3,600
PARSA Management Fee		3,000
Permit Fees		1,000
Electricity		4,000
<hr/>		
Subtotal	28,000	173,900
Grand Total		<u>201,900</u>
Total Appropriations, 2019 Budget		874,321
Less: Capital Improvement Fund		-25,000
Capital Outlay		-45,000
Debt Service		<u>-27,997</u>
Adjusted Total Appropriations, 2019		776,324
26.25% of appropriations, less Capital Improvement Fund, Capital Outlay and Debt Service:		<u>203,785</u>
Total Temporary Appropriations are less than 26.25% prior year appropriations?		<u>TRUE</u>

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Burke and seconded by Dr. Dunne, it was moved to accept the following:

**01-01-2020: #25**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Whereas, NJSA 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the CY 2020 Dunellen Capital Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

Whereas, the date of this resolution is within the first thirty days of January, 2020.

Now therefore be it resolved that the attached CY 2020 Temporary Dunellen Capital Budget is hereby adopted.

CAPITAL BUDGET (Current Year Action)									calculated:
Data in columns "1", "2" & "3" have been initially "migrated" from the equivalent columns in the Prior Year Budget sheet				2020					Sum of Col
				Local Unit: Borough of Dunellen					
1		2	3	4	PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2020				
PROJECT TITLE	PROJECT NUMBER	ESTIMATED TOTAL COST	RESERVED IN PRIOR YEARS	AMOUNTS	5a	5b	5c	5d	5e
				2020 Budget Appropriations	Capital Improvement Fund	Capital Surplus	Grants in Aid and Other Funds	Debt Authorized	
Street Improvement Program		800,000.00				18,000.00		437,000.00	345,000.00
Police Department		100,000.00				5,000.00			95,000.00
Department of Public Works		264,000.00				13,000.00			251,000.00
General Administration		26,000.00				1,300.00			24,700.00
Recreation Department		10,000.00				500.00			9,500.00
Fire Department		20,000.00				1,000.00			19,000.00
Library		0.00							
Information Technology		100,000.00				5,000.00			95,000.00
Culvert Improvements		0.00							
Subtotal		1,320,000.00				43,800.00		437,000.00	839,200.00
Sewer Improvements		0.00							
<b>TOTALS - ALL PROJECTS</b>	<b>33-199</b>	1,320,000.00	0.00		0.00	43,800.00	0.00	437,000.00	839,200.00

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Burke and seconded by Mrs. Narvesen, it was moved to accept the following:

**01-01-2020: #26**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

WHEREAS, Jamal Whitaker has voluntarily resigned as Dunellen Office of Emergency Management Coordinator; and

WHEREAS, the Borough of Dunellen has a need to acquire an Office of Emergency Management Coordinator; and

WHEREAS, Homer Mosley, Jr., has applied to be the Coordinator and possesses the qualifications needed to fulfill the responsibilities of the position.

NOW, THEREFORE, BE IS IT RESOLVED, by the Mayor and Council of the Borough of Dunellen, that Homer Mosley, Jr., be appointed Dunellen Office of Emergency Management

Coordinator, effective this date, at an annual salary of \$4,000.00. This is a position without benefits.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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REORGANIZATION MEETING SPEECH  
MAYOR JASON F. CILENTO  
1 JANUARY 2020

"The Year in Review and a Look to the Future"

Good afternoon everyone. I wish to extend to you and yours a Happy and Healthy New Year! We are blessed to live and do business in Dunellen and I am honored and grateful to be able to serve you as Dunellen's 22<sup>nd</sup> Mayor. I look forward to working with the other members of the Borough Council: Kenneth Bayer, Jessica Dunne, April Burke and Stacy Narvesen, and I wish to welcome new Councilpersons Trina Rios and Daniel Cole Sigmon. I think it is important we recognize that with the swearing-in of Trina Rios, the Council is now not only a majority female, but the Council is now more diverse with Trina being the first Hispanic representative elected to the Borough Council, to my knowledge. Congratulations to the both of you and I wish you both all the success in your service to Dunellen. Also, congratulations to the newly appointed Council President, Kenneth Bayer, I know you will serve the position with integrity and honor.

Before I begin my remarks, I would like to recognize the outstanding contribution of former Mayor Robert J. Seader. Bob Seader served as mayor for 22 years and left an indelible mark on all aspects of our community. His devoted leadership and his unflagging concern for the welfare of our residents are high standards of public service and models for all elected officials. We also will miss the financial expertise of former Councilman Joseph Petracca who served on the Council for 15 years. I consider both gentlemen mentors, but most importantly, I consider them friends. We will miss them both.

With every closing chapter in the story of a community there is an opportunity to begin a new narrative. As we set our sights on the future of Dunellen, I am excited to work with all of you to accomplish the many tasks before us. There are many challenges facing our Borough: road and sewer improvements, the revitalization of our downtown, supporting our school district as it seeks to make district wide enhancements, investigating further areas of shared services and keeping taxes as low as possible while maintaining quality of services. The Council and I can accomplish these goals by working together and making sure that at the core of each decision-making role, the best interests of the residents of Dunellen are at the center, and I have faith that the Dunellen Borough Council can get the job done.

As a Councilperson, my philosophy has been to emphasize communication and transparency with Dunellen's residents and business owners. I will continue this as Mayor by making use of more media such as our borough website, social media and the Next Stop! Dunellen e-newsletter, as well as traditional forms in print such as About Our Town's *Community News* and Dunellen's quarterly newspaper, *The Dunellen Report*; which is now entering its 9<sup>th</sup> year of publication. Through these outlets, I will continue to update residents of what is going on at Borough Hall and what capital projects, events, and redevelopment projects the Mayor and Borough Council are working on.

I would now like to share with you a vision for Dunellen that I believe will support our revitalization efforts and stay true to our small-town values. These are some of my priorities as Mayor for Dunellen over 2020 and beyond:

First, it is vitally important that Dunellen continues the revitalization of our downtown and keeps a commerce-friendly mentality to attract and retain new businesses, while also supporting our current businesses. The development of our downtown will only further assist in stimulating the local economy and create new revenue streams for the borough to make the improvements we need for various capital projects. In the coming months and years, we must work together to create a shared vision with all stakeholders at the table for how we see the development of our downtown. A vibrant and walkable downtown will create a central business district in which residents and visitors will want to shop, dine and play. With the push for the direct one-seat ride into NYC along the Raritan Valley Line and the advocacy for the funding of the Gateway Tunnel, a factor that can only increase property values and attract more businesses and residents to the area, it is critical that we make further progress in the area of our downtown revitalization.

Second, we should always strive to improve communication with residents and business owners through regular and timely updates on the borough website, with enewsletters, and as I previously stated, by bringing the Borough of Dunellen on to social media and the video-recording of borough council meetings via our municipal website. These platforms will assist us in better communicating to Dunellen's diverse community; a factor we should all recognize and celebrate. To further enhance transparency and communication, I believe it vital that we plan to present our budgets through more visual forms such as PowerPoint and infographics which will better explain our budget to the public. Finally, residents are eager to contribute to their town and to better enable this I have recently enhanced the volunteer sign-up system with its own link on our website Home Page. This fully digitized mechanism for volunteering will systemize the process and it is very user-friendly. Many of those who have already used the sign-up are here with us today and have been sworn into their duly appointed board, commission or committee. Thank you all for stepping up to the plate to volunteer for Dunellen. I hope this will encourage more members of our community to do the same.

Third, as Mayor, I am looking forward to investigating shared service opportunities with surrounding communities and Middlesex County, presenting capital projects and economic development opportunities to the borough council, as well as researching more grant opportunities for the borough in the areas of road improvements, park enhancements and downtown beautification projects and organizational structure within our municipal government to enhance daily operations.

Fourth, I plan to bring to the Borough Council in the coming weeks a Mayor's Traffic & Pedestrian Safety Task Force. The purpose of this task force will be to advise the Mayor and Council about a safer pedestrian environment and to encourage walkability in Dunellen. The task force will work with the Dunellen Police, residents, the School District and businesses to research and recommend if the Complete Streets program through the New Jersey Department of Transportation is a viable option for seeking funds to enhance pedestrian safety in Dunellen.

I would now like to share with you some major infrastructure projects coming in 2020: the Dunellen Stations development in the old Art Color complex is almost done with demolition and the new sewer pipes will be installed. Building could begin soon after; we will be repaving Grove Street and making important upgrades to the sanitary sewer system in that area and

adjacent to Gertrude Terrace; we will be paving South Madison Avenue in Summer 2020; we have received a grant to repave Lincoln Avenue; and the new turf field and running track in Columbia Park will be completed, as well as a new playground. Beyond 2020, the Borough of Dunellen will be working on amending the FEMA Flood Map through municipal and Middlesex County culvert projects and working with the Green Brook Flood Control Commission and the US Army Corps of Engineers on addressing flooding caused by the Green Brook.

In order to accomplish this ambitious set of goals, I pledge to you all that I will work with all members of the Borough Council, in a non-partisan manner, with only the best interests of all our residents as my guiding light.

I would like to take the time during this address to thank the borough's administration and staff, and our various boards, commissions and committees.

I would like to recognize William Robins, our Municipal Clerk and Borough Administrator, who has been helpful in my transition from Councilman to Mayor. I also note the significant contribution made by Debra Weaver. Debbie oversees payroll and Accounts Payable and does a magnificent job. As Administrative Assistant, Lauren Staats is in charge of Vital Statistics and animal licensing, and countless other tasks. To the gentleman to my left, our borough attorney John Bruder, thank you for your counsel and thank you for always providing us with sound legal advice.

Scott Olsen is our Chief Financial Officer. He works with our team in the Tax Office, Patricia Dougherty, Tax Collector, and Gail Woerner, Tax Office Clerk. Thank you to Judge Katherine Howes for swearing us in today, and to your staff, Terry Crisafulli, Municipal Court Administrator and her Deputy, Lauren Colletti. Ron Safar, our Department of Public Works Supervisor, oversees a very hard-working department and I thank him for keeping things moving around town. And a big thank you to Scott Luthman and Rich Gianchiglia in the Construction Office.

To Alex Miller and the Recreation Commission, thank you for expanding our youth programs over the past several years and for overseeing our parks. To all of our other volunteer agencies such as the Parking Authority, Planning Board, Dunellen Downtown Management Organization, Dunellen Arts and Culture Commission, the Maurer House Committee, Shade Tree Commission, the Dunellen Public Library Board, and the Dunellen Senior Club, I would like to thank you all for your service to the Borough of Dunellen through your participation as a member of a board, commission or committee. Dunellen's success is truly measured by the countless volunteers that serve our community.

We are fortunate to have what I feel is the best emergency services in all of Central New Jersey. Thank you to Chief Daniel Smith and his police department for serving and protecting our borough, as well as Debbie Ritchie, Police Department's administrative assistant. We have a department that is under the leadership of a great Chief and his Lieutenant, Chris Beenders, and I look forward to working with both of you to continue keeping our community safe. To Chief Jeremy Lowder of the Dunellen Fire Dept and Chief Jeff Best of the Dunellen Rescue Squad, I thank you both for your service and your members' service. Your volunteerism is greatly appreciated. We all recognize the great risk each of our emergency services takes when going out on a call. I know I can speak for myself and the borough council when I say you have our support. Please keep safe out there.

Finally, I would like to recognize and thank my family, many of whom are here this afternoon, for their unwavering support:

I extend my gratitude and love to my fiancée, Lindsay Braverman, whom I admire and appreciate for pushing me each and every day to be a better person;

To my mother and father, who inspired me to follow whatever path it was I wanted to take in life, and to whom I will be forever grateful for choosing to live and raise their family in Dunellen;

To my siblings, Brian and Amanda, and their families for their encouragement throughout the years;

To my aunts, uncles and cousins, who have always offered their help in any way;

To Lindsay's parents, Susan and Steve Braverman, for their continued support and for bringing the most beautiful and talented woman into the world;

To my late paternal grandparents, June and Andy Cilento, who were always there for our family;

And, finally, to Jean Free, my maternal grandmother, who I am so honored and blessed to have here today.

My family and I are missing a great presence in the room today, but the spirit of my maternal grandfather, Arthur Free, lives on. It is his cabbie hat that I placed under the Bible today while being sworn-in because my Pop-Pop, or Artie, as many knew him, inspired me to get involved in local politics. He always taught me that if I had something to say or saw something I felt needed changing, I should stand up and do something about it. I am eternally grateful for his wisdom that I carry forward with me today and I hope to make him proud in this new role.

With all of this being said, and I know, I can be long-winded, I promise I'll work on that, I recognize the responsibility that has been bestowed upon me by our community. I am honored to have the opportunity to serve the community that helped raise me and my family. Dunellen is a place where neighbors, friends and families come together to accomplish great things, ventures that uniquely define us as a community. We care about making this borough a great place to live, work, create and raise a family, and that is what makes our square mile the "miracle mile!"

Thank you for your time today. I look forward to working with you, all of you! Happy New Year.

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**At this point, the Ceremony honoring Dunellen's Volunteer Citizen of the Year was held. This year, it was decided to award Margaret "Margie" Dornbierer, a long-time resident of the borough who is active in many local groups and community events.**

## **PROCLAMATION**

### **On Awarding Margaret Dornbierer Dunellen's 2019 Citizen Volunteer of the Year**

**WHEREAS, Margaret Dornbierer, affectionately known as Margie, is a long-time resident of Dunellen; and**

**WHEREAS, Margie is married to Roger and has three children: Katherine, Alexander and Peter; and**



**WHEREAS, Margie is a graduate of Georgetown University where she received a Bachelor of Science in Nursing degree; and**

**WHEREAS, Margie is the owner of Pharmaceutical Research Needs, a clinical research project management consulting company; and**

**WHEREAS, Margie was a Girl Scout Leader for Troop 452, both Daisy and Senior Scouts; and**

**WHEREAS, Margie was a Dunellen Little League Parent for five years; and**

**WHEREAS, Margie is a Boy Scout Troop 29 volunteer and assists in the coordination of Spaghetti Dinner fundraisers; and**

**WHEREAS, as a parishioner of Our Lady of Fatima Church, Margie is the coordinator of the Tricky Tray fundraiser and a volunteer for numerous other fundraisers and the annual Heritage Day event; and**

**WHEREAS, Margie has been a Dunellen PTO member since 1997 and has participated as a classroom parent, a reading volunteer, and a fundraising volunteer; and**

**WHEREAS, some of Margie's other volunteer work on behalf of the children in the Dunellen School District include serving as a DHS Drama Club volunteer and coordinator of the Scoop Dinner fundraisers, as a DHS Athletics volunteer assisting with Pasta Night Dinners and Concession Stand sales, and being a Dunellen Project Graduation volunteer and coordinator of the Breakfast with Santa and Cookie Walk fundraisers; and**

**WHEREAS, Margie's life philosophy is reflected in her favorite book, *The Giving Tree*. It is a tale of kindness, charity, and total generosity to others, traits that are the essence of Margie's character.**

**NOW THEREFORE I, Mayor Jason F. Cilento, along with the Borough Council, extend congratulations to Margaret Dornbierer in awarding her the honor of being Dunellen's 2019 "Citizen Volunteer of the Year."**

**DATED: January 1, 2020**

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**At this point, the Dunellen Borough Council presented Dunellen's Life-time Achievement Award to Rosemary Deene and Elizabeth Hixon.**

#### **PROCLAMATION**

**On Awarding Rosemary Deene  
Dunellen's 2019 Lifetime Achievement Award**

**WHEREAS, Rosemary Deene was born in Plainfield and moved to Dunellen in 1949. She is the oldest of five children; and**

**WHEREAS, Rosemary married George in 1962 and they have two children: Beth and Brian. George and Rosemary are grandparents to Jesse, Jaime, Adam and Sam; and**

**WHEREAS, Rosemary attended Lincoln School and Whittier School and is a 1957 graduate of Dunellen High School; and**

**WHEREAS, Rosemary served as a Girl Scout Leader for twelve years; and**

**WHEREAS, Rosemary received an award from the Diocese of Metuchen for helping girls earn their religious badge; and**

**WHEREAS, Rosemary was a member of the Dunellen Little League Auxiliary, was PTO President for eight years, and was a Band Parents member and Treasurer; and**

**WHEREAS, Rosemary has been a member of Catholic Daughters Court Regina Coeli #940 for forty-one years and has served on many committees for the organization as well as being the Treasurer and Financial Secretary; and**

**WHEREAS, Rosemary started working at the Dunellen Public Library in 1983 and retired in 2001, though she remained an active volunteer until 2019, a total of 36 years; and**

**WHEREAS, if you do the math: Rosemary working five hours a shift, 3 shifts per week, 50 items a shift, times 40 weeks in a year times 36 years, Rosemary checked out approximately 216,000 books, magazines, CDs, DVDs, and audio tapes, which is more than four times the entire collection of the library. This number is probably low; and**

**WHEREAS, Rosemary enjoys reading, gardening, chair Yoga, going to the Jersey Shore, and hosting holiday dinners for her family; and**

**WHEREAS, Rosemary is probably most pleased with being a congregant of St. John the Evangelist Church for seventy years and participating in the many Church ministries.**

**NOW THEREFORE I, Mayor Jason F. Cilento, along with the Borough Council, extend congratulations to Rosemary Deene in awarding her with Dunellen's 2019 Lifetime Achievement Award.**

**DATED: January 1, 2020**

## **PROCLAMATION**

### **On Awarding Elizabeth Hixon Dunellen's 2019 Lifetime Achievement Award**

**WHEREAS, Elizabeth Hixon, known by family and friends as Betty, is a long-time resident of Dunellen; and**

**WHEREAS, Betty is married to Jim and has two children: James, Jr. and Cynthia; and**

**WHEREAS, Betty is a graduate of Piscataway High School and a graduate of the Jersey City Medical Center School of Nursing; and**

**WHEREAS, Betty worked at St. Peter's Hospital in New Brunswick, starting on the medical floor and then as an Operating Room Scrub Nurse; she later trained Candy Stripers with her mother; and**

**WHEREAS, Betty met her husband, Jim, when he returned from Vietnam and was stationed at McGuire Air Force Base. They moved to Dunellen in 1970; and**

**WHEREAS, Betty began to do blood pressure screenings for library patrons at the Dunellen Public Library in 1984 and continued to assist thousands of library users for the next 29 years; and**

**WHEREAS, Betty was a Library Assistant at the Dunellen Public Library from 1990 until 2007; and**

**WHEREAS, it could be said that between blood pressures and checking out books, magazines, DVDs and countless other items, Betty did more for the library's "circulation" than anybody else in recent memory; and**

**WHEREAS, Betty is active in the Dunellen United Methodist Church, serving on several committees and running the kitchen for fundraisers; and**

**WHEREAS, Betty is an Auxiliary member of the Dunellen VFW Post 5479, of the American Legion Post 65 in Metuchen, and is an Associate member of husband Jim's Vietnam Veterans Association Chapter 233; and**

**WHEREAS, Betty enjoys reading, cooking, baking, and taking trips with her husband to Pennsylvania for the Reading World War II weekend, to Bethlehem for the Celtic Classic, and in December for the Christkindlmarket.**

**NOW THEREFORE I, Mayor Jason F. Cilento, along with the Borough Council, extend congratulations to Elizabeth Hixon in awarding her with Dunellen's 2019 Lifetime Achievement Award.**

**DATED: January 1, 2020**

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**PUBLIC PORTION:**

No one from the public spoke.

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On the motion of Mrs. Burke and seconded by Mrs. Narvesen, it was moved to accept the following:

**01-01-2020: #27**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

The Dunellen Borough Council Meeting of January 1, 2020 is adjourned.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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