

January 11, 2021

Note: This meeting was held by teleconference for the public.

Minutes of the public meeting of the Mayor and Council of the Borough of Dunellen held on January 11, 2021.

Mayor Jason F. Cilento called the meeting to order at 7:00 p.m. and he led the Pledge of Allegiance.

Municipal Clerk William Robins read the Sunshine Statement and called the Roll.

Present: Jason Cilento, April Burke, Jessica Dunne, Stacy Narvesen, Tremayne Reid, Trina Rios and Daniel Sigmon

Mayor Cilento asked for a moment of silence in memory of Billy Staats, Sr., who recently passed. Furthermore, he asked for a moment of silence in memory of those whose lives were lost during the events of January 6, 2021, at our nation's Capitol, Brian Sicknick and Howard Liebengood.

Mayor Cilento made the following statement:

As the Mayor of our great Borough, I believe it is my responsibility to address you regarding the events that unfolded on January 6th at our U.S. Capitol.

I believe conversations at the local level can help to tear down the walls of dangerous division that has been growing within our political system for years.

Encouraged by taunting rhetoric willfully put forth by our current President, our U.S. Capital was under siege last week by insurrectionists who sought to overturn the results of a Presidential election that occurred in November. Lives were lost. National security was compromised. Future threats were and continue to be made. This is unacceptable. I want to be clear: I do not support violence of any manner at any time during any protest.

But the truth is simply this. On January 20th, Joseph R. Biden Jr. will be our duly elected President of the United States, and I hope his administration will work swiftly to unite our country while continuing to hold accountable those responsible for their actions.

We need not simply sit back and watch from the local level. As both citizens of our state and of our great borough, we have much more in common - and more power for good - than we may think.

I would first encourage that we all seek to find causes greater than oneself to volunteer for: food banks, recreational sports leagues, church, non-profits and charitable events. When we work alongside others to help those in need or for a good cause, we're too busy doing the work with a servant's heart to judge one another by their political party. We are simply individuals working together for a purpose greater than ourselves.

That is what every public servant should strive to do as well - work for causes greater than any of their own ambitions. Here in Dunellen, we have been able to work as a cohesive team for the betterment of our community. Whether it be food drives, senior grocery shopping, volunteering for our emergency services or creating art in our downtown, we have done it together. Let our Miracle Mile continue to be an example to the world that, regardless of political affiliation, gender, race, religion, sexual orientation, or any other creed, we are able to work together to take care of and lend a helping hand to our families and neighbors.

John Winthrop wrote so eloquently about the shining "city upon a hill," and it has been referenced by other elected figures throughout history, but I believe it to be true about our country. We are a beacon of hope to so many around the world and I firmly believe our better days are still ahead.

Here in this Council chamber, we have been elected to do the people's work, and that is exactly what we will continue to do, together. So, let's get to work. Thank you.

On the motion of Mrs. Rios and seconded by Mrs. Burke it was moved to accept the Minutes of the Meeting of December 21, 2020.

Yes: Burke, Dunne, Narvesen, Rios and Sigmon

Abstain: Reid, not yet being on the Council

On the motion of Mrs. Narvesen and seconded by Mrs. Rios it was moved to accept the Minutes of the Meeting of January 1, 2021.

Yes: Burke, Dunne, Narvesen, Reid, Rios and Sigmon

At this point, a proclamation honoring Arbor day in 2021 was read into the record:



Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, Jason Cilento, Mayor of the City of
Dunellen, do hereby proclaim
Friday April 30, 2021 as

Arbor Day

In the City of Dunellen, NJ, and I urge all
citizens to celebrate Arbor Day and to support efforts to protect our
trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being
of this and future generations.

Dated this 11th day of January, 2021
Mayor Jason F. Cilento

At this point, a proclamation in Recognition of National Human Trafficking Awareness Day was read:

PROCLAMATION
In Recognition of National Human Trafficking Awareness Day

WHEREAS, National Human Trafficking Awareness Day is recognized each year on January 11th; and

WHEREAS, human trafficking is the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of forced labor or sexual servitude; and

WHEREAS, human trafficking is the fastest growing and second largest crime globally as well as a civil and human rights violation; second only to drug trafficking; equal in scope to arms/ gun trafficking; and

WHEREAS, in the United States, 30% of US cases involve forced labor, while 70% of cases involve sexual exploitation and over 80% of sex trafficking survivors are US citizens; and

WHEREAS, in 2019 alone, over 11,000 cases were reported to the National Human Trafficking Hotline; and

WHEREAS, human trafficking is a crime that impacts NJ neighborhoods, as 247 of those cases were reported in our own state, up 10% from 2018: and

WHEREAS, the NJ Human Trafficking Prevention, Protection, and Treatment Act (May2013) revised and expanded the State's human trafficking law by creating a new human trafficking commission, criminalizing additional activities related to human trafficking as well as upgrading certain penalties on existing human trafficking or related crimes, increasing protections afforded to victims of human trafficking, and providing for increased training and public awareness on human trafficking; and

WHEREAS, more awareness and education is crucial to eradicating human trafficking in our communities, state and nation; and

WHEREAS, Human Trafficking Awareness Day is observed on January 11 in municipalities across the country in order to educate the public and raise awareness about human trafficking; and

WHEREAS, the Borough of Dunellen has a strong commitment to social justice.

NOW, THEREFORE, I, Mayor Jason F. Cilento and the Borough of Dunellen Council proclaim our support of awareness in recognizing January 11, 2021, as National Human Trafficking Awareness Day in the Borough of Dunellen and urge the residents of Dunellen to support efforts and take action to end human trafficking.

Mayor's Appointments to Boards, Commissions and Authorities
Appoint Edward Webber to the Maurer House Restoration Committee

On the motion of Mrs. Burke and seconded by Mrs. Narvesen was moved to accept the following:

01-11-2021: #1

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN,
NEW JERSEY, THAT:**

The bills, as per the attached list, are hereby authorized for payment.

Yes: Burke, Dunne, Narvesen, Reid, Rios and Sigmon

On the motion of Mrs. Burke and seconded by Mrs. Rios was moved to accept the following:

01-11-2021: #2

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN,
NEW JERSEY, THAT:**

The officially elected 2021 Officers for the Dunellen Fire Department are as follows:

LINE OFFICERS

Chief Mark Crawford
Deputy Chief Chris Garnecki
Captain Rich Feyrer
Captain Brian Kriete
Lieutenant Bryan Cashin
Lieutenant Sue Connolly

Yes: Burke, Dunne, Narvesen, Reid, Rios and Sigmon

On the motion of Dr. Dunne and seconded by Mrs. Burke was moved to accept the following:

01-11-2021: #3

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN,
NEW JERSEY, THAT:**

Tremayne Reid and Roger Dornbierer are appointed as Dunellen Borough Council liaisons to the Middlesex County Housing & Community Development Agency.

Yes: Burke, Dunne, Narvesen, Reid, Rios and Sigmon

On the motion of Mrs. Rios and seconded by Dr. Dunne was moved to accept the following:

01-11-2021: #4

**RESOLUTION APPROVING THE AWARD OF
RISK MANAGEMENT CONSULTANT CONTRACT**

WHEREAS, the Borough of Dunellen has joined the Central Jersey Joint Insurance Fund, following a detailed analysis; and

WHEREAS, the bylaws of said Funds require that each Governing Body appoint a Risk Management Consultant to perform various professional services as detailed in the bylaws; and

WHEREAS, the Board of Fund Commissioners established a fee equal to six percent (6%) of the Municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, Acrisure, LLC., ("Risk Management Consultant") is qualified to provide the various professional Risk Management services as detailed in the bylaws and its response was deemed the most advantageous to the Borough, price and other factors considered; and

NOW THEREFORE, be it resolved that the Borough of Dunellen does hereby appoint Acrisure, LLC., as its Risk Management Consultant in accordance with the Fund's bylaws, effective January 1, 2021; and

BE IT FURTHER resolved that the Governing Body is hereby authorized and directed to execute the Risk Management Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1) (a) (i).

Yes: Burke, Dunne, Narvesen, Reid, Rios and Sigmon

On the motion of Mrs. Rios and seconded by Mr. Reid was moved to accept the following:

01-11-2021: #5

**A RESOLUTION OF THE BOROUGH OF DUNELLEN, NEW JERSEY, ESTABLISHING
THE DIVERSITY & INCLUSION COMMITTEE FOR THE BOROUGH OF DUNELLEN**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN,
NEW JERSEY, THAT:**

WHEREAS, the Mayor and Borough Council of the Borough of Dunellen believe that it is in the best interest of the community to promote the diversity of its residents; and

WHEREAS, the Mayor and Borough Council believe it is critical to ensure that all people are treated with dignity and respect by fostering relationships among its citizens; and

WHEREAS, the Mayor and Borough Council desires to establish the Diversity & Inclusion Committee to help promote our diverse culture, demonstrate that the Borough of Dunellen is a welcoming and inclusive community where all individuals, families, employees and businesses are welcome; and

WHEREAS, the duties of the Diversity & Inclusion Committee will be to serve in an advisory capacity to the Mayor and Borough Council and to promote a positive environment, social and cultural harmony among Borough residents by recommending programs and projects that promote Dunellen's diverse culture, and to make recommendations to the Mayor and Council to encourage goodwill, cooperation, and unity among the multicultural residents of the Borough;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Dunellen, that there shall be the creation of the Diversity & Inclusion Committee; and

BE IT FURTHER RESOLVED that the Diversity & Inclusion Committee's membership shall be composed of seven (7) members appointed by the Mayor of Dunellen with the advice and consent of the Borough Council who will serve, without compensation, on an annual term and who shall be residents or business owners of the Borough of Dunellen. To the greatest extent possible, the committee shall be made up of members who are representative of the various ethnicities, ages, religions, nationalities, races, genders, sexual orientations, and abilities present in the Borough.

Dr. Dunne stated that she and others had been working on this for about nine months and she noted that Mayor Cilento has been supportive from the beginning. She acknowledged the community members who worked on this with her: Councilwoman Rios, Joana DeBo, Robert Young and others.

Yes: Burke, Dunne, Narvesen, Reid, Rios and Sigmon

CONSENT AGENDA:

On the motion of Mrs. Rios and seconded by Mrs. Narvesen was moved to accept the following:

01-11-2021: #6

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Be it resolved by the governing body of the Borough of Dunellen, New Jersey, that:

The Treasurer is hereby authorized to issue checks to Windels Marx Lane & Mittendorf, LLP, from the Dunellen Planning Board Escrow Account(s) listed below, for legal services towards the following applications:

REDEVELOPMENT OF ART COLOR SITE

<u>Windels Inv.</u>	<u>P.O. Number</u>	<u>Purpose</u>	<u>Amount</u>
50163	PB161	Legal Services & expenses	\$10,406.08

REDEVELOPMENT OF 150 NORTH AVE (COMMUNIPAW)

50164	PB163	Legal Services & expenses	\$360.00
-------	-------	---------------------------	----------

REDEVELOPMENT OF 440 NORTH AVENUE (CHELSEA BUILDERS)

50165	PB164	Legal Services & expenses	\$180.00
-------	-------	---------------------------	----------

REDEVELOPMENT OF 528 NORTH AVENUE (KATZ)

47744	PB162	Legal Services & expenses	\$1,710.00
-------	-------	---------------------------	------------

01-11-2021: #7

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Be it resolved by the governing body of the Borough of Dunellen, New Jersey, that:

The Treasurer is hereby authorized to issue checks to CME Associates, from the Dunellen Planning Board Escrow Account(s) listed below, for engineering work towards the following applications:

CHELSEA BUILDERS, LLC

<u>CME Inv.</u>	<u>P.O. Number</u>	<u>Purpose</u>	<u>Amount</u>
272466	PB165	Planning & Engineering Review	\$1,782.00

528 NORTH AVENUE LLC

273254	PB166	Planning & Engineering Review	\$87.00
--------	-------	-------------------------------	---------

BRUDNER REDEVELOPMENT – FORCE MAINS

273255	PE012	Construction Observation	\$2,649.00
--------	-------	--------------------------	------------

STORM BYPASS SITE OBSERVATION

273256	PE013	Site Observation	\$896.00
--------	-------	------------------	----------

01-11-2021: #8

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Resolution 01-01-2021: #32 is amended as follows:

The Treasurer is hereby authorized to issue the following proceeds for tax sale redemption(s):

Payable to US Bank as CUST for ACTLIEN
 50 South 16th Street
 Philadelphia, PA 19102

Ctf	Block	Lot	Qual	Owner/Address	Principal	Interest	Other charges	Total
18-21	61	26		Lazaro & Noel Diaz 506 Center Street	1,525.30	90.47	1,468.78	3,084.55

TOTAL REFUNDED \$3,084.55

01-11-2021: #9

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Resolution 01-01-2021: #33 is amended as follows:

The Treasurer is hereby authorized to issue the following proceeds for tax sale redemption(s):

Payable to US Bank as CUST for ACTLIEN
 50 South 16th Street
 Philadelphia, PA 19102

Ctf	Block	Lot	Qual	Owner/Address	Principal	Interest	Other charges	Total
18-22	62	12		Jose R. Trujillo 352 New Market Road	1,521.49	96.89	1,293.78	2,912.16

TOTAL REFUNDED \$2,912.16

Yes: Burke, Dunne, Narvesen, Reid, Rios and Sigmon

REPORTS:

Mrs. Rios: 1) the Dunellen Library is closed this week for cleaning. Please consult their Facebook page for reopening time next week; 2) the next meeting of the Dunellen Municipal Alliance will be on January 26th at 7:00 pm. They will be discussing the planning of a town hall meeting for March; 3) the Dunellen Arts and Culture Commission will be creating take home art kits for children and adults. Please consult their Facebook page; 4) Mark Crawford is the new Dunellen Fire Chief. Sue Connolly is the new Fire Company president; 5) the Dunellen Downtown Management Organization will be celebrating new businesses in town with Grand Openings. Please consult the Facebook page for information.

Mrs. Burke: read a brief statement on the events of January 6, 2021:

The events that took place on Wednesday, January 6th, were disgraceful and un-American. I would consider myself a casual historian and certainly a lover of the Constitution (maybe to a fault). While we may now refer to the White House as the people's house, initially it was referred to as the Executive Mansion. Instead, our Congress, housed in the Capitol, was initially known as the People's House, with the lower house representing the non-elite, non-land holders, the regular person, you and I. It is the place that after the people vote, the election is certified. So, to watch those that entered our Capitol desecrate a building rich with history and representative of the people was emotionally jarring. As they entered the People's House, they carried with them symbols of hate and threatened the democratic process. Those that entered engaged in mob mentality, senselessly killing a Capitol Police officer who was a New Jersey native, all because they were led to believe the rhetoric and falsehoods perpetuated by the leadership. Someone remarked to me that they felt burdened by the events of that day, and the reality is we as citizens do carry that burden. We as citizens carry the responsibility for teaching our children the democratic process and the expectation to respect that process: having open and respectful conversations about political differences, not placing shame on others for their political opinions, and holding each other accountable. Silence has been accepted for too long, so we must speak up when we witness wrong doings. What happened last week is not about the political left or right, but that our democracy that allows a political left and right was threatened. Regardless of party affiliation, we must work together to be better. As Mayor Cilento frequently reminds us, we are all in the same sandbox.

1) met with Bill last week to work on Google Calendar; 2) OEM Meeting and continued work on the EOPs. Set deadlines to better execute the completion of the manual. Additionally, OEM attended a Shelter training on Thursday, January 7th. It was presented by the American Red Cross and helps to better prepare our OEM team if there was a need to activate a shelter in Dunellen; 3) the newspaper is soon to be published. Reminder to make articles about the community. Reach out to the various departments you chair and encourage them to submit an article. Use it as a tool for the community to know what is happening in our Borough. Please submit even if I do not

solicit, but I will continue to share the wealth. Next deadline is mid to late March; 3) Police - for 2020, the Police Department issued nearly 3000 summonses. While this is down from the year prior, it is important to remind the public of the lockdown and quarantine period (lasting 3 months) which certainly slowed down productivity. Chief Smith also needs to make Council aware that there is a growing need to replace two patrol cars - particularly the 2006 and 2010 (Charger and Crown Victoria) – that are beyond their useful life. Recently, he had to tow one of the cars; 4) Social Media needs to set up a meeting to determine status of borough entities completing applications, discussion of council member status, and also a ‘how to’ manual for entities.

Mrs. Rios: thanked those in the Council who wore blue in honor of Human Trafficking Awareness Day.

Mr. Reid: 1) the Buildings and Grounds Committee had its first meeting on Friday, January 8th where he was “brought up to speed” on matters that were in the works from 2020. They created a Google spreadsheet which they will bring to other committees. They discussed cleaning up the Strip Joint property; 2) he has not had a chance to go deeper into the Middlesex County Housing and Community Development Agency, but he will be reaching out to Roger Dornbierer; 3) he will be meeting with Councilwoman Burke regarding the Middlesex County Transportation Coordinating Committee; 4) he had a virtual meeting with Terry and Lauren in the Municipal Court to introduce himself.

Dr. Dunne: 1) in forming the Diversity and Inclusion Committee they worked closely with the Multicultural Alliance; 2) she is dismayed by what happened in Washington, D.C. last week and hopes that as a Council we are better than that; 3) she recommends that the Council not meet in person any more and that all meetings be virtual. She is finding that the situation is worse now than it was last March/April. Our congresswoman has tested positive for COVID-19. So, wear masks, wash hands, maintain social distancing, and register for the vaccine; 4) we are trying to get a meeting of the Finance Committee this week. We are starting a long-term capital improvement plan; 5) she and Stacy attended a Board of Education reorganization meeting last week and congratulations to Mr. Jeff Portik and Mr. George Johnson on their elections as president and vice-president.

Mr. Sigmon: 1) this year’s Home Decoration Contest had the largest registration ever and there were many beautifully decorated homes. Winner: Van Horns on Oak Parkway; 2) Santa Around Town is a five-decade old tradition and continued on Christmas Eve. A special thanks to the Fire Department, Recreation Commission and Mike Luthman.

Mrs. Narvesen: 1) the DPW crew has been busy picking up Christmas Trees from our residents (NOTE: Please do not leave your lights/ornaments, tree stand on the tree when you leave the tree out on the street; also, please do not leave the tree in a tree bag). They also picked up the trees and barrels in the downtown, along with all the decorations in the Park. DPW has been routinely cleaning up downtown. They repaired a sinkhole on South Washington Avenue. They undertook pothole repairs on South Avenue and throughout most of the town. They cleared all the catch basin lids throughout the town and street-swept most of the south side of town; 2) the Mayor’s Traffic and Pedestrian Safety Taskforce is hoping to meeting in February; 3) the Board of Education is changing their meeting time from 7:30 to 7:00 pm; 4) the next meeting of the Green Brook Flood Control Commission will be on February 3rd at 7:30 pm, virtually.

Mayor Cilento:

Covid-19 Update:

Since my last report, we have been made aware of twenty-one more new cases added to Dunellen's cumulative total of 526. Dunellen's cumulative death total remains at ten.

Dunellen and Middlesex County's cumulative totals can be found at www.discovermiddlesex.com/total-cumulative-cases/

Please also visit the Middlesex County website for a schedule for free flu shots, as well as locations for COVID-19 testing.

New Jersey COVID-19 Information Hub at: www.covid19.nj.gov.

If you are in need of assistance due to a mental health crisis because of the impact of COVID-19, please text the crisis line by texting "NJ" to 741741, call the family helpline at 1-800-843-5437 or call the mental health line at 1-866-202-4357.

Our numbers are rising, and we must remain vigilant in our efforts to prevent further spread of COVID-19. Please remember to continue practicing social distancing and wearing of a mask.

COVID-19 Testing in Dunellen:

In partnership with Neighborhood Health Services Corporation (NHSC) located in Plainfield, NJ and with the Living Hope Church of Dunellen, the Borough of Dunellen will host a COVID-19 drive-thru testing on Saturday, January 30th at 9 am. The testing is estimated to last 4 hours and there will be pre-registration closer to the testing date. We have requested that the link be shared with our first responders the day prior to the full link being released to the public and they have obliged. In addition, by hosting this in Dunellen, we may have opportunity to now work with the NHSC in providing vaccination to residents during the State's phases. They have already generously offered our first responders the opportunity to take the vaccination. I want to thank Dr. Powell and her team at NHSC, Pastor Roy and Wendella Caryl from Living Hope Church, as well as Alex Miller, Bill Robins, Dunellen OEM, and Council Member Trina Rios for working with myself and the Borough to get this initiative up and running.

Capital Improvements:

Railroad Avenue – Sewer main has been repaired. Contractor is re-establishing the sewer lateral connections and will then restore the roadway.

South Madison Avenue – The work has re-commenced. The contractor is presently installing the proposed storm drainage improvements. The roadway milling and paving will be scheduled as weather conditions permit.

Regarding some of the 2021 road improvement projects and other capital projects such as Lincoln Avenue and the County Mill and Pave program, I will be working Scott Olsen our CFO and the Finance Committee to begin budgeting for the improvements.

We received our first portion of the redevelopment fee for Morecraft Park improvements from the 528 North Avenue Development Project. The second portion will be issued to the Borough once the first C/O is given as per our redevelopment agreement. I will be setting up meetings with Parks and Recreation Committee members and Alex Miller to discuss the planning stages for Morecraft Park, as well as conversations about enhancements to Gavornik Park.

Middlesex County Partnership & Projects:

I have a meeting with the County on the South Madison Avenue culvert on Jan. 12th. I will report back to Council regarding the project at our next Council meeting.

PUBLIC PORTION

Adam Gordon, 620 Grove Street: asked for an update on the Railroad Culvert project. Mr. Bruder responded that we have received confirmation that the property owner has received our offer. We have given them a limited period of time in which to respond. We offered the appraised value of the easement. If they choose to accept that, then we will have a signed easement relatively quickly. If they choose not to accept it, we will file a legal action in Superior Court seeking to have the Court approve of our taking the easement. We are not taking property, just an easement of access. We would pay the appraisal value amount into Court.

Council Discussion

1) “Spring in Dunellen Campaign”

Councilman Sigmon presented “Spring in Dunellen.” Below is page one of the hand-out. Dr. Dunne asked if the proposed budget would be covered by the sponsorship. Mr. Sigmon replied that it would. She also recommended that residents be able to be sponsors. Mr. Sigmon replied that this is also being considered. Dr. Robins noted that the organizers of this project might want to consult with the Dunellen Downtown Management Organization which also does street displays and benches.

Mayor Cilento noted that the Lutheran Church is the organizer of the project and all the funding will go through them. The Borough is serving as a support.

Mayor Cilento stated that the project has Council endorsement and that Mr. Sigmon should consult with other Dunellen agencies as needed.

Proposal for *Spring in Dunellen Campaign*

Purpose: To beautify downtown Dunellen while creating community spirit and connections.

Summary: St. Luke Lutheran Church would like to work with the Borough Council and the Dunellen Arts and Culture Commission of Dunellen and other local organizations to make and distribute planters along Main St and possibly in one or more of the borough parks.

Overview: St. Luke will work with the borough Council to create the *Spring in Dunellen* campaign. The purpose of the campaign is to beautify downtown Dunellen by distributing planters along North Ave. and possibly in borough parks. A total of 20 planters will be available for sponsorship. Businesses and citizens will be asked to sponsor planters. Sponsors will be asked to purchase and maintain planters through the fall 2021 with the hope that they will continue maintaining the planters indefinitely. Two sizes of planters will be available. Sponsorship of a large planter will cost \$200 and a small planter \$175. Sponsorship will include a planter, soil, and a boxwood. Volunteers will be assembled to assist in the building of the planters. Construction would take place in early May with the distribution occurring soon after. To encourage the decoration and planting of the containers quickly, a contest could be held for best decoration, planting, etc. Prizes such as gift cards from local businesses could be given out. The community will be asked to decorate the planters. St. Luke will reach out to the Dunellen area clergy as well as the PTO to ask if they would be willing to participate in the project.

Action	Completion Date
Coordinate with the Borough Council to select a planter style	January
Contact Dunellen Area Clergy to notify them of the project and judge interest	February
Create ad campaign to notify shops on Main St. about opportunity to participate	February
Contact home improvement and nurseries to ask for donations of soil, plants and paint	March
Announce campaign to public to get sponsors for planters	April
Building and painting day	May 8, 2020
Planter distribution	Week of May 10
Planter contest	May 29

2) Social Media Policy

Mrs. Burke noted that she and Councilmember Sigmon are co-chairing the Social Media Committee and she wants to remind Council members of the social media policy that was formally approved in 2019. One of the goals was to begin a Facebook page. She noted that Councilmembers should also adhere to the policy, a copy of which is in each member's packet.

She noted the Application form, to be filled out and submitted. The Administrator through an alias account will have some access to each account.

She also noted that when speaking on social media, you are representing the Borough of Dunellen, so "the last thing you should be doing is engaging in conversation with the public, even using your private citizen name when discussing borough news." She gave an actual example.

She advised all to use proper grammar, punctuation and spelling as you do represent the borough. When appropriate, please refer comments back to the Council.

Dr. Dunne concurred with what Mrs. Burke advised and cautioned council members, when tagged on a Facebook page, to respond privately. She has observed violations of social media policy and reminds all that they are operating in an official capacity and we must all act in a way that is respectful of the borough.

Mrs. Burke noted that the borough has the right to request materials be removed from a Facebook page. Mayor Cilento stated that the social media policy administrator, who is not an elected official, might when needed take screen shots of pages before removal, for the purposes of preserving them under Open Public Records Act criteria.

PUBLIC PORTION (continued):

Diana Starace, 436 Second Street: thanked the Mayor and Council for the Human Trafficking Awareness Day proclamation and Councilwoman Rios for spearheading this. She asked that the proclamation be read aloud, which it was done by Mayor Cilento.

On the motion of Mrs. Burke and seconded by Mrs. Rios was moved to accept the following:

01-11-2021: #10

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Whereas, the Open Public Meetings Act (NJSA 10:4-6) permits the closing of meetings to the public under certain circumstances; and

Whereas, there exists such a circumstance; and

Whereas, the Governing Body wishes to enter into Executive Session for the purpose of discussing matters concerning contract negotiations; and

Whereas, minutes of the Executive Session will be kept and will be released when the matters under discussion during the Executive Session are no longer confidential.

Therefore, be it resolved, that the Borough Council will enter into Executive Session.

Yes: Burke, Dunne, Narvesen, Reid, Rios and Sigmon

On the motion of Mrs. Burke and seconded by Mrs. Narvesen was moved to accept the following:

01-11-2021: #11

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN,
NEW JERSEY, THAT:**

The Dunellen Borough Council will return to Regular Session.

Yes: Burke, Dunne, Narvesen, Reid, Rios and Sigmon

On the motion of Mrs. Burke and seconded by Mrs. Rios was moved to accept the following:

01-11-2021: #12

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN,
NEW JERSEY, THAT:**

The Dunellen Borough Council Meeting of January 11, 2021 is adjourned.

Yes: Burke, Dunne, Narvesen, Reid, Rios and Sigmon
