

July 1, 2019

Minutes of the public meeting of the Mayor and Council of the Borough of Dunellen held on July 1, 2019.

Mayor Robert J. Seader called the meeting to order at 7:00 p.m. and he led the Pledge of Allegiance.

Municipal Clerk William Robins read the Sunshine Statement and called the Roll.

Present: Robert Seader, Kenneth Bayer, April Burke, Jason Cilento, Jessica Dunne, Stacy Narvesen and Joseph Petracca

On the motion of Mr. Bayer and seconded by Mr. Cilento it was moved to accept the Minutes of June 17, 2019:

Yes: Bayer, Burke, Cilento, Narvesen and Petracca
Abstain: Dunne, due to her absence

MAYOR'S APPOINTMENTS TO BOARDS AND COMMISSIONS: Mayor Seader appointed Tremayne Reid and Hal Vandermark to the Dunellen Downtown Management Organization

On the motion of Mr. Cilento and seconded by Mrs. Narvesen it was moved to accept the following:

07-01-2019: #1

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Mayor Robert J. Seader is authorized to sign the Shared Services Agreement Between the Borough of Dunellen and the Dunellen Board of Education for the purposes of setting forth each party's responsibilities concerning the development and funding of the turf field and running track improvements at Columbia Park.

Dr. Dunne asked if we have commitments from the County and the School District on the other portions of the project. Mayor Seader responded that we do have County support from the Open Space Grant of \$1,400,000 if we match that and from the School District per the agreement we just signed for \$600,000 for a portion of the costs for the Turf Field. Mr. Robins noted that we received this afternoon \$100,000 from the School District.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mrs. Burke and seconded by Mr. Cilento it was moved to accept the following:

ORDINANCE 2019-07

BOND ORDINANCE STATEMENT AND SUMMARY

The bond ordinance, the summary terms of which are included herein, was Introduced for first reading on June 17, 2019. It is here being presented for public hearing ad adoption on July 1, 2019 after which the 20 day period of limitation within which a suit, action or proceeding questioning the validity of such bond ordinance can be commenced, as provided in the Local Bond Law, to run from the date of the first publication of this statement. Copies of the full bond ordinance are available at no cost and during regular business hours, at the Clerk's office for members of the general public who request the same. The summary of the terms of such bond ordinance follows:

Title: BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO COLUMBIA PARK IN AND BY THE BOROUGH OF DUNELLEN, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$2,100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,000,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

Purpose: Improvements to Columbia Park, including, but not limited to, the replacement of the field turf and renovations to the running track, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto

Appropriation: \$2,100,000

Bonds/Notes Authorized: \$2,000,000

Grant Appropriated: An Open Space Grant in the amount of \$1,400,000

Section 20 Costs: \$420,000

Useful Life: 15 years

At this point, Mayor Seader opened the meeting for public comment on the ordinance. No one from the public spoke. This portion was closed.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Petracca and seconded by Dr. Dunne it was moved to accept the following:

07-01-2019: #2

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The bills, as per the attached list, are hereby authorized for payment.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Cilento and seconded by Mrs. Narvesen it was moved to accept the following:

07-01-2019: #3

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Kelly Hess is hired as a Summer Art Camp Instructor in the Dunellen Arts and Culture Commission’s Summer Arts program, from June 24, 2019 through July 26, 2019, at a rate of \$15.00 per hour, averaging three hours per day.

Yes: Burke, Cilento, Dunne, Narvesen and Petracca

Abstain: Bayer (Ms. Hess is a family relation)

On the motion of Mrs. Burke and seconded by Mr. Bayer it was moved to accept the following:

07-01-2019: #4

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

SCHEDULE OF SCHOOL TAX LEVY PAYMENTS

WHEREAS, it has been agreed to turn over to the Board of Education its total monthly allotment as close to the beginning of the month as is reasonable.

NOW, THEREFORE BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF DUNELLEN:

That the Borough Treasurer be and he is hereby authorized and directed to draw checks and issue same to the Custodian of School Monies, in accordance with the following schedule:

Total 2019 School Tax Levy of \$12,402,393 less paid on the first six months of 2019 (or \$6,001,148) to be paid from July 1, 2019 to December 31, 2019:

<u>Date</u>	<u>Amount</u>
July 1, 2019	1,006,620.00
August 5, 2019	1,187,382.50
September 2, 2019	1,006,620.00
October 7, 2019	1,006,620.00
November 4, 2019	1,187,382.50
December 2, 2019	<u>1,006,620.00</u>

Total \$6,401,245.00

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Cilento and seconded by Mr. Bayer it was moved to accept the following:

07-01-2019: #5

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Be it resolved by the governing body of the Borough of Dunellen, New Jersey, that:

The Treasurer is hereby authorized to issue the following checks to Windels Marx Lane & Mittendorf, LLP., from the Interim Cost Agreement Escrow Account for work done toward redevelopment, subject to the refunding of the Account:

<u>Windels Marx File Number</u>	<u>Bill Number</u>	<u>Amount</u>
0305764-0000001	18638	\$4,005.00
	Total	<u>\$4,005.00</u>

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Dr. Dunne and seconded by Mrs. Burke it was moved to accept the following:

07-01-2019: #6

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Be it resolved by the governing body of the Borough of Dunellen, New Jersey, that:

The Treasurer is hereby authorized to issue the following checks to CME Associates, from the Interim Cost Agreement Escrow Account for work done toward redevelopment, subject to the refunding of the Account:

<u>CME Associates</u>	<u>Purpose</u>	<u>Amount</u>
0243891	Redevelopment	\$251.00
	Total	<u>\$251.00</u>

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

Consent Agenda:

On the motion of Mrs. Burke and seconded by Mr. Cilento it was moved to accept the following:

07-01-2019: #7

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Treasurer is hereby authorized to issue the following proceeds for tax sale redemption(s):

Payable to Potter, Violet
 367 Dogwood Way
 Mountainside, NJ 07092

TSC	Block	Lot	Owner/Address	Principal	Interest	Premium	Total
15-25	60	25	Breslin, Michael 622 Center St	44,815.29	13,276.27	35,000.00	93,091.56

Legal Fees
1,220.00

TOTAL REFUNDED \$94,311.56

07-01-2019: #8

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Treasurer is hereby authorized to issue the following proceeds for tax sale redemption(s):

Payable to Trade Money LLC
 29 Palisades Rd.
 Old Bridge NJ 08857

TSC	Block	Lot	Owner/Address	Principal	Interest	Premium	Total
18-16	49	36.02 c0014	Chaponan, Enrique 675 Bound Brook Rd #14	147.56	0.00	200.00	347.56

TOTAL REFUNDED \$347.56

07-01-2019: #9

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Dunellen American Legion Post 119 is hereby granted permission to run a penny drive (canning) fund raiser on Saturday, July 20 and Sunday, July 21, 2019, on the corners of North Avenue and Washington Avenue, North Avenue and Madison Avenue, and Grove Street and Prospect Avenue, and outside business establishments (with retailers' permission) in downtown Dunellen, for the purpose of raising funds for the organization's supported charities.

The American Legion Post 119 has been notified that they must also apply to the New Jersey Department of Transportation for a permit to fund raise on state roads, and to the County of Middlesex for a permit to fund raise on county roads, and that this Dunellen Borough Council approval is granted subject to the final approval of the NJDOT and the Middlesex County Department of Transportation.

Dr. Dunne asked how this is enforced? Mr. Robins responded that for private property (using the Quick Chek as an example) permission is requested from the store manager.

07-01-2019: #10

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Municipal Clerk is hereby authorized to issue food handler licenses to the following establishments:

Nutri Healthy -- 626 Bound Brook Road
Roscoe's Wrap it Up -- 399 North Avenue

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Petracca and seconded by Mr. Bayer it was moved to accept the following:

07-01-2019: #11

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Be it resolved by the governing body of the Borough of Dunellen, New Jersey, that:

The Treasurer is hereby authorized to issue the following check to the Law Offices of John E. Bruder, from the Interim Cost Agreement Escrow Account for work done toward redevelopment, subject to the refunding of the account:

<u>John E. Bruder</u>	<u>Bill Number</u>	<u>Amount</u>
May 1, 2019 – May 31, 2019	RD-05-19	\$2,400.00
June 1, 2019 – June 30, 2019	RD-06-19	\$580.00
	Total	<u>\$2,980.00</u>

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

Reports:

Mr. Petracca: no report.

Mrs. Burke: 1) Fire Department would like to thank everyone for their assistance with the Street Fair this past weekend. There will be another Street Fair on Sunday, September 29th; 2) the Dunellen Public Library will be hosting a NASA Ambassador on July 31st at 6:00 pm.

Mr. Bayer: 1) Recreation Department Summer Camp is in full swing with 29 enrollees, twice what we had last year; 2) the Arts Program is sold out; 3) there are 8 8-10-year-old baseball teams; 4) Recreation is working with the police on National Night Out which will be Tuesday, August 6th, 6 – 8 pm.

Dr. Dunne: 1) thanked the Recreation Department and Jason and Alex in helping with the Flag Rugby program tournaments last Saturday which was held at Quibbletown Park. There were six towns participating with about 270 kids. This is the sixth year with over 60 Dunellen kids participating; 2) asked about the status of the new web site. Mr. Robins reported that the iteration is imminent; 3) Congresswoman Bonnie Watson Coleman will be bringing a “mobile office” to the Dunellen Public Library on July 23rd from 12 – 3:00 pm.

Mr. Cilento: 1) submit copy for the October edition of *The Dunellen Report* by September 13th; 2) The Dunellen Arts and Culture Commission will be having concerts in the park on July 10 (Woke Robot) and July 17 (Paul Nagy Band); 3) asked Chief Smith to speak on the mobile speed signs. Chief Smith saw some at a conference and is exploring obtaining a loaner to try them out to see if we wish to buy one. Dr. Dunne asked how long we might be able to borrow one for? (up to the lender’s generosity) and she noted that it would be great if we could get one in time for the new school year.

Mrs. Narvesen: 1) resident asked about traffic accidents at the Walnut Street--New Market Road intersection. From police reports, there have been 17 accidents in recent years and the latest one resulted in a vehicle landing on a front lawn. Chief Smith noted they are both County roads but the could inquire about speed signs and other ways to slow down traffic and make the intersection safer.

Mayor Seader: 1) asked John Bruder about the Railroad Culvert project and noted our permit is good until July 2022. He has been trying to meet with the new owners; 2) he met with the borough’s engineers about this project, also, and the impact of new ownership on the process; 3) latest information is that the South Madison Avenue Culvert project is out to bid; 4) the Pulaski Street Culvert project is probably going to occur early next year; 5) the funds for the South Madison Avenue Road Improvement project have been released and CME is putting together a budget, after which we will introduce a bond ordinance; 6) Columbia Park tennis court rehabilitation is supposed to begin next Monday; 7) there will be a meeting on July 11th with the

engineers and the School District on the Synthetic Turf for the football field; 8) will apply for a grant to pave Lincoln Avenue; 9) asked Ron Safar to have his department clean up the downtown for the holiday, sidewalks and streets.

PUBLIC PORTION

Tom Kavanaugh, 247 Penfield Place: asked about the Third Quarter Tax Estimate document that he received. He noted there was no explanation to assist residents in understanding them. He was surprised at such an apparent increase.

Richard Gianchiglia, Tax Assessor: invited any resident with questions on their assessment to see him at the Construction Office. He also thanked Attorney Bruder for his assistance with the recent tax appeals. 25 Appeals were heard by the Middlesex County Tax Board and only one resulted in a reduction and two modified for 2020. The rest were either dismissed or withdrawn by the property owner.

Patti Dougherty, Tax Collector: explained that one should not take the Third Quarter “estimated” tax and multiply it by four to get the year’s tax amount. The Fourth Quarter bill will reconcile with a certified rate and the amount will be different. She will place a better notification and explanation in the mail to property owners next year.

On the motion of Mr. Bayer and seconded by Mrs. Burke it was moved to accept the following:

07-01-2019: #12

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Dunellen Borough Council Meeting of July 1, 2019 is adjourned.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca
