

July 6, 2020

Note: This meeting was held by teleconference.

Minutes of the public meeting of the Mayor and Council of the Borough of Dunellen held on July 6, 2020.

Mayor Jason F. Cilento called the meeting to order at 7:00 p.m. and he led the Pledge of Allegiance.

Municipal Clerk William Robins read the Sunshine Statement and called the Roll.

Present: Jason Cilento, Kenneth Bayer, April Burke, Jessica Dunne, Stacy Narvesen, Trina Rios and Daniel Sigmon

On the motion of Mrs. Narvesen and seconded by Mr. Bayer it was moved to accept the Minutes of the Meeting of June 15, 2020.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

At this point, Mayor Cilento made the following appointments:

Timothy Wahba is appointed to the Dunellen Planning Board, term to expire on December 31, 2020

Silvia Switzer is appointed to the Dunellen Arts and Culture Commission, term to expire on December 31, 2024

Karen Seader is appointed to the Maurer House Restoration Committee, term to expire on December 31, 2020

Kenneth Bayer is appointed to the Maurer House Restoration Committee, term to expire on December 31, 2020

Stacy Narvesen is appointed to the Maurer House Restoration Committee, term to expire on December 31, 2020

On the motion of Dr. Dunne and seconded by Mrs. Burke it was moved to accept the following:

07-06-2020: #1

RESOLUTION OF THE BOROUGH OF DUNELLEN, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, PROVIDING FOR AN EMERGENCY APPROPRIATION IN THE AMOUNT OF \$325,000 PURSUANT TO THE PROVISIONS OF N.J.S.A. 40A:4-49 TO PROVIDE FOR REPAIRS TO A SECTION OF A SANITARY SEWER MAIN ON RAILROAD AVENUE

WHEREAS, an emergency has arisen requiring the appropriation of funds of the Borough of Dunellen, in the County of Middlesex, New Jersey (the "Borough"), in the amount of \$325,000 to provide for repairs to a section of a sanitary sewer main on Railroad Avenue; and

WHEREAS, the total amount of emergency appropriations created, including the appropriation to be created by this resolution, is \$325,000, and 3% of the total current and utility operating appropriations in the budget for CY 2020 is \$216,002.06; and

WHEREAS, the foregoing emergency appropriation, together with prior emergency appropriations, exceeds 3% of the total operating appropriations (including utility operation appropriations) in the budget for CY 2020.

NOW THEREFORE, BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF DUNELLEN, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. In accordance with N.J.S.A. 40A:4-49, petition shall be made to the Director of the Division of Local Government Services for permission to exceed the statutory limitation of 3 percent for the creation of one or more appropriations for the purposes set forth in the preamble in accordance with this resolution.

Section 2. Said emergency appropriation shall be provided in full pursuant to a bond ordinance entitled, "BOND ORDINANCE PROVIDING FOR REPAIRS TO A SECTION OF A SANITARY SEWER MAIN ON RAILROAD AVENUE OR OTHERWISE TO COVER THE COSTS ASSOCIATED WITH SEWER MAIN REPAIRS TO WEST 4TH STREET IN AND BY THE BOROUGH OF DUNELLEN, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$325,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$325,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF." to be introduced on July 6, 2020 and finally adopted thereafter.

Section 3. An emergency note not in excess of \$325,000 is hereby authorized to be issued pursuant to N.J.S.A. 40A:4-51.

Section 4. The emergency note authorized herein, if issued, shall be executed by the Mayor and the Chief Financial Officer of the Borough and attested by the Borough Clerk.

Section 5. The Chief Financial Officer of the Borough is hereby delegated the authority to sell and award the note, if any, and such note, if issued, may be renewed from time to time by the Chief Financial Officer, provided that any such renewals shall be payable on or before December 31, 2021.

Section 6. Two certified copies of this resolution shall be filed with the Director of the Division of Local Government Services.

Section 7. This resolution shall take effect immediately.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Rios and seconded by Mrs. Narvesen it was moved to accept the following:

07-06-2020: #2

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, an emergency has arisen with respect to the need for sewer main repair on Railroad Avenue; and

WHEREAS, this sewer repair, if left unattended, would have affected the public health, safety and welfare of the residents of Dunellen; and

WHEREAS, the nature of this emergency rendered it impossible to adhere to the normal requirements of the Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Dunellen, County of Middlesex, State of New Jersey, that in accordance with NJSA 40A:4-48, an Emergency Appropriation be made to Sewer Repair for repair of the broken sewer main on Railroad Avenue; and

BE IT FURTHER RESOLVED, that Stilo Paving and Excavating be awarded a contract to repair the broken sewer main, at a cost not to exceed \$140,450.00.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mr. Bayer and seconded by Mrs. Rios it was moved to accept the following:

Ordinance 2020-09

NOTICE OF PENDING BOND ORDINANCE AND SUMMARY

The bond ordinance, the summary terms of which are included herein, is being introduced for first reading at a meeting of the governing body of the Borough of Dunellen, in the County of Middlesex, State of New Jersey, on July 6, 2020. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held at the Borough Council Chambers, in the Borough on August 3, 2020 at 7 o'clock p.m. During the week prior to and up to and including the date of such meeting, copies of the full bond ordinance will be available at no cost and during regular business hours at the Clerk's office for the members of the general public who shall request the same. The summary of the terms of such bond ordinance follows:

Title: BOND ORDINANCE PROVIDING FOR REPAIRS TO A SECTION OF A SANITARY SEWER MAIN ON RAILROAD AVENUE OR OTHERWISE TO COVER THE COSTS ASSOCIATED WITH SEWER MAIN REPAIRS TO WEST 4TH STREET IN AND BY THE

BOROUGH OF DUNELLEN, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$325,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$325,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF

Purpose: Repairs to a section of a sanitary sewer main on Railroad Avenue or otherwise to cover the costs associated with sewer main repairs to West 4th Street not previously provided for in the budget, including all work and materials necessary therefor and incidental thereto

Appropriation: \$325,000
Bonds/Notes Authorized: \$325,000
Grant Appropriated: N/A
Section 20 Costs: \$65,000
Useful Life: 20 years

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Rios and seconded by Dr. Dunne it was moved to accept the following:

07-06-2020: #3

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The bills, as per the attached list, are hereby authorized for payment.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mr. Bayer and seconded by Dr. Dunne it was moved to accept the following:

07-06-2020: #4

**RESOLUTION OF THE BOROUGH OF DUNELLEN
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY
APPROVING ACCESS AGREEMENT BETWEEN BOROUGH AND BRUDNER
REDEVELOPMENT PARTNERS URBAN RENEWAL, LLC FOR REPAIR AND
UPGRADE WORK TO WASHINGTON AVENUE SEWER PUMPING STATION**

WHEREAS, on or about May 5, 2003, the Borough Council (the “Borough Council”) of the Borough of Dunellen (the “Borough”) designated a certain area of the Borough, including but not limited to Block 85, Lots 1 and 2 as an area in need of redevelopment under N.J.S.A. 40A:12A-5; and

WHEREAS, pursuant to N.J.S.A. 40A:12A-7, the Borough Council adopted by ordinance on August 9, 2004, the Dunellen Downtown Redevelopment Plan, Phase One, and subsequently amended by ordinance on June 9, 2011, August 5, 2013, November 3, 2014, February 22, 2016, and May 16, 2016 (the “Redevelopment Plan”); and

WHEREAS, pursuant to Resolution 12-02-2017: #3 Borough designated Block 83, Lot 2 as an area in need of redevelopment pursuant to N.J.S.A. 40A:12A-5; and

WHEREAS, the Redevelopment Plan was amended to include Block 83, Lot 2 (which, together with Block 85, Lots 1 and 2 are referred to herein as the “Project Site”); and

WHEREAS, the Project Site is currently owned by Brudner Redevelopment Partners Urban Renewal, LLC, the designated redeveloper (the “Redeveloper”); and

WHEREAS, on July 13, 2017, the Borough and Redeveloper entered into that certain Redevelopment Agreement governing the redevelopment of the Project Site, which was subsequently amended on August 5, 2019 by that certain First Amendment to Redevelopment Agreement (together, the “Redevelopment Agreement”); and

WHEREAS, pursuant to Section 6.10(a) of the Redevelopment Agreement, Redeveloper agreed to undertake certain repairs and upgrades to the Borough’s Washington Avenue sewer pumping station (the “Washington Ave. Pumping Station”); and

WHEREAS, pursuant to Section 6.10(c) of the Redevelopment Agreement, the parties agreed to enter into an access agreement in a form mutually agreeable to the parties in order to permit the Redeveloper to connect sewer lines to the Washington Ave. Pumping Station and carry out the repairs and upgrades; and

WHEREAS, the parties have reached substantial agreement on the terms and conditions of an access agreement (the “Access Agreement”), the form of which is attached to this Resolution as Exhibit A; and

WHEREAS, the consent of the Borough Council is required to authorize the Mayor to sign the Access Agreement; and

WHEREAS, the members of the Borough Council have considered the proposed form of Access Agreement, finding that it is in the best interests of the Borough.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen, acting as redevelopment entity for the Borough of Dunellen, hereby approves the proposed form of Access Agreement with Redeveloper, and that the Mayor and the Clerk of the Borough are hereby authorized to execute and attest to, the Access Agreement in substantially the form attached hereto, with any revisions that may be deemed necessary or desirable by the Borough Attorney and Redevelopment Counsel, and along with other documents and/or agreements that may be necessary to implement the Access Agreement in accordance with the Redevelopment Plan and/or Redevelopment Agreement.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Rios and seconded by Mrs. Narvesen it was moved to accept the following:

07-06-2020: #5

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Julie Grof is hired as the Assistant to the Recreation Department and Public Works Manager for a probationary period of sixty days at an annual salary of \$29,000.00, working no more than 29 hours per week, effective July 7, 2020. Upon satisfactory completion of the probationary period, the term of this appointment will be for one year, ending on July 6, 2021.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Narvesen and seconded by Mr. Bayer it was moved to accept the following:

07-06-2020: #6

A RESOLUTION OF THE BOROUGH OF DUNELLEN AMENDING THE CONTRACT WITH FIELD TURF USA, FOR THE "COLUMBIA PARK TENNIS COURT IMPROVEMENTS PROJECT" CLOSEOUT CHANGE ORDER AND FINAL PAYMENT

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, the Borough of Dunellen has entered into a Contract with Field Turf USA, on a project entitled Columbia Park Tennis Court Improvements Project in the amount of \$549,284.00; and,

WHEREAS, the project has been satisfactorily completed and due to increases and decreases in quantities within the project, there is a reduction in the contract amount by (\$1,050.00) under the Closeout Change Order, for a final contract amount of \$548,234.00; and

WHEREAS, CME Associates, Engineers for this project, has indicated that the Closeout Change Order reflects reductions and increases in certain as-built quantities incorporated into this project; and

WHEREAS, it is the desire of the Council of the Borough of Dunellen to amend the contract with Field Turf USA, to reduce the contract amount by \$1,050.00 (Closeout Change Order) for a revised contract of \$548,234.00.

NOW THEREFORE, BE IT RESOLVED, on this 7th day of July, 2020, the Council of the Borough of Dunellen does hereby accept the work and approve the Closeout Change Order for a final contract amount of \$548,234 reflecting a reduction in the contract amount by \$1,050.00; and

NOW THEREFORE BE IT FURTHER RESOLVED, THAT A FINAL PAYMENT BE AUTHORIZED OF \$13,186.44.

I hereby certify that the above Resolution was duly adopted by the Council of the Borough of Dunellen, County of Middlesex, at its meeting held on July 6, 2020.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Burke and seconded by Mrs. Narvesen it was moved to accept the following:

07-06-2020: #7

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Municipal Attorney John Bruder is authorized to sign the attached Third Addendum to Amendment of Environmental Escrow Agreement of May 7, 2018, regarding the property at 500 Mountainview Terrace.

Mr. Bruder explained how this property, originally purchased by Edelman and Penn for residential development, was then sold to the borough for passive recreation. The property requires some environmental remediation for which an escrow was established, in the amount of one-and one-half the amount of cleanup. Twice before the borough has agreed to take some of the monies in the escrow and apply them toward the cost of the remediation. The amendment before the Council is to allow for further monies to be taken out of the escrow for continued remediation. The total cost for permit fees and hotspots is estimated to be \$98,000. The proposed amended agreement is for this amount to be paid only after they have completed the work.

Dr. Dunne asked how much remediation is left to be done? Mr. Bruder responded that there has been substantial remediation and in consultation with legal experts in environmental law he has developed an outline for future action that could limit the remaining work.

Dr. Robins asked how any future remediation might affect resident use of the fields for recreation purposes? Mr. Bruder responded this does not affect the field area at all, only the woods toward the Green Brook.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Rios and seconded by Mr. Bayer it was moved to accept the following:

07-06-2020: #8

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Gail Woerner is hired as a part-time clerical worker for the Construction Office, effective July 7, 2020, at a salary of \$15.13 per hour, five hours per week. This is a position without benefits.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Narvesen and seconded by Mrs. Burke it was moved to accept the following:

07-06-2020: #9

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The following persons are hired for summer employment in the Recreation Department’s Good Times Summer Camp. Employment will be between July 6, 2020, and August 13, 2020. These wages will be taken from the Summer Camp Line 9-01-28-370-000-136.

All wages are per hour, except where noted, and there are no benefits.

Kelly Seader	Camp Director	\$18.00 per hour
Skylar Staats	Counselor	\$13.00 per hour
Emily Murray	Counselor	\$11.00 per hour
Elizabeth Renavitz	Counselor	\$11.00 per hour
Jeff Manna	Counselor	\$11.00 per hour
Deryn Watts	Counselor	\$11.00 per hour

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

CONSENT AGENDA:

On the motion of Dr. Dunne and seconded by Mrs. Rios it was moved to accept the following:

07-06-2020: #10

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Boy Scout Troop 29 is approved to hold a town wide garage sale on September 12, 2020 (rain date September 19, 2020), from 8:00 am to 5 pm. All fees for this event are waived.

Dr. Dunne asked what would happen if because of COVID-19 the sale could not be held? Would we need a resolution to rescind and another to set a new date? Dr. Robins responded that the Boy Scouts and Glenn Breckenridge have indicated they will follow all hygiene and safety protocols. If the Governor issues an Executive Order changing outdoor gatherings, that would supersede and if another date was selected the Council would then by resolution approve that date.

07-06-2020: #11

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Whereas, application was made in accordance with the State Regulations for a Calendar Raffle license to be issued, and

Whereas, after proper investigation it was deemed that all requirements of the State Regulations have been met.

Now therefore be it resolved that the Governing Body authorize the issuance of a Calendar Raffle License to the Dunellen PTO.

Further be it resolved that these licenses will be issued pending final approval by New Jersey State Legalized Games of Chance Commission.

07-06-2020: #12

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

NOW, THEREFORE, BE IT RESOLVED, that the Municipal Council of the Borough of Dunellen in the County of Middlesex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of Calendar

Year 2020 in the sum of \$2,583.97, which is now available from the Alcohol Education, Rehabilitation and Enforcement Fund.

BE IT FURTHER RESOLVED, that the like sum of \$2,583.97 is hereby appropriated under the caption Alcohol Education, Rehabilitation and Enforcement Fund.

07-06-2020: #13

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

NOW, THEREFORE, BE IT RESOLVED, that the Municipal Council of the Borough of Dunellen in the County of Middlesex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of Calendar Year 2020 in the sum of \$11,273.63, which is now available from the Solid Waste Administration FY 2020 Clean Communities Grant.

BE IT FURTHER RESOLVED, that the like sum of \$11,273.63 is hereby appropriated under the caption 2020 Clean Communities Grant.

07-06-2020: #14

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NJ, THAT:

WHEREAS, it has been determined by information obtained from the assessor's office that the following property is not billing sewer correctly

WHEREAS, this property is being billed twice.

NOW, THEREFORE: BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF DUNELLEN;

That the proper municipal officers be and they are hereby authorized and directed to cancel the following.

Account ID	Name	Amount
44-0	112 N Washington LLC 112 No Washington Ave 2019 2020 No Refund Required	 \$150.00 \$500.00

07-06-2020: #15

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The voluntary resignation of Patricia Dougherty, Dunellen Tax Collector, is accepted, effective July 31, 2020.

07-06-2020: #16

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Resolution 06-15-2020: #2, the job description for the Public Works Manager, is hereby amended per the attachment.

07-06-2020: #17

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Lincoln Avenue Roadway Improvements project.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Dunellen formally approve the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as MA—2021— Lincoln Avenue Roadway Improvements — 00349 to the New Jersey Department of Transportation on behalf of the Borough of Dunellen.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant on behalf of the Borough of Dunellen and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

07-06-2020: #18

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Washington Avenue and Washington Memorial Park Beautification Improvements project.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Dunellen formally approve the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as TV—2021— Washington Avenue and Washington Memorial Park Beautification Improvements — 00015 to the New Jersey Department of Transportation on behalf of the Borough of Dunellen.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant on behalf of the Borough of Dunellen and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

07-06-2020: #19

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Pedestrian Crossing Improvements project.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Dunellen formally approve the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as SST—2021— Pedestrian Crossing Improvements — 00033 to the New Jersey Department of Transportation on behalf of the Borough of Dunellen.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant on behalf of the Borough of Dunellen and that their signatures constitute acceptance of

the terms and conditions of the grant agreement and approves the execution of the grant agreement.

07-06-2020: #20

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Dunellen Bikeway Improvements project.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Dunellen formally approve the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as Bike—2021— Dunellen Bikeway Improvements — 00033 to the New Jersey Department of Transportation on behalf of the Borough of Dunellen.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant on behalf of the Borough of Dunellen and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

07-06-2020: #21

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

SCHEDULE OF SCHOOL TAX LEVY PAYMENTS

WHEREAS, it has been agreed to turn over to the Board of Education its total monthly allotment as close to the beginning of the month as is reasonable.

NOW, THEREFORE BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF DUNELLEN:

That the Borough Treasurer be and he is hereby authorized and directed to draw checks and issue same to the Custodian of School Monies, in accordance with the following schedule:

Total 2020 School Tax Levy of \$12,925,859 less paid on the first six months of 2020 (or \$6,401,244) to be paid from July 1, 2020 to December 31, 2020:

<u>Date</u>	<u>Amount</u>
July 6, 2020	1,026,752.00
August 3, 2020	1,208,803.50

September 8, 2020	1,026,752.00
October 5, 2020	1,026,752.00
November 2, 2020	1,208,803.50
December 7, 2020	<u>1,026,752.00</u>
Total	<u>\$6,524,615.00</u>

07-06-2020: #22

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

2020 Summer hours for employees of the Municipal Clerk’s Office, Tax Office, and Municipal Court will be as follows, for the term July 6, 2020 to September 4, 2020:

Monday through Thursday – 8:30 a.m. to 4:30 p.m., with a one-hour lunch break

Friday – 8:30 a.m. to 1:00 p.m.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

Reports:

Mayor Cilento: I want to extend a thank you to our local emergency services, teachers, school administration, IT staff, municipal staff, essential workers and all volunteers who have been on the frontline day in and day out serving our residents during COVID-19.

COVID19 Update:

As of today, we have currently a cumulative total of 201 for Dunellen, with 8 deaths. Today we had zero cases. Middlesex County has a cumulative total of 16,957 confirmed cases and 1,137 deaths; and the State of New Jersey has a cumulative total of 173,611 confirmed cases and 13,373 deaths. As Dunellen continues to flatten its curve, please remember to wear face masks in public and try and keep socially distant from individuals not directly in your household. The Centers for Disease Control and Prevention recommend that the face masks are an effective tool to prevent the spread of COVID-19; this is supported by several clinical studies being conducted on this matter. A link to CDC mask guidance and information on the studies will be placed onto the Borough’s website under our COVID-19 section.

As of July 2nd, playgrounds have been opened, as well as the library with limited public access, as well as arcades. As of today, July 6th, youth day camps can operate, in-person educations, NJ transit is back to its full weekday scheduling, the DMV will be open tomorrow, and graduation ceremonies are allowed to happen.

Today the Governor released travel advisory information, that can be found at: [covid19.nj.gov/travel](https://www.covid19.nj.gov/travel)

The State of New Jersey also released information for an Emergency Rental Assistance program for NJ renters. This can be found at [NJ.gov/DCA](https://www.nj.gov/DCA)

New Jersey COVID-19 Information Hub at: www.covid19.nj.gov.

If you are in need of assistance due to a mental health crisis or domestic violence, here are contact numbers for you: the crisis text line by texting “NJ” to 741741; call the family helpline at 1-800-843-5437; the domestic violence hotline at 1-800-572-7233; or the mental health line at 1-866-202-4357. We encourage you to utilize these resources during this challenging time. You matter, and we want you to be safe.

Dunellen Downtown Businesses: If you can, please continue to support our local downtown restaurants and businesses. They have become creative in how they do business in our climate and they have proven their strength during this difficult time. I remind our business community that the Borough has a Reopening Plan in which part of the train station parking lot is open to their businesses. Council Members Jessica Dunne and Council President Kenneth Bayer are on the lead for this. There is also an online application for businesses to apply.

Census 2020: Remember to respond to our federal government’s request for Census 2020 information. We have been sending home postcards to remind residents to respond to the Census, and there will be a Spanish infomercial that Council Member Rios recorded with a Dunellen volunteer to remind all our residents that they count. Dunellen is currently at around 70% counted, which is higher than our 69% this time a decade ago, and for being done during a pandemic, but let’s get that number higher. It’s important for congressional representations and federal funding.

NJ Transit:

I spoke with NJ Transit regarding repair and clean-up requests from earlier in the year; they noted that to date:

- The Electrical Department is working to install LED lights in the stairways, no exact ETA on when work will be completed;
- Platform level waiting rooms have been painted and cleaned;
- Stairs and tunnel have been power-washed;
- Debris on sides of station have been cleaned; but will come around again to make sure area is clean;
- Cracks along the sides are still pending on when will be sealed; and
- Will report back with a more comprehensive plan

Dunellen Arts and Culture Commission:

- Next week Summer Arts Camp is starting, following the same COVID-19 guidance as at Recreation Summer Camp; classes are limited in size; runs for three weeks between July 13-30th, Mon to Thurs 1:30p-3:30p
- DACC and Recreation had their first winner of Dunellen’s new contest for Most Patriotic House in Dunellen; congratulations to Richard and Sharon Dale on the win; there were near 18 registrations
- DACC and Recreation’s Summer Music in the Park is back starting July 16th at 7pm with Fred Rocks in Washington Park. Attendees are asked to remain socially distant and wear masks;

- DACC delivered planter projects to senior club members and planted the leftover plants at the little library at Morecraft Park

Capital Projects:

- South Madison Avenue – walked it today with CME, Alex Miller, Bill Robins and Council Member Stacy Narvesen to discuss plans, as well as traffic safety measures we could take when doing the road. CME will report back with a plan and the project is still planned for August 2020.
- Regarding the culvert project at South Madison Avenue, I spoke with the County today, the targeted date for summer 2020 is being assessed and the project will most likely be pushed back to fall of 2020 due to COVID-19, and their hope is to continue the project through winter of 2021; Pulaski Street Culvert is still on schedule for BID in winter of 2021.
- Met with CME, Alex Miller, Bill Robins, Fire Chief Jeremy Lowder and Council Member Cole Sigmon about the Fire Dept parking lot, but most importantly, about the retaining wall along the parking lot. The project appears to be bigger than we anticipated, but still important for us to consider in the future.
- Grove Street is still anticipated for August 2020.
- PARSA will be videoing the sewer lines along these streets to see if there are any repairs that may need to take place prior to pavement.

Primary Information:

Voters registered with a party should have received mail-in ballots. These should have been filled out and returned based on the instructions on the ballots. You may also drop it off at various locations across Middlesex County, but the nearest Mail-in ballot box drop located at Piscataway Municipal Complex, 455 Hoes Ln, the drop box is located on walkway between the municipal building and police station; you have until tomorrow to drop it off.

There will be only a single voting machine at Lincoln Middle School. It is intended to be used by disabled persons. All other voters will fill out a written Provisional Ballot. Poll workers will be there to assist both in machine voting and in filling out Provisional Ballots.

Polling place: Lincoln Middle School, corner of Dunellen Avenue and Lincoln Avenue
Voting hours: 6:00 am to 8:00 pm

Mrs. Rios: 1) the Dunellen Library is open with limited hours. They are not accepting donations; 2) the Municipal Alliance will be hosting their annual overdose awareness ceremony on August 31st at 7:00 pm.

Mrs. Burke: 1) please wear a mask; 2) she contacted the Plainfield BA and was successful in having the bike path off Jefferson Avenue cleaned; 3) thanked Chief Smith and Lt. Beenders for instituting a schedule that has kept our officers healthy during the pandemic; 4) asked if the newly appointed mechanic in the DPW is taking on a full-time mechanics work load? Dr. Dunne responded that all requests/questions should go through Alexander Miller, the Public Works Manager, who will be overseeing scheduling.

Mr. Bayer: 1) Construction fees are picking up; taxes are 95% collected for 1st and 2nd quarter; department heads have been instructed to make only purchases that are absolutely necessary; 2) Homer Mosley is working on the CARES reimbursement.

Dr. Dunne: 1) the Downtown flea market did not engender much interest from local businesses. There will be a Farmer's Market starting July 19th, 11-3 pm; she and Randee Staats might also solicit outside businesses if they do not take away from our local businesses.

Mr. Sigmon: 1) the necessary supplies for the Drive-in movies got lost in transit so this event will be pushed back a month.

Mrs. Narvesen: 1) Summer Camp started today and will run through August 13th, 8 – 12 noon, mostly outside; 2) Baseball will start this week and our Rec teams will be playing with Green Brook; 3) Tennis Camp was supposed to start today but is now delayed because of the rain; 4) the next Board of Education meeting will be Tuesday, July 14th; 5) there will be a Walkability Community Workshop next Monday, 7/13, at 3:00 pm, teleconference, sponsored by Rutgers and the North Jersey Transportation Authority and will cover Madison Avenue to South Madison Avenue and the area around Faber School.

Homer Mosley: Office of Emergency Management. The plans are in place for the High School Graduation. Safety protocols have been established: social distancing and only two guests per student. The Dunellen Senior Club will open this Friday with protocols and will be outside if possible. Thanked the DACC for their plant project.

Scott Olsen: Patti Dougherty submitted her resignation. Her part time position in Summit was expanded to full time. We hope to fill her position by the end of July.

John Bruder: he had previously alerted Mayor and Council to the North Avenue Extension/Easement issue. We sent a certified letter to the owner of the property (and we got the signed green card back) that expressed the urgency of the situation. He has not yet received a response. He is asking that we get some estimates for a formal appraisal on the value of the property and we hope to have that award on the Agenda for August 3rd.

PUBLIC PORTION

No one from the public spoke.

On the motion of Mrs. Burke and seconded by Mr. Bayer it was moved to accept the following:

07-06-2020: #23

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Whereas, the Open Public Meetings Act (NJSA 10:4-6) permits the closing of meetings to the public under certain circumstances; and

Whereas, there exists such a circumstance; and

Whereas, the Governing Body wishes to enter into Executive Session for the purpose of discussing matters concerning pending litigation; and

Whereas, minutes of the Executive Session will be kept and will be released when the matters under discussion during the Executive Session are no longer confidential.

Therefore, be it resolved, that the Borough Council will enter into Executive Session.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mr. Bayer and seconded by Mrs. Rios it was moved to accept the following:

07-06-2020: #24

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Dunellen Borough Council will return to Regular Session.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Burke and seconded by Mr. Sigmon it was moved to accept the following:

07-06-2020: #25

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Dunellen Borough Council Meeting of July 6, 2020 is adjourned.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon
