

March 16, 2020

Minutes of the public meeting of the Mayor and Council of the Borough of Dunellen held on March 16, 2020.

Mayor Jason F. Cilento called the meeting to order at 7:00 p.m. and he led the Pledge of Allegiance.

Municipal Clerk William Robins read the Sunshine Statement and called the Roll.

Present: Jason Cilento, Kenneth Bayer, April Burke, Jessica Dunne, Stacy Narvesen, Trina Rios and Daniel Sigmon

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On the motion of Mrs. Narvesen and seconded by Mr. Sigmon it was moved to accept the Minutes of March 2, 2020:

Yes: Bayer, Burke, Narvesen, Rios and Sigmon  
Abstain: Dunne, due to her absence

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On the motion of Mrs. Burke and seconded by Mrs. Narvesen it was moved to accept the following:

**ORDINANCE 2020-05**

This ordinance, the summary terms of which are included herein, is being introduced for first reading at a meeting of the governing body of the Borough of Dunellen, in the County of Middlesex, State of New Jersey, on March 16, 2020. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held at the Borough Council Chambers, in the Borough on April 20, 2020 at 7 o'clock p.m. During the week prior to and up to and including the date of such meeting, copies of the full bond ordinance will be available at no cost and during regular business hours at the Clerk's office for the members of the general public who shall request the same. The summary of the terms of such bond ordinance follows:

**AN ORDINANCE SUPPLEMENTING CHAPTER 269 OF THE MUNICIPAL CODE OF THE BOROUGH OF DUNELLEN TO DESIGNATE PARK PLACE AS A ONE-WAY STREET AND TO PERMIT ANGLED PARKING ON BOTH SIDES OF PARK PLACE IN THE BOROUGH OF DUNELLEN, COUNTY OF MIDDLESEX AND STATE OF NEW JERSEY.**

**WHEREAS**, Park Place in the Borough of Dunellen is a public roadway under municipal jurisdiction, and it is one block in length, running north and south between Dunellen Avenue and First Street in the Borough; and

**WHEREAS**, pursuant to N.J.S.A. 39: 4-137 and N.J.S.A. 39:4-138, a municipality may, in the case of any street under municipal jurisdiction, and without the approval of the Commissioner of the Department of Transportation, make, amend, repeal and enforce ordinances designating one-

way streets as well as ordinances establishing angled parking on such streets within municipal control, as it may deem necessary and proper for the good of the government, order and protection of person and property, and for the preservation of the public health, safety and welfare of the municipality and its inhabitants, and as may be necessary to carry into effect the powers and duties conferred and imposed by these subtitles, or by any law; and

**WHEREAS**, the Borough has considered the issue of converting Park Place into a one-way street going north, as well as the separate issue of designating angled parking on both sides of Park Place; and

**WHEREAS**, the governing body of the Borough of Dunellen has determined that the designation of Park Place as a one-way street going north, as well as the designation of angled parking along both sides of Park Place is consistent with the current standards prescribed by the Manual on Uniform Traffic Control Devices for streets and highways; and

**WHEREAS**, the governing body of the Borough of Dunellen has also determined that the designation of Park Place as a one-way street going north, and separately that the designation of angled parking along both sides of Park Place to each be in the interests of safety and the expedition of traffic on the public roadways including both Park Place and surrounding roadways, and further that such designations shall not place an undue traffic burden or impact on streets in any adjoining municipality or negatively affect the flow of traffic on the State highway system;

**NOW THEREFORE BE IT ORDAINED** by the Mayor and Council of the Borough of Dunellen, in the County of Middlesex and State of New Jersey, as follows:

1. Chapter 269-18 of the Borough of Dunellen Municipal Code entitled “One-Way Streets” is hereby supplemented to read as follows:

<b>Name of Street</b>	<b>Direction</b>	<b>Limits</b>	<b>Parking Permitted</b>
Park Place	North	Entire length (between Dunellen Avenue and First Street)	Diagonal Angle parking Both Sides where designated

2. Chapter 269-9 of the Borough of Dunellen Municipal Code entitled “Angled Parking” is hereby added and shall read as follows: Angled parking is hereby permitted on Park Place in all spots so designated on both sides of the street.

3. Should any provisions of this ordinance be inconsistent with the provisions of any prior ordinances, the inconsistent provisions of such prior ordinances are hereby repealed, but only to the extent of the inconsistencies.

4. In the event that any provision of this ordinance is declared invalid by a court of competent jurisdiction, such declaration of invalidity shall not affect any other provision or application of this

ordinance which may be given effect, and, to realize this intent, the provisions and applications of this ordinance are declared to be severable.

5. This ordinance shall be effective immediately upon final adoption, approval and publication in accordance with law.

Dr. Dunne inquired which direction for the one-way street? Mr. Bruder responded it would go north, with diagonal parking both sides, and the traffic pattern had been reviewed and approved by our engineers, CME Associates. Mr. Bayer noted that the biggest expense would be striping. Dr. Dunne asked about communication with the residents. This was done by former Mayor Seader and by Mayor Cilento.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Narvesen and seconded by Dr. Dunne it was moved to accept the following:

### **ORDINANCE 2020-06**

**The following ordinance is being Introduced for first reading on March 16, 2020, and a second reading and public hearing will be held at 7:00 p.m. in the Dunellen Borough Municipal Building, 355 North Avenue, Dunellen, New Jersey on the 20th day of April, 2020, and copies of this Ordinance shall be posted on the public bulletin board prior to the date for second reading and final passage and copies of this Ordinance shall be available at the Office of the Borough Clerk for any interested members of the public.**

### **BOROUGH OF DUNELLEN** **COUNTY OF MIDDLESEX, NEW JERSEY**

#### **CALENDAR YEAR 2020** **ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS** **AND TO ESTABLISH A CAP BANK** **(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the two succeeding years; and,

**WHEREAS**, the Mayor and Borough Council of the Borough of Dunellen, in the County of Middlesex, New Jersey, finds it advisable and necessary to increase its CY 2020 budget by up to 3.5 % over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Mayor and Borough Council hereby determines that a 1.0 % increase in the budget for said year, amounting to \$55,593.84 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary.

**WHEREAS**, the Mayor and Borough Council hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to the final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Mayor and Borough Council of the Borough of Dunellen, in the County of Middlesex, New Jersey, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Borough of Dunellen shall, in accordance with this ordinance and N.J.S.A. 40 A: 4-45.14, be increased by 3.5 %, amounting to \$194,578.44 and that the CY 2020 municipal budget for the Borough of Dunellen be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years: and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Mr. Olsen explained that this is an appropriations CAP that allows us to increase the appropriation to 3.5%, which we could bank. It is not money, per se, but the ability to spend more in the appropriations category.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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Budget Presentation

Mayor Cilento thanked the Finance Committee for what he feels is a good Budget which delivers on some achievable goals and the increase to the taxpayers is less this year than last year.

Chief Financial Officer Scott Olsen presented a PowerPoint and went through the slides. This PowerPoint can be found at: <http://www.dunellen-nj.gov/departments/finance/documents.php>  
The document is titled: "Dunellen CY 2020 Budget Presentation, March 16, 2020."

On the motion of Dr. Dunne and seconded by Mrs. Rios it was moved to accept the following:

**03-16-2020: #1**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Introducing CY 2020 Budget for the Borough of Dunellen.

NOTE: the Municipal Budget and the Sewer Utility Budget are on the web site <http://www.dunellen-nj.gov/departments/finance/index.php> in the "Documents" section

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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On the motion of Mrs. Burke and seconded by Mrs. Narvesen it was moved to accept the following:

**03-16-2020: #2**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Introducing CY 2020 Sewer Utility Budget for the Borough of Dunellen.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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On the motion of Mr. Bayer and seconded by Mrs. Burke it was moved to accept the following:

**03-16-2020: #3**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

The bills, as per the attached list, are hereby authorized for payment.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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On the motion of Mrs. Burke and seconded by Mrs. Rios it was moved to accept the following:

**03-16-2020: #4**

**A RESOLUTION OF THE BOROUGH OF DUNELLEN, RECOGNIZING NJ LOCAL GOVERNMENT WEEK, APRIL 19<sup>th</sup>-25<sup>th</sup>, 2020, AND ENCOURAGING ALL CITIZENS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES.**

**WHEREAS**, local government is the government closest to most citizens, and the one with the most direct daily impact upon its residents; and

**WHEREAS**, local government provides services and programs that enhance the quality of life for residents, making their municipality their home; and

**WHEREAS**, local government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and

**WHEREAS**, local government officials and employees share the responsibility to pass along the understanding of public services and their benefits; and

**WHEREAS**, NJ Local Government Week offers an important opportunity for elected officials and local government staff to spread the word to all citizens of New Jersey that they can shape and influence this branch of government; and

**WHEREAS**, the NJ State League of Municipalities and its member municipalities have joined together to teach citizens about municipal government through a variety of activities.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Dunellen recognize and celebrate NJ Local Government Week between April 19<sup>th</sup> and April 25<sup>th</sup>, 2020 by promoting the services and programs that enhance the quality of life for all Borough residents.

Mayor Cilento reported that there will be a form distributed to departments and committees and commissions requesting mission statements and/or purpose of each agency.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

On the motion of Mrs. Narvesen and seconded by Dr. Dunne it was moved to accept the following:

**03-16-2020: #5**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Mayor Jason F. Cilento is authorized to execute an Interlocal Services Agreement with the Middlesex County Improvement Authority for the provision of “curbside” solid waste recycling. This Agreement is for three-years, from March 31, 2020 to March 30, 2023. Tonnage cost terms of this Agreement are per Schedule A attached to the Agreement.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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On the motion of Mrs. Burke and seconded by Mr. Bayer it was moved to accept the following:

**03-16-2020: #6**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Permission is granted to the Dunellen Education Foundation to hold their 2020 5-kilometer run in the area around the Dunellen High School and Lincoln Middle School on Saturday, September 26, 2020. The Foundation will make all appropriate arrangements with the Dunellen Police Department and the Dunellen Department of Public Works regarding street closings and safety issues.

Furthermore, the Foundation is granted permission to place a sign in Washington Park advertising this event from Friday, September 11th to Sunday, September 27, 2020.

Yes: Bayer, Burke, Dunne, Narvesen and Sigmon

Abstain: Rios, due to her affiliation with the Dunellen Education Foundation

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On the motion of Mr. Bayer and seconded by Mrs. Burke it was moved to accept the following:

**03-16-2020: #7**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Payment to the Central Jersey Joint Insurance Fund in the amount of \$133,968.00, the first of two semi-annual payments, is hereby authorized.

Mayor Cilento noted that the Central Jersey JIF provides employee training which our borough will utilize.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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On the motion of Dr. Dunne and seconded by Mrs. Narvesen it was moved to accept the following:

**03-16-2020: #8**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Ryan Ferro is hired as an Operator Class F, Probationary Employee, in the Dunellen Department of Public Works, at a salary per the current contract, effective March 16, 2020.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

**CONSENT AGENDA**

On the motion of Mrs. Rios and seconded by Mrs. Burke it was moved to accept the following:

**03-16-2020: #9**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Whereas, there appears to be a surplus in the following CY 2019 Sewer Operating Reserve Accounts over and above the demands to be necessary, and

Whereas, N.J.S.A. 40A:4-58 provides for the transfer of unexpended balances in those appropriations having an excess over the amount required to those deemed to be insufficient.

Now, therefore be it resolved that the following “Transfer of Appropriation Reserves” be made:

From

Account	Title	S&W	Other Expenses
55-541-299	Social Security		\$2,700.00
	Subtotal		2,700.00
	Total		<u>\$2,700.00</u>

Whereas, there appears to be insufficient funds in the following CY 2019 Sewer Operating Reserve Accounts over and above the demands to be necessary; viz:

To:

Account	Title	S&W	Other Expenses
55-500-207	Supplies		\$2,700.00
	Subtotal		2,700.00
	Total		<u>\$2,700.00</u>

**03-16-2020: #10**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**



The Treasurer is hereby authorized to issue the following proceeds for tax sale redemption(s):

Payable to Nar Solutions  
 5106 California St  
 Omaha, NE 68132

TSC	Block	Lot	Owner/Address	Principal	Interest	Premium	Total
15-21	49	32	Ticona, Fredy & Eva 643 Bound Brook Rd	3,143.26	394.82	1,200.00	4,738.08

**TOTAL REFUNDED \$4,738.08**

**03-16-2020: #11**

WHEREAS, the Tax Collector has received 1<sup>st</sup> quarter tax payments from lenders on installments prepaid, thereby causing an overpayment, and

WHEREAS, the Lenders have given permission to refund the monies.

NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF DUNELLEN:

That the proper municipal officers be and they are hereby authorized and directed to issue a check(s) as follows:

Block	Lot	Name	Amount
1	17	Mathurin, Urban 134 North Ave.	1,820.69
7	3	Ortiz, Pedro & Leon, Marie 113 Second St	2,216.32
22	8	Salviano, Robert & R M 439 Fourth St	2,198.47
64	5	Doll, David Matthew 242 Prospect Ave	2,006.09
77	11	Hudak, Paul 323 So Washington Ave	1,778.02
78	47	Abroscat, Colyn & Eugenia 237 Oak Pkwy	<u>2,828.40</u>
<b>Total to be refunded</b>			
Check payable and Mail to:			\$12,847.99
Corelogic Real Estate Tax Serv. Attn: Refund Department PO Box 961250 Fort Worth TX 76161-9887			

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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Item #9 on the Agenda was removed.  
Item #10 on the Agenda was removed.  
Resolution # 12 on the Agenda was removed.  
Resolution #13 on the Agenda was removed.  
Resolution #14 on the Agenda was removed.

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On the motion of Mrs. Burke and seconded by Mrs. Narvesen it was moved to accept the following:

**03-16-2020: #15**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

WHEREAS, President Donald Trump has declared a national State of Emergency in response to the Coronavirus—Covid-19 threat; and

WHEREAS, New Jersey Governor Phillip Murphy has also declared a State of Emergency in response to the Coronavirus—Covid-19 threat; and

WHEREAS, as of this date, it is uncertain whether public meetings will be suspended due to the Covid-19 threat; and

WHEREAS, the April 6, 2020 and subsequent Council Meetings duly noticed and published have not been suspended; and

WHEREAS, the Governing Body of the Borough of Dunellen, in consideration of the health, safety, and welfare of the people of Dunellen, may choose to cancel these meetings and as such desire to allow for the payment of salaries, vendor invoices, repayments and such from the Tax Office, payments to professionals from Planning Board and Redevelopment Escrow Accounts, and other disbursements normally approved by the Governing Body at regularly scheduled meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF DUNELLEN:

That the Borough CFO be and is hereby authorized and directed to transfer funds as needed from all the accounts that would be charged at regularly scheduled Council Meetings that have been cancelled by the Dunellen Borough Council due to the Coronavirus—Covid-19 threat and that disbursements be made.

FURTHER RESOLVED that an itemized list of appropriation transfers and disbursements be provided to the Mayor and Council members at the first regular meeting after the end of Council Meeting cancellations.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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On the motion of Mrs. Rios and seconded by Mrs. Burke it was moved to accept the following:

**03-16-2020: #16**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Dunellen has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2020 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Dunellen that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate and correctly stated,
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement and content, the budget will

permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Mr. Olsen explained that typically the Division of Local Government Services examines municipal Budgets, but they decided a few years back to allow municipalities to do the exam themselves. So, every two years they could be exempt from having the Division make a review. This resolution confirms that the Borough Council concurs in doing a local examination.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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Item #12 on the Agenda was removed.

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Reports:

Mayor Cilento: 1) regarding the COVID-19 situation, we are all in uncharted territory, but I believe we are approaching this in a proactive way. We are trying to prevent any further spread. I am in regular contact with the State, the County OEM and Health Departments, and with our Congresswoman, Bonnie Watson Coleman. I commend Homer Mosley and his deputies for their hard work. Also, Bill Robins and all the other emergency services agencies in Dunellen. Mayor Cilento noted Governor Murphy's Executive Order 104 placing restrictions on businesses. So far, Dunellen has closed the Senior Center, Senior Activities and the Senior Bus (later this week); we are coordinating with Ray's Pharmacy and Devine's Pharmacy on home deliveries; with Tropical Supermarket for home delivery; we are limiting inter-department access by employees and setting restricted office hours; all employees are practicing social distancing and good hygiene procedures. Starting tomorrow, the Municipal Building will be closed to the public. Most offices will still be staffed and accessible by telephone and email. All municipal public meetings are cancelled as well as the April 6<sup>th</sup> Council Meeting and we will have a teleconference for our April 20<sup>th</sup> Meeting. Curbside recycling will continue. Recreation Department activities are cancelled but we will be constantly re-evaluating the situation; 2) he met with New Jersey Transit on March 12 and raised issue regarding the poor condition of the Dunellen Train Station with their people from grounds and structure (topics: new signage, power washing, sidewalks, platform maintenance), so something may come from this. Dr. Dunne asked about a crosswalk for pedestrians for the new people coming with Dunellen Stations? Mayor Cilento responded that they did discuss this, and one problem is a jurisdictional coverage issue that Transit has with the County on Washington Avenue. Mr. Bayer noted that during initial discussions we had asked if the developers could put a set of stairs on their side to enable pedestrians to cross Washington Avenue. Dr. Robins noted that this suggestion was considered but might be very expensive as any new construction must comply with ADA guidelines.

Homer Mosley: placed an order with the County for protective equipment. He recommends social distancing to limit the spread of the virus. He will be in the OEM Office most days and he introduced Peter Albertson as his new Deputy.

Mrs. Rios: 1) Library is closed and all programs are cancelled; 2) next Trustees meeting will be on March 19<sup>th</sup>, probably by Zoom; 3) next Board of Education meeting will be April 7<sup>th</sup> and there will be special student presentations and a recognition of donations by Middlesex-Dunellen Elks.

Mrs. Burke: 1) she also thanked our First Responders; 2) thanked the Girl Scouts and the League of Women Voters for their March 7<sup>th</sup> event on elected women officials. This helped the girls work on their Civics Badge; 3) the PBA event originally scheduled for March 29 has been indefinitely postponed; 4) reminder to fill out and return your Census forms which were mailed this week; 5) she attended a Shade Tree Commission meeting last week and they are planning an Arbor Day celebration on April 26<sup>th</sup> and she will check-in with them to ascertain the status of this event; 6) reported on the ability to conference using Google Meet, an app.

Mr. Bayer: 1) spoke with the Shade Tree people over the weekend regarding trees on the Hall Street property where they took down many trees. Dr. Robins noted that this may not be a STC issue; rather, it could be a matter of Construction Department oversight where the property owner cut down trees in a flood zone.

Dr. Dunne: 1) she attended a Dunellen Parking Authority meeting and can report that revenues are down as fewer people are commuting. There may also be a drop in monthly permits issued and the decision was made to not make any partial refunds. The Parking Authority also did an informal survey of where people live and found that 63 lived in Piscataway, 21 in Middlesex, 16 in Green Brook and 9 in Dunellen (out of 124 surveyed); 2) she attended a Senior Club Meeting last Friday and the news on the cancellation of services was received calmly. Such a meeting (with Homer, Alex and Bill attending) reassured the seniors that the borough understood their needs and we are being responsive; 3) highly recommended social distancing, maintaining hygienic protocols, and that people be very aware of virus transmission rates and to avoid crowds. We should all assume we are carriers.

Mr. Sigmon: no report.

Mrs. Narvesen: no report.

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## **PUBLIC PORTION**

No one from the public spoke.

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On the motion of Mrs. Narvesen and seconded by Mrs. Burke it was moved to accept the following:

**03-16-2020: #17**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

The Dunellen Borough Council Meeting of March 16, 2020 is adjourned.

Yes: Bayer, Burke, Dunne, Narvesen, Rios and Sigmon

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