

May 15, 2023

Minutes of the public meeting of the Mayor and Council of the Borough of Dunellen held on May 15, 2023.

Mayor Jason F. Cilento called the meeting to order at 7:00 p.m. and he led the Pledge of Allegiance.

Municipal Clerk William Robins read the Sunshine Statement and called the Roll.

Present: Jason Cilento, Trina Rios, Teresa Albertson, Jessica Dunne, Joseph Paltjon, Daniel Cole Sigmon and Harold VanDermark [Dr. Dunne attended remotely.]

In the absence of Municipal Attorney John E. Bruder, Brian Bontempo, Esq., served as legal counsel.

On the motion of Mr. Sigmon and seconded by Mr. VanDermark it was moved to accept the Minutes of the Meeting of May 1, 2023.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

Mayor's Appointments to Boards, Commissions and Authorities

Appoint Rebecca Androwski to the Dunellen Diversity and Inclusion Committee
(term to expire on December 31, 2023)

At this point, a Proclamation was read Designating May as "Military Appreciation Month." Mayor Cilento recognized Councilman Hal VanDermark for bringing this proclamation to the Mayor's and Council's attention. Mr. VanDermark is a Navy veteran. The proclamation was read by American Legion Post 119 Commander Shalonda Tanner, Veterans of Foreign Wars Post 5479 Commander Gary Stoop, and Mr. VanDermark.

Proclamation
Military Appreciation Month
May 2023

WHEREAS, in 1999 the United States Congress passed a resolution proclaiming May as National Military Appreciation Month, encouraging all Americans to remember all those who gave their lives in defense of our freedom and to honor all the men and women who have served and are serving our country today, along with the families of these service members for their sacrifices, in our Armed Forces; and

WHEREAS, the month of May was chosen because it has many individual days marked to acknowledge our military's achievements, including Loyalty Day established in 1921, Victory in Europe (VE) Day commemorating the end of WWII in Europe in 1945, and Children of Fallen Patriots Day. May also includes Military Spouse Appreciation Day, Armed Forces Day, and before ending the month, we pause to remember those who made the ultimate sacrifice on Memorial Day; and

WHEREAS, during Military Appreciation Month, we are reminded that the freedom and security that the citizens of the United States are afforded today are a direct result of the sacrifices made and continued vigilance demonstrated by our United States Armed Forces over the history of this Great Nation; and

WHEREAS, this observance is the perfect opportunity to show thanks and express gratitude to those who have previously served or are currently serving in the U.S. military and their families; and

WHEREAS, many men and women from our community have served in the United States Armed Forces and their service and sacrifice has made our community and the United States and the world more secure by preserving liberties that have enriched our community and nation, making it the greatest nation in the world; and

WHEREAS, our Dunellen American Legion Post 119 and Tri-Boro Memorial Veterans of Foreign Wars (VFW) Post 5479 are comprised of active members who support and are dedicated to serving the Borough of Dunellen, NJ and surrounding communities and are committed to enhancing the well-being of America's veterans, their families, our military, and our communities by their devotion to mutual helpfulness, making certain that our local veterans organizations pay perpetual respect for all past military sacrifices to ensure they are never forgotten by new generations.

NOW, THEREFORE, I, Mayor Jason F. Cilento and members of the Dunellen Borough Council do hereby proclaim that May 2023 be recognized as Military Appreciation Month and residents are encouraged to recognize and honor the valor of our veterans and the sacrifices made by our United States Armed Forces members currently serving and their families to preserve the freedoms we enjoy today and tomorrow.

Jason F. Cilento, Mayor
Borough of Dunellen

At this point, a Proclamation was read by Council President Rios "Declaring May as Mental Health Month":

Proclamation Declaring the Month of May as Mental Health Month

WHEREAS, there is a proven connection between good mental health and overall personal health;
and

WHEREAS, mental illnesses affect almost every family in The World; and

WHEREAS, people with mental illnesses often recover if given the necessary services and supports in their communities; and

WHEREAS, people with mental illnesses make important contributions to our families and our communities; and

WHEREAS, millions of adults and children are disabled by mental illnesses every year; and

WHEREAS, only one out of two people with a serious form of mental illness seeks treatment for his or her mental illness; and

WHEREAS, stigma and fear of discrimination keep many who would benefit from mental health services from seeking help; and

WHEREAS, research shows that the most effective way to reduce stigma is through personal contact with someone with a mental illness; and

WHEREAS, good mental health is critical to the well-being of our families, communities, schools, and businesses; and

WHEREAS, greater public awareness about mental illnesses can change negative attitudes and behaviors toward people with mental illnesses.

NOW, THEREFORE, I, Mayor Jason F. Cilento, on behalf of Dunellen, New Jersey, do hereby proclaim the month of May 2023, as MENTAL HEALTH MONTH. As the **Mayor**, I also call upon all Dunellen citizens, government agencies, public and private institutions, businesses, and schools to recommit our community to increasing awareness and understanding of mental illnesses, reducing stigma and discrimination and promoting appropriate and accessible services for all people with mental illnesses.

Jason F. Cilento, Mayor

On the motion of Mr. VanDermark and seconded by Mrs. Albertson it was moved to accept the following:

Ordinance 2023-12

The following Ordinance was introduced for first reading at a meeting of the Governing Body of the Borough of Dunellen, in the County of Middlesex, State of New Jersey, on May 1, 2023. It is now being presented for Second Reading, Public Hearing and Adoption at a meeting of said governing body being held in the Municipal Building, 355 North Avenue, Dunellen, New Jersey, in said County, on May 15, 2023 at 7:00 p.m. During the week prior to and up to and including the date of such meeting, copies of the full ordinance have been available at no cost and during regular business hours, at the Clerk's Office for the members of the general public who have requested same.

An Ordinance of the Borough of Dunellen Adding a New Chapter 152 to the Borough Code Entitled "Film Industry" Pursuant to N.J.S.A. 40A:10A-2"

152-1. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

FILMING

The taking of still or motion pictures either on film or videotape or similar recording medium, for commercial or educational purposes intended for viewing on television, in theaters or for institutional uses. The provisions of this chapter shall not be deemed to include the "filming" of news stories within the municipality.

MAJOR MOTION PICTURE

Any film which is financed and/or distributed by a major motion picture studio, including but not limited to the following:

A. Universal Pictures.

B. Warner Brothers, including New Line Cinema, Castle Rock Cinema, Village Road Show and Bel-Aire.

C. Paramount, including MTV Films and Nickelodeon Movie.

D. 20th Century Fox, including Fox Searchlight.

E. Sony/Columbia.

F. Disney/Miramax.

G. MGM/United Artists.

H. Dreamworks.

I. Any major streaming service, such as Netflix, Hulu, or Amazon Prime Video.

J. Any film for which the budget is at least \$5,000,000.

K. Recurrent weekly television series programming.

PUBLIC LANDS

Any and every public street, highway, sidewalk, square, public park or playground or any other public place within the municipality which is within the jurisdiction and control of the municipality.

152-2. Permit required.

A. No person or organization shall film or permit filming on public or on private property where such filming involves the use of public property for the operation, placement or temporary storage of vehicles or equipment utilized in such filming, including, but not limited to, any temporary structure, barricade or device intended to restrict or block off pedestrian or vehicular traffic, without first having obtained a permit from the office of the Municipal Clerk, which permit shall set forth the approved location of such filming and the approved duration of such filming by specific reference to day or dates. Said permit must be readily available for inspection by municipal officials at all times at the site of the filming.

B. All permits shall be applied for and obtained from the office of the Municipal Clerk during normal business hours. Applications for such permits shall be in a form approved by the Municipal

Clerk and be accompanied by a permit fee in the amount established by this chapter in Section 10 herein.

C. If a permit is issued and, due to inclement weather or other good cause, filming does not in fact take place on the dates specified, the Municipal Clerk may, at the request of the applicant, issue a new permit for filming on other dates subject to full compliance with all other provisions of this chapter. No additional fee shall be paid for this permit.

152-3. Issuance of permits.

A. No permits will be issued by the Municipal Clerk unless applied for prior to seven days before the requested shooting date; provided, however, that the Municipal Clerk may waive the seven-day period if, in the Clerk's judgment, the applicant has obtained all related approvals and adjacent property owners or tenants do not need to be notified.

B. No permit shall be issued for filming upon public lands unless the applicant shall provide the municipality with satisfactory proof of the following:

(1) Proof of insurance coverage as follows:

(a) For bodily injury to any one person in the amount of \$500,000 and any occurrence in the aggregate amount of \$1,000,000.

(b) For property damage for each occurrence in the aggregate amount of \$300,000.

(2) An agreement, in writing, whereby the applicant agrees to indemnify and save harmless the municipality from any and all liability, expense, claim or damages resulting from the use of public lands.

(3) The hiring of an off-duty police officer as selected by the Chief of Police or his designee for the times indicated on the permit.

C. The holder of the permit shall take all reasonable steps to minimize interference with the free passage of pedestrians and traffic over public lands and shall comply with all lawful directives issued by the Police Department with respect thereto.

152-4. Interference with public activity; notice of filming.

A. The holder of a permit shall conduct filming in such a manner as to minimize the inconvenience or discomfort to adjoining property owners attributable to such filming and shall, to the extent practicable, abate noise and park vehicles associated with such filming off the public streets.

B. The holder shall avoid any interference with previously scheduled activities upon public lands and limit, to the extent possible, any interference with normal public activity on such public lands. Where the applicant's production activity, by reason of location or otherwise, will directly involve and/or affect any businesses, merchants or residents, these parties shall be given written notice of

the filming at least five days prior to the requested shooting date and be informed that objections may be filed with the Municipal Clerk, said objections to form a part of applicant's application and be considered in the review of the same. Proof of service of notification to adjacent owners shall be submitted to the Municipal Clerk within three days of the requested shooting date.

152-5. Refusal to issue permit; employment of patrolmen and electrician.

A. The Municipal Clerk may refuse to issue a permit whenever the Clerk determines, on the basis of objective facts and after a review of the application and a report thereon by the Police Department and by other municipal agencies involved with the proposed filming site, that filming at the location and/or the time set forth in the application would violate any law or ordinance or would unreasonably interfere with the use and enjoyment of adjoining properties, unreasonably impede the free flow of vehicular or pedestrian traffic or otherwise endanger the public's health, safety or welfare.

B. Further, the Borough reserves the right to require one or more on-site patrol officers in situations where the proposed production may impede the proper flow of traffic, the cost of said patrolman to be borne by the applicant as a cost of production. Where existing electrical power lines are to be utilized by the production, an on-site licensed electrician may be similarly required if the production company does not have a licensed electrician on staff.

152-6. Appeals.

A. Any person aggrieved by a decision of the Municipal Clerk denying or revoking a permit or a person requesting relief may appeal to the Dunellen Borough Council. A written notice of appeal setting forth the reasons for the appeal shall be filed with the Municipal Clerk.

B. An appeal from the decision of the Municipal Clerk shall be filed within 10 days of the Clerk's decision. Per the provisions of Dunellen Code Section 45-30, *et. seq.*, "Appointment of a Special Hearing Officer," the Mayor, with the advice and consent of the Borough Council, may appoint either the Borough Council, one or more of its members, or a Special Hearing Officer to hear the appeal. The Special Hearing Officer shall report the results of the review to the Mayor and Council within 30 days of appointment. The Dunellen Borough Council shall set forth its determination on the matter by resolution at the next following Council Meeting.

152-7. Waiver of requirements of chapter by Municipal Clerk.

The Municipal Clerk, in consultation with the Mayor and the Dunellen Chief of Police, may authorize a waiver of any of the requirements, provisions or restrictions of this chapter if the Municipal Clerk determines that a waiver thereof may be granted without endangering the public health, safety and welfare. In determining whether to issue a waiver, the Municipal Clerk shall consider the following factors:

(1) Potential traffic congestion at the location.

(2) The applicant's ability to remove the applicant's vehicles and equipment from the public streets or other public property.

(3) The extent to which the applicant is requesting restrictions on the use of public streets or public parking facilities during filming.

(4) The nature of the filming, including whether filming will take place indoors or outdoors, and the proposed hours for filming.

(5) The extent to which the filming may affect adjoining and nearby property owners and occupants.

(6) The Borough's prior experience with the applicant, if any.

152-8. Copies of permit; inspections.

Copies of the approved permit will be sent to the Dunellen Police, Dunellen Fire Department, County Fire Marshal, Dunellen Rescue squad, the Dunellen Construction Office, the Dunellen Code Enforcement Officer, and the Health Inspector before filming takes place and to the New Jersey Film Commission. The applicant shall permit the Dunellen Fire Department and the County Fire Marshal or other inspectors to inspect the site and the equipment to be used, if deemed necessary. The applicant shall comply with all safety instruction issued by the municipality, Middlesex County, or other municipal inspectors.

152-9. Reimbursement of certain costs.

In addition to any other fees or costs mentioned in this chapter, the applicant shall reimburse the Borough for any lost revenue, such as parking meter revenue, repairs to public property or other revenues that the Borough was prevented from earning because of filming.

152-10. Fees.

The schedule of fees for the issuance of permits authorized by this chapter are as follows:

A. Basic filming permit: \$100. Where an applicant requests a waiver of the provision of 152-3 (A) requiring expedited processing of a permit application within 24 hours of the filming date, the basic filming permit fee for processing the application on an expedited basis shall be \$150.

B. Daily filming fee payable in addition to the basic filming permit when filming entirely on public property: \$200 per day.

C. Daily filming fee payable for major motion picture when filming entirely on public property: \$300 per day.

D. Filming permit for nonprofit applicants filming for educational purposes, including student films (no daily rate required): \$25.

E. Filming on private property: no daily filming fee will be imposed.

152-11. Violations and penalties.

Any person who violates any provision of this chapter shall, upon conviction thereof, be punished by a fine not exceeding \$2,000.00, imprisonment in the county/municipal jail for a term not exceeding 90 days, or a period of community service not exceeding 90 days, or any combination thereof as determined by the Municipal Court Judge. Each day on which a violation of an ordinance exists shall be considered a separate and distinct violation and shall be subject to imposition of a separate penalty for each day of the violation as the Municipal Court Judge may determine.

152-12. Liaison with Municipality.

The Office of the Mayor of the Borough of Dunellen or their designee and the Dunellen Borough Administrator shall serve as Liaisons to any organization or business issued a permit under this ordinance.

Mayor Cilento noted that the ordinance establishes the protocols for filming in Dunellen including the permitting process and the fee structure.

At this point, Mayor Cilento opened the meeting to the public. No one from the public spoke.

This portion of the meeting was closed.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

On the motion of Mrs. Rios and seconded by Mr. Sigmon it was moved to accept the following:

Resolution 05-15-2023: #1

RESOLUTION TO ADOPT 2023 MUNICIPAL BUDGET

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Dunellen, County of Middlesex, that the budget herein set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$5,969,293.74 (Item 2 below) for Municipal Purposes
- (e) \$282,338.00 (Item 3 below) Minimum Library Tax

SUMMARY OF REVENUES

1. General Revenues	
Surplus Anticipated	\$ 755,000.00
Misc. Revenue Anticipated	\$ 2,565,531.86
Receipts from Delinquent Taxes	\$ 220,000.00
2. Amt. to be Raised by Taxation for Mun. Purposes	
(Item 6 {a}, Sheet 11)	\$ 5,969,293.74
3. Amt. to be Raised by Taxation Min. Library Levy	
	\$ 282,338.00
Total Revenues	<u>\$ 9,792,163.60</u>

SUMMARY OF APPROPRIATIONS

1. General Appropriations	
Within "CAPS"	
(a&b) Operations Including Contingent	\$ 5,999,483.00
(e) Deferred Charges and Statutory Charges	\$ 925,584.00
Excluded from "CAPS"	
(a) Operations	\$ 1,097,147.60
(c) Capital Improvements	\$ 330,000.00
(d) Municipal Debt Service	\$ 879,949.00
(e) Deferred Charges – Municipal	\$ 20,000.00
(m) Reserve for Uncollected Taxes	\$ 540,000.00
Total Appropriations	<u>\$9,792,163.60</u>

SEWER UTILITY FUND

Operating Surplus Used	\$ 227,096.00
Sewer User Fees	\$ 901,600.00
Total Revenues	<u>\$ 1,128,696.00</u>

Total Appropriations \$ 1,128,696.00

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 15th day of May 2023. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2023 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Mr. Olsen noted that the Amended Budget was necessitated because 1) in the Sewer Utility Budget there was a shortage in the amount allocated to interest on debt services; we received invoices from the Middlesex County Improvement Authority for leaves and brush picked up from the Yard in an amount over \$100,000, a bill which we had not been anticipated when the Budget was initially introduced.

At this point, Mayor Cilento opened the meeting for a public hearing on the Amended CY 2023 Municipal and Sewer Budget:

No one from the public spoke.

This portion of the meeting was closed.

Mayor Cilento commended the Finance Committee for working diligently on this Budget with his office and department heads.

Mr. VanDermark asked if the extra monies for MCIA was because of contaminated leaves. Mr. Olsen replied that it was not contamination, just higher volume. Mr. Miller commented that we do track what is brought in from nearby municipalities and that in the fall we are going to try to remove the leaves ourselves.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

On the motion of Mrs. Rios and seconded by Mrs. Albertson it was moved to accept the following:

05-15-2023: #2

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The bills, as per the attached list, are hereby authorized for payment.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

On the motion of Mr. Sigmon and seconded by Mrs. Rios it was moved to accept the following:

05-15-2023: #3

WHEREAS, by Resolution 08-01-2022: #8, Straight Edge Striping, LLC., was awarded a contract for striping of certain portions of Madison Avenue, Mountainview Terrace, Fourth Street, Third Street, Second Street, First Street, Dunellen Avenue, Front Street, North Avenue Ext., and Pulaski Street, at a cost not to exceed \$20,974.60, charged to Purchase Order 22-01652; and

WHEREAS, additional striping enhancements were found to be desirable and necessary for the safety and welfare of the residents of Dunellen; and

WHEREAS, a revised quote was received from Straight Edge Striping, LLC., in the amount of \$53,798.30, an increase of \$38,823.70 over the original contract, for the additional and enhanced striping improvements. The cost for said improvements is to be charged on Purchase Order 22-01652 to Ordinance 2021-05, account C-04-21-005-000-601.

NOW THEREFORE BE IT PROCLAIMED, by the Mayor and Council of the Borough of Dunellen, that Straight Edge Striping, LLC. be awarded a revised contract in an amount not to exceed \$53,798.30.

Mayor Cilento noted that we added some important striping items to the project which added to the cost.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

On the motion of Mr. Sigmon and seconded by Mrs. Rios it was moved to accept the following:

05-15-2023: #4

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Acclaim Inventory, LLC., of Edison, NJ, is awarded a contract to perform an asset inventory at the \$1,000 threshold for an amount not to exceed \$2,100.00. Funds for this contract are to be taken from Account #3-01-20-130-000-205.

Dr. Robins explained that every two years we take a borough-wide inventory of assets and property to comply with insurance requirements and so that we can have an accurate accounting in case of losses.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

On the motion of Mr. Sigmon and seconded by Mrs. Rios it was moved to accept the following:

05-15-2023: #5

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

CME Associates of Parlin, NJ, is awarded a contract for the preparation and submittal of the Project Information Form, Commitment Letter and Environmental Planning Document to the New Jersey Infrastructure Bank for funding the Sanitary Sewerage System Improvements Project. The amount of this contract is not to exceed \$7,491.00. Funds for this award are to be taken from Account #3-07-55-500-000-234.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

On the motion of Mrs. Albertson and seconded by Mrs. Rios it was moved to accept the following:

05-15-2023: #6

A RESOLUTION ESTABLISHING THE DUNELLEN GREEN TEAM ADVISORY COMMITTEE

WHEREAS, the Mayor and Council of the Borough of Dunellen strives to save tax dollars, assure clean air and water, improve working and living environments to build a community that is sustainable economically, environmentally and socially, a community which would thrive well into its future; and

WHEREAS, the Mayor and Council of the Borough of Dunellen wishes to build a model of government which benefits our residents with green community initiatives which are easy to replicate and affordable to implement; and

WHEREAS, in an attempt to focus attention on “Green” issues, the Mayor and Council wishes to establish the Dunellen Green Team Advisory Committee; and

WHEREAS, the Dunellen Green Team Advisory Committee will be formed to assist in Dunellen’s participation of the Sustainable Jersey program; and

WHEREAS, the purpose of Sustainable Jersey is to enlist municipalities in a concerted and organized state-wide effort to improve the environment and promote sustainability; and

WHEREAS, the goals of the Dunellen Green Team Advisory Committee will be to help ensure that the Borough of Dunellen qualifies for the various Sustainable Jersey “Action Categories” which are designed to meet the varying needs of the municipality and will help fulfill the requirements to earn Bronze, Silver or Gold certification through Sustainable Jersey; and

WHEREAS, the Dunellen Green Team Advisory Committee will pursue sustainable practices where possible and implement the Borough’s environmental goals; and

WHEREAS, at the recommendation of the Mayor and Council, the Dunellen Green Team Advisory Committee may work with the existing goals within the Borough whose actions affect environmental issues so as to eliminate duplication and assure that important tasks are covered; and

WHEREAS, the Dunellen Green Team Advisory Committee will work with the Mayor’s Office on the Borough of Dunellen’s Climate Resiliency Plan to assist in the meeting of goals of said plan; and

WHEREAS, the mission of the Dunellen Green Team Advisory Committee will be to advise the Mayor and Council on ways to improve the municipality through “Green” initiatives which are economically and environmentally sound through research and evaluation; and

WHEREAS, the Membership and Term of Office of the Dunellen Green Team Advisory Committee will comprise of seven (7) Borough residents, civic leaders, officials and/or business-owners to serve as the Green Team. The Members shall be appointed by the Mayor to serve an annual term. Among the Membership, they shall elect a Chair, Vice Chair and Secretary.

Additionally, the Mayor and the Borough Administrator shall serve as Ex-Officio members of the Green Team; and

WHEREAS, the Dunellen Green Team Advisory Committee shall meet a minimum of (6) times throughout the year and shall decide among the membership scheduled dates that will be provided to the Municipal Clerk's office and all other procedures for meetings shall adhere to Robert's Rules of Order or adhere to New Jersey State Statutes when applicable.

NOW THEREFORE BE IT RESOLVED, by Mayor Jason F. Cilento and the Borough Council of Dunellen that we do hereby establish the Dunellen Green Team Advisory Committee.

Mayor Cilento noted that a Green Team is part of being certified by Sustainable Jersey. The team will guide us in achieving the important steps in the process.

Dr. Dunne asked if we have the necessary administrative pool to sustain some of the steps? Mr. Sigmon replied that the more manpower we have the easier it will be to achieve the goals, but we have already done many of the steps and it is important to begin with the volunteers to be appointed by the Mayor. Dr. Dunne recommended a larger Council discussion on the process and requirements. Mrs. Albertson noted that at the last NJ League Conference she and Mrs. Rios spoke to many people on how to accomplish the tasks required for certification, and she thinks we can surely have a meeting, but that we are ready to step off and get this done. Mayor Cilento recognizes that much work must be done, but he thinks that we should begin by focusing on action items. And we already do many of the items already.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

On the motion of Mr. Paltjon and seconded by Mrs. Rios it was moved to accept the following:

05-15-2023: #7

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Dunellen Rescue Squad and Karl's Custom Classics are approved to hold a car show on North Avenue between Washington Avenue and Madison Avenue, on September 10, 2023, between the hours of 8:00 am and 5:00 pm. The sponsors will obtain permission from the New Jersey Department of Transportation for the closing of North Avenue, a state road, and will coordinate with emergency services agencies, including the Dunellen Police Department, Dunellen Fire Department, and the Dunellen Office of Emergency Management on logistical details. The sponsors will also coordinate with the Dunellen Department of Public Works regarding appropriate barricades and other traffic safety measures and environmental concerns, as needed.

Mayor Cilento explained the origins and logistics of the car show and thanked Mr. VanDermark for his contribution in assisting the Rescue Squad and their 90th anniversary this year. Mr. VanDermark also spoke regarding the layout of the car show. Janna Best of the Rescue Squad thanked the Council for its support.

Yes: Albertson, Dunne, Paltjon, Rios and Sigmon
Abstain: VanDermark

On the motion of Mr. VanDermark and seconded by Mrs. Albertson it was moved to accept the following:

05-15-2023: #7-A

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Mayor Jason F. Cilento is authorized to sign the Agreement with H&S Construction and Mechanical Inc. for the Dunellen Firehouse Rebuild Project, per the terms of the attached Agreement.

Dr. Robins noted that this is the agreement with the contractors for the Firehouse rebuild; most of the language was already part of the initial bid specifications. The document has been vetted by Alloy5, our legal counsel and our own team.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

CONSENT AGENDA:

On the motion of Mrs. Rios and seconded by Mr. Sigmon it was moved to accept the following:

05-15-2023: #8

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Be it resolved by the governing body of the Borough of Dunellen, New Jersey, that:

The Treasurer is hereby authorized to refund the following tax overpayment(s):

Block	21	Lot	13	Address	612 LINCOLN AVENUE	
Assessed to	RANDY & TASIA ST LOUIS			Amount	\$2,601.55	
					Total Refunded \$	2,601.55

05-15-2023: #9

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Treasurer is hereby authorized to issue the following proceeds for tax sale redemption(s):

Payable to FIG 20, LLC FBO SEC PTY

TSC	Block	Lot	Owner/Address	Principal	Interest	Premium	Total
22-01	7	2.02	2015 JEFFERSON LLC 417 JEFFERSON AVE	\$15,977.79	\$501.55	\$35,300.00	\$51,779.34

TOTAL REFUNDED \$51,779.34

05-15-2023: #10

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Whereas, a request was made by Peter Brito to close the street on Friday, May 26, 2023, on Fourth Street between Lincoln Avenue and Madison Avenue, for the purpose of photographing graduating seniors with classic cars, from 5:00 pm to 7:00 p.m.

Now therefore be it resolved that permission is hereby granted to Peter Brito to close a portion of Fourth Street; and

Be it further resolved that by virtue of this resolution, the Police Department will be notified of the street closing and the Public Works Department will supply the necessary road barricades.

Peter Brito
414 Fourth Street
Dunellen, NJ 08812

05-15-2023: #11

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Municipal Clerk is hereby authorized to issue food handler license to the following establishment:

DaLuca's Café, 350 North Avenue

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

Stormwater materials—tabled

Reports:

Mrs. Albertson: 1) Congratulations to Mayor Cilento, the winner of the American Legion Chili Cook-off. Thanks to everyone who came out and supported the event. All proceeds go towards helping our Veterans; 2) Diversity and Inclusion--we are happy to welcome Becky Androwski to the Committee. There will be a Pride Trivia event on June 8th at 8pm at Maggie Murray's; 3) American Legion Post 119--every 1st and 3rd Wednesday, the Freedom Cruise Car Show will be at the Legion from 5-8 pm. Hot dogs and Hamburgers will be available for purchase. The Legion is hosting Friday night dinners from 5pm until food runs out. This week they will be having pulled chicken and pork with baked beans, applesauce, coleslaw and salad as well as dessert. This is open to the public. Donations are appreciated; 4) Mayor's Cannabis Task Force--Mayor Cilento and I spoke with the Mayor of Raritan Borough, who shared their ordinance with us. The Task Force discussed what we learned from him and analyzed the ordinance. We continue to review the pros and cons of bringing Cannabis to our community.

Mrs. Rios: 1) Dunellen Public Library--Somerset Environmental Education Center will be back with an informative program about Bees on May 20th at 11am called The Bees Knees. Registration is recommended. On Sunday May 21st the Library's Children's Department will be at the Open-Air Market to celebrate Asian American and Pacific Islander Heritage Month with a musical story time and Disney themed Karaoke sing along hosted by a special Princess; 3) on May 24th the Easter Seals will conduct a job fair in the Library's meeting room from 11-2 and at 6:30pm the Friends will host an antique appraisal fundraiser called "What It's Worth." Please register to have your antiques appraised. And Save the Date because on June 10th the Borough's first responders will be celebrating our Summer Reading kickoff with a Touch a Truck event. Come check out the equipment & trucks and sign up for Summer Reading!; 2) Boy Scout Troop 127 and the Dunellen Sponsor Club will be hosting its annual pancake breakfast on May 21st. Grab some breakfast then head over to the open-air market at Washington Park; 3) Board of Education--next meeting will be May 23rd at 7:00 pm. Awards night will be May 25. Prom is May 26.

Mr. VanDermark: 1) Buildings and Grounds—the bathrooms were painted at McCoy Park. New flags were placed downtown along with all the Hometown Heroes Banners. They look great and will enhance the feeling of pride during the Memorial Day Parade; 2) Mayors Traffic and Pedestrian Safety Taskforce—on June 6th this year's Walk, Bike & Roll to School will be held. Students walking will meet at St. John's lot at 7:30 am. Students biking should meet at Columbia Park at 7:30 am. Both groups leave at 7:45 am. All riders must wear a helmet. A limited number of helmets will be available. Email: rwjinjuryprevention@gmail.com no later than May 30 and include helmet size. Student riders K-3 must be accompanied by parent and parents are encouraged to participate with their child regardless of age. Pre-registration is encouraged and recommended so we may have a fun and safe event. Register at DunellenParksandRecreation.com. The Mayor's Traffic and Pedestrian Safety Taskforce is looking for volunteers. Please go to the borough website and fill out an application to join us.

Dr. Dunne: 1) Recreation—programs have been very busy. The soccer program has 102 children, track has 26, softball 31, baseball 64 and tennis 48 for a total of 271 children in spring sports. Summer camp registration is open and if you are interested go to the Recreation website. Camp will run from June 19 to August 11; 2) the Jogging Club is growing and we will continue to jog around Washington Park. Our next jog will be on May 28th at 8:00 am; 3) Shade Tree Commission celebrated Arbor Day at Faber School. The next meeting will be on June 14th at 7:00 pm at the Senior Center; 4) the Dunellen Parking Authority will hold its next meeting on July 12th at 7 pm at the Parking Authority building; 5) the Municipal Alliance has a program at Avellino's called "Sticker Shock" putting stickers on pizza boxes; 5) Diversity and Inclusion will hold a Pride Trivial Contest at Maggie Murray's on June 8th at 8:00 pm.

Mr. Sigmon: 1) DPW crew has been cleaning the downtown daily and all our Borough Properties & Parks:

- Lawn maintenance at all Borough properties & parks.
- Street sweeping as scheduled.
- Ball field maintenance to Columbia Park Fields, McCoy Park, and Gavornik.
- Trimming Trees at Washington Memorial Park, preparing the park for Memorial Day Ceremony.
- Curbside Leaf Bag Pick-up throughout the Borough, reminder curbside leaf bag pick-up goes to the end of May.
- Decorated the Downtown with the American Flags and Hometown Heroes Banners.

Additional Roll off dates added for those who have some spring-cleaning household rubbish that you want to get rid of:

Wednesday, June 7th: 8:00 am to 6:00 pm.

Saturday, June 10th: 8:00-1:30 pm

Prices are: Car \$25.00, SUV/MiniVan \$50.00, pick-up/van \$75.00

The Regular no charge roll off dates will still take place in September/October.

Mr. Paltjon: 1) the Dunellen Police Department had another busy month in April: 13 arrests, 5 DWIs, 381 traffic summonses, 311 motor vehicle stops. Thank you to the Department for continuing to protect and serve the residents of Dunellen; 2) PARSA—will be videoing the sewer lines surrounding the property on Walnut Street and New Market Road and will provide a report of their findings; 3) the Dunellen Rescue Squad—great news, they have 2 new and experienced EMTs that have joined this month. One has 3 years' experience and the other has 34 years, so welcome aboard and as I have been saying, the future looks bright.

Mayor Cilento:

The Mayor welcomed David Kriete, a Senior at DHS doing a Senior Practicum in the Municipal Clerk's Office.

The Middlesex County Department of Transportation: the Middlesex County Department of Transportation milling of New Market Road is completed. We are expecting that tomorrow, Tuesday, May 16th, the paving phase will commence between South Washington Avenue and Walnut Street. This work will begin around 7 am and will take place most of the day.

Memorial Day Parade: Dunellen's annual Memorial Day Parade is scheduled for Monday, May 29 and will begin at 10 am at the American Legion Post 119 on New Market Road. Organizations that wish to walk in or have a float in the parade should contact the Dunellen Recreation Department's Director Alex Miller at amiller@dunellenborough.com or (732) 968-3033, x8.

Mayor's Alliance for a Clean Green Brook Waterway: on Sunday, May 7th, we held our fourth annual Green Brook Clean-Up with the Lower Raritan Watershed Project team. This annual clean-up included Dunellen, Green Brook, Middlesex, Bound Brook, Plainfield, North Plainfield, and Scotch Plains. Dunellen had 35 volunteers who were dedicated to cleaning along McCoy Park and sections near Madison Avenue and helped load two trucks worth of garbage and pulled 32 tires from the brook. A big thanks to Alex Miller, the Dunellen DPW, the Lower Raritan Watershed Project, the Boy & Girl Scouts, and all the volunteers.

Green Brook Trash Trap pilot program Project: Fish & Wildlife has informed us that the funding for the Trash Trap project is moving along, and they expect to be issuing the award in the next few months. As a reminder, this \$66,000.00 pilot grant program project is a joint effort between the Fish & Wildlife, NJDEP, Lower Raritan Watershed Project, and the Borough of Dunellen. We will be the model for the program across the state moving forward.

Walks and Talk with the Mayor: the next Walks and Talks with the Mayor will be on Saturday, July 3rd at 9:30 am at Columbia Park.

Planning for the Future: the Master Plan Reexamination and Climate Resiliency Plan that was presented to Mayor and Council on May 1st as a courtesy was originally planned to have its formal presentation and consideration for adoption by the Dunellen Planning Board at their in-person meeting on May 22 at 7 pm. It will be postponed to a June special meeting. Once the date and time is decided upon by the Planning Board, it will be shared publicly. Until then, all material is posted on our website for review at: https://www.dunellen-nj.gov/news_detail_T30_R49.php. Please keep an eye out on social media, emails, and postings at the Clerk's Office and at the Washington Memorial Park digital sign.

Fire Department Update: Wednesday, May 3, Borough met with representatives from Alloy5 (architects), insurance companies, fire department, Borough's Construction Manager, and H&S Construction team. We discussed logistics and the terms of the contract and various roles of participants. Work to commence shortly after notice of tonight's signing of resolution and is expected to conclude in late 2024.

Engineering Work with NJDOT Grants:

1. CME Associates has informed my office that the malfunctioning RRFB sign on Lincoln Avenue is scheduled to be repaired this week and they will close out the project

with NJDOT once that is completed so the Borough can receive the final grant reimbursement.

2. CME Associates has informed my office that they are working to close out the South Madison Avenue project with NJDOT so the Borough can receive the final grant reimbursement.

#MondaysWithMichele: Happy to have been a guest on Assemblywoman Michele Matsikoudis's #MondaysWithMichele to discuss our joint efforts to improve the Dunellen Train Station. The Borough of Dunellen and the LD21 Team of Senator Jon Bramnick, Assemblywoman Nancy Munoz and Assemblywoman Michele Matsikoudis have a shared interest to see that we have a modernized and accessible train station in #Dunellen. We will continue to advocate together to ensure it gets done! Head on over to Michele's Facebook page @ Assemblywoman Michele Matsikoudis. Be sure to use this link to sign up for Assemblywoman Michele Matsikoudis's office newsletter and follow her on other social media platforms: <https://linktr.ee/aswmatsikoudis>

Mayor Cilento then made an announcement of the Law Enforcement Recruiting Fair to be held on Tuesday, May 23, 2023, at Middlesex County College, 2-6 pm, at West Hall. Many local law enforcement agencies will be present.

Department Heads:

Chief Financial Officer Scott Olsen noted that the inventory people will be coming this week. They will be doing a complete inventory of vehicles and equipment.

Janna Best of the Dunellen Rescue Squad thanked the Council for approving the car show and stated the Squad hopes to make this an annual event. May 21-27 is National EMS Week. On Wednesday, May 24th, TGI Fridays is doing a fundraiser with 20% of the bill to be donated to the Squad. And, the mailing fund drive will be going out shortly and they are always looking for volunteers.

Public Portion:

Crisol-Iris Lantz, 398 South Madison Avenue, 1) commended the Council on creating the Green Team. She has found much of the information really insightful and the Team is a great way of having more community stakeholders; 2) as a member of the Mayors Traffic and Pedestrian Taskforce, she noted the difficulty in getting School Crossing Guards and inquired the status of increasing their pay. Mayor Cilento replied that we heard the Taskforce's recommendation and are looking into ways of increasing the pay, starting in September, for both full time and substitute guards.

On the motion of Mr. Sigmon and seconded by Mrs. Rios it was moved to accept the following:

05-15-2023: #12

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN,
NEW JERSEY, THAT:**

The Dunellen Borough Council Meeting of May 15, 2023 is adjourned.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

The YouTube presentation of this Council meeting can be found at:

<https://www.youtube.com/watch?v=WNGg6Aqs22w>