

September 6, 2022

Note: This meeting was in a hybrid format, with limited seating in the Council Chambers supplemented by teleconference for the public who could not attend.

Minutes of the public meeting of the Mayor and Council of the Borough of Dunellen held on September 6, 2022.

Mayor Jason F. Cilento called the meeting to order at 7:00 p.m. and he led the Pledge of Allegiance.

Municipal Clerk William Robins read the Sunshine Statement and called the Roll.

Present: Jason Cilento, Trina Rios, Teresa Albertson, Jessica Dunne, Joseph Paltjon, Daniel Cole Sigmon and Harold VanDermark

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On the motion of Mr. Sigmon and seconded by Mr. VanDermark it was moved to accept the Minutes of the Meeting of August 1, 2022.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

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On the motion of Mr. Sigmon and seconded by Mrs. Albertson it was moved to accept the Minutes of the Special Meeting of August 1, 2022.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

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At this point, the following Proclamation in Honor of “National Preparedness Month” was read:

**A PROCLAMATION IN HONOR OF  
“NATIONAL PREPAREDNESS MONTH”**

WHEREAS, the month of September is recognized as “National Preparedness Month” and creates an opportunity for every resident of the Borough of Dunellen to prepare their homes, businesses, and communities for emergencies and natural disasters; and

WHEREAS, the 2022 National Preparedness Month theme is “A Lasting Legacy: The life you’ve built is worth protecting. Prepare for disasters to create a lasting legacy for you and your family;” and

WHEREAS, during an emergency, every second counts, and emergency preparedness programs educate individuals and families on how to prepare before, during, and after a disaster; and

WHEREAS, these programs address threats of severe weather, terrorism, and other potentially life-threatening circumstances to make our communities better prepared, resilient, and safer; and

WHEREAS, the Dunellen Office of Emergency Management leads efforts to promote an all-hazards approach to emergency preparedness by providing ongoing services to include outreach, education, training, and planning to ensure that localities are engaging the community on how to prepare, respond, recover, and mitigate against disasters; and

WHEREAS, emergency preparedness is the responsibility of every resident, and all residents of Dunellen are urged to make preparedness a priority and work together to ensure that individuals, families, and communities are prepared for disasters and emergencies of any type; and

WHEREAS, all residents of Dunellen are encouraged to participate in preparedness activities and become more prepared by making a plan, building a kit, and staying informed.

NOW, THEREFORE, I, Jason F. Cilento, Mayor of the Borough of Dunellen, do hereby recognize September 2022 as NATIONAL PREPAREDNESS MONTH in our Borough, and I call this observance to the attention of all our citizens.

Jason F. Cilento, Mayor  
September 6, 2022

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At this point, a Proclamation Honoring Hispanic Heritage Month was read:

**Proclamation Honoring  
Hispanic Heritage Month  
September 15, 2022 -- October 15, 2022**

WHEREAS, Hispanic Heritage Month is a time to honor and celebrate the many ways Hispanic Americans contribute to the success of our country; and

WHEREAS, the observation began in 1968 as Hispanic Heritage Week under President Lyndon Johnson and was expanded by President Ronald Reagan in 1988 to cover a 30-day period; and

WHEREAS, Hispanic Heritage Month was created to showcase and highlight Hispanic contributions throughout our nation and as a reminder that Hispanics have been a part of the history of this nation since the beginning; and

WHEREAS, the 2022 Hispanic Heritage Month national theme is *Unidos: Inclusivity for a Stronger Nation*, which reinforces the need to ensure diverse voices and perspectives are welcomed in decision-making processes, thereby helping to build stronger communities and a stronger Nation; and

WHEREAS, Dunellen's Hispanic population, which represents 37.4% of our overall population, is strong and vibrant and a key part of the fabric of our town. They have a profound and positive influence on our community through their strong commitment to family, faith, hard work and service; and

WHEREAS, Hispanics of all generations and recent immigrants continue to make great contributions to this Nation and to the Borough of Dunellen.

NOW, THEREFORE I, Jason F. Cilento, Mayor of the Borough of Dunellen, New Jersey, with support from the Borough Council, do hereby proclaim September 15, 2022 through October 15, 2022 as HISPANIC HERITAGE MONTH in the Borough of Dunellen and call upon the people of our municipality to join in supporting this observation.

Jason F. Cilento, Mayor  
Borough of Dunellen  
September 6, 2022

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At this point, a Proclamation in Honor of Library Card Sign-up Month was read:

**Proclamation  
in Honor of  
Library Card Sign-up Month 2022**

Whereas, libraries and librarians play a crucial role in the education and development of children; and

Whereas, librarians are literacy experts, offering everything from preschool story hours to summer reading clubs that sustain school-year learning; and

Whereas, libraries provide a learning environment that fosters joyful exploration, encouraging students to research subjects that they are genuinely curious about; and

Whereas, librarians create welcoming and inclusive spaces for people of all backgrounds to learn together and engage with one another; and

Whereas, librarians provide a variety of books and resources to serve everyone in the community, making knowledge and ideas available so that people have the freedom to choose what to read; and

Whereas, a library card empowers all people to pursue their dreams, explore new passions and interests, and find their voice; and

Whereas, libraries are constantly transforming to deliver new services that connect closely with community needs, even during a pandemic.

NOW, THEREFORE, BE IT RESOLVED that I, Jason F. Cilento, Mayor of the Borough of Dunellen, proclaim September Library Card Sign-up Month in the Borough of Dunellen, New Jersey, and encourage everyone to sign up for his or her own library card today.

Jason F. Cilento, Mayor  
September 6, 2022

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Mayor's Appointments to Boards, Commissions and Authorities

Accept resignations of Adam Gordon and Michael Baimba from the Dunellen Downtown Management Organization [Due to a Clerical error, Mr. Gordon was included in the Agenda as resigning; however, he had not been re-appointed on January 1, 2022.]

Appoint to the Dunellen Mural Steering Committee: Margaret Lockwood, Liz Lopez, Shronda Wise Schimpf, Robin Walkers, Maryann Myers, Amy Cheney, and Trina Rios.

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On the motion of Mr. Sigmon and seconded by Mrs. Albertson it was moved to accept the following:

**Ordinance 2022-22**

The bond ordinance, the summary terms of which are included herein, is being introduced for first reading at a meeting of the governing body of the Borough of Dunellen, in the County of Middlesex, State of New Jersey, on September 6, 2022. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held at the Dunellen Borough Council Chambers, in the Borough on September 19, 2022 at 7 o'clock p.m. During the week prior to and up to and including the date of such meeting, copies of the full bond ordinance will be available at no cost and during regular business hours at the Clerk's office for the members of the general public who shall request the same. The summary of the terms of such bond ordinance follows:

Title: BOND ORDINANCE AMENDING THE TITLE AND SECTION 3(a) OF BOND ORDINANCE NUMBERED 2018-16 OF THE BOROUGH OF DUNELLEN, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, FINALLY ADOPTED DECEMBER 17, 2018, IN ORDER TO AMEND THE DESCRIPTION OF THE PROJECT

Purposes: To amend the title and Section 3(a) of Bond Ordinance numbered 2018-16 of the Borough of Dunellen, in the County of Middlesex, New Jersey, finally adopted December 17, 2018, to authorize the following improvements: (i) improvements to Washington Memorial Park, including, but not limited to, lighting and electrical upgrades in and around the gazebo, painting of the gazebo, installation of a sound system in the gazebo, improvements to the irrigation system, acquisition of portable bleachers, monuments, concrete/sidewalk improvements and landscaping improvements, and (ii) improvements to the Borough's downtown area, including but not limited to, planting and removal of trees, sidewalk and concrete repairs, lighting improvements, and upgrades to benches and planters; and further including all work, materials, related costs and expenditures necessary therefor and incidental thereto.

Appropriation: \$0

Bonds/Notes Authorized: \$0

Grant Appropriated: N/A

Section 20 Costs: \$0

Useful Life: N/A

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

On the motion of Mr. Sigmon and seconded by Mr. Paltjon it was moved to accept the following:

### **ORDINANCE 2022-23**

The following ordinance is being introduced for first reading at a meeting of the Governing Body of the Borough of Dunellen, in the County of Middlesex, State of New Jersey, on September 6, 2022. It will be further considered for final passage, after public hearing thereon, at a meeting of said governing body to be held in the Municipal Building, 355 North Avenue, Dunellen, New Jersey, in said County, on September 19, 2022 at 7:00 p.m. During the week prior to and up to and including the date of such meeting copies of the full ordinance will be available at no cost and during regular business hours, at the Clerk's office for the members of the general public who have requested the same.

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Ordinance #08-13 entitled **AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 54 (POLICE), SECTION 54-52, et. seq. (SPECIAL DUTY ASSIGNMENTS FOR POLICE OFFICERS) OF THE CODE OF THE BOROUGH OF DUNELLEN, NEW JERSEY**, ADOPTED on September 8, 2008, amended on March 19, 2012, and amended again on September 16, 2019 is hereby amended as to the following section:

**A. RATES OF COMPENSATION; ADMINISTRATIVE FEE; PAYMENT FOR SERVICES**

Rates of compensation for contracting the services of off-duty law enforcement officers for Dunellen Borough Municipal Projects and Dunellen School District projects shall be seventy-dollars per hour (\$70.00) and an additional fee of eight dollars per hour (\$8.00) is hereby established to cover administrative costs, overhead, and out-of-pocket expenses of the Borough of Dunellen. Therefore, the total hourly rate of compensation shall be seventy-eight dollars (\$78.00).

Rates of compensation for contracting the services of off-duty law enforcement officers for all other projects other than those by the Borough of Dunellen or the Dunellen School District shall be seventy-seven dollars per hour (\$77.00) and an additional fee of eight dollars per hour (\$8.00) is hereby established to cover administrative costs, overhead, and out-of-pocket expenses of the Borough of Dunellen. Therefore, the total hourly rate of compensation shall be eighty-five dollars (\$85.00).

Any assignment cancelled by a private party on less than four (4) hours notice shall be charged against the party for the minimum hours for the assignment. The minimum hours for any assignment is set at four (4) hours.

If the use of a police vehicle(s) is requested and approved by the Chief of Police, then an additional charge of fifteen dollars per hour (\$15.00) per vehicle will be charged.

In the event police officers from other municipalities perform special duty assignments within the Borough due to the non-availability of local officers for such duties, it shall be the responsibility of those officers from other municipalities to arrange payment for services direct from the utilizing party or through their police department.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

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On the motion of Mr. Paltjon and seconded by Mr. Sigmon it was moved to accept the following:

**ORDINANCE 2022-20**

**BOROUGH OF DUNELLEN**

The following ordinance was Introduced for first reading on August 1, 2022. It is now being further considered, after public hearing, on September 6, 2022. Copies of this ordinance have been available to the public on the municipal bulletin board and from the Municipal Clerk's Office.

Ordinance 2010-15, adopted on November 1, 2010, amended Chapter 150, Sections 150-3 and 150-4, Building Code and Subcode fees. It was further amended by Ordinance 2016-17, adopted December 19, 2016, Ordinance 2018-08, adopted September 4, 2018, and Ordinance 2018-14, adopted December 2, 2018. It is now being presented for further amendment.

**BE IT ORDAINED** by the Borough Council of the Borough of Dunellen, County of Middlesex, State of New Jersey, that Chapter 150 is amended in part in regard to Section 150-3 and 150-4, Building Code and Subcode Fees as follows (based upon the New Jersey Uniform Construction Code, Chapter 23 of Title 5 of the NJ Administrative Code):

Section 150-3: **Construction Permit Fees.** The fee for a construction permit shall be the sum of the subcode fees listed in (1) through (6) hereof and shall be paid before the permit is issued.

A. Building Subcode fees:

1. A minimum fee for the building subcode shall be seventy-five (\$75.00) dollars.
2. For new construction volume (cubic feet) multiplied by 0.050.
3. For renovations, alterations and repair thirty five (\$35.00) dollars per one thousand dollars of estimated cost of work.
4. For combinations of renovations and additions, the sum of the fees computed

separately as renovations and additions.

5. Flat Fees

a. Tank Removal	\$75.00
b. Shed (Less than 300 square feet)	\$75.00
c. Fireplace	\$75.00
d. Pools Above ground	\$75.00
In-ground	\$120.00
e. Signs	\$5.00 per square feet
f. Demolition One car garage	\$70.00
Two car garage	\$100.00
One family dwelling	\$500.00
Two family dwelling	\$500.00
Multi-family dwelling	\$1,000.00
Commercial Building	\$1,000.00
g. Tents	\$92.00
h. Monitoring Wells	\$60.00 per well

6. Certificate of Occupancy fee is 10% of total permit costs

B. Plumbing Subcode Fees:

1. A minimum fee for the plumbing subcode shall be seventy-five (\$75.00) dollars.
2. The fee shall be in the amount of twenty-five (\$25.00) dollars per fixture, piece of equipment or appliance connected to the plumbing system, and for each appliance connected to the gas or oil piping system.

For the purpose of computing this fee, fixtures shall include but not be limited to lavatories, kitchen sinks, slop sinks, urinals, water closets, bathtubs; shower stalls laundry tubs, floor drains, drinking fountains, dishwashers, garbage disposals, hot water heaters, washing machines or similar devices.

3. The fee shall be in the amount of Sixty-Five (\$65.00) dollars per special devices.

For the purpose of computing this fee, special devices shall include but not be limited to steam boilers, furnaces, A/C units, grease trap, interceptor/separator, water connection, sewer connection, sewer ejector, sewer pumps, backflow preventer, and tank installation.

C. Electrical Subcode Fees:

1. A minimum fee for the electrical subcode shall be seventy-five (\$75.00) dollars.
2. For the purpose of computing fees, outlets or fixtures shall include, but not be limited to, lighting fixtures, switches, smoke or heat detectors, convenience receptacles, burglar alarms, intercom panels, thermostats, and motors and devices of less than 1 h.p. or 1 k.w.

From 1 to 25 receptacles or fixtures	\$50.00
For each additional 25 receptacles or fixtures	\$50.00

3. For the purpose of computing these fees, the term service panel, sub-panel, feeder, switches, and switchboards:

Up to 100 amps	\$100.00
101 to 201 amps	\$175.00
Each additional 100 amps	\$50.00

4. For the purpose of computing these fees, all motors except those in plug-in appliances shall be counted, including control equipment, generators, transformers and all heating, cooking or other devices consuming or generating electrical current:

Motors and electrical devices:

1 h.p. up to 5 h.p.	\$50.00
6 h.p. up to 25 h.p.	\$75.00
26 h.p. up to 100 h.p.	\$100.00
For each increase of 50 h.p.	\$25.00

Transformers and generators over,

1 kw up to 5 kw	\$50.00
6 kw up to 25kw	\$75.00
26 kw up to 100 kw	\$100.00
For each increase of 50 kw	\$25.00

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|------------------------------------------------------------|----------|
| 5. The fees for pools, fountains and similar installations |          |
| Above ground, includes bonding & motor                     | \$100.00 |
| In-ground, includes bonding & motor                        | \$150.00 |
| 6. Light standards                                         | \$100.00 |

D. Fire Subcode fees:

- |                                                           |                  |
|-----------------------------------------------------------|------------------|
| 1. Hard wire interconnected smoke detectors (R3 & R5)     | \$25.00 per unit |
| 2. For fire sprinkler system the fee shall be as follows: |                  |
| 20 or fewer heads                                         | \$100.00         |
| 21 to 100 heads                                           | \$200.00         |
| 101 to 200 heads                                          | \$350.00         |
| 201 to 400 heads                                          | \$800.00         |
| 401 to 1000 heads                                         | \$1,200.00       |
| Over 1000 heads                                           | \$1,500.00       |

In computing fees for heads and detectors, the number shall be counted separately and two fees, one for heads and one for detectors, shall be charged.



3. Fire standpipe system	\$267.00
4. Independent pre-engineer system	\$250.00
5. Gas or oil-fired appliance	\$75.00
6. Kitchen exhaust system	\$100.00
7. Incinerator system	\$426.00
8. Crematorium system	\$426.00
9. Smoke control system	\$300.00

E. Zoning Fees:

- a. \$125.00 Residential
- b. \$200.00 Commercial
- c. \$1,000.00 (annually) Massage Parlor
- d. \$2,000.00 (annually) Tattoo parlor, Body Piercing Establishment (excluding ear piercing) (Proof of active current license)
- e. \$1,000.00 (annually) Microblading
- f. \$150.00 (annually) Tanning Salon
- g. Late Fees: for E (c), E (d), E (e), and E (f), if any fee is not paid within 30 days of its due date, a late fee surcharge of \$75.00 will be assessed for each calendar month or any part thereof following the due date of such fee. These late fees will be collected by the Municipal Clerk's Office prior to the issuance of any permit or license.

F. Sewer Connection Fee:

\$1,800.00 per connection

G. Certificate of continuing occupancy.

The Construction Department shall prepare appropriate application forms for a certificate of continuing occupancy. These forms shall be requested and completed by the owner, agent, realtor, broker, or other individual of such property and a certificate granted before a change of ownership shall take place.

H. Certificate of lease occupancy and registration.

The Construction Department shall prepare appropriate application forms for a certificate of leased occupancy and the registration of each property. These forms shall be requested and completed by the owner, agent, broker or other individual representing such rental properties. Inspections shall be arranged for, completed, and a certificate granted before any actual change in occupancy shall take place

I. The following will be a per-unit fee.

1. Initial inspection (more than 72 hours' notice): \$125.
2. Reinspection: \$80.
3. Emergency inspection (less than 72 hours' notice): \$150

J. Multi-dwelling and apartment building inspections at time of sale.

1. The Construction Department shall inspect and issue certificates of continued occupancy on the sale of residential multiple-dwelling units and apartment buildings in order to ensure compliance with the New Jersey Uniform Construction Code, New Jersey State Uniform Fire Code, International Property Maintenance Code, New Jersey State Housing Code, New Jersey Hotel and Multiple Dwelling Code and Regulations adopted for all buildings, structures and premises within the established boundaries of the Borough of Dunellen.

2. In performing said inspections, the following fees shall be charged to the seller of the residential multiple-dwelling unit or apartment buildings:

- (a) Fewer than nine units: \$100 per unit.
- (b) Ten to 50 units: \$1,500 flat fee.
- (c) Fifty-one to 100 units: \$2,500 flat fee.
- (d) Commercial space: \$300 plus per-dwelling-unit fee above.

K. The fees for Section J shall be paid before a permit is issued.

L. Violations and penalties.

Any person or persons who violates any provision of this article is subject to penalties of not more than \$2,000.00.

At this point, Mayor Cilento opened up the meeting for comments from the public. Mr. Davis asked how much the fees were increasing. Mayor Cilento replied that these are mostly new fees and to look in the appropriate section. He then read relevant sections from the ordinance. He then opened the meeting for comments from the Council. There were no questions.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

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On the motion of Mrs. Albertson and seconded by Mr. Sigmon it was moved to accept the following:

## **ORDINANCE 2022-21**

The following Ordinance was Introduced for first reading on August 1, 2022. It is now being further considered for public hearing and adoption on September 6, 2022, at 7:00 p.m. in the Dunellen Borough Municipal Building, 355 North Avenue, Dunellen, New Jersey. Copies of this ordinance have been posted on the Municipal Bulletin Board and have been available at the Office of the Borough Clerk for any interested members of the public.

### **ORDINANCE REPEALING AND AMENDING SECTIONS OF CHAPTER 50 OF THE BOROUGH CODE**

**WHEREAS**, the Dunellen Borough Council adopted Ordinance 02-13 (Chapter 50 of the Dunellen Municipal Code) establishing the Borough's Personnel Policies on October 7, 2002; and

**WHEREAS**, the Personnel Policies set forth in Chapter 50 were subsequently updated by adoption of Ordinances 2010-14, 2010-16, 2015-11, 2017-08, and 2017-09; and

**WHEREAS**, the Mayor and Council have since passed resolution 08-01-2022: #9 adopting a Personnel Policies and Procedures Handbook ("Handbook") to serve as a governing document for personnel matters involving employees, volunteers, appointed officials, and independent contractors of the Borough; and

**WHEREAS**, the Personnel Policies in Chapter 50 have been incorporated into the Handbook and updated, as necessary, to adhere to best employment practices and changes in the law; and

**WHEREAS**, the Mayor and Council have determined that it is in the best interests of the Borough to repeal those sections of Chapter 50 which contain personnel policies addressed in the Handbook.

**NOW THEREFORE BE IT ORDAINED**, by the Mayor and Council of the Borough of Dunellen, in the County of Middlesex, State of New Jersey, as follows:

1. Section 50-1, and Sections 50-3 through 50-21 of the Borough Code are hereby repealed.
2. Section 50-2 ("Personnel Office") will be recodified as Section 50-1.
3. A new Section 50-2 will be codified titled "Personnel Policies and Procedures Handbook," containing the following subsections:
  - a. The personnel policies of the Borough are set forth in a document entitled "Personnel Policies and Procedures Handbook."
  - b. The Handbook, and any amendments thereto, shall be adopted by resolution of the Borough Council and shall have the same force and effect as if they were set forth at length in this Chapter.
  - c. A copy of the Handbook shall be provided to each employee; copies of all amendments thereto shall be provided to each employee immediately after adoption of any such amendment.

d. Implementation, enforcement and interpretation of the Handbook shall be the responsibility of the Borough Administrator.

4. Effective Date

This Ordinance shall be effective upon passage and publication as required by law.

Dr. Robins explained that Council had recently adopted a Dunellen Policy and Procedures Handbook. This Handbook replaces and expands upon existing Chapter 50 in our Code. It is necessary to formally repeal the old Chapter 50.

At this point, Mayor Cilento opened the meeting to comments from the public. There were no comments. Mayor Cilento then asked for comments from Council. Mr. VanDermark asked about what changes were made from Chapter 50. Mr. Bruder replied that if he had specific questions about certain sections, he could reach out to Labor Counsel Arthur Thibault or to Dr. Robins.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

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On the motion of Mr. Sigmon and seconded by Mr. VanDermark it was moved to accept the following:

**09-06-2022: #1**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

The bills, as per the attached list, are hereby authorized for payment.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

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On the motion of Mrs. Albertson and seconded by Mr. Sigmon it was moved to accept the following:

**09-06-2022: #2**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

WHEREAS, Anthony Issler has successfully completed his one-year probationary period in the Dunellen Police Department.

NOW, THEREFORE, BE IT RESOLVED, that Anthony Issler is appointed as a full-time member of the Dunellen Police Department as of August 2, 2022, salary as determined by the current PBA contract.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

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On the motion of Mr. VanDermark and seconded by Mrs. Albertson it was moved to accept the following:

**09-06-2022: #3**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Julie Grof is hired as the Program Manager for the Recreation Department and Department of Public Works effective September 6, 2022. Her annual salary is set at \$45,000.00. This is a position with benefits.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

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On the motion of Mr. Sigmon and seconded by Mrs. Albertson it was moved to accept the following:

**09-06-2022: #4**

**GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year CY 2021 has been filed by a Registered Municipal Accountant with the Municipal Clerk of the Borough of Dunellen pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations," as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Dunellen, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Mr. Olsen explained that this resolution certifies that the Councilmembers have read the Comments and Recommendations section of the 2021 Audit. There was one recommendation regarding the Court and the manner of depositing monies.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

On the motion of Mr. Sigmon and seconded by Dr. Dunne it was moved to accept the following:

**09-06-2022: #5**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Whereas, the Chief Financial Officer has prepared a Corrective Action Plan as part of the annual audit process as required by New Jersey Department of Community Affairs, Division of Local Government Services.

Now therefore be it resolved that the attached Corrective Action Plan submitted by the Chief Financial Officer is hereby accepted.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

On the motion of Mrs. Albertson and seconded by Mr. Sigmon it was moved to accept the following:

**09-06-2022: #6**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

WHEREAS, a need has been determined for the extraction and analysis of cores regarding the Lincoln Avenue Road Improvement Project; and

Whereas, a quote has been received from:

Key-Tech, Keyport, NJ

\$1,820.00

FURTHERMORE, the quote submission has been reviewed by the municipal engineers, CME Associates, and it is their recommendation that the contract be awarded to Key-Tech.

And whereas this award of contract is for an amount below the current quotation threshold (\$2,625.00).

The funds for this contract have been certified by the Chief Financial Officer, from the Lincoln Avenue Account # C-04-21-002-000-601.

Now, therefore, be it resolved, by the Mayor and Council of the Borough of Dunellen, that extraction and analysis of cores regarding the improvements to Lincoln Avenue be awarded to Key-Tech, for an amount not to exceed \$1,820.00.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

On the motion of Mr. Sigmon and seconded by Mrs. Rios it was moved to accept the following:

**09-06-2022: #7**

**Resolution Opposing the Proposed Increases to the State Health Benefits Program**

WHEREAS, the State Health Benefits Program (SHBP), governed by N.J.S.A. 52:14-17.25 et seq., offers medical, prescription drug, and dental coverage to qualified State and participating local government public employees, retirees, and eligible dependents; and

WHEREAS, all SHBP plans are self-funded meaning that the money paid out for benefits comes directly from a SHBP fund supplied by the State, participating local employers, and member premiums; and

WHEREAS, the Division of Pensions and Benefits is responsible for the daily administrative activities of the SHPB, the State Health Benefits Commission is the executive organization responsible for overseeing the SHBP; and

WHEREAS, the State Health Benefits Commission, comprised of state officials and union representatives, annually consider the calendar year premium levels for the Local Government Employer Group of the SHBP based on recommendations found in the Rate Setting Recommendation Analysis of the Local Government Employee Group; and

WHEREAS, the preliminary rate increase for the 2023 Local Government Employer Group is 22.8%, which includes a 21.6% increase for Active, a 13% increase in Early Retiree, and a 0.7% increase for Medicare Retiree; and

WHEREAS, subsequent news accounts has Department of Treasury noting “rates for active members and early retirees would likely be increase between 12-20% across the various plans for the upcoming year”; and

WHEREAS, such proposed exorbitant rate increases will fall upon the local property taxpayer along with the local public employees at a time where there is record inflation, and

WHEREAS, the proposed premium increase for most active employees will take thousands more out of their paychecks annually and lead to huge costs for local governments that will translate into higher property tax bills for struggling families; and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Dunellen in the county of Middlesex call up the State Health Benefit Commission to reconsider the rate increase and strike a rate increase that is appropriate in the current economic conditions; and

BE IT FURTHER RESOVLED, that the governing body of the Borough of Dunellen in the county of Middlesex urge the legislature to adopt legislation expanding the composition of the State Health Benefits Commission to include representatives from both municipal and county government management; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Governor Murphy, State Treasurer Muoio, Senate President Scutari, Assembly Speaker Coughlin, Assemblywoman Linda Carter and Assemblyman James Kennedy, and New Jersey State League of Municipalities.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

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On the motion of Mr. Sigmon and seconded by Mrs. Rios it was moved to accept the following:



09-06-2022: #8

Dunellen Salary Resolution 08-01-2022: #14 is amended to correct typographical errors.  
Some employees are also eligible for retroactive pay as of the date of the original salary resolution.

**CY 2022 Annual Salaries, including Longevity  
Longevity percent in ( )**

Department	Name	2022	2023
<b>Full-time and Part-time Salary</b>			
Administration	Robins, William (6)	\$ 120,380	\$ 124,200
	Lauren Staats	49,232	50,800
Council	Cilento, Jason	5,000	5,000
	Rios, Trina	2,800	2,800
	Albertson, Theresa	2,500	2,500
	Dunne, Jessica	2,500	2,500
	Paltjon, Joseph	2,500	2,500
	Sigmon, Daniel	2,500	2,500
	VanDermark, Harold	2,500	2,500
Chief of Police	Smith, Daniel (8)	per contract	per contract
	Ritchey, Debbie (pro-rated)	26,250	45,000
Tax Collection	Hutchison, Dawn	19,813	20,450
	Woerner, Gail (pro-rated)	26,250	45,000
	Cupit, Kelly	7,000	
Finance	Olsen, Scott	33,950	35,300
	Weaver, Debra (6)	66,375	68,500
Tax Assessor	Gutschall, Dawn	19,665	20,300
Building Department	Luthman, Scott (ret. 9/1)	25,835	-
	Rossi, Michael	16,942	29,000
	Brescher, Scott (pro-rated)	12,000	-
	McManus, John	12,000	-
	Lamberson, Travis	12,000	-
	Mullin, Michael	12,000	-
	Deene, George	17,375	17,935
Recreation	Miller, Alex	51,605	53,250
Attorney	Bruder, John	59,746	62,100
Court	Crisafulli, Terry (4)	68,880	71,100
	Howes, Katherine	29,709	30,650
	Smith, Lauren	42,953	45,000
Prosecutor	Lanza, Thomas	18,000	
	Robles, Rebecca	12,000	
Office of Emerg. Man.	Mosley, Homer	4,605	4,750
Pl. Bd. Recording Sec'y	Lauren Staats	3,500	

		2022	2023
<b>Part-time Hourly</b>			
	Rates are per hour, unless listed		
Planning Board Secretary	open		
Head Crossing Guard	Kriney, Barbara	\$20.90	
Crossing Guards	Laverne Cooper	\$14.75	
	Egbert, Martha	\$15.40	
	Fleming, Linda	\$15.40	
	Haftmann, Christina	\$14.75	
	Meyer, Kathleen	\$15.40	
	Miller, Karen	\$15.60	
	Petroski, Christine	\$14.75	
	Smith, Victoria	\$17.20	
	Soriano, Joseph	\$17.20	
	Testori, Lawrence	\$19.40	
	Cantanzaro, Mary Ann	\$19.40	
	New Hires	\$13.00	
Building Maintenance	Santamaria, Silvia	\$17.00	
Bus Driver	Picone, Ronald	\$18.00	
Recreation Dept. Assistant	Julie Grof	\$19.89	
Public Defender	Spengler, Robert (per session)	\$250.00	
	Frascella, Daniel (per session)	\$250.00	
Bld. Dept., part-time	Gianchiqlia, Richard	\$17.63	
DPW part-time	Walker, Hiram	\$15.75	
Public Works Manager (PWM)		\$ 15,750.00	
Pl. Bd. Recording Secretary	Lauren Staats	\$30.00	
Interpreters	Pagan, Lillian	\$27.15	
Police Admin. Assist.	Ritchey, Deborah	\$18.39	
Tax Office Clerk	Woerner, Gail	\$15.65	
Parks Supervisor (pro-rated)		\$ 30,000.00	\$ 30,000.00
Recreation/PWM Assistant (pro-rated)		\$ 38,151.00	\$ 45,000.00
Public Information Officer		\$ 2,500.00	
Sign Enforcement Officer		\$ 2,500.00	
Grant Writer		\$ 8,000.00	

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

On the motion of Mr. Sigmon and seconded by Mrs. Albertson it was moved to accept the following:

**09-06-2022: #9**

**RESOLUTION OF THE BOROUGH OF DUNELLEN  
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY  
APPROVING SECOND AMENDMENT TO REDEVELOPMENT AGREEMENT  
BETWEEN BOROUGH AND BRUDNER REDEVELOPMENT PARTNERS URBAN  
RENEWAL, LLC, DUNELLEN PRISM ASSOCIATES URBAN RENEWAL, LLC, AND K.  
HOVNANIAN AT DUNELLEN URBAN RENEWAL, LLC, PURSUANT TO THE  
DUNELLEN DOWNTOWN REDEVELOPMENT PLAN, PHASE ONE**

**WHEREAS**, on or about May 5, 2003, the Borough Council (the “Borough Council”) of the Borough of Dunellen (the “Borough”) designated a certain area of the Borough consisting of North Avenue and Bound Brook Road (State Highway 28) from the municipal boundaries with the City of Plainfield in the east to the Borough of Middlesex in the west and including Washington Avenue (County Road 529) from Front Street (north) to New Market Road (south) (County Road 665) as an area in need of redevelopment under N.J.S.A. 40A:12A-5; and

**WHEREAS**, pursuant to N.J.S.A. 40A:12A-7, the Borough Council adopted by ordinance on August 9, 2004, the Dunellen Downtown Redevelopment Plan, Phase One, which was thereafter amended by ordinance, most recently on February 7, 2022 (as amended, the “Redevelopment Plan”) for an area designated on the Borough’s tax map that includes Block 85, Lots 1 and 2 and Block 83, Lot 1 (the “Redevelopment Plan Area”); and

**WHEREAS**, a portion of the Redevelopment Plan Area, Site #3, South Washington Avenue between the New Jersey Transit Property and Columbia Street, commonly known as the “Art Color Property” and consisting of Block 85, Lots 1.01 and 1.02 (formerly known as Block 85, Lots 1 and 2 and Block 83, Lot 1) is hereby designated the “Project Site;” and

**WHEREAS**, the Borough Council, acting as the Borough’s redevelopment entity pursuant to N.J.S.A. 40A:12A-4 and N.J.S.A. 40A:12A-8, may exercise all powers, duties and functions relating to redevelopment in the manner of a redevelopment entity under the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq., which powers include contracting with redevelopers for the planning, replanning, construction, or undertaking of any project or redevelopment work under N.J.S.A. 40A:12A-8.f; and

**WHEREAS**, Borough and Brudner Redevelopment Partners Urban Renewal, LLC (“Redeveloper”) entered into that certain Redevelopment Agreement, dated July 13, 2017, last amended by that certain First Amendment to Redevelopment Agreement, dated August 5, 2019 (as amended, the “Redevelopment Agreement”), in order to effectuate the Redevelopment Plan; and

**WHEREAS**, at the time that the Redevelopment Agreement was first executed, the Project Site was or was to be owned by Redeveloper; and

**WHEREAS**, on December 14, 2021, Redeveloper sold, assigned, transferred, and conveyed to Dunellen Prism Associates Urban Renewal, LLC (“Prism”) all of Redeveloper’s right, title, and interest in and to the Retail/Commercial Component, Market Rate Rental Component and Block 85, Lot 1.01, and in connection therewith, Redeveloper assigned to Prism all of Redeveloper’s right, title, and interest in and to the Redevelopment Agreement with respect to the Retail/Commercial Component, Market Rate Rental Component and Block 85, Lot 1.01; and

**WHEREAS**, on September 21, 2021, Redeveloper sold, assigned, transferred, and conveyed to K. Hovnanian at Dunellen Urban Renewal, LLC (“KHOV”), subject to certain restrictions, all of Redeveloper’s right, title, and interest in and to the Townhouse Component and Block 85, Lots 1.02 and 2, and in connection therewith, Redeveloper assigned to KHOV all of Redeveloper’s right, title, and interest in and to the Redevelopment Agreement with respect to the Townhouse Component and Block 85, Lots 1.02 and 2; and

**WHEREAS**, as a result of the aforesaid assignments, Prism and KHOV are Sub-Developers as that term is defined in the Redevelopment Agreement; and

**WHEREAS**, the Parties wish to amend that certain Redevelopment Agreement between the Borough and Redeveloper dated July 13, 2017, as previously amended, to establish the conditions and procedure for the conditional and final acceptance by the Borough of the Sewer Improvements (as that term is defined in the Redevelopment Agreement) constructed by Redeveloper in connection with the redevelopment project under construction at the Project Site; and

**WHEREAS**, a form of the proposed Second Amendment to Redevelopment Agreement (the “Amendment”) is attached to this Resolution as Exhibit A; and

**WHEREAS**, the members of the Borough Council have considered the proposed form of Amendment, finding that it conforms to the Redevelopment Plan and furthers the public purposes that the Redevelopment Plan addresses.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Dunellen, acting as redevelopment entity for the Borough of Dunellen, hereby approves the proposed form of Amendment with Redeveloper and Sub-Developers, and that the Mayor and the Clerk of the Borough are hereby authorized to execute and attest to, the Amendment in substantially the form attached hereto, with any revisions that may be deemed necessary or desirable by the Borough Attorney, and along with other documents and/or agreements that may be necessary to implement the Amendment in accordance with the Redevelopment Plan.

Dr. Robins explained that this amendment to the Art Color Redevelopment Agreement establishes the process and conditions for the conditional and final acceptance by the Borough of the sewer improvements constructed by the redeveloper in connection with the redevelopment project. The sewer improvements consist of: (a) the on-site sewer pump station and force main; (b) off-site force main along Washington from the project to the Borough’s gravity sewer; (c) repairs and upgrades to the Borough’s N. Washington Pump station; and (d) improvement to existing force main from N. Washington Pump station to the PARSA interceptor in Green Brook. The conditional acceptance period provides time for the occupancy rate of the rental, retail and townhome units

to reach a level that is sufficient for the Borough Engineer to inspect the operation of the sewer improvements and confirm that they operate at a satisfactory level before the Borough accepts their final dedication.

Yes: Albertson, Dunne, Paltjon, Rios and Sigmon  
Abstain: VanDermark

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On the motion of Mr. Paltjon and seconded by Mrs. Rios it was moved to accept the following:

**09-06-2022: #10**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Whereas, in accordance with provisions of NJSA 40A:11 any expenditure of public funds in excess of \$17,500 requires the advertisement for proposals for delivery of said services or goods, and

Whereas, a need has been determined for the replacement of the Municipal Building roof; and

Whereas, the following bids were solicited and opened on Thursday, August 11, 2022:

Sky General Construction 74 First Avenue, Paterson, NJ 07514	\$131,415.00
Safeway Contracting, Inc. 2461 Lorio Street, Union, NJ 07083	\$181,100.00
Union Roofing Contractors 12260 Townsend Rd., Philadelphia, PA. 19154	\$225,000.00
Mak Group, LLC. 40 Summit Avenue, Clifton, NJ 07013	\$230,390.00
Northeast Roof Maintenance 649 Catherine Street, Perth Amboy, NJ 08861	\$246,225.00

Whereas, it is the recommendation of the Borough Engineer that the bid of Sky General Construction be accepted and a contract be awarded, and

Whereas, funds for said contract have been certified as available from the Chief Financial Officer. This award is subject to New Jersey Department of Transportation approval, as well as the approval of the Department of Community Affairs, Division of Local Government Services.

Now therefore be it resolved that the Mayor and Municipal Clerk are hereby authorized to execute the necessary agreement with Sky General Construction for the replacement of the Municipal Building roof at a cost not to exceed \$131,415.00.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

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On the motion of Mr. Paltjon and seconded by Mr. Sigmon it was moved to accept the following:

**09-06-2022: #11**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

A contract is awarded to Fire Control Electrical Systems, LLC., for the replacement of the fire control panel in the Dunellen Field House, at a cost not to exceed \$3,931.00. Half the cost of this repair will be shared by the Dunellen School District.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

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On the motion of Mr. Sigmon and seconded by Mr. VanDermark it was moved to accept the following:

**09-06-2022: #12**

**RESOLUTION DETERMINING THE FORM AND OTHER DETAILS AND PROVIDING FOR THE DETERMINATION OF OTHER TERMS OF NOT TO EXCEED \$5,245,500 GENERAL IMPROVEMENT BONDS OF THE BOROUGH OF DUNELLEN, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, AND PROVIDING FOR THEIR SALE TO THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY.**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF DUNELLEN, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, AS FOLLOWS (not less than 2/3 of all members thereof affirmatively concurring):

Section 1. The General Improvement Bonds of the Borough of Dunellen, in the County of Middlesex, New Jersey (the "Borough"), referred to and described in a resolution of the Borough adopted on September 6, 2022 and entitled, "Resolution Providing for the Combination of Certain Issues of General Improvement Bonds of the Borough of Dunellen, in the County of Middlesex, New Jersey, Into a Single Issue of Bonds Aggregating \$5,245,500 in Principal Amount" and in the bond ordinances referred to therein, each in all respects duly approved and

published as required by law, shall be issued as "General Improvement Bonds" (the "Bonds"), with such further designations as set forth in Section 4 hereof.

Section 2. The Bonds are hereby authorized to be sold to the Middlesex County Improvement Authority (the "Authority") at a purchase price determined in accordance with the parameters set forth below and otherwise consistent with the terms included in the application submitted by the Authority to the Local Finance Board in the Department of Community Affairs, State of New Jersey (the "Local Finance Board"), to be considered for approval by the Local Finance Board on August 10, 2022 (the "Application"):

- (a) the aggregate principal amount of the Bonds shall not exceed \$5,245,500;
- (b) the true interest cost of the Bonds shall not exceed an interest rate that would enable the Borough to issue the Bonds to the Authority and achieve the economic benefit (consisting of the AAA guaranty from the County of Middlesex, which is a higher credit rating than the current credit rating of the Borough) of financing through the Authority versus financing on its own;
- (c) the maturity structure or weighted average maturity for the Bonds shall be substantially similar to the structure submitted to and approved by the Local Finance Board, subject to any adjustments recommended by the Authority's Underwriter or the Authority on the sale date designed to reduce the total costs of the borrowing of the Borough; and
- (d) all conditions described in the Application as submitted to the Local Finance Board for the sale of the Bonds shall be satisfied.

Section 3. The Bonds are hereby authorized to be sold and issued to the Authority in accordance with the terms of a bond purchase agreement to be entered into by and between the Authority and the Borough (the "Bond Purchase Agreement"). The Bonds may be issued in one or more series. The purchase price for the Bonds shall be as set forth in the Bond Purchase Agreement. The Mayor and the Chief Financial Officer are each hereby authorized and directed, without further authorization, to enter into and execute the Bond Purchase Agreement on behalf of

the Borough in the form satisfactory to McManimon, Scotland & Baumann, LLC, bond counsel to the Borough ("Bond Counsel"), upon the terms consistent with the parameters set forth in this resolution. Upon execution of the Bond Purchase Agreement, the signature of the Mayor and the Chief Financial Officer shall be conclusively presumed to evidence any necessary approvals for the sale and issuance of the Bonds. If the Chief Financial Officer, after consultation with the Authority, determines that the above parameters cannot be satisfied in the present market, the Bonds shall not be sold until such time as said parameters may be amended, in whole or in part, or a sale on different terms is otherwise approved by resolution of this Borough Council.

Section 4. (a) The Bonds shall be dated and shall bear interest at the interest rates per annum as the Chief Financial Officer shall determine.

(b) The Bonds shall be numbered and have such prefix as determined necessary by the Chief Financial Officer or as required by the Bond Purchase Agreement and shall be sold and issued with such serial maturities or with such term bond maturities payable from mandatory sinking fund payments made by the Borough as determined in the Bond Purchase Agreement.

(c) The Bonds shall mature in the years 2023 through 2034 or such other years as may be determined by the Chief Financial Officer and in the principal amounts as may be determined by the Chief Financial Officer and shall bear interest on the dates as may be determined by the Chief Financial Officer.

(d) The Bonds shall be sold at such price or prices as the Chief Financial Officer shall determine.

(e) The Bonds may be subject to redemption prior to their stated maturities as may be determined by the Chief Financial Officer.

(f) One certificate shall be issued for the entire principal amount of the Bonds being issued by the Borough unless otherwise required by the Authority pursuant to the Bond Purchase Agreement and shall be numbered GIB-1. Both principal of and interest on the Bonds will be payable in lawful money of the United States of America. The certificate will be registered in the

name of the "Middlesex County Improvement Authority" unless otherwise specified in the Bond Purchase Agreement.

(g) Any other details that may need to be determined in connection with the sale and issuance of the Bonds shall be determined by the Chief Financial Officer.

Section 5. The Bonds shall be substantially in the following form with such additions, deletions and omissions as may be necessary for the Borough to conform the Bonds to the requirements of the Bond Purchase Agreement:



REGISTERED  
NUMBER GIB-1

REGISTERED  
\$ \_\_\_\_\_

UNITED STATES OF AMERICA  
STATE OF NEW JERSEY  
COUNTY OF MIDDLESEX  
  
BOROUGH OF DUNELLEN  
  
GENERAL IMPROVEMENT BOND

DATE OF ORIGINAL ISSUE: \_\_\_\_\_, 2022

BOROUGH OF DUNELLEN, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (the "Borough"), hereby acknowledges itself indebted and for value received promises to pay to the:

**MIDDLESEX COUNTY IMPROVEMENT AUTHORITY (the "Authority"),**  
c/o \_\_\_\_\_ (the "Trustee")

the principal sums on the dates and in the amounts set forth on **Schedule A** attached hereto and made a part hereof and to pay interest on such sum from the DATE OF ORIGINAL ISSUE of this bond until payment in full at the interest rates per annum and in the amounts shown on **Schedule A** attached hereto and made a part hereof. Interest is payable to the Authority at the corporate trust office of the Trustee on each \_\_\_\_\_ and \_\_\_\_\_ prior to each \_\_\_\_\_ and \_\_\_\_\_, respectively, commencing \_\_\_\_\_, 202\_, in an amount equal to the interest accruing to each \_\_\_\_\_ and \_\_\_\_\_. This bond as to principal will be payable on \_\_\_\_\_ at the corporate trust office of the Trustee.

This bond is one of an authorized issue of bonds issued pursuant to the Local Bond Law of the State of New Jersey, a resolution of the Borough adopted on September 6, 2022 and entitled, "Resolution Providing for the Combination of Certain Issues of General Improvement Bonds of the Borough of Dunellen, in the County of Middlesex, New Jersey, Into a Single Issue of Bonds Aggregating \$5,245,500 in Principal Amount" and the bond ordinances referred to therein, each in all respects duly approved and published as required by law.

The full faith and credit of the Borough are hereby irrevocably pledged for the punctual payment of the principal of and interest on this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed, and that the issue of bonds of which this is one, together with all other indebtedness of the Borough, is within every debt and other limit prescribed by such Constitution or statutes.

IN WITNESS WHEREOF, the BOROUGH OF DUNELLEN, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, has caused this bond to be executed in its name by the manual or facsimile signature of its Mayor and its Chief Financial Officer, its corporate seal to be hereunto imprinted or affixed, this bond and the seal to be attested by the manual signature of its Borough Clerk, and this bond to be dated the DATE OF ORIGINAL ISSUE as specified above.

BOROUGH OF DUNELLEN

[SEAL]

By: \_\_\_\_\_  
Mayor

ATTEST:

By: \_\_\_\_\_  
Clerk

By: \_\_\_\_\_  
Chief Financial Officer

Section 6. The Bonds shall be executed by the manual or facsimile signatures of the Mayor and the Chief Financial Officer under the official seal (or facsimile thereof) of the Borough affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Borough Clerk.

Section 7. The Bonds shall have printed thereon a copy of the written opinion with respect to the Bonds that is to be rendered by Bond Counsel, complete except for omission of its date. The Borough Clerk is hereby authorized and directed to file a signed duplicate of such written opinion in the Borough Clerk's office. Alternatively, each Bond may be accompanied by the signed legal opinion or copy thereof.

Section 8. Bond Counsel is hereby authorized to arrange for the printing of the Bonds. The proper officials of the Borough are hereby authorized and directed to execute the Bonds and to deliver them to the Authority upon receipt of payment therefor, including accrued interest from their date to the date of delivery, if any.

Section 9. The Chief Financial Officer is also hereby authorized to pay the costs of issuance at or after the time of closing to the various participants regarding the sale and issuance of the Bonds. In the alternative, the Authority is hereby authorized to pay such costs of issuance on behalf of the Borough.

Section 10. The Mayor and the Chief Financial Officer and other appropriate representatives of the Borough are hereby authorized to take all steps necessary to provide for the issuance of the Bonds, including preparing and executing all such agreements, documents, certificates and other instruments on behalf of the Borough, and to take all steps necessary or desirable to effectuate the transactions contemplated hereby.

Section 11. The Mayor and the Chief Financial Officer are hereby authorized and directed to prepare any financial statements, demographic information or operating data required by the Authority for inclusion in the Authority's Preliminary and Final Official Statements.

Section 12. The Mayor and the Chief Financial Officer are each hereby authorized and directed, without further authorization, to enter into and execute a continuing disclosure agreement or such other agreement as may be required by the Authority for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission, as amended and interpreted from time to time, in a form satisfactory to Bond Counsel.

Section 13. The Borough hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended, in order to preserve the exemption from taxation of interest on the Bonds, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Bonds, if necessary.

Section 14. This resolution shall take effect immediately.

Mr. Olsen explained that we are combining some of our debts and purchasing new through MCIA (which has a AAA bond rating) to get the lowest possible interest rate. We are consolidating \$5,000,000 into a single debt. The first resolution describes the form the bond will look like. The second resolution sets forth the various improvements being included.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

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On the motion of Mr. Sigmon and seconded by Mrs. Rios it was moved to accept the following:

**09-06-2022: #13**

**RESOLUTION PROVIDING FOR THE COMBINATION OF CERTAIN ISSUES OF GENERAL IMPROVEMENT BONDS OF THE BOROUGH OF DUNELLEN, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, INTO A SINGLE ISSUE OF BONDS AGGREGATING \$5,245,500 IN PRINCIPAL AMOUNT.**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF DUNELLEN, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, AS FOLLOWS:

Section 1. Pursuant to the provisions of N.J.S.A. 40A:2-26(f), the Bonds of the Borough of Dunellen, in the County of Middlesex, New Jersey (the "Borough"), authorized pursuant to the bond ordinances of the Borough heretofore adopted and described in Section 2 hereof shall be combined into a single and combined issue of general improvement bonds in the aggregate principal amount of \$5,245,500 (the "Bonds").

Section 2. The principal amount of Bonds authorized by each bond ordinance to be combined into a single issue as above provided, the bond ordinances authorizing the Bonds described by reference to the number, the improvement description and the date of adoption, and the period or average period of usefulness determined in each of the bond ordinances are respectively as follows:

<b>Bond Ordinance Number</b>	<b>Principal Amount of Bonds</b>	<b>Description of Improvement and Date of Adoption of Bond Ordinance</b>	<b>Useful Life</b>
10-05	\$145,500	Sewerage system improvements, finally adopted June 7, 2010.	40 years
16-12	\$126,000	Parking lot improvements, finally adopted June 6, 2016.	10 years
18-02	\$458,000	Prospect Avenue roadway improvements, finally adopted April 2, 2018.	10 years
18-06	\$1,040,000	Various capital improvements, finally adopted June 18, 2018.	13.32 years
18-16	\$200,000	Improvements to Columbia Park, finally adopted December 17, 2018.	15 years
19-12	\$61,000	Grove Avenue roadway improvements, finally adopted October 21, 2019.	10 years
19-14	\$150,000	Acquisition of equipment for the Police Department, finally adopted November 4, 2019.	10 years
20-02	\$196,000	Various capital improvements, finally adopted February 3, 2020.	8 years
20-03	\$159,000	Improvements to South Madison Avenue, finally adopted February 3, 2020.	10 years
21-05	\$440,000	Improvements to various roadways and a parking lot, finally adopted March 15, 2021.	10 years

<b>Bond Ordinance Number</b>	<b>Principal Amount of Bonds</b>	<b>Description of Improvement and Date of Adoption of Bond Ordinance</b>	<b>Useful Life</b>
22-06	\$2,000,000	Reconstruction of the Borough Fire Station and acquisition of fire trucks and equipment, finally adopted February 22, 2022.	12.10 years
22-08	\$270,000	Various road improvements, finally adopted March 7, 2022.	10 years
<b>TOTAL</b>	<b>\$5,245,000</b>		<b>12.40 years</b>

Section 3. The following matters are hereby determined with respect to the combined issue of Bonds:

a. The average period of usefulness, computed on the basis of the respective amounts of Bonds presently authorized to be issued pursuant to each of the bond ordinances and the respective periods or average period of usefulness therein determined, is not less than 12.40 years.

b. The Bonds of the combined issue shall be designated "General Improvement Bonds" and shall mature within the average period of usefulness herein determined.

c. The Bonds of the combined issue shall be sold and issued in accordance with the provisions of the Local Bond Law applicable to the sale and issuance of bonds authorized by a single bond ordinance and, accordingly, may be sold with other issues of bonds.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

a. None of the Bonds described in Section 2 hereof have been sold or issued heretofore, and the several bond ordinances described in Section 2 have not been rescinded and now remain in full force and effect as authorizations for the respective

amounts of Bonds set opposite the descriptions of the bond ordinances in Section 2 hereof.

b. The several purposes or improvements authorized by the respective bond ordinances described in Section 2 hereof are purposes for which bonds may be issued lawfully pursuant to the Local Bond Law and are all purposes for which no deduction may be taken in any annual or supplemental debt statement.

Section 5. This resolution shall take effect immediately.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

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On the motion of Mrs. Rios and seconded by Mr. Sigmon it was moved to accept the following:

**09-06-2022: #14**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Denise Donato is hired as a part-time Violations Clerk in the Municipal Court, at a salary of \$17.00 per hour, effective August 15, 2022. This is a position without benefits.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

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On the motion of Mr. Sigmon and seconded by Mrs. Albertson it was moved to accept the following:

**09-06-2022: #15**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Whereas, the original award to Remington & Vernick Engineers for professional services related to the replacement of the Municipal Building roof, Resolution 04-18-2022: #6-A, was for \$37,600; and

Whereas, Supplemental changes have occurred that affect the cost of the award; and

Whereas, there has been an additional cost of \$2,500 for the preparation of an Addendum to the advertised contract documents providing for engineering design and coordination for a proposed lightning protection.

Now, Therefore, be it Resolved, by the Mayor and Council of the Borough of Dunellen, that the cost of the original award to Remington & Vernick Engineers be increased to reflect the change in cost, with the total cost now being \$40,100.00.

An adjustment to the Certification of Funds by the Chief Financial Officer has been made.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

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On the motion of Mr. Sigmon and seconded by Dr. Dunne it was moved to accept the following:

**09-06-2022: #15-A**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

WHEREAS, Dunellen Municipal Code Section 211, et. seq., permits application for a Solicitor's License; and

WHEREAS, petitioner has requested a Solicitor's License from the municipality; and

WHEREAS, the petitioner has satisfied all permit application requirements, including the payment of the appropriate fees; and

WHEREAS, a criminal background check on all individuals designated as solicitors for the company has been conducted, with results of "No Record" being returned; and

WHEREAS, petitioner will be permitted to do business during normal business hours, 9:00 a.m. to 5:00 p.m., and to do business Monday through Saturday.

The Municipal Clerk is hereby authorized to issue a Solicitor's License to:

Power Home Remodeling, for the purposes of soliciting services by traveling from house to house, at a fee of \$150.00 per day, for a total of seven (7) days over the course of one year, commencing on or about September 7, 2022.

Mayor Cilento asked how much is the fee for this permit? \$1,050.00. Mr. VanDermark asked if there were limitations on their soliciting? Dr. Robins replied that they had one year, per the ordinance, and were limited to 9-5 Monday through Saturday, not on Sunday. Also, from prior times they had been in Dunellen, they have solicited within a short time after receiving the permit.

After additional discussion concerning revising the ordinance to tighten the time period and make the vendor more responsible in



reporting, the final paragraph was suggested to be added. Mr. Sigmon made a motion to amend per that language, seconded by Mr. VanDermark.

Yes: Dunne, Paltjon, Sigmon and VanDermark  
No: Albertson and Rios

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On the motion of Mrs. Rios and seconded by Mr. Sigmon it was moved to accept the following:

**09-06-2022: #15-B**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

WHEREAS, a need has been identified to track Planning Board and Redevelopment escrow accounts through software modules developed by Edmunds GovTech, 301 Tilton Road, Northfield, NJ 08225, with whom we already have modules for Finance and Tax Collection, and

WHEREAS, a favorable proposal has been received from Edmunds GovTech, in the initial amount of \$3,000 for the installation of the module, and a maintenance fee of \$1,000 annually thereafter, and subject to the availability of funds in subsequent years' budgets.

NOW, THEREFORE BE IT RESOLVED that the Chief Financial Officer is authorized to sign a contract with Edmunds GovTech for the Escrow Accounting module license, including installation and ongoing maintenance, at an initial cost of \$3,000 in 2022 with the annual maintenance fee of \$1,000 due beginning with the 2023 invoice.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that adequate funding is available from the following accounts:

\$1,400.00 from Capital Account C-04-15-080-00F-615  
\$1,600.00 from Capital Account C-04-18 060-00K-601  
\$3,000.00

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

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On the motion of Mrs. Rios and seconded by Mr. Sigmon it was moved to accept the following:

**09-06-2022: #15-C**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Resolution: Approval to submit a grant application and execute a grant agreement for Safe Streets for All project.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Dunellen formally approve the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as Safe Streets for All.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant on behalf of the Borough of Dunellen and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

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**CONSENT AGENDA**

On the motion of Mrs. Rios and seconded by Mr. Sigmon it was moved to accept the following:

**09-06-2022: #16**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Whereas, application was made in accordance with the State Regulations for a license to be issued, and

Whereas, after proper investigation it was deemed that all requirements of the State Regulations have been met.

Now therefore be it resolved that the Governing Body authorize the issuance of a Raffle License to St. John the Evangelist Church.

Further be it resolved that this license will be issued pending final approval by New Jersey State Legalized Games of Chance Commission.

**09-06-2022: #18**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

The voluntary resignation of School Crossing Guard Al Murkey is accepted, effective August 8, 2022.

**09-06-2022: #19**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

The Municipal Clerk is hereby authorized to issue food handlers licenses to the following establishments:

Jackie’s Sweets, 330 North Avenue  
St. John the Evangelist Church, 317 First Street

**09-06-2022: #20**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

The Treasurer is hereby authorized to issue the following proceeds for tax sale redemption(s):

Payable to **Violet Potter**

TSC	Block	Lot	Owner/Address	Principal	Interest	Premium	Total
21-07	31	27	SPECIALIZED LOAN SERVICING LLC 203 LINCOLN AVE	1972.62	56.96	20,000.00	\$22029.58

**TOTAL REFUNDED \$22,029.58**

**09-06-2022: #21**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Whereas, a request was made by Gary Guthreau to hold a block party on Saturday, September 10, 2022, on Lehigh Street between High Street and South Madison Avenue, from 3:00 PM to 8:00 p.m.

Now therefore be it resolved that permission is hereby granted to Gary Guthreau to hold a block party, and

Be it further resolved that by virtue of this resolution, the Police Department will be notified of the street closing and the Public Works Department will supply the necessary road barricades.

Gary Guthreau  
32 Lehigh Street  
Dunellen, NJ 08812

**09-06-2022: #22**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Whereas, a request was made by Michelle Duggan to hold a block party on Saturday, October 1, 2022, on Oak Parkway between South Washington Avenue and Maple Avenue, from 2:00 pm to 8:00 p.m.

Now therefore be it resolved that permission is hereby granted to Michelle Duggan to hold a block party, and

Be it further resolved that by virtue of this resolution, the Police Department will be notified of the street closing and the Public Works Department will supply the necessary road barricades.

Michelle Duggan  
224 Oak Parkway  
Dunellen, NJ 08812

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

Dr. Dunne asked that the following resolution be considered separately:

On the motion of Mr. Sigmon and seconded by Mrs. Rios it was moved to accept the following:

**RESOLUTION: 09-06-2022: #17**

**AUTHORIZING THE CREDIT OF TAX APPEAL JUDGMENTS IN THE AMOUNT OF \$ 22,239.86 PERTAINING TO MULTIPLE PROPERTIES IN DUNELLEN**

**WHEREAS**, the following list of taxpayers have filed appeals with the Middlesex Tax Court and have received judgments reducing their assessments:

**NOW THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Dunellen, County of Middlesex, State of New Jersey that the following appeals be credited.

<u>OWNER/ADDRESS</u>	<u>BLOCK</u>	<u>LOT</u>	<u>YEAR</u>	<u>AMOUNT</u>
Nan, Beshoy 219 Front Street Dunellen, NJ 08812	2	3	2022	\$ 690.25
Facciponti, Charles & Dolores 520 Jackson Avenue Dunellen, NJ 08812	9	10	2022	\$ 1,076.79
Weiss-Santullo, Barbara 110 Third Street Dunellen, NJ 08812	11	12	2022	\$ 1,551.68

Kelly, Ellen & Cassidy 519 Lincoln Avenue Dunellen, NJ 08812	24	1	2022	\$ 474.89
Daleeze Properties, LLC 215 No Washington Ave Dunellen, NJ 08812	30	1	2022	\$ 1,932.70
Facciponti, Charles & Dolores 808 First Street Dunellen, NJ 08812	44	8.01	2022	\$ 552.20
Hanaa, Feteiha B 430-432 Pulaski St Dunellen, NJ 08812	56	7	2022	\$ 1,548.92
Wilson, Alfred H, III 261 Prospect Ave Dunellen, NJ 08812	63	21.01	2022	\$ 3,702.50
Gallego, John J 239 Gertrude Terr Dunellen, NJ 08812	64	17	2022	\$ 1,071.27
Chen, Kun Wen 700 Walnut Street Dunellen, NJ 08812	64	44.03	2022	\$ 1,518.55
Nan, Beshoy 120 So Washington Avenue Dunellen, NJ 08812	71	5	2022	\$ 2,346.85
Watson, Janet & Van Demark, James 332 So Washington Avenue Dunellen, NJ 08812	76	24	2022	\$ 1,118.21
McNamara, John 240 Penfield Place Dunellen, NJ 08812	78	4	2022	\$ 2,393.79
1818 W 4th DUN LLC % P Weber 1818 West 4 <sup>th</sup> Street Dunellen, NJ 08812	81	12.01	2022	\$ 1,162.38
Nunes, Israel Borges	83	13	2022	\$ 1,098.88

208 Columbia Street  
Dunellen, NJ 08812

**Total**

**\$ 22,239.86 \***

**\* No refund check to be issued. Credit will be applied to outstanding taxes.**

Dr. Dunne asked if by this resolution we would have to raise additional funds? Dr. Robins replied that, as noted at the bottom of the resolution, no additional funds would need to be raised. Instead, credits would be applied to outstanding taxes. Mr. Olsen confirmed this and added that the credits would be made toward the property owners' Fourth Quarter taxes.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

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Reports:

Mrs. Albertson: 1) Fire Department--Street Fair September 25<sup>th</sup>. 3 fires in the past month: Middlesex, August 2<sup>nd</sup>, Dunellen Avenue, August 6<sup>th</sup>, Kline Place, September 3<sup>rd</sup>; 2) Diversity and Inclusion--Hispanic Heritage Children's Art Contest, K-12 - Do not have to attend Dunellen Schools. Information and registration forms will be sent out through the Dunellen School District. Thank you, Superintendent Ross. Also available on Facebook, through Recreation email and at the Dunellen Public Library. All Art will be displayed at the Friends of the Dunellen Public Library Open-Air Market on October 2<sup>nd</sup>, during their Hispanic Heritage Festival. Winners will be announced at 3pm. All winning Art will be displayed in a traveling art show throughout Dunellen beginning with a reception and viewing at Inspire Art Gallery.

Mrs. Rios: 1) Municipal Alliance held its 6th Annual Overdose Awareness Ceremony on August 31st at Washington park. Thank you to Mayor Cilento and the Council for the Proclamation. Thank you to all the guest speakers, including Rutgers Peer Recovery Specialist program, Lt. Beenders, Mara Carlin and Eman Gibson. Overdose Awareness is something we need to think about every day. We need to stop the stigma; 2) Finance Committee will be working on the capital improvement plan; 3) the Dunellen Public Library Crochet Club is returning on the 1st and 3rd Wednesdays of each month at 3pm. Just bring your own hook. Materials will be provided and beginners are welcome. On September 21st at 11 am we will host a Wills & Estate planning seminar. Please call the library to register. The program is hosted by Kenneth Vercammen, Chair of the American Bar Association's Elder Law Committee. He will be joining us this day for a discussion on Wills & Estates. Programs for children and teens are continuing to meet in person. Please visit the library or on line or in person for a schedule of events. **SEPTEMBER IS LIBRARY CARD SIGN UP MONTH!** Visit the library to see what's new and take part in the celebration. Do you need to renew your library card? Do you have friends who don't have a library card? Invite them to sign up during September. Dunellen residents, students and borough employees are eligible for free library cards. Out of town patrons can sign up for a library card for

a reduced rate of \$10 during the month of September; 4) Dunellen Arts and Culture Commission would like to thank everyone who was able to attend one or all of our Music in the Park events. We look forward to booking next year's talent.

Mr. VanDermark: 1) Recreation Summer Camp--the Camp children are having a blast. A few weeks ago, they went to Colonial Park where they enjoyed playing miniature golf and paddle boating. This past week the Camp stays cool at Runaway Rapids in Keansburg and this coming week they will be hopping the train to Patriots Stadium to see the Somerset Patriots play; 2) Movie in the Park--the Dunellen Library and Recreation Department are teaming up on movie night in the Park. Next movie will be August 12<sup>th</sup>-- *Space Jam- A New Legacy*; 3) Annual Senior Picnic--the Recreation Department will be holding its annual picnic on Friday September 16<sup>th</sup> at 11am at the American Legion picnic grounds. Anyone interested in attending the picnic please RSVP Alex Miller @ 732-968-3033x8 or email him at [amiller@dunellenborough.com](mailto:amiller@dunellenborough.com) The Mayor and Council are invited to attend the picnic; 4) the Recreation Department is happy to announce that its new website will be open for on-line registration. Tomorrow the Recreation Department will be sending an email out to everyone on their email list asking for everyone to sign up to the new website. The website will be used for youth sports programs for on-line payments, and to promote Borough Programs and Projects.

Dr. Dunne: 1) Police--the Dunellen Police Department would like to thank everyone who helped make the 2022 National Night Out a resounding success. Turnout was great, and they are grateful to everyone who donated product & time to make it possible. In August, they had 11 arrests, 266 stops, and 325 summonses; 2) Board of Education--the next BoE meeting is right now at 7 pm. We wish to extend a warm welcome to our new superintendent, Mr. Ross, as well as to our students and wish them a very successful school year; 3) Shade Tree Commission--if you are interested in having a tree planted in your yard, contact the DSTC. The next meeting will be held September 14<sup>th</sup> at 7 pm in the Senior Center; 4) Parking Authority--the next Parking Authority meeting will be next Wednesday, September 14<sup>th</sup> at 7 pm; 5) Diversity & Inclusion--we are so excited to host a Hispanic Heritage Month Student Art Contest. The rules for this contest are simple: create a piece of art that relates to Hispanic Heritage Month, it could be anything--a reimagining of a Hispanic story you have read, a painting of a Hispanic sporting event, a portrait of a Hispanic hero or leader, a landscape from an Hispanic country— as long as it's inspired by something to do with Hispanic people, countries, food or culture. All genres are welcome, so those of you who prefer comics or manga are welcome to use those as inspiration too. Information will be coming through the schools, social media and Borough emails. Artwork will be displayed at the Open-air Market in Washington Memorial Park on Oct 2<sup>nd</sup>.

Mr. Sigmon: 1) Public Works--

- DPW crew continued its daily cleaning downtown and throughout Borough properties and parks.
- Continued the street sweep schedule.
- Walk the streams and cleared all the headwalls of debris.
- Dumped the commingle and recycling roll-offs at the dump.
- Pulled weeds in the downtown & Columbia Park.
- Repaired a catch basin on the 700 block of First Street.
- Trimmed multiple trees throughout Dunellen.

- Repaired pot-holes throughout the town.
- Painted the Basketball Courts @ Gavornik & Morecraft Parks

Equipment and Vehicle Repairs:

- Police Cars 507 & 509
- DPW Trucks #33 & #40
- Garbage Truck
- Golf Cart

2) Mayor's Traffic and Pedestrian Safety Task Force--we are working to bring a Walking School Bus program to Dunellen for this school year. In short, this program will allow children to walk to school along approved routes with adult supervision. We understand the complaints about school traffic, and as a parent with a child in Faber, I know the stress it can cause. This tool can help alleviate traffic in the area, promote a healthier environment, and maybe even provide some fun along the way. For more information about this program, visit [www.walkingschoolbus.org](http://www.walkingschoolbus.org). We have a survey online at [www.tinyurl.com/FaberWSB](http://www.tinyurl.com/FaberWSB) to help us gauge interest and organize participants and volunteers. We are looking for families who would like to have their children walk to school as well as adults who would like to lead them. If you have any questions, you can contact me directly or you can email the task force at [mtpst@dunellenborough.com](mailto:mtpst@dunellenborough.com)

Mr. Paltjon: 1) Buildings and Grounds Report--earlier we approved the award contract to Sky General for the replacement of the Municipal Building Roof. We also awarded a contract to Fire Control Electrical Systems to install a new Fire Alarm Panel for the Field House at Columbia Park. The new panel needs to be installed because this past summer there was a power surge that had damaged the mother board panel; 2) PARSAs--Parsa inspected the Orange Street sewer main run and there is some good news to report: there were no damages to that stretch of the sewer main; 3) Rescue Squad--in the past 2 months the Dunellen Rescue Squad has brought on 2 new members. They have also interviewed a new cadet applicant. Here is an update on the current state of the Rescue Squad from Chief Best: Both Dunellen Squad and the River Road Rescue Squad of Piscataway have been in talks over the last year about merging our organizations. We have always had a close working relationship when responding to medical calls and will continue to support each other as we are each able, but we have found that a merger between the 2 brings in more problems than it solves. The Dunellen Rescue Squad will continue to work in close partnership with all our surrounding squads in the same manner as we have done for 89 years, but our primary responsibility will always be to the residents of Dunellen. The medical needs of our community are growing rapidly, and our volunteers can use all the help they can get. Anyone wishing to volunteer please visit their new website at [DunellenRescue.org](http://DunellenRescue.org). The Dunellen Rescue Squad would also like to give a Big Thank You to the Dunellen Police Department for all of the supplies that they donated to them. That is what I call working together like a Team. Also, we wish a full recovery to Officer Dudley, for the smoke inhalation he sustained while he and all of our other Brave First Responders from our Police and Fire Departments and Rescue Squad battled a fire this past Saturday. Please always remember to thank our First Responders for they truly are Heroes for putting their health and lives on the line each and every day; 3) as Councilwoman Dunn mentioned, the Council would like to welcome our New Superintendent Dan Ross. I would also like to say "Welcome Back" to all of our School personnel and Students as today was the First Day



of School. Although it was a little difficult with the rain this morning it was great to see everyone. Welcome Back and Good Luck to all for a Happy, Healthy and Successful School Year.

Mayor Cilento:

Covid-19 Update:

COVID-19 Vaccination Statistics from New Jersey Dashboard  
([https://www.nj.gov/health/cd/topics/covid2019\\_dashboard.shtml](https://www.nj.gov/health/cd/topics/covid2019_dashboard.shtml))

Park Improvements

Two weeks ago, the basketball courts at Gavornik & Morecraft Parks were striped. I would like to thank the Dunellen DPW and our friends at the Middlesex DPW working with us on this project. The new playground set for Morecraft Park is expected to be delivered to the park later this month. We hope the new playground will be installed by the end of October.

Road Improvement Project:

Lincoln Avenue:

The Lincoln Avenue Roadway Improvement project, funded through the NJDOT Municipal Aide grant, is almost complete. The LED push button rapid flashing beacon pedestrian crosswalks should be installed within the next two weeks at the following intersections along Lincoln Avenue: Front Street, Dunellen Avenue and First Street. In addition, the contractor will soon be planting new shade trees along Lincoln Avenue, as well as sod, and we ask that residents assist in watering these new plantings throughout the fall to ensure they survive.

New LED Push Button Rapid Flashing Beacon Pedestrian Crosswalks:

In addition to the Lincoln Avenue push button flashing beacons, we are going to be installing one within the next few weeks at South Avenue and South Madison Avenue.

Traffic Light on South Washington Avenue:

The new traffic light has been installed. You may have noticed it is not in operations yet and that is because additional steps need to be completed for the traffic light to be activated. This includes:

- Electric control panel to be installed.
- Developer to pave the entrance and surrounding area where road was disturbed by the development, and
- Developer to stripe South Washington Avenue & New Market Road.

After those steps are completed, the traffic light will be flashing for a short period of time and then it will become a regular traffic light. The timeframe should be within a month or two.

#### New Jersey American Water:

New Jersey American Water will begin their second round of the milling & paving phase on or around the week of September 19<sup>th</sup>. This phase will include the following streets:

- 300 Block of Third Street
- North Ave. Extension
- Pulaski Street (from Bound Brook Road to Gavornik Park)

#### PSE&G:

PSE&G is planning to mill & pave the following Streets later this September. We are waiting for a confirmation start date and will update accordingly once we receive more information. This project will include the following roads:

- 800 Block of First Street
- 700 & 800 Blocks of Dunellen Avenue
- 700 & 800 Blocks of Front Street.

#### Middlesex County Mill & Pave Project:

The Middlesex County mill and pave project in Dunellen is planned to start on or around September 23, 2022. The following streets will be mill and paved under this program:

- Schwartz Place
- First Street (from Schwartz Place to Madison Avenue),
- Dunellen Avenue (from Sanford Avenue to Madison Avenue)

#### Master Plan Re-Examination Steering Committee:

The Dunellen Master Plan, Complete Streets and Transit Friendly Planning survey is live until September 21<sup>st</sup>. Please find the survey link on our borough website ([Dunellen-nj.gov](http://Dunellen-nj.gov)) or find a hardcopy at borough hall or at the library. In addition, we will be having an open house workshop with all the planning teams for this initiative on September 14<sup>th</sup> at the Lincoln Middle School cafeteria. Please join us and give your input on Dunellen's vision and future!

#### Rutgers Mason Gross School of the Arts and Borough of Dunellen Mural Project:

I have appointed an ad hoc steering committee to assist me with a fall course at Rutgers Mason Gross School of the Arts who will be working on a mural to implement in Dunellen. More information to become available as details are worked out.

#### Dunellen Fire Co. No. 1 Fundraiser:

On Saturday, October 22 2022 the Dunellen Fire Company will host a "Taste of Dunellen." The evening will consist of dining and dancing, while honoring some of Dunellen's most significant volunteers and public servants at the Green Brook Fire House. The evening will feature cuisine from restaurants located in Dunellen and the surrounding area.

Department Heads:

Liz Lopez from the Dunellen Library reiterated that September is Library Sign-Up Month. A reduced rate for nearby communities. Mayor Cilento thanked Liz for being the “power-house” behind the Taste of Dunellen.

David Achinstein from the Dunellen Rescue Squad thanked the Dunellen Police for donating 80 2-pack cases of Narcan.

Homer Mosley, OEM: on September 29<sup>th</sup> there will be CET Training Course beginning at the Middlesex Fire Academy. For more information, contact him at [hmosley@dunellenborough.com](mailto:hmosley@dunellenborough.com)

Mr. VanDermark supplemented his report with the news that David Duchovny and his film crew are in town doing an independent movie so you might see them at various locations.

Public Portion:

Robert Rios, 317 Third Street, stated that he is extremely disappointed that a solicitor’s permit was issued to Power Home Remodeling. He found in a Google search that the company uses predatory tactics. He is concerned for the senior citizens in town. Upon opening their door, they are faced with a person who is trained to attack, to get that sale. He feels that seniors and other residents will be taken advantage of, including higher prices and financing at higher rates. Plus, no one wants peddlers in town. Mr. Paltjon noted that they are aggressive.

Mayor Cilento commented that points raised should have been made known to Councilmembers before the meeting and any discussion or debate should have occurred during the resolution consideration. He appreciates what Mr. Rios has to say, but as noted by Mr. Bruder earlier in the meeting, as long as a company is in conformance with the requirements of our ordinance, we have no legal reason to deny them a permit. We are, however, examining the ordinance in light of all that has been presented tonight.

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On the motion of Mr. Sigmon and seconded by Mr. VanDermark it was moved to accept the following:

**09-06-2022: #23**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

Whereas, the Open Public Meetings Act (NJSA 10:4-6) permits the closing of meetings to the public under certain circumstances; and

Whereas, there exists such a circumstance; and

Whereas, the Governing Body wishes to enter into Executive Session for the purpose of discussing concerning contractual matters; and

Whereas, minutes of the Executive Session will be kept and will be released when the matters under discussion during the Executive Session are no longer confidential.

Therefore, be it resolved, that the Borough Council will enter into Executive Session.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

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On the motion of Mrs. Rios and seconded by Mr. Sigmon it was moved to accept the following:

**09-06-2022: #24**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

The Dunellen Borough Council will return to Regular Session.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

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On the motion of Mrs. Sigmon and seconded by Mr. Paltjon it was moved to accept the following:

**09-06-2022: #25**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:**

The Dunellen Borough Council Meeting of September 6, 2022 is adjourned.

Yes: Albertson, Dunne, Paltjon, Rios, Sigmon and VanDermark

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The YouTube presentation of this Council meeting can be found at:

<https://www.youtube.com/watch?v=N0Bo95fjxdQ&t=628s>