

EAST CHINA CHARTER TOWNSHIP

OFFICIAL PROCEEDINGS

October 17, 2022

CALL TO ORDER – Supervisor Westrick called the meeting to order at 7:30 p.m., with Clerk Mattei, Treasurer Hart, and Trustees Babel, Knotts, and Reichle. Trustee Blackstock absent. Township Manager Cindy Paparelli, also present.

PLEDGE OF ALLEGIANCE

APPROVE AGENDA – Trustee Reichle, supported by Clerk Mattei, moved to approve the Agenda with the addition of: Closed Session/NB-7. Carried.

MINUTES – Trustee Reichle, supported by Trustee Babel, moved to approve the Minutes of October 3, 2022 Regular and Closed Session and September 19, 2022 Closed Session. Carried.

PUBLIC COMMENT – None.

CONSENT AGENDA – Trustee Reichle, supported by Trustee Knotts, moved to accept the Consent Agenda items as follows: September 2022 Financial Reports, Election Commission 10/3/22, Historical Commission 9/7/22, Marine City & St. Clair Fire Authority 9/22, Park Commission Minutes 9/14/22, St. Clair County Roads & Bridges Committee Minutes 10/11/22 . Carried.

DISBURSEMENTS – Treasurer Hart, supported by Trustee Babel, moved to approve Invoices \$103,730.39, Payroll Direct Deposits \$51,992.02, EFT's \$22,299.47, Accounts Payable \$132,299.40, E-Checks \$302.30, and Tax Account \$36,366.81. Roll call vote: Yea: Babel, Reichle, Knotts, Westrick, Hart, Mattei. Carried.

NEW BUSINESS

NB-1 Trustee Reichle, supported by Treasurer Hart, moved to table action regarding St. Clair County Agreement for Ambulance Millage Distribution and **NB-2** First Amendment to Ambulance Services Agreement with Tri-Hospital EMS Corp. Carried. Information to be verified: Admin fee for collection and disbursement of millage, and general liability/comp insurance coverage as an additional insured.

NB 3 – Clerk Mattei, supported by Trustee Reichle, moved to approve a sewer credit of 16 units in the amount of \$110.24 for 5061 Pointe Drive. Roll call vote: Yea: Mattei, Reichle, Knotts, Babel, Hart, Westrick. Carried.

NB 4 – Supervisor Westrick, supported by Trustee Reichle, moved to approve \$50,000 as an additional payment to the MERS Defined Benefit Plan, which is currently funded at 62% as of 12/31/2021. Roll call vote: Yea: Babel, Reichle, Knotts, Hart, Mattei, Westrick. Carried.

NB 5 – Discussed the project description for the TAP grant project of the reconstruction of the abandoned railroad bridge at East China Park. The estimated costs of the project are \$433,080, and the State grant portion of that amount is approximately \$281,069. Additional information is available at the Township Office, and the Township is seeking public input for this project.

NB 6 – Trustee Knotts, supported by Clerk Mattei, moved to adopt Resolution 24-2022 Amending the 2022 Budget for the 3rd Quarter 2022. Roll call vote: Knotts, Mattei, Reichle, Babel, Hart, Westrick. Carried.

RESOLUTION 24-2022
AMEND THE 2022 BUDGET: Quarter 3, 2022

CHARTER TOWNSHIP OF EAST CHINA
 ST CLAIR COUNTY, STATE OF MICHIGAN

Minutes of a regular meeting of the Township Board of East China Township, County of St. Clair, Michigan, on the 17th day of October 2022.

PRESENT: Westrick, Mattei, Hart, Babel, Reichle, Knotts.

ABSENT: Blackstock.

The following Resolution was offered by member Knotts and supported by member Mattei.

WHEREAS, East China Township budgeting and accounting practices stipulate quarterly budget amendments to reflect financial activities during the quarter and provide the basis for financial controls in future quarters; and

WHEREAS, financial analysis of all fund accounts indicates a need to amend the budgets for General Fund, 2013B Capital Improvement Bonds Fund and Capital Projects Fund ;

NOW, THEREFORE, BE IT RESOLVED, that the East China Board of Trustees hereby approves Budget Amendments for the 3rd Quarter of 2022 as follows below and detailed in EXHIBIT A:

	FROM	TO	INCREASE/DECREASE
GENERAL FUND			
Assessing	\$0.00	\$959.00	\$959.00
Fire Protection	\$170,000.00	\$195,533.00	\$25,533.00
Drains-Repairs & Maintenance	\$0.00	\$10,801.00	\$10,801.00
Sewer & Water Authority Meetings	\$583.00	\$1,088.00	\$505.00
Recreation Department	\$14,075.00	\$15,503.00	\$1,428.00
Total	\$184,658.00	\$223,884.00	\$39,226.00
2013B Capital Improvement Bonds			
Interest Loan Payment	\$0.00	\$1.00	\$1.00
Total	\$0.00	\$1.00	\$1.00
CAPTIAL PROJECTS			
Transfer Out-Sewer Dept	\$0.00	\$233,462.50	\$233,462.50
Total	\$0.00	\$233,462.50	\$233,462.50
Budget Amendment Total	\$184,658.00	\$457,347.50	\$272,689.50

Account Number	Account Name	Available Balance	Original Budget	Decrease Amount	Increase Amount	Amended Budget
General Fund						
Expenditures						
Assessing						
101-257-930.05	Information Technr	\$ (959.00)	\$ -		\$ 959.00	\$ 959.00
Total Assessing		\$ (959.00)	\$ -	\$ -	\$ 959.00	\$ 959.00
Fire Protection						
101-336-801.03	Fire Protection Co	\$ (25,262.75)	\$ 170,000.00		\$ 25,263.00	\$ 195,263.00
101-336-944.00	Fire Hydrant Rent	\$ 50,490.00	\$ -		\$ 270.00	\$ 270.00
Total Fire Protection		\$ 25,227.25	\$ 170,000.00	\$ -	\$ 25,533.00	\$ 195,533.00
Drains-Repairs & Maintenance						
101-445-989.01	Misc Drain Assess	\$ (10,800.04)	\$ -		\$ 10,801.00	\$ 10,801.00
Total Drains-Repairs		\$ (10,800.04)	\$ -	\$ -	\$ 10,801.00	\$ 10,801.00
Sewer & Water Authority Meetings						
101-573-702.00	Salaries/Wages	\$ (300.00)	\$ 540.00		\$ 470.00	\$ 1,010.00
101-573-714.00	Medicare Expense	\$ (2.75)	\$ 8.00		\$ 7.00	\$ 15.00
101-573-715.00	Social Security Ex	\$ 4.00	\$ 35.00		\$ 28.00	\$ 63.00
Total S&W Authority Meeting		\$ (298.75)	\$ 583.00	\$ -	\$ 505.00	\$ 1,088.00
Recreation Dept						
101-751-702.00	Salaries/Wages	\$ (782.66)	\$ 13,000.00		\$ 1,378.00	\$ 14,378.00
101-751-714.00	Medicare Expense	\$ 0.69	\$ 200.00		\$ 10.00	\$ 210.00
101-751-715.00	Social Security Ex	\$ 2.97	\$ 875.00		\$ 40.00	\$ 915.00
Total Recreation		\$ (779.00)	\$ 14,075.00	\$ -	\$ 1,428.00	\$ 15,503.00
Total General Fund		\$ 12,390.46	\$ 184,658.00	\$ -	\$ 39,226.00	\$ 223,884.00
2013B Capital Improvement Bond						
Expenditures						
Debt Services						
360-928-993.00	Interest-Loan Pay	\$ (0.50)	\$ -		\$ 1.00	\$ 1.00
Total Debt Services		\$ (0.50)	\$ -	\$ -	\$ 1.00	\$ 1.00
Total 2013B Capital Improvement		\$ (0.50)	\$ -	\$ -	\$ 1.00	\$ 1.00
Township Capital Projects Fund						
Expenditures						
Capital Projects Fund						
496-990-995.50	Transfer Out-Sewer	\$ (233,462.50)	\$ -	\$ -	\$ 233,462.50	\$ 233,462.50
Total Capital Projects		\$ (233,462.50)	\$ -	\$ -	\$ 233,462.50	\$ 233,462.50

CLOSED SESSION – Trustee Reichle, supported by Trustee Knotts, moved to enter into Closed Session at 7:47 p.m., until 8:17 p.m., to consider material exempt from disclosure under state statute, regarding an Employment Agreement for the Township Manager. Roll call vote: Yea: Reichle, Knotts, Babel, Hart, Mattei, Westrick. Carried.

NB 7 – Trustee Knotts, supported by Clerk Mattei, moved to adopt a 5-year, Employment Agreement for the Township Manager as negotiated by the Township’s Labor Attorney Ryan Fantuzzi, effective October 18, 2022. Roll call vote: Yea: Knotts, Mattei, Reichle, Babel, Hart, Westrick. Carried.

MEMBER COMMENTS – Trustee Knotts asked about considering a leaf burning Ordinance.

ADJOURN – Trustee Reichle, supported by Trustee Babel, moved to adjourn at 8:25 p.m. Carried.

Sandra Mattei, Clerk

Verne Westrick, Supervisor

Approved 11-17-2022