

## **EAST CHINA CHARTER TOWNSHIP**

### **OFFICIAL PROCEEDINGS**

**OCTOBER 2, 2023**

**CALL TO ORDER** – Supervisor Westrick called the meeting to order at 7:30 p.m., with Clerk Smith, Treasurer Hart, and Trustees Reichle, Blackstock, Babel. Trustee Knotts absent. Also present: Deputy Clerk Biebuyck, & Township Manager Cindy Paparelli.

#### **PLEDGE OF ALLEGIANCE**

Two in the audience.

**APPROVE AGENDA** – Trustee Reichle, supported by Clerk Smith, moved to approve the Agenda with the addition of NB6 & NB7. Carried.

**APPROVE MINUTES** – Trustee Reichle, supported by Trustee Babel, moved to approve the Minutes of September 18, 2023, with the addition of: (Public Comment) Margaret Harwick asked about improvements needed at the pickle ball courts; cracks and heaving posts. She is directed back to the Park Commission regarding funding. Carried.

**PUBLIC COMMENT** - Deputy Spadoch presented the quarterly report and explained a change of officers.

**CONSENT AGENDA** – Trustee Reichle, supported by Treasurer Hart, moved to accept the Consent Agenda as follows: Department Reports, Park August Minutes. Carried.

**DISBURSEMENTS** – Treasurer Hart, supported by Trustee Babel, moved to approve Payroll \$34,195.22, Accounts Payable \$689,611.17, EFT's \$12,450.79, E-check \$302.30, Tax account \$2,010,112.71 and Invoices \$253,525.68. Roll call vote: Yea: Reichle, Smith, Westrick, Blackstock, Hart, Babel. Carried.

#### **NEW BUSINESS**

##### **NB 1 – Law Enforcement Service Contract 2024**

Trustee Reichle, supported by Trustee Blackstock, moved to approve a St. Clair County Sheriff Contract for 2024: \$199,280, 2025: \$204,970, 2026: \$210,123. Roll call vote: Yea: Westrick, Reichle, Hart, Smith, Blackstock, Babel. Carried. The Supervisor and Clerk to sign Agreement.

##### **NB 2 – Set Dates for Budget Workshop and Budget Public Hearing**

Clerk Smith, supported by Supervisor Westrick, moved to set the Budget Workshop for October 16, 2023 at 6:00 p.m., and the Budget Public Hearing on November 6, 2023 at 7:30 p.m. Carried.

##### **NB 3 – New DPW Pickup Truck**

Supervisor Westrick, supported by Clerk Smith, moved to approve \$45,951.00 for a 2024 GMC Sierra 1500 4x4 pickup from Todd Wenzel Buick GMC of Westland. The old pickup trucks parked at the DPW Springborn building are to be sold within 30-days, with funds supporting part of this purchase. Roll call vote: Yea: Westrick, Smith, Hart, Babel, Blackstock, Reichle. Carried. GL#496-901-967.01

**NB 4 – DPW Purchase of Seal Coat Machine**

Supervisor Westrick, supported by Trustee Blackstock, moved to purchase a Crafcro Super Sealcoater 550 Trailer in the amount of \$35,137.90 from National Highway Maintenance System. Roll call vote: Yea: Westrick, Blackstock, Smith, Hart, Reichle, Babel. Carried. GL#496-901-967.01

**NB 5 – DPW Pump**

Supervisor Westrick, supported by Trustee Reichle, moved to approve the purchase of a 6” Godwin CD150 DRI-Prime pump from AIS Construction Equipment, in the amount of \$57,315. Roll call vote: Yea: Westrick, Reichle, Blackstock, Babel, Hart, Smith. Carried.

**NB 6 – 5-Year Recreation Plan**

Trustee Reichle, supported by Clerk Smith, moved to approve the Township Manager to seek bids for a firm to prepare the 5-year Recreation Plan. Carried.

**NB 7 – UHY Audit Services**

Trustee Reichle, supported by Clerk Smith, moved to have the Township Supervisor contact UHY and request a discount due to their firm filing our Audit past the deadline to the State. Funds to UHY that are in question are the base audit amount; not the other charges of non-audit \$7,600 and \$13,500 for Authority audit charges. Roll call vote: Yea: Westrick, Babel, Blackstock, Reichle, Hart, Smith. Carried.

**MEMBER COMMENTS** – Trustee Reichle spoke about the Park Commission budget request. Supervisor Westrick spoke about the Water Main project. Clerk Smith asked about a new electronic sign at the Township Hall, and hiring a Recording Secretary for various Boards & Commissions, and that the Township Board receive a draft Minutes of all meetings from Boards & Commissions as they occur.

**ADJOURN** – Trustee Reichle, supported by Treasurer Hart, moved to adjourn at 8:21 p.m. Carried.

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Sandra Smith, Clerk

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Verne Westrick, Supervisor