

EAST CHINA CHARTER TOWNSHIP

OFFICIAL PROCEEDINGS

November 21, 2022

CALL TO ORDER – Supervisor Westrick called the meeting to order at 7:30 p.m., with Clerk Mattei, and Trustees Babel, Blackstock, Knotts, and Reichle. Treasurer Hart absent. Township Manager Cindy Paparelli, also present.

PLEDGE OF ALLEGIANCE

APPROVE AGENDA – Trustee Reichle, supported by Trustee Knotts, moved to approve the Agenda as presented. Carried.

MINUTES – Trustee Reichle, supported by Trustee Babel, moved to approve the Minutes of November 7, 2022. Carried.

PUBLIC COMMENT – None.

CONSENT AGENDA – Clerk Mattei, supported by Trustee Reichle, moved to accept the Consent Agenda items as follows: October 2022 Financial Reports, Historical Commission Minutes for October 2022, and St. Clair Fire Run Report for October 2022. Carried.

DISBURSEMENTS – Trustee Reichle, supported by Trustee Babel, moved to approve Invoices \$191,047.48, Payroll Direct Deposits \$31,370.37, EFT's \$11,582.91, Accounts Payable \$103,200.50, E-Checks \$302.30, and Tax Account \$76,253.54. Roll call vote: Yea: Babel, Reichle, Knotts, Blackstock, Westrick, Mattei. Carried.

NEW BUSINESS

NB-1 Trustee Knotts, supported by Trustee Reichle, moved to open the 2023 Budget Public Hearing at 7:33 p.m. Carried. Members reviewed the 2023 Budget information. Trustee Blackstock asked about the Park 208 Budget, and the park employee compensation. There was no public present to be heard. The Public Hearing closed at 7:38 p.m. Carried.

The property tax millage rate proposed to be levied to support the proposed budget is the subject of this hearing.

EC TOWNSHIP OPERATING:	2.9088
CAPITAL PROJECTS:	1.3500
2013 A CAPITAL IMP BONDS:	0.0870
2013 B CAPITAL IMP BONDS:	<u>0.0750</u>
TOTAL LEVY	4.4208

NB 2 – Clerk Mattei, supported by Trustee Reichle, moved to adopt Resolution 25-2022, Adopting the 2023 Budgets for the General Fund, Capital Projects Fund, Debt Service Funds, DPW Fund,

Building Inspection Fund, Water Fund and Sewer Fund. Roll call vote: Yea: Mattei, Reichle, Blackstock, Babel, Knotts, Westrick. Carried.

RESOLUTION 25–2022
ADOPT 2023 BUDGETS
FOR THE GENERAL FUND, CAPITAL PROJECTS FUND, DEBT SERVICE FUNDS
and BUILDING INSPECTION FUND, WATER FUND, SEWER FUND, DPW FUND
East China Charter Township
County of St. Clair, Michigan

Minutes of a regular meeting of the Township Board of Trustees of East China Township, County of St. Clair, Michigan, held in the Township Hall, on the 21ST day of November 2022 at 7:30 p.m.

PRESENT: Westrick, Mattei, Blackstock, Babel, Knotts, and Reichle.

ABSENT: Hart.

The following Resolution was offered by Member Mattei and supported by Member Reichle.

WHEREAS, under the provisions of the Uniform Budgeting and Accounting Act 621 of 1978 for local units of government in Michigan, all budgets for the General Fund, Capital Projects Fund, and Debt Service Funds must be adopted by the Legislative Body, which is the East China Charter Township Board of Trustees, and

WHEREAS, the East China Charter Township Supervisor has submitted proposed 2023 Budgets for the General Fund, Capital Projects Fund, Debt Service Funds, Building Inspection Fund, Water Fund, DPW Fund and Sewer Fund using a cost center approach in accordance with the Uniform Budgeting and Accounting Act, P.A. 621 of 1978, and

WHEREAS, pursuant to MCL 42.26, notice of a public hearing on the proposed budget was published in the Times Herald newspaper of general circulation on November 10, 2022, and a Public Hearing on the proposed budgets was held in the East China Charter Township Hall at 7:30 p.m. on November 21, 2022, and

WHEREAS, estimated township general fund revenues for fiscal year 2023, including an allocated millage of 4.4208 mills and various miscellaneous revenues shall total \$2,257,844, and

WHEREAS, the East China Charter Township Board of Trustees is authorized to levy and collect general property taxes on all real and personal, property within the township upon the current tax rolls up to 5.0 mills for General Operations and up to the amounts necessary to service bonds voted by the electorate,

NOW, THEREFORE, BE IT RESOLVED, that the above recommended 2023 General Fund, Capital Projects Fund, Debt Service Funds, Building Inspection Fund, Water Fund, DPW Fund, and Sewer Fund be adopted in compliance with the State of Michigan Public Act 621 of 1978, which amends P. A. 2 of 1968 entitled, "The Uniform Budgeting and Accounting Act," and

BE IT FURTHER RESOLVED that the East China Charter Township levies the following millages for the 2023 fiscal year:

East China Township Operating	2.9088
Capital Projects	1.3500
2013 A Capital Improvement Bonds	0.0870
<u>2013 B Capital Improvement Bonds</u>	<u>0.0750</u>
Total Township Levy	4.4208

All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Westrick, Mattei, Babel, Blackstock, Knotts, Reichle.

NAYS: None.

ABSENT: Hart.

RESOLUTION DECLARED ADOPTED.

NB 3 – Trustee Knotts, supported by Clerk Mattei, moved to approve final payment for the demolition of the old DPW building in the amount of \$5,541, to DP Schwehofer Excavating. Roll call vote: Yea: Babel, Reichle, Blackstock, Knotts, Mattei, Westrick. Carried.

NB 4 - Supervisor Westrick, supported by Trustee Reichle, moved to approve a window replacement quote for the Township Hall, not to exceed \$14,000, from Mt. Clemens Glass; to include window flashing and caulking . Roll call vote: Yea: Mattei, Knotts, Babel, Blackstock, Reichle, Westrick. Carried. This will include all Township Hall windows except the 2 east facing windows in the back offices.

NB 5 – Trustee Blackstock, supported by Trustee Babel, moved to adopt the 2023 Township Board meeting dates as follows:

- Jan 3 & 16
- Feb 6 & 21
- Mar 6 & 20
- Apr 3 & 17
- May 1 & 15

- June 5 & 19
- Jul 3 & 17
- Aug 7 & 21
- Sept 5 & 18
- Oct 2 & 16
- Nov 6 & 20
- Dec 4 & 18

NB 6 – Trustee Knotts, supported by Trustee Babel, moved to deny the request to waive emergency fire run charges for Robert Bark, 500 Bree Road A-4, East China. Carried. The Township Manager will follow through according to the Ordinance.

NB 7 – Trustee Blackstock, supported by Trustee Reichle, moved to establish Deputy compensation of \$50 per month for any deputized person, that is not part of the Clerical Unit union bargaining agreement at the township. This pertains to elected officials of Supervisor, Clerk, and Treasurer. Roll call vote: Yea: Blackstock, Babel, Reichle, Knotts, Mattei, Westrick.

NB 8 – Clerk Mattei, supported by Trustee Blackstock, moved to appoint Christina Heslop, and Evelyn Toles to the Park Commission with terms ending November 20, 2024, as recommended by the Park Commission. Carried.

NB 9 – Clerk Mattei, supported by Trustee Knotts, moved to approve preparation of a 5-year Master Plan, not to exceed \$18,000, prepared by Wade-Trim or a Planner recommended by the Planning Commission. Roll call vote: Yea: Mattei, Knotts, Reichle, Babel, Blackstock, Westrick. Carried.

Supervisor Westrick, supported by Trustee Knotts, moved to direct the Township Manager to seek proposals for general legal counsel for East China Township. Carried.

MEMBER COMMENTS – Supervisor Westrick asked about becoming a member of the St. Clair County EDA. Members wished everyone a Happy Thanksgiving.

ADJOURN – Trustee Reichle, supported by Trustee Babel, moved to adjourn at 8:20 p.m. Carried.

Sandra Mattei, Clerk

Verne Westrick, Supervisor