

EAST CHINA CHARTER TOWNSHIP

OFFICIAL PROCEEDINGS

JANUARY 16, 2023

CALL TO ORDER – Supervisor Westrick called the meeting to order at 7:30 p.m., with Clerk Mattei, Treasurer Hart, and Trustees Blackstock, Babel, Knotts, and Reichle. Township Manager Cindy Paparelli, and Deputy Clerk Patricia Biebuyck, also present.

PLEDGE OF ALLEGIANCE

APPROVE AGENDA – Trustee Knotts, supported by Trustee Reichle, moved to approve the Agenda with the addition of NB7 – DPW Office Trailer. Carried.

APPROVE MINUTES – None.

PUBLIC COMMENT - None.

CONSENT AGENDA – Trustee Knotts, supported by Trustee Reichle, moved to accept the Consent Agenda as follows: 2022 St. Clair County Sheriff's Quarterly Report, Marine City Fire report for December and Year 2022 Recap, St. Clair Fire Report for December 2022, Park Commission Minutes for November 2022, Employee Rate of Pay, Water Plant Training Request, Township Manager 4th Quarter Report for 2022 . Carried.

Trustee Knotts, supported by Trustee Reichle, moved to approve the December 2022 Revenue & Expenditure Reports. Carried.

DISBURSEMENTS – Treasurer Hart, supported by Trustee Reichle, moved to approve Invoices \$68,569.28 - \$1,285.67 = \$67,283.61 (#38185 removed from approval) ~~\$62,607.28~~ (incorrect figure on agenda), Payroll \$75,558.85, Payroll \$22.03, Accounts Payable ~~\$326,141.51~~ \$327,427.18, EFT's \$74,380.78, E-check \$604.60, Tax Account \$528,299.93. Roll call vote: Yea: Hart, Knotts, Reichle, Blackstock, Babel, Mattei, Westrick. Carried. Additional information regarding the additions to Invoices was provided, Agenda did not get updated.

NEW BUSINESS

NB 1 – Trustee Reichle, supported by Trustee Babel, moved to approve the quote for Hi-Tech in the amount of \$1,315.00 for a new security camera, as long as it is adaptable to a recording system. Roll call vote: Yea: Reichle, Knotts, Blackstock, Babel, Mattei, Hart. Nay: Westrick. Carried.

NB 2 – Clerk Mattei, supported by Trustee Reichle, moved to invite two firms to present to the Township Board for legal counsel, being: Fletcher Fealko Shoudy & Frances, PC; and Garan Lucow Miller, PC. Carried. An additional proposal was received from Foster Swift.

NB 3 – Clerk Mattei, supported by Trustee Babel, moved to appoint new Board of Review members with a term ending December 31, 2024, as follows: Nicole Hart, Pamela Kelb, and Caryann Kaatz. Carried. Board of Review members must be residents of the Township.

NB 4 – Supervisor Westrick, supported by Clerk Mattei, moved to authorize the Township Manager to meet with the Park Commission and propose and prepare Institutional Organizational Bylaws. Carried.

NB 5 – Supervisor Westrick, supported by Trustee Babel, moved to adopt the 2023 IRS Mileage Reimbursement Rate of .63 cents. Roll call vote: Yea: Westrick, Babel, Mattei, Hart, Blackstock, Reichle, Knotts. Carried.

NB 6 – Supervisor Westrick, supported by Trustee Blackstock, moved to approve the proposal from Project Control Engineering in the amount of \$62,450 for Architectural, Site Engineering and Bid Phase for the proposed new DPW building. Roll call vote: Yea: Westrick, Blackstock, Reichle, Knotts, Babel, Hart, Mattei. Carried.

NB 7 – Supervisor Westrick, supported by Trustee Knotts, moved to approve \$3,900 for the 1-year rental fee of a temporary DPW office trailer, from Lexton Excavating. Roll call vote: Blackstock, Babel, Reichle, Knotts, Mattei, Hart, Westrick. Carried.

MEMBER COMMENTS – Supervisor Westrick informed members that the King Road/Belle River Bridge will be closed for re-construction beginning July 2023. Clerk Mattei asked members who wish to attend the Annual 2023 MTA Dinner Meeting to let the office know so we can submit the paperwork.

ADJOURN – Trustee Reichle, supported by Supervisor Westrick, moved to adjourn at 8:09 p.m. Carried.

Sandra Mattei, Clerk

Verne Westrick, Supervisor