

## EAST CHINA CHARTER TOWNSHIP

### OFFICIAL PROCEEDINGS

FEBRUARY 22, 2022

**CALL TO ORDER** – Clerk Mattei called the meeting to order at 7:33 p.m., with Treasurer Hart, and Trustees Knotts and Reichle. Absent: Supervisor Rausch, and Trustees Babel and Blackstock. Cynthia Paperelli also present.

#### **PLEDGE OF ALLEGIANCE**

**APPROVE AGENDA** – Trustee Reichle, supported by Treasurer Hart, moved to approve the Agenda. Carried.

**MINUTES** – Trustee Knotts, supported by Treasurer Hart, moved to approve the Minutes of February 7, 2022. Carried.

**PUBLIC COMMENT** – William and Sharon Czebatul, 3716 Riverview Terrace North, are contesting a sprinkler water bill with 43,000 gallons. They will contact DPW and water billing department to review the details and suggest an outcome.

**CONSENT AGENDA** – Trustee Reichle, supported by Trustee Knotts, moved to accept the Consent Agenda items as follows: January 2022 Financial Reports, St. Clair and Marine City Fire Authority Reports for January 2022. Carried.

**DISBURSEMENTS** – Treasurer Hart, supported by Trustee Reichle, moved to approve Invoices \$164,082.86, Payroll Direct Deposits \$50,920.08, Accounts Payable \$85,192.61, EFT's \$10,619.69, E-Checks \$302.30 and Tax account \$1,891,592.74. Roll call vote: Yea: Hart, Knotts, Reichle, and Mattei. Carried.

#### **NEW BUSINESS**

**NB 1** – Trustee Knotts, supported by Clerk Mattei, moved to approve \$19,846.87 to Ferguson Waterworks to purchase new Neptune 360, meter reading software and equipment. The software does have an annual fee for updates. Roll call vote: Yea: Reichle, Knotts, Hart, and Mattei. Carried.

**NB 2** – Trustee Knotts, supported by Trustee Reichle, moved to approve the purchase of a new desktop computer for the DPW Supervisor's office from Hi-Tech in the amount of \$1,373. Roll call vote: Yea: Knotts, Reichle, Hart, and Mattei. Carried.

**NB 3** – Trustee Knotts, supported by Clerk Mattei, moved to table action regarding a fire insurance withholding program. Members need additional information from the Building Official. Carried.

**NB 4** – Clerk Mattei, supported by Trustee Reichle, moved to appoint Donald Wills to the Board of Review, with a term ending February 18, 2023. Carried.

**NB 5** – Trustee Reichle, supported by Trustee Knotts, moved to approve renewing an Assessing Contract with Assessment Services, LLC, effective April 1, 2022, through March 31, 2025. Roll call vote: Yea: Reichle, Knotts, Hart, and Mattei. Carried.

- \$39,580 April 1, 2022 – March 31, 2023, monthly payments of \$3,298.33
- \$40,570 April 1, 2023 – March 31, 2024, monthly payment of \$3,380.83
- \$41,584 April 1, 2024 – March 31, 2025, monthly payment of \$3,465.33

**NB 6** – Trustee Knotts, supported by Treasurer Hart, moved to authorize the Township Manager and Water Plant Superintendent to extend an offer of employment for the available water plant position. Pay rate and other benefits and conditions of employment are per the Union Contract. Roll call vote: Yea: Knotts, Hart, Reichle, and Mattei. Carried.

Clerk Mattei, supported by Trustee Knotts, moved to accept the resignation of Supervisor Brian Rausch, effective February 22, 2022, with regrets. Carried.

**MEMBER COMMENTS** – Members offered gratitude to Supervisor Rausch for his time and dedicated service to the Township of East China as Supervisor.

**ADJOURN** – Trustee Reichle, supported by Trustee Knotts, moved to adjourn at 7:56 p.m. Carried.

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Sandra Mattei, Clerk