

## **EAST CHINA CHARTER TOWNSHIP**

### **OFFICIAL PROCEEDINGS**

**FEBRUARY 5, 2024**

**CALL TO ORDER** – Supervisor Westrick called the meeting to order at 7:00 p.m., with Clerk Smith, Treasurer Hart, and Trustees Reichle, Blackstock, Knotts, Babel. Deputy Clerk Pat Biebuyck.

#### **PLEDGE OF ALLEGIANCE**

**APPROVE AGENDA** – Trustee Blackstock, supported by Trustee Reichle, moved to approve the Agenda with the removal of NB-3, and addition of OB-2, OB-3. Carried.

**APPROVE MINUTES** – Trustee Reichle, supported by Treasurer Hart, moved to approve the Minutes of January 15 & 29, 2024. Carried.

Three in the audience.

**PUBLIC COMMENT** – None.

**CONSENT AGENDA** – Trustee Reichle, supported by Trustee Babel, moved to accept the Consent Agenda as follows: Sheriff's quarterly report 2023, MCAFA 1/2024, Department Reports, Township Manager Report 4<sup>th</sup> Quarterly 2023. Carried.

**DISBURSEMENTS** – Treasurer Hart, supported by Trustee Knotts, moved to approve Payroll \$46,825.16, Accounts Payable \$521,858.63, Tax account \$366,688.60, EFT's \$64,442.08, E-Checks \$302.30, and Invoices \$98,561.28. Roll call vote: Yea: Reichle, Westrick, Blackstock, Hart, Smith, Knotts, Babel. Carried.

#### **OLD BUSINESS**

##### **OB-1 Set Joint Boards & Commissions Workshop March 4<sup>th</sup> at 5 p.m.**

Supervisor Westrick stated that the best meeting date and time is March 4, 2024 at 5 p.m., for the joint Boards & Commissions Workshop.

##### **OB-2 Emterra Contract**

Supervisor Westrick stated that the current Emterra Contract will stand as it is until it expires.

##### **OB-3 Online posting of contents of Township Board Agenda items**

Trustee Reichle, supported by Supervisor Westrick, moved to post individual Agenda items online from Township Board packets. Roll call vote: Yea: Reichle. Nay: Smith, Hart, Babel, Blackstock, Knotts, Reichle, Westrick. Motion Declined.

#### **NEW BUSINESS**

##### **NB-1 Appoint Park Commission Members**

Supervisor Westrick, supported by Trustee Blackstock, moved to appoint Frank Beeckman and John Grabski to the Park Commission . Carried.

**NB-2 Training Request Water Plant**

Supervisor Westrick, supported by Trustee Reichle, moved to approve education requests for the Water Plant Supervisor \$781.90 & \$872.90 for 2 separate classes and Water Plant Employee \$1,231. GL#599-538-961.00. Roll call vote: Yea: Smith, Hart, Knotts, Reichle, Blackstock, Babel, Westrick. Carried.

**NB-3 Auditor RPF Acceptance**

Supervisor Westrick, supported by Trustee Reichle, moved to appoint Yeo & Yeo, CPA's & Advisors as the Financial Year 2023 Audit Team for East China Charter Township. Roll call vote: Yea: Smith, Babel, Blackstock, Hart, Knotts, Reichle, Westrick. Carried. The Board members instructed Supervisor Westrick to follow-up with Auditors and seek a quote for the Sewer & Water Authority.

**NB-4 Willscot/DPW Office Trailer Lease**

Trustee Knotts, supported by Trustee Babel, moved to renew a 1-year lease for the DPW office trailer in the amount of \$603.75 monthly, or to purchase the trailer at the value of \$8,800 (the insured value). Roll call vote: Yea: Smith, Hart, Blackstock, Babel, Reichle, Knotts, Westrick. Carried. The lease term would be January 16, 2024 to January 15, 2025.

**ANNOUNCEMENTS** – Supervisor Westrick asked members to attend a workshop at 6:30 p.m. before the next meeting, February 20, 2024.

**MEMBER COMMENTS** – None.

**ADJOURN** – Trustee Reichle, supported by Trustee Blackstock, moved to adjourn at 7:42 p.m. Carried.

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Sandra Smith, Clerk

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Verne Westrick, Supervisor