

**EAST CHINA CHARTER TOWNSHIP**

**OFFICIAL PROCEEDINGS**

**FEBRUARY 7, 2022**

**CALL TO ORDER** – Supervisor Rausch called the meeting to order at 7:30 p.m., with Clerk Mattei, Treasurer Hart, and Trustees Babel, Blackstock, Knotts and Reichle. Cynthia Paperelli also present.

**PLEDGE OF ALLEGIANCE**

**APPROVE AGENDA** – Trustee Blackstock, supported by Trustee Babel, moved to approve the Agenda, with deletion of NB4, and additions of NB8 and NB9 moved under NB1. Carried.

**MINUTES** – Trustee Reichle, supported by Trustee Babel, moved to approve the Minutes of January 17, 2022. Carried.

**PUBLIC COMMENT** – William and Sharon Czebatul, 3716 Riverview Terrace North, have a sprinkler water bill with 43,000 gallons, when they turned off the system, for the Oct-Dec billing cycle. Members asked for more follow-up information from DPW Supervisor Szyska.

**CONSENT AGENDA** – Trustee Reichle, supported by Trustee Knotts, moved to accept the Consent Agenda items as follows: Planning Commission December 2021 Regular and Public Hearing Minutes, Park Commission Minutes for December 2021, and Building Permit Report for January 2022. Carried.

**DISBURSEMENTS** – Treasurer Hart, supported by Trustee Babel, moved to approve Invoices \$68,510.69, Payroll Direct Deposits \$38,943.55, Accounts Payable \$131,759.73, EFT's \$59,257.30, E-Checks \$604.60 and Tax account \$106,273.46. Roll call vote: Yea: Hart, Knotts, Babel, Blackstock, Reichle, Mattei, and Rausch. Carried.

**OLD BUSINESS**

**OB 1** – Trustee Knotts, supported by Trustee Blackstock, moved to approve a budget of up to \$20,000 for the PCE Proposal and estimated costs for temporary easement acquisitions of up to 14 properties for the Pointe Drive Sewer Project as follows. Roll call vote: Yea: Knotts, Blackstock, Babel, Reichle, Hart, Mattei, and Rausch. Carried.

- Payments to property owners 5x avg of \$1,000/easement = \$5,000
- ROWAA negotiation fees 14 @ \$675 = \$9,450
- Title Commitment 14 @ \$325 = \$4,550
- Township Attorney review of documents = \$1,000

**OB 2** – Supervisor Rausch, supported by Treasurer Hart, moved to reconsider a motion from January 3, 2022, to: Void China Township late fees from December 11, 2020, and associated finance charges; with the understanding this will be the only time in this Board tenor this will be done. Roll call vote: Yea: Rausch, Hart, Reichle, Babel, Blackstock, Mattei. Opposed: Knotts. Carried.

Supervisor Rausch, supported by Trustee Babel, moved to add a dollar figure of \$930.20 to the original motion above. Roll call vote: Yea: Babel, Blackstock, Hart, Mattei, and Rausch. Nay: Knotts and Reichle. Carried.

Supervisor Rausch, supported by Clerk Mattei, moved to Void China Township late fees from December 11, 2020, and associated finance charges in the amount of \$930.20; with the understanding this will be the only time in the Board tenor this will be done. Roll call vote: Yea: Blackstock, Knotts, and Rausch. Nay: Mattei, Reichle, Babel, and Hart. Motion Denied.

Clerk Mattei, supported by Trustee Babel, moved to have office staff reinstate late fees of \$930.20 to China Township. Carried.

### **NEW BUSINESS**

**NB 1** – Clerk Mattei, supported by Trustee Blackstock, moved to approve \$13,000 to Project Control Engineering for MACP inspections of 36 manholes along the waterfront along Pointe Drive and review and re-code pipeline in 45 segments of pipe and provide PACP reports that meet EGLE requirements for the CWSRF loan to meet the 2022 qualifications timeline. Roll call vote: Yea: Blackstock, Babel, Reichle, Knotts, Hart, Mattei, and Rausch. Carried.

**NB 8** – Clerk Mattei, supported by Treasurer Hart, moved to approve the Draft Milestone Schedule for the DWSRF for 4.5 Quarter Financing in Fiscal Year 2022 and approve the Township Supervisor to sign the finalized schedule once approved by EGLE. Carried.

**NB 9** – Trustee Blackstock, supported by Trustee Knotts, moved to approve \$652,895 to Project Control Engineering for engineering services through the bid phase and construction phase of the EGLE DWSRF 2022 Water System Improvements funding cycle. East China Township has been approved for a \$6,500,000 loan under the EGLE DWSRF for water system improvements. Roll call vote: Yea: Blackstock, Babel, Knotts, Reichle, Hart, Mattei, and Rausch. Carried.

M-29 Pipe Replacement (estimated construction costs: \$4,617,360)

Engineering/Design	\$230,868.00
Contract Administration	\$76,956.00
Inspection	<u>\$205,216.00</u>
Total	\$513,040.00

Meter Replacements (estimated construction costs: \$225,115)

Engineering/Design	\$11,259.00
Contract Administration	\$3,753.00
Inspection	<u>\$10,008.00</u>
Total	\$25,020.00

Meisner Rd. Watermain Abandonment (estimated construction costs: \$146,700)

Engineering/Design	\$7,335.00
Contract Administration	\$2,445.00
Inspection	<u>\$6,520.00</u>
Total	\$16,300.00

Valve Replacement on North End (estimated construction costs: \$886,815)

Engineering/Design	\$44,340.00
Contract Administration	\$14,780.00
Inspection	<u>\$39,415.00</u>
Total	\$98,535.00

Approximately \$342,769 will be used through the bidding phase and \$310,126 through the construction phase.

**NB 2** – Members discussed possibilities for use of the 2021 ARPA Coronavirus Local Fiscal Recovery Funds Allocation of \$194,788 received to date. The progress report will be due back to the state by April 30, 2022. Items mentioned: DPW Building, Sewer line to ECSD, Parks, Water/Sewer improvements. Members are encouraged to review possibilities and make suggestions about where to apply these funds for use in the township.

**NB 3** – Clerk Mattei, supported by Treasurer Hart, moved to approve the IRS mileage reimbursement rate for 2022 being 58.5 cents per mile. Roll call vote: Yea: Babel, Blackstock, Reichle, Knotts, Hart, Mattei, and Rausch. Carried.

**NB 5** – Treasurer Hart, supported by Trustee Babel, moved to table action regarding the Plaque fee for Columbarium placement. Our January 1, 2022, cost for the bronze plaque is \$305. Carried. The Board will ask the Cemetery Advisory Committee for a price recommendation.

Clerk Mattei, supported by Trustee Babel, moved to approve DPW to purchase 25 plant stands from Mechanical Fabricators in the amount of \$45 each to be sold for Rosehill Cemetery to encourage uniform arrangements and ease of maintenance of the cemetery grounds. Roll call vote: Yea: Babel, Blackstock, Reichle, Knotts, Hart, Mattei, and Rausch. Carried.

Clerk Mattei, supported by Trustee Babel, moved to approve DPW Sexton Szyska to solicit bids for Ground Penetrating Radar services to map certain older sections of Rosehill Cemetery, to confirm if there are remains located in unmarked areas where there are no records, due to the age of the plots. Carried. The Committee suggested possible use of ARPA funds to pay for these services.

**NB 6** – Supervisor Rausch, supported by Trustee Blackstock, moved to reappoint Brandon Aragona to the Construction Board of Appeals for a 3-year term expiring December 31, 2024. Carried.

**NB 7** – Trustee Blackstock, supported by Supervisor Rausch, moved to confirm the Township Hall Closed to the public dates in observance of 2022 negotiated holidays. Carried.

- February 21, 2022 – Presidents Day
- April 15, 2022 – Good Friday
- May 30, 2022 – Memorial Day
- July 4, 2022 – Independence Day
- September 5, 2022 – Labor Day
- October 10, 2022 – Columbus Day
- November 11, 2022 – Veterans Day

- November 24 & 25, 2022 – Thanksgiving
- December 23, 2022 – Christmas Eve
- December 26, 2022 – Christmas Day
- December 30, 2022 – New Year’s Eve
- January 2, 2023 – New Year’s Day

**ANNOUNCEMENTS** – Supervisor Rausch closed the Township Office last Wednesday and Thursday due to severe weather conditions. Office staff worked remotely from home. There was a steam incident at DTE Power Plant a week ago that rattled some homes along Hawthorne. DTE informed us that they had the situation under control. St. Clair River water levels due to the ice-jams has been fluctuating somewhat from 577.5 on the 1<sup>st</sup>, to 579.25 on the 3<sup>rd</sup> and 4<sup>th</sup> and back to 577.5 today.

Clerk Mattei mentioned that the East China School District has filed for a proposal election on May 3, 2022, and that they could have saved election expenses by going on the August ballot.

**MEMBER COMMENTS** – Trustee Knotts commented on the great work that the Water Superintendent has done in completing the Annual Drinking Water Quality Report for 2021.

**ADJOURN** – Trustee Reichle, supported by Trustee Babel, moved to adjourn at 8:46 p.m. Carried.

---

Sandra Mattei, Clerk

---

Brian Rausch, Supervisor