

EAST CHINA CHARTER TOWNSHIP

OFFICIAL PROCEEDINGS

APRIL 5, 2021

CALL TO ORDER – The meeting was called to order at 7:30 pm by Supervisor Brian Rausch.

ROLL CALL

Present: Supervisor Brian Rausch, Clerk Martin Good, Trustees Allen Reichle, Deborah Babel, Herbert Blackstock, Ralph Knotts, Treasurer Nicole Hart (telephonic).

Others present: Kirk Weston, St. Clair County Road Commission, and Township Engineer John Monte, PCE.

PLEDGE OF ALLEGIANCE

APPROVE AGENDA: Trustee Reichle, supported by Treasurer Hart, moved to postpone NB7 Clerk Salary Resolution until the Elected Official's Compensation Committee presents its transparency report to the full Board of Trustees. **ROLL CALL:** Ayes: Reichle, Hart, Nays: Rausch, Babel, Blackstock, Knotts, Abstained: Clerk Good. Motion Failed.

Trustee Knotts, supported by Trustee Blackstock, moved to approve the agenda as presented.

ROLL CALL: Ayes: Rausch, Babel, Blackstock, Knotts Nays: Reichle, Hart. Abstained: Clerk Good. Motion Carried.

APPROVE MINUTES: Trustee Reichle, supported by Trustee Knotts, moved to approve the Minutes of March 15, 2021, with corrections to the motion of the March 15, 2021 Agenda NB7 and NB8 being voted on in reverse order and inserting "respectfully" before decline in the first sentence as in original motion by Reichle in NB6. Motion Carried.

CONSENT AGENDA: Clerk Good, supported by Trustee Reichle, moved to accept the consent agenda as presented: Financial reports: none, Conditional Liquor License, and Building Permit March Activity Report. Motion Carried.

GUEST SPEAKER – Mr. Weston from the Saint Clair County Road Commission was present to update the board as they would normally have township meetings with breakout sessions but the meetings lately have been virtual. In these meetings the SSCRC would discuss the needs of the township and how the Road Commission can help. Mr. Weston shared with the board the many road programs that are available from funding to match monies.

DISBURSEMENTS: Treasurer Hart, supported by Trustee Babel, moved to approve the disbursements as follows: Accounts Payable \$264,952.42, Payroll \$37,002.54, EFT \$17,397.83, E-checks \$604.60, with a total of \$319,957.39. **ROLL CALL:** Ayes: Reichle, Good, Blackstock, Babel, Knotts, Hart, Rausch. Motion Carried.

OLD BUSINESS: Resignation of the Clerk (moved to NB-8).

Trustee Blackstock, supported by Trustee Babel, moved to approve the proposal from PCE to prepare the SWIPP (Surface Water Intake Protection Program) application not to exceed \$8,000.00. ROLL CALL: Ayes: Blackstock, Babel, Reichle, Hart, Rausch. Nays: Knotts, Good. Motion Carried.

Supervisor Rausch, supported by Trustee Reichle, moved to change the committee for the Elected Officials Salary Review Committee. Appointment of the Township Manager (lead) with 2 (two) board members and remove the 2 (two) residents previously discussed due to the lack of community interest. ROLL CALL: Ayes: Blackstock, Babel, Reichle, Knotts, Hart, Good, Rausch. Motion Carried.

Trustee Babel, supported by Trustee Blackstock, moved to appoint Trustee Reichle to the Elected Officials Compensation Committee. ROLL CALL: Ayes: Blackstock, Babel, Knotts, Hart, Good, Rausch. Abstained: Reichle. Motion Carried.

Trustee Reichle, supported by Trustee Blackstock, moved to appoint Trustee Babel to the Elected Officials Compensation Committee. ROLL CALL: Ayes: Reichle, Blackstock, Babel, Hart, Good, Knotts, Rausch. Motion Carried.

Trustee Knotts, supported by Clerk Good, moved to approve a sewer credit on a resident's utility bill invoice from 8/1-11/1/2020 in the amount of \$316.60. ROLL CALL: Ayes: Knotts, Reichle, Babel, Blackstock, Good, Rausch. Nays: Treasurer Hart. Motion Carried.

NEW BUSINESS:

Trustee Knotts, supported by Clerk Good, moved to adopt Resolution 04-2021 to amend the 2021 budget as presented. ROLL CALL: Ayes: Knotts, Reichle, Babel, Blackstock, Good, Rausch, Hart. Nays: None. Motion Carried.

RESOLUTION 04 – 2021
AMEND THE 2021 BUDGET: Quarter 1, 2021
CHARTER TOWNSHIP OF EAST CHINA
ST CLAIR COUNTY, STATE OF MICHIGAN

Minutes of a regular meeting of the Township Board of East China Township, County of St. Clair, Michigan, on the 5th day of April 2021.

PRESENT: Supervisor Brian Rausch, Clerk Martin Good, Treasurer Nicole Hart, Trustees Allen Reichle, Deborah Babel, Herbert Blackstock, Ralph Knotts.

ABSENT: None

The following Resolution was offered by Supervisor Brian Rausch and supported by Clerk Martin Good.

WHEREAS, East China Township budgeting and accounting practices stipulate quarterly budget amendments to reflect financial activities during the quarter and provide the basis for financial controls in future quarters; and

WHEREAS, financial analysis of all fund accounts indicates a need to amend the budgets for General Fund accounts, the 2013 A CAP Bond Expenditures, and Building Department Fund Expenditures;

NOW, THEREFORE, BE IT RESOLVED, that the East China Board of Trustees hereby approves Budget Amendments for the 1st Quarter of 2021 as follows below and specifically detailed in Exhibit A:

	FROM	TO	INCREASE/ DECREASE
GENERAL FUND 101	\$3,510.00	\$12,755.00	\$8,395.00
Supervisor	\$0.00	\$360.00	\$360.00
BUILDING FUND 249	\$0.00	\$50.00	\$50.00
	\$0.00	\$50.00	\$50.00
2013 A CAP BOND FUND 355	\$0.00	\$54,857.15	\$54,857.15
Budget Amendment Total	\$3,510.00	\$67,622.15	\$63,302.15

AYES: Rausch, Good, Hart, Babel, Knotts, Blackstock, Reichle

NAYS: None

ABSENT: None

RESOLUTION DECLARED ADOPTED

Martin Good, Clerk
East China Charter Township

Exhibit A

GENERAL FUND	NOTES	FROM	TO	INCREASE /DECREASE
Supervisor		\$0.00	\$360.00	\$360.00
Clerk		\$60.00	\$120.00	\$60.00
Other Clerk		\$150.00	\$1,125.00	\$975.00

Treasurer	\$1,000.00	\$1,500.00	\$500.00
Assessor Dept	\$650.00	\$1,650.00	\$1,000.00
Unallocated	\$650.00	\$6,500.00	\$5,000.00
Equipment	\$1,000.00	\$1,500.00	\$500.00
Total	\$3,510.00	\$12,755.00	\$8,395.00

BUILDING FUND

Building Department	\$0.00	\$50.00	\$50.00
Total	\$0.00	\$50.00	\$50.00

2013 A CAP BOND EXPENDITURES

Pointe Dr Sanitary Capacity	\$0.00	\$54,857.15	\$54,857.15
Total	\$0.00	\$54,857.15	\$54,857.15

Budget Amendment Total	\$3,510.00	\$67,622.15	\$63,302.15
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Supervisor Rausch, supported by Trustee Knotts, moved to remove the new entries involving depreciation from the Revenue/Expenditure report and return to the format previously used. ROLL CALL: Ayes: Knotts, Reichle, Babel, Blackstock, Good, Rausch, Hart. Nays: None. Motion Carried.

Trustee Knotts, supported by Trustee Blackstock, moved to Award Emergency Generator Bid to Rich Osterman Electric in the amount of \$75,626.00. ROLL CALL: Ayes: Hart, Blackstock, Babel, Reichle, Knotts, Good, Rausch. Motion Carried.

Trustee Blackstock, supported by Trustee Reichle, moved to purchase a new computer and monitor from HI-TECH not to exceed \$1800.00 ROLL CALL: Ayes: Babel, Reichle, Knotts, Blackstock, Hart, Good, Rausch. Motion Carried.

Trustee Knotts, supported by Trustee Babel, moved to approve payment of the 2021 cost share allocation in the amount of \$855.17 to St. Clair County Watershed MS4 Membership. ROLL CALL: Ayes: Blackstock, Good, Hart, Reichle, Knotts, Rausch, Babel. Motion Carried.

Trustee Knotts, supported by Supervisor Rausch, moved to approve Deputy Clerk Wendy Meldrum to attend the MAMC Institute June 6-11, 2021 registration fees of \$700.00 offset by \$500.00 scholarship. Township to cover registration difference, hotel, mileage and meals. Meals are not included with registration fee. ROLL CALL: Ayes: Blackstock, Babel, Knotts, Reichle, Hart, Good, Rausch. Motion Carried.

Supervisor Rausch, supported by Trustee Blackstock, moved to adopt Resolution 05-2021 Compensation to Township Officer. ROLL CALL: Ayes: Knotts, Blackstock, Babel, Rausch Nays: Hart, Reichle Abstained: Clerk Good. Motion Carried.

**RESOLUTION 05-2021
COMPENSATION TO TOWNSHIP OFFICER**

Charter Township of East China
County of St. Clair, Michigan

Minutes of a regular meeting of the Township Board of the Charter Township of East China, County of St. Clair, Michigan, held in the Township Hall, on the **5th day of April, 2021 at 7:30 p.m.**

PRESENT: Supervisor Brian Rausch, Clerk Martin Good, Treasurer Nicole Hart, Trustees' Allen Reichle, Deborah Babel, Herbert Blackstock, Ralph Knotts.

ABSENT: None

The following Resolution was offered by Supervisor Brian Rausch and supported by Trustee Herbert Blackstock.

WHEREAS, Michigan Compiled Laws Annotated, Section 41.95(3) provides that, "The salary for officers composing the township board shall be determined by the township board", and

WHEREAS, the Clerk of the Charter Township of East China had a salary adjustment effective October 3, 2005, and

WHEREAS, the salary of the Township Clerk is currently as follows:

Clerk \$ 7,426.00

WHEREAS, the July 1, 2005 to June 30, 2006, wage increase to union Township employees is 3.0%, and

WHEREAS, the Township Board wishes to adjust the salary of the Township Clerk as follows:

Clerk \$ 11,246.00

NOW, THEREFORE, BE IT RESOLVED that the salary for the Township Clerk of the Charter Township of East China shall be adjusted as shown above, effective April 5, 2021.

All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Rausch, Babel, Knotts, Blackstock,

NAYS: Hart, Reichle

ABSTAINED: Good

ABSENT: None

RESOLUTION DECLARED ADOPTED

Martin Good, Clerk

East China Charter Township

Trustee Knotts, supported by Trustee Babel, moved to accept the resignation of Township Clerk Martin Good, effective April 5, 2021. Motion Carried.

Trustee Knotts, supported by Trustee Blackstock, moved to appoint Sandra Smith as Township Clerk effective April 5, 2021. ROLL CALL: Ayes: Blackstock, Babel, Knotts, Hart, Reichle, Rausch. Abstained: Clerk Good. Motion Carried.

ANNOUNCEMENTS:

Supervisor Rausch closed the Township Hall April 5-9, 2021 due the exposure to COVID-19.

MEMBER COMMENTS:

Trustee Blackstock asked about the recruitment of part-time office staff.

Trustee Babel expressed her gratitude to Martin Good for serving as Clerk and thanked Sandra Smith for accepting the appointment of Township Clerk.

Trustee Reichle shared the same gratitude to both Martin Good and Sandra Smith and hoped everyone had a wonderful Easter.

Trustee Knotts expressed his concern to the board members in regards to emails and to be mindful of the Open Meetings Act.

Supervisor Rausch shared his gratitude as well to Sandra Smith and to Martin Good and wished him well.

ADJOURN – Trustee Blackstock, supported by Trustee Babel, moved to adjourn at 9:05 pm. Motion Carried.

Brian Rausch, Supervisor

Martin Good, Clerk