

EAST CHINA CHARTER TOWNSHIP

OFFICIAL PROCEEDINGS

JULY 6, 2021

CALL TO ORDER – Supervisor Rausch called the meeting to order at 7:30 p.m., with Clerk Mattei, Treasurer Hart, and Trustees Blackstock, Babel, Knotts, and Reichle. Township Manager Cindy Papperelli and DPW Supervisor Blayn Szyska present.

PLEDGE OF ALLEGIANCE

APPROVE AGENDA – Clerk Mattei, supported by Trustee Babel, moved to approve the Agenda with the addition of New Business items: 5-GIS integration and 6-CLFRF Funding. Carried.

MINUTES – Trustee Knotts, supported by Trustee Babel, moved to approve the Minutes of June 21, 2021. Carried.

PUBLIC COMMENT – Two in the audience. Undersheriff Jim Spadafore was present to review the quarterly activity report. They are installing new body cam and car cameras in all Sheriff patrol cars. East China is getting a new car this year outfitted with this new technology.

CONSENT AGENDA – Treasurer Hart, supported by Clerk Mattei, moved to accept the Consent Agenda items as follows: Planning Commission Minutes for June 2021, June 2021 Building Permit Report, SCCo Sheriff quarterly report, June 2021 Marine City Fire Authority Report, and the Township Manager Report for June 2021. Carried.

DISBURSEMENTS – Clerk Mattei, supported by Trustee Babel, moved to approve payment of Accounts Payable in the amount of \$183,023.39, Payroll \$40,877.42, EFT's \$64,992.39, E-checks \$302.30, Invoices \$143,843.17. Roll call vote: Yea: Mattei, Hart, Babel, Blackstock, Reichle, Knotts and Rausch. Carried.

RESOLUTION – Clerk Mattei, supported by Trustee Knotts, moved to adopt Resolution 09-2021 Compensation to Township Officer. Roll call vote: Yea: Blackstock, Hart, Babel, Knotts, Reichle, Mattei, and Rausch. Carried.

WHEREAS, Michigan Compiled Laws Annotated, Section 41.95(3) provides that, "The salary for officers composing the township board shall be determined by the township board", and

WHEREAS, the salary of the Township Treasurer is currently as follows:
\$4,294.00

WHEREAS, the Township Board wishes to adjust the salary of the Township Treasurer as follows:

\$9,500.00

NOW, THEREFORE, BE IT RESOLVED that the salary for the Township Treasurer of the Charter Township of East China shall be adjusted as shown above, effective July 6, 2021.

All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

RESOLUTION DECLARED ADOPTED

NEW BUSINESS - Supervisor Rausch, supported by Trustee Reichle, moved to approve D & E Landscaping & Grading, Inc., proposal in the amount of \$15,653.21 to restore 12 residential lots that were damaged due to sewer improvements. Roll call vote: Yea: Mattei, Babel, Blackstock, Knotts, Reichle, Hart, and Rausch. Carried. An additional quote was from Kevin’s Lawn Care in the amount of \$23,050.

Trustee Blackstock, supported by Trustee Babel, moved to change the Township Hall Public Office Hours from 10:00 am to 4:00 p.m. to 8:30 a.m. - 4:00 p.m. Full-time staff hours remain at 8:00 a.m. until 4:30 p.m. Carried.

Trustee Knotts, supported by Trustee Babel, moved to adopt the Principles of Government as provided by the Michigan Townships Association. Carried.

RESOLUTION – Supervisor Rausch, supported by Treasurer Hart, moved to adopt Resolution 10-2021 Amending the 2021 Budget. Roll call vote: Yea: Blackstock, Babel, Reichle, Hart, Knotts, Mattei, and Rausch. Carried.

WHEREAS, East China Township budgeting and accounting practices stipulate quarterly budget amendments to reflect financial activities during the quarter and provide the basis for financial controls in future quarters; and

WHEREAS, financial analysis of all fund accounts indicates a need to amend the budgets for General Fund accounts, Capital Projects Fund Expenditures;

NOW, THEREFORE, BE IT RESOLVED, that the East China Board of Trustees hereby approves Budget Amendments for the 2nd Quarter of 2021 as follows below and specifically detailed in Exhibit A:

	FROM	TO	INCREASE/DECREASE
GENERAL FUND	\$46,045.00	\$92,540.00	\$46,495.00
CAPTIAL PROJECTS	\$0.00	\$6,150.00	\$6,150.00
Budget Amendment Total	\$46,045.00	\$98,690.00	\$52,645.00

**EXHIBIT A
Q2 2021 BUDGET AMENDMENTS**

	FROM	TO	INCREASE/DECREASE
GENERAL FUND			
Trustees	\$7,000.00	\$8,425.00	\$1,425.00
Clerk	\$1,060.00	\$1,810.00	\$750.00
Treasurer	\$1,560.00	\$5,740.00	\$4,180.00
Assessor Dept	\$1,650.00	\$2,150.00	\$500.00
Building and Grounds	\$7,500.00	\$13,000.00	\$5,500.00
Cemetery	\$0.00	\$3,500.00	\$3,500.00
Unallocated	\$2,000.00	\$3,000.00	\$1,000.00
Drains	\$0.00	\$5,485.00	\$5,485.00
Highway/Streets/Bridges	\$5,000.00	\$11,400.00	\$6,400.00
Planning Commission	\$425.00	\$455.00	\$30.00
Planning and Zoning	\$250.00	\$705.00	\$455.00
Community Action	\$18,600.00	\$32,115.00	\$13,515.00
Recreation Dept	\$0.00	\$5.00	\$5.00
Equipment	\$1,000.00	\$4,750.00	\$3,750.00
Total	\$46,045.00	\$92,540.00	\$46,495.00
CAPTIAL PROJECTS			
Capital Projects	\$0.00	\$6,150.00	\$6,150.00
Total	\$0.00	\$6,150.00	\$6,150.00
Budget Amendment Total	\$46,045.00	\$98,690.00	\$52,645.00

RESOLUTION DECLARED ADOPTED

Treasurer Hart, supported by Trustee Blackstock, moved to approve the quote from MPower in the amount not to exceed \$2,500 to incorporate infrastructure data for the SEMCOG regional GIS database. Roll call vote: Yea: Blackstock, Babel, Reichle, Knotts, Hart, Mattei, and Rausch. Carried.

Clerk Mattei, supported by Treasurer Hart, moved to approve the Supervisor to sign the funding election and Budget Certification to apply for \$389,576 allocation of ARPA Coronavirus Local Fiscal Recovery Fund dollars funded through the State of Michigan. Carried.

MEMBER COMMENTS – Clerk Mattei asked that the shed behind the township hall be moved to a different location. Trustee Knotts said that the new basketball equipment was installed at Riverside Park before the Independence Day weekend. Thank you to Deanna and staff, super job. Elmwood and Riverside vacant lot has 3’ tall grass. Send DPW to cut lot and bill the land owner.

ADJOURN – Trustee Reichle, supported by Trustee Babel, moved to adjourn at 8:02 p.m. Carried.

Sandra A. Mattei, Clerk

Brian Rausch, Supervisor

APPROVED 7-19-2021