

EAST CHINA CHARTER TOWNSHIP

OFFICIAL PROCEEDINGS

August 15, 2022

CALL TO ORDER – Supervisor Westrick called the meeting to order at 7:30 p.m., with Clerk Mattei, Treasurer Hart, and Trustees Babel, Blackstock, and Reichle. Trustee Knotts absent. Township Manager Cindy Paparelli also present.

PLEDGE OF ALLEGIANCE

APPROVE AGENDA – Trustee Reichle, supported by Clerk Mattei, moved to approve the Agenda with the addition of: Closed Session – Union Negotiations. Carried.

MINUTES – Trustee Reichle, supported by Trustee Babel, moved to approve the Minutes of August 1, 2022. Carried.

PUBLIC COMMENT – None.

PRESENTATIONS – MERS Representative Matt Taylor was present to review the Annual Actuarial Valuation Report for December 31, 2021. The new amount for 2022 Township's monthly contribution is \$31,958. The plan automatically defaults to the "No Phase-in" amount. We also have increased our funded ratio to 62% in 2021, whereas in 2020 it was 57%. In addition, the Township contributes \$75,000 annually to boost our funded ratio to an acceptable level.

CONSENT AGENDA – Trustee Reichle, supported by Trustee Blackstock, moved to accept the Consent Agenda items as follows: Financial Reports for July 2022, Marine City and St. Clair Fire Authority July 2022 Reports. Carried.

C-4 – Clerk Mattei, supported by Trustee Reichle, moved to approve payment of \$12,750 to Bank of America S& P Global Ratings; in connection with the Capital Improvement Bonds of \$2,820,000 (Sanitary Sewer Improvements), Series 2022, Dated August 29, 2022. Roll call vote: Yea: Hart, Blackstock, Babel, Reichle, Mattei, Westrick. Carried.

DISBURSEMENTS – Clerk Mattei, supported by Treasurer Hart, moved to approve Invoices \$276,532.07, Payroll Direct Deposits \$40,096.62, EFT's \$60,059.54, Accounts Payable \$90,768.66, E-Check \$302.30, and Tax Account \$211,091.47. Roll call vote: Yea: Reichle, Babel, Westrick, Blackstock, Hart, Mattei. Carried.

CLOSED SESSION – Clerk Mattei, supported by Supervisor Westrick, moved to reclarify motion and enter into Closed Session at 8:02 pm, to discuss the Collective Bargaining Agreement for the 3-Union Groups. Roll call vote: Yea: Hart, Babel, Blackstock, Reichle, Mattei, Westrick. Carried. Trustee Reichle, supported by Trustee Blackstock, moved to close the Closed Session at 8:30 pm. Carried.

NEW BUSINESS – Supervisor Westrick, supported by Trustee Babel, moved to adopt the ratified Operating Engineers, Local 324, Supervisors Unit Agreement dated August 12, 2022. Carried.

Clerk Mattei, supported by Trustee Babel, moved to adopt the ratified Operating Engineers, Local 324, Operators and Laborer Agreement dated August 12, 2022. Carried.

Clerk Mattei, supported by Supervisor Westrick, moved to adopt the ratified Operating Engineers, Local 324, Clerical Unit Agreement dated August 12, 2022. Carried.

NB-1 Supervisor Westrick, supported by Clerk Mattei, moved to adopt Resolution 17-2022 Adopting the St. Clair County Hazard Mitigation Plan. Carried.

East China Township Resolution No. 17-2022

ADOPTION OF THE ST. CLAIR COUNTY HAZARD MITIGATION PLAN

WHEREAS, The Charter Township of East China recognizes the threat that natural, social, and technological hazards pose to people and the community; and

WHEREAS, the mission of The Charter Township of East China includes the charge to protect the health, safety, and general welfare of the people of East China Township and

WHEREAS, undertaking hazard mitigation actions will reduce the potential harm to people and property from future hazard occurrences; and

WHEREAS, St. Clair County, with the assistance of a Hazard Mitigation Plan Steering Committee, comprised of representatives from the County, municipalities, and stakeholder organizations, has prepared a recommended Hazard Mitigation Plan that reviews the options to protect people and reduce damage from these hazards; and

WHEREAS, The Charter Township of East China has participated in the planning process for development of this Plan, providing information specific to local hazard priorities and encouraging public participation; and

WHEREAS, the St. Clair County Board of Commissioners has adopted the St. Clair County Hazard Mitigation Plan as a Committee of the Whole as an official document of the County, pursuant to the Disaster Mitigation Act of 2000 (PL-106-390) and associated regulations (44 CFR 210.6); and

WHEREAS, the Federal Emergency Management Agency (FEMA) has officially approved the St. Clair County Hazard Mitigation Plan, making the County and its participating communities eligible for disaster mitigation funding; and

WHEREAS, an adopted hazard mitigation plan is required as a condition of future funding for multiple FEMA pre- and post-disaster mitigation grant programs; and

WHEREAS, the Plan has been widely circulated for review by the County's residents, municipal officials, and state, federal, and local review agencies and has been revised to reflect their concerns;

NOW THEREFORE BE IT RESOLVED by the Charter Township Of East China Board of Trustees that the St. Clair County Hazard Mitigation Plan is/are hereby adopted as an official plan of East China Township.

Passed by the Charter Township of East China Board of Trustees on the 15th day of August, 2022.

Yeas: Westrick, Mattei, Hart, Blackstock, Reichle, Babel

Nays: none

Abstain: none

Absent: Knotts

RESOLUTION DECLARED ADOPTED.

NB 2 – Clerk Mattei, supported by Trustee Reichle, moved to table action regarding a new Leak Adjustment Policy for Utility Billing. Carried.

NB 3 – Trustee Reichle, supported by Trustee Blackstock, moved to request the St. Clair County Parks & Recreation millage funds for 2022 in the amount of \$18,971, to be used for the new Priority Health national fitness court. Carried.

NB 4 – Trustee Blackstock, supported by Supervisor Westrick, moved to approve \$5,500 to Project Control Engineering to furnish Architectural Conceptual Drawings, meet with department heads to review site conceptual, and prepare engineers estimate of construction costs. Roll call vote: Yea: Hart, Babel, Blackstock, Reichle, Mattei, Westrick. Carried.

NB 5 – Supervisor Westrick, supported by Clerk Mattei, moved to approve \$6,805 to Project Control Engineering for the 2022 TAP Grant Application to rebuild the old railroad bridge at the north-west corner of the Township Park at Recor Road. Roll call vote: Yea: Hart, Babel, Blackstock, Reichle, Mattei, Westrick. Carried. The scope of work includes bridge repair estimate, PE review of path enlargement to 14 feet wide, meetings for planning with MDOT/SEMCOG, TAP application, bridge structure sketch and schematic.

NB 6 – Supervisor Westrick, supported by Trustee Babel, moved to approve \$2,712 to Project Control Engineering for services to prepare a 2022 Bike Path Grant. The scope of services include aerial drone survey, drafting bid documents, bid opening and tabulation. The grant is \$109,000 and East China's portion is \$109,000 for this project. Roll call vote: Yea: Hart, Blackstock, Babel, Reichle, Mattei, Westrick. Carried.

NB 7 – Trustee Babel, supported by Clerk Mattei, moved to approve the Supervisor and Clerk to sign the 1st Amendment to the Water Supply and Standards Agreement with China Township, dated June 21, 2022. Carried.

NB 8 – Supervisor Westrick, supported by Trustee Blackstock, moved to adopt Resolution 18-2022 To Tentatively Award Construction Contract for Water System Improvements. Carried.

CHARTER TOWNSHIP OF EAST CHINA RESOLUTION 18-2022

A RESOLUTION TO TENTATIVELY AWARD A CONSTRUCTION CONTRACT FOR WATER SYSTEM IMPROVEMENTS

WHEREAS, the Charter Township of East China wishes to construct improvements to its existing water treatment and distribution system; and

WHEREAS, the water system improvements project formally adopted on June 21, 2021, will be funded through the state of Michigan's Drinking Water Revolving Loan Fund (DWRFL) program; and

WHEREAS, the Charter Township of East China has sought and received construction bids for the proposed improvements and has received a low bid in the amount of \$224,454.00, from Boddy Construction Company, Inc. ; and

WHEREAS, the engineer, Project Control Engineering, has recommended awarding the contract to the low bidder.

Approved 9.6.2022

NOW THEREFORE BE IT RESOLVED, that the Charter Township of East China tentatively awards the contract for construction of the proposed water system improvements project to Boddy Construction Company, Inc. , contingent upon successful financial arrangements with the DWRF.

Yea: Westrick, Mattei, Hart, Blackstock, Reichle, Babel

Nay: none

Abstain: none

Absent: Knotts

RESOLUTION DECLARED ADOPTED.

Supervisor Westrick, supported by Treasurer Hart, moved to adopt Resolution 19-2022, To Tentatively Award Construction Contract for Water System Improvements. Carried.

CHARTER TOWNSHIP OF EAST CHINA RESOLUTION 19-2022

A RESOLUTION TO TENTATIVELY AWARD
A CONSTRUCTION CONTRACT FOR WATER SYSTEM IMPROVEMENTS

WHEREAS, the Charter Township of East China wishes to construct improvements to its existing water treatment and distribution system; and

WHEREAS, the water system improvements project formally adopted on June 21, 2021, will be funded through the state of Michigan's Drinking Water Revolving Loan Fund (DWRF) program; and

WHEREAS, the Charter Township of East China has sought and received construction bids for the proposed improvements and has received a low bid in the amount of \$1,953,786.00 from D.V.M. Utilities, Inc. ; and

WHEREAS, the engineer, Project Control Engineering, Inc. has recommended awarding the contract to the low bidder.

NOW THEREFORE BE IT RESOLVED, that the Charter Township of East China tentatively awards the contract for construction of the proposed water system improvements project to D.V.M. Utilities, Inc., contingent upon successful financial arrangements with the DWRF.

Yeas: Westrick, Mattei, Hart, Blackstock, Reichle, Babel

Nays: none

Abstain: none

Absent: Knotts

RESOLUTION DECLARED ADOPTED.

Supervisor Westrick, supported by Clerk Mattei, moved to adopt Resolution 20-2022 To Tentatively Award Construction Contract for Water System Improvements. Carried.

CHARTER TOWNSHIP OF EAST CHINA RESOLUTION 20-2022

A RESOLUTION TO TENTATIVELY AWARD
A CONSTRUCTION CONTRACT FOR WATER SYSTEM IMPROVEMENTS

WHEREAS, the Charter Township of East China wishes to construct improvements to its existing water treatment and distribution system; and

WHEREAS, the water system improvements project formally adopted on June 21, 2021 be funded through the state of Michigan's Drinking Water Revolving Loan Fund (DWRF) program; and

WHEREAS, the Charter Township of East China has sought and received construction bids for the proposed improvements and has received a low bid in the amount of \$2,998,798.00 from T.R. Pieprzak Co., Inc.; and

WHEREAS, the engineer, Project Control Engineering, has recommended awarding the contract to the low bidder.

NOW THEREFORE BE IT RESOLVED, that the Charter Township of East China tentatively awards the contract for construction of the proposed water system improvements project to T.R. Pieprzak Co., Inc. contingent upon successful financial arrangements with the DWRF.

Yea: Westrick, Mattei, Hart, Blackstock, Reichle, Babel

Nay: none

Abstain: none

Absent: Knotts

RESOLUTION DECLARED ADOPTED.

NB 9 – Supervisor Westrick, supported by Trustee Blackstock, moved to approve: not to exceed \$56,384 to Project Control Engineering for Engineering Inspection Budget Increase for open cut (south portion) Water Main Replacement. Roll call vote: Yea: Hart, Babel, Blackstock, Reichle, Mattei, Westrick. Carried. The project entails M-29 pipe replacement, meter pit rehab, Meisner Road abandonment and valve replacement. The projects were reorganized to get best possible prices from contractors: North End (Directional Drilling) Watermain replacement, South End (Open Cut) and valve replacement, and meter pit rehab.

NB 10 – Supervisor Westrick, supported by Clerk Mattei, moved to approve the demolition and rehab of site work for the Old Headworks structure at the DPW grounds at 205 Recor Road, in the amount of \$6,880 to Hunter Electric and \$38,650 to DP Schwehofer. Roll call vote: Yea: Hart, Blackstock, Babel, Reichle, Mattei, Westrick. Carried.

NB 11 – Supervisor Westrick asked about building walls in the township hall to enclose an office space for the Building Official. Clerk Mattei stated concerns because currently that entire office area is used for Absent Voter Ballot processing on Election Day. It was suggested that the Building Official and Assessor share an office space, since they are usually not here on the same days and are both here part-time.

MEMBER COMMENTS – Trustee Reichle asked about our Open Burning Policy. We don't have one.

ADJOURN – Trustee Reichle, supported by Trustee Babel, moved to adjourn at 9:14 p.m. Carried.

Sandra Mattei, Clerk

Verne Westrick, Supervisor