

EAST CHINA CHARTER TOWNSHIP

OFFICIAL PROCEEDINGS

AUGUST 16, 2021

CALL TO ORDER – Supervisor Rausch called the meeting to order at 7:30 p.m., with Clerk Mattei, and Trustees Babel, and Reichle. Trustees Knotts, Blackstock and Treasurer Hart absent. Township Manager Cindy Papperelli and Water Plant Superintendent Dwayne Loper were also present.

PLEDGE OF ALLEGIANCE

APPROVE AGENDA – Clerk Smith, supported by Trustee Reichle, moved to approve the Agenda with the addition of New Business #10-Township Hall interior lighting upgrades. Carried.

MINUTES – Trustee Reichle, supported by Trustee Babel, moved to approve the Minutes of August 2, 2021. Carried.

PUBLIC COMMENT – None. Two in the audience.

CONSENT AGENDA – Clerk Mattei, supported by Trustee Reichle, moved to accept the Consent Agenda items as follows: Revenue & Expenditure Reports for July 2021, Marine City and St. Clair Fire Authority Reports for July 2021. Carried.

DISBURSEMENTS – None.

NEW BUSINESS – Supervisor Rausch, supported by Trustee Babel, moved to approve the renewal two-year contract with Hydrocorp in the amount not to exceed \$25,920 to manage the residential CCC program; with monthly installments in the amount of \$1,080. In addition, to approve a two-year contract renewal with Hydrocorp in the amount of \$6,360 to manage the commercial and industrial CCC program; with monthly installments in the amount if \$265. Roll call vote: Yea: Mattei, Babel, Reichle, and Rausch. Carried.

RESOLUTION 12-2021 – Clerk Mattei, supported by Supervisor Rausch, moved to Adopt Water and Sewer Rates. Roll call vote: Yea: Babel, Reichle, Mattei, and Rausch. Carried.

WHEREAS, the Township Board of Trustees is authorized by statute and by the provisions of the East China Township Code of Ordinances, Chapter 453-14, and Chapter 453-15 Section A, which indicates that water and sewer rates shall be set by resolution of the Township Board of Trustees, and

WHEREAS the cost of repairs, operation and maintenance of the East China Township Water Distribution System are anticipated to increase, and these rates would move toward making both water and sewer services self-supporting systems, and

WHEREAS the proposed increases have been provided upon the recommendation of the Rate Review Committee, and

WHEREAS the Township Board of Trustees finds that the amended proposed schedule of rates is reasonable and necessary, that these rates will become effective on October 1, 2021 with an annual review required.

NOW, THEREFORE, BE IT RESOLVED, the East China Township Board of Trustees affirms that the following rate increases will be adopted as shown below and on the attached Schedule A:

Water Rates:

2021 8.7% increase

2022 5.0 % increase

2023 5.0 % increase

2024 2.5% increase

Sewer Rates:

2021 12.0% increase

2022 5.0 % increase

2023 5.0 % increase

2024 2.5% increase

SCHEDULE A

2021		
	WATER: 8.7%	SEWER: 12.0%
¾" & 1" meters	\$26.08	\$29.19
1 ½" meter	\$130.34	\$145.96
2" meter	\$208.55	\$233.53
3" meter	\$391.04	\$437.86
4" meter	\$729.93	\$817.35
6" meter	\$1,668.41	\$1,868.45
10" to 12" meter	\$6,673.66	\$7,472.93
CONSUMPTION RATE PER 1000 GALLONS:	\$6.94	\$6.89

2022		
	WATER: 5.0%	SEWER: 5.0%
¾" & 1" meters	\$27.38	\$30.65
1 ½" meter	\$136.86	\$153.26
2" meter	\$218.98	\$245.21
3" meter	\$410.59	\$459.76
4" meter	\$766.43	\$858.22
6" meter	\$1,751.84	\$1,961.87
10" to 12" meter	\$7,007.34	\$7,846.58
CONSUMPTION RATE PER 1000 GALLONS:	7.28	\$7.23

2023		
	WATER: 5.0%	SEWER: 5.0%
¾" & 1" meters	\$28.75	\$32.18
1 ½" meter	\$143.70	\$160.92
2" meter	\$229.93	\$257.47
3" meter	\$431.12	\$482.75
4" meter	\$804.75	\$901.13
6" meter	\$1,839.43	\$2,059.97
10" to 12" meter	\$7,357.71	\$8,238.91
CONSUMPTION RATE PER 1000 GALLONS:	\$7.65	\$7.59

2024		
	WATER: 2.5%	SEWER: 2.5%
¾" & 1" meters	\$29.47	\$32.98
1 ½" meter	\$147.29	\$164.94
2" meter	\$235.68	\$263.90
3" meter	\$441.90	\$494.81

4" meter	\$824.87	\$923.66
6" meter	\$1,885.41	\$2,111.47
10" to 12" meter	\$7,541.65	\$8,444.88
CONSUMPTION RATE PER 1000 GALLONS:	\$7.84	\$7.78

RESOLUTION DECLARED ADOPTED.

Clerk Mattei, supported by Trustee Reichle, moved to approve a 60-month lease with Neopost in the amount of \$147.08 monthly, for the postage meter at the Township Office. Roll call vote: Yea: Reichle, Babel, Mattei, and Rausch. Carried.

Clerk Mattei, supported by Trustee Babel, moved to approve document shredding with Electrocycle at a cost based on \$70 for two 95-gallon totes, plus \$30 for additional 95-gallon totes, to be completed on site on August 26, 2021. Roll call vote: Yea: Reichle, Babel, Mattei, and Rausch. Carried.

RESOLUTION 15-2021 – Clerk Mattei, supported by Trustee Babel, moved to adopt a Federal Procurement Conflict of Interest Policy. Roll call vote: Yea: Mattei, Babel, Reichle, and Rausch. Carried.

WHEREAS, the Charter Township of East China is required to establish conflicts of interest guidelines that meet or exceed the requirements under state law and local policy when procuring goods (apparatus, supplies, materials, and equipment), services, and construction or repair projects paid for in part or whole by federal funds and required under 2 C.F.R. § 200.318(c)(1).

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees of the Charter Township of East China hereby adopts the attached Federal Procurement Conflict of Interest Policy.

RESOLUTION DECLARED ADOPTED.

Clerk Mattei, supported by Trustee Babel, moved to prepare amendments to Ordinance #290 – Fire and Emergency Reimbursement for the next meeting. Carried.

RESOLUTION 14-2021 – Supervisor Rausch, supported by Trustee Reichle, moved to collect payment for NSF/Returned Item Bank Fees. Roll call vote: Yea: Babel, Reichle, Mattei, and Rausch. Carried.

WHEREAS, the Charter Township of East China Treasurer’s office processes many types of payments for invoices each day such as water, sewer, taxes, rental reservations, etc... These payments come in many forms such as personal checks, e-checks(electronic payments) and ACH type payments that are subject to an approval process at the bank.

WHEREAS, a dishonored payment, regardless for the reason of return, is subject to a service fee charged against the Township's bank account. Each item returned is subject to its own service fee.

WHEREAS, in the case of a return item from the bank, a \$55.00 NSF service fee shall be imposed on the offending person's account for water and/or sewer billing or a separate invoice will be sent for other invoice types. Payment for these fees will be due in 30 days from date of occurrence or incur additional penalties for each month of non-payment.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby approve the Treasurer's office to impose the \$55.00 NSF service fee in order to recoup the service fees for all returned items from the bank. This resolution shall supersede any previous Township resolution regarding NSF Fees.

RESOLUTION DECLARED ADOPTED.

RESOLUTION 13-2021 – Supervisor Rausch, supported by Trustee Babel, moved to rollover delinquent water and sewer accounts to the winter tax roll. Roll call vote: Yea: Rausch, Babel, Reichle, and Mattei. Carried.

WHEREAS, the Charter Township of East China offers municipal water and sanitary sewer services to its residents and is subject to MCL 123.161-167, State of Michigan Statute that allows the authority of a municipality to impose a lien against property for any unpaid water or sewer bills.

WHEREAS, all water and/or sewer bills shall be payable on or before the due date designated on the invoice, with a penalty being added to any unpaid current charges not paid on or before that due date.

WHEREAS, a delinquent penalty charge equal to 10% shall be added to any unpaid balances before rolling them over to the winter property tax roll for each associated account.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby approve the Utility Billing Clerk to apply the delinquent penalty charge of 10% and to rollover any unpaid water and sewer balances in November to the winter property tax roll each year.

RESOLUTION DECLARED ADOPTED.

Clerk Mattei, supported by Trustee Reichle, moved to approve DPW Operator Level 1 to move to DPW Operator Level 2 for employee #00038, as recommended by DPW Supervisor Blayn Szyska. Effective the first day of the next pay period. Roll call vote: Yea: Babel, Reichle, Mattei, and Rausch. Carried.

Clerk Mattei, supported by Trustee Babel, moved to approve Rich Osterman Electric to upgrade lighting to LED fixtures throughout the township office in the amount of \$11,490. Roll call vote:

Yea: Babel, Reichle, Mattei, and Rausch. Carried. An additional quote was submitted by Brenner Electric in the amount of \$13,650.

MEMBER COMMENTS – Supervisor Rausch said that the landscaping project at township hall is underway and the painting of exterior dormers and cupola on the roof will be started in about 3-weeks. Trustee Reichle commented about the public meeting with DTE regarding redevelopment of the grounds at the St. Clair Power Plant after decommissioning.

ADJOURN – Trustee Reichle, supported by Clerk Mattei, moved to adjourn at 7:57 p.m. Carried.

Sandra A. Mattei, Clerk

Brian Rausch, Supervisor