

## EAST CHINA CHARTER TOWNSHIP

### OFFICIAL PROCEEDINGS

SEPTEMBER 19, 2022

**CALL TO ORDER** – Supervisor Westrick called the meeting to order at 7:30 p.m., with Clerk Mattei, Treasurer Hart, and Trustees Blackstock, Babel and Reichle. Trustee Knotts absent.

#### **PLEDGE OF ALLEGIANCE**

**APPROVE AGENDA** – Trustee Reichle, supported by Trustee Babel, moved to approve the Agenda with amendments: add: NB 13-Form L 4029, and Par Plan presentation. Carried.

**MINUTES** – Trustee Blackstock, supported by Trustee Reichle, moved to approve the Minutes of September 6, 2022, as presented. Carried.

**PUBLIC COMMENT** – None.

**PRESENTATIONS** – Park Commission Chair Sarah Blackstock announced that the Recreation Advisory board is having a trunk & treat in the main park, October 22, 2022.

Jon Johnson from Par Plan offered the annual renewal information regarding the Township's general liability policy. The renewal amount premium is \$17,776, effective November 1, 2022.

**CONSENT AGENDA** – Trustee Reichle, supported by Clerk Mattei, moved to accept the Consent items as follows: August 2022 financial reports, July 2022 St. Clair Area Fire Authority, Historical and Park Commission Minutes for August 2022. Carried.

**DISBURSEMENTS** – Treasurer Hart, supported by Trustee Reichle, moved to approve Invoices \$212,247.05, Payroll \$35,862.19, Accounts Payable \$87,837.76, EFT \$12,701.34, E check \$302.30, Tax Account \$9,188,386.66. Roll call vote: Yea: Hart, Reichle, Blackstock, Babel, Mattei, Westrick. Carried.

**OLD BUSINESS** – Clerk Mattei, supported by Trustee Reichle, moved to approve the Utility Billing Dispute Policy and sewer credit process. Carried.

**NEW BUSINESS** – Clerk Mattei, supported by Trustee Blackstock, moved to approve a UHY Accounting Firm invoice for services provided in the amount of \$18,785. Roll call vote: Yea: Mattei, Blackstock, Babel, Reichle, Hart, Westrick. Carried.

**NB 2** – Supervisor Westrick, supported by Trustee Reichle, moved to approve a Miller Canfield invoice for the CWSRF Bond services in the amount of \$23,500. Roll call vote: Yea: Westrick, Reichle, Hart, Blackstock, Babel, Mattei. Carried.

**NB 3** – Clerk Mattei, supported by Supervisor Westrick, moved to approve \$10,855.10 to Mersino Dewatering LLC for Meisner Road Pump Station emergency services. Roll call vote: Yea: Mattei, Westrick, Hart, Reichle, Babel, Blackstock. Carried.

**NB 4** – Supervisor Westrick, supported by Treasurer Hart, moved to approve \$30,275 to Kennedy Industries for emergency services and pump repair to the Meisner Road Pump Station which incurred substantial damage due to a suspected high voltage power surge. Roll call vote: Yea: Westrick, Hart, Reichle, Blackstock, Babel, Mattei. Carried.

**NB 5** – Supervisor Westrick, supported by Treasurer Hart, moved to approve the bid documents for the Trail and Bridge Repairs at various locations. The Bid process will be handled in February 2023. Carried.

**NB 6** – Supervisor Westrick, supported by Clerk Mattei, moved to adopt Resolution 22-2022 Local Road System Funding Assistance Program. Township portion of costs \$145,000; St. Clair County Road Commission \$100,000 for completion in 2023. Carried.

**RESOLUTION 22-2022**  
**LOCAL ROAD SYSTEM FUNDING ASSISTANCE PROGRAM**

East China Charter Township  
County of Saint Clair, Michigan

Minutes of a regular meeting of the Township Board of Trustees of East China Township, County of St. Clair, Michigan, held in the Township Hall, on the 19<sup>th</sup> day of September 2022, at 7:30 p.m.

**PRESENT:** Westrick, Mattei, Hart, Reichle, Blackstock, Babel.

**ABSENT:** Knotts.

The following Resolution was offered by Westrick and supported by Mattei, moved to adopt the following resolution:

**WHEREAS**, the St. Clair County Road Commission has established the Local Road System Funding Assistance Program through Policy No. 75, as revised October 6, 2009; and

**WHEREAS**, the Local Road System Funding Assistance Program provides matching funds to the townships for the improvement of local roads in St. Clair County; and

**WHEREAS**, East China Township has identified a need for improvements to Puttygut Road using the local Road System Funding Assistance Program for the year 2023 for the above-named roads; and

**NOW, THEREFORE BE IT RESOLVED**, that East China Township makes application to the St. Clair County Road Commission for funding under the Local Road System Funding Assistance Program for the year 2023 for the above-named roads; and

FURTHER, that the East China Township Manager be authorized to sign the application on behalf of East China Township.

YEAS: Westrick, Mattei, Hart, Blackstock, Babel, Reichle.

NAYS: None.

ABSENT: Knotts.

**RESOLUTION DECLARED ADOPTED**

**NB 7** – Clerk Mattei, supported by Trustee Babel, moved to adopt Exhibit A: updated tap fees for water/sewer taps as recommended by the Utility Rate Committee, effective October 1, 2022. Carried.

## WATER

### Connection Charges

Tap Fees	
Meter Size	Tap Charge
Up to & incl. 1 Meter	\$ 3,250.00*
1 ½ Meter	\$ 3,950.00*
All meters over 1 ½ “ Inspection only	\$ 1, 700.00*
* Plus cost of meter & 1 % *	
ALL WATER TAPS OVER 1 ½ PERFORMED BY OUTSIDE CONTRACTOR AND PAID FOR BY APPLICANT.	
Benefit Fees	
Meter Size	Benefit fee
Up to & including 1”	\$1,100
1 ½”	\$2,700
2”	\$3,200
4”	\$3,800
6”	\$4,500
8”	\$5,200
10”	\$5,700
12”	\$6,500
Per capacity unit factor (Sec. 453-12)	

### Residential Meters

Meter Size	Cost
5/8 x ¾, 1”, 1 ½”	Actual cost plus 10%

### Water Turn On/Off Fees

During regular work hours	\$ 50.00
Outside regular work hours	\$ 250.00

### Fire Hydrants

Deposit & permit fees	\$ 500.00
Meter Rental Charge Per Day	\$ 25.00
Cost per 1,000 gallons	\$ 10.00

### Separate Water Meter for Lawn Sprinkling

Application fee	\$ 150.00
Meter – 5/8” X ¾”, 1”	Actual cost plus 10%
Special Meter Reading	\$10.00

## SEWER

### Connection Charges

Size	Benefit Fee	Inspection Fee
6"	\$1,700	\$500.00
8"	\$3,085	\$1,500.00
10"	\$4,550	\$1,500.00
12"	\$6,060	\$1,500.00
All Sewer Taps Performed by Outside Contractor and Paid by Applicant.		
Per capacity unit factor (Sec. 453-12)		

**NB 8** – Supervisor Westrick offered a Park Budget review of 2019, 2020, 2021, and 2022; to show where their deficit has developed from. The Park Commission has requested funding assistance for their kayak seawall project. They are requesting a \$25,000 transfer of unused recreation program funds and Township ARPA funds of \$50,000 from the Township Board. The balance for their project will be funded through next year's Park Commission Budget.

Clerk Mattei, supported by Trustee Babel, moved to approve their request to transfer \$25,000 from the unused recreation program funds, and transfer Township ARPA funds of \$50,000 to fund the seawall project at Belle River Road kayak launch park. Roll call vote: Yea: Babel, Blackstock, Hart, Mattei. Nay: Reichle, Westrick. Carried.

**NB 9** – Supervisor Westrick, supported by Clerk Mattei, moved to approve a change order of \$482.21 + permit fees to Hunter Electric, for the DPW pump station demolition project. Roll call vote: Yea: Hart, Blackstock, Babel, Reichle, Mattei, Westrick. Carried.

**NB 10** – Supervisor Westrick, supported by Trustee Reichle, moved to approve an Asbestos Inspection by BDS Environmental for inspection services of the DPW pump station demolition project in the amount of \$800. Roll call vote: Yea: Hart, Blackstock, Babel, Reichle, Mattei, Westrick. Carried.

**NB 11** – Supervisor Westrick, supported by Clerk Mattei, moved to approve \$3,629.71 to Pollard Water for the purchase of a Zenner 3" Fire Hydrant Meter w/built in backflow preventer. Roll call vote: Yea: Hart, Blackstock, Babel, Reichle, Mattei, Westrick. Carried.

**NB 12** – Trustee Reichle, supported by Supervisor Westrick, moved to approve \$4,348.80 to Lumberjack Store to purchase lumber to improve the walkway ramps on two bridges within the Township Park to meet ADA requirements which is also part of the Bridge to Bay Trail. Roll call vote: Yea: Hart, Blackstock, Babel, Reichle, Mattei, Westrick. Carried.

**NB 13** – Clerk Mattei, supported by Trustee Blackstock, moved to approve the 2022 Tax Rate Request form L-4029 prepared by the Assessor, and signed by the Supervisor and Clerk at a Millage Rate of 4.4873. A revised L-4029 will be submitted to the County after 2023 budget preparations. Carried.

**NB 14** – Trustee Reichle, supported by Trustee Babel, moved to enter into Closed Session at 9:27 p.m., to discuss the Township Manager labor contract. Roll call vote: Yea: Hart, Blackstock, Babel, Reichle, Mattei, Westrick. Carried.

Trustee Reichle, supported by Treasurer Hart, moved to close the Closed Session and reopen the regular meeting at 10:17 p.m. Carried.

**ADJOURN** – Trustee Reichle, supported by Treasurer Hart, moved to adjourn at 10:17 p.m. Carried.

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Sandra Mattei, Clerk

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Verne Westrick, Supervisor

Approved 10.03.2022