

## EAST CHINA CHARTER TOWNSHIP

### OFFICIAL PROCEEDINGS

September 6, 2022

**CALL TO ORDER** – Supervisor Westrick called the meeting to order at 7:30 p.m., with Clerk Mattei, Treasurer Hart, and Trustees Babel, Blackstock, Knotts and Reichle. Township Manager Cindy Paparelli also present.

#### **PLEDGE OF ALLEGIANCE**

**APPROVE AGENDA** – Trustee Reichle, supported by Treasurer Hart, moved to approve the agenda as presented. Carried.

**MINUTES** – Trustee Reichle, supported by Trustee Babel, moved to approve the Minutes of August 15, 2022, Regular and Closed Session. Carried.

**PUBLIC COMMENT** – None.

**PRESENTATIONS** – Park Commission members Sarah Blackstock and Cindy Beaudua were present to review their budget shortage and request additional funding for the kayak seawall project. Their understanding was that they had \$120,000 set aside for this project and after bid openings and awarding the contract, they found that the funds were not in their park funds. The approved bid for the seawall project is \$224,632 to Malcolm Marine.

It was suggested for the Park Commission to expend their available funds and the Board will consider using ARPA funds for the additional \$100,000-\$124,000. The Board requested that Malcolm Marine be open to accepting partial payment from the 2023 Budget. This will be on the next Board agenda.

**CONSENT AGENDA** – Trustee Reichle, supported by Trustee Knotts, moved to accept the Consent Agenda items as follows: Building Report 8/22, Park Commission Minutes 7/22, Historical Commission Minutes 7/22, Lot Split Board Minutes 8/22, Planning Commission Minutes 4/22, Water Plant Training for personnel. Carried.

**DISBURSEMENTS** – Clerk Mattei, supported by Trustee Reichle, moved to approve Invoices \$62,372.26, Payroll Direct Deposits \$41,266.03, EFT's \$61,097.56, Accounts Payable \$342,243.61, E-Check \$302.30, and Tax Account \$498,715.28. Roll call vote: Yea: Reichle, Knotts, Babel, Westrick, Blackstock, Hart, Mattei. Carried.

**OLD BUSINESS** – Trustee Knotts, supported by Trustee Reichle, moved to table action regarding the Utility Billing sewage credit request for leaks policy. Carried.

**NEW BUSINESS** – Supervisor Westrick, supported by Trustee Knotts, moved to adopt Resolution 21-2002 to tentatively award a construction contract. Roll call vote: Yea: Westrick, Knotts, Mattei, Hart, Babel, Blackstock, and Reichle. Carried.

#### EAST CHINA TOWNSHIP RESOLUTION 21-2022

##### A RESOLUTION TO TENTATIVELY AWARD

##### A CONSTRUCTION CONTRACT FOR WATER SYSTEM IMPORVEMENTS (DWSRF)

**WHEREAS**, the Charter Township of East China wishes to construct improvements to its existing water treatment and distribution system; and

**WHEREAS**, the water system improvements project formally adopted on June 21, 2021 will be funded through the State of Michigan's Drinking Water Revolving Loan Fund (DWSRF) program; and

**WHEREAS**, the Charter Township of East China has received construction bids for the proposed improvements and has received a low bid in the amount of \$3,165,798.00 from T.R. Pieprzak Co, Inc; and

**NOW THEREFORE BE IT RESOLVED**, that the Charter Township of East China tentatively awards the contract for construction of the proposed water system improvements project to T.R. Pieprzak Co.,Inc., contingent upon successful financial arrangements with the DWSRF.

RESOLUTION ADOPTED.

**NB-2** - Trustee Knotts, supported by Treasurer Hart, moved to table action regarding Bike Path Improvements – 2022. This will be brought back to the Board for review.

**NB 3** – Engineer Anthony Theodorou was present to review preliminary construction plans for the Township Hall addition and the DPW Building along Recor Road.

**NB 4** – Supervisor Westrick, supported by Trustee Blackstock, moved to approve \$8,580 for GPS Data device and training for DPW. Roll call vote: Yea: Westrick, Blackstock, Babel, Hart, Mattei, Reichle, Knotts. Carried.

**NB 5** – Supervisor Westrick, supported by Clerk Mattei, moved to approve \$37,102 to Todd Wenzel Buick GMC for a new DPW truck; 2023 GMC Sierra 2500HD, regular cab. Roll call vote: Yea: Hart, Babel, Blackstock, Reichle, Mattei, Knotts, Westrick. Carried.

**NB 6** – Trustee Blackstock, supported by Trustee Knotts, moved to approve \$75,000 to MERS DB Plan as required under the Collective Bargaining Agreements. Roll call vote: Yea: Blackstock, Knotts, Babel, Reichle, Hart, Mattei, Westrick. Carried.

Supervisor Westrick, supported by Clerk Mattei, moved to approve \$50,000 for an additional payment to the OPEB Trust. The funded ratio is currently 114% as of 12/31/2021. Roll call vote: Yea: Westrick, Reichle. Nay: Hart, Babel, Blackstock, Knotts, Mattei. Motion Denied.

**NB 7** – Trustee Knotts, supported by Treasurer Hart, moved to approve necessary expenses estimated at \$1,059.88 for training purposes for Ryan Lamb at the AWWA Advanced Water Treatment class in Gull Lake, Michigan. October 11-13, 2022. Roll call vote: Yea: Knotts, Hart, Reiche, Blackstock, Babel, Mattei, Westrick. Carried.

**NB 8** – Trustee Knotts, supported by Trustee Reichle, moved to approve DPW Trenching Safety & Competent Person Training presented by OSHA, with necessary expenses estimated at \$2,114.25. Roll call vote: Yea: Knotts, Reichle, Hart, Blackstock, Babel, Mattei, Westrick. Carried.

**NB 9** – Clerk Mattei, supported by Treasurer Hart, moved to approve payment of \$20,800 to Bendzinski & Co. Municipal Finance Advisors for the issuance of General Obligation Capital Improvement Bonds (CWSRF). Roll call vote: Yea: Mattie, Hart, Reichle, Knotts, Blackstock, Babel, Westrick. Carried.

**MEMBER COMMENTS** – Trustee Babel thanked the Board for allowing her attendance at the Cemetery Conference. She learned valuable information. Also, there is a house along Walnut near Pointe Drive with many vehicles parked, unlicensed. Please have Code Enforcer follow up.

Trustee Blackstock asked about the Township Picnic. This is a function of the Recreation Advisory Board. The request would go to Township Manager Paparelli then the Township Board.

**ADJOURN** – Trustee Reichle, supported by Treasurer Hart, moved to adjourn at 9:17 p.m. Carried.

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Sandra Mattei, Clerk

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Verne Westrick, Supervisor

Approved 9.19.2022

