

## EAST CHINA CHARTER TOWNSHIP

### OFFICIAL PROCEEDINGS

**MAY 1, 2023**

**CALL TO ORDER** – Supervisor Westrick called the meeting to order at 7:30 p.m., with Clerk Mattei, Treasurer Hart, and Trustee Reichle. Trustee Blackstock, Knotts & Babel absent. Deputy Clerk Patricia Biebuyck, and Township Manager Cindy Paparelli, also present.

#### **PLEDGE OF ALLEGIANCE**

**APPROVE AGENDA** – Trustee Reichle, supported by Clerk Mattei, moved to approve the Agenda as presented. Carried.

**APPROVE MINUTES** – Trustee Reichle, supported by Treasurer Hart, moved to approve the Minutes of April 17, 2023. Carried.

**PUBLIC COMMENT** - None.

**CONSENT AGENDA** – Supervisor Westrick, supported by Trustee Reichle, moved to accept the Consent Agenda as follows: Department Reports, Park Commission Minutes for 2/15/23, New Employee Notice: DPW Laborer, Contractor Pay Applications CWSRF. Carried.

**DISBURSEMENTS** – Treasurer Hart, supported by Clerk Mattei, moved to approve Payroll \$32,701.02, Accounts Payable \$170,782.35, EFT's \$54,928.26, E-check \$302.30, and Invoices \$25,123.02. Roll call vote: Yea: Hart, Reichle, Mattei, Westrick. Carried.

#### **OLD BUSINESS**

##### **OB 1 – OPEB Engagement**

Supervisor Westrick, supported by Trustee Reichle, moved to approve the OPEB Engagement with UHY in the amount not to exceed \$4,000. Roll call vote: Yea: Westrick, Reichle, Hart, Mattei. Carried.

#### **NEW BUSINESS**

##### **NB 1 – New firewall protection for computers**

Supervisor Westrick, supported by Trustee Reichle, moved to approve a new firewall installation for Township computers from Hi-Tech in the amount of \$2,398 for hardware. Roll call vote: Yea: Reichle, Hart, Mattei, Westrick. Carried. GL#101-228-802.00.

##### **NB 2 – First Aid/AED Supplies Agreements**

Supervisor Westrick, supported by Trustee Reichle, moved to approve for Township Hall \$126 monthly for AED Agreement and \$641.10 for First Aid Station from CINTAS. GL#101-265-775.00; and DPW 2 AED Agreements for \$252 monthly and 2 eye wash station inspections \$212 monthly.

GL#643-441-740.00. Purchase 2 wall-mount first aid stations \$1,282 and 6-metal vehicle first aid kits \$543.60. GL#642-441-883.00. Roll call vote: Yea: Westrick, Hart, Reichle, Mattei. Carried.

**NB 3 – St. Clair County Council on Aging**

Clerk Mattei, supported by Supervisor Westrick, moved to approve \$1,000 for the 2023 contribution request of St. Clair County Council on Aging. Roll call vote: Yea: Mattei, Hart, Reichle, Westrick. Carried.

**NB 4 – St. Clair County Local Road Agreements**

Supervisor Westrick, supported by Trustee Reichle, moved to approve the St. Clair County Local Road Agreements as presented for general road maintenance within the Township. Roll call vote: Yea: Mattei, Hart, Reichle, Westrick. Carried.

- \$5,187.60 Limestone Haul (Range)
- \$10,000 Rubber Crack Fill & Seal Patch
- \$2,064.72 Chloride Application
- \$822.50 Swath Mowing
- \$2,500 Shoulder Patch
- \$6,925 Cross Road Culvert (Puttygut)
- \$301.82 Delaware Limestone

**MEMBER COMMENTS** – None.

**ADJOURN** – Trustee Reichle, supported by Clerk Mattei, moved to adjourn at 7:46 p.m. Carried.

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Sandra Mattei, Clerk

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Verne Westrick, Supervisor