

EAST CHINA CHARTER TOWNSHIP

OFFICIAL PROCEEDINGS

October 3, 2022

CALL TO ORDER – Supervisor Westrick called the meeting to order at 7:30 p.m., with Clerk Mattei, Treasurer Hart, and Trustees Babel, Blackstock, Knotts, and Reichle. Township Manager Cindy Paparelli also present.

PLEDGE OF ALLEGIANCE

APPROVE AGENDA – Trustee Reichle, supported by Trustee Babel, moved to approve the Agenda with the addition of: NB8 – Trunk & Treat, and move OB until after NB8. Carried.

MINUTES – Trustee Reichle, supported by Treasurer Hart, moved to approve the Minutes of September 19, 2022, with a change to NB5 – supported by Hart. Carried.

PUBLIC COMMENT – None.

PRESENTATIONS – Dan Casey from St. Clair County EDA was present to review the many projects happening in the County, including the 26 Mile corridor and the possibility of our Township's availability to provide water/sewer capacity.

Captain Pollard from St. Clair County Sheriff Department was present to review the quarterly run report. Some areas have increased activity due to the season. Their department is very understaffed.

CONSENT AGENDA – Trustee Reichle, supported by Clerk Mattei, moved to accept the Consent Agenda items as follows: Building report & bond list for 9/22, Lot Split Minutes 9/22, Sewer Plant Training, Township Manager report for 9/22 . Carried.

DISBURSEMENTS – Treasurer Hart, supported by Trustee Knotts, moved to approve Invoices \$69,827.01, Payroll Direct Deposits \$32,813.14, EFT's \$55,075.46, Accounts Payable \$402,587.25, E-Checks \$75,302.30, and Tax Account \$2,746,520.89. Roll call vote: Yea: Babel, Blackstock, Reichle, Knotts, Westrick, Hart, Mattei. Carried.

NEW BUSINESS

NB-1 Trustee Knotts, supported by Trustee Blackstock, moved to approve the renewal of the Par Plan General Liability Policy effective November 1, 2022, in the amount of \$17,776. Roll call vote: Yea: Babel, Blackstock, Reichle, Knotts, Hart, Mattei, Westrick. Carried.

NB 2 – Clerk Mattei, supported by Trustee Reichle, moved to approve employee attendance at a training course to obtain a C & D license for a wastewater plant employee, with estimated costs of \$1,041.50. Roll call vote: Yea: Babel, Blackstock, Reichle, Knotts, Hart, Mattei, Westrick. Carried.

NB 3 – Trustee Reichle, supported by Supervisor Westrick, moved to adopt Resolution 23-2022, supporting the Transportation Alternatives Program Grant Application. Roll call vote: Yea: Babel, Blackstock, Reichle, Knotts, Hart, Mattei, Westrick. Carried.

RESOLUTION 23-2022
RESOLUTION OF SUPPORT: TRANSPORTATION ALTERNATIVES PROGRAM GRANT
APPLICATION
PH&D RAILROAD TRAIL BRIDGE (aka BELLE RIVER BIKEPATH BRIDGE) RESTORATION

East China Charter Township
County of Saint Clair, Michigan

WHEREAS, the Charter Township of East China has applied to the Michigan Department of Transportation for a Transportation Alternatives Program (TAP) grant to restore a recreational trail bridge within the Township at an anticipated total cost of \$433,080.00 with 64.90% grant and 35.10% local match; and

WHEREAS, the PH&D Railroad Bridge is part of the U.S. Bicycle Route 20 and Bridge to Bay Trail, and

WHEREAS, the Charter Township of East China Board of Trustees supports the project application with associated TAP funds and required match for the PH&D Railroad Bridge restoration;

NOW THEREFORE BE IT RESOLVED, that the Charter Township of East China does hereby support and authorize Township funds of \$152,000 toward a 35.1% grant local match of the construction costs; and

BE IT FURTHER RESOLVED, that the Charter Township of East China would be responsible for all costs related to engineering design, construction observation and administration, permit fees and any franchise utility relocations required to construct this project; and

BE IT FURTHER RESOLVED, that the Charter Township of East China commits to owning the bridge in question and funding/implementing/carrying out a maintenance plan/program in perpetuity; and

BE IT FURTHER RESOLVED, the funds will be payable out of the Charter Township of East China 2023-2024 General Fund Budget and other sources of funding upon the project engineer's certification that the bridge restoration project has been completed to Transportation Alternatives Program grant specifications; and

BE IT FURTHER RESOLVED, that the East China Township Manager be authorized to act as agent/representative on behalf of East China Township during project development, and to sign a project agreement (contract) upon receipt of a grant funding award. on behalf of East China Township.

YES: Babel, Blackstock, Reichle, Knotts, Hart, Mattei, Westrick.

NAYS: None.

ABSENT: None.

RESOLUTION DECLARED ADOPTED

NB 4 – Trustee Knotts, supported by Trustee Reichle, moved to approve \$2,200 to BDS Environmental for abatement of asbestos for the DPW Pump Station Demolition Project. Roll call vote: Yea: Babel, Blackstock, Reichle, Knotts, Hart, Mattei, Westrick. Carried.

NB 5 – Trustee Knotts, supported by Clerk Mattei, moved to have the Township Manager bill out all of 2021 and 2022 unpaid Emergency Services Runs, for the time period ending June 22, 2022, as was done previous to adoption of the new policy June 23, 2022. Carried.

NB 6 – Supervisor Westrick, supported by Trustee Reichle, moved to set the 2023 Budget Workshops for October 17, 2022 & November 7, 2022 at 6:30 p.m., and the Budget Public Hearing on November 21, 2022, at 7:30 p.m., at the Township Hall. Carried.

NB 7 – Members reviewed a Policy for Board Meeting Roll Call Votes and Rules of Procedure.

NB 8 – Trustee Blackstock, supported by Trustee Reichle, moved to approve the Recreation Advisory Board Trunk or Treat event at the park on Saturday, October 22, 2022, from 5:30 p.m. until 7 p.m. Carried.

OB 1 – Supervisor Westrick, supported by Trustee Reichle, moved to enter into Closed Session at 8:24 p.m. to discuss the Township Manager Employment Agreement. Roll call vote: Yea: Babel, Blackstock, Reichle, Knotts, Hart, Mattei, Westrick. Carried.

Trustee Reichle, supported by Trustee Knotts, moved to close the Closed Session and reopen the meeting at 9:47 p.m. Carried.

MEMBER COMMENTS – Trustee Reichle asked about the Park Commission having their own millage for their funding; and the use of the ARPA funds. Trustee Babel thanked Supervisor Westrick for the removal of the abundance of cars parked at Walnut Drive.

ADJOURN – Trustee Reichle, supported by Trustee Babel, moved to adjourn at 9:50 p.m. Carried.

Sandra Mattei, Clerk

Verne Westrick, Supervisor