



**2021 EAST CHINA CHARTER TOWNSHIP  
SOFTBALL / BASEBALL DIAMONDS FIELD USE PERMIT APPLICATION**

**APPLICATIONS ACCEPTED BEGINNING JANUARY 7 for RESIDENTS and APRIL 1 for all others. NO EXCEPTIONS**

TODAY'S DATE: \_\_\_\_\_ CONTACT NAME: \_\_\_\_\_

CONTACT PHONE: \_\_\_\_\_ CONTACT EMAIL: \_\_\_\_\_

LEAGUE NAME: \_\_\_\_\_

NUMBER OF TEAMS: \_\_\_\_\_ START DATE: \_\_\_\_\_ END DATE: \_\_\_\_\_

TOURNAMENT DATES: \_\_\_\_\_ \* OR IF NO TOURNAMENT CHECK HERE: \_\_\_\_\_

**\*TOURNAMENTS REQUIRE A SPECIAL EVENT PERMIT ON FILE PRIOR TO START DATE**

TYPE TO BE PLAYED: \_\_\_Softball \_\_\_Baseball \_\_\_Modified Pitch \_\_\_Slow Pitch \_\_\_Other

REQUESTED FIELDS \_\_\_\_\_

**TO GET A FIELD USE PERMIT, THE FOLLWING MUST BE SUBMITTED PRIOR TO YOUR START DATE:**

- A copy of your League's constitution and/or by-laws (If not already on file)
- A list of all teams in the league with name, address & phone number of the team's manager
- A copy of your league schedule
- A copy of League Liability Insurance Certificate with East China Charter Township as additional insured.

Name of Official League Officer: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ EMAIL \_\_\_\_\_

**FEES**

All Leagues will be charged a service fee of **\$175 per team each season** for reserving and ball field maintenance

The fee for each day of **Baseball/Softball League Tournament** is \$150 per day, which grants the use of 2 fields AND Pavilion #3 (required). A \$100 cleaning deposit per day is also required. A **SPECIAL EVENT PERMIT APPLICATION MUST BE SUBMITTED TO RESERVE THE FACILITIES.**

\*\*\*\*\*OFFICE USE ONLY\*\*\*\*\*

TOTAL DUE = # OF TEAMS: \_\_\_\_\_ x \$175 = \_\_\_\_\_

LESS MIINIMUM APPLICATION FEE = \$175 \* \_\_\_\_\_

\*\*BALANCE DUE: \_\_\_\_\_

**\*MINIMUM FEE WILL HOLD DATES. \*\*BALANCE IS DUE NO LATER THAN THE FIRST DAY OF LEAGUE PLAY**  
TOURNAMENT FEE / PAPERWORK TO BE COMPLETED ON SPECIAL EVENT / PARK FACILITIES USE PERMIT APPLICATION (PAGE 1) TO HOLD PAVILION #3

TAKEN BY: \_\_\_\_\_ DATE: \_\_\_\_\_ INDICATE / INITIAL WHEN PAID IN FULL: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

**APPROVALS:** PARKS MANAGER: \_\_\_\_\_ DATE: \_\_\_\_\_

TOWNSHIP MANAGER: \_\_\_\_\_ DATE: \_\_\_\_\_