



**2023 EAST CHINA CHARTER TOWNSHIP
SOFTBALL / BASEBALL DIAMONDS FIELD USE PERMIT APPLICATION**
APPLICATIONS ACCEPTED BEGINNING JANUARY 5 for RESIDENTS and APRIL 6 for all others. NO EXCEPTIONS

TODAY'S DATE: _____ CONTACT NAME: _____

CONTACT PHONE: _____ CONTACT EMAIL: _____

LEAGUE NAME: _____

NUMBER OF TEAMS: _____ START DATE: _____ END DATE: _____

TOURNAMENT DATES: _____ * OR IF NO TOURNAMENT CHECK HERE: _____

***TOURNAMENTS REQUIRE A SPECIAL EVENT PERMIT ON FILE PRIOR TO START DATE**

Weekend Tournaments MUST be booked in advance, If PAV 3 is already booked, League Officer MUST find alternate day to host Tournament.

TYPE TO BE PLAYED: ___ Softball ___ Baseball ___ Modified Pitch ___ Slow Pitch ___ Other

REQUESTED FIELDS _____

TO RECIEVE A FIELD USE PERMIT, THE FOLLWING MUST BE SUBMITTED PRIOR TO YOUR START DATE:

- A copy of your League's constitution and/or by-laws
- A list of all teams in the league with name, address & phone number of the team's manager
- A copy of your league schedule
- A copy of League Liability Insurance Certificate with East China Charter Township as additional insured.

Name of Official League Officer: _____

Address: _____

Phone: _____ EMAIL _____

FEES

- All Leagues will be charged a service fee of **\$175 per team each season** for reserving and ball field maintenance.
- A non-refundable \$175 will HOLD dates submitted by League Officer. The remaining "per team" balance will be required with TEAM LIST prior to field use.
- The fee for each day of **Baseball/Softball League Tournament** is \$150 per day, which grants the use of 2 fields AND Pavilion #3 (required). A \$100 cleaning deposit per day is also required. A **SPECIAL EVENT PERMIT APPLICATION MUST BE SUBMITTED TO RESERVE THE FACILITIES.**

*****OFFICE USE ONLY*****

TOTAL DUE = # OF TEAMS: _____ x \$175 = _____

LESS MIINIMUM APPLICATION FEE = \$175 * _____

**BALANCE DUE: _____

***MINIMUM FEE WILL HOLD DATES. **BALANCE IS DUE NO LATER THAN THE FIRST DAY OF LEAGUE PLAY**

TOURNAMENT FEE / PAPERWORK TO BE COMPLETED ON SPECIAL EVENT / PARK FACILITIES USE PERMIT APPLICATION (PAGE 1) TO HOLD PAVILION #3

TAKEN BY: _____ DATE: _____ INDICATE / INITIAL WHEN PAID IN FULL: _____

COMMENTS: _____

APPROVALS: PARKS MANAGER: _____ **DATE:** _____