

**MINUTES OF THE MEETING OF  
CITY COUNCIL  
CITY OF ELIZABETHTON, TENNESSEE  
REGULAR SESSION**

**JUNE 13, 2024**

The City Council of the City of Elizabethton met at City Hall, 136 S. Sycamore Street, Elizabethton, Tennessee on Thursday, June 13, 2024, at 6:00 PM in Regular Session.

THE FOLLOWING OFFICIALS WERE PRESENT: Curt Alexander, Mayor; William E. (Bill) Carter, Mayor Pro-Tem; Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Jeffrey C. Treadway, Michael G. (Mike) Simerly, Councilmen; Daniel Estes, City Manager; Roger Day, City Attorney; Preston Cobb, Finance Director/City Clerk.

**1. CALL TO ORDER BY THE MAYOR**

- A. - Invocation - Jeff Wilson, Harvest Baptist Church  
- Pledge Allegiance To The Flag**

**2. ROLL CALL BY THE CITY CLERK**

**3. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

**A. Approval of the Minutes of the Previous Meeting**

Passed by unanimous voice vote.

MOTION BY Michael G. (Mike) Simerly; SECOND BY Wesley D. (Wes) Frazier  
THAT approves the minutes of the May 9, 2024 meeting with one correction to  
the vote on item 6D from 5-0 to 6-0.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G.  
(Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander

NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

**4. PROCLAMATIONS/RECOGNITION OF CITIZENS BY THE MAYOR**

**5. COMMENTS FROM CITIZENS** If you wish to make a comment to the City Council, please approach the lectern and state your name and address. Please keep comments limited to 3 minutes.

Pam Egler, 1712 Sylvan Hill Rd., spoke in favor of an agenda item, the application for the TDOT Multi-modal Access Grant which would connect the

North side of West Elk Avenue with sidewalks and a safety crossing for pedestrians. She encouraged city councilmembers to vote in support of the application.

**6. COMMUNICATIONS FROM THE CITY MANAGER**

**A. City Manager's Monthly Departmental Reports & Miscellaneous Reports.**

City Manager Estes presented the following departmental reports: building department - code enforcement, building department, electric department, golf course, finance department, fire department, library, litigation tax, parks and recreation department, planning department, police department, purchasing department, street department, water resources department - construction, and water resources department - facilities.

**7. APPOINTMENT OF BOARDS, COMMISSIONS AND COMMITTEES**

**A. Appointments of Board, Commissions and Committees**

Passed by unanimous voice vote.

MOTION BY Michael G. (Mike) Simerly; SECOND BY Richard M. Barker THAT approves the reappointment of Melissa Carr Anzlec to the Historic Zoning Commission for a five-year term; appointment of Courtney Cook to the Elizabethton-Carter County Public Library board for a three-year term; reappointment of Ric Anderson on the Parks & Rec board for a three-year term; and reappointment of Charles LaPorte to the Wastewater Regulations board for a two-year term; and removal of Andy Wetzel from the Veteran's Oversight Committee and appointment of Barry Carrier to the Veteran's Oversight Committee.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander

NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

**8. REPORTS FROM COMMITTEES, MEMBERS OF COUNCIL AND OTHER OFFICERS**

**9. OLD BUSINESS**

**A. Ordinance to consider on Second Reading and Public Hearing City of Elizabethton 2023/2024 Budget Ordinance Amendment #12 for the General Fund regarding the year-end budget adjustment for the General Fund.**

A public hearing was held. There was no one present that wished to speak.

MOTION BY Wesley D. (Wes) Frazier; SECOND BY Richard M. Barker THAT approves

An Ordinance To Amend The Budget Appropriations For The Fiscal Year Beginning July 1, 2023, And Ending June 30, 2024, And Further Referenced As Fiscal Year 2023-2024 Budget Appropriations Ordinance Amendment #12, Be Passed On Second Reading.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

**B. Ordinance to Consider 2024-2025 Budget and Property Tax Rate for the Tax Year 2024 on Second Reading and Public Hearing.**

A public hearing was held. There was no one present wishing to speak.

MOTION BY Wesley D. (Wes) Frazier; SECOND BY Richard M. Barker THAT approves An Ordinance Of The City Of Elizabethton, Tennessee Adopting The Annual Budget And Tax Rate For The Fiscal Year Beginning July 1, 2024 And Ending June 30, 2025, Be Passed On Second Reading.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

**C. Ordinance to Consider City of Elizabethton Board of Education 2024-2025 Budget Adoption on Second Reading and Public Hearing.**

A public hearing was held. There was no one present that wished to speak. MOTION BY Kim Birchfield; SECOND BY Wesley D. (Wes) Frazier THAT approves An Ordinance Establishing The Elizabethton School System Expenditure Appropriations For The Fiscal Year Beginning July 1, 2024 And Ending June 30, 2025 By The Elizabethton, Tennessee City Council For The Fiscal Year 2024/2025, As Amended, Be Passed On Second Reading.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander  
NAY: None  
ABSTAIN: None  
THE MOTION PASSED BY A VOTE OF 7 - 0

**10. NEW BUSINESS**

**A. Resolution to approve 2024-2025 Elizabethton Municipal Airport Budget.**

MOTION BY Michael G. (Mike) Simerly; SECOND BY Wesley D. (Wes) Frazier  
THAT approves A Resolution Approving The Proposed Budget For The  
Elizabethton Municipal Airport For The 2024/2025 Fiscal Year, Be Passed.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander  
NAY: None  
ABSTAIN: None  
THE MOTION PASSED BY A VOTE OF 7 - 0

**B. Resolution to Approve Community Development Block Grant contract with the Tennessee Department of Economic and Community Development for renovations to the Franklin Pool.**

MOTION BY Kim Birchfield; SECOND BY Richard M. Barker THAT approves A  
Resolution Approving A Community Development Block Grant (CDBG) Contract  
With The State Of Tennessee, Department Of Economic And Community  
Development For Improvements To The Franklin Pool Facility, Be Passed.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander  
NAY: None  
ABSTAIN: None  
THE MOTION PASSED BY A VOTE OF 7 - 0

**C. Resolution to Approve Addendum to the 2019 Administration Agreement with First Tennessee Development District Regarding the Doe River Water Line Crossing Project.**

MOTION BY Wesley D. (Wes) Frazier; SECOND BY Jeffrey C. Treadway  
THAT approves

A Resolution Approving An Addendum To The 2019 ARC Administration Agreement Between The City Of Elizabethton And The First Tennessee Development District (FTDD) Regarding The Doe River Water Line Crossing Project At A Total Addendum Cost Of Six Thousand And One Hundred Dollars (\$6,100.00), Be Passed.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander  
NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

**D. Resolution of support for applying for the 2024 TDOT Multimodal Access Grant**

MOTION BY Richard M. Barker; SECOND BY Michael G. (Mike) Simerly THAT approves A Resolution Of Support For The City Of Elizabethton, Tennessee, To Apply For The 2024 Tennessee Department Of Transportation (TDOT) Multimodal Access Grant (MMAG), Be Passed.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander  
NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

**E. Resolution to ratify the Mayor's signature on the Closing Change Order for the Doe River Water Line Project Contract #1**

MOTION BY Richard M. Barker; SECOND BY Jeffrey C. Treadway THAT approves A Resolution To Ratify The Mayor's Signature On Change Order No. 1 Regarding Contract 02 With Haren Construction Company, Inc. Which Change Order No. 1 Reduces The Contract Cost By Four Thousand Dollars (\$4,000.00), Be Passed.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander  
NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0



**F. Resolution to Ratify the Mayor's Signature on the Closing Change Order for the Doe River Water Line Project Contract #2**

MOTION BY Richard M. Barker; SECOND BY Michael G. (Mike) Simerly THAT approves A Resolution To Ratify The Mayor's Signature On Change Order #2 Regarding Contract 01 With Merkle Brothers Construction, Inc. Regarding The Doe River Water Line Crossing Project Which Change Order No. 2 Decreases The Contract Cost By Three Hundred Thirty Seven Thousand Eight Hundred And Fifty Dollars (\$337,850.00), Be Passed.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander

NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

**G. Contract between City of Elizabethton Electric and Pitney Bowes Global Financial Services.**

MOTION BY Richard M. Barker; SECOND BY Kim Birchfield THAT approves A Resolution Approving A Five (5) Year Lease Agreement Between The City Of Elizabethton, Elizabethton Electric Department, And Pitney Bowes Global Financial Services, LLC, For The Lease Of A Digital Mailing Machine At A Total Annual Cost Of One Thousand Eight Hundred Twenty Eight And 92/100 Dollars (\$1,828.92), Be Passed.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

**H. Resolution to Approve Preventative Maintenance Contract for City-Owned Forklifts (Water Resources Department and Elizabethton Electric).**

MOTION BY Michael G. (Mike) Simerly; SECOND BY Richard M. Barker THAT

Approves A Resolution Authorizing The City Of Elizabethton To Enter Into A Twelve (12) Month Planned Maintenance With CFE Equipment Maintenance To Maintain Three (3) City Of Elizabethton Forklifts, Two (2) Of Which Are Located At The Water Resources Warehouse And One (1) Which Is Located At The Elizabethton Electric Department Warehouse, At A Total Annual Agreement Cost Of Seven Hundred And Fifty Dollars (\$750.00), Be Passed.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander

NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

**I. Resolution to Approve Agreement with CRI for implementation of Voice over IP phone system and purchase of eight phone handsets for Parks & Recreation and the Elizabethton Golf Course.**

MOTION BY Michael G. (Mike) Simerly; SECOND BY Richard M. Barker THAT approves A Resolution Approving An Agreement With CRI For Implementation Of Voice Over IP Phone System And The Purchase Of Eight (8) Phone Handsets For The Parks And Recreation Department And The Elizabethton Municipal Golf Course At A Total Cost Of Three Thousand And Seventy Six Dollars (\$3,076.00); Be Passed.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander

NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 – 0

**J. Resolution to Approve Bid Award and Contract to Nor-Well Company Inc. for three (3) HVAC unit replacements at The Tetrick Center.**

There was discussion between councilmembers and city staff on the two (2) bids, (1st bid) for three (3) electric HVAC units and the alternate (2nd bid) for three (3) gas HVAC units, the original recommendation changed from recommending electric HVAC units to recommending gas HVAC units. After discussion, Councilman Birchfield amended his previous motion to approve three (3) electric HVAC units and Councilman Barker amended his previous second

to approve three (3) electric HVAC units, to recommend the alternate bid of three (3) HVAC gas units.

MOTION BY Kim Birchfield; SECOND BY Richard M. Barker THAT approves A Resolution Accepting The Bid From And Awarding The Contract To Nor-Well Company, Inc. For Three (3) HVAC Unit Replacements At The Tetrick Center At A Total Contract Cost Of Seventy-One Thousand Three Hundred and Ninety Dollars (\$71,390.00), As Amended, Be Passed.

ROLL CALL:

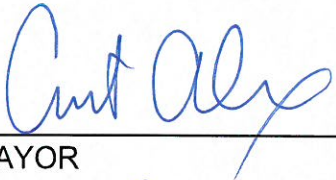
YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander NAY: None

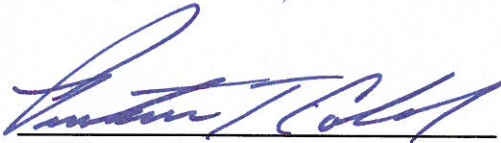
ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

11. **PURCHASES, EXPENSES AND BIDS**

12. **ADJOURNMENT**

  
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MAYOR

  
\_\_\_\_\_  
CITY CLERK