



NOTICE

DATE: May 2019

TO: Fire Retirees (Civil Service Only) and Board of Trustees

FROM: Trisha Thomason
Director of Member Services

SUBJECT: Nominee for Fort Worth Employees' Retirement Fund
Board of Trustees Election

The Retirement Fund's Administrative Rules provide that nomination of retired members for election to the Board of Trustees shall be by letter of nomination only. Any member of your retiree group receiving at least twenty-five (25) letters of nomination shall be considered a nominee for election to Place 5.

You are eligible to vote for the following Place on the Board of Trustees:

Place 5	Retiree Group B	Fire Retirees (Civil Service Only)
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Trustee for Place 5 shall be elected in 2019 to serve a term from September 1, 2019 through August 31, 2021.

The Nomination Letter for Place 5 is on the other side of this notice. If you wish to nominate a retiree for Place 5 on the Retirement Fund Board of Trustees, please return the completed Nomination Letter to the Retirement Fund Executive Director by Wednesday, June 19, 2019, 5 p.m.

(If there is only one nominee for any Place, there shall be no election for that Place and such nominee shall automatically be elected to the Board of Trustees; otherwise the election will take place from July 18, 2019 through August 15, 2019.)



**Fort Worth Employees' Retirement Fund
City of Fort Worth**

**Letter of Nomination
For Fire (Civil Service Only) Retired Member**

Nomination to Place 5: _____
(Nominee's Name)

I nominate the above Fire (Civil Service) retired member of the Employees' Retirement Fund of the City of Fort Worth, to Place 5 of the Board of Trustees of the Employees' Retirement Fund of the City of Fort Worth, in the election to be held in 2019.

Pursuant to the provisions of Section 1.103 Administrative Rules & Procedures, I affix my signature as petitioning to have the above-named Fire (Civil Service) retired member placed in nomination on the ballot for election to the above-named Board of Trustees.

Please Print:

Date

Your Printed Name

XXXX-XX-_____
(Last Four Digits ONLY) Social Security Number

Your Signature

Return in enclosed envelope or mail to:
Executive Director
Fort Worth Employees' Retirement Fund
3801 Hulen Street, Suite 101
Fort Worth, TX 76107



2019 Fund Board Elections

In 2019, Place 5 is up for re-election to the Retirement Fund Board of Trustees. The Board is the governing body over the administration of your pension plan, but makes no changes to your pension plan benefits; the city makes all changes to the plan itself.

**Place 5 is the representative for
Retiree Group B, Civil Service Fire Department Retirees**

Am I Eligible to Run?

- You must be a Civil Service Fire Department Retiree at the time of election;
- You must receive 25 nominations from Civil Service Retirees of the Fort Worth Fire Department. Nomination forms are mailed from the Retirement Fund with a return envelope and may be returned by mail or in person to the Retirement Fund, 3801 Hulen Street, Suite 101, Fort Worth, Texas 76107.
- Nomination forms must be returned to the Retirement Fund no later than Wednesday, June 19, 2019, 5 p.m. (Nomination forms are available at www.fwretirement.org).

What are the Requirements and Expectations of Fund Board Members?

- Board members are fiduciaries of the Fund and must adhere to a set of standards and responsibilities. All Board members are required to attend orientation and are encouraged to participate in ongoing education courses throughout their terms in order to understand the full extent of their fiduciary responsibilities.
- Board members must attend one monthly regular Board meeting held during a weekday. Committees also meet during the weekday. Board members have a choice of six committees on which to serve, including Audit, Communications, Disability, Investment, Legislative and Personnel Committees.
- Board members must attend Minimum Educational Training (MET) requirements and deadlines administered by the Texas Pension Review Board (PRB), including seven hours of core training within the first year of service on the Board and four hours of core or non-core training every two-years after. Training includes fiduciary matters, actuarial issues, benefits administration, governance, ethics, investments, risk management, compliance, legal and regulatory matters, pension accounting, custodial issues and plan administration. In addition, Trustees must take courses on the Texas Open Meetings Act and the Texas Public Information Act.