



VISION - We will be a democratically elected, vibrant, safe and clean city focused on economic growth and livability.

MISSION - To provide positive experiences for everyone through the delivery of quality initiatives and services.

CORPORATION OF HAMILTON

CORPORATION BOARD

PUBLIC SESSION

Thursday, January 5, 2023, 10:00 am
Online Remote

Present: Rt. Wor. Charles R. Gosling, JP, Chairman
Councillor John Harvey, MBE, JP
Councillor Dennis Tucker, MBE, JP
Councillor Lawrence Scott, JP
Councillor Nicholas Swan
Councillor Henry Ming
Councillor George Scott, JP
Councillor RoseAnn Edwards
Councillor Jenefer Brimmer

Staff: CEO/City Secretary - Dwayne A. Caines, JP
CFO/Acting City Secretary – Tanya Iris
Director of HR/Learning and Development – Lindell Foster
Assistant City Engineer - Christopher Bulley

Apologies: COO/City Engineer - Patrick Cooper
Director of Marketing & Communications – Jessica Astwood
Controller – Siobhan Fubler

In Attendance: Engineering Consultant - Ian Hind
Public Relations Manager – Zoe Mulholland

1. Confirmation of Notice

The CEO/City Secretary confirmed that the appropriate notices of the meeting were duly given according to the Meeting Guide.

The Mayor noted the Minister's approval to hold the meeting via zoom as it would be a very brief meeting.

2. Role of the Chairman

The Mayor confirmed his role as the Chairman.

3. Open Meeting

The meeting was called to order at 10.02 pm.

4. Apologies

The CEO/City Secretary confirmed that apologies had been received from the COO/City Engineer Patrick Cooper, the Director of Marketing and Communications Jessica Astwood and the Controller Siobhan Fubler.

The CEO/City Secretary wished to recognise Councillor J. Brimmer's bereavement and said that formal condolences would be sent to her on the loss of her mother. On behalf of himself and the Councillors, the Mayor offered condolences.

5. Board Recommendations for Review

5.1 City Hall Office Renovation

The CEO/City Secretary said that significant renovations would be carried out on the COH offices at City Hall and invited the Assistant City Engineer to give an outline of the project.

The Assistant City Engineer said that the Bermuda National Gallery were tenants at City Hall and were located immediately above the COH offices. Extensive discussion had taken place with the BNG regarding the proposed renovation. The BNG had a schedule of international exhibitions commencing in early February 2023 and there was therefore an urgency to complete the demolition and construction work before then. All renovation equipment and materials would be accessed via the back door. The City Hall front door and lobby, Earl Cameron Theatre, BNG and BSoA, would remain open throughout the renovation period. The renovation would commence on 15 January 2023 and take approximately four (4) months to complete.

The Assistant City Engineer said that an estimate for the project had been obtained and a budget decided. Existing funds had been allocated for the renovation project and would include the minimal cost of temporary relocation of administration facilities and staff, new office furniture, fixtures and fittings, together with the cost to cover any unforeseen challenges which may arise. Meetings with the staff had been held as the offices and the Mayor's Parlour would be vacated during the period of the renovation. The Mayor's Parlour functions would take place at the Works Depot on the 4th Floor, together with some staff relocations. Five (5) staff were being relocated to the 3 Point Pleasant Road property, adjacent to the Ferry Terminal, which would serve as the COH Reception and administrative functions. A security gate and a CCTV camera had been installed at the main door. Car Parking for the public would be reconfigured at Point Pleasant Park. Eight (8) staff would work from home.

The Assistant City Engineer said that the HVAC system would be replaced in entirety, requiring full demolition of the ceilings, and the offices would be renovated to upgrade the efficiency of the space. A company had provided the design for the interior renovations and the tender had gone out for a contractor to carry out the work. He said that there had been four (4) responses. One (1) no bid and one (1) for HVAC system only. Meetings had been held with the companies who provided two (2) fully compliant quotes. He said that the lowest bid was recommended.

The Public Relations Manager said that PR was ready to be distributed to the public via all forms of media and would include radio and tv. Informative signage would be displayed at all approaches to City Hall, at City Hall and at the pay machines in the car parks. The signage would direct the public to COH Reception at 3 Point Pleasant Road for administrative services.

The Mayor noted that reference to the City Hall Office Renovation had been mentioned in the Minutes over the past several months.

RESOLUTION:

That the Board approve the contract for the City Hall Office Renovation be awarded to D&J Construction at a cost of \$688,340.00.

Proposed: Councillor L. Scott

Seconded: Councillor J. Harvey

Unanimous

6. Any Other Business

6.1 Acknowledgements

The CEO/City Secretary thanked the Assistant City Engineer and the Engineering Consultant for their tireless hard work over many months in preparation for the project.

The CEO/City Secretary wished to acknowledge that the Assistant City Engineer had recently been bereaved of this father and had been off island. He thanked him for picking up oversight of the project with zeal upon his return. On behalf of the Board, the Mayor conveyed condolences to the Assistant City Engineer for his loss.

6.2 Condolences

Councillor G. Scott said that his father had passed during the night. On behalf of the Board, the Mayor conveyed condolences to Councillor G. Scott for his loss.

7. Next Meeting

The next meeting will be held on 11 January 2023.

8. Meeting Closed

The meeting closed at 10.31 am.

Mayor

CEO/City Secretary

Date